



Jordan School District #717  
Regular / Organizational Meeting Agenda

Monday, January 4, 2021 at 6:30 PM  
Regular / Organizational Meeting  
CERC Multi-purpose Room  
500 Sunset Drive; Suite 3  
Jordan, MN 55352

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1. Call to Order	
2. Pledge of Allegiance	
3. Seating of New Board Members - Ceremonial Oath of Office	3
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5. Roll Call	
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1. 522 Title IX Sex Nondiscrimination Policy, Grievance Procedure, and Process - 2nd Reading	58
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6. 20-21 Enrollment Update	76
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1. Learning Model Overview	78
11. Board Reports	
1. School Board Member Reports / Committee Reports	100
12. Adjourn Regular Meeting	



## SCHOOL BOARD MEMBER OATH OF OFFICE

It is an honor that you were elected to guide the education of our community's children. As you recite the oath of office, you assume a tremendous responsibility as a director of our school district with the duties empowered by the Minnesota Legislature. This power puts you and the other members of our school board in the position of being both morally and legally responsible for equitable, quality education of every student in the district.

In carrying out this responsibility, you will be asked to fulfill the roles of vision, structure, accountability, and advocacy. In providing vision, the board, with extensive participation of the community, envisions the community's educational future and then formulates the goals, defines the outcomes and sets the course for the public schools.

To achieve the vision, the board establishes a structure and creates an environment designed to ensure all students the opportunity to attain their maximum potential through a sound organizational framework.

Because as a board we must be accountable to the community, we must ensure a continuous assessment of student achievement and all conditions affecting the education of our children.

As board members, we serve as education's key advocate on behalf of students and our community schools to advance the vision for our schools.

Furthermore, we must strive to work together with the superintendent and staff to lead the district toward fulfilling the vision we have created, fostering excellence for every student in the areas of academic skills and knowledge, citizenship and personal development.

\*\*\*\*\*

Having signed the acceptance of office and oath of office, I hereby publicly affirm my commitment to the oath of office:

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 717 to the best of my judgment and ability.

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Board Chair

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Date

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Member

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Date



**your address, and invite you to the podium during the scheduled time for open forum/public comments.**

# **ORGANIZATION OF THE BOARD**

**2021**

## **I. GENERAL STATEMENT OF POLICY**

Each school board member shall follow the code of ethics stated in Policy #209.

### **A. AS A MEMBER OF THE SCHOOL BOARD, I WILL:**

1. Attend school board meetings.
2. Come to the meetings prepared for discussion of the agenda items.
3. Listen to the opinions and views of others (including, but not limited to, other school board members, administration, staff, students, and community members).
4. Vote my conscience after informed discussion, unless I abstain because a conflict of interest exists.
5. Support the decision of the school board, even if my position concerning the issue was different.
6. Recognize the integrity of my predecessors and associates and appreciate their work.
7. Be primarily motivated by a desire to provide the best possible education for the students of my school district.
8. Inform myself about the proper duties and functions of a school board member.

### **B. IN PERFORMING THE PROPER FUNCTIONS OF A SCHOOL BOARD MEMBER, I WILL:**

1. Focus on education policy as much as possible.
2. Remember my responsibility is to set policy – not to implement policy.
3. Consider myself a trustee of public education and do my best to protect, conserve, and advance its progress.
4. Recognize that my responsibility, exercised through the actions of the school board as a whole, is to see that the schools are properly run – not to run them myself.
5. Work through the superintendent – not over or around the superintendent.
6. Delegate the implementation of school board decisions to the superintendent.

C. TO MAINTAIN RELATIONS WITH OTHER MEMBERS OF THE SCHOOL BOARD, I WILL:

1. Respect the rights of others to have and express opinions.
2. Recognize that authority rests with the school board in legal session – not with the individual members of the school board except as authorized by law.
3. Make no disparaging remarks, in or out of school board meetings, about other members of the school board or their opinions.
4. Keep an open mind about how I will vote on any proposition until the board has met and fully discussed the issue.
5. Make decisions by voting in school board meetings after all sides of debatable questions have been presented.
6. Insist that committees be appointed to serve only in an advisory capacity to the school board.

D. IN MEETING MY RESPONSIBILITIES TO MY COMMUNITY, I WILL:

1. Attempt to appraise and plan for both the present and future educational needs of the school district and community.
2. Attempt to obtain adequate financial support for the school district's programs.
3. Insist that business transactions of the school district be ethical and open.
4. Strive to uphold my responsibilities and accountability to the taxpayers in my school district.

E. IN WORKING WITH THE SUPERINTENDENT OF SCHOOLS AND STAFF, I WILL:

1. Hold the superintendent responsible for the administration of the school district.
2. Give the superintendent authority commensurate with his or her responsibilities.
3. Assure that the school district will be administered by the best professional personnel available.
4. Consider the recommendation of the superintendent in hiring all employees.
5. Participate in school board action after considering the recommendation of the superintendent and only after the superintendent has furnished adequate information supporting the recommendation.
6. Insist the superintendent keep the school board adequately informed at all times.
7. Offer the superintendent counsel and advice.
8. Recognize the status of the superintendent as the chief executive officer and a non-voting, ex officio member of the school board.

9. Refer all complaints to the proper administrative officer or insist that they be presented in writing to the whole school board for proper referral according to the chain of command.
10. Present any personal criticisms of employees to the superintendent.
11. Provide support for the superintendent and employees of the school district so they may perform their proper functions on a professional level.

F. IN FULFILLING MY LEGAL OBLIGATIONS AS A SCHOOL BOARD MEMBER, I WILL:

1. Comply with all federal, state, and local laws relating to my work as a school board member.
2. Comply with all school district policies as adopted by the school board.
3. Abide by all rules and regulations as promulgated by the Minnesota Department of Education and other state and federal agencies with jurisdiction over school districts.
4. Recognize that school district business may be legally transacted only in an open meeting of the school board.
5. Avoid conflicts of interest and refrain from using my school board position for personal gain.
6. Take no private action that will compromise the school board or administration.
7. Guard the confidentiality of information that is protected under applicable law.

**1. Elections**

- 1.1 Chairperson \_\_\_\_\_
- 1.2 Vice Chair \_\_\_\_\_
- 1.3 Clerk \_\_\_\_\_
- 1.4 Treasurer \_\_\_\_\_

**2. Establishments**

- 2.1 Treasurer's Bond 100,000
- 2.2 Depositories Frandsen Bank  
Riverland Bank  
MSDLAF  
Hometown Bank  
MN Trust
- 2.3 Newspaper Jordan Independent
- 2.4 Investment Authority Supt./Finance Director
- 2.5 Meeting Day & Time 2<sup>nd</sup> Monday at 6:30  
4<sup>th</sup> Monday at 6:30
- 2.6 Legal Counsel Ratwik, Rozak and Maloney, P.A.

\*The District reserves the right to work with another firm as needed

- 2.7. Legal Counsel Authorized Contacts \_\_\_\_\_
- The School Board moves to affirm the list of authorities above.  
M \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Action \_\_\_\_\_

**3. Board Member Compensation**

- 3.1 Member \$2,500 \_\_\_\_\_
- 3.2 Chairperson \$ 500 \_\_\_\_\_
- 3.3 Vice-Chairperson \$ 300 \_\_\_\_\_
- 3.4 Clerk \$ 300 \_\_\_\_\_
- 3.5 Treasurer \$ 300 \_\_\_\_\_
- 3.6 Meetings \$125.00 Half Day (<4 hours or less) \_\_\_\_\_  
\$225.00 Full Day (>Greater than 4 hours) \_\_\_\_\_

The School Board moves to approve the above. M \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Action \_\_\_\_\_

**4. Standing Committee Assignments**

- 4.1 Budget/Finance \_\_\_\_\_
- 4.2 Calendar \_\_\_\_\_
- 4.3 City-School \_\_\_\_\_
- 4.4 Communications \_\_\_\_\_
- 4.5 Comm. Ed/Rec./Joint Powers \_\_\_\_\_
- 4.6 Curriculum & Technology Integration \_\_\_\_\_
- 4.7. Education Foundation \_\_\_\_\_
- 4.8 Facilities \_\_\_\_\_
- 4.9 Meet & Confer/Cont. Ed/Staff Dev. \_\_\_\_\_
- 4.10 Negotiations \_\_\_\_\_
- 4.11 Personnel \_\_\_\_\_
- 4.12 Policy \_\_\_\_\_
- 4.13 Safe and Supportive Schools/PBIS \_\_\_\_\_
- 4.14 SCALE \_\_\_\_\_
- 4.15 SW Metro/Intermediate District Rep. \_\_\_\_\_

**5. Point of Contact and Ad-Hoc Committees**

- 5.1 American Indian Parent Advisory C. \_\_\_\_\_
- 5.2 Booster Club \_\_\_\_\_
- 5.3 Health & Safety \_\_\_\_\_
- 5.4 Legislative \_\_\_\_\_
- 5.5 MSHSL \_\_\_\_\_
- 5.6 Special Education Advisory Council \_\_\_\_\_
- 5.7 Region V/SCSC/Metro ECSU \_\_\_\_\_

School Board moves to appoint the above as noted. M \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Action \_\_\_\_\_

- 6. The District delegates authority to make electronic funds transfers to the District's Finance Director. M \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Action \_\_\_\_\_



## 2021 BOARD COMMITTEE ASSIGNMENTS

### Standing Committees

#### **Budget/Finance Committee - Entire Board**

This committee meets monthly as part of the Workshop Meeting to review and discuss district budget and finances. This committee provides input and reviews all budgeting decisions as the next fiscal year's budget is constructed.

#### **Calendar Committee (1) S. Burke - (alternate – L. Pedersen)**

This committee meets one time annually with the administrative team and teacher members of the calendar committee to plan the calendars for the next two subsequent school years.

#### **City-School Committee (2-3), [REDACTED], L. Pedersen, [REDACTED] - (alternate – D. Pauly)**

The committee ensures a board member is present at a city council meeting should an item on the city council agenda be pertinent to the school district. This committee meets regularly with a sub-committee of the city council. This committee will work with the city to establish an annual legislative advocacy meeting.

#### **Communications Committee (2) S. Burke, R. Dahnert - (alternate – L. Pedersen)**

This committee provides oversight and direction for communication of all media types to the community in regard to school board updates. They meet one time each year to set their agenda and as needed depending on need. The committee develops a communication plan for the district and establishes "meet and greet" times for each school building in the district at its formal meeting.

#### **Community Education/Recreation/Joint Powers (2) [REDACTED], L. Pedersen**

This committee makes recommendations to Jordan's Community Education & Recreation Director regarding programs and community education and recreation policy. It meets once per month prior to the regular school board meeting or as called by the Community Education Director.

**Curriculum & Technology Integration Committee (3) D. Pauly, S. Burke, C. Hennen- (alternate – L. Pedersen) (O. Rausch - Student Representative)**

This committee is tasked with reviewing all curriculum offerings and World’s Best Workforce plan in our district. The Director of Teaching & Learning chairs the committee. On a curriculum cycle, the committee reviews class offerings, curriculum options and curriculum materials (i.e. texts.) This committee also receives and reviews reports on scope and sequence and mapping of curriculum. In addition, the committee focuses on Standards Based Instruction. The Technology Director and Director of Teaching & Learning are responsible for the integration and application of all technology in the district. This committee meets on the 3<sup>rd</sup> Monday of each month October - May.

**Education Foundation (2) – [REDACTED], C. Hennen (alternate – L. Pedersen)**

The Jordan Education Foundation will raise funds and serve as a conduit for individuals to donate funds for the purpose of enhancing educational experiences for students. This Foundation will provide oversight and establish framework for the utilization of donated and fund raised dollars in our schools. Once established, teachers will have the opportunity to write mini-grants that the Foundation will discuss and award as warranted. The superintendent will serve as an ex-officio member. The Jordan School Board will be represented with two members.

**Facilities Committee (Chair + 3) D. Pauly, [REDACTED], [REDACTED] - (alternate – C. Hennen) (O. Rausch - Student Representative)**

This committee deals with all indoor and outdoor facilities and grounds, making recommendations on long-range facilities maintenance plans, short-term building issues, custodial planning, facility space use, etc. This committee works on special district projects such as renovations, additions, new building, lease levy authority matters, and infrastructure improvement. In the case of significant projects such as new building projects or remodels, the board members may be the board representatives in a larger committee made up of community members, school staff, and administrators. Building issues and/or concerns the require meeting with other groups will be a driving factor for this group. In addition, this committee is charged with meeting real estate needs required for buying or selling property. This committee will meet on an as needed basis or as dictated by a building project and its schedule.

**Meet and Confer/Continuing Education/Staff Development (2-3) – D. Pauly, [REDACTED], R. Dahnert**

A public employer has the obligation to meet and confer, under section 179A.08, with professional employees to discuss policies and other matters relating to their employment which are not terms and conditions of employment. We are scheduled to meet three times a year (at the discretion of either party.) Meetings are held in the District Office Conference Room at the end of the school day (3:15 p.m.) **Continuing Education/Staff Development** – This committee meets to determine continuing education and staff development needs within all three schools. A board member is not required unless an issue arises and then coordination is handled through the superintendent.

**Negotiations Committee (2) – D. Pauly, R. Dahnert**

This committee meets to conduct contract negotiations with the bargaining units. The Superintendent will work with the board members and bargaining units to facilitate and schedule the sessions.

**Personnel Committee (2) (Negotiations Committee)– D. Pauly, R. Dahnert**

This committee will meet if a personnel item need discussion, should the need arise outside of a regular board meeting night.

**Policy Committee (2) – S. Burke, D. Pauly (alternate – [REDACTED])**

This committee works with district administrators and staff to review and make recommendations on district policies. Specifically, this committee meets to review recommended changes from MSBA model policy based on annual legislative action.

**Safe and Supportive Schools/PBIS Committee (1) – L. Pedersen (alternate - S. Burke) (O. Rausch - Student Representative)**

This committee meets quarterly and is made up of administrators, staff members, parents/guardians and one board member. The committee discusses the district’s PBIS programming and current social issues and helps to provide guidance in regard to school climate.

**SCALE (1) – [REDACTED] (alternate – R. Dahnert)**

The Scott County Association for Leadership and Efficiency (**SCALE**) was formed to encourage greater efficiencies and leadership in public service through enhanced communication, collaboration of services, and sharing of resources. Members include elected and appointed officials for the cities, schools and townships within Scott County, the Mdewakanton Sioux Community, and Scott County. They meet once per month on the second Friday from 7:30 – 9:00 a.m. The Superintendent and one board member represents our district at these meetings. An alternate board member may attend.

**SW Metro / Intermediate District Representative (1) – D. Pauly (alternate – S. Burke)**

Each member district of the SW Metro Intermediate District has one school board representative on this board. Committee assignments exist within this board as well. SW Metro meets once per month on the third Tuesday in the SW Metro office in Shakopee.

## Point of Contact & Ad-Hoc Committees

### **American Indian Parent Advisory Council (1) S. Burke – (alternate - D. Pauly)**

The council is led by parents/guardians and school district advisers. The goal is to ensure that every American Indian student has equitable access to programs that are specifically designed to meet their unique educational or cultural academic needs. The AIPAC meets monthly during the school year and serves as a vital link between the American Indian community and Jordan Public Schools.

### **Booster Club (1) – L. Pedersen (alternate – R. Dahnert)**

This committee is led by the Booster Club President and the district's activities director attends the meetings. Representatives from the community serve on this committee which is not district led. This group investigates options for donations and fundraisers to meet activity program needs.

### **Health and Safety (1) - S. Burke**

This committee is led by the Director of Buildings and Ground and includes representatives from each building, including teachers, various staff, administrators, and other departments. A representative from IEA joins this meeting when available. This board representative position is in place during the Covid pandemic.

### **Legislative (1) – D. Pauly**

All board members need to keep abreast of legislation relating to education. One board member is the point of contact for mailings and is to report and share important issues on the legislative front.

### **MSHSL (1) - (State) D. Pauly**

This is a point of contact position.

### **Special Education Advisory Council (SEAC) (1) – C. Hennen**

The Jordan Public School Special Education Advisory Council advises the school district on the development of programs and services to meet the special educational needs of children and families. By sharing their unique perspective of what it is like to use these services, parents can help the district to be more effective in hopes that the outcomes for children with disabilities improve.

### **Region V/SCSC/Metro ECSU (1) L. Pedersen - (alternate – S. Burke)**

**Region V** provides computer services and staff support through the cooperative sharing of hardware, software, and personnel. We are a member district. They provide reporting and SMART application support services to school districts throughout South Central and Southeastern Minnesota. **SCSC (South Central Service Cooperative)** helps schools and other government agencies fulfill their mission by delivering high quality services while reducing costs through collaboration. We are a member. SCSC is based in North Mankato. The SCSC programs and services are member driven to utilize resources in an efficient manner. There are nine regional agencies called service cooperatives.

**MECSU** offers support to the member school districts through staff development opportunities. The district representative receives emails and newsletters, but there isn't a specific meeting commitment.

## 2021 BOARD CALENDAR

DATE	TIME	TYPE
1/4/21	6:30 PM	Organizational / Regular Board Mtg
1/20/21	3:30 PM	Meet and Confer
1/14/21; 1/21/21; 1/28/21	8:30-1:00PM, 9:00-1:00PM, 8:00-1:00PM	MSBA Leadership Conference
1/25/21	6:30 PM	Workshop Meeting
2/8/21	6:30 PM	Regular Board Meeting
TBD		School Board & Administrative Retreat
2/22/21	6:30 PM	Workshop Meeting
3/8/21	6:30 PM	Regular Board Meeting
TBD		MSBA Day at the Capitol
3/22/21	6:30 PM	Workshop Meeting (if needed)
4/12/21	6:30 PM	Regular Board Meeting
4/26/21	6:30 PM	Workshop meeting
4/28/21	3:30 PM	Meet and Confer
5/10/21	6:30 PM	Regular Board Meeting
5/24/21	6:30 PM	Workshop
5/29/21	8:00 PM	Graduation
6/4/21	7:30 AM	Staff Breakfast
6/14/21	6:30 PM	Regular Board Meeting
6/28/21	6:30 PM	Workshop Meeting
7/12/21	6:30 PM	Regular Board Meeting
7/26/21	6:30 PM	Workshop Meeting (If Needed)
8/9/21	6:30 PM	Regular Board Meeting
8/23/21	6:30 PM	Workshop Meeting
8/23/21	7:30 AM	Staff Breakfast
9/13/21	6:30 PM	Regular Board Meeting
9/27/21	6:30 PM	Workshop Meeting
10/12/21	6:30 PM	Regular Board Meeting
10/25/21	6:30 PM	Workshop Meeting
11/8/21	6:30 PM	Regular Board Meeting
11/22/21	6:30 PM	Workshop Meeting
12/13/21	6:30 PM	Regular Board Meeting/Truth in Taxation



## **Confidentiality and Conflict of Interest Policy and Disclosure Form**

### **Confidentiality**

As a member of the Board, I recognize that I owe a fiduciary duty of care to Jordan Public Schools. This includes a duty of confidentiality. All information and documentation that I receive from Jordan Public Schools and others in connection with my service on the Board will be treated with strict confidentiality. Neither the contents nor the existence of this information or documentation will be shared with anyone other than the officers, directors, employees, and authorized agents of Jordan Public Schools. I will direct any questions regarding my confidentiality obligations to the Jordan Public Schools' chairperson of the Board.

### **Conflicts of Interest**

As a member of the Board, I recognize that I owe a fiduciary duty of loyalty to Jordan Public Schools. This duty requires me to avoid conflicts of interest and to act at all times in the best interests of Jordan Public Schools. The purpose of the conflicts of interest policy (set forth below) is to help inform the Board about what constitutes a conflict of interest, assist the Board in identifying and disclosing actual and potential conflicts, and help ensure the avoidance of conflicts of interest where necessary. This policy may be enforced against individual Board members as described below:

- 1.** Board members have a fiduciary duty to conduct themselves without conflict to the interests of Jordan Public Schools. In their capacity as Board members, they must subordinate personal, individual business, third-party, and other interests to the welfare and best interests of Jordan Public Schools.
- 2.** A conflict of interest is conduct, a transaction or relationship that presents or might conflict with a Board member's obligations owed to Jordan Public Schools and the Board member's personal, business or other interests.
- 3.** All conflicts of interest are not necessarily prohibited or harmful to Jordan Public Schools. However, full disclosure of all actual and potential conflicts, and a determination by the disinterested Board (or Jordan Public Schools' Superintendent and Finance Director) members – with the interested Board

member(s) recused from participating in debates and voting on the matter – are required.

- 4.** All actual and potential conflicts of interests shall be disclosed by Board members to the Jordan Public Schools' Superintendent and Finance Director through the annual disclosure form and/or to the Board whenever a conflict arises. Jordan Public Schools' Superintendent and Finance Director shall make a determination as to whether a prohibited conflict exists and what subsequent action is appropriate (if any). The Jordan Public Schools' Superintendent and Finance Director shall inform the Board of such determination and action. The Board shall retain the right to modify or reverse such determination and action, and shall retain the ultimate enforcement authority with respect to the interpretation and application of this policy.
- 5.** On an annual basis, all Board members shall be provided with a copy of this policy and required to complete and sign the acknowledgment and disclosure form below. All completed forms shall be provided to and reviewed by the Jordan Public Schools' Superintendent and Finance Director, as well as all other conflict information, if any, provided by Board members.

**CONFLICTS OF INTEREST ACKNOWLEDGMENT AND DISLOSURE FORM**

I have read the conflicts of interest policy set forth above and agree to comply fully with its terms and conditions at all times during my service as a Jordan Public Schools Board member. If at any time following the submission of this form I become aware of any actual or potential conflicts of interest, or if the information provided below becomes inaccurate or incomplete, I will promptly notify the Jordan Public Schools' Board of Directors in writing.

**Disclosure of Actual or Potential Conflicts of Interest:**

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I acknowledge and agree that my selection for service on the Board and the opportunities made available to me by serving on the Board constitute good and valuable consideration for entering into this agreement, the receipt and sufficiency of which I hereby acknowledge.

**In my individual capacity:**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_



## School Board Meeting Minutes

Monday, December 14, 2020 at 6:30 PM  
Regular Meeting  
CERC Multi-purpose Room / Google Meet  
500 Sunset Drive; Suite 3  
Jordan, MN 55352

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### 1. Call to Order

- Deb Pauly called the meeting to order at 6:34 pm.

### 2. Pledge of Allegiance

### 3. Roll Call

- Present: Deb Pauly, Tom Vogel, Sandy Burke (Remotely), Connie Hennen, Lauren Pedersen (Remotely), Rob Langheim (Remotely), and Ryan Dahnert
- Absent: Olivia Rausch (Student Rep.)

### 4. Consideration of Agenda

### 5. Public Comments

- None

### 6. Recognition

- Ranae Case Evenson and the board members thanked Rob Langheim and Tom Vogel for their years serving as school board members. Their dedication and support is appreciated by all.

### 7. Consent Agenda

#### 7.1. Minutes

- 11/12/20 – Regular
- 11/23/20 - Special

#### 7.2. Monthly Finance Reports

- Amy Hafemann prepared reports for the board to review.

#### 7.3. Donations

- Nathan & Autumn Warden    Food Service Fund                    \$274.45

#### 7.4. Policies

- 7.4.1. 416 Drug and Alcohol Testing - 1st and Final Reading
- 7.4.2. 417 Chemical Use and Abuse - 1st and Final Reading
- 7.4.3. 419 Tobacco-Free Environment - First and Final Reading
- 7.4.4. 420 Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions - First and Final Reading
- 7.4.5. 422 Policies Incorporated by Reference - First and Final Reading
- 7.4.6. 522 Title IX Sex Nondiscrimination Policy, Grievance Procedure, and Process - First Reading

7.5. Declaration of Surplus Items

7.6. New Hire - Speech Coach - Jenna Leonard

7.7. Resignation - ES Special Education Paraprofessional - Caitlin Wilde

7.8. Resignation - Varsity Cheerleading Coach - Annie Shurson

7.9. Contract Renewal - Varsity Football Coach - Ozzie Sand

7.10. Contract Renewal - Assistant Varsity Football Coach - Scott Hennen

7.11. Contract Renewal - Assistant Varsity Football Coach - Brian Heller

7.12. Contract Renewal - B Squad Football Coach - Nick Casterton

7.13. Contract Renewal - B Squad Football Coach - Wade Olson

7.14. Contract Renewal - C Squad Football Coach - Shane Peters

7.15. Contract Renewal - C Squad Football Coach - Jeff Malek

7.16. Contract Renewal - C Squad Football Coach - Nate Olson

7.17. Contract Renewal - C Squad Football Coach - Brandon Arnold

7.18. Contract Renewal - C Squad Football Coach - Chase Buthe

7.19. Contract Renewal - 8th Grade Football Coach - Alex Beckman

7.20. Contract Renewal - 8th Grade Football Coach - Sean O'Brien

7.21. Contract Renewal - 7th Grade Football Coach - Nate Kucera

7.22. Contract Renewal - 7th Grade Football Coach - Tony Kusske

7.23. Contract Renewal - Varsity Girls Soccer Coach - Dennis Yunke

7.24. Contract Renewal - B Squad Girls Soccer Coach - Tania Farewell

7.25. Contract Renewal - C Squad Girls Soccer Coach - Joe Doyle

7.26. Contract Renewal - Varsity Boys Soccer Coach - Tim Wareham

7.27. Contract Renewal - B Squad Boys Soccer Coach - Cody Anton

7.28. Contract Renewal - C Squad Boys Soccer Coach - Nate Steele

7.29. Contract Renewal - Varsity Girls Tennis Coach - Jill Bailey

7.30. Contract Renewal - B Squad Girls Tennis Coach - Bryan Martin

7.31. Contract Renewal - MS Girls Tennis Coach - Rachel Vollbrecht

7.32. Contract Renewal - Head Varsity Volleyball Coach - Taylor Soine

7.33. Contract Renewal - B Squad Volleyball Coach - Tammy Stensland

7.34. Contract Renewal - C Squad Volleyball Coach - Jennifer Kusske

7.35. Contract Renewal - 8th Grade Volleyball Coach - Kelley Walerius

7.36. Contract Renewal - 7th Grade Volleyball Coach - Alanna Rindahl

7.37. Contract Renewal - Varsity Cross Country Coach - Ben Nylander

7.38. Contract Renewal - B Squad Cross Country Coach - Hollie Penney

7.39. Contract Renewal - MS Cross Country Coach - Jamie Burr

7.40. Contract Renewal - MS Fall Play Director - Marie Wignall

7.41. Contract Renewal - MS Fall Play Assistant Director - Janice Lennox

7.42. Contract Renewal - HS Fall Play Director - Josh Barnd

7.43. Contract Renewal - Fall Weight Room Supervisor - Drew Sinke

- Motion to approve the consent agenda made by L. Pedersen; Seconded S. Burke
- Roll Call Vote: D. Pauly – Aye, T. Vogel – Aye, S. Burke – Aye, C. Hennen – Aye, L. Pedersen – Aye, R. Langheim – Aye, R. Dahnert – Aye Passed 7-0

**8. Action / Discussion Items**

8.1. Review and Act on FY20 Audit

- Blake Bode from Eide Bailly presented the district's FY20 audit summary. Jordan Public Schools received a clean audit opinion which means that financial statements were prepared in accordance with GAAP, are free from material misstatement, and are fairly presented. The general fund's end of year balance was \$2,268,496.

- Motion to approve the audit made by C. Hennen, Seconded R. Dahnert
  - Roll Call Vote: D. Pauly – Aye, T. Vogel – Aye, S. Burke – Aye, C. Hennen – Aye, L. Pedersen – Aye, R. Langheim – Aye, R. Dahnert – Aye Passed 7-0
- 8.2. Truth in Taxation Presentation
- Amy Hafemann led the Truth in Taxation public meeting. She discussed the proposed property tax levy for taxes payable 2021, provided information on the 20-21 budget, and allowed time for public comment.
- 8.3. Review and Act on 2020 Payable 2021 Levy Certification & Resolution
- Amy Hafemann reviewed the levy certification which requires annual board approval. If her recommendation is adopted by the board, taxpayers will see a decrease to the school's levy by an average of 7.5% provided the taxable market value remains the same as in Payable 2021. It is her recommendation that the board certifies the total levy amount of \$5,859,966.57.
  - Motion to approve the resolution in the amount of \$5,859,966.57 made by T. Vogel, Seconded S. Burke
  - Roll Call Vote: D. Pauly – Aye, T. Vogel – Aye, S. Burke – Aye, C. Hennen – Aye, L. Pedersen – Aye, R. Langheim – Aye, R. Dahnert – Aye Passed 7-0
9. Board and Administrative Reports
- 9.1. Superintendent's Report
  - 9.2. HS Principal's Report
  - 9.3. MS Principal's Report
  - 9.4. ES Principal's Report
  - 9.5. Director of Teaching and Learning's Report
  - 9.6. Activities Director's Report
  - 9.7. Community Education & Recreation Director's Report
  - 9.8. Communication, Marketing, and Event Director's Report
  - 9.9. Nutritional Services Director's Report
  - 9.10. Special Services Director's Report
  - 9.11. Technology Director's Report
  - 9.12. Facilities Director's Report
  - 9.13. School Board Member Reports / Committee Reports
    - SW Metro will have a board meeting on 12/15/20 to finalize the purchase of the Dean Lakes property.
    - Thanks again to Rob and Tom for their years on the board. They will be missed.
    - The district hosted a COVID-19 Teen Mental Health Webinar sponsored by the Duck Cup Memorial Fund on 12/9/20. This was a spectacular event and many thanks to those who coordinated it.
10. Adjourn Regular Meeting
- Motion to adjourn the meeting at 8:22 pm made by T. Vogel, Seconded R. Dahnert
  - Roll Call Vote: D. Pauly – Aye, T. Vogel – Aye, S. Burke – Aye, C. Hennen – Aye, L. Pedersen – Absent for Vote, R. Langheim – Aye, R. Dahnert – Aye Passed 6-0

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School Board Clerk

---

Date



District Office  
500 Sunset Drive, Suite #1  
Jordan, Minnesota 55352  
952-492-6200 main | 952-492-4445 fax

**AMY HAFEMANN**  
Director of Finance  
ahafemann@isd717.org

January 4, 2021

Board of Education Meeting

### **Finance Report**

January financial reports show activity that has been completed thru December, 2020.

The Vendor Payment Register gives the detailed activity of all vendors that have been paid in the month of December. This report also includes payments that have been made from the Student Activity Accounts that are now under "Board Control".

The pie chart shows the expenses by object codes in the General Fund that were paid thru December, 2020. This chart is as current as can be at this time.

I have requested 100% of the CARES Relief Funding. The only item remaining to be done with the CARES Relief Funds is to reconcile the \$s received to the budget that I have entered in the SERVS system.

The Revised Budget for FY2020-2021 will be brought to the board of education in February, 2021 for approval.

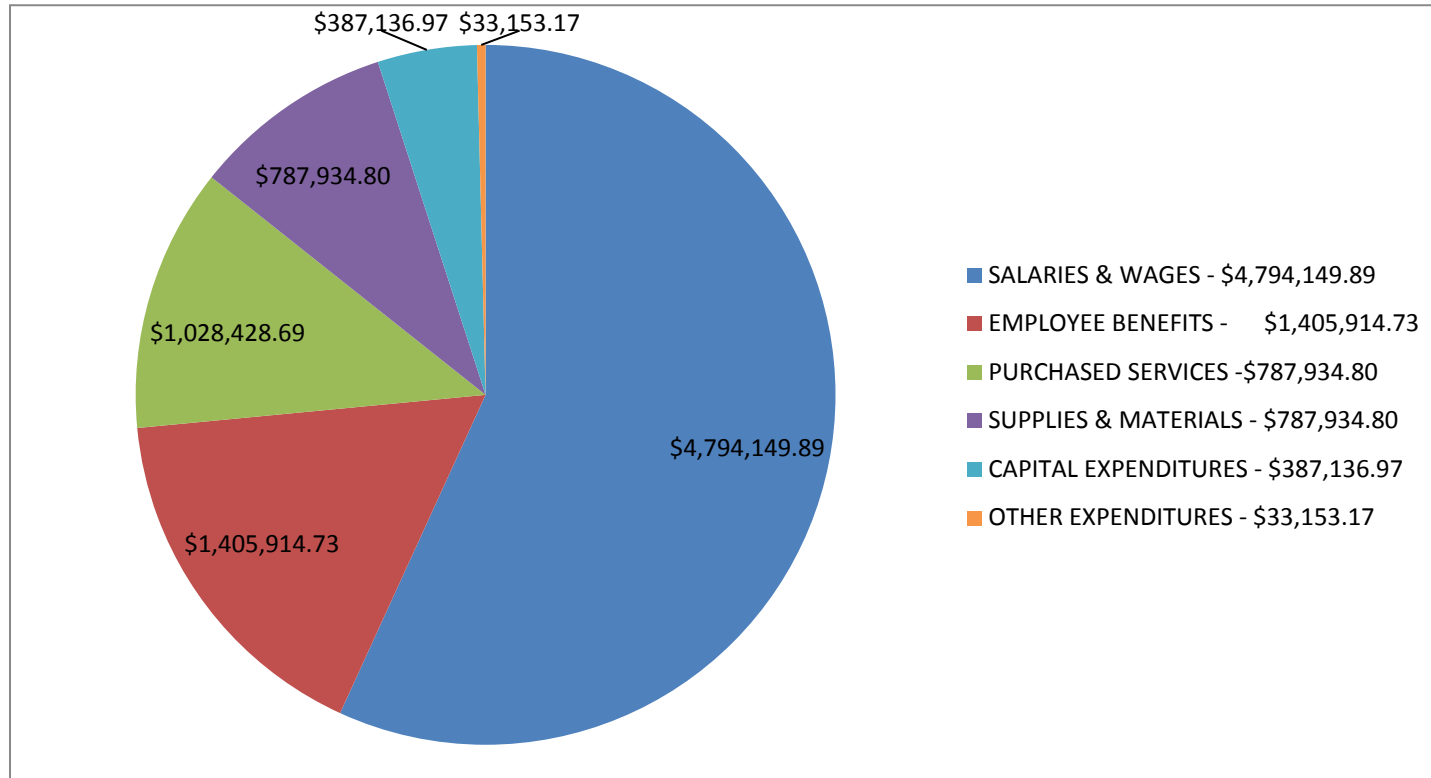
### **OUR MISSION**

Inspire a caring community to ignite learning, innovation, and success for all!



## FUND 01 - EXP GUIDELINE BY OBJECT

JANUARY 2021



TOTAL EXPENDITURES – FUND 01 - THRU DECEMBER - \$8,436,718.25

# Jordan Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0717	001	21993	B 01 215 014	Invoice	PUBLIC EMPLOYEES RETIREMENT ASSN	12/15/2020	Wire
		PO#: 113886			PERA		
					Invoice No: S2021110		
							Paid Amt: \$19,522.95
							Check Amount: \$19,522.95
0717	001	21994	B 01 215 018	Invoice	TEACHERS RETIREMENT ASSN	12/15/2020	Wire
		PO#: 113889			TRA		
					Invoice No: S2021110		
							Paid Amt: \$68,412.79
							Check Amount: \$68,412.79
0717	001	22350	B 01 215 003	Invoice	FRANSDEN BANK AND TRUST	12/15/2020	Wire
		PO#: 113870			Fed Tax		
					Invoice No: S2021110		
							Paid Amt: \$43,183.84
		PO#: 113879			FICA		
					Invoice No: S2021110		
							Paid Amt: \$15,638.76
		PO#: 113885			FICA		
					Invoice No: S2021110		
							Paid Amt: \$66,869.96
		PO#: 113891			Fed Tax		
					Invoice No: S2021110		
							Paid Amt: \$30.56
		PO#: 113892			FICA		
					Invoice No: S2021110		
							Paid Amt: \$23.84
		PO#: 113894			FICA		
					Invoice No: S2021110		
							Paid Amt: \$101.96
							Check Amount: \$125,848.92
0717	001	22350	B 01 215 002	Invoice	FRANSDEN BANK AND TRUST	12/15/2020	Wire
		PO#: 113881			State Tax		
					Invoice No: S2021110		
							Paid Amt: \$21,099.49
							Check Amount: \$21,099.49
0717	001	22350	B 01 215 002	Invoice	FRANSDEN BANK AND TRUST	12/15/2020	Wire
		PO#: 113893			State Tax		
					Invoice No: S2021110		
							Paid Amt: \$35.52
							Check Amount: \$35.52
0717	001	24948	B 01 215 029	Invoice	MN CHILD SUPPORT PYMT CENTER	12/15/2020	Wire
		PO#: 113880			Child Support		
					Invoice No: S2021110		
							Paid Amt: \$778.90
							Check Amount: \$778.90
0717	001	28892	B 01 215 056	Invoice	AVIBEN	12/15/2020	Wire
		PO#: 113864			American Express		
					Invoice No: S2021110		
							Paid Amt: \$2,236.45
							Check Amount: \$2,236.45

# Jordan Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
0717	001		28892		AVIBEN		Wire	
		PO#:	Voucher #:	B 01 215 055	Invoice	Equitable Life	Paid Amt:	\$2,460.10
				113868	Invoice No: S2021110			\$2,460.10
		PO#:	Voucher #:	B 01 215 050	Invoice	ECONOMIC SERVICES	Paid Amt:	\$537.52
				113859	Invoice No: S2021110			\$537.52
		PO#:	Voucher #:	B 01 215 053	Invoice	Fidelity Investment	Paid Amt:	\$317.51
				113871	Invoice No: S2021110			\$317.51
		PO#:	Voucher #:	B 01 215 068	Invoice	ING/Aetna	Paid Amt:	\$280.96
				113877	Invoice No: S2021110			\$280.96
		PO#:	Voucher #:	B 01 215 068	Invoice	ING/Aetna	Paid Amt:	\$134.31
				113872	Invoice No: S2021110			\$134.31
		PO#:	Voucher #:	B 01 215 080	Invoice	First Investors Corporation	Paid Amt:	\$316.68
				113872	Invoice No: S2021110			\$316.68
		PO#:	Voucher #:	B 01 215 064	Invoice	Franklin Templeton	Paid Amt:	\$631.86
				113873	Invoice No: S2021110			\$631.86
		PO#:	Voucher #:	B 01 215 069	Invoice	Orchard Trust/Great West	Paid Amt:	\$130.00
				113874	Invoice No: S2021110			\$130.00
		PO#:	Voucher #:	B 01 215 078	Invoice	Horace Mann	Paid Amt:	\$5,003.45
				113875	Invoice No: S2021110			\$5,003.45
		PO#:	Voucher #:	B 01 215 068	Invoice	ING/Aetna	Paid Amt:	\$5,902.15
				113876	Invoice No: S2021110			\$5,902.15
		PO#:	Voucher #:	B 01 215 077	Invoice	Modern Woodmen	Paid Amt:	\$334.02
				113882	Invoice No: S2021110			\$334.02
		PO#:	Voucher #:	B 01 215 061	Invoice	New York Life	Paid Amt:	\$291.67
				113884	Invoice No: S2021110			\$291.67
		PO#:	Voucher #:	B 01 215 057	Invoice	Thrivent Financial	Paid Amt:	\$1,255.13
				113888	Invoice No: S2021110			\$1,255.13
		PO#:	Voucher #:	B 01 215 067	Invoice	Valic	Paid Amt:	\$1,050.15
				113890	Invoice No: S2021110			\$1,050.15
		PO#:	Voucher #:	B 01 215 067	Invoice	Valic	Paid Amt:	\$1,050.15
				113890	Invoice No: S2021110			\$1,050.15
		PO#:	Voucher #:	B 01 215 020	Invoice	Health Ins	Paid Amt:	\$84,145.91
				11747	Invoice No: S2021110			\$84,145.91
		PO#:	Voucher #:	B 01 215 020	Invoice	Health Ins	Paid Amt:	\$84,145.91
				113866	Invoice No: S2021110			\$84,145.91
		PO#:	Voucher #:	B 01 215 020	Invoice	Health Ins	Paid Amt:	\$7,336.10
				113866	Invoice No: S2021110			\$7,336.10
		PO#:	Voucher #:	B 01 215 024	Invoice	Retiree Health Ins	Paid Amt:	(\$884.83)
				113866	Invoice No: S2021110			(\$884.83)
		PO#:	Voucher #:	B 01 215 020	Invoice	Health Ins-adj to actual premium	Paid Amt:	\$90,597.18
				113992	Invoice No: S2021120			\$90,597.18
		PO#:	Voucher #:	B 01 215 020	Invoice	Health Ins-adj to actual premium	Paid Amt:	\$90,597.18
				113992	Invoice No: S2021120			\$90,597.18
		PO#:	Voucher #:	B 01 215 020	Invoice	Health Ins-adj to actual premium	Paid Amt:	\$174,743.09
				113992	Invoice No: S2021120			\$174,743.09
		PO#:	Voucher #:	B 01 215 020	Invoice	Health Ins-adj to actual premium	Paid Amt:	\$174,743.09
				113992	Invoice No: S2021120			\$174,743.09

## Jordan Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0717	001	21993	B 01 215 014		PUBLIC EMPLOYEES RETIREMENT ASSN		Wire
		PO#: 114010	Invoice	Invoice No: S2021120	PERA	12/31/2020	Paid Amt: \$21,732.11 Check Amount: \$21,732.11
0717	001	21994	B 01 215 018		TEACHERS RETIREMENT ASSN		Wire
		PO#: 114014	Invoice	Invoice No: S2021120	TRA	12/31/2020	Paid Amt: \$68,781.85 Check Amount: \$68,781.85
0717	001	22350	B 01 215 003		FRANSEN BANK AND TRUST		Wire
		PO#: 113996	Invoice	Invoice No: S2021120	Fed Tax	12/31/2020	Paid Amt: \$44,086.55 Check Amount: \$44,086.55
		PO#: 114003	Invoice	Invoice No: S2021120	FICA	12/31/2020	Paid Amt: \$15,996.02 Check Amount: \$15,996.02
		PO#: 114009	Invoice	Invoice No: S2021120	FICA	12/31/2020	Paid Amt: \$68,396.76 Check Amount: \$68,396.76
0717	001	22350	B 01 215 002		FRANSEN BANK AND TRUST		Wire
		PO#: 114005	Invoice	Invoice No: S2021120	State Tax	12/31/2020	Paid Amt: \$21,580.09 Check Amount: \$21,580.09
0717	001	24385	B 01 215 060		AFLAC		Wire
		PO#: 113865	Invoice	Invoice No: S2021110	American Family/Flex Cancer	12/31/2020	Paid Amt: \$61.90 Check Amount: \$61.90
		PO#: 113991	Invoice	Invoice No: S2021120	American Family/Flex Cancer	12/31/2020	Paid Amt: \$61.90 Check Amount: \$61.90
0717	001	24948	B 01 215 029		MN CHILD SUPPORT PYMT CENTER		Wire
		PO#: 114004	Invoice	Invoice No: S2021120	Child Support	12/31/2020	Paid Amt: \$778.90 Check Amount: \$778.90
0717	001	26971	B 01 215 092		Select/MIII Life		Wire
		PO#: 114017	Invoice	Invoice No: S2021110	Flex-Dep Care	12/31/2020	Paid Amt: \$2,197.04 Check Amount: \$2,197.04
					Flex-Med Care		\$747.23
					Flex-Med Care		\$747.23
					Flex-Dep Care		\$2,082.76
					Flex-Med Care-adj to w/d		\$721.93



# Jordan Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
0717	001	28892	B 01 215 067	Invoice	AVIBEN	12/31/2020	Wire	
PO#:		Voucher #: 114015	Invoice No: S2021120	Valic				
						\$1,050.15	Paid Amt: \$1,050.15	
							Check Amount: \$20,781.96	
0717	001	105180 24229	B 01 215 039	Invoice	EDUCATION MINNESOTA - JORDAN	12/15/2020	Check	
PO#:		Voucher #: 113877	Invoice No: S2021110	Jea				
						\$12,619.34	Paid Amt: \$12,619.34	
							Check Amount: \$12,619.34	
0717	001	105181 26288	B 01 215 071	Invoice	LOCAL 284	12/15/2020	Check	
PO#:		Voucher #: 113878	Invoice No: S2021110	Local 284 Dues				
						\$1,125.37	Paid Amt: \$1,125.37	
							Check Amount: \$1,125.37	
0717	001	105239 23795	B 01 215 036	Invoice	NATIONAL INSURANCE SERVICES	12/31/2020	Check	
PO#:		Voucher #: 113863	Invoice No: S2021110	Accident				
				Supplemental Life Ins		\$1.60	Paid Amt: \$1.60	
				Life		\$25.21		
				Disability		\$1,045.48		
						\$1,849.89	Paid Amt: \$2,920.58	
PO#:		Voucher #: 113883	Invoice No: S2021110	Accident		\$1.60	Paid Amt: \$1.60	
				Supplemental Life Ins		\$25.21		
				Life		\$1,045.48		
				Disability		\$1,849.89		
						(\$8.82)		
						\$48.00		
						(\$197.96)		
						(\$131.53)		
PO#:		Voucher #: 114007	Invoice No: S2021120				Paid Amt: \$2,630.27	
							Check Amount: \$5,554.05	
0717	001	105240 24384	B 01 215 032	Invoice	NCPERS MINNESOTA	12/31/2020	Check	
PO#:		Voucher #: 114011	Invoice No: S2021120	PERA Life				
						\$32.00	Paid Amt: \$32.00	
							Check Amount: \$32.00	
							<b>Report Total:</b>	<b>\$723,150.19</b>

## Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
1063	ABRAKADOODLE				
	0717	001	105200		
	E 04	005 505 321 305 503		Art Class November 2020 15 students	Check
					\$1,214.00
	PO#: 50393	Voucher #: 113932	Invoice	Invoice No: 2256	
				12/23/2020	
					Paid Amt: \$1,214.00
					Check Amount: \$1,214.00
					Vendor Total: \$1,214.00
4220	ADVANCED IMAGING SOLUTIONS				
	0717	001	105133		
	E 01	005 420 419 405 000		Software Global Capture	Check
					\$407.48
	PO#: 50277	Voucher #: 113650	Invoice	Invoice No: 427908769	
				12/18/2020	
					Paid Amt: \$407.48
					Check Amount: \$407.48
					Vendor Total: \$407.48
	0717	001	105159		
	E 01	100 203 302 370 000		ES Lease	Check
					\$137.63
	E 01	100 203 000 335 000		ES Maintenance	
					\$242.83
	E 04	005 505 321 370 000		CE Lease	
					\$137.63
	E 04	005 505 321 335 000		CE Maintenance	
					\$242.81
	E 01	128 211 302 370 000		MS Lease	
					\$137.63
	E 01	128 211 000 335 000		MS Maintenance	
					\$242.81
	E 04	005 582 344 370 000		ELS Lease	
					\$137.62
	E 04	005 582 344 335 000		ELS Maintenance	
					\$242.81
	E 04	005 582 344 335 000		DO Lease	
					\$137.63
	E 01	005 170 000 335 000		DO Maintenance	
					\$242.81
	E 01	300 211 302 370 000		HS Lease	
					\$137.63
	E 01	300 211 000 335 000		HS Maintenance	
					\$242.81
	E 01	100 203 302 370 000		ES Staff Lease	
					\$137.62
	E 01	100 203 000 335 000		ES Staff Maintenance	
					\$242.81
	E 01	128 211 302 370 000		MS Staff Lease	
					\$137.62
	E 01	128 211 000 335 000		MS Staff Maintenance	
					\$242.81
	E 01	300 211 302 370 000		HS Staff Lease	
					\$137.62
	E 01	300 211 000 335 000		HS Staff Maintenance	
					\$242.80
	E 01	100 203 302 370 000		ES Front Desk Lease	
					\$137.62
	E 01	100 203 000 335 000		ES Front Desk Maintenance	
					\$242.80
	E 01	005 110 302 370 000		DO Nicky Lease	
					\$137.62
	E 01	005 170 000 335 000		DO Nicky Maintenance	
					\$242.80
	E 01	100 203 000 335 000		ES Overage	
					\$209.01
	E 04	005 505 321 335 000		CE Overage	
					\$9.50
	E 01	128 211 000 335 000		MS Overage	
					\$85.51
	E 04	005 582 344 335 000		ECFE Overage	
					\$4.75
	E 01	005 170 000 335 000		DO Overage	
					\$71.25

## Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type	Amount
<b>4220 ADVANCED IMAGING SOLUTIONS</b>						
	0717	001	105159		Check	
	E 01	300 211 000	335 000	HS Overage		\$95.01
PO#: 50386	Voucher #:	113792	Invoice	Invoice No: 429857493	12/14/2020	Paid Amt: \$4,659.80 Check Amount: \$4,659.80
<hr/>						
	0717	001	105201		Check	
	E 01	005 420 419	405 000	Software-Global Capture		\$407.80
PO#: 50445	Voucher #:	113931	Invoice	Invoice No: 430322735	12/23/2020	Paid Amt: \$407.80 Check Amount: \$407.80
<hr/>						
<b>3157 ALL FLAGS, LLC</b>						
	0717	001	105134		Check	
	E 01	100 810 000	401 000	ES		\$105.35
	E 01	128 810 000	401 000	MS		\$168.56
	E 01	300 810 000	401 000	HS		\$105.35
PO#: 50353	Voucher #:	113652	Invoice	Invoice No: 223294	12/8/2020	Paid Amt: \$379.26 Check Amount: \$379.26
<hr/>						
<b>5442 ANNANDALE TRAVELING BOYS BASKETBALL</b>						
	0717	001	105160		Check	
	R 04	000 505 321	050 515	Holiday BBB Tournament Refund		\$350.00
PO#: 50407	Voucher #:	113793	Invoice	Invoice No: Refund	12/14/2020	Paid Amt: \$350.00 Check Amount: \$350.00
<hr/>						
<b>10083 APPLE COMPUTER INC</b>						
	0717	001	105202		Check	
	E 01	005 420 419	466 000	Spec Ed - 32 GB iPads		\$2,940.00
PO#: 50196	Voucher #:	113933	Invoice	Invoice No: AE02047816	12/23/2020	Paid Amt: \$2,940.00 Check Amount: \$2,940.00
<hr/>						
<b>4272 ASL INTERPRETING SERVICES, INC.</b>						
	0717	001	105135		Check	
	E 01	100 203 000	357 000	GenEd School Conferences 11/5/2020 JES T. C		\$128.00
PO#: 50278	Voucher #:	113651	Invoice	Invoice No: 20.10506	12/8/2020	Paid Amt: \$128.00 Check Amount: \$128.00
<hr/>						

## Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
5445		AUSK, BRANDI	0717	001	105182		
				R 04	000 505 321 050 515	Feb 20-21, 2020-Holiday BBB Tournament Refu	Check
							\$350.00
		PO#: 50425	Voucher #:	113911	Invoice	12/21/2020	
							Paid Amt: \$350.00
							Check Amount: \$350.00
							Vendor Total: \$350.00
28892		AVIBEN	0717	001	105203		
				E 01	005 110 000 311 000	Dec 2020 403b Admin Fee	Check
							\$233.54
		PO#: 50425	Voucher #:	113948	Invoice	12/23/2020	
							Paid Amt: \$233.54
							Check Amount: \$233.54
							Vendor Total: \$233.54
11220		BENJAMIN BUS	0717	001	105132		
				E 01	005 760 720 360 000	Transportation-Reg Routes-Nov 2020	Check
							\$68,031.84
		PO#: 50425	Voucher #:	113649	Invoice	12/3/2020	
							Paid Amt: \$68,031.84
							Check Amount: \$68,031.84
							Vendor Total: \$68,031.84
50457		BENJAMIN BUS	0717	001	105183		
				E 01	300 294 733 360 326	Boys Soccer	Check
				E 01	300 292 733 360 314	Cross Country	\$987.70
				E 01	300 294 733 360 303	HS Football	\$446.28
				E 01	128 294 733 360 303	7&8 Football	\$1,971.46
				E 01	300 296 733 360 326	Girls Soccer	\$1,775.32
				E 01	300 296 733 360 309	Tennis	\$593.40
				E 01	300 296 733 360 342	HS Volleyball	\$784.67
				E 01	128 296 733 360 342	7&8 Volleyball	\$2,908.19
				E 01	005 760 723 360 000	In District SPED	\$1,711.54
				E 01	005 760 723 360 000	SPED	\$11,729.60
				E 01	005 760 728 360 000	Care & Treatment	\$20,242.26
				E 01	005 760 728 360 000	Homeless	\$4,728.33
							\$2,417.13
		PO#: 50457	Voucher #:	113914	Invoice	12/21/2020	
							Paid Amt: \$50,295.88
							Check Amount: \$50,295.88
							Vendor Total: \$50,295.88
105204		BENJAMIN BUS	0717	001	105204		
				E 04	005 570 733 360 000	Kids Co	Check
				E 01	300 296 733 360 312	Cheerleading	\$474.72
				E 01	300 294 733 360 303	Football	\$485.51
				E 01	128 296 733 360 306	7&8 GBB	\$2,800.28
				E 01	128 298 733 360 373	MS Knowledge Bowl	\$191.26
				E 01	300 296 733 360 342	Volleyball	\$456.09
							\$4,227.39

## Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
<b>11220</b>							
BENJAMIN BUS							
	0717	001			<b>105204</b>		Check
		E 01	005	760	723 360 000	SPED In District	\$9,970.16
		E 01	005	760	723 360 000	SPED	\$12,807.90
		E 01	005	760	154 360 605	SPED CARES FUNDING	\$1,357.83
		E 01	005	760	728 360 000	Care & Treatment	\$7,200.03
		E 01	005	760	728 360 000	Homeless	\$3,062.34
<b>PO#:</b>	50490	<b>Voucher #:</b>			<b>Invoice No:</b> Nov 2020		
							<b>Paid Amt: \$43,033.51</b>
							<b>Check Amount: \$43,033.51</b>
							<b>Vendor Total: \$161,361.23</b>
<b>26860</b>							
BERGER FLOORCOVERING							
	0717	001			<b>105205</b>		Check
		E 01	100	865	379 520 000	JES 3 Classrooms Carpeted LTFM	\$11,880.00
<b>PO#:</b>	50516	<b>Voucher #:</b>			<b>Invoice No:</b> 1231		
		E 01	005	850	000 350 000	Rental House Carpet	\$1,900.00
<b>PO#:</b>	50517	<b>Voucher #:</b>			<b>Invoice No:</b> 1232		
							<b>Paid Amt: \$1,900.00</b>
							<b>Check Amount: \$13,780.00</b>
							<b>Vendor Total: \$13,780.00</b>
<b>5130</b>							
BISEK HANDYMAN SERVICES LLC							
	0717	001			<b>105184</b>		Check
		E 01	005	850	000 350 000	43 Hours Labor	\$3,010.00
<b>PO#:</b>		<b>Voucher #:</b>			<b>Invoice No:</b> INV0311		
							<b>Paid Amt: \$3,010.00</b>
							<b>Check Amount: \$3,010.00</b>
							<b>Vendor Total: \$3,010.00</b>
<b>4132</b>							
CAOLA LANDSCAPE SERVICES, INC							
	0717	001			<b>105136</b>		Check
		E 01	005	810	000 350 272	HS/MS/ES Irrigation Winterrization	\$2,910.00
<b>PO#:</b>	50348	<b>Voucher #:</b>			<b>Invoice No:</b> 1821		
							<b>Paid Amt: \$2,910.00</b>
							<b>Check Amount: \$2,910.00</b>
							<b>Vendor Total: \$2,910.00</b>
<b>26916</b>							
CDW GOVERNMENT, INC.							
	0717	001			<b>105161</b>		Check
		E 01	005	630	154 406 605	CARES Funding-ZOOM-upgrade	\$7,500.00
<b>PO#:</b>	49638	<b>Voucher #:</b>			<b>Invoice No:</b> ZR00155184		
							<b>Paid Amt: \$7,500.00</b>
							<b>Check Amount: \$7,500.00</b>
							<b>Vendor Total: \$7,500.00</b>
<b>105206</b>							
	0717	001					Check
		E 01	005	630	000 406 000	FY2021-GoGuardian Teacher - subscription lice	\$3,653.04
		B 01	131	000		FY2022-GoGuardian Teacher - subscription lice	\$6,262.56

## Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
26916	CDW GOVERNMENT, INC.				
	0717 001		105206		
	B 01 131 000				Check
					\$2,609.40
PO#: 50351	Voucher #: 113938	Invoice	Invoice No: 4769762	12/23/2020	
					Paid Amt: \$12,525.00
					Check Amount: \$12,525.00
					Vendor Total: \$20,025.00
1112	CEDERSTROM, TRACY				
	0717 001		105137		
	E 01 128 258 000 530 000				Check
	E 01 128 258 000 430 000				\$108.99
	E 01 128 258 000 401 923				\$52.39
					\$47.24
PO#: 50306	Voucher #: 113654	Invoice	Invoice No: Reimbursement	12/18/2020	
					Paid Amt: \$208.62
					Check Amount: \$208.62
					Vendor Total: \$208.62
10873	CENTERPOINT ENERGY				
	0717 001		105207		
	E 01 005 810 000 330 203				Check
					\$44.40
PO#: 50484	Voucher #: 113940	Invoice	Invoice No: 6401101963-1	12/23/2020	
					Paid Amt: \$44.40
					Check Amount: \$44.40
					Vendor Total: \$44.40
5437	CENTRAL LAKES COLLEGE				
	0717 001		105185		
	E 01 300 211 000 394 000				Check
					\$2,750.00
PO#: 50376	Voucher #: 113917	Invoice	Invoice No: 00235976	12/21/2020	
					Paid Amt: \$2,750.00
					Check Amount: \$2,750.00
					Vendor Total: \$2,750.00
25896	CENTRAL RESTAURANT PRODUCTS				
	0717 001		105162		
	E 02 300 770 709 401 000				Check
					\$231.53
PO#: 50376	Voucher #: 113795	Invoice	Invoice No: 11886344	12/14/2020	
					Paid Amt: \$231.53
PO#: 50376	Voucher #: 113796	Invoice	Invoice No: 11889937	12/14/2020	
					Paid Amt: \$321.95
					Check Amount: \$553.48
					Vendor Total: \$553.48
3676	CHOICE ELECTRIC				
	0717 001		105208		
	E 01 005 810 154 350 605				Check
	E 01 005 810 154 350 605				\$216.00
PO#: 50505	Voucher #: 113941	Invoice	Invoice No: 19440	12/23/2020	
					Paid Amt: \$419.73

## Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Invoice No	Pmt/Void Date	Pmt Type	Amount
3676	CHOICE ELECTRIC	0717	001	105208			
		E 01	128 810 000	350 272	Labor-MS Planter Box Lights	Check	\$224.00
PO#: 50506	Voucher #:	113942	Invoice	Invoice No: 19442	12/23/2020	Paid Amt:	\$224.00
		E 01	300 810 000	350 272	Materials-HS Underground Lights	Paid Amt:	\$714.18
PO#: 50507	Voucher #:	113943	Invoice	Invoice No: 19441	12/23/2020	Paid Amt:	\$714.18
		E 01	100 810 000	350 272	Labor-JES Emergency Light Ballast		
		E 01	100 810 000	350 272	Materials-JES Emergency Light Ballast		
		E 01	100 810 000	350 272	Truck Charge-JES Emergency Light Ballast		
PO#: 50508	Voucher #:	113944	Invoice	Invoice No: 19439	12/23/2020	Paid Amt:	\$795.78
		E 01	100 810 000	350 272	Labor-JES 3rd & 4th Grade Exhaust Fan		
		E 01	100 810 000	350 272	Materials-JES 3rd & 4th Grade Exhaust Fan		
PO#: 50509	Voucher #:	113945	Invoice	Invoice No: 19437	12/23/2020	Paid Amt:	\$295.31
		E 01	100 810 000	350 272	Labor-JES Main Hall Bath Exhaust		
		E 01	100 810 000	350 272	Materials-JES Main Hall Bath Exhaust		
PO#: 50510	Voucher #:	113946	Invoice	Invoice No: 19438	12/23/2020	Paid Amt:	\$174.06
		E 01	300 865 370	350 000	Labor-JHS Kitchen Freezer New Lights		
PO#: 50511	Voucher #:	113947	Invoice	Invoice No: 19436	12/23/2020	Paid Amt:	\$226.10
		E 01	300 865 370	350 000	Materials-JHS Kitchen Freezer New Lights		
<b>Check Amount:</b>							<b>\$2,849.16</b>
<b>Vendor Total:</b>							<b>\$2,849.16</b>
10254	CITY OF JORDAN	0717	001	105209			
		E 01	100 810 000	330 204	ES	Check	\$1,507.06
		E 01	128 810 000	330 204	MS		\$1,935.52
		E 01	300 810 000	330 204	HS		\$1,879.76
		E 01	005 810 000	330 204	Athletic Complex		\$490.99
		E 04	005 505 321	330 000	ES CE		\$34.25
		E 04	005 505 321	330 000	MS CE		\$82.95
		E 04	005 582 344	330 000	ECFE		\$102.75
		E 02	100 770 701	330 000	ES Food Service		\$68.50
		E 02	128 770 701	330 000	MS Food Service		\$110.60
		E 02	300 770 701	330 000	HS Food Service		\$119.98
		E 04	005 505 321	330 550	CERC		\$635.97
PO#:	Voucher #:	113937	Invoice	Invoice No: 12/10/20	12/23/2020	Paid Amt:	\$6,968.33
<b>Check Amount:</b>							<b>\$6,968.33</b>
<b>Vendor Total:</b>							<b>\$6,968.33</b>

## Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
<b>2629</b>							
COMCAST							
		0717		001	105186		
		E 04	005	505	321 320 550	12/4/20-1/3/21	Check \$2.25
PO#:		Voucher #:		113916	Invoice No: 11/25/20	12/21/2020	Paid Amt: \$2.25 Check Amount: \$2.25
<hr/>							
		0717		001	105210		
		E 04	005	505	321 320 550	CERC Service 12/18/20 to 1/17/21	Check \$2.25
PO#:		Voucher #:		113939	Invoice No: 12/8/20	12/23/2020	Paid Amt: \$2.25 Check Amount: \$2.25
<hr/>							
<b>5449</b>							
DASSEL COKATO YOUTH BASKETBALL ASSN							
		0717		001	105187		
		R 04	000	505	321 050 515	Feb 20-21, 2021-Holiday BBB Tournament REFu	Check \$350.00
PO#:	50454	Voucher #:		113918	Invoice No: Refund	12/21/2020	Paid Amt: \$350.00 Check Amount: \$350.00
<hr/>							
<b>5444</b>							
DEANN LOMMEL							
		0717		001	105188		
		R 04	000	505	321 050 515	Holiday BBB Tournament Refund-Feb 20-21, 20	Check \$350.00
PO#:	50412	Voucher #:		113923	Invoice No: Refund	12/21/2020	Paid Amt: \$350.00 Check Amount: \$350.00
<hr/>							
<b>2798</b>							
DEPARTMENT OF HUMAN SERVICES							
		0717		001	105189		
		E 01	005	400	372 305 000	SFY 2021 DHS IEPAdmin Fee	Check \$120.00
PO#:	50375	Voucher #:		113919	Invoice No: 00000634284	12/21/2020	Paid Amt: \$120.00 Check Amount: \$120.00
<hr/>							
<b>1866</b>							
DOORWORKS							
		0717		001	105163		
		E 01	300	810	000 350 272	Door Repairs HS-Health Inspection Report Rep:	Check \$205.00
PO#:	50401	Voucher #:		113797	Invoice No: 4442	12/14/2020	Paid Amt: \$205.00
		E 01	300	810	000 350 272	HS Library Panic Bar	Check \$225.00
PO#:	50401	Voucher #:		113798	Invoice No: 4435	12/14/2020	Paid Amt: \$225.00
		E 01	128	865	379 520 000	MS LTFM Gender Neutral Bathroom	Check \$200.00
PO#:	50401	Voucher #:		113799	Invoice No: 4434	12/14/2020	Paid Amt: \$200.00 Check Amount: \$200.00
<hr/>							
<b>Vendor Total:</b> \$630.00							

## Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type				
5434		EDUARDO SALGUERO RASCON									
		0717	001		105138						
		R	04	000	505	321	040	503	Tae Kwon Do Fall Session 2 Refund-Class Cant	\$35.00	Check
	PO#:	50357	Voucher #:	113655	Invoice	Invoice No:	Refund	12/8/2020			
									Paid Amt:	\$35.00	
									Check Amount:	\$35.00	
									Vendor Total:	\$35.00	
3807		HEGER, KRISTIE									
		0717	001		105139						
		E	01	300	292	000	366	300	FB Game Travel-Athletic Trainer Mileage	\$67.28	Check
	PO#:	50385	Voucher #:	113658	Invoice	Invoice No:	Reimbursement	12/8/2020			
									Paid Amt:	\$67.28	
									Check Amount:	\$67.28	
									Vendor Total:	\$67.28	
4829		HENTGES, JEREMY									
		0717	001		105164						
		E	01	100	810	000	305	299	ES-Snow Plow/Salt 11/11/20	\$350.00	Check
	PO#:	50400	Voucher #:	113800	Invoice	Invoice No:	192	12/14/2020			
									Paid Amt:	\$350.00	
	PO#:	50400	Voucher #:	113801	Invoice	Invoice No:	189	12/14/2020			
									Paid Amt:	\$475.00	
	PO#:	50400	Voucher #:	113802	Invoice	Invoice No:	191	12/14/2020			
									Paid Amt:	\$575.00	
	PO#:	50400	Voucher #:	113803	Invoice	Invoice No:	190	12/14/2020			
									Paid Amt:	\$130.00	
	PO#:	50400	Voucher #:	113804	Invoice	Invoice No:	193	12/14/2020			
									Paid Amt:	\$150.00	
									Paid Amt:	\$240.00	
									Paid Amt:	\$240.00	
									Paid Amt:	\$420.00	
									Paid Amt:	\$600.00	
									Paid Amt:	\$600.00	
	PO#:	50400	Voucher #:	113805	Invoice	Invoice No:	187	12/14/2020			
									Paid Amt:	\$2,100.00	
									Check Amount:	\$3,780.00	
									Vendor Total:	\$3,780.00	
1195		HILLYARD, INC./HUTCHINSON									
		0717	001		105165						
		E	01	128	810	154	401	605	CARES Funding-Wipes Disinfectant	\$31.68	Check
	PO#:	50342	Voucher #:	113806	Invoice	Invoice No:	604148188	12/14/2020			
									Paid Amt:	\$31.68	
									Paid Amt:	\$357.25	
									Paid Amt:	\$714.50	
	PO#:	50342	Voucher #:	113807	Invoice	Invoice No:	604148187	12/14/2020			
									Paid Amt:	\$1,071.75	



## Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type	Amount
<b>1195</b>						
HILLYARD, INC./HUTCHINSON						
	0717	001	105211		Check	
	E 01	300 810 154 401 605		CARES Funding-Turkish Towels		\$142.68
	E 01	300 810 000 401 000		Nutra-Rinse		\$104.60
	E 01	300 810 000 401 000		Window Clean		\$5.14
	E 01	300 810 154 401 605		CARES Funding-Trash can liners-33 gal-black		\$324.00
	E 01	300 810 154 401 605		CARES Funding-Trash can liners-56 gal-black		\$654.45
	E 01	300 810 154 401 605		CARES Funding-Trash cans-60 gal-blue		\$512.70
	E 01	300 810 154 401 605		CARES Funding-Trash can liners-12-16 gal-nat		\$298.00
	E 01	300 810 000 401 000		Top Clean		\$104.46
	E 01	300 810 154 401 605		CARES Funding-QT Plush		\$93.72
	E 01	300 810 000 401 000		Re-Juv-Nal		\$54.54
	E 01	300 810 000 401 000		Nutra-Rinse		\$78.45
	E 01	300 810 154 401 605		CARES Funding-Mandarin-Cranberry Premium		\$822.40
<b>PO#:</b>	50469	<b>Voucher #:</b>	113952	<b>Invoice No:</b> 604182227		
				12/23/2020		
					Paid Amt:	\$3,195.14
					Check Amount:	\$13,085.28
					<b>Vendor Total:</b>	<b>\$15,260.45</b>
<b>5439</b>						
HOCHSCHILD/REBECCA						
	0717	001	105140		Check	
	R 04	000 505 321 050 515		3rd Grade Girls BB Refund		\$79.00
<b>PO#:</b>	50382	<b>Voucher #:</b>	113657	<b>Invoice No:</b> Refund		
				12/18/2020		
					Paid Amt:	\$79.00
					Check Amount:	\$79.00
					<b>Vendor Total:</b>	<b>\$79.00</b>
<b>24254</b>						
HOLIDAY CREDIT OFFICE						
	0717	001	105141		Check	
	E 04	005 505 321 440 507		CE Drivers Ed		\$21.20
	E 01	005 810 000 440 000		Tractor/Mower/Pickup		\$386.87
<b>PO#:</b>		<b>Voucher #:</b>	113656	<b>Invoice No:</b> 111/11/20		
				12/18/2020		
					Paid Amt:	\$408.07
					Check Amount:	\$408.07
<b>1195</b>						
	0717	001	105212		Check	
	E 04	005 505 321 440 507		CE/Drivers Ed		\$8.31
	E 01	005 790 733 440 000		Regular		\$49.24
	E 01	005 810 000 440 000		Tractor/Mower/Pickup		\$289.52
<b>PO#:</b>		<b>Voucher #:</b>	113953	<b>Invoice No:</b> Dec 2020		
				12/23/2020		
					Paid Amt:	\$347.07
					Check Amount:	\$347.07
					<b>Vendor Total:</b>	<b>\$755.14</b>



## Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
29171 JORDAN AREA FOOD SHELF							
		0717	001		105213		
		E 18	100	298	301	899	000
		Nov 2020					Check
							\$65.00
		PO#: 50503		Voucher #:	113955	Invoice	12/23/2020
						Invoice No:	Donation
							Paid Amt: \$65.00
							Check Amount: \$1,065.00
							Vendor Total: \$1,065.00
3513 JORDAN BOOSTER CLUB							
		0717	001		105167		
		E 01	300	292	000	305	314
		Cross Country					08/27/20
		E 01	300	292	000	305	314
		Cross Country					10/01/20
		E 01	300	292	000	305	314
		Cross Country					10/09/20
		E 01	300	296	000	305	342
		Volleyball					10/22/20
		E 01	300	296	000	305	342
		Volleyball					10/29/20
		PO#: 50371		Voucher #:	113813	Invoice	12/14/2020
						Invoice No:	Donations
							Paid Amt: \$680.00
							Check Amount: \$680.00
							Vendor Total: \$680.00
1920 JORDAN DOLLARS FOR SCHOLARS							
		0717	001		105192		
		R 01	300	211	000	096	276
		Nov 2020					Check
							\$30.00
							(\$1.16)
		PO#: 50451		Voucher #:	113920	Invoice	12/21/2020
						Invoice No:	Nov 2020
							Paid Amt: \$28.84
							Check Amount: \$28.84
							Vendor Total: \$28.84
27825 JORDAN FAMILY OUTREACH							
		0717	STUD		1872		
		E 27	300	298	301	401	963
		Donation to support the community at the holiday					Check
							\$200.00
		PO#: 50397		Voucher #:	113790	Invoice	12/14/2020
						Invoice No:	Donation
							Paid Amt: \$200.00
		PO#: 50396		Voucher #:	113791	Invoice	12/14/2020
						Invoice No:	Donation
							Paid Amt: \$200.00
							Check Amount: \$400.00
							Vendor Total: \$400.00
4998 JORDAN FOOTBALL ASSOCIATION							
		0717	001		105168		
		E 01	300	294	000	305	303
		Donation for working					10/12
		E 01	300	294	000	305	303
		Donation for working					11/02/20
		PO#: 50372		Voucher #:	113814	Invoice	12/14/2020
						Invoice No:	Donation
							Paid Amt: \$120.00
							Check Amount: \$120.00
							Vendor Total: \$120.00



## Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
<b>4984 LARSON, ADAM</b>					
	0717	001	105195		Check
		E 01	005 850 000 350 000	Ace	\$36.96
		E 01	005 850 000 350 000	Ace	\$16.98
		E 01	005 850 000 350 000	Ace	\$56.97
<b>PO#:</b>	<b>Voucher #:</b>	<b>113922</b>	<b>Invoice No:</b>	<b>12/21/2020</b>	<b>Paid Amt: \$120.89</b>
					<b>Check Amount: \$120.89</b>
					<b>Vendor Total: \$120.89</b>
<b>27558 LEE'S REFRIGERATION</b>					
	0717	001	105217		Check
		E 02	100 770 701 350 000	Materials-JES Kitchen Chest Freezer	\$35.00
		E 02	100 770 701 350 000	Labor-JES Kitchen Chest Freezer	\$142.50
		E 02	100 770 701 350 000	Mileage-JES Kitchen Chest Freezer	\$20.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>113959</b>	<b>Invoice No:</b>	<b>12/23/2020</b>	<b>Paid Amt: \$197.50</b>
					<b>Check Amount: \$197.50</b>
					<b>Vendor Total: \$197.50</b>
<b>01372 LEHNNEN, BARB</b>					
	0717	001	105144		Check
		E 02	005 770 701 366 000	Level 1 Non-Member	\$61.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>113661</b>	<b>Invoice No:</b>	<b>12/18/2020</b>	<b>Paid Amt: \$61.00</b>
					<b>Check Amount: \$61.00</b>
					<b>Vendor Total: \$61.00</b>
<b>1030 MASTERCARD - HARRIS BANK</b>					
	0717	001			Wire
		E 01	005 810 154 350 605	CARES Funding-COVID Plexiglass Tech Des/H	\$680.00
		E 01	005 810 154 350 605	CARES Funding-Truck & Delivery Charge	\$35.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>113985</b>	<b>Invoice No:</b>	<b>12/23/2020</b>	<b>Paid Amt: \$715.00</b>
		E 04	005 505 321 350 550	Materials	\$320.00
		E 04	005 505 321 350 550	Labor	\$380.00
		E 04	005 505 321 350 550	Truck & Delivery Charge	\$35.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>113986</b>	<b>Invoice No:</b>	<b>12/23/2020</b>	<b>Paid Amt: \$735.00</b>
		E 01	005 810 154 401 605	CARES Funding-Trident Sprayer	\$625.00
		E 01	005 810 154 401 605	CARES Funding-Sanitizer Affinity Foaming	\$1,071.75
<b>PO#:</b>	<b>Voucher #:</b>	<b>113987</b>	<b>Invoice No:</b>	<b>12/23/2020</b>	<b>Paid Amt: \$1,696.75</b>
		E 01	100 810 000 401 000	Disp Foam Soap Bulk	\$26.68
		E 01	100 810 000 401 000	Liner 33 Gal	\$233.60
		E 01	100 810 000 401 000	Liner 56 Gal	\$390.80
		E 01	100 810 000 401 000	Towel Roll	\$336.77
		E 01	100 810 000 401 000	Tissue	\$488.00

## Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
<b>1030</b>							
MASTERCARD - HARRIS BANK							
		0717	001				Wire
		E 01	100	810	000 401 000		\$48.70
		E 01	100	810	000 401 000	Drain Maintainer	\$89.46
		E 01	100	810	000 401 000	Defoamer	\$28.80
		E 01	100	810	000 401 000	Mop 18 in	\$14.12
		E 01	100	810	000 401 000	Aerosol Citrus 16 Oz	\$14.68
		E 01	100	810	000 401 000	Aerosol Air Freshner	\$16.55
		E 01	100	810	000 401 000	Liner Waxed Paper	\$16.10
		E 01	100	810	000 401 000	Citric Cleaner	
		<b>Voucher #:</b>	<b>113988</b>	<b>Invoice</b>	<b>No: Nicky</b>	<b>12/23/2020</b>	
		<b>PO#:</b>	<b>50339</b>				<b>Paid Amt: \$1,704.26</b>
							<b>Check Amount: \$4,851.01</b>
							<b>Vendor Total: \$4,851.01</b>
<b>4713</b>							
MCCLELLAN, STEPHEN							
		0717	001		<b>105218</b>		Check
		E 01	300	255	000 430 000	Makerbot PLA Filament	\$70.56
		E 01	300	255	000 430 000	Makerbot Build Plate Tape	\$9.99
		E 01	300	255	000 430 000	Discount	(\$0.50)
		<b>Voucher #:</b>	<b>113968</b>	<b>Invoice</b>	<b>No: Reimbursement</b>	<b>12/23/2020</b>	
		<b>PO#:</b>	<b>50496</b>				<b>Paid Amt: \$80.05</b>
							<b>Check Amount: \$80.05</b>
							<b>Vendor Total: \$80.05</b>
<b>10812</b>							
MCEA-MN COM EDASSN							
		0717	001		<b>105169</b>		Check
		E 04	005	505	321 820 000	2021 MCEA Membership Renewal	\$644.00
		<b>Voucher #:</b>	<b>113815</b>	<b>Invoice</b>	<b>No: FY21 Membership</b>	<b>12/14/2020</b>	
		<b>PO#:</b>	<b>50392</b>				<b>Paid Amt: \$644.00</b>
							<b>Check Amount: \$644.00</b>
							<b>Vendor Total: \$644.00</b>
<b>23305</b>							
MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, LLC							
		0717	001		<b>105170</b>		Check
		E 01	100	203	302 406 000	Wonders Additional Online License Needed	\$467.07
		<b>Voucher #:</b>	<b>113816</b>	<b>Invoice</b>	<b>No: 115518555001</b>	<b>12/14/2020</b>	
		<b>PO#:</b>	<b>50281</b>				<b>Paid Amt: \$467.07</b>
		<b>Voucher #:</b>	<b>113817</b>	<b>Invoice</b>	<b>No: 115531310001</b>	<b>12/14/2020</b>	
		<b>PO#:</b>	<b>50299</b>				<b>Paid Amt: \$467.07</b>
							<b>Check Amount: \$934.14</b>
							<b>Vendor Total: \$934.14</b>

## Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
<b>28878</b>					
	MEDICARE BLUE RX				
	0717	001	105219		
	B	01	215	024	Check
				Jan 2021 D. Swenson	\$163.00
PO#:	Voucher #:	113967	Invoice	Invoice No: 203430217744	12/23/2020
					<b>Paid Amt: \$163.00</b>
					<b>Check Amount: \$163.00</b>
					<b>Vendor Total: \$163.00</b>
<b>5393</b>					
	METRO VOLLEYBALL OFFICIAL ASSN, LLC				
	0717	001	105145		Check
	E	01	300	296	000
	E	01	300	296	000
					342
					342
				11/11/20-Volleyball Officials	\$216.00
				11/19/20-Volleyball Officials	\$216.00
PO#:	Voucher #:	113662	Invoice	Invoice No: 603	12/8/2020
					<b>Paid Amt: \$432.00</b>
					<b>Check Amount: \$432.00</b>
					<b>Vendor Total: \$432.00</b>
<b>5170</b>					
	MEYER, CHELSEY				
	0717	001	105220		Check
	E	01	128	211	000
					401
					275
				Candy-Student Council Supplies	\$40.40
PO#:	Voucher #:	113966	Invoice	Invoice No: Reimbursement	12/23/2020
					<b>Paid Amt: \$40.40</b>
					<b>Check Amount: \$40.40</b>
					<b>Vendor Total: \$40.40</b>
<b>26054</b>					
	MINNESOTA DEPARTMENT OF HEALTH				
	0717	001	105221		Check
	E	01	100	865	347
					305
					000
				ES-2021 Food Service Kitchen Licenses	\$700.00
PO#:	Voucher #:	113960	Invoice	Invoice No: FBL-14762-16540	12/23/2020
					<b>Paid Amt: \$700.00</b>
				MS-2021 Food Service Kitchen Licenses	\$700.00
PO#:	Voucher #:	113961	Invoice	Invoice No: FBL-16796-16540	12/23/2020
					<b>Paid Amt: \$700.00</b>
				HS-2021 Food Service Kitchen Licenses	\$700.00
PO#:	Voucher #:	113962	Invoice	Invoice No: FBL-14761-16540	12/23/2020
					<b>Paid Amt: \$700.00</b>
					<b>Check Amount: \$2,100.00</b>
					<b>Vendor Total: \$2,100.00</b>
<b>3967</b>					
	MINNESOTA VALLEY ELECTRIC COOPERATIVE				
	0717	001	105222		Check
	E	01	005	810	000
					330
					201
				Service 11/2/20 to 11/30/20	\$10.74
PO#:	Voucher #:	113965	Invoice	Invoice No: 12/7/20	12/23/2020
					<b>Paid Amt: \$10.74</b>
					<b>Check Amount: \$10.74</b>
					<b>Vendor Total: \$10.74</b>

## Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
<b>1865</b>					
MINNTEX CITRUS INC.					
	0717	STUD	1873		
	R 27	300 298 301 619 957		JHS Music Fruit Sale FY21	Check
		113930 Invoice		12/21/2020	\$3,213.90
<b>PO#:</b>	<b>Voucher #:</b>	<b>Invoice No:</b>			<b>Paid Amt: \$3,213.90</b>
					<b>Check Amount: \$3,213.90</b>
					<b>Vendor Total: \$3,213.90</b>
<b>27090</b>					
MN HARVEST, LLC					
	0717	001	105171		
	E 02	300 770 709 490 000		HS	Check
	E 02	128 770 709 490 000		MS	\$70.00
	E 02	100 770 709 490 000		ES	\$70.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>Invoice No:</b>			<b>Paid Amt: \$210.00</b>
	E 02	300 770 709 490 000		HS	\$70.00
	E 02	128 770 709 490 000		MS	\$70.00
	E 02	100 770 709 490 000		ES	\$70.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>Invoice No:</b>			<b>Paid Amt: \$210.00</b>
	E 02	300 770 709 490 000		HS	\$70.00
	E 02	128 770 709 490 000		MS	\$70.00
	E 02	100 770 709 490 000		ES	\$220.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>Invoice No:</b>			<b>Paid Amt: \$430.00</b>
					<b>Check Amount: \$850.00</b>
					<b>Vendor Total: \$955.00</b>
<b>10857</b>					
MN STATE HIGH SCHOOL LEAGUE					
	0717	001	105224		
	E 01	300 292 000 820 300		2020-2021 Dues Installment 1	Check
		113964 Invoice		12/23/2020	\$4,500.00
<b>PO#:</b>	<b>Voucher #:</b>	<b>Invoice No:</b>			<b>Paid Amt: \$4,500.00</b>
					<b>Check Amount: \$4,500.00</b>
					<b>Vendor Total: \$4,500.00</b>

## Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
<b>2255 MNDRIVERSMANUALS.COM</b>					
	0717	001	105225		
	E 04	005 505 321 401 507		Drivers Ed manuals for Drivers Ed class	Check
	PO#: 50424	Voucher #: 113969	Invoice No: 4109	12/23/2020	\$402.33
					<b>Paid Amt: \$402.33</b>
					<b>Check Amount: \$402.33</b>
					<b>Vendor Total: \$402.33</b>
<b>5438 NORTHEMSCOLD/ANDREW</b>					
	0717	001	105146		
	R 04	000 505 321 050 515		Boys Holiday BB Refund 2/20-21, 2021	Check
	PO#: 50381	Voucher #: 113663	Invoice No: Refund	12/8/2020	\$350.00
					<b>Paid Amt: \$350.00</b>
					<b>Check Amount: \$350.00</b>
					<b>Vendor Total: \$350.00</b>
<b>5340 OFFICE OF MNIT SERVICES</b>					
	0717	001	105172		
	E 01	005 211 000 358 000		General Education Translation	Check
	E 01	005 420 740 394 000		Special Education Translation	
	PO#: 50365	Voucher #: 113821	Invoice No: W20100710	12/14/2020	\$225.18
					<b>Paid Amt: \$252.98</b>
					<b>Check Amount: \$252.98</b>
					<b>Vendor Total: \$252.98</b>
<b>10987 OWENS COMPANIES, INC.</b>					
	0717	001	105226		
	E 01	128 865 380 305 000		Labor-LTFM MS Chiller Repair	Check
	E 01	128 865 380 305 000		Materials-LTFM MS Chiller Repair	\$3,687.50
	E 01	128 865 380 305 000		Trip Charge-LTFM MS Chiller Repair	\$3,816.22
	E 01	128 865 380 305 000		Freight-LTFM MS Chiller Repair	\$180.00
	PO#: 50504	Voucher #: 113970	Invoice No: 91246	12/23/2020	\$189.82
					<b>Paid Amt: \$7,873.54</b>
					<b>Check Amount: \$7,873.54</b>
					<b>Vendor Total: \$7,873.54</b>
<b>25455 PEARSON EDUCATION</b>					
	0717	001	105196		
	E 01	128 420 740 433 000		ABAS-3 Parent Forms J. Glaccum	Check
	E 01	128 420 740 433 000		ABAS-3 Teacher Forms J. Glaccum	\$88.00
	E 01	128 420 740 433 000		Freight	\$88.00
	PO#: 50312	Voucher #: 113924	Invoice No: 12243488	12/21/2020	\$10.56
					<b>Paid Amt: \$186.56</b>
					<b>Check Amount: \$186.56</b>
					<b>Vendor Total: \$186.56</b>
<b>27447 PLAINVIEW MILK PRODUCTS COOP</b>					
	0717	001	105173		
	E 02	300 770 709 495 000		HS	Check
					<b>\$423.60</b>

# Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
<b>27447</b>					
PLAINVIEW MILK PRODUCTS COOP					
	0717	001	105173		
		E 02	128 770 709 495 000	MS	Check
		E 02	100 770 709 495 000	ES	\$1,111.06
		E 02	300 770 709 495 000	SW Metro	\$2,452.62
		E 02	300 770 709 495 000	St Johns	\$131.56
					\$248.50
<b>PO#:</b>	<b>Voucher #:</b>		<b>113822</b> Invoice	<b>12/14/2020</b>	<b>Paid Amt: \$4,367.34</b>
					<b>Check Amount: \$4,367.34</b>
					<b>Vendor Total: \$4,367.34</b>
<b>25600</b>					
POSTMASTER					
	0717	001	105227		
		E 04	005 505 321 329 000	FY21 Permit #7 Renewal-CE Bulk Mailing	Check
					\$240.00
<b>PO#:</b>	<b>50075</b>	<b>Voucher #:</b>	<b>113971</b> Invoice	<b>12/23/2020</b>	<b>Paid Amt: \$240.00</b>
					<b>Check Amount: \$240.00</b>
					<b>Vendor Total: \$240.00</b>
<b>5417</b>					
PROMOTION GRAPHICS					
	0717	001	105197		
		E 01	100 203 000 530 164	JES Playground Coreboard JEF Grant J. McDor	Check
		E 01	100 203 000 530 164	JES Playground Coreboard Metro ECSU Grant.	\$293.09
					\$913.82
<b>PO#:</b>	<b>50391</b>	<b>Voucher #:</b>	<b>113927</b> Invoice	<b>12/21/2020</b>	<b>Paid Amt: \$1,206.91</b>
					\$441.46
					\$162.00
					(\$0.01)
<b>PO#:</b>	<b>50234</b>	<b>Voucher #:</b>	<b>113928</b> Invoice	<b>12/21/2020</b>	<b>Paid Amt: \$603.45</b>
					<b>Check Amount: \$1,810.36</b>
					<b>Vendor Total: \$1,810.36</b>
<b>11072</b>					
RADERMACHER FOODS INC.					
	0717	001	105174		
		E 04	005 582 344 401 000	Preschool Supplies	Check
					\$19.84
<b>PO#:</b>	<b>Voucher #:</b>		<b>113823</b> Invoice	<b>12/14/2020</b>	<b>Paid Amt: \$19.84</b>
					<b>Check Amount: \$19.84</b>
					<b>Vendor Total: \$19.84</b>
<b>5417</b>					
PROMOTION GRAPHICS					
	0717	001	105228		
		E 04	005 570 321 401 000	Kids Co	Check
					\$42.69
<b>PO#:</b>	<b>Voucher #:</b>		<b>113972</b> Invoice	<b>12/23/2020</b>	<b>Paid Amt: \$42.69</b>
					<b>Check Amount: \$42.69</b>
					<b>Vendor Total: \$62.53</b>

## Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	Amount
<b>4630 RAKERS, KIIRSTEN</b>								
		0717	001		105147		Check	
		E 01	005	420	740	366	Mileage Oct 2020-BP Invoiced for 1/2	\$45.89
PO#:	50300	Voucher #:	113664	Invoice	No:	Reimbursement	12/8/2020	<b>Paid Amt: \$45.89</b>
								<b>Check Amount: \$45.89</b>
<hr/>								
		0717	001		105175		Check	
		E 01	005	420	740	366	Nov 2020 Mileage-BP Invoiced for 1/2	\$56.98
PO#:	50404	Voucher #:	113824	Invoice	No:	Reimbursement	12/14/2020	<b>Paid Amt: \$56.98</b>
								<b>Check Amount: \$56.98</b>
								<b>Vendor Total: \$102.87</b>
<hr/>								
<b>5162 RASER, KELLY</b>								
		0717	001		105148		Check	
		E 02	005	770	701	366	Level 1 Member	\$16.00
PO#:	50310	Voucher #:	113665	Invoice	No:	Reimbursement	12/8/2020	<b>Paid Amt: \$16.00</b>
								<b>Check Amount: \$16.00</b>
								<b>Vendor Total: \$16.00</b>
<hr/>								
<b>20698 RATWIK, ROSZAK &amp; MALONEY, PA</b>								
		0717	001		105149		Check	
		E 01	005	110	000	311	Professional Fees Oct 2020	\$1,104.00
PO#:	50378	Voucher #:	113666	Invoice	No:	67752	12/8/2020	<b>Paid Amt: \$1,104.00</b>
								<b>Check Amount: \$1,104.00</b>
								<b>Vendor Total: \$1,104.00</b>
<hr/>								
<b>28089 SCHMIDT, LAURIE</b>								
		0717	001		105198		Check	
		E 01	128	410	740	433	Walmart	\$4.42
		E 01	128	410	740	433	Dollar Tree	\$13.00
		E 01	128	410	740	433	Michaels	\$7.09
PO#:	50440	Voucher #:	113925	Invoice	No:	Reimbursement	12/21/2020	<b>Paid Amt: \$24.51</b>
								<b>Check Amount: \$24.51</b>
								<b>Vendor Total: \$24.51</b>
<hr/>								
<b>25338 SCOTT COUNTY TREASURER</b>								
		0717	001		105229		Check	
		E 01	005	730	000	379	3rd Quarter 2020 Non-Billable Therapist	\$2,090.40
PO#:	50446	Voucher #:	113974	Invoice	No:	22394-7	12/23/2020	<b>Paid Amt: \$2,090.40</b>
		E 01	005	110	000	305	TNT Postage Allocation	\$421.08
		E 01	005	110	000	305	TNT Cost Allocation	\$363.26
PO#:	50477	Voucher #:	113975	Invoice	No:	IN26599	12/23/2020	<b>Paid Amt: \$784.34</b>
								<b>Check Amount: \$2,874.74</b>
								<b>Vendor Total: \$2,874.74</b>

## Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
4516		SOC CER BLAST		001	105150		Check
		0717	E 04	005	505 321 305 326	RVU 4 teams youth invoice Fall 2020	\$3,480.00
	PO#: 50249	Voucher #:	113669	Invoice	Invoice No: Fall 2020	12/8/2020	
							<b>Paid Amt: \$3,480.00</b>
							<b>Check Amount: \$3,480.00</b>
							<b>Vendor Total: \$3,480.00</b>
4909		SOKOL,MARK		001	105151		Check
		0717	E 01	100 810 000 401 000	Shoes-Custodian Clothing Allowance FY21		\$135.96
	PO#: 50384	Voucher #:	113673	Invoice	Invoice No: Reimbursement	12/8/2020	
							<b>Paid Amt: \$135.96</b>
							<b>Check Amount: \$135.96</b>
							<b>Vendor Total: \$135.96</b>
27758		SOLLER, LINDA		001	105230		Check
		0717	E 02	005 770 701 366 000	SNA Certificate		\$17.00
			E 02	005 770 701 366 000	SNA Membership		\$53.50
	PO#: 50498	Voucher #:	113981	Invoice	Invoice No: Reimbursement	12/23/2020	
							<b>Paid Amt: \$70.50</b>
							<b>Check Amount: \$70.50</b>
							<b>Vendor Total: \$70.50</b>
16835		SOUTH CENTRAL SERVICE COOP.		001	105152		Check
		0717	E 01	005 865 352 305 000	EMS		\$773.31
	PO#: 50349	Voucher #:	113670	Invoice	Invoice No: 20026	12/8/2020	
							<b>Paid Amt: \$773.31</b>
							<b>Check Amount: \$773.31</b>
							<b>Vendor Total: \$773.31</b>
10214		SOUTHWEST METRO INTERMEDIATE DISTRICT		001	105153		Check
		0717	E 01	305 365 830 390 000	Auto-FY21 Oct 2020 Voc Billing		\$2,968.20
			E 01	305 365 830 390 000	Crim Justice-FY21 Oct 2020 Voc Billing		\$3,298.00
			E 01	305 365 830 390 000	Computer-FY21 Oct 2020 Voc Billing		\$329.80
			E 01	305 365 830 390 000	Cosmo-FY21 Oct 2020 Voc Billing		\$1,319.20
			E 01	305 321 830 390 000	Med Careers-FY21 Oct 2020 Voc Billing		\$3,957.60
			E 01	305 361 830 390 000	Photo-FY21 Oct 2020 Voc Billing		\$329.80
							<b>Paid Amt: \$952.67</b>
							<b>Check Amount: \$952.67</b>
							<b>Vendor Total: \$1,725.98</b>

## Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	Amount
<b>10214</b>								
SOUTHWEST METRO INTERMEDIATE DISTRICT								
		0717	001	E 01 305 301 830 390 000	105153	Ag-FY21 Oct 2020 Voc Billing	Check	\$3,578.33
	PO#: 50298	Voucher #:	113671	Invoice	Invoice No: 2701	12/8/2020	Paid Amt:	\$15,780.93
							Check Amount:	\$15,780.93
							Vendor Total:	\$15,780.93
<b>3734</b>								
SPA PARTNERS								
		0717	001	E 01 005 810 154 401 605	105232	ABC wipes for workout room 12 each	Check	\$383.02
	PO#: 50363	Voucher #:	113976	Invoice	Invoice No: 148378	12/23/2020	Paid Amt:	\$383.02
							Check Amount:	\$383.02
							Vendor Total:	\$383.02
<b>25711</b>								
STAR GROUP, LLC/NAPA AUTO PARTS								
		0717	001	E 01 005 810 000 350 274	105154	Antifreeze	Check	\$65.88
	PO#: 50336	Voucher #:	113667	Invoice	Invoice No: 781631	12/8/2020	Paid Amt:	\$65.88
	PO#: 50336	Voucher #:	113668	Invoice	Invoice No: 782237	12/8/2020	Paid Amt:	\$30.98
							Check Amount:	\$96.86
							Vendor Total:	\$192.74
		0717	001	E 01 100 810 000 350 274	105233	Hi Power V Belt-ES Maint Supplies	Check	\$20.13
	PO#: 50478	Voucher #:	113978	Invoice	Invoice No: 785582	12/23/2020	Paid Amt:	\$20.13
	PO#: 50515	Voucher #:	113979	Invoice	Invoice No: 786181	12/23/2020	Paid Amt:	\$8.88
							Check Amount:	\$29.01
							Vendor Total:	\$49.14
<b>26416</b>								
STEMIG, CHERIE								
		0717	001	E 01 100 203 000 430 233	105155	Classroom Supplies-Dollar Tree	Check	\$23.00
	PO#: 50309	Voucher #:	113672	Invoice	Invoice No: Reimbursement	12/8/2020	Paid Amt:	\$23.00
							Check Amount:	\$23.00
							Vendor Total:	\$23.00
<b>4083</b>								
STIER TRANSPORTATION SERVICES								
		0717	001	E 01 005 760 723 360 000	105235	ABC & Toy Zone-Grade 3 Supplies	Check	\$7.99
	PO#: 50481	Voucher #:	113977	Invoice	Invoice No: Reimbursement	12/23/2020	Paid Amt:	\$7.99
							Check Amount:	\$7.99
							Vendor Total:	\$7.99
							Check	\$2,295.00

## Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
<b>4083</b>							
STIER TRANSPORTATION SERVICES							
		0717	001	001	105235		
		E	01	005	760 723 360 000	Oct 2020	Check
		E	01	005	760 723 360 000	Nov 2020	\$2,868.00
							\$2,295.00
		<b>PO#: 50489</b>	<b>Voucher #:</b>	113980	Invoice	12/23/2020	<b>Paid Amt: \$7,458.00</b>
							<b>Check Amount: \$7,458.00</b>
							<b>Vendor Total: \$7,458.00</b>
<b>4922</b>							
T MOBILE							
		0717	001	001	105176		
		E	01	005	630 154 320 605	Hot Spot Service 10/21/20-11/20/20 COVID	Check
							\$2,066.79
		<b>PO#: 50399</b>	<b>Voucher #:</b>	113827	Invoice	12/14/2020	<b>Paid Amt: \$2,066.79</b>
							<b>Check Amount: \$2,066.79</b>
							<b>Vendor Total: \$2,066.79</b>
<b>5441</b>							
TCU BASKETBALL ASSOCIATION							
		0717	001	001	105177		
		R	04	000	505 321 050 515	Holiday BBB Tournament Refund	Check
							\$350.00
		<b>PO#: 50408</b>	<b>Voucher #:</b>	113825	Invoice	12/14/2020	<b>Paid Amt: \$350.00</b>
							<b>Check Amount: \$350.00</b>
							<b>Vendor Total: \$350.00</b>
<b>4700</b>							
TEACHERS ON CALL							
		0717	001	001	105156		
		E	01	100	203 000 394 999	JES	Check
		E	01	100	407 740 307 999	JES SLD Para	\$3,308.85
		E	01	100	412 740 307 999	ECSE Para	\$324.94
		E	01	128 211 000 394 999	JMS		\$109.72
		E	01	128 400 000 307 999	JMS Non Licensed SPED		\$1,044.90
		E	01	128 640 316 305 999	JMS Staff Dev		\$348.30
		E	01	300 211 000 394 999	JHS		\$348.30
							\$87.08
		<b>PO#: 50352</b>	<b>Voucher #:</b>	113674	Invoice	12/8/2020	<b>Paid Amt: \$5,572.09</b>
							<b>Check Amount: \$5,572.09</b>
							<b>Vendor Total: \$5,572.09</b>

## Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt Type	Pmt Date	Amount	Description	Invoice No	Invoice Date	Check Amount
<b>4700 TEACHERS ON CALL</b>												
		0717	001		105156	Check		\$348.30				
		E 01	128	211	000	394	999		JMS			
		PO#: 50377		Voucher #:	113675	Invoice	120037				12/8/2020	
								<b>Paid Amt:</b>	\$3,005.13			
								<b>Check Amount:</b>	\$8,577.22			
								<b>Vendor Total:</b>	\$8,577.22			
<b>1208 THOMPSON, KELLY</b>												
		0717	001		105178	Check		\$35.00				
		R 04	005	507	321	050	000		Self Defense Class Cancel			
		PO#: 50403		Voucher #:	113826	Invoice	Refund				12/14/2020	
								<b>Paid Amt:</b>	\$35.00			
								<b>Check Amount:</b>	\$35.00			
								<b>Vendor Total:</b>	\$35.00			
<b>5420 TIERNEY</b>												
		0717	001		105199	Check		\$875.00				
		E 01	005	630	000	406	000		FY21-SMART Learning Suite-3 Yr Software			
		B 01	131	000					Balance of Year 1-SMART Learning Suite-3 Yr S			
		B 01	131	000					Year 2-SMART Learning Suite-3 Yr Software			
		B 01	131	000					Year 3-SMART Learning Suite-3 Yr Software			
		PO#: 50283		Voucher #:	113926	Invoice	834159				12/21/2020	
								<b>Paid Amt:</b>	\$4,500.00			
								<b>Check Amount:</b>	\$4,500.00			
								<b>Vendor Total:</b>	\$4,500.00			
<b>26155 UNIVERSITY OF MINNESOTA</b>												
		0717	001		105179	Check		\$1,305.00				
		E 01	300	211	000	394	000		Fall 2020 CIS Tuition-2nd Billing			
		PO#: 50303		Voucher #:	113828	Invoice	0000245329				12/14/2020	
								<b>Paid Amt:</b>	\$1,305.00			
								<b>Check Amount:</b>	\$1,305.00			
								<b>Vendor Total:</b>	\$1,305.00			
<b>4624 WAYNE DAUWALTER PLUMBING</b>												
		0717	001		105157	Check		\$180.98				
		E 01	100	810	000	350	272		10/22/20 Leaking Cap			
		PO#: 50345		Voucher #:	113676	Invoice	6275				12/8/2020	
		E 01	300	810	000	350	272		10/28/20 Hot Water Pipe Leak			
		PO#: 50345		Voucher #:	113677	Invoice	6263				12/8/2020	
								<b>Paid Amt:</b>	\$284.50			
								<b>Check Amount:</b>	\$465.48			
								<b>Vendor Total:</b>	\$465.48			
<b>50476 THOMPSON, KELLY</b>												
		0717	001		105236	Check		\$75.00				
		E 01	128	810	000	350	272		11/16/20-JMS Kitchen Gas Line Repair			
		PO#: 50476		Voucher #:	113982	Invoice	6322				12/23/2020	
								<b>Paid Amt:</b>	\$75.00			
								<b>Check Amount:</b>	\$75.00			
								<b>Vendor Total:</b>	\$75.00			

## Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
11454		WOLF MOTOR CO INC					
		0717	001		105237		Check
		E 01	005	810	000 350 200	Replace Front Brake Pads and Rotors	\$797.81
		E 01	005	810	000 350 200	Replace Upper & Lower Ball Joints	\$575.96
		E 01	005	810	000 350 200	Materials	\$29.42
PO#: 50513		Voucher #:	113983	Invoice	Invoice No: 6214710/1	12/23/2020	
							Paid Amt: \$1,403.19
							Check Amount: \$1,403.19
							Vendor Total: \$1,403.19
18746		XCEL ENERGY					
		0717	001		105158		Check
		E 01	005	810	000 330 201	Rental House Service 10/8/20-11/8/20	\$126.80
PO#: 50295		Voucher #:	113678	Invoice	Invoice No: 708052961	12/8/2020	
							Paid Amt: \$126.80
							Check Amount: \$126.80
							Vendor Total: \$126.80
PO#: 50483		Voucher #:	113984	Invoice	Invoice No: 712037575	12/23/2020	
							Paid Amt: \$59.90
							Check Amount: \$59.90
							Vendor Total: \$186.70
							Report Total: \$343,370.22

**Jordan Public Schools**  
**Detail Payment Register By Vendor**  
**Fund Summary**

<b>Fund Description</b>	<b>Total</b>
01 General Fund	\$319,264.73
02 Food Service Fund	\$6,852.62
04 Community Education	\$12,573.97
18 Custodial Fund	\$1,065.00
27 Student Activity Accounts	\$3,613.90
<b>Report Total</b>	<b>\$343,370.22</b>



**JORDAN PUBLIC SCHOOLS  
POLICY**

*Adopted: October 8th, 2012*

*Reviewed: December 14<sup>th</sup>, 2020*

**522 TITLE IX SEX NONDISCRIMINATION POLICY, GRIEVANCE PROCEDURE AND PROCESS**

**I. GENERAL STATEMENT OF POLICY**

- A. The school district does not discriminate on the basis of sex in its education programs or activities, and it is required by Title IX of the Education Amendments Act of 1972, and its implementing regulations, not to discriminate in such a manner. The requirement not to discriminate in its education program or activity extends to admission and employment. The school district is committed to maintaining an education and work environment that is free from discrimination based on sex, including sexual harassment.
  
- B. The school district prohibits sexual harassment that occurs within its education programs and activities. When the school district has actual knowledge of sexual harassment in its education program or activity against a person in the United States, it shall promptly respond in a manner that is not deliberately indifferent.
  
- C. This policy applies to sexual harassment that occurs within the school district's education programs and activities and that is committed by a school district employee, student, or other members of the school community. This policy does not apply to sexual harassment that occurs off school grounds, in a private setting, and outside the scope of the school district's education programs and activities. This policy does not apply to sexual harassment that occurs outside the geographic boundaries of the United States, even if the sexual harassment occurs in the school district's education programs or activities.
  
- D. Any student, parent, or guardian having questions regarding the application of Title IX and its regulations and/or this policy and grievance process should discuss them with the Title IX Coordinator. The school district's Title IX Coordinator(s) is/are:

**Primary:**

Joe Perkl  
Activities Director  
952-492-4399  
jperkl@isd717.org

Jordan Public Schools  
600 Sunset Drive  
Jordan, MN 55352

Questions relating solely to Title IX and its regulations may be referred to the Title IX Coordinator(s), the Assistant Secretary for Civil Rights of the United States Department of Education, or both.

- E. The effective date of this policy is August 14, 2020 and applies to alleged violations of this policy occurring on or after August 14, 2020.

## II. DEFINITIONS

- A. “Actual knowledge” means notice of sexual harassment or allegations of sexual harassment to the school district’s Title IX Coordinator or to any employee of the school district. Imputation of knowledge based solely on vicarious liability or constructive notice is insufficient to constitute actual knowledge. This standard is not met when the only official of the school district with actual knowledge is the respondent.
- B. “Complainant” means a person who is alleged to be the victim of conduct that could constitute sexual harassment under Title IX. A Title IX Coordinator who signs a formal complaint is not a complainant unless the Title IX Coordinator is alleged to be the victim of the conduct described in the formal complaint.
- C. “Day” or “days” means, unless expressly stated otherwise, business days (i.e. day(s) that the school district office is open for normal operating hours, Monday - Friday, excluding State-recognized holidays).
- A. “Deliberately indifferent” means clearly unreasonable in light of the known circumstances. The school district is deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances.
- B. “Education program or activity” means locations, events, or circumstances for which the school district exercises substantial control over both the respondent and the context in which the sexual harassment occurs and includes school district education programs or activities that occur on or off of school district property.
- C. “Formal complaint” means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the school district investigate the allegation of sexual harassment.
  - 1. A formal complaint filed by a complainant must be a physical document or an electronic submission. The formal complaint must contain the complainant’s physical or digital signature, or otherwise indicate that the complainant is the person filing the formal complaint, and must be submitted to the Title IX Coordinator in person, by mail, or by email.
  - 2. A formal complaint shall state that, at the time of filing the formal complaint, the complainant was participating in, or attempting to participate

in, an education program or activity of the school district with which the formal complaint is filed.

- D. “Informal resolution” means options for resolving a formal complaint that do not involve a full investigation and adjudication. Informal resolution may encompass a broad range of conflict resolution strategies, including mediation or restorative justice.
- E. “Relevant questions” and “relevant evidence” are questions, documents, statements, or information that are related to the allegations raised in a formal complaint. Relevant evidence includes evidence that is both inculpatory and exculpatory. Questions and evidence about the complainant’s sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the complainant’s prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant’s prior sexual behavior with respect to the respondent and are offered to prove consent.
- F. “Remedies” means actions designed to restore or preserve the complainant’s equal access to education after a respondent is found responsible. Remedies may include the same individualized services that constitute supportive measures, but need not be non-punitive or non-disciplinary, nor must they avoid burdening the respondent.
- G. “Respondent” means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment under Title IX.
- H. “Sexual harassment” means any of three types of misconduct on the basis of sex that occurs in a school district education program or activity and is committed against a person in the United States:
  - 1. *Quid pro quo* harassment by a school district employee (conditioning the provision of an aid, benefit, or service of the school district on an individual's participation in unwelcome sexual conduct);
  - 2. Unwelcome conduct that a reasonable person would find so severe, pervasive, and objectively offensive that it denies a person equal educational access; or
  - 3. Any instance of sexual assault (as defined in the Clery Act, 20 U.S.C. §1092(f)(6)A(v)), dating violence, domestic violence, or stalking (as defined in the Violence Against Women Act, 34 U.S.C. §12291).
- I. “Supportive measures” means individualized services provided to the complainant or respondent without fee or charge that are reasonably available, non-punitive, non-disciplinary, not unreasonably burdensome to the other party, and designed to

ensure equal educational access, protect safety, and deter sexual harassment. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, alternative educational services as defined under Minn. Stat. § 121A.41, as amended, mutual restrictions on contact between the parties, changes in work locations, leaves of absence, increased security and monitoring of certain areas of the school district buildings or property, and other similar measures.

- J. “Title IX Personnel” means any person who addresses, works on, or assists with the school district’s response to a report of sexual harassment or formal complaint, and includes persons who facilitate informal resolutions. The following are considered Title IX Personnel:
1. “Title IX Coordinator” means an employee of the school district that coordinates the school district’s efforts to comply with and carry out its responsibilities under Title IX. The Title IX Coordinator is responsible for acting as the primary contact for the parties and ensuring that the parties are provided with all notices, evidence, reports, and written determinations to which they are entitled under this policy and grievance process. The Title IX Coordinator is also responsible for effective implementation of any supportive measures or remedies. The Title IX Coordinator must be free from conflicts of interest and bias when administering the grievance process.
  2. “Investigator” means a person who investigates a formal complaint. The investigator of a formal complaint may not be the same person as the Decision-maker or the Appellate Decision-maker. The Investigator may be a school district employee, school district official, or a third party designated by the school district.
  3. “Decision-maker” means a person who makes a determination regarding responsibility after the investigation has concluded. The Decision-maker cannot be the same person as the Title IX Coordinator, the Investigator, or the Appellate Decision-maker.
  4. “Appellate Decision-maker” means a person who considers and decides appeals of determinations regarding responsibility and dismissals of formal complaints. The Appellate Decision-maker cannot be the same person as the Title IX Coordinator, Investigator, or Decision-maker. The Appellate Decision-maker may be a school district employee, or a third party designated by the school district.
  5. The superintendent of the school district may delegate functions assigned to a specific school district employee under this policy, including but not limited to the functions assigned to the Title IX Coordinator, Investigator, Decision-maker, Appellate Decision-maker, and facilitator of informal

resolution processes, to any suitably qualified individual and such delegation may be rescinded by the superintendent at any time. The school district may also, in its discretion, appoint suitably qualified persons who are not school district employees to fulfill any function under this policy, including, but not limited to, Investigator, Decision-maker, Appellate Decision-maker, and facilitator of informal resolution processes.

### **III. BASIC REQUIREMENTS FOR GRIEVANCE PROCESS**

#### **A. Equitable Treatment**

1. The school district shall treat complainants and respondents equitably. However, equality or parity with respect to supportive measures provided to complainants and respondents is not required.
2. The school district will not impose any disciplinary sanctions or take any other actions against a respondent that do not constitute supportive measures until it has completed this grievance process and the respondent has been found responsible.
3. The school district will provide appropriate remedies to the complainant any time a respondent is found responsible.

#### **B. Objective and Unbiased Evaluation of Complaints**

1. Title IX Personnel, including the Title IX Coordinator, Investigator, Decision-maker, and Appellate Decision-maker, shall be free from conflicts of interest or bias for or against complainants or respondents generally or a specific complainant or respondent.
2. Throughout the grievance process, Title IX Personnel will objectively evaluate all relevant evidence, inculpatory and exculpatory, and shall avoid credibility determinations based solely on a person's status as a complainant, respondent, or witness.

- C. Title IX Personnel will presume that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.

#### **D. Confidentiality**

The school district will keep confidential the identity of any individual who has made a report or complaint of sex discrimination, including any individual who has made a report or filed a formal complaint of sexual harassment, any complainant, any individual who has been reported to be the perpetrator of sex discrimination, any respondent, and any witness, except as may be permitted by the Family

Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, or FERPA's regulations, and State law under Minn. Stat. § 13.32 34 C.F.R. Part 99, or as required by law, or to carry out the purposes of 34 C.F.R. Part 106, including the conduct of any investigation, hearing, or judicial proceeding arising thereunder (i.e., the school district's obligation to maintain confidentiality shall not impair or otherwise affect the complainants and respondents receipt of the information to which they are entitled with respect to the investigative record and determination of responsibility).

E. Right to an Advisor; Right to a Support Person

Complainants and respondents have the right, at their own expense, to be assisted by an advisor of their choice during all stages of any grievance proceeding, including all meetings and investigative interviews. The advisor may be, but is not required to be, an attorney. In general, an advisor is not permitted to speak for or on behalf of a complainant or respondent, appear in lieu of complainant or respondent, participate as a witness, or participate directly in any other manner during any phase of the grievance process.

A complainant or respondent with a disability may be assisted by a support person throughout the grievance process, including all meetings and investigative interviews, if such accommodation is necessary. A support person may be a friend, family member, or any individual who is not otherwise a potential witness. The support person is not permitted to speak for or on behalf of a complainant or respondent, appear in lieu of complainant or respondent, participate as a witness, or participate directly in any other manner during any phase of the grievance process.

F. Notice

The school district will send written notice of any investigative interviews or meetings to any party whose participation is invited or expected. The written notice will include the date, time, location, participants, and purpose of the meeting or interview, and will be provided to allow sufficient time for the party to prepare to participate.

G. Consolidation

The school district may, in its discretion, consolidate formal complaints as to allegations of sexual harassment against more than one respondent, or by more than one complainant against one or more respondents, or by one party against the other party, where the allegations of sexual harassment arise out of the same facts or circumstances.

H. Evidence

1. During the grievance process, the school district will not require, allow, rely upon, or otherwise use questions or evidence that constitute or seek disclosure of information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.
2. The school district shall not access, consider, disclose, or otherwise use a party's medical, psychological, and similar treatment records unless the school district obtains the party's voluntary, written consent.

I. Burden of Proof

1. The burden of gathering evidence and the burden of proof shall remain upon the school district and not upon the parties.
2. The grievance process shall use a preponderance of the evidence standard (i.e. whether it is more likely than not that the respondent engaged in sexual harassment) for all formal complaints of sexual harassment, including when school district employees are respondents.

J. Timelines

1. Any informal resolution process must be completed within thirty (30) calendar days following the parties' agreement to participate in such informal process.
2. An appeal of a determination of responsibility or of a decision dismissing a formal complaint must be received by the school district within five (5) days of the date the determination of responsibility or dismissal was provided to the parties.
3. Any appeal of a determination of responsibility or of a dismissal will be decided within thirty (30) calendar days of the day the appeal was received by the School District.
4. The school district will seek to conclude the grievance process, including any appeal, within 120 calendar days of the date the formal complaint was received by the School District.
5. Although the school district strives to adhere to the timelines described above, in each case, the school district may extend the time frames for good cause. Good cause may include, without limitation: the complexity of the allegations; the severity and extent of the alleged misconduct; the number of parties, witnesses, and the types of other evidence (e.g., forensic evidence) involved; the availability of the parties, advisors, witnesses, and evidence (e.g., forensic evidence); concurrent law enforcement activity; intervening school district holidays, breaks, or other closures; the need for

language assistance or accommodation of disabilities; and/or other unforeseen circumstances.

**K. Potential Remedies and Disciplinary Sanctions**

1. The following is the range of possible remedies that the school district may provide a complainant and disciplinary sanctions that the school district might impose upon a respondent, following determination of responsibility: counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, mutual or unilateral restrictions on contact between the parties, changes in work locations, leaves of absence, monitoring of certain areas of the school district buildings or property, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge.
2. If the Decision-maker determines a student-respondent is responsible for violating this policy, the Decision-maker will recommend appropriate remedies, including disciplinary sanctions/consequences. The Title IX Coordinator will notify the superintendent of the recommended remedies, such that an authorized administrator can consider the recommendation(s) and implement appropriate remedies in compliance with MSBA Model Policy 506 – Student Discipline. The discipline of a student-respondent must comply with the applicable provisions of Minnesota Pupil Fair Dismissal Act, the Individuals with Disabilities Education Improvement Act (IDEA) and/or Section 504 of the Rehabilitation Act of 1972, and their respective implementing regulations.

**IV. REPORTING PROHIBITED CONDUCT**

- A. Any student who believes they have been the victim of unlawful sex discrimination or sexual harassment, or any person (including the parent of a student) with actual knowledge of conduct which may constitute unlawful sex discrimination or sexual harassment toward a student should report the alleged acts as soon as possible to the Title IX Coordinator.
- B. Any employee of the school district who has experienced, has actual knowledge of, or has witnessed unlawful sex discrimination, including sexual harassment, or who otherwise becomes aware of unlawful sex discrimination, including sexual harassment, must promptly report the allegations to the Title IX Coordinator without screening or investigating the report or allegations.
- C. A report of unlawful sex discrimination or sexual harassment may be made at any time, including during non-business hours, and may be made in person, by mail, by telephone, or by e-mail using the Title IX Coordinator's contact information. A report may also be made by any other means that results in the Title IX Coordinator receiving the person's verbal or written report.

- D. Sexual harassment may constitute both a violation of this policy and criminal law. To the extent the alleged conduct may constitute a crime, the School District may report the alleged conduct to law enforcement authorities. The school district encourages complainants to report criminal behavior to the police immediately.

**V. INITIAL RESPONSE AND ASSESSMENT BY THE TITLE IX COORDINATOR**

- A. When the Title IX Coordinator receives a report, the Title IX Coordinator shall promptly contact the complainant confidentially to discuss the availability of supportive measures, consider the complainant's wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.
- B. The school district will offer supportive measures to the complainant whether or not the complainant decides to make a formal complaint. The school district must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the school district's ability to provide the supportive measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.
- C. If the complainant does not wish to file a formal complaint, the allegations will not be investigated by the school district unless the Title IX Coordinator determines that signing a formal complaint to initiate an investigation over the complainant's wishes is not clearly unreasonable in light of the known circumstances.
- D. Upon receipt of a formal complaint, the school district must provide written notice of the formal complaint to the known parties with sufficient time to prepare a response before any initial interview. This written notice must contain:
  - 1. The allegations of sexual harassment, including sufficient details known at the time, the identities of the parties involved in the incident (if known), the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident, if known;
  - 2. A statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility will be made at the conclusion of the grievance process;
  - 3. A statement explaining that the parties may have an advisor of their choice, who may be, but is not required to be, an attorney;
  - 4. A statement that the parties may inspect and review evidence gathered pursuant to this policy;

5. A statement informing the parties of any code of conduct provision that prohibits knowingly making false statements or knowingly submitting false information; and
6. A copy of this policy.

## **VI. STATUS OF RESPONDENT DURING PENDENCY OF FORMAL COMPLAINT**

### **A. Emergency Removal of a Student**

1. The school district may remove a student-respondent from an education program or activity of the school district on an emergency basis before a determination regarding responsibility is made if:
  - a. The school district undertakes an individualized safety and risk analysis;
  - b. The school district determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal of the student-respondent; and
  - c. The school district determines the student-respondent poses such a threat, it will so notify the student-respondent and the student-respondent will have an opportunity to challenge the decision immediately following the removal. In determining whether to impose emergency removal measures, the Title IX Coordinator shall consult related school district policies, including MSBA Model Policy 506 – Student Discipline. The school district must take into consideration applicable requirements of the Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973, prior to removing a special education student or Section 504 student on an emergency basis.

### **B. Employee Administrative Leave**

The school district may place a non-student employee on administrative leave during the pendency of the grievance process of a formal complaint. Such leave will typically be paid leave unless circumstances justify unpaid leave in compliance with legal requirements. The school district must take into consideration applicable requirements of Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act prior to removing an individual with a qualifying disability.

## **VII. INFORMAL RESOLUTION OF A FORMAL COMPLAINT**

- A. At any time prior to reaching a determination of responsibility, informal resolution may be offered and facilitated by the school district at the school district's discretion, but only after a formal complaint has been received by the school district.
- B. The school district may not require as a condition of enrollment or continued enrollment, or of employment or continued employment, or enjoyment of any other right, waiver of the right to a formal investigation and adjudication of formal complaints of sexual harassment.
- C. The informal resolution process may not be used to resolve allegations that a school district employee sexually harassed a student.
- D. The school district will not facilitate an informal resolution process without both parties' agreement, and will obtain their voluntary, written consent. The school district will provide to the parties a written notice disclosing the allegations, the requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations, the parties' right to withdraw from the informal resolution process, and any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared.
- E. At any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint.

### **VIII. DISMISSAL OF A FORMAL COMPLAINT**

- A. Under federal law, the school district must dismiss a Title IX complaint, or a portion thereof, if the conduct alleged in a formal complaint or a portion thereof:
  - 1. Would not meet the definition of sexual harassment, even if proven;
  - 2. Did not occur in the school district's education program or activity; or
  - 3. Did not occur against a person in the United States.
- B. The school district may, in its discretion, dismiss a formal complaint or allegations therein if:
  - 1. The complainant informs the Title IX Coordinator in writing that the complainant desires to withdraw the formal complaint or allegations therein;
  - 2. The respondent is no longer enrolled or employed by the school district; or

3. Specific circumstances prevent the school district from gathering sufficient evidence to reach a determination.
- C. The school district shall provide written notice to both parties of a dismissal. The notice must include the reasons for the dismissal.
- D. Dismissal of a formal complaint or a portion thereof does not preclude the school district from addressing the underlying conduct in any manner that the school district deems appropriate.

## **IX. INVESTIGATION OF A FORMAL COMPLAINT**

- A. If a formal complaint is received by the School District, the school district will assign or designate an Investigator to investigate the allegations set forth in the formal complaint.
- B. If during the course of the investigation the school district decides to investigate any allegations about the complainant or respondent that were not included in the written notice of a formal complaint provided to the parties, the school district must provide notice of the additional allegations to the known parties.
- C. When a party's participation is invited or expected in an investigative interview, the Investigator will coordinate with the Title IX Coordinator to provide written notice to the party of the date, time, location, participants, and purposes of the investigative interview with sufficient time for the party to prepare.
- D. During the investigation, the Investigator must provide the parties with an equal opportunity to present witnesses for interviews, including fact witnesses and expert witnesses, and other inculpatory and exculpatory evidence.
- E. Prior to the completion of the investigative report, the Investigator, through the Title IX Coordinator, will provide the parties and their advisors (if any) with an equal opportunity to inspect and review any evidence directly related to the allegations. The evidence shall be provided in electronic format or hard copy and shall include all relevant evidence, evidence upon which the school district does not intend to rely in reaching a determination regarding responsibility, and any inculpatory or exculpatory evidence whether obtained from a party or another source. The parties will have ten (10) days to submit a written response, which the Investigator will consider prior to completion of the investigative report.
- F. The Investigator will prepare a written investigative report that fairly summarizes the relevant evidence. The investigative report may include credibility determinations that are not based on a person's status as a complainant, respondent or witness. The school district will send the parties and their advisors (if any) a copy of the report in electronic format or hard copy, for their review and written response at least ten (10) days prior to a determination of responsibility.

## **X. DETERMINATION REGARDING RESPONSIBILITY**

- A. After the school district has sent the investigative report to both parties and before the school district has reached a determination regarding responsibility, the Decision-maker must afford each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness.
- B. The Decision-maker must provide the relevant questions submitted by the parties to the other parties or witnesses to whom the questions are offered, and then provide each party with the answers, and allow for additional, limited follow-up questions from each party.
- C. The Decision-maker must explain to the party proposing the questions any decision to exclude a question as not relevant.
- D. When the exchange of questions and answers has concluded, the Decision-maker must issue a written determination regarding responsibility that applies the preponderance of the evidence standard to the facts and circumstances of the formal complaint. The written determination of responsibility must include the following:
  - 1. Identification of the allegations potentially constituting sexual harassment;
  - 2. A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, and methods used to gather other evidence;
  - 3. Findings of fact supporting the determination;
  - 4. Conclusions regarding the application of the school district's code of conduct to the facts;
  - 5. A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the school district imposes on the respondent, and whether remedies designed to restore or preserve equal access to the recipient's education program or activity will be provided by the school district to the complainant; and
  - 6. The school district's procedures and permissible bases for the complainant and respondent to appeal and the date by which an appeal must be made.
- E. In determining appropriate disciplinary sanctions, the Decision-maker should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved, and the context in which the alleged incident occurred.

- F. The written determination of responsibility must be provided to the parties simultaneously.
- G. The Title IX Coordinator is responsible for the effective implementation of any remedies.
- H. The determination regarding responsibility becomes final either on the date that the school district provides the parties with the written determination of the result of the appeal, if an appeal is filed, or if an appeal is not filed, the date on which an appeal would no longer be considered timely.

## **XI. APPEALS**

- A. The school district shall offer the parties an opportunity to appeal a determination regarding responsibility or the school district's dismissal of a formal complaint or any allegations therein, on the following bases:
  - 1. A procedural irregularity that affected the outcome of the matter (e.g., a material deviation from established procedures);
  - 2. New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and
  - 3. The Title IX Coordinator, Investigator, or Decision-maker had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the matter.
- B. If notice of an appeal is timely received by the school district, the school district will notify the parties in writing of the receipt of the appeal, assign or designate the Appellate Decision-maker, and give the parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome.
- C. After reviewing the parties' written statements, the Appellate Decision-maker must issue a written decision describing the result of the appeal and the rationale for the result.
- D. The written decision describing the result of the appeal must be provided simultaneously to the parties.
- E. The decision of the Appellate Decision-maker is final. No further review beyond the appeal is permitted.

## **XII. RETALIATION PROHIBITED**

- A. Neither the school district nor any other person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX, its implementing regulations, or this policy, or because the individual made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this policy. Intimidation, threats, coercion, or discrimination, including charges against an individual for code of conduct violations that do not involve sex discrimination or sexual harassment, but arise out of the same facts or circumstances as a report or complaint of sex discrimination, or a report or formal complaint of sexual harassment, for the purpose of interfering with any right or privilege secured by Title IX, its implementing regulations, or this policy, constitutes retaliation. Retaliation against a person for making a report of sexual harassment, filing a formal complaint, or participating in an investigation, constitutes a violation of this policy that can result in the imposition of disciplinary sanctions/consequences and/or other appropriate remedies.
- B. Any person may submit a report or formal complaint alleging retaliation in the manner described in this policy and it will be addressed in the same manner as other complaints of sexual harassment or sex discrimination.
- C. Charging an individual with violation of school district policies for making a materially false statement in bad faith in the course of a grievance proceeding under this policy shall not constitute retaliation, provided, however, that a determination regarding responsibility, alone, is not sufficient to conclude that any party made a materially false statement in bad faith.

### **XIII. TRAINING**

- A. The school district shall ensure that Title IX Personnel receive appropriate training. The training shall include instruction on:
  - 1. The Title IX definition of sexual harassment;
  - 2. The scope of the school district's education program or activity;
  - 3. How to conduct an investigation and grievance process, appeals, and informal resolution processes, as applicable;
  - 4. How to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias;
  - 5. For Decision-makers, training on issues of relevance of questions and evidence, including when questions and evidence about the complainant's prior sexual behavior are not relevant; and

6. For Investigators, training on issues of relevance, including the creation of an investigative report that fairly summarizes relevant evidence.
- B. The training materials will not rely on sex stereotypes and must promote impartial investigations and adjudications of formal complaints.
- C. Materials used to train Title IX Personnel must be posted on the school district's website. If the school district does not have a website, it must make the training materials available for public inspection upon request.

#### **XIV. DISSEMINATION OF POLICY**

- A. This policy shall be made available to all students, parents/guardians of students, school district employee, and employee unions.
- B. The school district shall conspicuously post the name of the Title IX Coordinator, including office address, telephone number, and work e-mail address on its website and in each handbook that it makes available to parents, employees, students, unions, or applicants.
- C. The school district must provide applicants for admission and employment, students, parents or legal guardians of secondary school students, employees, and all unions holding collective bargaining agreements with the school district, with the following:
  1. The name or title, office address, electronic mail address, and telephone number of the Title IX Coordinator;
  2. Notice that the school district does not discriminate on the basis of sex in the education program or activity that it operates, and that it is required by Title IX not to discriminate in such a manner;
  3. A statement that the requirement not to discriminate in the education program or activity extends to admission and employment, and that inquiries about the application of Title IX may be referred to the Title IX Coordinator, to the Assistant Secretary for Civil Rights of the United States Department of Education, or both; and
  4. Notice of the school district's grievance procedures and grievance process contained in this policy, including how to report or file a complaint of sex discrimination, how to report or file a formal complaint of sexual harassment, and how the school district will respond.

#### **XV. RECORDKEEPING**

- A. The school district must create, and maintain for a period of seven calendar years,

records of any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment. In each instance, the school district must document:

1. The basis for the school district's conclusion that its response to the report or formal complaint was not deliberately indifferent;
2. The measures the school district has taken that are designed to restore or preserve equal access to the school district's education program or activity; and
3. If the school district does not provide a complainant with supportive measures, then it must document the reasons why such a response was not clearly unreasonable in light of the known circumstances. Such a record must be maintained for a period of seven years.
4. The documentation of certain bases or measures does not limit the recipient in the future from providing additional explanations or detailing additional measures taken.

B. The school district must also maintain for a period of seven calendar years records of:

1. Each sexual harassment investigation including any determination regarding responsibility, any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant designed to restore or preserve equal access to the recipient's education program or activity;
2. Any appeal and the result therefrom;
3. Any informal resolution and the result therefrom; and
4. All materials used to train Title IX Personnel.

**Legal References:** Minn. Stat. § 121A.04 (Athletic Programs; Sex Discrimination)  
Minn. Stat. § 121A.40 – 121A.575 (Minnesota Pupil Fair Dismissal Act)  
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)  
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)  
34 C.F.R. Part 106 (Implementing Regulations of Title IX)  
20 U.S.C § 1400, *et seq.* (Individuals with Disabilities Education Improvement Act of 2004)  
29 U.S.C. § 794 (Section 504 of the Rehabilitation Act of 1973)  
42 U.S.C. § 12101, *et seq.* (Americans with Disabilities Act of 1990, as amended)

20 U.S.C. § 1232g (Family Educational Rights and Privacy Act of 1974)  
20 U.S.C. § 1092 *et seq.* (Jeanne Clery Disclosure of Campus Security and  
Campus Crime Statistics Act (“Clery Act”))

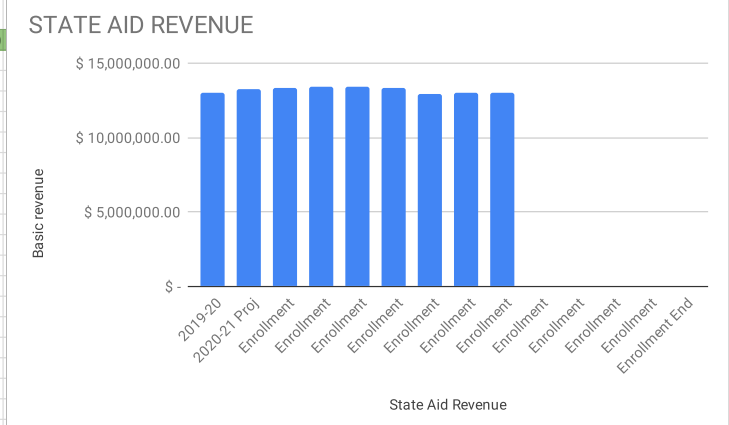
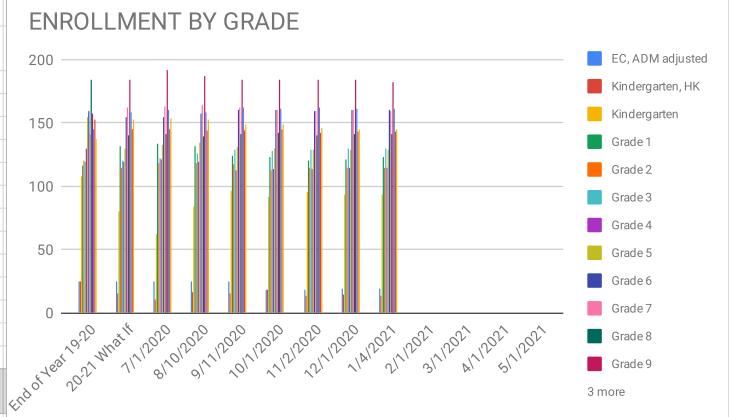
***Cross References:*** MSBA/MASA Model Policy 102 (Equal Educational Opportunity)  
MSBA/MASA Model Policy 413 (Harassment and Violence)  
MSBA/MASA Model Policy 506 (Student Discipline)  
MSBA/MASA Model Policy 528 (Student Parental, Family, and Marital  
Status Nondiscrimination)

20-21 EC-12 Monthly Jordan Enrollment

	End of Year 19-20	20-21 What If ADMs	7/1/2020	8/10/2020	8/31/2020	9/11/2020	10/1/2020	11/2/2020	12/1/2020	1/4/2021	2/1/2021	3/1/2021	4/1/2021	5/1/2021	End of Year	ADM FY21 What Ifs vs. Actual FY21 (Based on Monthly Child Count)
<b>0.5</b>																
Early Childhood EC, ADM adj.	50 [1] 25	50 25	50 [2] 25	50 [3] 25	50 [4] 25	50 [5] 25	36 [6] 18	37 18	38 19	39 19						-25
Kindergarten, HK	25	15	11	16	17	15	18	13	14	13						-15
Kindergarten	108	80	62	84	91	96	92	95	94	94						-80
Grade 1	116	134	134	132	134	124	123	120	121	123						-134
Grade 2	120	117	118	118	126	117	113	115	115	115						-117
Grade 3	119	120	122	126	131	129	128	129	130	130						-120
Grade 4	130	121	121	119	120	113	114	114	115	115						-121
<b>K-4 Total</b>	<b>618</b>	<b>587</b>	<b>568</b>	<b>595</b>	<b>619</b>	<b>594</b>	<b>588</b>	<b>586</b>	<b>589</b>	<b>590</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-587</b>
Grade 5	155	132	133	135	139	131	130	129	129	129						-132
Grade 6	159	155	155	157	161	160	160	159	160	160						-155
Grade 7	141	164	163	164	166	162	160	159	160	159						-164
Grade 8	184	140	141	139	142	141	142	140	141	141						-140
<b>5-8 Total</b>	<b>639</b>	<b>591</b>	<b>592</b>	<b>595</b>	<b>608</b>	<b>594</b>	<b>592</b>	<b>587</b>	<b>590</b>	<b>589</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-591</b>
Grade 9	157	188	192	187	189	184	184	184	184	182						-188
Grade 10	145	159	160	158	162	162	161	162	161	161						-159
Grade 11	153	145	145	144	146	144	145	142	143	143						-145
Grade 12	137	151	154	153	151	149	149	146	145	145						-151
<b>9-12 Total</b>	<b>592</b>	<b>643</b>	<b>651</b>	<b>642</b>	<b>648</b>	<b>639</b>	<b>639</b>	<b>634</b>	<b>633</b>	<b>631</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-643</b>
<b>K-12 Total</b>	<b>1849</b>	<b>1821</b>	<b>1811</b>	<b>1832</b>	<b>1875</b>	<b>1827</b>	<b>1819</b>	<b>1807</b>	<b>1812</b>	<b>1810</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-1821</b>
<b>EC-12 Total</b>	<b>1874</b>	<b>1846</b>	<b>1836</b>	<b>1857</b>	<b>1900</b>	<b>1852</b>	<b>1837</b>	<b>1825</b>	<b>1831</b>	<b>1829</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-1846</b>

20-21 EC-12 Monthly Jordan Enrollment

	End of Year 19-20	20-21 What If ADMs	7/1/2020	8/10/2020	9/11/2020	10/1/2020	11/2/2020	12/1/2020	1/4/2021	2/1/2021	3/1/2021	4/1/2021	5/1/2021	End of Year
EC, ADM adjusted	25	25	25	25	25	18	18	19	19					
Kindergarten, HK	25	15	11	16	15	18	13	14	13					
Kindergarten	108	80	62	84	96	92	95	94	94					
Grade 1	116	132	134	132	124	123	120	121	123					
Grade 2	120	115	118	118	117	113	115	115	115					
Grade 3	119	120	122	126	129	128	129	130	130					
Grade 4	130	119	121	119	113	114	114	115	115					
Grade 5	155	130	133	135	131	130	129	129	129					
Grade 6	159	155	155	157	160	160	159	160	160					
Grade 7	141	162	163	164	162	160	159	160	159					
Grade 8	184	140	141	139	141	142	140	141	141					
Grade 9	157	184	192	187	184	184	184	184	182					
Grade 10	145	158	160	158	162	161	162	161	161					
Grade 11	153	145	145	144	144	145	142	143	143					
Grade 12	137	153	154	153	149	149	146	145	145					
<b>Pre K-12 Total</b>	<b>1874</b>	<b>1833</b>	<b>1836</b>	<b>1857</b>	<b>1852</b>	<b>1852</b>	<b>1825</b>	<b>1831</b>	<b>1829</b>					
State Aid Revenue	2019-20	2020-21 Proj	Enrollment 7/1/20	Enrollment 8/5/20	Enrollment 9/11/20	Enrollment 10/1/20	Enrollment 11/2/20	Enrollment 12/1/20	Enrollment 1/4/21					
Basic revenue	\$ 12,985,815.02	\$13,239,901.51	\$ 13,310,822.52	\$ 13,435,590.96	\$13,398,817.10	\$ 13,299,002.35	\$12,950,680.80	\$ 12,990,596.40	\$ 12,973,857.60					



# Safe Learning Plan

January 4, 2021  
Board Meeting  
Jordan Public Schools

# MN Department of Ed Direction and Timeline

Governor Walz released the state's Emergency Executive Order 20-94 and the **Safe Learning Plan** for 2020-21.

The on-going decision-making framework has allowed for flexibility and **local control within a framework** based on county level health care data **and each district's ability to implement required mitigation best practices.**

Since that time, we have received **several updated Executive Orders, guiding the implementation of learning models** and our planning moving forward.

# Team Member Involvement

## District Level Leadership Team Members

Ranae Case Evenson  
Chad Williams  
Erin Hjelmeland  
Kat Pass

Joe Perkl  
Anne Jans  
Steven Jensen  
Jenna Wendorff  
Stephen Damlo

Andrea Schaak  
Amy Hafemann  
Tim Bisek  
Sheila Jenc

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## Site Level Leadership Team Members

Melissa Barnett and Greg Dietel  
Ben Bakeberg and Ansley Peters  
Jeff Vizenor and Kevin Gutzmer

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## Expanded Feedback

Jordan Staff  
Jordan Community  
Health and Safety Committee  
Jordan School Board

The logo for Jordan, featuring the word "JORDAN" in a bold, italicized, yellow font with a red outline and a drop shadow effect.



## ACADEMIC

We will provide opportunities and academic support to maximize the potential of all students and find courageous and innovative ways to meet the needs of all learners.



## WELLNESS

We will commit to supporting healthy minds through social emotional, mental health, and equity supports for our all within our school community.



## OPERATIONS

We will design and implement thoughtful systems and safe operations based on the best knowledge and guidance from local, state, and federal experts.

**JORDAN PUBLIC SCHOOLS**

JORDAN | MINNESOTA

# What data was used to determine where districts started the school year?

- BASE LEARNING MODEL
- Jordan Public Schools used Scott County Data.
  - The number of **positive COVID-19 cases per 10,000 residents at the county level** over a 14 day period established a recommended learning model;
- Superintendents consulted with local health care officials to examine local epidemiology for isolated outbreaks or community-wide transmission;
  - Local Service Cooperatives continue to be our resource.

# Jordan's Base Learning Model- established August 2020

- Jordan began the school year in a **HYBRID Base Learning Plan Model**.

Recommended **MODELS** for **BASE LEARNING PLAN** were based on 14-day case rate.

**THESE NUMBERS NO LONGER GUIDE LEARNING MODEL DECISION MAKING.**

<b>Policy Option</b>	<b>Range (14-day case / per 10,000 people)</b>
In-person learning for all students	0 to less than 10
Elementary in-person, secondary hybrid	10 to less than 20
Both hybrid	20 to less than 30
Elementary hybrid, secondary distance	30 to less than 50
Both distance	50 or more

## What else is important to consider?

- Schools may choose to implement strategies that are more restrictive, but schools **may not choose to implement less restrictive plans without permission.**
- Regardless of the learning model, **schools must offer an equitable distance learning option** to all families.
- In the case of a disagreement, the **Commissioners of Education and Health have the authority to restrict in-person learning.**

# November Learning Model Shift

## The Scalpel Approach

- **Monitor the community and school-level impact of COVID-19 on a regular basis** in consultation with public health to determine if adjustments are needed
- **Using the data:** the MN Safe Learning Plan provides direction for local decision making based on the weekly MDH COVID case data.
- **Decision making partners:** JPS Incident Response Team, Scott County Public Health, Regional Support Team (including representatives from MDE, MDH, and regional service cooperatives).

**With the increases in COVID data, community and local, coinciding with staffing issues, and a new Executive Order, the district used the scalpel approach to shift the learning models to Distance Learning.**

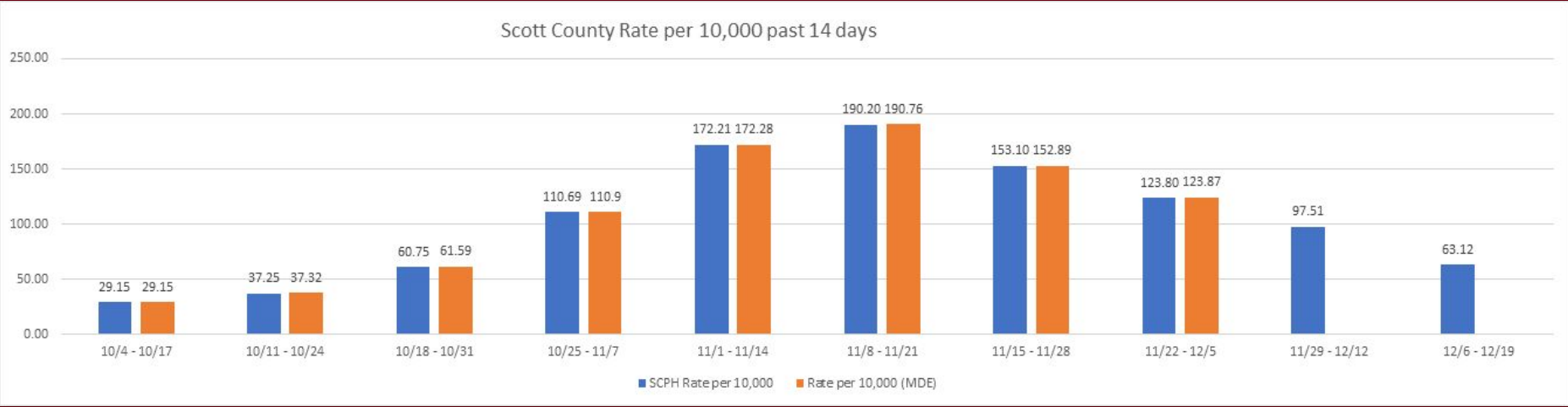
# Distance Learning 2.0

- Intentional design shift from Spring 2020 model.
  - Academic and relationship priorities
  - Well developed schedules for students
    - Monitoring student attendance and engagement
  - 1-1 devices K-12
  - Prioritized in-person opportunities for most fragile learners
- Consistent attendance and student engagement
- Great partnership with families

**While this model is the least desirable learning model, our families and staff have done an incredible job in partnering to support our learners.**

# LOCAL COVID-19 DATA

# Scott County Cases per 10,000 (trending down)



# City Data- Jordan (trending down)

City	Cases 12/6-12/19	COVID-19 Cases Per 10,000
Shakopee	344	78.3
Savage	169	62.8
Jordan	62	113.3
Prior Lake	160	70.3
Elko New Market	29	131.4
Belle Plaine	61	94.7
New Prague	63	87.1
Other	17	
County Total	905	63.12
School District		
NP/ELM	92	67.29
PLS	329	66.26

# JPS COVID-19 Dashboard



## STUDENTS

Total students in grades preK-12 = 1921

Week of 12/14-12/20 New Student Confirmed Cases	Cumulative Student Confirmed Cases Since 08/30	Cumulative Students in Quarantine Since 08/30
<b>3</b>	<b>46</b>	<b>357</b>

*Updated: Monday, December 21, 2020*



## STAFF

Total staff = 260

Week of 12/14-12/20 New Staff Confirmed Cases	Cumulative Staff Confirmed Cases Since 08/30	Cumulative Staff in Quarantine Since 08/30
<b>0</b>	<b>19</b>	<b>67</b>

*Updated: Monday, December 21, 2020*

*Quarantine refers to positive COVID-19 status, exposure, or symptoms of an individual or a household member, or at the direction of the Minnesota Department of Health*

# New Executive Order

December 16th, Governor Walz announced a change in the state's Safe Learning Plan to allow a **phased-in return of elementary students to in-person learning at school, beginning no sooner than January 18.**

In order to safely transition to a less restrictive Learning Model (Distance Learning to Hybrid Learning or In-Person Learning), the Minnesota Department of Health and Minnesota Department of Education require schools to implement a **“rolling start” process** in which students will gradually be brought back in the buildings.

This “rolling start” will prioritize in-person learning for our youngest students. Moreover, **“grade bands” of no more than three grade levels** can be introduced into a building in a two week time period.

# Shifting the Learning Models

*Based on local COVID data, the newest Executive Order and Approval from Regional Support, Jordan Public Schools will shift the learning model to best support staff and students in a safe learning environment beginning January 19th, phasing in grade levels through February 1st.*

# Learning Plan for K-6

## IN-PERSON LEARNING, ROLLING START

### \* Continue Distance Learning January 4 until On-Site Learning Model Shift Day

- Jan 14 Transition Day (K-6)
- Jan 15 Transition Day (K-12)
- Jan 18 Regularly Scheduled PD Day
- Jan 22 Regularly Scheduled PD Day

### Grades K-2:

\*January 19 On-Site Learning

### Grades 3-4:

\*February 1 On-Site Learning *(due to the limits on introduction of grade bands within one building)*

### Grades 5-6:

\*January 19 On-Site Learning

# Learning Plan for K-6

## IN-PERSON LEARNING, UPDATED REQUIREMENTS

- staff wearing both masks and shields
- students eating in classrooms, unless 6ft maintained in cafeteria
- students wearing masks during physical education
- removal of 6ft social distance requirements between students, encouraged to maintain 3ft when possible
- teachers maintaining 6ft social distance from others
- elementary specialist classes should take place in classroom or outside, unless specialist space is best, except Physical Education
- saliva testing for staff on-site every other week (testing offered but not required)
- transition days for staff to prepare for a learning model shift

# Learning Plan for 7-12

**HYBRID LEARNING MODEL- ABABC  
APPROVED BY REGIONAL SUPPORT DECEMBER 21**

## **\*Continue Distance Learning January 4 until Hybrid Model Shift Day**

Jan 15 Transition Day (K-12)

Jan 18 Regularly Scheduled PD Day

Jan 19 Distance Learning / Finals

Jan 20 Distance Learning / Finals

Jan 21 Transition Day (7-12)

Jan 22 Regularly Scheduled PD Day

## **Grades 7-12:**

\*Jan 25 First A Day (Start of Second Semester)

\*Jan 26 First B Day

# Learning Plan for 7-12

## HYBRID LEARNING, REQUIREMENTS

- Schools with students in Hybrid Learning Models follow previous guidelines set forth by the Minnesota Department of Education and the Minnesota Department of Health including:
  - Social distancing of 6 feet at all times in school buildings
  - School facilities at 50% capacity
  - Transportation at 50% capacity
  - Sufficient staffing levels to meet requirements of model

# Athletic and Activities Plan

## HIGH SCHOOL ATHLETICS AND ACTIVITIES

- Winter practices begin January 4
- Winter competitions begin January 14
- Winter seasons will be Varsity/JV/C Athletics and HS Fine Arts
- Subject to change due to:
  - Covid-19 impact
  - Updated guidance from the MN Department of Health, MN Department of Education, and/or MN State High School League.
- More specific information will be shared in upcoming days.

# Next Steps

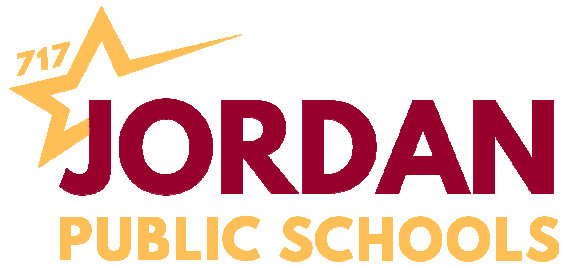
- Staff and Community Communications
- Planning and Preparation for Transition

**JORDAN**

# Questions or Comments?

Thank you for all of your support!

**JORDAN**



## 2020 BOARD COMMITTEE ASSIGNMENTS

### Standing Committees

#### **Budget/Finance Committee - Entire Board**

This committee meets monthly as part of the Workshop Meeting to review and discuss district budget and finances. This committee provides input and reviews all budgeting decisions as the next fiscal year's budget is constructed.

#### **Calendar Committee (1) S. Burke - (alternate – L. Pedersen)**

This committee meets one time annually with the administrative team and teacher members of the calendar committee to plan the calendars for the next two subsequent school years.

#### **City-School Committee (2-3), R. Langheim, L. Pedersen, T. Vogel- (alternate – D. Pauly)**

The committee ensures a board member is present at a city council meeting should an item on the city council agenda be pertinent to the school district. This committee meets regularly with a sub-committee of the city council. This committee will work with the city to establish an annual legislative advocacy meeting.

#### **Communications Committee (2) S. Burke, R. Dahnert - (alternate – L. Pedersen)**

This committee provides oversight and direction for communication of all media types to the community in regard to school board updates. They meet one time each year to set their agenda and as needed depending on need. The committee develops a communication plan for the district and establishes "meet and greet" times for each school building in the district at its formal meeting.

#### **Community Education/Recreation/Joint Powers (2) T. Vogel, L. Pedersen**

This committee makes recommendations to Jordan's Community Education & Recreation Director regarding programs and community education and recreation policy. It meets once per month prior to the regular school board meeting or as called by the Community Education Director.

**Curriculum & Technology Integration Committee (3) D. Pauly, S. Burke, C. Hennen- (alternate – L. Pedersen) (O. Rausch - Student Representative)**

This committee is tasked with reviewing all curriculum offerings and World's Best Workforce plan in our district. The Director of Teaching & Learning chairs the committee. On a curriculum cycle, the committee reviews class offerings, curriculum options and curriculum materials (i.e. texts.) This committee also receives and reviews reports on scope and sequence and mapping of curriculum. In addition, the committee focuses on Standards Based Instruction. The Technology Director and Director of Teaching & Learning are responsible for the integration and application of all technology in the district. This committee meets on the 3<sup>rd</sup> Monday of each month October - May.

**Education Foundation (2) – R. Langheim, C. Hennen (alternate – L. Pedersen)**

The Jordan Education Foundation will raise funds and serve as a conduit for individuals to donate funds for the purpose of enhancing educational experiences for students. This Foundation will provide oversight and establish framework for the utilization of donated and fund raised dollars in our schools. Once established, teachers will have the opportunity to write mini-grants that the Foundation will discuss and award as warranted. The superintendent will serve as an ex-officio member. The Jordan School Board will be represented with two members.

**Facilities Committee (Chair + 3) D. Pauly, R. Langheim, T. Vogel - (alternate – C. Hennen) (O. Rausch - Student Representative)**

This committee deals with all indoor and outdoor facilities and grounds, making recommendations on long-range facilities maintenance plans, short-term building issues, custodial planning, facility space use, etc. This committee works on special district projects such as renovations, additions, new building, lease levy authority matters, and infrastructure improvement. In the case of significant projects such as new building projects or remodels, the board members may be the board representatives in a larger committee made up of community members, school staff, and administrators. Building issues and/or concerns the require meeting with other groups will be a driving factor for this group. In addition, this committee is charged with meeting real estate needs required for buying or selling property. This committee will meet on an as needed basis or as dictated by a building project and its schedule.

**Meet and Confer/Continuing Education/Staff Development (2-3) – D. Pauly, R. Langheim, R. Dahnert**

A public employer has the obligation to meet and confer, under section 179A.08, with professional employees to discuss policies and other matters relating to their employment which are not terms and conditions of employment. We are scheduled to meet three times a year (at the discretion of either party.) Meetings are held in the District Office Conference Room at the end of the school day (3:15 p.m.) **Continuing Education/Staff Development** – This committee meets to determine continuing education and staff development needs within all three schools. A board member is not required unless an issue arises and then coordination is handled through the superintendent.

**Negotiations Committee (2) – D. Pauly, T. Vogel (alternate – R. Dahnert)**

This committee meets to conduct contract negotiations with the bargaining units. The Superintendent will work with the board members and bargaining units to facilitate and schedule the sessions.

**Personnel Committee (2) (Negotiations Committee)– D. Pauly, T. Vogel (alternate – R. Dahnert)**

This committee will meet if a personnel item need discussion, should the need arise outside of a regular board meeting night.

**Policy Committee (2) – S. Burke, D. Pauly (alternate – R. Langheim)**

This committee works with district administrators and staff to review and make recommendations on district policies. Specifically, this committee meets to review recommended changes from MSBA model policy based on annual legislative action.

**Safe and Supportive Schools/PBIS Committee (1) – L. Pedersen (alternate - S. Burke) (O. Rausch - Student Representative)**

This committee meets quarterly and is made up of administrators, staff members, parents/guardians and one board member. The committee discusses the district’s PBIS programming and current social issues and helps to provide guidance in regard to school climate.

**SCALE (1) – T. Vogel (alternate – R. Dahnert)**

The Scott County Association for Leadership and Efficiency (**SCALE**) was formed to encourage greater efficiencies and leadership in public service through enhanced communication, collaboration of services, and sharing of resources. Members include elected and appointed officials for the cities, schools and townships within Scott County, the Mdewakanton Sioux Community, and Scott County. They meet once per month on the second Friday from 7:30 – 9:00 a.m. The Superintendent and one board member represents our district at these meetings. An alternate board member may attend.

**SW Metro / Intermediate District Representative (1) – D. Pauly (alternate – S. Burke)**

Each member district of the SW Metro Intermediate District has one school board representative on this board. Committee assignments exist within this board as well. SW Metro meets once per month on the third Tuesday in the SW Metro office in Shakopee.

## Point of Contact & Ad-Hoc Committees

### **American Indian Parent Advisory Council (1) S. Burke – (alternate - D. Pauly)**

The council is led by parents/guardians and school district advisers. The goal is to ensure that every American Indian student has equitable access to programs that are specifically designed to meet their unique educational or cultural academic needs. The AIPAC meets monthly during the school year and serves as a vital link between the American Indian community and Jordan Public Schools.

### **Booster Club (1) – L. Pedersen (alternate – R. Dahnert)**

This committee is led by the Booster Club President and the district's activities director attends the meetings. Representatives from the community serve on this committee which is not district led. This group investigates options for donations and fundraisers to meet activity program needs.

### **Legislative (1) – D. Pauly**

All board members need to keep abreast of legislation relating to education. One board member is the point of contact for mailings and is to report and share important issues on the legislative front.

### **MSHSL (1) - (State) D. Pauly**

This is a point of contact position.

### **Special Education Advisory Council (SEAC) (1) – C. Hennen**

The Jordan Public School Special Education Advisory Council advises the school district on the development of programs and services to meet the special educational needs of children and families. By sharing their unique perspective of what it is like to use these services, parents can help the district to be more effective in hopes that the outcomes for children with disabilities improve.

### **Region V/SCSC/Metro ECSU (1) L. Pedersen - (alternate – S. Burke)**

**Region V** provides computer services and staff support through the cooperative sharing of hardware, software, and personnel. We are a member district. They provide reporting and SMART application support services to school districts throughout South Central and Southeastern Minnesota. **SCSC (South Central Service Cooperative)** helps schools and other government agencies fulfill their mission by delivering high quality services while reducing costs through collaboration. We are a member. SCSC is based in North Mankato. The SCSC programs and services are member driven to utilize resources in an efficient manner. There are nine regional agencies called service cooperatives. **MECSU** offers support to the member school districts through staff development opportunities. The district representative receives emails and newsletters, but there isn't a specific meeting commitment.