# Workshop Meeting

Tuesday, May 26, 2020 5:00 PM
Jordan Public Schools, 500 Sunset Drive; Suite 3, Jordan, MN 55352

1. **SEE Legislative Session Wrap-Up**
2. **Revised FY20 Budget Presentation & Discussion**
3. **Full Board Interview with Interim Candidate**

**Executive Summary: Revised Budget #2 discussion**

**Submitted by: Amy Hafemann, Director of Finance**

Many things have changed since I brought the 2019-2020 Revised Budget to the Board of Education at the February meeting. March, 2020 changed everyone's lives; and the way schools educate students will be impacted forever. This 2nd revised budget will give a better picture as to where we will end 2019-2020.

**Fund 01 - General Fund**

- Revenue is based on enrollment of 1,887. This number is made up of K-12 students, 25 ECSE students, and 15 tuitioned students. I brought the enrollment numbers down from the Revised Budget in February (1,900 adj ADMs). Our K-12 enrollment dropped by 12 students from March to April. Doing that adjustment brought the State Sources revenue amount down $59,588.
- Revenue also increased because the new Scholarship Fund $s were transferred from Fund 09 to Fund 01. That amount is $143,000.
- Purchased services decreased by an estimated $93,000. This decrease is due to the COVID Pandemic. The district saved those $s by not having to pay sub-teachers and paras, and also saved some $s in transportation costs. MDE did mandate school districts to continue paying their Regular and SPED transportation costs through the end of the school year; in return, districts will receive the normal funding for these costs.
- Capital Expenditures increased from the Revised Budget by $33,000. This is because we continued with the LED lighting project and the total cost of that project was not included in the February Revised Budget.

I am projecting the Unassigned Fund Balance to be around $1,774,000 on June 30th. Again, this is only a projection. One item that affected this number is the increase in Nonspendables to $46,000. Nonspendables are items that have been paid before June 30th, but are to be spent in the next fiscal year. This increase is due to the fact the district paid for items and services we thought would be used, but due to the COVID Pandemic, were postponed, so those costs were carried forward.

**Fund 27 (Student Activities - crosswalked to Fund 01 - now under board control)**

The Student Activities Account overall is projected to have a fund balance of $106,000. This number is made up of various student activities including Music, Spanish, Wolf Ridge, and other accounts. The Music Activity was also affected by the COVID Pandemic. The band trip to Winnipeg was canceled and the money the students paid towards the trip is in the process of being refunded.

**Fund 02 (Food Service)**

The district's food service fund is also projected to be in the negative on June 30th. Even though staff are preparing an estimated 1000 meals per day, the new projected revenue will be down from last year. I did a comparison of revenue brought in for purchased meals and the difference from last year to this year is an estimated $100,000. Even with the new federal $s received for providing the meals during the COVID Pandemic, the food service fund will still be short revenue.

The projected expenses in the food service fund are projected to be less. This is because not as much food and supplies are being purchased during this time.

The food service fund balance is projected to be negative by an estimated $27,000.

**Fund 04 (Community Education)**

Community Education will also be impacted by the COVID Pandemic.

Revenues are an estimated $348,000 lower than what was projected in the Revised Budget from February. This loss is due to the fact that we had to offer free childcare to the children of emergency and essential workers, the CERC closing, and all other classes were canceled. Community Education relies heavily on the fees collected, and fees collected after March have been very minimal.

Even though expenses were decreased, Community Education will operate in a deficit this fiscal year. I have projected that Community Education as a whole will have a positive fund balance, and the Restricted/Reserved Account for Community Education will have a higher deficit. Restricted/Reserved Accounts for ECFE and School Readiness are still projected to have fairly healthy fund balances on June 30th.

**Fund 07 (Debt Service) remains the same as the original budgets.**

Fund 20 (Self-Insured Dental Fund) remains healthy and the projected fund balance on June 30 is to be around $38,000.

JORDAN PUBLIC SCHOOLS

**General Fund Budget**
**2019-20 School Year**

| | 2019-2020 Revised Budget | 2019-2020 Budget Revision #2 | |
|---|---|---|---|
| **BEGINNING FUND BALANCE, JUNE 30** | **$ 2,439,336** | **$ 2,439,336** | |
| **REVENUES:** | | | |
| Local Sources | 2,864,741 | 3,014,694 | |
| State Sources- | 17,501,552 | 17,441,964 | |
| Federal Sources | 500,033 | 500,033 | |
| Local Sales and Reimbursements | 47,600 | 47,600 | |
| TOTAL FUND 01 | 20,913,926 | 21,004,291 | |
| **TOTAL REVENUES** | **$ 20,913,926** | **$ 21,004,291** | |
| **EXPENDITURES:** | | | |
| Salaries and Wages | 12,936,271 | 13,008,779 | |
| Employee Benefits | 3,366,712 | 3,361,194 | |
| Purchased Services | 3,532,286 | 3,439,007 | |
| Supplies and Materials | 674,652 | 651,234 | |
| Capital Expenditures | 899,750 | 933,130 | |
| Debt Service | | | |
| Other Expenditures | 96,023 | 98,760 | |
| **TOTAL EXPENDITURES** | **$ 21,505,694** | **$ 21,492,104** | |
| **SURPLUS OR (DEFICIT)** | **$ (591,768)** | **$ (487,813)** | |
| **ENDING FUND BALANCE, JUNE 30** | **$ 1,847,568** | **$ 1,951,523** | |
| **Analysis of Equity Balances as of:** | 06/30/20 | 06/30/20 | |
| **Nonspendable** | 25,000 | 46,000 | |
| **Restricted/Reserved** | | | |
| Staff Development | 792 | 5,000 | |
| Scholarships - Beginning FY2019-2020 | - | 140,000 | |
| LTFM | 1,000 | 5,000 | |
| Learning and Development | - | 2,000 | |
| Achievement & Integration | - | - | |
| Area Learning Center | 30,000 | 15,000 | |
| Gifted and Talented | 5,000 | 2,500 | |
| Basic Skills | - | - | |
| Basic Skills - Extended time | 17,728 | 2,000 | |
| Operating Capital | - | 5,000 | |
| Safe Schools | (50,000) | (70,000) | |
| Medical Assistance | 5,000 | 15,000 | |
| Teacher Dev & Evaluation | 29,700 | 10,000 | |
| **Total Restricted/Reserved** | **39,220** | **131,500** | |
| **Unassigned** | 1,783,348 | 1,774,023 | |
| **Total Equity Balances** | 1,847,568 | 1,951,523 | |

JORDAN PUBLIC SCHOOLS

**STUDENT ACTIVITIES**
**2019-2020 School Year**

| | 2019-2020 Adopted Budget | | 2019-2020 Budget Revision #2 |
|---|---|---|---|
| **FUND BALANCE, JUNE 30** | **$ 85,233** | | **$ 85,233** |
| **REVENUES:** | | | |
| Revenues: State - Fed - Local Sources | $ 205,000 | | 180250 |
| **TOTAL REVENUES** | **$ 205,000** | | **$ 180,250** |
| **EXPENDITURES:** | | | |
| Supplies & Purchases | 100,000 | | 158,506 |
| **TOTAL EXPENDITURES** | **$ 100,000** | | **$ 158,506** |
| | | | |
| **SURPLUS OR (DEFICIT)** | **$ 105,000** | | **$ 21,744** |
| **FUND BALANCE, JUNE 30** | **$ 190,233** | | **$ 106,977** |

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**FOOD SERVICE**
**2019-2020 School Year**

| | 2019-2020 Revised Budget | | 2019-2020 Budget Revision #2 |
|---|---|---|---|
| **FUND BALANCE, JUNE 30** | **$ -** | | **0** |
| **REVENUES:** | | | |
| Revenues: State - Fed - Local Sources | $ 995,470 | | 895697 |
| **TOTAL REVENUES** | **$ 995,470** | | **$ 895,697** |
| **EXPENDITURES:** | | | |
| Salaries and Wages | $ 366,736 | | 373,527 |
| Employee Benefits | 70,520 | | 67,836 |
| Purchased Services | 64,540 | | 44,940 |
| Supplies and Materials | 482,656 | | 436,406 |
| Capital Expenditures | - | | |
| Other Expenditures | 750 | | 748 |
| **TOTAL EXPENDITURES** | **$ 985,202** | | **$ 923,457** |
| | | | |
| **SURPLUS OR (DEFICIT)** | **$ 10,268** | | **$ (27,760)** |
| **FUND BALANCE, JUNE 30** | **$ 10,268** | | **$ (27,760)** |

JORDAN PUBLIC SCHOOLS

**COMMUNITY EDUCATION**
**2019-2020 SCHOOL YEAR**

| | 2019-2020 Revised Budget | | 2019-2020 Budget Revision #2 |
|---|---|---|---|
| **BEGINNING FUND BALANCE, JUNE 3** | **$ 290,101** | | **$ 290,101** |
| **REVENUES:** | | | |
| Local Sources | $ 1,321,020 | | $ 1,022,629 |
| State Sources | 143,967 | | 144,627 |
| Federal Sources | - | | - |
| Local Sales and Reimbursements | 191,000 | | 140,000 |
| **TOTAL REVENUES** | **$ 1,655,987** | | **$ 1,307,256** |
| **EXPENDITURES:** | | | |
| Salaries and Wages | $ 1,057,222 | | $ 946,464 |
| Employee Benefits | 224,511 | | 203,085 |
| Purchased Services | 249,297 | | 221,376 |
| Supplies and Materials | 86,200 | | 67,380 |
| Capital Expenditures | 17,170 | | 11,330 |
| Other Expenditures | 37,800 | | 38,070 |
| **TOTAL EXPENDITURES** | **$ 1,672,200** | | **$ 1,487,705** |
| **SURPLUS OR (DEFICIT)** | **$ (16,213)** | | **$ (180,449)** |
| **FUND BALANCE, JUNE 30** | **$ 273,888** | | **$ 109,652** |
| | | | |
| **Analysis of Equity Balances as of:** | 6/30/2020 | | 6/30/2020 |
| **Nonspendable** | 1,000 | | 2,288 |
| Reserved for Community Education | (54,000) | | (160,000) |
| Reserved for ECFE | 52,000 | | 54,000 |
| Reserved for School Readiness | 287,000 | | 185,000 |
| **Reserved/Restricted** | 285,000 | | 79,000 |
| **Reserved for Other Purposes** | 46,327 | | 57,079 |
| **Total Equity Balances** | $ 332,327 | | $ 138,367 |

JORDAN PUBLIC SCHOOLS

**DEBT SERVICE**
**2019-2020 SCHOOL YEAR**

| | 2019-2020 Revised Budget | | 2019-2020 Budget Revision #2 |
|---|---|---|---|
| **TOTAL FUND BALANCE, JUNE 30** | **$ 19,840,594** | | **$ 19,840,594** |
| **REVENUES:** | | | |
| Local Sources | $ 3,343,610 | | $ 3,343,610 |
| State Sources | 23,999 | | 23,999 |
| Sale of Bonds | | | |
| **TOTAL REVENUES** | **$ 3,367,609** | | **$ 3,367,609** |
| **EXPENDITURES:** | | | |
| Debt Service Expenditures | $ 3,388,840 | | $ 3,388,840 |
| **TOTAL EXPENDITURES** | **$ 3,388,840** | | **$ 3,388,840** |
| **SURPLUS OR (DEFICIT)** | **$ (21,231)** | | **$ (21,231)** |
| **FUND BALANCE, JUNE 30** | **$ 19,819,363** | | **$ 19,819,363** |

JORDAN PUBLIC SCHOOLS

**DENTAL INS-SELF INS FUND**
**2019-2020 SCHOOL YEAR**

| | 2019-2020 Revised Budget | | 2019-2020 Budget Revision #2 |
|---|---|---|---|
| **TOTAL FUND BALANCE, JUNE 30** | **$ 23,644** | | **$ 23,644** |
| | | | |
| **REVENUES:** | | | |
| Revenue - Dental Ins Premiums | $ 105,600 | | $ 120,000 |
| **TOTAL REVENUES** | **$ 105,600** | | **$ 120,000** |
| **EXPENDITURES:** | | | |
| Expenditures-Dental Ins Fees & Claims | 100,000 | | 105,000 |
| **TOTAL EXPENDITURES** | **$ 100,000** | | **$ 105,000** |
| **SURPLUS OR (DEFICIT)** | **5,600** | | **15,000** |
| **FUND BALANCE, JUNE 30** | **$ 29,244** | | **$ 38,644** |
| | | | |
| | | | |

**CONSTRUCTION FUND**
**2019-2020 SCHOOL YEAR**

| | 2019-2020 Revised Budget | | 2019-2020 Budget Revision #2 |
|---|---|---|---|
| **TOTAL FUND BALANCE, JUNE 30** | **$ 53,584** | | **$ 53,584** |
| **REVENUES:** | | | |
| Revenue - bldg const fund | $ 400 | | $ 400 |
| **TOTAL REVENUES** | **$ 400** | | **$ 400** |
| **EXPENDITURES:** | | | |
| Bldg Fund Expenses | $ 20,000 | | $ 20,000 |
| **TOTAL EXPENDITURES** | **$ 20,000** | | **$ 20,000** |
| **SURPLUS OR (DEFICIT)** | **(19,600)** | | **(19,600)** |
| **FUND BALANCE, JUNE 30** | **$ 33,984** | | **$ 33,984** |
| | | | |
| | | | |