



Jordan School District #717
Health & Safety Meeting Agenda

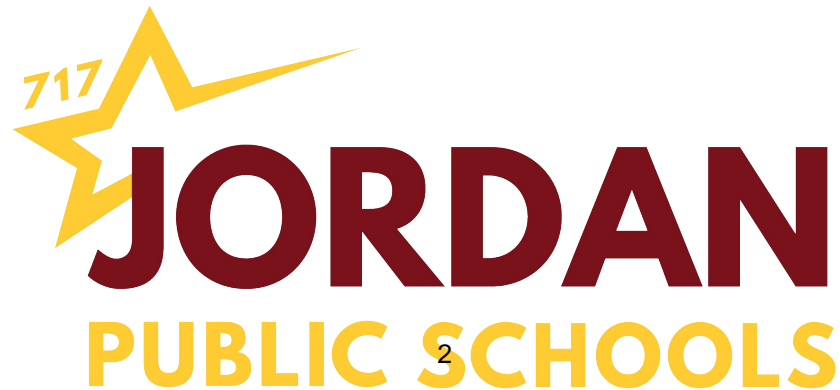
Monday, March 22, 2021 at 6:30 PM
Workshop Meeting
CERC Multi-purpose Room
500 Sunset Drive; Suite 3
Jordan, MN 55352

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1. FY22 Budget Review and Discussion on Reductions

2

FY2021-2022 Budget Projections Update and Reductions Recommendations

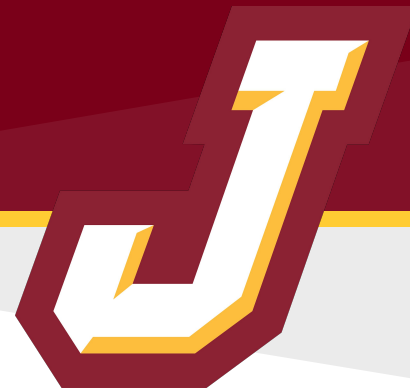
Amy Hafemann, Director of Finance
Ranae Case Evenson, Superintendent



FY2020-2021 *(Current Year Budget)*

- Projection at June 30, 2021
 - **Overspend by an estimated \$157,000**
 - CARES, GEERS, ESSR Funds have masked a larger deficit
- Projected Unassigned Fund Balance at June 30, 2021
 - \$1,833,000
- Estimated Decrease in Unassigned Fund Balance from 2019-2020
 - \$33,750

FY2020-2021 Revised Budget³ Review

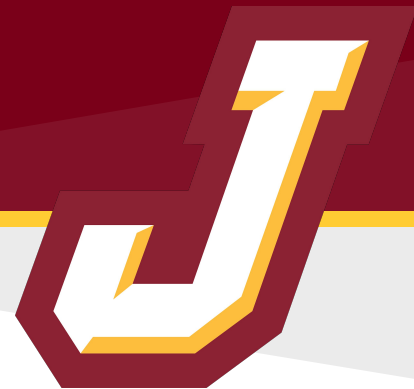


FY2021-2022 Projections *(Next Year Budget)*

- **FY2021-2022**

- The numbers that follow are projections with data that is known at this point in time
- These numbers are live and will change based on a variety of unknowns
- Enrollment is based on 1,850
 - 1,815 K-12
 - 22 ECSE preschoolers
 - 13 Tuition students

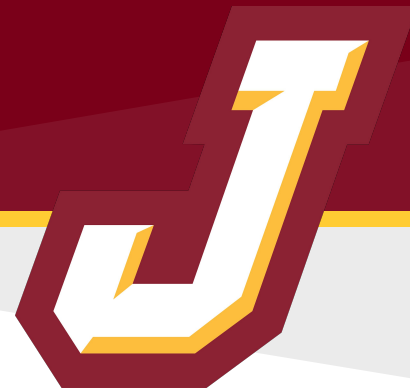
FY2020-2021 Revised Budget Review



FY2021-2022 Projections

- **Projected Revenue** - not including LTFM and Capital \$s
 - \$19,523,760
 - Less \$81,000 - projected loss of Compensatory Revenue
 - Includes \$264,000 ESSER II Funds (expected)
 - 0% increase in State Aid
- **Projected Expenditures** - not including LTFM & Capital \$s
 - \$20,314,791
 - Considerations
 - Negotiations year for most groups
 - Expenses brought back into budget from cancellations in 2020-2021

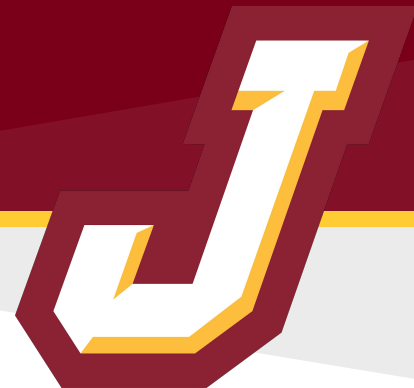
FY2020-2021 Revised Budget Review



FY2021-2022 Projections

- **Considerations**

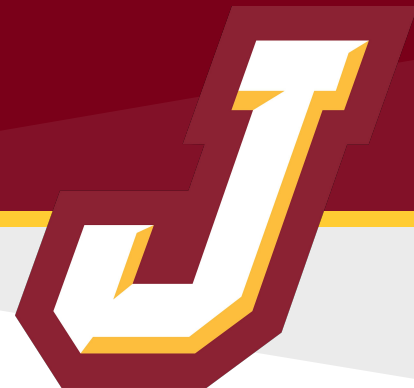
- If state were to give 1.5% increase in state aid:
 - \$182,200 increase in revenue based on 1,850 students
- If state were to give 2% increase in state aid:
 - \$242,979 increase in revenue based on 1,850 students
- If state were to “hold harmless” based on 2019-2020 enrollment
 - \$269,247 increase in revenue



FY2021-2022 Projections

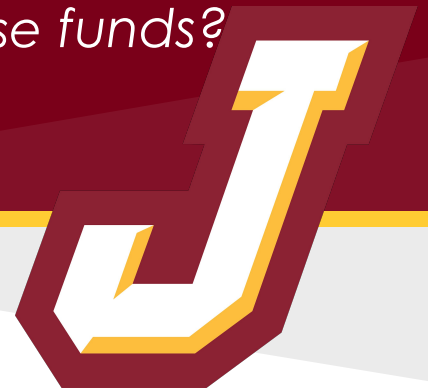
- **Projected to overspend - (\$790,000)**
 - This number does not include the projected overspend of \$157,000 from FY2021

FY2020-2021 Revised Budget Review



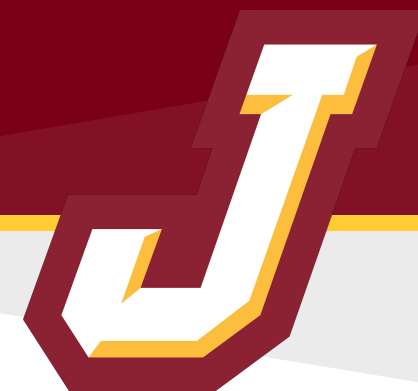
- **Unknowns that impact both revenues and expenditures include:**

- State aid amounts
 - *Will it be 0% or more than that?*
- Potential “hold harmless” state funding (compensatory and enrollment) due to Covid
- Added costs due to unsettled contracts
- Enrollment changes
- Added costs due to activities that were paused in 20-21 but will return
- Unknown learning model requirements moving forward
- Annual rise in costs
- Potential additional ESSR funding
 - *What will the spending parameters be for those funds?*



More About ESSR Funds:

- One time money
 - Does not support on-going budget challenges
- Unsure of how much funding Jordan Public Schools will receive
 - We have built \$264,000 into this next year's revenue budget
 - We may receive additional funding
- Unsure when those will be available to districts
 - Will it be May? Will it be July?
- Unsure of what parameters for use of funds will be
 - Money from the state and federal government has specific use requirements.
 - Summer School
 - Technology



Administrative and Board Retreat



- Review of the state of Jordan Public School District Programming and data
- Review of financial status of of Jordan Public School District
 - Systemic process
 - Comparative analysis of Jordan Public School District spending vs comparable school districts
 - Areas the district is out of financial alignment in comparison to other districts to right size the district
 - Evidence of why reductions are needed and the areas in which they are needed
- Discussion of Priorities
- Direction to Administrative Team

Direction to Administrative Team



- **Balance the budget for FY2021-2022**
 - To the degree possible, acknowledging the unknown revenue streams
 - Reduce in areas of overspend in relation to comparable districts
- **Considerations**
 - Maintain excellent programming and student experiences
 - Alignment to class size ranges, basing annual staffing on enrollment
 - K-1, CTE, Summit Academy, Specialized Programming

Process



March 8 School Board Meeting:

- School Board action on resolution to reduce programs and staffing

March 2021:

- Dual Processes inform Administrative Recommendations
 - Adjustments based on annual enrollment and staffing processes
 - Budget reductions (efficiencies)
- Administrative Team reviews initial FTE needs
 - Staffing in alignment to class size ranges adopted in 2019-2020 school year
 - Student registration at JMS/JHS
- Administrative work sessions to finalize draft budget, review expenditures and develop recommendations for reductions of expenditures and plan for staffing and programming
- Full Staff Update March 9th

Recommendations



- **District Level Administration (Target Reduction \$58,591)**
 - Actual reduction **\$103,544**
 - Purchased Services
 - Staffing- Targeted Services Admin costs
 - Reductions were made Summer 2020
 - Continue to monitor
- **School Level Administration (Target Reduction \$29,957)**
 - Recommended reduction **\$37,161**
 - We will not fill a full time opening in clerical and will staff the Elementary and Middle School with a shared .5 clerical position.
 - (All three buildings will have 1.5 office clerical at their site.)

Recommendations



- **Instruction Regular ** (Target Reduction \$397,059)**
 - Recommended reduction **\$423,372**
 - Teaching positions will be reduced based on annual review of enrollment and staffing to class size ranges.
 - Elem 3 positions
 - MS 1 position (shifting to HS due to licensure)
 - HS 1 position (reduced due to licensure shift from MS)
 - 6th class pay assignments are reduced for some staff based on annual review of enrollment and staffing to class size ranges.

Recommendations



- **Instructional Support ** (Target Reduction \$156,715)**
 - Actual reduction **\$167,632**
 - Reductions were made in Summer 2020
 - Attrition of positions
 - Shifting of salaries to grant funds
- **Pupil Support Services ** (Target Reduction \$213,623)**
 - Recommended reduction **\$129,824**
 - Reduction of 1.0 HS Counselor position (shift to MS due to licensure)
 - We will not fill an open SSW position and will staff the MS and HS with a .5 shared SSW position.

Recommendations



- **Pupil Support Services cont:**
 - We have not made the recommendation to reduce this area to the Target Reduction amount.
 - As we are coming off of a year with many challenges and mental health needs, we will continue to monitor this budget area and be intentional in opportunities to maximize potential additional ESSR funding in this area.
- **Operational Maintenance (no recommended reductions)**
- **Transportation (no recommended reductions)**

Recommendations



- **TOTAL REDUCTIONS: \$861,533**
- Reductions in key expenditure areas will improve our efforts of efficiency and stabilization of our district finances.
 - Some areas may not require reductions based on comparable spending.
 - Some may show a reduction based on annual staffing based on enrollment.

Recommendations



Other budget efficiencies moving forward

- **Nutrition Services** \$39,462
 - Review duty day hours based on need for 21-22
- **Curriculum** \$12,000
 - Sunset Zoom, Seesaw FY2021 funded through CARES funding. Both were one year extensions due to potential distance learning in 21-22
- **Special Education** \$127,500
 - Staffing reviewed annually based on need
 - Para positions through attrition
 - 1.0 FTE Teaching position
 - SLP shared with Waconia - contract not renewed
- **Activities** \$19,400
 - Reduction of some line items within activities accounts and annual updates
- We will continue to monitor all budget areas on-going

Steps Moving Forward



March 22 School Board Meeting:

- Review Draft FY2021-2022 Budget and Recommended Reductions presented to School Board, Action

March 23

- Employee Notices provided, as needed

April 12 Board Meeting

- School Board/ Administrative team finalize any additional staffing adjustments as needed

May 2021

- Administrative Team prepares final budget

June 7 School Board Meeting:

- School Board 2021-2022 Budget (June 30 last day for Employee notices to be finalized by Board)

Supporting our Students



We all have a common goal of supporting our students.

This work is important to be able to provide a stable and secure learning environment for our kids.

Thank you for dedication, trust and willingness to do this hard work for our kids!

Thank you to our incredible staff who continue to provide the best learning experiences for our students!