

Regular Meeting

Monday, March 9, 2020 6:30 PM

Jordan Public Schools, 500 Sunset Drive; Suite 3, Jordan, MN 55352

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Consideration of Agenda**
5. **Public Comments**
6. **Consent Agenda**
 1. Minutes
 2. Monthly Finance Reports
 3. Donations
 4. Leave Request - Kylee Ohme - 20-21 ES Teacher
 5. Leave Request - Jessica Rance - 20-21 ES Teacher
 6. Leave Request - Meghan Reinholt - ES Teacher
 7. Retirement - Kim Fuller - ES Special Education Paraprofessional
 8. Resignation - Karen Steinhoff - HS One Act Play Assistant
 9. Resignation - Nicole Samuelson - HS Special Education Paraprofessional
 10. Resignation - Nicole Samuelson - Kids Company Group Leader
 11. New Hire - Paul Putt - LTS District Wide Teacher
 12. New Hire - Shari Schmit - MS Cooks Helper
7. **Action Items**
 1. Review and Act on Budget Reduction Recommendations
 2. Review and Act on Resolution Relating to the Termination and Non-Renewal of the Teaching Contract - Employee #1
 3. Review and Act on Resolution Relating to the Termination and Non-Renewal of the Teaching Contract - Employee #2
 4. Review and Act on Resolution Relating to the Termination and Non-Renewal of the Teaching Contract - Employee #3
 5. Review and Act on AIPAC Annual Compliance Overview
 6. Review and Act on 20-23 Achievement & Integration Plan
 7. Review and Act on Field Trip Request - Washington D.C.
 8. Review and Act on Harmonix Field Trip Request - Milwaukee, WI
 9. Review and Act on Boys & Girls Soccer Cooperative with Belle Plaine
 10. Review and Act on Nordic Ski Cooperative with Belle Plaine
 11. Review and Act on Addition of 6th Grade to the Middle School Track Program
 12. Review and Act on Addition of 6th Grade to the

Middle School Tennis Program

8. Board and Administrative Reports

1. Superintendent's Report
 2. HS Principal's Report
 3. MS Principal's Report
 4. ES Principal's Report
 5. Director of Teaching and Learning's Report
 6. Activities Director's Report
 7. Community Education & Recreation Director's Report
 8. Communication, Marketing, and Event Director's Report
 9. Nutritional Services Director's Report
 10. Special Services Director's Report
 11. Student School Board Representative's Report
 12. School Board Member Reports / Committee Reports
- 9. Adjourn Regular Meeting**



Governing Board Member Meeting / Mileage Claim Form 2020

Jordan Board Member: _____

Address: _____

I have attended the following meetings and will be reimbursed at the following rates:

- Negotiations: **\$70.00**
- Meetings recommended by the board: Including, but not limited to, Pre-delegate Assembly, Delegate Assembly, Joint Legislative Conferences, MSBA Phase trainings, Summer Conference, Leadership Conference, Officer Training, Board Retreats:
 - **\$125 for Half Days (<4 hours)**
 - **\$225 for Full Days (>4 hours)**

Date of Meeting: _____ Round Trip Miles: _____

Purpose: _____

Date of Meeting: _____ Round Trip Miles: _____

Purpose: _____

I have driven a total of _____ miles (*please report total round trip miles to attend the above mentioned meeting(s) and include a MapQuest with this claim form.*)

- I will be reimbursed at the rate of 57.5 cents per mile.

Note: This does not apply to regular board meetings or committee meetings already covered by the \$2,500.00 comprehensive compensation.

I declare under the penalties of law that this agreement, claim, or demand is just and correct and that no part of it has been paid.

Signed

Date



School Board Meeting Minutes

Monday, February 10, 2020 at 6:30 PM

Regular Meeting

CERC Multi-purpose Room

1. Call to Order

- D. Pauly called the meeting or order at 6:30pm.

2. Pledge of Allegiance

3. Roll Call

- Present: Deb Pauly, Tom Vogel, Sandy Burke, Connie Hennen, Lauren Pedersen (6:35pm), and Rob Langheim (via WebEx at 7:11pm), Ryan Dahnert, and Olivia Rausch.
- Absent: N/A

4. Consideration of Agenda

- Consent Item 7.18 Resignation - Nicole Schmitz was removed.
- Motion to approve the revised agenda made by S. Burke, Seconded R. Dahnert Passed 5-0

5. Public Comments

- None

6. School Board Recognition Week: February 17-21, 2020

- Matt Helgerson thanked the board members for the service that they provide to our school district and community.

7. Consent Agenda

7.1. Minutes

- 1/6/20 – Regular / Organizational

7.2. Monthly Finance Reports

- Amy Hafemann prepared reports for the board to review.

7.3. Donations

- | | | |
|--------------------------|-------------------|------------|
| • Mighty Cause | Food Shelf | \$ 45.00 |
| • By The Yard | JHS Angel Account | \$ 449.06 |
| • Gary & Diane Otterness | Field Trips | \$ 200.00 |
| • Robert & Helen Remick | JESN News | \$1,200.00 |
| • D.J. Heinz | Food Shelf | \$ 500.00 |

7.4. Policies

- 7. 4. 1. 104 School District Mission Statement - 1st and Final Reading
- 7. 4. 2. 105 Vision Statement - 1st and Final Reading
- 7. 4. 3. 418 Drug-Free Workplace / Drug-Free School - 1st and Final Reading
- 7. 4. 4. 419 Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices - 1st and Final Reading
- 7. 4. 5. 427 Workload Limits for Certain Teachers - 1st and Final Reading
- 7. 4. 6. 501 School Weapons Policy - 1st and Final Reading
- 7. 4. 7. 502 Search of Student Lockers, Desks, Personal Possessions, and Student's Person - 1st and Final Reading
- 7. 4. 8. 505 Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees - 1st and Final Reading
- 7. 4. 9. 513.1 Student Grade Advancement and/or Subject-Specific Acceleration (Grades 3-8) - 1st and Final Reading
- 7. 4. 10. 515.1 Retention and Destruction of Student Records for Special Education Students - 1st Reading
- 7. 4. 11. 518 DNR - DNI Orders - 1st and Final Reading
- 7. 4. 12. 520 Student Surveys - 1st and Final Reading
- 7. 4. 13. 521 Student Disability Nondiscrimination - 1st and Final Reading
- 7. 4. 14. 526 Hazing Prohibition - 1st and Final Reading
- 7. 4. 15. 532 Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds - 1st and Final Reading
- 7. 4. 16. 541 Memorials for Deceased Students or Staff - 1st and Final Reading
- 7. 4. 17. 601 School District Curriculum and Instruction Goals - 1st and Final Reading
- 7. 4. 18. 603 Curriculum Development - 1st and Final Reading (#1)
- 7. 4. 19. 603 Curriculum Development - 1st and Final Reading (#2)
- 7. 4. 20. 604 Instructional Curriculum - 1st and Final Reading
- 7. 4. 21. 607 Organization of Grade Levels - 1st and Final Reading
- 7. 4. 22. 610 Field Trips - 1st and Final Reading
- 7. 4. 23. 611 Home Schooling - 1st and Final Reading
- 7. 4. 24. 613 Graduation Requirements - 1st and Final Reading
- 7. 4. 25. 614 School District Testing Plan and Procedure - 1st and Final Reading
- 7. 4. 26. 615 Testing, Accommodations, Modifications, and Exemptions for IEP's, Section 504 Plans, and LEP Students - 1st and Final Reading
- 7. 4. 27. 616 School District System Accountability - 1st and Final Reading
- 7. 4. 28. 618 Assessment of Student Achievement - 1st and Final Reading
- 7. 4. 29. 619 Staff Development for Standards - 1st and Final Reading
- 7. 4. 30. 624 Online Learning Options - 1st and Final Reading
- 7. 4. 31. 701.1 Modification of School District Budget - 1st and Final Reading
- 7. 4. 32. 710 Extracurricular Transportation - 1st and Final Reading

- 7. 4. 33. 713 Student Activity Accounting - 1st and Final Reading (#1)
- 7. 4. 34. 713 Student Activity Accounting - 1st and Final Reading (#2)
- 7. 4. 35. 904 Distribution of Materials on School District Property by Nonschool Persons - 1st and Final Reading

7. 5. Teacher Seniority List

7. 6. Leave of Absence Request - Rachel Rydberg

7. 7. Leave of Absence Request - Ashley Hyatt

7. 8. Leave of Absence Request - Laurie Schmidt

7. 9. Leave of Absence Request - Anthony Rydberg

7. 10. New Hire - Lindsey Mitchell - LTS - MS Teacher, English

7. 11. New Hire - Nicholas Dahlen - Coach, Baseball 7th Grade

7. 12. New Hire - Travis Fremming - CERC Front Desk Assistant

7. 13. New Hire - Jordan Lamberson - CERC Front Desk Assistant

7. 14. New Hire - Abigail Vizenor - CERC Front Desk Assistant

7. 15. New Hire - Kristin Hagan - CERC Tutor

7. 16. New Hire - Kristina Stresnak - MS Building Nurse

7. 17. Reduction of FTE Request for 2020-2021 - Tammy Stensland - ES Teacher, Special Ed

7. 18. Resignation - Karen Schommer - MS Cooks Helper

7. 19. Resignation - Erin Hjelmeland - MS Softball Coach

- Motion to approve the consent agenda made by T. Vogel, Seconded S. Burke Passed 6-0

8. Action Items

8. 1. Review and Act on Revised Fiscal Year 2020 Budget

- Amy Hafemann reviewed the fund accounts and stated the budget will continue to be revised as actual revenues and expenditures are known. Another revised budget will be brought to the board this spring.
- Motion to approve made by T. Vogel, Seconded C. Hennen Passed 6-0

8. 2. Review and Act on Girls Golf Field Trip Request - Morton, MN

- This trip is on May 8-9, 2020 for a Varsity Girls Golf Meet.
- Motion to approve made by T. Vogel, Seconded S. Burke Passed 6-0

8. 3. Review and Act on Teacher Unrequested Leave of Absence Language as an Addendum to the EMJ Master Agreement and Corresponding Memorandum of Understanding

- EMJ and District negotiators recently agreed upon new Unrequested Leave of Absence language (ULA). Beginning with the 2021-2023 Master Agreement, the new ULA language will take the place of the old language.
- Motion to approve made by S. Burke, Seconded R. Dahnert Passed 6-0

8. 4. Review and Act on Resolution Directing the Administration to make Recommendations for Reductions in Programs and Positions and Reasons Therefor

- This is a general, standard document used by districts when budget

reductions are necessary. Approving this resolution directs administration to prepare reduction recommendations for a future meeting.

- Motion to approve made by R. Dahnert, Seconded C. Hennen
- Roll Call Vote: D. Pauly - Aye, T. Vogel - Aye, S. Burke - Aye, C. Hennen - Aye, L. Pedersen - Aye, R. Dahnert - Aye; Passed 6-0

8. 5. Review and Act on the 2020-2021 JMS Course Registration Guide

- Ben Bakeberg reviewed the changes to the guide. Student registration will determine if a course will be offered.
- Motion to approve made by T. Vogel, Seconded L. Pedersen Passed 6-0

8. 6. Review and Act on the 2020-2021 JHS Course Registration Guide

- Jeff Vizenor reviewed the changes to the guide. Student registration will determine if a course will be offered.
- Motion to approve made by L. Pedersen, Seconded S. Burke 6-0

8. 7. Review and Act on Directing Administration to Make an Application to the Minnesota Department of Education for a Flexible Learning Year Calendar

- All JPS staff members and all JPS and St. John's families were surveyed regarding applying for a flexible learning year. The board reviewed the results and discussed the options. The calendar committee will draft calendars for the next 3 school years including options with school beginning prior to Labor Day.
- Motion to apply with the MDE for a Flexible Learning Year and include a week long spring break for 20-21 made by L. Pedersen, Seconded R. Dahnert Passed 7-0

9. Board and Administrative Reports

9. 1. Superintendent's Report

9. 2. HS Principal's Report

9. 3. MS Principal's Report

9. 4. ES Principal's Report

9. 5. Director of Teaching and Learning's Report

9. 6. Activities Director's Report

9. 7. Community Education & Recreation Director's Report

9. 8. Communication, Marketing, and Event Director's Report

9. 9. Nutritional Services Director's Report

9. 10. Special Services Director's Report

9. 11. Technology Director's Report

9. 12. Facilities Director's Report

9. 13. School Board Member Reports / Committee Reports

- SCALE 1/10/20 & 2/14/20
- Meet & Confer 1/15/20
- Booster Club 1/15/20
- MSBA Conference 1/16/20-1/27/20
- Meet & Greet 1/20/20
- Curriculum & Technology Advisory Council 1/20/20 & 2/10/20

- AIPAC 1/24/20
- Community Engagement Budget Work Session 1/29/20
- Policy 2/24/20
- City / School Meeting 2/24/20
- Joint Powers 2/25/20
- The One Act Play was on 1/18/20 & 1/21/20.
- Speech took 1st place at the Home Meet on 2/8/20.

10. Adjourn Regular Meeting

- Motion to adjourn the meeting made by T. Vogel at 8:43pm.



School Board Meeting Minutes

Monday, February 24, 2020 at 5:30 PM
Workshop Meeting
CERC Multi-purpose Room

1. Discussion on Soccer Cooperative with Belle Plaine Schools
 - Joe Perkl provided further information on the details of the cooperative along with prospective numbers of Belle Plaine students that would join.
2. Review Flexible Learning Year Application & Calendars
 - Matt Helgerson and Erin Hjelmeland reviewed the application, proposed calendars, and reasons for applying for a flexible learning year.
3. Recommended Budget Reductions
 - Matt Helgerson and Amy Hafemann reviewed the recommendations that were compiled at the Community Budget Work Session and the estimated savings associated with each proposed reduction. The board members provided feedback on their priorities and recommended to reduce by \$700,000-\$750,000. Action will be taken regarding reductions beginning at the 3/9/20 Regular Board Meeting.
4. Capital, Safe Schools, and LTFM Project Ideas/Needs and Rough Budget Numbers
 - Tim Bisek presented the list of proposed FY21 projects. Board members had the opportunity to ask questions. It will be brought back for board review at a future meeting.
5. Public Hearing on Recommended Budget Reduction & Flexible Learning Year Application
 - Allen Soderbeck addressed the board regarding the Gifted and Talented program at the Elementary School, activity fees, and the School Resource Officer.
 - Jenny Kusske spoke in support of not reducing the School Counselors' extended contract days.



School Board Meeting Minutes

Monday, February 24, 2020 at 6:30 PM
Special Meeting
CERC Multi-Purpose Room

1. Call to Order
 - Deb Pauly called the meeting to order at 7:15pm.
2. Pledge of Allegiance
3. Roll Call
 - Present: Deb Pauly, Tom Vogel, Sandy Burke, Connie Hennen, Lauren Pedersen, Rob Langheim, and Ryan Dahnert
4. Consideration of Agenda
 - Motion to approve the agenda made by L. Pedersen, Seconded S. Burke Passed 7-0
5. Action Item
 5. 1. Review and Act on Flexible Learning Year Plan
 - The application and proposed calendars were reviewed at the Workshop Meeting on 2/24/20.
 - Motion to approve the application made by L. Pedersen, Seconded R. Langheim Passed 7-0
6. Adjourn
 - Motion to adjourn the meeting made by T. Vogel at 7:16pm.

School Board Clerk

Date



District Office
500 Sunset Drive, Suite #1
Jordan, Minnesota 55352
952-492-6200 main | 952-492-4445 fax

AMY HAFEMANN
Director of Finance
ahafemann@isd717.org

March 3, 2020

Board of Education Meeting

Finance Report

March financial reports show activity that has been completed thru February, 2020. There is still work that needs to be done, but this data is as current as can be at this time.

The Detailed Payment Register by Vendor gives the detailed activity of all vendors that have been paid in the month of February. This report now also includes payments that have been made from the Student Activity Accounts that are now under "Board Control". The last page of this report gives the total that was paid out per fund. As seen, \$28,921.79 was paid out of the Student Activity Accounts. This report does not include the vendors that are paid for Payroll Taxes.

The Detailed Payment Register by Check No gives the detailed activity of the Payroll Taxes that have been paid in the month of February.

The pie chart shows the expenses by object codes in the General Fund that were paid thru February, 2020. This chart is as current as can be at this time.

OUR MISSION

Inspire a caring community to ignite learning, innovation, and success for all!

Jordan Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Check Amount:
0717	001	104176	1063	E 04	005 505 321 305 503	11/19-12/10/19	Check	\$900.00
	PO#: 48546	Voucher #: 110011	Invoice No: 2213			2/5/2020	Paid Amt:	\$900.00
							Check Amount:	\$900.00
0717	001	104177	2732	E 01	005 810 000 401 000	New 2-Way radio for Matt Helgerson	Check	\$637.55
	PO#: 48484	Voucher #: 110009	Invoice No: 5383			2/5/2020	Paid Amt:	\$637.55
	PO#: 48462	Voucher #: 110010	Invoice No: 5375			2/5/2020	Paid Amt:	\$93.00
							Check Amount:	\$730.55
0717	001	104178	3156	E 01	300 294 000 369 306	Boys Basketball Game	Check	\$95.00
	PO#: 48590	Voucher #: 110012	Invoice No: 98754			2/5/2020	Paid Amt:	\$95.00
							Check Amount:	\$95.00
0717	001	104179	10873	E 01	005 810 000 330 203	Rental Property 12/4/19-12/23/19	Check	\$34.46
	PO#: 48563	Voucher #: 110014	Invoice No: 1/13/20			2/5/2020	Paid Amt:	\$34.46
							Check Amount:	\$34.46
0717	001	104180	3676	E 01	300 810 000 350 272	HS Commons/Classroom	Check	\$306.44
	PO#: 48611	Voucher #: 110015	Invoice No: 18182			2/5/2020	Paid Amt:	\$306.44
	PO#: 48611	Voucher #: 110016	Invoice No: 18164			2/5/2020	Paid Amt:	\$429.12
	PO#: 48611	Voucher #: 110017	Invoice No: 18231			2/5/2020	Paid Amt:	\$1,120.00
							Check Amount:	\$1,855.56
0717	001	104181	1343	E 01	300 298 000 369 373	02/14/20 Knowledge Bowl	Check	\$75.00
	PO#: 48144	Voucher #: 110013	Invoice No: Knowledge Bowl			2/5/2020	Paid Amt:	\$75.00
							Check Amount:	\$75.00
0717	001	104182	5028	E 02	300 770 701 490 000	HS Food Service Drinks	Check	\$330.48
	PO#: 48144	Voucher #: 110018	Invoice No: 156183			2/5/2020	Paid Amt:	\$330.48
	PO#: 48144	Voucher #: 110019	Invoice No: 156182			2/5/2020	Paid Amt:	\$131.55
							Check Amount:	\$462.03

Jordan Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0717	001	104183	27120		GOPHER STATE ONE-CALL		Check
			E 01	005 810 000 305 000	2020 Annual Facility Operator Fee		\$50.00
	PO#:	Voucher #:	110020	Invoice	Invoice No: 0001060	2/5/2020	Paid Amt: \$50.00 Check Amount: \$50.00
0717	001	104184	25144		JORDAN INDEPENDENT		Check
			E 01	005 110 000 489 000	Subscription Renewal FY20		\$48.00
	PO#:	Voucher #:	110021	Invoice	Invoice No: 2001417	2/5/2020	Paid Amt: \$48.00 Check Amount: \$48.00
0717	001	104185	27090		MN HARVEST, LLC		Check
			E 02	300 770 701 490 000	HS		\$35.00
			E 02	128 770 701 490 000	MS		\$70.00
			E 02	100 770 701 490 000	ES		\$70.00
	PO#:	Voucher #:	110022	Invoice	Invoice No: 1454	2/5/2020	Paid Amt: \$175.00 Check Amount: \$175.00
0717	001	104186	3766		PETERSON, SCOTT		Check
			E 01	300 296 000 305 306	GBB Official 1/31/20		\$120.00
	PO#:	Voucher #:	110023	Invoice	Invoice No: GBB Official	2/5/2020	Paid Amt: \$120.00 Check Amount: \$120.00
0717	001	104187	2032		RIESGRAF, DAN		Check
			E 01	300 296 000 305 306	GBB Official 1/31/20		\$120.00
	PO#:	Voucher #:	110024	Invoice	Invoice No: GBB Official	2/5/2020	Paid Amt: \$120.00 Check Amount: \$120.00
0717	001	104188	3399		SANDERS, JASON		Check
			E 01	300 296 000 305 306	GBB Official 2/3/20		\$120.00
	PO#:	Voucher #:	110025	Invoice	Invoice No: GBB Official	2/5/2020	Paid Amt: \$120.00 Check Amount: \$120.00
0717	001	104189	16835		SOUTH CENTRAL SERVICE COOP.		Check
			E 01	005 865 352 305 000	Dec 2019 IEA - EMS		\$570.62
	PO#:	Voucher #:	110026	Invoice	Invoice No: 19352	2/5/2020	Paid Amt: \$570.62 Check Amount: \$570.62
0717	001	104190	3749		SOUTH SAINT PAUL SCHOOLS		Check
			E 01	300 291 000 369 372	Speech Meet		\$178.50
	PO#:	Voucher #:	110028	Invoice	Invoice No: Speech Meet	2/5/2020	Paid Amt: \$178.50 Check Amount: \$178.50
0717	001	104191	10214		SOUTHWEST METRO INTERMEDIATE DISTRICT		Check
			E 01	998 404 740 396 000	FY20 Additional Time S. Burk		\$884.07
			E 01	998 404 740 397 000	FY20 Additional Time S. Burk		\$156.04

**Jordan Public Schools
Detail Payment Register By Check**

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
0717	001	104191	10214		SOUTHWEST METRO INTERMEDIATE DISTRICT		Check	
			E 01	998	404 740 820 000	FY20 Additional Time S. Burk		\$52.00
	PO#: 48655	Voucher #: 110029	Invoice	Invoice No: 2231		2/5/2020	Paid Amt:	\$1,092.11
			E 01	005	760 723 360 000	K. Brandel		\$222.44
			E 01	005	760 723 360 000	Z. Brekke		\$23.16
			E 01	005	760 723 360 000	J. Coleman		\$4.21
			E 01	005	760 723 360 000	A. Keener		\$4.21
			E 01	005	760 723 360 000	E. Uliberri		\$4.21
	PO#: 48654	Voucher #: 110030	Invoice	Invoice No: 2221		2/5/2020	Paid Amt:	\$258.23
							Check Amount:	\$1,350.34
0717	001	104192	26284		STEINHOFF, KAREN		Check	
			E 01	300	291 000 401 375	Sally Beauty		\$15.78
			E 01	300	291 000 401 375	Blockbuster Costumes		\$15.98
			E 01	300	291 000 401 375	Blockbuster Costumes		\$9.26
	PO#: 48587	Voucher #: 110027	Invoice	Invoice No: Reimbursement		2/5/2020	Paid Amt:	\$41.02
							Check Amount:	\$41.02
0717	001	104193	4922		T MOBILE		Check	
			E 01	005	630 000 320 000	Student Hot Spots 12/21/19-1/20/20		\$588.00
	PO#: 48652	Voucher #: 110031	Invoice	Invoice No: 963842030		2/5/2020	Paid Amt:	\$588.00
							Check Amount:	\$588.00
0717	001	104194	2330		VOGEL, CORY		Check	
			E 01	300	296 000 305 306	GBB Official 2/3/20		\$120.00
	PO#: 48654	Voucher #: 110032	Invoice	Invoice No: GBB Official		2/5/2020	Paid Amt:	\$120.00
							Check Amount:	\$120.00
0717	001	104195	18746		XCELENERGY		Check	
			E 01	005	810 000 330 201	Rental Property 12/10/19-1/10/20		\$97.80
	PO#: 48564	Voucher #: 110033	Invoice	Invoice No: 668970097		2/5/2020	Paid Amt:	\$97.80
							Check Amount:	\$97.80
0717	001	104196	3256		NEW PRAGUE AREA SCHOOLS		Check	
			E 01	300	291 000 369 372	02/11/2020 Speech Meet		\$117.00
			E 01	300	291 000 369 372	2/11/20 Speech Meet		\$81.00
	PO#: 48316	Voucher #: 110034	Invoice	Invoice No: Speech Meet		2/10/2020	Paid Amt:	\$198.00
							Check Amount:	\$198.00
0717	001	104197	4184		FARMINGTON SPEECH		Check	
			E 01	300	291 000 369 372	02/15/2020 Speech Meet		\$264.00
	PO#: 48312	Voucher #: 110061	Invoice	Invoice No: Speech Meet		2/13/2020	Paid Amt:	\$264.00
							Check Amount:	\$264.00

**Jordan Public Schools
Detail Payment Register By Check**

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Paid Amt:	Check Amount:
0717	001	104198	5166		ACOSTA, MIKE		Check		
			E 01	300	296 000 305 306	12/31/19		\$120.00	
			E 01	300	296 000 305 306	1/14/20		\$120.00	
			E 01	300	296 000 305 306	2/11/20		\$120.00	
		PO#:	Voucher #:	110090	Invoice	Invoice No:	2/14/2020	\$360.00	\$360.00
					GBB Official				
0717	001	104199	4220		ADVANCED IMAGING SOLUTIONS		Check		
			E 01	100	203 302 370 000	ES Lease		\$137.63	
			E 01	100	203 000 335 000	ES Maintenance		\$220.63	
			E 04	005	505 321 370 000	CE Lease		\$137.63	
			E 04	005	505 321 335 000	CE Maintenance		\$220.63	
			E 01	128	211 302 370 000	MS Lease		\$137.63	
			E 01	128	211 000 335 000	MS Maintenance		\$220.64	
			E 04	005	582 344 370 000	ELS Lease		\$137.62	
			E 04	005	582 344 335 000	ELS Maintenance		\$220.63	
			E 04	005	582 344 335 000	DO Lease		\$137.63	
			E 01	005	170 000 335 000	DO Maintenance		\$220.63	
			E 01	300	211 302 370 000	HS Lease		\$137.63	
			E 01	300	211 000 335 000	HS Maintenance		\$220.63	
			E 01	100	203 302 370 000	ES Staff Lease		\$137.62	
			E 01	100	203 000 335 000	ES Staff Maintenance		\$220.62	
			E 01	128	211 302 370 000	MS Staff Lease		\$137.62	
			E 01	128	211 000 335 000	MS Staff Maintenance		\$220.63	
			E 01	300	211 302 370 000	HS Staff Lease		\$137.62	
			E 01	300	211 000 335 000	HS Staff Maintenance		\$220.62	
			E 01	100	203 302 370 000	ES Front Desk Lease		\$137.62	
			E 01	100	203 000 335 000	ES Front Desk Maintenance		\$220.62	
			E 01	005	110 302 370 000	DO Nicky Lease		\$137.62	
			E 01	005	170 000 335 000	DO Nicky Maintenance		\$220.62	
			E 01	100	203 000 335 000	ES Overage		\$18.57	
			E 04	005	505 321 335 000	CE Overage		\$3.71	
			E 01	128	211 000 335 000	MS Overage		\$6.19	
			E 04	005	582 344 335 000	ECFE Overage		\$2.48	
			E 01	005	170 000 335 000	DO Overage		\$9.29	
			E 01	300	211 000 335 000	HS Overage		\$21.67	
		PO#:	Voucher #:	110091	Invoice	Invoice No:	2/14/2020	\$4,002.68	\$4,002.68
					405680851				

Jordan Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0717	001	104200	3578	E 01	300 211 000 530 217	2/14/2020	Check
					ALTERNATIVE BUSINESS FURNITURE, INC HS Office Furniture		
		PO#: 48700			Invoice No: 62429		
							Paid Amt: \$2,809.41 Check Amount: \$2,809.41
0717	001	104201	28227	E 01	300 296 000 305 306	2/14/2020	Check
					ANDERSON, CHRISTIAN GBB Official 2/11/20		
		PO#: 48676			Invoice No: GBB Official		
							Paid Amt: \$120.00 Check Amount: \$120.00
0717	001	104202	2546	E 01	128 294 000 369 306	2/14/2020	Check
					BELLE PLAINE PUBLIC SCHOOLS 8th Grade Boys Basketball		
		PO#: 48676			Invoice No: Tourney Fee		
							Paid Amt: \$150.00 Check Amount: \$150.00
0717	001	104203	5164	E 01	300 810 000 305 000	2/14/2020	Check
					BISEK, DEREK JHS Lighting Help-12/23/19&12/29/19		
		PO#: 48706			Invoice No: Maintenance Help		
							Paid Amt: \$75.00 Check Amount: \$75.00
0717	001	104204	5163	E 01	300 810 000 305 000	2/14/2020	Check
					BISEK, JT JHS Lighting Help-12/23/19&12/29/19		
		PO#: 48705			Invoice No: Maintenance Help		
							Paid Amt: \$150.00 Check Amount: \$150.00
0717	001	104205	11747	B 01	215 024	2/14/2020	Check
					BLUE CROSS & BLUE SHIELD D. Swenson March 2020		
		PO#: 48549			Invoice No: 200131402210		
							Paid Amt: \$239.50 Check Amount: \$239.50
0717	001	104206	10254	E 01	005 790 342 305 000	2/14/2020	Check
					CITY OF JORDAN Dec 2019		
					005 790 342 305 000 Jan 2020		
					005 790 342 305 000 Feb 2020		
		PO#: 48549			Invoice No: 00002755		
							Paid Amt: \$19,572.69 Check Amount: \$19,572.69
0717	001	104207	2629	E 04	005 505 321 320 550	2/14/2020	Check
					COMCAST CERC Service 2/4/20-3/3/20		
		PO#: 48651			Invoice No: 1/25/20		
							Paid Amt: \$2.25 Check Amount: \$2.25
0717	001	104208	23828	E 01	005 810 000 350 200	2/14/2020	Check
					DRIVER & VEHICLE SERVICES Plate#188847 Enclosed Trailer		
					005 810 000 350 200 Plate#937450 Old Van		
					005 810 000 350 200 Plate#937448 Green Truck		
		PO#: 48549			Invoice No: 00002755		
							Paid Amt: \$19.25 Check Amount: \$19.25

Jordan Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
0717	001	104208	23828		DRIVER & VEHICLE SERVICES		Check	
		E 01	005	810	000 350 200	Plate#183121 Sm Enclosed Trailer		\$19.25
		E 01	005	810	000 350 200	Plate#910870 Bus 02		\$19.25
		E 01	005	810	000 350 200	Plate#956584 New Van		\$19.25
		E 01	005	810	000 350 200	Plate#956581 White Car		\$19.25
		E 01	005	810	000 350 200	Plate#968229 Black Car		\$19.25
		Voucher #:	110100	Invoice	Invoice No: FY20 Registrations	2/14/2020	Paid Amt:	\$154.00
							Check Amount:	\$154.00
0717	001	104209	2555		GUSTAVUS ADOLPHUS COLLEGE		Check	
		E 01	300	291	000 369 389	Jazz Jamboree		\$225.00
		Voucher #:	110101	Invoice	Invoice No: Jazz Jamboree	2/14/2020	Paid Amt:	\$225.00
							Check Amount:	\$225.00
0717	001	104210	4829		HENTGES, JEREMY		Check	
		E 01	100	810	000 350 272	Move Shed from ES to MS 1/14/20		\$150.00
		Voucher #:	110103	Invoice	Invoice No: 0000174	2/14/2020	Paid Amt:	\$150.00
		E 01	998	810	000 305 000	RVEC		\$700.00
		E 04	005	505	321 305 550	CERC		\$700.00
		E 01	100	810	000 305 299	ES		\$700.00
		E 01	128	810	000 305 299	MS		\$700.00
		E 01	300	810	000 305 299	HS		\$700.00
		Voucher #:	110104	Invoice	Invoice No: 0000168	2/14/2020	Paid Amt:	\$3,500.00
		E 01	100	810	000 305 299	ES Jan 13,14,18,23		\$1,525.00
		Voucher #:	110105	Invoice	Invoice No: 0000171	2/14/2020	Paid Amt:	\$1,525.00
		E 01	128	810	000 305 299	MS Jan 13,14,18,23		\$2,000.00
		Voucher #:	110106	Invoice	Invoice No: 0000169	2/14/2020	Paid Amt:	\$2,000.00
		E 01	300	810	000 305 299	HS Jan 13,14,18,23		\$2,500.00
		Voucher #:	110107	Invoice	Invoice No: 0000172	2/14/2020	Paid Amt:	\$2,500.00
		E 01	998	810	000 305 299	RVEC Jan 13,14,18,23		\$675.00
		Voucher #:	110108	Invoice	Invoice No: 0000173	2/14/2020	Paid Amt:	\$675.00
		E 04	005	505	321 305 550	CERC Jan 13,14,18,23		\$570.00
		Voucher #:	110109	Invoice	Invoice No: 0000170	2/14/2020	Paid Amt:	\$570.00
							Check Amount:	\$10,920.00
0717	001	104211	5167		HITESMAN & WOLD		Check	
		E 01	005	110	000 311 000	403B Issue		\$4,442.50
		Voucher #:	110102	Invoice	Invoice No: 27003	2/14/2020	Paid Amt:	\$4,442.50
							Check Amount:	\$4,442.50

Jordan Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0717	001	104212	01365		JOHNSON, KYLE		Check
			E 01	100 203 000 401 164	Craft Items		
					Invoice No: Reimbursement	2/14/2020	
		PO#: 48695					Paid Amt: \$61.39
							Check Amount: \$61.39
0717	001	104213	26727		MEYER, LAUREN		Check
			E 01	100 203 000 401 164	Cardstock,Play-Doh,Treat Bags		
					Invoice No: Reimbursement	2/14/2020	
		PO#: 48694					Paid Amt: \$56.87
							Check Amount: \$56.87
0717	001	104214	2326		MILLER, JUDY		Check
			E 02	100 770 701 401 000	Food Serv-Clothing Allowance-Shoes		
					Invoice No: Reimbursement	2/14/2020	
		PO#: 48697					Paid Amt: \$51.22
							Check Amount: \$51.22
0717	001	104215	27090		MN HARVEST, LLC		Check
			E 02	300 770 701 490 000	HS		
			E 02	128 770 701 490 000	MS		
			E 02	100 770 701 490 000	ES		
					Invoice No: 1458	2/14/2020	
		PO#: 47626					Paid Amt: \$175.00
							Check Amount: \$175.00
0717	001	104216	2013		NAC MECHANICAL & ELECTRICAL SERVICES		Check
			E 01	300 865 380 520 000	Phase 1 3 Lighting Zones		
			E 01	300 865 380 520 000	Phase 3 Gym/Wrestling Room		
			E 01	300 865 380 520 000	Phase 4 Kitchen		
			E 01	300 865 380 520 000	Phase 5 Auditorium		
					Invoice No: 2111-02	2/14/2020	
		PO#: 47627					Paid Amt: \$65,000.00
							Check Amount: \$65,000.00
0717	001	104217	28584		NEW DOMINION SCHOOL		Check
			E 01	998 203 000 390 000	Reg		
			E 01	998 410 740 393 000	SPED		
					Invoice No: 7993	2/14/2020	
		PO#: 48702					Paid Amt: \$5,201.49
							Check Amount: \$5,201.49
0717	001	104218	27447		PLAINVIEW MILK PRODUCTS COOP		Check
			E 02	300 770 701 495 000	HS		
			E 02	128 770 701 495 000	MS		
			E 02	100 770 701 495 000	ES		
			E 02	300 770 701 495 000	SWestMetro		
					Invoice No: 7993	2/14/2020	
		PO#: 48702					Paid Amt: \$5,201.49
							Check Amount: \$5,201.49

Jordan Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Check Amount
0717	001	104218	27447		PLAINVIEW MILK PRODUCTS COOP		Check	
			E 02	300 770 701 495 000	St Johns			\$276.65
PO#:		Voucher #:	110117	Invoice	Invoice No: Jan 2020	2/14/2020	Paid Amt:	\$8,000.93
							Check Amount:	\$8,000.93
0717	001	104219	4630		RAKERS, KIIRSTEN		Check	
			E 01	005 420 740 366 000	Mileage Jan 2020-BP Invoiced 1/2			\$117.07
PO#:	48696	Voucher #:	110120	Invoice	Invoice No: Reimbursement	2/14/2020	Paid Amt:	\$117.07
							Check Amount:	\$117.07
0717	001	104220	5162		RASER, KELLY		Check	
			E 02	100 770 701 401 000	Food Serv Clothing Allowance-Pants			\$62.94
PO#:	48698	Voucher #:	110121	Invoice	Invoice No: Reimbursement	2/14/2020	Paid Amt:	\$62.94
							Check Amount:	\$62.94
0717	001	104221	20698		RATWIK, ROSZAK & MALONEY, PA		Check	
			E 01	005 160 000 311 000	Keying Error			\$300.00
PO#:		Voucher #:	110119	Invoice	Invoice No: Past Due Amount	2/14/2020	Paid Amt:	\$300.00
							Check Amount:	\$300.00
0717	001	104222	5083		RING THE BELL FITNESS LLC		Check	
			E 04	005 508 321 305 000	Ring the Bell session 2 Fall 2019			\$143.55
PO#:	48547	Voucher #:	110118	Invoice	Invoice No: 1062	2/14/2020	Paid Amt:	\$143.55
							Check Amount:	\$143.55
0717	001	104223	29169		SCHEFFLER, BEN		Check	
			E 01	300 294 000 305 306	BBB Official 2/7/20			\$120.00
PO#:		Voucher #:	110122	Invoice	Invoice No: BBB Official	2/14/2020	Paid Amt:	\$120.00
							Check Amount:	\$120.00
0717	001	104224	5025		Sid's Signs on Broadway		Check	
			E 01	005 107 302 530 400	JORDAN CIRCLE LOGO-ONE CUSTOM 105II			\$991.07
			E 01	005 107 302 530 400	FIGHT SONG-FULL COLOR PRINTED BANNI			\$1,354.21
			E 01	005 107 302 530 400	LOVE MAROON-48IN X 40FT			\$2,291.20
			E 01	005 107 302 530 400	MISC HARDWARE			\$150.00
			E 01	005 107 302 530 400	LABOR			\$6,349.52
			E 01	005 107 302 530 400	Deposit			(\$5,118.01)
			E 01	005 107 302 530 400	Love Maroon Custom Print			\$2,291.20
PO#:	47647	Voucher #:	110123	Invoice	Invoice No: 19173	2/14/2020	Paid Amt:	\$8,309.19
							Check Amount:	\$8,309.19
0717	001	104225	4700		TEACHERS ON CALL		Check	
			E 01	100 203 000 394 999	ES			\$1,741.51
			E 01	100 400 000 307 999	ES SPED Non Licensed			\$348.30
			E 01	100 402 740 307 999	ES DCD Para			\$174.15

Jordan Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type				
0717	001	104225	4700		TEACHERS ON CALL		Check				
		E 01	100	403	740	307	999	ES DCD MM Para	\$109.72		
		E 01	100	408	740	307	999	ES EBD Para	\$236.32		
		E 01	100	412	740	307	999	ECSE Para	\$223.66		
		E 01	100	640	316	305	999	ES Staff Dev	\$897.62		
		E 01	128	211	000	394	999	MS	\$1,306.13		
		E 01	128	400	000	307	999	MS SPED Non Licensed	\$1,219.05		
		E 01	128	408	740	307	999	MS EBD Para	\$130.82		
		E 01	128	410	740	307	999	MS Other Health Dis Para	\$122.38		
		E 01	300	211	000	394	999	HS	\$640.61		
		E 01	300	292	000	302	000	HS Coaches Clinic	\$1,044.90		
		E 01	300	400	000	307	999	HS Non Licensed	\$348.30		
		Voucher #:	110124	Invoice		Invoice No:	113681			Paid Amt:	\$8,543.47
										Check Amount:	\$8,543.47
0717	001	104226	4771		VOGEL, TOM		Check				
		E 01	005	010	000	366	000	Uber	\$19.08		
		E 01	005	010	000	366	000	Parking	\$3.61		
		E 01	005	010	000	366	000	Mileage	\$38.75		
		Voucher #:	110125	Invoice		Invoice No:	Reimbursement			Paid Amt:	\$61.44
										Check Amount:	\$61.44
0717	001	104227	27930		WAGNER PRESS & GRAPHICS		Check				
		E 04	005	505	321	401	000	#10 regular envelopes qty 1500	\$126.00		
		Voucher #:	110126	Invoice		Invoice No:	32672			Paid Amt:	\$126.00
										Check Amount:	\$126.00
0717	001	104228	4919		WILLAERT WOODWORKS LLC		Check				
		E 01	128	255	000	350	000	Dragster Track-Labor Only	\$700.00		
		Voucher #:	110129	Invoice		Invoice No:	215/20			Paid Amt:	\$700.00
										Check Amount:	\$700.00
0717	001	104229	5155		WISE CONSULTING		Check				
		E 01	300	640	316	366	000	Staff Development for Jeff Vizenor and 5 others	\$1,770.00		
		Voucher #:	110127	Invoice		Invoice No:	1002			Paid Amt:	\$1,770.00
										Check Amount:	\$1,770.00
0717	001	104230	26382		WITTERSCHEIN, JOE		Check				
		E 01	300	294	000	305	306	BBB Official 2/7/20	\$120.00		
		Voucher #:	110128	Invoice		Invoice No:	BBB Official			Paid Amt:	\$120.00
										Check Amount:	\$120.00

Jordan Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
0717	001	104233	5176	E 01	300 291 000 369 372	02/20/2020 Speech Meet	Check	\$371.00
	PO#: 48311	Voucher #:	110339	Invoice	Invoice No: Speech Meet	2/21/2020	Paid Amt:	\$371.00
							Check Amount:	\$371.00
0717	001	104234	4220	E 01	005 420 419 405 000	Software-Global Capture	Check	\$407.48
	PO#: 48671	Voucher #:	110340	Invoice	Invoice No: 406197921	2/21/2020	Paid Amt:	\$407.48
							Check Amount:	\$407.48
0717	001	104235	11220	E 01	005 760 720 360 000	Jan 2020 Contract	Check	\$66,697.90
	PO#:	Voucher #:	110341	Invoice	Invoice No: Jan 2020 Contract	2/21/2020	Paid Amt:	\$66,697.90
							Check Amount:	\$66,697.90
0717	001	104236	29170	E 01	300 296 000 305 306	GBB Official 1/31/20	Check	\$120.00
	PO#:	Voucher #:	110342	Invoice	Invoice No: GBB Official	2/21/2020	Paid Amt:	\$120.00
							Check Amount:	\$120.00
0717	001	104237	5028	E 02	128 770 701 490 000	MS Snacks	Check	\$60.38
	PO#:	Voucher #:	110343	Invoice	Invoice No: 156523	2/21/2020	Paid Amt:	\$60.38
				E 02	300 770 701 490 000	HS Drinks		\$330.48
	PO#:	Voucher #:	110344	Invoice	Invoice No: 156524	2/21/2020	Paid Amt:	\$330.48
							Check Amount:	\$390.86
0717	001	104238	4031	E 01	300 865 363 350 000	Choir Prop Room Fire Sprinkler Protection	Check	\$582.00
	PO#: 48610	Voucher #:	110345	Invoice	Invoice No: 12983	2/21/2020	Paid Amt:	\$1,157.00
				E 01	300 865 363 350 000	Concession Room Fire Sprinkler Heads		\$575.00
							Check Amount:	\$1,157.00
0717	001	104239	27791	E 01	100 810 000 350 272	ES Main Sewer & Floor Drains	Check	\$600.00
	PO#: 48762	Voucher #:	110346	Invoice	Invoice No: 2/14/20	2/21/2020	Paid Amt:	\$600.00
							Check Amount:	\$600.00
0717	001	104240	29171	E 18	100 298 301 899 000	Jan 2020 Mighty Cause Donation	Check	\$45.00
	PO#: 48753	Voucher #:	110347	Invoice	Invoice No: Donation	2/21/2020	Paid Amt:	\$45.00
							Check Amount:	\$45.00
0717	001	104241	1920	R 01	300 211 000 096 276	Donation	Check	\$50.00

Jordan Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Check Amount:
0717	001	104241	1920		JORDAN DOLLARS FOR SCHOLARS		Check	
				R 01	300 211 000 096 276 CC Fees			
	PO#: 48752	Voucher #: 110348	Invoice	Invoice No: Jan 2020		2/21/2020	Paid Amt:	\$47.90
							Check Amount:	\$47.90
0717	001	104242	01284		KOCH, RANDY		Check	
				E 01	300 640 316 366 000 Mileage Reimbursement 2/4/20			
	PO#: 48759	Voucher #: 110349	Invoice	Invoice No: Reimbursement		2/21/2020	Paid Amt:	\$42.79
							Check Amount:	\$42.79
0717	001	104243	25618		KORBA, JERRY		Check	
				E 01	300 296 000 305 306 GBB Official 2/15/20			
	PO#: 48752	Voucher #: 110350	Invoice	Invoice No: GBB Official		2/21/2020	Paid Amt:	\$120.00
							Check Amount:	\$120.00
0717	001	104244	27090		MN HARVEST, LLC		Check	
				E 02	300 770 701 490 000 HS			
				E 02	128 770 701 490 000 MS			
				E 02	100 770 701 490 000 ES			
	PO#: 48752	Voucher #: 110351	Invoice	Invoice No: 1465		2/21/2020	Paid Amt:	\$175.00
							Check Amount:	\$175.00
0717	001	104245	3766		PETERSON, SCOTT		Check	
				E 01	300 294 000 305 306 BBB Official 2/18/20			
	PO#: 48733	Voucher #: 110352	Invoice	Invoice No: BBB Official		2/21/2020	Paid Amt:	\$120.00
							Check Amount:	\$120.00
0717	001	104246	2460		REGION 2AA		Check	
				E 01	300 292 000 305 311 Section Wrestling			
	PO#: 48733	Voucher #: 110353	Invoice	Invoice No: Wrestling Sections		2/21/2020	Paid Amt:	\$1,467.00
							Check Amount:	\$1,467.00
0717	001	104247	29169		SCHEFFLER, BEN		Check	
				E 01	300 294 000 305 306 BBB Official 2/18/20			
	PO#: 48733	Voucher #: 110354	Invoice	Invoice No: BBB Official		2/21/2020	Paid Amt:	\$120.00
							Check Amount:	\$120.00
0717	001	104248	2203		SONNEBURG, GARY		Check	
				E 01	300 294 000 305 306 BBB Official 2/18/20			
	PO#: 48733	Voucher #: 110355	Invoice	Invoice No: BBB Official		2/21/2020	Paid Amt:	\$120.00
							Check Amount:	\$120.00
0717	001	104249	17589		ST JOHN THE BAPTIST SCHOOL		Check	
				E 04	701 720 350 305 000 Health Aid-Nursing Hours 7/1/19-1/31/20			
	PO#: 48750	Voucher #: 110359	Invoice	Invoice No: 2/7/20		2/21/2020	Paid Amt:	\$2,269.58
							Check Amount:	\$2,269.58

Jordan Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0717	001	104250	27865		ST. CLAIR SCHOOLS		Check
			E 01	300 298 000 369 373	02/25/20 Knowledge Bowl		\$75.00
	PO#: 48145	Voucher #: 110356	Invoice	Invoice No: Knowledge Bowl	2/21/2020		Paid Amt: \$75.00 Check Amount: \$75.00
0717	001	104251	25711		STAR GROUP, LLC/NAPA AUTO PARTS		Check
			E 01	100 810 000 350 274	Hi Pwr II Ind V-Belt		\$13.24
	PO#: 48719	Voucher #: 110357	Invoice	Invoice No: 757452	2/21/2020		Paid Amt: \$13.24
	PO#: 48719	Voucher #: 110358	Invoice	Invoice No: 757356	2/21/2020		Paid Amt: \$12.11 Check Amount: \$25.35
0717	001	104252	2367		TNT AUDIO INC.		Check
			E 01	300 296 000 305 294	Sound Services MRC Dance Meet		\$600.00
	PO#: 48522	Voucher #: 110360	Invoice	Invoice No: 1/9/20	2/21/2020		Paid Amt: \$600.00 Check Amount: \$600.00
0717	001	104253	4624		WAYNE DAUWALTER PLUMBING		Check
			E 01	100 810 000 350 272	ES 1/7/20 & 1/20/20		\$766.85
	PO#: 48715	Voucher #: 110361	Invoice	Invoice No: 5498	2/21/2020		Paid Amt: \$766.85
	PO#: 48715	Voucher #: 110362	Invoice	Invoice No: 5497	2/21/2020		Paid Amt: \$395.65 Check Amount: \$395.65
	PO#: 48715	Voucher #: 110363	Invoice	Invoice No: 5133	2/21/2020		Paid Amt: \$1,784.00 Check Amount: \$1,784.00
0717	001	104254	4126		ANYTHING AND EVERYTHING LABELED, INC		Check
			E 02	300 770 701 490 000	Custom Labeled Water		\$1,008.00
	PO#: 48715	Voucher #: 110423	Invoice	Invoice No: 840	2/28/2020		Paid Amt: \$1,008.00 Check Amount: \$1,008.00
0717	001	104255	11220		BENJAMIN BUS		Check
			E 01	005 760 725 360 000	Votech		\$4,615.20
			E 04	005 570 733 360 000	Kids Co		\$197.11
			E 01	300 292 733 360 000	Adapted Hockey		\$894.20
			E 01	300 294 733 360 306	HS BBB		\$2,658.54
			E 01	300 296 733 360 306	HS GBB		\$302.87
			E 01	128 294 733 360 306	MS BBB		\$1,028.80
			E 01	300 292 733 360 314	Computer Graphics FT		\$322.10
			E 01	300 296 733 360 306	HS GBB		\$2,225.89
			E 01	128 296 733 360 306	MS GBB		\$956.69
			E 01	300 298 733 360 373	HS Knowledge Bowl		\$937.46
			E 01	300 291 733 360 371	One Act Play		\$168.26

Jordan Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0717	001	104255	11220		BENJAMIN BUS		Check
		E 01	300	211	733 360 000	HS Phy Ed FT	\$403.83
		E 01	005	760	723 360 000	In District SPED	\$12,074.58
		E 01	005	760	723 360 000	SPED	\$20,733.30
		E 01	005	760	728 360 000	Homeless	\$9,950.85
		E 01	005	760	728 360 000	Care & Treatment	\$8,249.85
		E 01	005	760	715 360 000	Foster	\$4,063.50
		PO#: 48828	Voucher #: 110425	Invoice	Invoice No: Jan 2020	2/28/2020	Paid Amt: \$69,783.03
							Check Amount: \$69,783.03
0717	001	104256	4825		BRIH DESIGN		Check
		E 01	128	416	740 394 000	Program Monitoring 1-21-2020	\$430.00
		E 01	128	416	740 394 000	Travel Fee 1-21-2020	\$75.00
		E 01	128	416	740 394 000	Program Monitoring 1-30-2020	\$430.00
		E 01	128	416	740 394 000	Travel Fee 1-30-2020	\$75.00
		PO#: 48709	Voucher #: 110424	Invoice	Invoice No: 106712	2/28/2020	Paid Amt: \$1,010.00
							Check Amount: \$1,010.00
0717	001	104257	3676		CHOICE ELECTRIC		Check
		E 01	300	810	000 350 272	HS Office Lighting Auto Bypass	\$107.00
		PO#: 48718	Voucher #: 110426	Invoice	Invoice No: 18244	2/28/2020	Paid Amt: \$107.00
		E 01	100	810	000 350 272	ES Floor Box	\$384.40
		PO#: 48824	Voucher #: 110429	Invoice	Invoice No: 18143	2/28/2020	Paid Amt: \$384.40
							Check Amount: \$491.40
0717	001	104258	10254		CITY OF JORDAN		Check
		E 01	100	810	000 330 204	ES	\$2,506.19
		E 01	128	810	000 330 204	MS	\$2,465.18
		E 01	300	810	000 330 204	HS	\$2,853.76
		E 01	005	810	000 330 204	Athletic Complex	\$512.81
		E 04	005	505	321 330 000	ES CE	\$56.96
		E 04	005	505	321 330 000	MS CE	\$105.65
		E 04	005	582	344 330 000	ECFE	\$170.88
		E 02	100	770	701 330 000	ES Food Service	\$113.92
		E 02	128	770	701 330 000	MS Food Service	\$140.87
		E 02	300	770	701 330 000	HS Food Service	\$182.16
		E 04	005	505	321 330 550	CERC	\$809.98
		PO#: 48828	Voucher #: 110427	Invoice	Invoice No: 2/11/20	2/28/2020	Paid Amt: \$9,918.36
							Check Amount: \$9,918.36

Jordan Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	Check Amount:
0717	001	104259	2629		COMCAST		Check	
			E 04	005 505 321 320 550	CERC			\$2.25
PO#:	48751	Voucher #:	110428	Invoice	Invoice No: 2/8/20	2/28/2020	Paid Amt:	\$2.25
							Check Amount:	\$2.25
0717	001	104260	28892		EDUCATORS BENEFIT CONSULTANTS		Check	
			E 01	005 110 000 311 000	403b Admin Fee Feb 2020			\$233.54
PO#:		Voucher #:	110430	Invoice	Invoice No: 13099	2/28/2020	Paid Amt:	\$233.54
							Check Amount:	\$233.54
0717	001	104261	4213		ERICKSON, RICK		Check	
			E 01	300 292 000 305 311	GBB Section Official 2/24/20			\$100.00
PO#:		Voucher #:	110431	Invoice	Invoice No: GBB Official	2/28/2020	Paid Amt:	\$100.00
							Check Amount:	\$100.00
0717	001	104262	5161		HOLMBERG, LEAH		Check	
			R 04	005 505 321 050 326	River Valley soccer session switch credit			\$40.00
PO#:	48687	Voucher #:	110432	Invoice	Invoice No: Refund	2/28/2020	Paid Amt:	\$40.00
							Check Amount:	\$40.00
0717	001	104263	24970		JORDAN ACE HARDWARE		Check	
			E 01	100 810 000 350 274	ES In House Repairs			\$7.06
			E 01	300 810 000 350 274	HS In House Repairs			\$58.70
			E 01	128 810 000 350 274	MS In House Repairs			\$5.56
			E 01	005 810 000 350 274	District Wide In House Repairs			\$61.62
			E 01	128 255 000 401 924	MS Ind Resale			\$32.98
PO#:		Voucher #:	110434	Invoice	Invoice No: Jan 2020	2/28/2020	Paid Amt:	\$165.92
							Check Amount:	\$165.92
0717	001	104264	24970		JORDAN ACE HARDWARE		Check	
			E 01	100 810 000 350 274	ES In House Repairs			\$34.33
			E 01	300 810 000 350 274	HS In House Repairs			\$101.41
			E 01	128 810 000 350 274	MS In House Repairs			\$54.91
			E 01	005 810 000 350 274	District Wide In House Repairs			\$128.29
			E 01	005 810 000 401 000	Maintenance Supplies			\$49.99
			E 01	300 212 000 430 000	HS Art			\$7.59
			E 02	100 770 701 401 000	Kitchen			\$7.98
PO#:		Voucher #:	110435	Invoice	Invoice No: Dec 2019	2/28/2020	Paid Amt:	\$384.50
							Check Amount:	\$384.50
0717	001	104265	1212		JOSTENS INC		Check	
			E 01	300 790 000 849 000	2019 Graduation Cap/Gown-never invoiced			\$1,620.00
PO#:	48649	Voucher #:	110433	Invoice	Invoice No: SY19-JHS	2/28/2020	Paid Amt:	\$1,620.00
							Check Amount:	\$1,620.00

Jordan Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
0717	001	104266	4214	E 01	300 292 000 305 311	2/24/20	Check	
					GBB Section Official			\$100.00
		PO#:	Voucher #:	110482	Invoice	2/28/2020	Paid Amt:	\$100.00
					GBB Section Official		Check Amount:	\$100.00
0717	001	104267	4171	E 01	300 259 000 350 000	2/19/20	Check	
					Piano tuning for 2 pianos			\$290.00
		PO#:	Voucher #:	110436	Invoice	2/28/2020	Paid Amt:	\$290.00
							Check Amount:	\$290.00
0717	001	104268	4973	E 01	300 408 740 394 000		Check	
					Spanish Translation at IEP meeting 1-8-2020			\$50.00
					Spanish Translation at IEP meeting 1-16-2020			\$50.00
		PO#:	Voucher #:	110437	Invoice	2/28/2020	Paid Amt:	\$100.00
					JOR3713		Check Amount:	\$100.00
0717	001	104269	28878	B 01	215 024		Check	
					March 2020 D. Swenson			\$167.50
		PO#:	Voucher #:	110440	Invoice	2/28/2020	Paid Amt:	\$167.50
					200370246979		Check Amount:	\$167.50
0717	001	104270	3967	E 01	005 810 000 330 201		Check	
					Ballfield Lights			\$10.74
		PO#:	Voucher #:	110439	Invoice	2/28/2020	Paid Amt:	\$10.74
							Check Amount:	\$10.74
0717	001	104271	27090	E 02	300 770 701 490 000		Check	
					Apples			\$175.00
					Apple Chips			\$100.00
		PO#:	Voucher #:	110438	Invoice	2/28/2020	Paid Amt:	\$275.00
					1469		Check Amount:	\$275.00
0717	001	104272	2013	E 01	100 865 380 520 000		Check	
					Deduct			(\$1,988.00)
					Main Contract			\$18,290.00
		PO#:	Voucher #:	110441	Invoice	2/28/2020	Paid Amt:	\$16,302.00
					1870-04		Check Amount:	\$16,302.00
0717	001	104273	11072	E 04	005 570 321 401 000		Check	
					Kids Co			\$71.20
					OE			\$26.09
		PO#:	Voucher #:	110443	Invoice	2/28/2020	Paid Amt:	\$97.29
					Acct#26211			\$20.36
					8th Grade Supplies			\$130.83
					A&I Improvement			\$43.33
					MSASP			

Jordan Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0717	001	104273	11072		RADERMACHER FOODS INC.		Check
				E 01	100 203 320 430 000	AIPAC	\$25.96
				E 01	005 010 000 401 000	Board Meet & Greet	\$16.26
				E 01	005 640 316 401 000	District Staff Dev	\$41.83
				E 02	128 770 701 490 000	MS Food Service	\$11.94
				R 18	128 298 301 099 000	Food Shelf Reimbursed	\$92.20
				E 01	300 292 000 401 300	HS Athletics	\$47.03
				E 01	300 331 830 433 000	HS Foods	\$317.96
				E 01	300 211 000 401 217	HS PBIS	\$23.76
				E 01	300 260 000 430 000	HS Science	\$6.00
				E 01	128 250 000 430 000	JMS FACS Instructional	\$5.56
				E 01	005 810 000 401 000	Maintenance	\$6.90
				E 01	128 258 000 401 000	MS Band	\$98.75
				E 01	300 211 000 430 211	Summitt Academy	\$94.70
PO#:		Voucher #:	110444	Invoice	Invoice No: Acct#26200		Paid Amt: \$983.37
				E 01	128 260 000 430 000	7th Grade Science	\$4.59
				E 01	128 211 313 401 000	Achievment & Integration	\$120.63
				E 01	128 211 303 401 277	MS ASP	\$44.72
				E 01	100 203 303 401 277	ES ASP	\$30.47
				E 01	100 212 000 401 225	Art to Remember	\$29.70
				R 01	000 000 000 099 000	ED MN Used Account	\$148.56
				E 01	100 212 000 430 000	ES Art	\$2.35
				E 01	100 260 000 430 000	ES Science	\$10.31
				E 18	128 298 301 899 000	Food Shelf Reimbursement	\$59.70
				E 01	300 212 000 430 000	HS Art	\$6.20
				E 01	300 331 830 433 000	HS Foods	\$160.16
				E 01	300 260 000 430 000	HS Science	\$23.63
				E 01	128 250 000 490 000	JMS FACS Food	\$83.95
				E 01	128 250 000 430 000	JMS FACS Instructional	\$7.36
				R 01	000 000 000 099 000	Pork Board Reimbursed	\$94.66
				E 01	128 410 740 433 000	SPED MS	\$9.60
PO#:		Voucher #:	110445	Invoice	Invoice No: Acct#26200		Paid Amt: \$836.59
				E 04	005 582 344 401 000	Early Explorers	\$23.21
PO#:		Voucher #:	110446	Invoice	Invoice No: Acct#23233		Paid Amt: \$23.21
							Check Amount: \$1,940.46
0717	001	104274	25188		REGION 2A-MSHSL		Check
				E 01	300 292 000 305 311	Ticket Sales	\$1,819.00
PO#:	48796	Voucher #:	110447	Invoice	Invoice No: GBB Sections		Paid Amt: \$1,819.00
							Check Amount: \$1,819.00

Jordan Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type			
0717	001	104278	4700		TEACHERS ON CALL		Check			
		E 01	300	211	000	394	999	HS	\$2,033.81	
		E 04	005	582	344	394	999	Preschool	\$261.23	
		E 01	128	408	740	307	999	MS EBD Para	\$126.60	
		PO#: 48746	Voucher #: 110451	Invoice	Invoice No: 113985	2/28/2020			Paid Amt: \$7,977.29	Check Amount: \$16,701.10
0717	001	104279	5151		TESKE, DAVID		Check			
		E 01	300	296	000	305	306	GBB Official 2/3/20	\$120.00	
		PO#:	Voucher #: 110452	Invoice	Invoice No: GBB Official	2/28/2020			Paid Amt: \$120.00	Check Amount: \$120.00
0717	001	104280	27047		WATERTOWN-MAYER HIGH SCHOOL		Check			
		E 01	300	291	000	369	372	03/03/2020 Speech Meet	\$117.00	
		E 01	300	291	000	369	372	Uncovered Entries	\$80.00	
		PO#: 48317	Voucher #: 110453	Invoice	Invoice No: Speech Meet	2/28/2020			Paid Amt: \$197.00	Check Amount: \$197.00
0717	001	104281	2800		ZABEL, RUSS		Check			
		E 01	300	292	000	305	311	GBB Section Official 2/24/20	\$100.00	
		PO#:	Voucher #: 110454	Invoice	Invoice No: GBB Section Official	2/28/2020			Paid Amt: \$100.00	Check Amount: \$100.00
0717	STUD	1766	1680		INTERACT TRAVEL		Check			
		E 27	300	298	301	401	963	Initial Student Deposit for 2021 Puru Trip	\$17,100.00	
		PO#: 48586	Voucher #: 110007	Invoice	Invoice No: Feb 2020 Payment	2/5/2020			Paid Amt: \$17,100.00	Check Amount: \$17,100.00
0717	STUD	1767	27877		STOCKER, ANNA		Check			
		E 27	300	298	301	401	971	Supplies for Student Bathrooms (Deodorant, ce	\$28.87	
		PO#: 48602	Voucher #: 110008	Invoice	Invoice No: Reimbursement	2/5/2020			Paid Amt: \$28.87	Check Amount: \$28.87
0717	STUD	1768	5170		MEYER, CHELSEY		Check			
		E 27	300	298	301	401	957	Reimbursement for Missing Fundraiser Product	\$38.00	
		PO#: 48734	Voucher #: 110419	Invoice	Invoice No: Reimbursement	2/28/2020			Paid Amt: \$38.00	Check Amount: \$38.00
0717	STUD	1769	2828		PERFORMANCE TOURS		Check			
		E 27	300	298	301	401	957	3rd Payment for Spring Break to Winnipeg	\$11,680.00	
		PO#: 48766	Voucher #: 110420	Invoice	Invoice No: 2953	2/28/2020			Paid Amt: \$11,680.00	Check Amount: \$11,680.00
0717	STUD	1770	11072		RADERMACHER FOODS INC.		Check			
		E 27	300	298	301	401	964	SA Speech	\$29.74	

Jordan Public Schools Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
0717	STUD	1770	11072		RADERMACHER FOODS INC.		Check	
				E 27	300 298 301 401 971 SA Stud CO		\$21.42	
PO#:		Voucher #:	110421	Invoice	Invoice No: Acc#26200	2/28/2020	Paid Amt: \$51.16	
PO#:		Voucher #:	110422	Invoice	Invoice No: Acc#26200	2/28/2020	Paid Amt: \$23.76	
							Check Amount:	\$74.92
Report Total:							\$401,398.39	

Jordan Public Schools
Detail Payment Register By Check
Fund Summary

Fund Description	Total
01 General Fund	\$353,638.84
02 Food Service Fund	\$11,232.85
04 Community Education	\$7,408.01
18 Custodial Fund	\$196.90
27 HS Student Activity Account	\$28,921.79
Report Total	\$401,398.39

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
24385	AFLAC	0717	001		
		B 01	215 060	American Family/Flex Cancer	Wire
PO#:	Voucher #:	110073	Invoice	Invoice No: S2020150	Paid Amt: \$61.90
		B 01	215 060	American Family/Flex Cancer	\$61.90
PO#:	Voucher #:	110465	Invoice	Invoice No: S2020160	Paid Amt: \$61.90
		B 01	215 060	American Family/Flex Cancer	Check Amount: \$123.80
Vendor Total:					\$123.80
11747	BLUE CROSS & BLUE SHIELD	0717	001		
		B 01	215 020	Health Ins	Wire
PO#:	Voucher #:	110066	Invoice	Invoice No: S2020150	Paid Amt: \$72,721.82
		B 01	215 020	Health Ins	\$72,721.82
		B 01	215 024	Health Ins-retiree	\$8,120.97
		B 01	215 020	Health Ins-premium adj	(\$10,941.60)
PO#:	Voucher #:	110458	Invoice	Invoice No: S2020160	Paid Amt: \$69,901.19
		B 01	215 020	Health Ins-premium adj	Check Amount: \$142,623.01
Vendor Total:					\$142,623.01
24229	EDUCATION MINNESOTA - JORDAN	0717	001		
		B 01	215 039	Jea	Check
PO#:	Voucher #:	110064	Invoice	Invoice No: S2020150	Paid Amt: \$12,950.07
		B 01	215 039	Jea	\$12,950.07
		B 01	215 055	Equitable Life	Paid Amt: \$2,325.54
PO#:	Voucher #:	110078	Invoice	Invoice No: S2020150	\$2,325.54
		B 01	215 055	Equitable Life	Paid Amt: \$2,812.88
PO#:	Voucher #:	110079	Invoice	Invoice No: S2020150	\$537.52
		B 01	215 050	ECONOMIC SERVICES	\$537.52
PO#:	Voucher #:	110080	Invoice	Invoice No: S2020150	\$983.37
		B 01	215 053	Fidelity Investment	\$983.37
		B 01	215 068	ING/Aetna	\$1,319.08
PO#:	Voucher #:	110081	Invoice	Invoice No: S2020150	\$129.20
		B 01	215 068	ING/Aetna	\$129.20
		B 01	215 080	First Investors Corporation	\$500.02
PO#:	Voucher #:	110082	Invoice	Invoice No: S2020150	\$586.04
		B 01	215 064	Franklin Templeton	\$586.04
		B 01	215 064	Franklin Templeton	Paid Amt: \$629.22
Vendor Total:					\$12,950.07
28892	EDUCATORS BENEFIT CONSULTANTS	0717	001		
		B 01	215 056	American Express	Wire
PO#:	Voucher #:	110078	Invoice	Invoice No: S2020150	Paid Amt: \$2,325.54
		B 01	215 055	Equitable Life	\$2,325.54
PO#:	Voucher #:	110079	Invoice	Invoice No: S2020150	\$2,812.88
		B 01	215 050	ECONOMIC SERVICES	\$2,812.88
PO#:	Voucher #:	110080	Invoice	Invoice No: S2020150	\$537.52
		B 01	215 053	Fidelity Investment	\$537.52
		B 01	215 068	ING/Aetna	\$983.37
PO#:	Voucher #:	110081	Invoice	Invoice No: S2020150	\$1,319.08
		B 01	215 068	ING/Aetna	\$1,319.08
		B 01	215 080	First Investors Corporation	\$129.20
PO#:	Voucher #:	110082	Invoice	Invoice No: S2020150	\$500.02
		B 01	215 064	Franklin Templeton	\$500.02
		B 01	215 064	Franklin Templeton	\$586.04
Vendor Total:					\$12,950.07

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type	
28892		EDUCATORS BENEFIT CONSULTANTS						
		0717		001				
PO#:		Voucher #:		B 01 215 068	ING/Aetna		Wire	
				110083 Invoice	Invoice No: S2020150	2/14/2020	Paid Amt: \$1,540.37	
PO#:		Voucher #:		B 01 215 069	Orchard Trust/Great West			
				110084 Invoice	Invoice No: S2020150	2/14/2020	Paid Amt: \$130.00	
PO#:		Voucher #:		B 01 215 078	Horace Mann			
				110085 Invoice	Invoice No: S2020150	2/14/2020	Paid Amt: \$4,706.12	
PO#:		Voucher #:		B 01 215 068	ING/Aetna			
				110086 Invoice	Invoice No: S2020150	2/14/2020	Paid Amt: \$5,968.74	
PO#:		Voucher #:		B 01 215 077	Modern Woodmen			
				110087 Invoice	Invoice No: S2020150	2/14/2020	Paid Amt: \$334.02	
PO#:		Voucher #:		B 01 215 057	Thrivent Financial			
				110088 Invoice	Invoice No: S2020150	2/14/2020	Paid Amt: \$1,172.41	
PO#:		Voucher #:		B 01 215 067	Valic			
				110089 Invoice	Invoice No: S2020150	2/14/2020	Paid Amt: \$1,015.45	
							Check Amount: \$23,474.72	
		0717		001				
PO#:		Voucher #:		B 01 215 056	American Express		Wire	
				110470 Invoice	Invoice No: S2020160	2/28/2020	Paid Amt: \$2,325.54	
PO#:		Voucher #:		B 01 215 055	Equitable Life			
				110471 Invoice	Invoice No: S2020160	2/28/2020	Paid Amt: \$2,812.88	
PO#:		Voucher #:		B 01 215 050	ECONOMIC SERVICES			
				110472 Invoice	Invoice No: S2020160	2/28/2020	Paid Amt: \$537.52	
PO#:		Voucher #:		B 01 215 053	Fidelity Investment			
				110473 Invoice	Invoice No: S2020160	2/28/2020	Paid Amt: \$983.37	
PO#:		Voucher #:		B 01 215 068	ING/Aetna			
				110474 Invoice	Invoice No: S2020160	2/28/2020	Paid Amt: \$1,319.08	
PO#:		Voucher #:		B 01 215 068	ING/Aetna			
				110475 Invoice	Invoice No: S2020160	2/28/2020	Paid Amt: \$129.20	
PO#:		Voucher #:		B 01 215 080	First Investors Corporation			
				110476 Invoice	Invoice No: S2020160	2/28/2020	Paid Amt: \$500.02	
PO#:		Voucher #:		B 01 215 064	Franklin Templeton			
				110477 Invoice	Invoice No: S2020160	2/28/2020	Paid Amt: \$586.04	
PO#:		Voucher #:		B 01 215 068	ING/Aetna			
				110478 Invoice	Invoice No: S2020160	2/28/2020	Paid Amt: \$954.33	
PO#:		Voucher #:		B 01 215 069	Orchard Trust/Great West			
				110479 Invoice	Invoice No: S2020160	2/28/2020	Paid Amt: \$130.00	
PO#:		Voucher #:		B 01 215 078	Horace Mann			
				110476 Invoice	Invoice No: S2020160	2/28/2020	Paid Amt: \$4,706.12	
PO#:		Voucher #:		B 01 215 078	Horace Mann			
				110477 Invoice	Invoice No: S2020160	2/28/2020	Paid Amt: \$130.00	
PO#:		Voucher #:		B 01 215 068	ING/Aetna			
				110478 Invoice	Invoice No: S2020160	2/28/2020	Paid Amt: \$4,706.12	
PO#:		Voucher #:		B 01 215 077	Modern Woodmen			
				110479 Invoice	Invoice No: S2020160	2/28/2020	Paid Amt: \$5,968.66	
PO#:		Voucher #:		B 01 215 077	Modern Woodmen			
				110479 Invoice	Invoice No: S2020160	2/28/2020	Paid Amt: \$334.02	

Jordan Public Schools Detail Payment Register By Vendor

Code Rcd	Vendor Co	Bank	Check No	Pmt/Void Date	Pmt Type
28892	EDUCATORS BENEFIT CONSULTANTS	0717	001		
		B 01	215 057		Wire
				2/28/2020	\$1,172.41
PO#:	Voucher #:	110480	Invoice	Invoice No: S2020160	Paid Amt: \$1,172.41
		B 01	215 067		\$1,015.45
PO#:	Voucher #:	110481	Invoice	Invoice No: S2020160	Paid Amt: \$1,015.45
					Check Amount: \$23,474.64
					Vendor Total: \$46,949.36
22350	FRANSDEN BANK AND TRUST	0717	001		
		B 01	215 003		Wire
				2/14/2020	\$44,917.12
PO#:	Voucher #:	110069	Invoice	Invoice No: S2020150	Paid Amt: \$44,917.12
		B 01	215 010		\$16,747.62
PO#:	Voucher #:	110070	Invoice	Invoice No: S2020150	Paid Amt: \$16,747.62
		B 01	215 010		\$71,610.40
PO#:	Voucher #:	110072	Invoice	Invoice No: S2020150	Paid Amt: \$71,610.40
					Check Amount: \$133,275.14
					Vendor Total: \$21,641.56
26288	LOCAL 284	0717	001		
		B 01	215 002		Wire
				2/14/2020	\$21,641.56
PO#:	Voucher #:	110071	Invoice	Invoice No: S2020150	Paid Amt: \$21,641.56
					Check Amount: \$21,641.56
					Vendor Total: \$303,671.03
		B 01	215 071		Check
				2/14/2020	\$1,268.25
PO#:	Voucher #:	110065	Invoice	Invoice No: S2020150	Paid Amt: \$1,268.25
					Check Amount: \$1,268.25
					Vendor Total: \$1,268.25

Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
23795 NATIONAL INSURANCE SERVICES							
		0717	001		104282		
			B	01	215 036	Accident	Check
							\$1.50
PO#:		Voucher #:			Invoice No:		Paid Amt: \$1.50
							Check Amount: \$5,671.73
							Vendor Total: \$5,671.73
24384 NCPERS MINNESOTA							
		0717	001		104283		
			B	01	215 032	PERA Life	Check
							\$32.00
PO#:		Voucher #:			Invoice No:		Paid Amt: \$32.00
							Check Amount: \$32.00
							Vendor Total: \$32.00
21993 PUBLIC EMPLOYEES RETIREMENT							
		0717	001				
			B	01	215 014	PERA	Wire
							\$24,131.98
PO#:		Voucher #:			Invoice No:		Paid Amt: \$24,131.98
							Check Amount: \$24,131.98
							Vendor Total: \$24,131.98
26971 Select/MII Life							
		0717	001				
			B	01	215 090	Flex-Dep Care	Wire
							\$2,560.67
			B	01	215 091	Flex-Medical Care	
							\$768.08
PO#:		Voucher #:			Invoice No:		Paid Amt: \$3,328.75
							Check Amount: \$3,328.75
							Vendor Total: \$3,328.75
							\$2,560.67
							(\$1,967.94)
							\$768.08
							\$534.26
PO#:		Voucher #:			Invoice No:		Paid Amt: \$1,895.07
							Check Amount: \$5,223.82
							Vendor Total: \$5,223.82
		0717	001				
			B	01	215 028	Flex - Employee Contributions	Wire
							\$2,877.26
PO#:		Voucher #:			Invoice No:		Paid Amt: \$2,877.26
							Check Amount: \$2,877.26
							Vendor Total: \$2,877.26

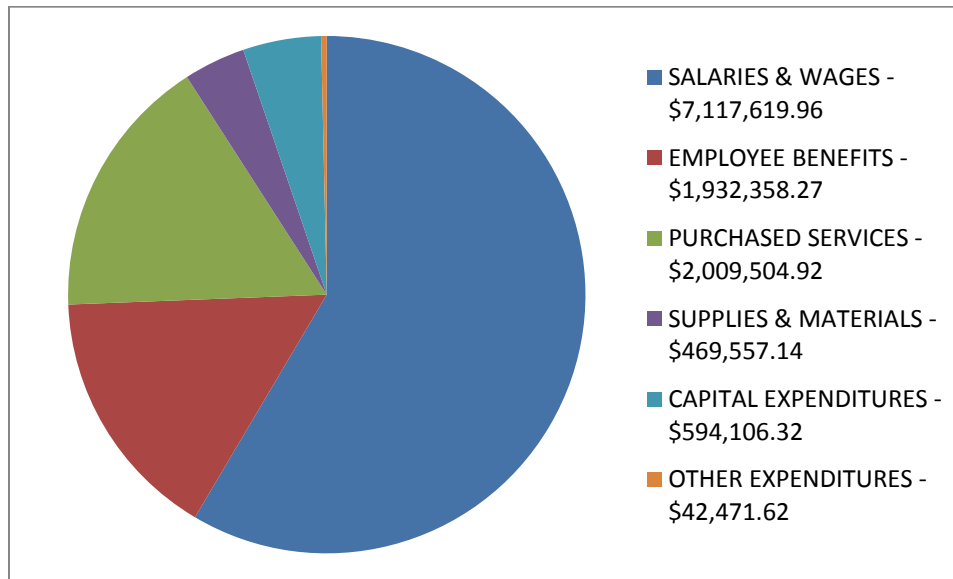
Jordan Public Schools Detail Payment Register By Vendor

Code	Rcd	Vendor	Co	Bank	Check No	Pmt/Void Date	Pmt Type
26971		Select/MII Life	0717	001			
				B 01	215 028	Flex - Employee Contributions	Wire
		Voucher #:		110485	Invoice	2/28/2020	
							Paid Amt: \$2,877.26
							Check Amount: \$2,877.26
							Vendor Total: \$10,978.34
21994		TEACHERS RETIREMENT ASSN	0717	001			
				B 01	215 018	TRA	Wire
				B 01	215 018	ER Shortage - Steinhoff, Karen	
		Voucher #:		110068	Invoice	2/14/2020	
							Paid Amt: \$66,580.73
							Check Amount: \$66,580.73
							Vendor Total: \$66,015.77
							Paid Amt: \$66,015.77
							Check Amount: \$66,015.77
							Vendor Total: \$132,596.50
							Report Total: \$704,755.79



FUND 01 - EXP GUIDELINE BY OBJECT

MARCH, 2020



TOTAL EXPENDITURES – FUND 01 - THRU FEBRUARY, 2020 - \$12,165,618.23

The following resolution was moved by _____ and seconded by _____:

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: "The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education."; and

WHEREAS, Minnesota Statutes 465.03 provides: "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Jordan Public Schools ISD 717 gratefully accepts the following donations as identified below:

Donor	Designated Purpose	Amount / Item(s)
Jeffrey & Amie Kraus	8 th Grade Blankets	\$40.00
Jamie Theis	Music Dept.	Clarinet
Mighty Cause	Food Shelf	\$45.00
Jean Raduenz	Trap Team	\$300.00

The vote on adoption of the Resolution was as follows:

Aye:

Nay: _____

Absent: _____

Whereupon, said Resolution was declared duly adopted.

School Board Clerk

Date



EMPLOYEE DATA SHEET

Employee:	Paul Putt	Date Offer Accepted:	2/20/2020
Job Title:	LTS - Teacher, Substitute	Indicate: Full-time/Part-time/ Seasonal/Temporary	Temporary
Hiring Supervisor:	Chad Williams	Location:	District Wide

PERSONNEL ACTION

New Hire	X	Replacement For		Change		Additional Assignment	
-----------------	---	------------------------	--	---------------	--	------------------------------	--

EDUCATION INFORMATION

List below all post secondary education, beginning with the most recent.

<u>Name of Institution</u>	<u>Location</u>	<u>Major</u>	<u>Degree and Date Received</u>	<u>Dates Attended</u>
Augsburg College	Minneapolis, MN	Elementary Education	Bachelor	9/99 - 2/07
Augsburg College	Minneapolis, MN	Education	Master	01/05 - 5/15

List below any certificate(s) or license(s) now held.

<u>Name of Certificate/License</u>	<u>Name of Provider</u>	<u>Date Received</u>	<u>Expiration Date</u>
EIEd K-6 and Social Studies 5-8	PELSB	2007	2022

RELEVANT EXPERIENCE

List below all relevant experience, beginning with the most recent.

<u>Name of Employer</u>	<u>Title</u>	<u>Nature of Duties</u>	<u>Dates Employed</u>
Farmington Schools	Reserve Teacher	Instruct students according to lessons plans and developed by classroom teacher in all areas including special education	2019-2020

<u>Beginning Contract Date:</u>	3/2/2020	<u>Ending Contract Date:</u>	6/5/2020
--	----------	-------------------------------------	----------

Note: LTS for Laurie Schmidt and floating district substitute when available

Brief Description of Previous Experience: Paul has 13 years of experience of teaching. He has subbed in all grade levels in all areas including special education. Paul is a fit for our position as a LTS due to his vast experience of subbing in different areas and grade levels.



**INDEPENDENT SCHOOL DISTRICT #717
NEW TEACHER CONTRACT**

The School Board of Independent School District No. 717 of the State of Minnesota, enters into this agreement, pursuant to M.S. 122A.40, as amended, with **Paul Putt**, a legally qualified and licensed teacher who agrees to perform the teaching services prescribed by the School Board or its designated representative as for the - school year.

1. Basic Services:

Said teacher also agrees to perform related professional services prescribed by the School Board or its designated representative during the school day as defined in the Master Agreement. This contract incorporates and is subject to the provisions of M.S. 122A.40, as amended, and the provisions of the Master Agreement for teachers of this District now or hereafter adopted for the said school year pursuant to the provisions of PELRA, as amended.

2. Duration:

This contract covers the time period of **3/02/2020** through **6/5/2020**. Dates of assignment are approximate and may change due to licensure requirements and potential assignment changes.

3. Duty Year:

Teacher duty days and school days shall be those named on the school calendar as adopted by the School Board in accordance with the provisions of the Master Agreement for teachers of this District and the teacher agrees to teach on those legal holidays which the calendar may specify as a teacher duty day or school day.

4. Additional Assignments:

The teacher may undertake, by separate agreement, the performance of additional work days or other additional assignments beyond the normal service prescribed for the teaching position, for the additional compensation established for such services. Any such additional assignment, and the additional compensation therefor, shall terminate at the end of the school year, and shall not be subject to the provisions of Minnesota Statutes 122A.40, unless otherwise expressly provided herein.

5. Salary:

In consideration thereof, the School Board agrees to pay said teacher a salary based on the following information:

FTE: 1.0

Lane: BA

Step: 1

Days/Year: 186

Base Salary: \$242.01/day

Employee Signature:  _____

Board Chair Signature of Receipt: _____

Board Clerk Signature of Receipt: _____



EMPLOYEE DATA SHEET

Employee:	Sherri Schmidt	Date Offer Accepted:	2/18/2020
Job Title:	MS Dishwasher/Server	Indicate: Full-time/Part-time/ Seasonal/Temporary	Part-time
Hiring Supervisor:	Andrea Schaak	Location:	Middle School

PERSONNEL ACTION

New Hire		Replacement For		Change		Additional Assignment	
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EDUCATION INFORMATION

List below all post secondary education, beginning with the most recent.

<u>Name of Institution</u>	<u>Location</u>	<u>Major</u>	<u>Degree and Date Received</u>	<u>Dates Attended</u>
Jordan High School	Jordan, MN	Generals		

List below any certificate(s) or license(s) now held.

<u>Name of Certificate/License</u>	<u>Name of Provider</u>	<u>Date Received</u>	<u>Expiration Date</u>
ServeSafe			

RELEVANT EXPERIENCE

List below all relevant experience, beginning with the most recent.

<u>Name of Employer</u>	<u>Title</u>	<u>Nature of Duties</u>	<u>Dates Employed</u>
Jordan Public Schools	Middle school Dishwasher	Washing dishes, serving students lunch, food safety procedures, cleaning, stocking duties	

<u>Beginning Contract Date:</u>	2/18/2020	<u>Ending Contract Date:</u>	6/30/2020
--	-----------	-------------------------------------	-----------

Brief Description of Previous Experience: Sherri has worked for Jordan Public schools for many years in this position before and lately has been subbing.



2019-2020 FOOD SERVICE
NOTICE OF ASSIGNMENT

DATE: 02/18/2020

NAME: SHARI SCHMIT

EMPLOYEE #2810


LOCATION: MIDDLE SCHOOL

FROM: DISTRICT OFFICE

Please carefully review the information below. Sign and return to Katie Pekarna-Damlo in the District Office. If you have any questions please contact Katie Pekarna-Damlo. The School District reserves the right to make any modifications or adjustments in this assignment during the school year as needed.

Position	Hours/Day	Contract Days
<i>Cooks Helper</i>	3	182 <i>(Including 6 Paid Holidays)</i>

Regular Hourly Rate	Step	Differential Pay				Total Hourly Rate
		Site Lead	ASFSA Level I	ASFSA Level II	ASFSA Level III	
\$15.98	3	\$0.00	\$0.00	\$0.00	\$0.00	\$15.98


Employee Signature

2/18/20
Date

BUDGET REDUCTION RECOMMENDATION SPREADSHEET

<https://docs.google.com/document/d/1MKFMWVKirK6RScLGvLJ-UdJt-UTmqcCx6R4Stlh5H0/edit>

**RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF EVAN STEELE,
A PROBATIONARY TEACHER**

WHEREAS, Evan Steele is a probationary teacher in Independent School District No. 717.

BE IT RESOLVED, by the School Board of Independent School District No. 717, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Evan Steele, a probationary teacher in Independent School District No. 717, is hereby terminated at the close of the current 2019 - 2020 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract as provided by law, and that said notice shall be in substantially the following form.

The motion made by _____ for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same: _____

whereupon said resolution was declared duly passed and adopted.

School Board Clerk

Date

**NOTICE OF TERMINATION
AND NON-RENEWAL**

Mr. Evan Steele

15051 Greenhaven Drive #118

Burnsville, MN 55036

Dear Mr. Steele:

You are hereby notified that at a Regular meeting of the School Board of Independent School District No. 717 held on March 9, 2020, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2020 - 2021 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because of the financial condition of the school district the discontinuance of your position; namely, a Science teacher in the high school.

Yours very truly,

SCHOOL BOARD OF

INDEPENDENT SCHOOL DISTRICT NO. 717

Clerk of the School Board

Date

**RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF MARK BUESGENS,
A PROBATIONARY TEACHER**

WHEREAS, Mark Buesgens is a probationary teacher in Independent School District No. 717.

BE IT RESOLVED, by the School Board of Independent School District No. 717, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Mark Buesgens, a probationary teacher in Independent School District No. 717, is hereby terminated at the close of the current 2019 - 2020 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract as provided by law, and that said notice shall be in substantially the following form.

The motion made by _____ for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same: _____

whereupon said resolution was declared duly passed and adopted.

School Board Clerk

Date

**NOTICE OF TERMINATION
AND NON-RENEWAL**

Mr. Mark Buesgens
208 3rd Street East
Jordan, MN 55352

Dear Mr. Buesgens:

You are hereby notified that at a Regular meeting of the School Board of Independent School District No. 717 held on March 9, 2020, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2020 - 2021 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because of the financial condition of the school district the discontinuance of your position; namely, a Mathematics teacher in the middle school.

Yours very truly,

SCHOOL BOARD OF

INDEPENDENT SCHOOL DISTRICT NO. 717

Clerk of the School Board

Date

**RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF KELSEY CHRISTENSEN,
A PROBATIONARY TEACHER**

WHEREAS, Kelsey Christensen is a probationary teacher in Independent School District No. 717.

BE IT RESOLVED, by the School Board of Independent School District No. 717, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Kelsey Christensen, a probationary teacher in Independent School District No. 717, is hereby terminated at the close of the current 2019 - 2020 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract as provided by law, and that said notice shall be in substantially the following form.

The motion made by _____ for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same: _____

whereupon said resolution was declared duly passed and adopted.

School Board Clerk

Date

**NOTICE OF TERMINATION
AND NON-RENEWAL**

Ms. Kelsey Christensen
1516 Dublin Court
Shakopee, MN 55379

Dear Ms. Christensen:

You are hereby notified that at a Regular meeting of the School Board of Independent School District No. 717 held on March 9, 2020, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2020 - 2021 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because of the financial condition of the school district the discontinuance of your position; namely, a Language Arts teacher in the middle school.

Yours very truly,

SCHOOL BOARD OF

INDEPENDENT SCHOOL DISTRICT NO. 717

Clerk of the School Board

Date

Annual Compliance Overview

[Minnesota Statutes, section 124D.78](#) requires Minnesota districts, charters, and Tribal schools with 10 or more American Indian students to have an American Indian Parent Advisory Committee (AIPAC), and cites that school boards and American Indian schools must provide for the maximum involvement of parents and children enrolled in education programs, programs for elementary and secondary grades, special education programs, and support services.

In order to be in compliance with this statute, districts, charters, and tribal schools are required to submit annual compliance documents by March 1.

**If you do not have an AIPAC and/or are new to this process, its expectations, and requirements, please contact the Office of Indian Education: 651-582-8280.*

Submission checklist

Each of the following items must be filled out and submitted by **March 1**:

- ✓ The Annual Compliance Documentation page (pg. 2)
- ✓ The AIPAC Resolution page (pg. 3)
- ✓ The AIPAC Representative Roster (separate attachment/available for download on the [Office of Indian Education webpage](#))

Submission remittance

Scan and email to: mde.indian-education@state.mn.us

Mail to: Minnesota Department of Education, Attn: Office of Indian Education, 1500 Hwy 36 W., Roseville, MN 55113

Tips for a successful submission

- Include the district/school name and identifying number.
- Indicate with a checkmark **CONCURRENCE** (Option 1) OR **NON-CURRENCE** (Option 2) OR **Does Not Have an AIPAC**.
- Include dates in **all** of the required areas.
- Obtain proper signatures.
- Submit all required items together.

Annual Compliance Documentation

District/School Name and Number: Jordan Public Schools District #0717

AIPAC Resolution Vote

**Please indicate with a checkmark how the AIPAC voted by choosing Option 1 or Option 2.*

Option 1: A vote of Concurrence

The American Indian Parent Advisory Committee issued a vote of Concurrence: X

Date of Concurrence vote: March 5, 2020

Date the AIPAC presented the resolution to the school board: March 9, 2020

OPTION 2: A VOTE OF NON-CONCURRENCE

The American Indian Parent Advisory Committee issued a vote of Non-Concurrence: _____

A vote of Non-Concurrence requires the AIPAC to provide specific recommendations for improvement to the school board. The school board is required to respond in writing to each recommendation within 60 days of the recommendations being put forth. The school board must provide this written response to both the AIPAC and to the Office of Indian Education.

Date of Non-Concurrence vote: _____

Date the AIPAC presented the resolution and recommendations to the school board: _____

Date the school board response is due: _____

THE DISTRICT/SCHOOL DOES NOT HAVE AN AIPAC

Our District/School does not have an AIPAC _____ (indicate with checkmark)

Our district has not yet formed an AIPAC, but recognizes the need to do so in order to remain compliant with Minnesota Statutes, section 124D.78. The district superintendent will contact the Office of Indian Education to receive guidance on this process, its expectations and requirements.

Required signatures

**Please include a printed name along with your signature.*

Deborah M Pauly 3/5/20
School Board Chairperson Date

Matthew M. Helgeson 3/5/20
Superintendent Date

Ann Stegall March 5, 2020
AIPAC Chairperson Date

Due annually on March 1

WHEREAS, the school board or district has an AIPAC composed of parents/guardians of American Indian children who are eligible for Indian education programs, American Indian language and culture teachers and paraprofessionals, American Indian teachers, American Indian counselors, American Indian adults enrolled in educational programming, and American Indian representatives from community;

WHEREAS, the school board or district affords the AIPAC the necessary information and the opportunity to effectively express their views concerning all aspects of American Indian education and the educational needs of the American Indian children enrolled in the school(s) and program(s); and,

WHEREAS, the AIPAC is directly involved with and advises the school board and district staff on Indian Education program planning; and,

WHEREAS, the AIPAC develops and submits recommendations to the school board and district staff pertaining to the needs of American Indian students.

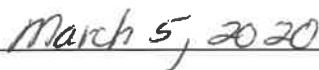
THEREFORE BE IT RESOLVED, that the AIPAC concurs that the school board and district are compliant with Minnesota Statutes, section 124D.78, and that the school board and district are meeting the needs of American Indian students.

We, the American Indian Parent Advisory Committee, issue a Vote of Concurrence. We attest that the school board and/or district are compliant with Minnesota Statutes and that the school board and/or district are meeting the needs of American Indian students; **or,**

We, the American Indian Parent Advisory Committee, issue a Vote of Non-Concurrence. We attest that the school board and/or district are not compliant with Minnesota Statutes and that the school board and/or district are not meeting the needs of American Indian students. We have provided written recommendations for improvements to the school board, and we acknowledge that the school board has 60 days from the receipt of these recommendations in which to respond, in writing, to each recommendation.



AIPAC Chairperson Printed Name and Signature



Date

American Indian Parent Advisory Committee

About AIPAC Membership

Per [MN Statute 124D.78, Subd. 3](#). *The American Indian education parent advisory committee must be composed of parents of children eligible to be enrolled in American Indian education programs; secondary students eligible to be served; American Indian language and culture education teachers and paraprofessionals; American Indian teachers; counselors; adult American Indian people enrolled in educational programs; and representatives from community groups. A majority of each committee must be parents of children enrolled or eligible to be enrolled in the programs. The number of parents of American Indian and non-American Indian children shall reflect approximately the proportion of children of those groups enrolled in the programs.*

About the AIPAC Roster

- Names should be typed or printed clearly.
- American Indian identifier, committee role, and area of representation **must be circled**.
- District staff, such as administrators, directors, teachers, and counselors may attend AIPAC meetings and contribute to the IEPP process, but they are **not considered committee members unless they identify as American Indian**, and they **SHOULD NOT** be listed on the AIPAC Roster.
- *District staff **who are not** eligible committee members, but who attend AIPAC meetings and participate in the IEPP creation process should be listed on the District Staff Sign-In Sheet provided after the AIPAC roster.

****defined as district staff or personnel that have a vested interest and role in improving the educational outcomes of American Indian students, but who DO NOT identify as American Indian themselves.***

AIPAC Roster

Representative Name	American Indian (circle one)	Committee Role (circle one)	Primary Area of Representation (circle one)
Name: <i>Ann Hiegel</i>	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Chairperson Vice-Chairperson Secretary General Representative	<input checked="" type="radio"/> Parent/Guardian of American Indian Student American Indian Secondary Student American Indian Community Member American Indian Teacher, Paraprofessional, or other district staff
Name: <i>Allen Houdek</i>	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Chairperson Vice-Chairperson Secretary General Representative	<input checked="" type="radio"/> Parent/Guardian of American Indian Student American Indian Secondary Student American Indian Community Member American Indian Teacher, Paraprofessional, or other district staff
Name: <i>Sarah Miller</i>	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Chairperson Vice-Chairperson Secretary <input checked="" type="radio"/> General Representative	<input type="radio"/> Parent/Guardian of American Indian Student American Indian Secondary Student American Indian Community Member <input checked="" type="radio"/> American Indian Teacher, Paraprofessional, or other district staff
Name: <i>Elizabeth Mulken</i>	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Chairperson Vice-Chairperson Secretary <input checked="" type="radio"/> General Representative	<input type="radio"/> Parent/Guardian of American Indian Student <input checked="" type="radio"/> American Indian Secondary Student American Indian Community Member American Indian Teacher, Paraprofessional, or other district staff
Name:	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Chairperson Vice-Chairperson Secretary General Representative	<input type="radio"/> Parent/Guardian of American Indian Student American Indian Secondary Student American Indian Community Member American Indian Teacher, Paraprofessional, or other district staff

Name and Title: Sandy Burke - School Board Member

Name and Title: Chad Williams - District Admin Rep.

Name and Title: Brenda Tilberg - Community Member

Name and Title: Matt Helgerson - Superintendent of Schools

Name and Title: _____

Name and Title: _____

Name and Title: _____

Name and Title: _____

Achievement and Integration 2020-2023 Executive Summary

Achievement and Integration Overview

The purpose of the *Achievement and Integration for Minnesota (A&I)* program is to pursue racial and economic integration, increase student achievement, create equitable educational opportunities, and reduce academic disparities based on students' diverse racial, ethnic, and economic backgrounds in Minnesota public schools. Jordan Public Schools is a part of the Minnesota River Valley Cooperative, along with Shakopee Public Schools and Prior Lake-Savage Public Schools. An aspect of the A&I three year plan must include opportunities for students from all three districts to work together on a common initiative.

Goals outlined in the *Achievement and Integration* plan should also support and reinforce goals outlined in the district's *World's Best Workforce* plan.

A&I 2020-2023 Plan Goals

Minnesota River Valley Cooperative: Combined Goal with Shakopee, Prior Lake-Savage, and Jordan

- Students in grades 6-12 who participate in Caring and Committed Conversations will self-report an increase in their level of comfort with initiating and maintaining positive relationships with students different from themselves (racially/ethnically diverse, socioeconomically) from baseline data in 2020 to an average comfort level of 4 out of 5 on a 5-point likert scale by the end of the 2022-23 school year.

Jordan Public Schools: Specific Goals

- Integrate MTSS Tier One Instruction focused on best practices that honor diversity, promote integration skills, and support academic achievement from novice level in 2020 to 70% of teachers self-reporting *proficient* measured by a developed proficiency scale in 2023.

- Hire and retain a K-12 Equity Specialist of color from one FTE in 2020 to continue 1 FTE through 2023.
- Hire and retain a K-12 CRT specialist with professional development focus across the district from zero FTEs in 2020 to .5 FTE through 2023.
- Implement elective guided study halls (REACH) grades 7-12 focused on academic achievement and social emotional learning from zero REACH offerings in 2020 to five offerings in grades 7-12 by 2023.

Specific Plan Interventions to Support Goals

- Jordan Public Schools will hire and retain REACH teacher(s) in grades 7-12 who will provide academic support coinciding with social and emotional instruction for all students.
- Jordan Public Schools will hire and retain a 1.0 FTE Equity Specialist to serve as a bridge between students to other students, to school, to family, and to community. The focus will be on family engagement, intervention time, and collaborative training time.
- Jordan Public Schools will hire and retain a .5 FTE Culturally Responsive Teaching specialist to embed CRT best practices throughout the district. The CRT specialist will focus on professional development, community development, and school development to support students, staff, and families.
- Jordan Public Schools will focus on supporting MTSS Tier One instruction K-12 to support diversity and meet the needs of all students in the classroom.
- Each district in the collaborative will identify student leadership groups that will engage in leadership development and training focused on diversity and equity within schools.

Achievement and Integration Budget

The budget available for these goals and interventions for the 2020-2021 school year is \$178,989.13

Achievement and Integration Plan

July 1, 2020 to June 3, 2023

District ISD# and Name: Jordan Public Schools

District Integration Status: Adjoining District (A)

Superintendent: Matthew Helgerson

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Plan submitted by: Erin Hjelmeland

Title: Director of Teaching and Learning

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Racially Identifiable Schools within District

If you have been notified by the Minnesota Department of Education (MDE) that your district has a racially identifiable school, please list each of those schools below. Add additional lines as needed.

1. Enter text here.
2. Enter text here.
3. Enter text here.
4. Enter text here.
5. Enter text here.
6. Enter text here.

Plans for racially identifiable schools should include the same information and follow the same format as districtwide plans. Provide that information in the [Racially Identifiable School section](#) of this document.

Partnering Districts Racially isolated districts must partner with adjoining districts on student integration strategies (Minn. R. 3535.0170). List the districts you will partner with, adding additional lines as needed. Provide the name of your integration collaborative if you have one: Enter name.

1. **Shakopee Public Schools** RI - Racially Isolated
2. **Prior Lake Public Schools A** - Adjoining
3. **Jordan Public Schools A** - Adjoining
4. Enter text here. Choose district status.

School Board Approval

We certify that we have approved this Achievement and Integration plan and will implement it as part of our district's World's Best Workforce plan (Minn. Stat. § 124D.861, subd. 4).

We certify that we sought and received input on integration goals and strategies from councils as described on page 2. The council(s) included representation and meaningful input from our American Indian Parent Advisory Committee as required by Minnesota Rules 3535.0160, subpart 2, and Minnesota Rules 3535.0170, subparts 2-5.

Superintendent: Matthew Helgerson

Signature:

Date Signed: Enter date.

School Board Chair: Deb Pauly

Signature:

Date Signed: Enter date.

Plan Input

Minnesota School Desegregation/Integration Rule, part 3535.0170, subpart 2, requires racially isolated and adjoining districts to establish a multidistrict collaboration council to provide input on integration goals and to identify cross-district strategies to improve student integration.

Districts with racially identifiable schools are required to convene a community collaboration council to assist in developing integration goals and to identify ways of creating increased opportunities for integration at the racially identifiable schools (Minn. R. 3535.0160, subp. 2).

American Indian Parent Advisory Committee Districts with an American Indian parent advisory committee must include representation from this committee on the councils described above (Minn. R. 3535.0160, subp. 2, and 3535.0170, subp. 3).

For stakeholder input to be meaningful, it should be based on open communication and coordination that acknowledges and considers the views of all participants. For steps to ensure that input from your council is meaningful, see the Facilitation Guide in the [Achievement and Integration Plan Guide](#), and see the [Tribal Consultation Guidance](#).

Below, list your council members and identify American Indian parent committee members. Briefly describe council members' recommendations for your district-wide plan and for your racially identifiable school plans, as applicable. You may also include meeting dates and describe the process you used to ensure meaningful input from council members.

Multidistrict Collaboration Council: Enter text here.

Community Collaboration Council for Racially Identifiable School(s): Enter text here.

Submitting this Plan

Submit your completed plan as a Word document to MDE for review and approval (Minn. Stat. § 124D.861, subd. 4). Once it's signed, scan the signature page and save it as a separate PDF. Email your plan and signature page to MDE.integration@state.mn.us.

Detailed directions and support for completing this plan can be found in the [Achievement and Integration Plan Guide](#).

Achievement and Integration Goals

This plan must contain three types of goals, at least one for each of the following:

1. Reducing the disparities in academic achievement among all students and specific categories of students excluding the categories of gender, disability, and English learners.
2. Reducing the disparities in equitable access to effective and more diverse teachers among all students and specific categories of students excluding the categories of gender, disability, and English learners.
3. Increasing racial and economic integration (Minn. Stat. § 124D.861, subd. 2 (a)).

Goal #1: Students in grades 6-12 who participate in Caring and Committed Conversations will self-report an increase in their level of comfort with initiating and maintaining positive relationships with students different from themselves (racially/ethnically diverse, socioeconomically) from baseline data in 2020 to an average comfort level of 4 out of 5 on a 5-point Likert scale by the end of the 2022-23 school year.

Aligns with WBWF area: All racial and economic achievement gaps between students are closed.

Goal type: Integration

Goal #2: Integrate MTSS Tier One Instruction focused on best practices that honor diversity, promote integration skills, and support academic achievement from novice level in 2020 to 70% of teachers self-reporting *proficiency* measured by a developed proficiency scale.

Aligns with WBWF area: All racial and economic achievement gaps between students are closed.

Goal type: Achievement Disparity

Goal #3: Hire and retain a K-12 equity specialist of color from 1 FTE in 2020 to continue 1 FTE through 2023.

Aligns with WBWF area: All racial and economic achievement gaps between students are closed.

Goal type: Achievement Disparity

Goal #4: Hire and retain a K-12 CRT specialist with a professional development focus across the district from zero FTEs to .5 FTE through 2023.

Aligns with WBWF area: All racial and economic achievement gaps between students are closed.

Goal type: Integration

Goal #5: Implement elective guided study halls (REACH) grades 7-12 focused on academic achievement and social emotional learning from no REACH offerings to 5 offerings in grades 7-12.

Aligns with WBWF area: All racial and economic achievement gaps between students are closed.

Goal type: Integration

Strategies

Each goal should have at least one strategy. Number each strategy sequentially and give it a unique name. For each strategy, provide a narrative description as explained below.

Districts may use Achievement and Integration revenue to pursue racial and economic integration and reduce achievement disparities between student groups through the types of strategies listed in the *Type of Strategy* drop-down menus below (Minn. Stat. § 124D.861, subd. 2).

Integration Requirement At least one of your strategies must be a student integration activity designed and implemented to bring together students from a racially isolated district with students from that district's adjoining Achievement and Integration districts (Minn. R. 3535.0170).

Copy and paste the strategy section below for each additional strategy.

NOTE: If a strategy is intentionally developed to support multiple goals, list its unique name and number and provide the narrative description for that strategy under one goal. Include that strategy's unique number and name under the other goals it supports. You do not have to copy the narrative description for that strategy under multiple goals.

Strategy Name and Goal #1 Cross-district Caring and Committed Conversations

Type of Strategy: Innovative and integrated pre-K-12 learning environments. * If you choose this, complete the Integrated Learning Environments section below.

Integrated Learning Environments (Minn. Stat. § 124D.861, subd. 1 (c)). If you chose *Innovative and integrated pre-K through grade 12 learning environments* as the strategy type above, your narrative description should describe how the different aspects of integrated learning environments listed below are part of that strategy:

- Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions.
- Provides school enrollment choices.

- Increases cultural fluency, competency, and interaction.
- Increases graduation rates.
- Increases access to effective and diverse teachers.

Narrative description of this strategy. Based on your description below someone reading your plan should understand what you are proposing to do, why you are doing it, and be able to recognize it if they see it. For example, explain what this activity will look like, what will be taught, which students will participate, how students are selected, intended outcomes for students, what will be assessed, how instruction will be delivered, and where will this take place.

The purpose of Caring and Committed Conversations is to increase real and authentic student voice around things happening inside and outside our schools and communities and to help students build relationships with each other through smaller group discussions. These conversations are facilitated by teachers and other adults from our districts, but they are led by students.

Topics of Caring and Committed conversations can include “Should we learn hard history?” Before the conversation ends, each table summarizes the discussion from their table and creates three truths that they took away from the conversation. These statements can create change, whether in curriculum, understanding, or mindset.

We will have at least one cross-district Caring and Committed Conversation, and each district will also carry on the work in their own contexts throughout the years.

Location of services: Jordan, Shakopee, and Prior Lake School Districts (rotation)

Key Indicators of Progress (KIP)

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	Target 2021	Target 2022	Target 2023
<i>Example: The percentage of American Indian students enrolling into concurrent enrollment classes will increase by 10 percentage points each year. 2020 enrollment is 32 percent.</i>	42%	52%	62%
Percentage of student stakeholders who show increased scores on survey 4 out of 5 or above on a 5-point Likert scale indicating level of comfort with initiating and maintaining positive relationships with students different from themselves .	50%	75%	90%
Percentage of staff stakeholders who show increased scores on survey 4 out of 5 or above on a 5-point Likert scale indicating level of comfort with initiating and maintaining positive relationships with students different from themselves .	50%	75%	90%
Enter KIP.			

This data will be used to support evaluation of your plan (Minn. Stat. § 124D.861, subd. 5).

Copy and paste the strategy and key indicator sections above for each additional strategy supporting this goal. Number each strategy sequentially regardless of the number of goals in your plan. When you are done adding strategies, this plan will have only one Strategy #1, one Strategy #2, etc.

Strategy Name and Goal #2 Integrated MTSS Instruction

Type of Strategy: Innovative and integrated pre-K-12 learning environments. * If you choose this, complete the Integrated Learning Environments section below.

Integrated Learning Environments (Minn. Stat. § 124D.861, subd. 1 (c)). If you chose *Innovative and integrated pre-K through grade 12 learning environments* as the strategy type above, your narrative description should describe how the different aspects of integrated learning environments listed below are part of that strategy:

- Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions.
- Provides school enrollment choices.
- Increases cultural fluency, competency, and interaction.
- Increases graduation rates.
- Increases access to effective and diverse teachers.

Narrative description of this strategy. Based on your description below someone reading your plan should understand what you are proposing to do, why you are doing it, and be able to recognize it if they see it. For example, explain what this activity will look like, what will be taught, which students will participate, how students are selected, intended outcomes for students, what will be assessed, how instruction will be delivered, and where will this take place.

Through various school personnel including the CRT Specialist, Director of Teaching and Learning, and the elementary Social Workers, teachers and staff will receive ongoing staff development opportunities focused on integrating strong MTSS Tier One instruction across the district to better serve all students. CRT practices at Jordan involve cultural competency, relevance, and responsiveness. For example, responsiveness includes Shariki Holli’s responsive techniques of call and response, discussion protocol, and movement. Cultural competency and relevance includes Geneva Gaye and Zaretta Hammond’s best practices that include project-based learning, inquiry learning, and mindfulness. Continue curriculum enhancements through honoring diversity by purchasing literature for the K-8 READO program while also continuing literature studies at the high school.

Within that strong MTSS Tier I integration focus, staff development time will also be dedicated to continual work on CRT implementation and differentiation to meet the needs of all learners in the classroom. Through curriculum and development work, all staff will be better equipped to meet the diverse needs of all students supporting these learners to achieve.

Location of services: Jordan Public Schools

Key Indicators of Progress (KIP)

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	Target 2021	Target 2022	Target 2023
<i>Example: The percentage of American Indian students enrolling into concurrent enrollment classes will increase by 10 percentage points each year. 2020 enrollment is 32 percent.</i>	42%	52%	62%
Jordan High School will remain above 90% in the four-year graduation rate cohort model.	90%	90%	90%
Jordan Public School’s staff will rate ongoing MTSS Tier One professional development opportunities at or above proficient on post training evaluations.	60%	70%	80%
Student grade level surveys to measure sense of belonging and positive relationships that include targeted students of color grades 3-12.	60%	70%	80%

This data will be used to support evaluation of your plan (Minn. Stat. § 124D.861, subd. 5).

Copy and paste the strategy and key indicator sections above for each additional strategy supporting this goal. Number each strategy sequentially regardless of the number of goals in your plan. When you are done adding strategies, this plan will have only one Strategy #1, one Strategy #2, etc.

Strategy Name and Goal #3 Equity Specialist

Type of Strategy: Recruitment and retention of racially and ethnically diverse teachers and administrators.

Integrated Learning Environments (Minn. Stat. § 124D.861, subd. 1 (c)). If you chose *Innovative and integrated pre-K through grade 12 learning environments* as the strategy type above, your narrative description should describe how the different aspects of integrated learning environments listed below are part of that strategy:

- Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions.
- Provides school enrollment choices.
- Increases cultural fluency, competency, and interaction.
- Increases graduation rates.
- Increases access to effective and diverse teachers.

Narrative description of this strategy. Based on your description below someone reading your plan should understand what you are proposing to do, why you are doing it, and be able to recognize it if they see it. For example, explain what this activity will look like, what will be taught, which students will participate, how students are selected, intended outcomes for students, what will be assessed, how instruction will be delivered, and where will this take place.

The K-12 Equity Specialist will focus on supporting all students and serving as the bridge between school and home life for many students. The Equity Specialist will focus on restorative justice practices at the middle and high school levels, be a constant and visual figure at the high school through lunchroom supervision, which also enables student relationship building. The specialist will also run Caring and Committed conversations at the high school and Harambee, the DLC, and DLC Juniors at the middle and elementary levels. The Equity Specialist will also co-teach in REACH classes and follow a specific schedule between all the buildings in the district – elementary, one day a week; middle school, one day a week; high school, three days a week.

As the bridge between school and home life, the Equity Specialist will create and run Achievement and Integration Nights for families throughout the year. These types of activities serve to create strong connections between school and family to help better support students.

Location of services: Jordan Public Schools

Key Indicators of Progress (KIP)

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	Target 2021	Target 2022	Target 2023
<i>Example: The percentage of American Indian students enrolling into concurrent enrollment classes will increase by 10 percentage points each year. 2020 enrollment is 32 percent.</i>	42%	52%	62%
The Equity Specialist will score at or above proficient on end of year administration evaluations based on agreed upon deliverables.	75%	80%	85%
The Equity Specialist will score at or above proficient on end of year evaluations given to the students and families served.	75%	80%	85%
Student grade level surveys to measure sense of belonging and positive relationships that include targeted students of color grades 3-12	60%	70%	80%

This data will be used to support evaluation of your plan (Minn. Stat. § 124D.861, subd. 5).

Copy and paste the strategy and key indicator sections above for each additional strategy supporting this goal. Number each strategy sequentially regardless of the number of goals in your plan. When you are done adding strategies, this plan will have only one Strategy #1, one Strategy #2, etc.

Strategy Name and Goal #4 CRT Specialist

Type of Strategy: Professional development opportunities focused on academic achievement of all students.

Integrated Learning Environments (Minn. Stat. § 124D.861, subd. 1 (c)). If you chose *Innovative and integrated pre-K through grade 12 learning environments* as the strategy type above, your narrative description should describe how the different aspects of integrated learning environments listed below are part of that strategy:

- | | |
|--|---|
| <input type="checkbox"/> Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions. | <input type="checkbox"/> Increases cultural fluency, competency, and interaction. |
| <input type="checkbox"/> Provides school enrollment choices. | <input type="checkbox"/> Increases graduation rates. |
| | <input type="checkbox"/> Increases access to effective and diverse teachers. |

Narrative description of this strategy. Based on your description below someone reading your plan should understand what you are proposing to do, why you are doing it, and be able to recognize it if they see it. For example, explain what this activity will look like, what will be taught, which students will participate, how students are selected, intended outcomes for students, what will be assessed, how instruction will be delivered, and where will this take place.

The CRT Specialist will focus on constant staff development opportunities throughout the district P-12. Specifically, the CRT Specialist will lead the district's CRT Team. The CRT Team, led by the specialist, will be responsible for implementing CRT practices and philosophy within the MTSS framework across the district.

Within integrated MTSS Tier One Instruction, the CRT Specialist will focus on CRT best practice strategies, restorative justice, and inquiry based learning to help support teachers in better serving students. The CRT Specialist will be available for co-teaching opportunities to better support staff in these realms.

Location of services: Jordan Public Schools

Key Indicators of Progress (KIP)

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	Target 2021	Target 2022	Target 2023
<i>Example: The percentage of American Indian students enrolling into concurrent enrollment classes will increase by 10 percentage points each year. 2020 enrollment is 32 percent.</i>	42%	52%	62%
Jordan Public School's staff will rate CRT focused professional development opportunities at or above proficient on post training evaluations.	75%	80%	85%
During administration walk-throughs, administrators will see evidence of a culturally responsive, relevant, and competent classroom.	60%	70%	80%
Students of colors in grades 3-8 will show individual growth as measured on the MCA tests in math and reading.	60%	65%	70%

This data will be used to support evaluation of your plan (Minn. Stat. § 124D.861, subd. 5).

Copy and paste the strategy and key indicator sections above for each additional strategy supporting this goal. Number each strategy sequentially regardless of the number of goals in your plan. When you are done adding strategies, this plan will have only one Strategy #1, one Strategy #2, etc.

Strategy Name and Goal #5 REACH – Guided Study Halls

Type of Strategy: Innovative and integrated pre-K-12 learning environments. * If you choose this, complete the Integrated Learning Environments section below.

Integrated Learning Environments (Minn. Stat. § 124D.861, subd. 1 (c)). If you chose *Innovative and integrated pre-K through grade 12 learning environments* as the strategy type above, your narrative description should describe how the different aspects of integrated learning environments listed below are part of that strategy:

- Uses policies, curriculum, or trained instructors and other advocates to support magnet schools, differentiated instruction, or targeted interventions.
- Provides school enrollment choices.
- Increases cultural fluency, competency, and interaction.
- Increases graduation rates.
- Increases access to effective and diverse teachers.

Narrative description of this strategy. Based on your description below someone reading your plan should understand what you are proposing to do, why you are doing it, and be able to recognize it if they see it. For example, explain what this activity will look like, what will be taught, which students will participate, how students are selected, intended outcomes for students, what will be assessed, how instruction will be delivered, and where will this take place.

The REACH program will help integrate targeted students, as recommended by the Equity and CRT Specialists, with the overall student population. The Reach Program will focus on student achievement coinciding with social and emotional learning to better support students on their paths through graduation with a unique and timely curriculum.

This guided study hall will be primarily taught by two highly trained instructors, but also supported by the Equity Specialist, CRT Specialist, interpreting services, and the elementary Social Worker to better provide for all students in the program.

Location of services: Jordan Public Schools

Key Indicators of Progress (KIP)

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	Target 2021	Target 2022	Target 2023
<i>Example: The percentage of American Indian students enrolling into concurrent enrollment classes will increase by 10 percentage points each year. 2020 enrollment is 32 percent.</i>	42%	52%	62%
REACH students grades 7-8 will show individual growth as measured on the MCA tests in math and reading.	60%	65%	70%
REACH students grades 9-12 will remain above 90% in the four-year graduation rate cohort model.	90%	90%	90%
Student grade level surveys to measure sense of belonging and positive relationships that include targeted students of color grades 7-12	60%	70%	80%

This data will be used to support evaluation of your plan (Minn. Stat. § 124D.861, subd. 5).

Copy and paste the strategy and key indicator sections above for each additional strategy supporting this goal. Number each strategy sequentially regardless of the number of goals in your plan. When you are done adding strategies, this plan will have only one Strategy #1, one Strategy #2, etc.

Key Indicators

These indicators are the evidence you will use to document how well each strategy is being implemented and whether or not they are helping bring about the intended outcomes for students. Use these indicators to assess the effectiveness of your strategies and to adjust what you’re doing.

For strategies that provide school enrollment choices, such as magnet schools, and strategies that decrease racial and economic enrollment disparities, include at least one indicator that measures enrollment disaggregated by race/ethnicity and free or reduced-priced lunch (FRPL). Disaggregating your data may be relevant for other types of strategies such as those designed to increase access to effective and diverse teachers.

Key Indicators of Progress (KIP)

List key indicators of progress for this strategy and annual targets for each indicator. Choose indicators that will help you know if the strategy is creating the outcomes you want to see.	Target 2021	Target 2022	Target 2023
<i>Example: The percentage of American Indian students enrolling into concurrent enrollment classes will increase by 10 percentage points each year. 2020 enrollment is 32 percent.</i>	42%	52%	62%
Enter KIP.	%	%	%
Enter KIP.	%	%	%
Enter KIP.			

This data will be used to support evaluation of your plan (Minn. Stat. § 124D.861, subd. 5).

Copy and paste the strategy and key indicator sections above for each additional strategy supporting this goal. Number each strategy sequentially regardless of the number of goals in your plan. When you are done adding strategies, this plan will have only one Strategy #1, one Strategy #2, etc.

Remember to copy and paste the goal section when adding additional goals.

Creating Efficiencies and Eliminating Duplicative Programs

Briefly explain how this plan will create efficiencies and eliminate duplicative programs and services (Minn. Stat. § 124D.861, subd. 2 (c)). The district’s Equity Leadership Crew, Diversity Leadership Crew, and Diversity Leadership Crew Jrs. work as a collaborative allowing Jordan Public Schools to expend efforts to assist students in equity-focused leadership opportunities. The number of students targeted for participation will be expanded to formally include students from all three districts. In the past, each district provided leadership opportunities for a small number of students. By aligning efforts between districts, more students will have access to training by experts and discussions with peers from neighboring communities.

Racially Identifiable School(s) (RIS)

If you have been notified by the Minnesota Department of Education (MDE) that your district has one or more Racially Identifiable Schools, include goals and strategies for each Racially Identifiable School within your district. *If MDE has not notified your district that one of your sites is racially identifiable, delete this section.*

Section Deleted – Jordan Public Schools has not been notified by MDE that we have one or more Racially Identifiable Schools.

Achievement and Integration FY 2021 Budget Workbook

Use these instructions to create your district's annual Achievement and Integration (A&I) A&I budget. Please refer to the *Achievement Integration Budget Guide* on the A&I webpage for more information on A&I revenue and for the list of budget review criteria.

Do not delete pages from this workbook. That will disable the formulas on the *Expenditure Summary* page which calculates the percentage of expenditure types and also sums total expenditures by FIN code--a helpful way to keep track of expenditures as you create your budget.

- Program and fiscal staff should work together to create this budget, drawing on your respective knowledge of what's in your district's A&I plan, costs that aren't detailed in the plan but are necessary to run approved plan activities, and school finance practices.
- **Proposed expenditures can be approved only for strategies included in a district's current MDE-approved A&I plan.**
- Expenditures to fund strategies included in a racially identifiable school (RIS) plan must be listed in the RIS tabs of this excel workbook.
- **Use the separate tabs for direct student services, PD, and Admin costs as explained in the A&I Budget Guide. The requirement for districts to use a certain percentage of revenue for each expenditure type is in A&I legislation and explained in the tabs of this budget workbook.**
- Add lines to a worksheet by inserting rows *before* a revenue total line. The revenue total lines are linked to a formula in the Expenditure Summary page. If you insert rows after them, your Expenditure Summary totals will be inaccurate.
- Add a **budget narrative** for each line item to document how proposed expenditures will fund activities in your district's MDE-approved A&I plan. **Do not copy your plan description into the budget.** Instead, describe what each expenditure will purchase. Then identify by name and number the activity in your plan that an expenditure will help fund. This info will provide expenditure detail not included in your A&I plan.
- List proposed FIN 313 (initial revenue) and FIN 318 (incentive revenue) expenditures on the separate tabs marked in the budget workbook. These are two different types of A&I aid and must be tracked separately.
- Find your district's aid entitlement estimate for A&I revenue in the Minnesota Funding Reports (MFR) section of MDE's Data Analytics webpage. Steps for finding that report are listed on the MDE A&I webpage.
- **Admin costs include salary and benefits for support staff and administrators that do not provide direct instruction to students in A&I activities. Admin costs also include things such as postage, rent, dues, memberships, printing charges.**
- Payments to other districts or to vendors should be listed as line items in the corresponding Direct Student Services, PD, or Admin tabs. Use OBJ code 390 for payments to other districts.
- **The budget narratives for proposed salary expenditures should include the following: percentage FTE and the name and number of the intervention in the district's A&I plan that the position is being reimburse to work on.**
- Fringe benefits for positions that are part of the same plan strategy may be bundled by OBJ code. For example, if three staff are providing instruction for an A&I summer program, benefits for their hours working on that program may be listed in the same line item.
- Resubmit this workbook listing proposed and *actual* FY 2021 expenditures by December 1, 2021.
- Expenditure changes that increase total FIN code amounts and changes to the types of expenditures approved in the initial budget must be sent to MDE for review and approval by April 1, 2021.

▪ Budgets are due to MDE by March 15, 2020. Board approval is optional. This means your board does not need to approve this budget before you submit it on March 15.

How to Submit Your Budget

- 1) Submit your district's proposed FY21 budget by March 15, 2020 to mde.integration@state.mn.us.
- 2) Submit your district's budget as an excel file. No PDF's please.
- 3) Please save your budget using the file name *FY21 [District Name] A&I budget*.

Questions about submitting your budget? Email mde.integration@state.mn.us. Or call support staff member Jeanne at 651-582-8462.



Use this workbook to list your district's proposed expenditures of FY 2021 Achievement Integration (A&I) revenue. All expenditures must support activities in your district's MDE-approved A&I plan. Each worksheet has a column for you to explain which activity each line item will fund.

District Name: Jordan Public Schools
District ISD Number: 717
Superintendent:
Partnering Districts:

Shakopee Public Schools and Prior Lake - Savage School District

Fiscal and program staff should work together to complete this budget. Please list those staff members below. Both will be contacted if changes or more detail is needed for the budget to be approved.

Program Staff:
Fiscal Staff: Amy Hafemann
Phone:
Phone: 952-492-4373
E-mail:
E-mail: ahafemann@isd717.org

If you have been notified by MDE that your district has one or more Racially Identifiable Schools, please list those schools here:

Table with 2 columns: Revenue Type and Amount. Rows include Total Initial Revenue (FIN 313) at \$158,083.13, Total Incentive Revenue (FIN 318) at \$20,906.00, and TOTAL A&I REVENUE at \$178,989.13.

CERTIFICATION STATEMENT

We certify that the budget information submitted for our school district to the Minnesota Department of Education (MDE) is an accurate and complete representation of the fiscal year 2019 Achievement & Integration budget as approved by the school board.

Board Approval Date
School Board Chair
Superintendent
Date

This certification statement is not required in legislation or by the Minnesota Department of Education.

Approved Initial Revenue:
Approved Incentive Revenue:

MDE Approval:
Date:



FY 2021 Achievement and Integration Budget

District Number:

717

District Name:

Jordan Public Schools

Proposed Budget				Actual Expenditures	
		Proposed Budget Ratios			Actual Budget Ratios
Direct Services to Students must equal at least 80% of total revenue	\$160,345.13	89.58%	DSS At least 80% of total expenditures	\$0.00	#DIV/0!
Professional Development may equal no more than 20% of total revenue	\$8,550.00	4.78%	Professional Development No more than 20% of total expenditures	\$0.00	#DIV/0!
Administrative/Indirect may equal no more than 10% of total revenue	\$10,094.00	5.64%	Admin/Indirect No more than 10% of total expenditures	\$0.00	#DIV/0!
Total Proposed Revenue:	\$178,989.13		Total Revenue Expended:	\$0.00	

Total Amount Proposed FIN 313	\$158,083.13
Total Amount Proposed FIN 318	\$20,906.00

Improvement Planning Expenditures	0%	#VALUE!
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Districts must use up to 20% of integration revenue to implement an improvement plan (Minn. Stat. 124D.862 subd. 8 (c) 2).

Notes or Comments:

Improvement Funding Directions

Only districts that did not meet the goals in their last plan after three years should complete this tab. If you didn't meet your goals, you must use up to 20% of your annual integration revenue to fund improvement strategies.

Step 1) Complete the DSS, PD and Admin tabs for FIN 313 and 318. Step 2) Copy and paste line items that will fund improvement strategies into one of the sections below.

- Copy line items totaling up to 20% of your total proposed revenue. That percentage will be calculated for you on the Expenditures Summary tab.
- The line items you copy may be either FIN 313 or FIN 318 depending upon how you're funding your improvement strategies.

What is an improvement strategy? Strategies that were 1) not in your prior plan or 2) that you've adjusted and kept in your current A&I plan, and 3) were developed using a process like the ones described in the A&I Plan Guide or the Coordinated Improvement Planning Guides. They are different from the ones in your prior plan because they are either new to your district's A&I work or have been changed in order to increase the likelihood that you will meet the goals in your district's plan.

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amount	Plan Crosswalk - Which A&I plan activity does each line item support?		
	ORG	PROG	FIN	OBJ			Budget Narrative	Goal #	Strategy # and Name
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit this workbook with actual FY21 expenditures by 12/1/21.	Provide a brief description of the expense each expenditure will fund. <i>Do not copy and paste your plan here.</i>		
Direct Student Services									
Professional Development									
Administrative Costs									
					Total Improvement Funding:	\$0.00			

Notes or Comments:





FY 2021 Achievement and Integration Budget

District Number: 717

District Name: Jordan Public Schools

80% Direct Services to Students

List proposed **FIN 313** expenditures for Direct Student Services below. At least 80% of a district's proposed expenditures must be used for strategies in a district's MDE-approved A&I plan that provide direct services to students. Read the A&I Budget Guide on the MDE website for details.

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Plan Crosswalk - Which A&I plan activity does each line item support?		
	ORG	PROG	FIN	OBJ			Budget Narrative Provide a brief description of the expense each expenditure will fund. <i>Do not copy the strategy description from your plan.</i>	Goal #	Strategy # and Name
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY21 expenditures by 12/1/21.			
REACH Instruction High School .5 FTE	300	211	313	140	\$37,980.00		learning needs.		
CRT Specialist .25 FTE	100	203	313	140	\$22,148.00		Lead the district's CRT team and provide continuous staff development K-12.		
CRT Specialist .25 FTE	005	211	313	140	\$22,148.00		Lead the district's CRT team and provide continuous staff development K-12.		
Social Worker .1 FTE	005	211	313	156	\$8,261.10		Consult for social and emotional learning in the academic setting.		
Equity Specialist .375 FTE	100	203	313	175	\$15,000.00		Reduce disparities and close racial achievement gaps while cultivating family connections.		
Equity Specialist .375 FTE	005	211	313	175	\$15,000.00		Reduce disparities and close racial achievement gaps while cultivating family connections.		
Curriculum Supplies ES	100	203	313	430	\$6,000.00		Support programing dedicated to decreasing achievement gaps and supporting social and emotional learning for all students.		
Curriculum Supplies MS	128	211	313	430	\$2,000.00		Support programing dedicated to decreasing achievement gaps and supporting social and emotional learning for all students.		
Curriculum Supplies HS	300	211	313	430	\$1,000.00		Support programing dedicated to decreasing achievement gaps and supporting social and emotional learning for all students.		
REACH Instruction Middle School .2 FTE	128	211	313	140	\$9,902.03		Guide the elective aimed at supporting student's academic, social, and emotional needs to support all learners.		
			313						
			313						
			313						
			313						
FIN 313 TOTAL					\$139,439.13	\$0.00			

Note Copy line items for improvement strategies and paste them into the related section of the Improvement Planning tab--DSS, PD, or Admin Cost.

Comments:



FY 2021 Achievement and Integration Budget

District Number: 717 District Name: Jordan Public Schools

80% Direct Services to Students									
List proposed FIN 318 expenditures for Direct Student Services below. At least 80% of a district's proposed expenditures must be used for strategies included in the district's MDE-approved A&I plan which provide direct services to students. Incentive revenue may be used to fund strategies that will decrease racial and economic enrollment disparities. Read the A&I Budget Guide on the MDE website for details.									
Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Plan Crosswalk - Which A&I plan activity does each line item support?		
Provide a short description of the expenditure.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.	Resubmit form with actual FY21 expenditures by 12/1/21.	Budget Narrative Provide a brief description of the expense each expenditure will fund. Do not copy the strategy description from your plan.	Goal #	Strategy # and Name
Equity Specialist .25	005	211	318	175	\$16,000.00		Reduce disparities and close racial achievement gaps while cultivating family		
Supplies	005	211	318	401	\$906.00		Support programing dedicated to decreasing achievement gaps and supporting social and emotional learning while integrating family connections for all students.		
			318						
			318						
			318						
			318						
FIN 318 TOTAL					\$16,906.00	\$0.00			

Note Copy line items for improvement strategies and paste them into the related section of the Improvement Planning tab--DSS, PD, or Admin Cost.



FY 2021 Achievement and Integration Budget

District Number: 717

District Name: Jordan Public Schools

20% Professional Development

List proposed **FIN 313** expenditures for professional development below. No more than 20% of a district's proposed expenditures may be used for PD costs that are part of a district's MDE-approved A&I plan. Read the A&I Budget Guide on the MDE website for details.

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Plan Crosswalk - Which A&I plan activity does each line item support?	
	ORG	PROG	FIN	OBJ			Budget Narrative Provide a brief description of the expense each expenditure will fund. Do not copy the strategy description from your plan.	Goal #
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY21 expenditures by 12/1/21.		
Restorative Practices	005	211	313	366	\$2,000.00		Professional development for implementing restorative justice practice and preventative strategies for continuous integration K-12.	
READO Development	100	203	313	366	\$1,000.00		Curriculum programming to support integrated MTSS Tier One Instruction focused on diversity.	
CRT Team	005	211	313	366	\$1,000.00		Develop and support ongoing CRT best practices in instruction.	
Workshops	005	211	313	366	\$2,000.00		Teachers will be provided time away from the classroom for continuous staff development training focused on CRT, equity, and best practices.	
Sub Teacher Costs	005	211	313	394	\$1,750.00		Teachers will be provided time away from the classroom for continuous staff development training focused on CRT, equity, and best practices.	
Professional Development Curriculum	005	211	313	401	\$800.00		Curriculum that supports integrated MTSS Tier One Instruction focused on diversity and equity.	
			313					
TOTAL					\$8,550.00	\$0.00		

Note Copy line items for improvement strategies and paste them into the related section of the Improvement Planning tab--DSS, PD, or Admin Cost.

Comments:

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Plan Crosswalk - Which A&I plan activity does each line item support?		
Provide a short description of the expenditure.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.	Resubmit form with actual FY21 expenditures by 12/1/21.	Budget Narrative Provide a brief description of the expense each expenditure will fund. <i>Do not copy the strategy description from your plan.</i>	Goal #	Strategy # and Name



FY 2021 Achievement and Integration Budget

District Number: 717

District Name: Jordan Public Schools

20% Professional Development
 List proposed **FIN 318** expenditures for professional development below. No more than 20% of a district's proposed expenditures may be used for PD costs that are part of a district's MDE-approved A&I plan. Incentive revenue may be used to fund strategies that will decrease racial and economic enrollment disparities. Read the A&I Budget Guide on the MDE website for details.

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Plan Crosswalk - Which A&I plan activity does each line item support?		
Provide a short description of the expenditure.	ORG	PROG	FIN	OBJ	List the total amount budgeted for this line item.	Resubmit form with actual FY21 expenditures by 12/1/21.	Budget Narrative Provide a brief description of the expense each expenditure will fund. <i>Do not copy the strategy description from your plan.</i>	Goal #	Strategy # and Name
			318						
			318						
			318						
			318						
			318						
TOTAL					\$0.00	\$0.00			

Note Copy line items for improvement strategies and paste them into the related section of the Improvement Planning tab--DSS, PD, or Admin Cost.
Comments:



FY 2021 Achievement and Integration Budget

District Number: 717

District Name: Jordan Public Schools

10% Admin/Indirect Costs
 List proposed Administrative/Indirect **FIN 313** expenditures below. No more than 10% of this budget may be spent on Admin costs for strategies included in an MDE-approved A&I plan. Read the A&I Budget Guide on the MDE website for details.

Line Item Description	UFARS Code Required				Budgeted Amount	Actual Amt	Plan Crosswalk - Which A&I plan activity does each line item support?	
	ORG	PROG	FIN	OBJ			Budget Narrative	Goal #
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY21 expenditures by 12/1/21.	Provide a brief description of the expense each expenditure will fund. <i>Do not copy the strategy description from your plan.</i>	
Director of Teaching and Learning .1 FTE	005	211	313	110	\$10,094.00		Implementing and overseeing professional development activities connected to CRT and Tier One Instruction and evaluating practices within Tier One instruction.	
			313					
			313					
			313					
			313					
			313					
Total					\$10,094.00	\$0.00		

n/a n/a

Note Copy line items for improvement strategies and paste them into the related section of the Improvement Planning tab--DSS, PD, or Admin Cost.
Comments:



FY 2021 Achievement and Integration Budget

District Number: 717

District Name: Jordan Public Schools

10% Admin/Indirect Costs

List proposed **FIN 318** Administrative/Indirect expenditures below. No more than 10% of the budget may be spent on Admin costs for activities included in an MDE-approved A&I plan. Incentive revenue may be used to fund strategies that will decrease racial and economic enrollment disparities. Read the A&I Budget Guide on the MDE website for details.

Line Item Description	UFARS Code Required				Budgeted Amount	Actual Amt	Plan Crosswalk - Which A&I plan activity does each line item support?		
	ORG	PROG	FIN	OBJ			Budget Narrative	Goal#	Strategy # and Name
Provide a short description of the expenditure.			318		List the total amount budgeted for this line item.	Resubmit form with actual FY21 expenditures by 12/1/21.	Provide a brief description of the expense each expenditure will fund. Do not copy the strategy description from your plan.		
			318						
			318						
			318						
			318						
			318						
Total					\$0.00	\$0.00			

Note Copy line items for improvement strategies and paste them into the related section of the Improvement Planning tab--DSS, PD, or Admin Cost.

Comments:



FY 2021 Achievement and Integration Budget

District Number: 717

District Name: Jordan Public Schools

80% Direct Services to Students

On this worksheet list proposed **FIN 313** expenditures for Direct Student Services for your district's Racially Identifiable School(s). At least 80% of a district's proposed expenditures must be used for activities included in the district's MDE-approved A&I plan which provide direct services to students. Read the A&I Budget Guide on the MDE website for details.

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Plan Crosswalk - Which A&I plan activity does each line item support?		
	ORG	PROG	FIN	OBJ			Budget Narrative	Goal #	Strategy # and Name
Provide a short description of the expenditure.			313		List the total amount budgeted for this line item.	Resubmit form with actual FY21 expenditures by 12/1/21.	Provide a brief description of the expense each expenditure will fund. <i>Do not copy the strategy description from your plan.</i>		
			313			\$0.00			
			313						
			313						
			313						
			313						
			313						
			313						
			313						
FIN 313 TOTAL					\$0.00	\$0.00			

Note Copy line items for improvement strategies and paste them into the related section of the Improvement Planning tab--DSS, PD, or Admin Cost.

Comments:



FY 2021 Achievement and Integration Budget

District Number: 717

District Name: Jordan Public Schools

80% Direct Services to Students
 On this worksheet list proposed **FIN 318** expenditures for Direct Student Services for your district's Racially Identifiable School(s). At least 80% of a district's proposed expenditures must be used for programs in the district's MDE-approved A&I plan which provide direct services to students. Incentive revenue may be used to fund strategies that will decrease racial and economic enrollment disparities. Read the A&I Budget Guide on the MDE website for details.

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Plan Crosswalk - Which A&I plan activity does each line item support?		
	ORG	PROG	FIN	OBJ			Budget Narrative Provide a brief description of the expense each expenditure will fund. Do not copy the strategy description from your plan.	Goal #	Strategy # and Name
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY21 expenditures by 12/1/21.			
Student Fees and Field Trips	005	211	318	360	\$2,000.00	\$0.00	Transportation for equity leadership senior high group to attend cultural events and caring and committed conversations.		
Supplies	005	211	318	401	\$2,000.00		Incentives for hosting Caring and Committed Conversations.		
			318						
			318						
			318						
FIN 318 TOTAL					\$4,000.00	\$0.00			

Note Copy line items for improvement strategies and paste them into the related section of the Improvement Planning tab--DSS, PD, or Admin Cost.
Comments:



FY 2021 Achievement and Integration Budget

District Number: District Name:

20% Professional Development

On this worksheet list proposed **FIN 313** expenditures for professional development for your district's Racially Identifiable School(s). No more than 20% of a district's proposed expenditures may be used for PD costs that are part of a district's MDE-approved A&I plan. Read the A&I Budget Guide on the MDE website for details.

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Plan Crosswalk - Which A&I plan activity does each line item support?		
	ORG	PROG	FIN	OBJ			Budget Narrative	Goal #	Strategy # and Name
Provide a short description of the expenditure.					List the total amount budgeted for this line item.	Resubmit form with actual FY21 expenditures by 12/1/21.	Provide a brief description of the expense each expenditure will fund. Do not copy the strategy description from your plan.		
			313			\$0.00			
			313						
			313						
			313						
			313						
			313						
			313						
TOTAL					\$0.00	\$0.00			

Note Copy line items for improvement strategies and paste them into the related section of the Improvement Planning tab--DSS, PD, or Admin Cost.



FY 2021 Achievement and Integration Budget

District Number: 717

District Name: Jordan Public Schools

20% Professional Development
 List proposed **FIN 318** expenditures for professional development for your district's Racially Identifiable School(s) below. No more than 20% of a district's total proposed expenditures may be used for PD costs that are part of a district's MDE-approved A&I plan. Incentive revenue may be used to fund strategies that will decrease racial and economic enrollment disparities. Read the A&I Budget Guide on the MDE website for details.

Line Item Description	UFARS Code Required				Budgeted Amt	Actual Amt	Plan Crosswalk - Which A&I plan activity does each line item support?	
	ORG	PROG	FIN	OBJ			Budget Narrative Provide a brief description of the expense each expenditure will fund. <i>Do not copy the strategy description from your plan.</i>	Goal #
Provide a short description of the expenditure.			318		List the total amount budgeted for this line item.	Resubmit form with actual FY21 expenditures by 12/1/21.		
			318			\$0.00		
			318					
			318					
			318					
TOTAL					\$0.00	\$0.00		

Note Copy line items for improvement strategies and paste them into the related section of the Improvement Planning tab--DSS, PD, or Admin Cost.
Comments:



FY 2021 Achievement and Integration Budget

District Number:

District Name:

10% Admin/Indirect Costs

List proposed Administrative/Indirect **FIN 313** expenditures for your district's Racially Identifiable School(s) below. No more than 10% of the budget may be spent on Admin costs for activities included in an MDE-approved A&I plan. Read the A&I Budget Guide on the MDE website for details.

Line Item Description	UFARS Code Required				Budgeted Amount	Actual Amt	Plan Crosswalk - Which A&I plan activity does each line item support?		
	ORG	PROG	FIN	OBJ			Budget Narrative	Goal #	Strategy # and Name
Provide a short description of the expenditure.			313		List the total amount budgeted for this line item.	Resubmit form with actual FY21 expenditures by 12/1/21.	Provide a brief description of the expense each expenditure will fund. <i>Do not copy the strategy description from your plan.</i>		
			313						
			313						
			313						
			313						
Total					\$0.00	\$0.00			

Note Copy line items for improvement strategies and paste them into the related section of the Improvement Planning tab--DSS, PD, or Admin Cost.

Comments:



FY 2021 Achievement and Integration Budget

District Number: 717

District Name: Jordan Public Schools

10% Admin/Indirect Costs

List proposed **FIN 318** Administrative/Indirect expenditures for your district's Racially Identifiable School(s) below. No more than 10% of the budget may be spent on Admin/Indirect costs for activities included in a district's MDE-approved A&I plan. Incentive revenue may be used to fund strategies that will decrease racial and economic enrollment disparities. Read the A&I Budget Guide on the MDE website for details.

Line Item Description	UFARS Code Required				Budgeted Amount	Actual Amt	Plan Crosswalk - Which A&I plan activity does each line item support?		
	ORG	PROG	FIN	OBJ			Budget Narrative	Goal #	Strategy # and Name
Provide a short description of the expenditure.			318		List the total amount budgeted for this line item.	Resubmit form with actual FY21 expenditures by 12/1/21.	Provide a brief description of the expense each expenditure will fund. <i>Do not copy the strategy description from your plan.</i>		
			318						
			318						
			318						
			318						
			318						
			318						
Total					\$0.00	\$0.00			

Note Copy line items for improvement strategies and paste them into the related section of the Improvement Planning tab--DSS, PD, or Admin Cost.

Comments:



FIELD TRIP REQUEST FORM

Day Field Trip
(Submit 30 days in advance)

Overnight/Extended Field Trip **(Requires Board Approval)**
(Submit 60 days in advance)

Day Trip Procedures:

- Check with the main office to confirm the date of the trip
- Complete this form, include an itinerary, and submit to principal for approval
- Arrange appropriate transportation
- Arrange parent/guardian chaperones, if necessary, and notify them of trip information
- Have chaperones complete a volunteer background check
- Contact [Katie Damlo](#) in the district office to verify all chaperones/volunteers have been approved following their background check
- Email appropriate support staff, SPED teachers, specialists, kitchen staff

Overnight/Extended Procedures:

- Check with the main office to confirm the date of the trip
- Complete this form, include an itinerary, submit to Principal for approval, and wait for board approval
- Arrange appropriate transportation/lodging **(do not book until board approval is given)**
- Arrange parent/guardian chaperones, if necessary, and notify them of trip information
- Have chaperones complete a background check
- Contact [Katie Damlo](#) in the district office to verify all chaperones/volunteers have been approved following their background check
- Email appropriate support staff, SPED teachers, specialists, kitchen staff

Name of Group: Jordan High School (9 th and 10 th grade)	Date of trip: March 25-28, 2021
Destination: Washington D.C	Amount charged to students: appx. \$1700 (will know exact costs at a later date as there are slight increases/decreases dependina on group size)
Trip Supervisor: Ansley Peters	Cell phone # [REDACTED]
Number of Adults: Not known at this time (1 for sure)	Number of Students: unknown at this time, historically we have traveled with groups from 18-40 students/adults.
Depart from School:	Estimated time of return:
Transportation Type: Airplane and coach bus transportation	Lodging: Hotel (always a reputable chain)
Transportation Cost Total: included in price of trip	Field Trip Cost Total: see above

- Learning Objectives / Educational Purposes:
Provide 9th and 10th grade students with the opportunity to learn about America's history and government through first hand experience and primary sources.
- Outcomes students will gain from this trip:
 - traveling outside of our community and state to experience our nation's capital and surrounding historical region
 - experiencing world-renowned museums (Smithsonians)
 - viewing the US Capitol Rotunda and Senate and House Chambers while learning about the importance of the legislative branch of our government
 - walking the grounds of Mt. Vernon, home of George Washington and learning about the history of early American agriculture and commerce.
 - understanding the role of sacrifice in our nation while we lay a wreath at the Tomb of the Unknowns and tour Arlington National Cemetary

- discover the responsibility we have today to learn, know and remember the past and present as we navigate the US Holocaust Memorial Museum

-These are just a few examples, I am happy to share more if needed.

- Educational alternatives with similar outcomes for students who do not attend:
Their 9th and 10th grade Civics and US History classes.
- Review / Evaluation upon returning to school:
Myself and students would be happy to address the Board and share experiences gained when we return. I would also like to have a student or students share their experience with local media if desired.

Trip Supervisor Signature

Date

Administrator Signature

Date

Approved Denied

ADDITIONAL INFORMATION FOR OVERNIGHT / EXTENDED FIELD TRIPS

- If associated with a class, describe plans to ensure quality instruction for members of the class not participating in the trip. Attach additional pages if necessary.
This is not associated with one particular class. The trip addresses social studies standards across multiple grade levels.
- Describe plans to inform and involve parents/guardians and secure their approval. Attach copies of information and permission documents.
Detailed information is presented in class and packets are sent home with students. An informational parent meeting is also held prior to students registering to attend the trip.
- Describe steps taken to inform and assist disadvantaged students participating in the trip:
The travel company that we use, World Strides, has scholarships available for students who qualify for financial assistance.
- List all expected expenditures (substitute teachers, salary, stipends, food, transportation, lodging, admissions, etc.)
All expenses are included in the cost of the trip (food, transportation, lodging and admissions). There may be one day of substitute cost depending on the finalization of the 2020-21 academic calendar.
- List any paraprofessional need; type of paraprofessional and their expected role (do not list confidential student(s) names on this form)
None at this time.
- If fund raising activities are part of financing, briefly describe fund raising plans and attach a copy of the fund raising request.
There is no fundraising for this trip.
- Describe how funds will be collected.
Funds are paid directly to World Strides.
- Adults accompanying students on the trip:
Name: _____ Status: Teacher, parent/guardian, etc.
Unknown at this time.



Administrator Signature



Date

Superintendent Signature

Date

School Board Signature

Date



FIELD TRIP REQUEST FORM

Day Field Trip
(Submit 30 days in advance)

Overnight/Extended Field Trip **(Requires Board Approval)**
(Submit 60 days in advance)

Day Trip Procedures:

- Check with the main office to confirm the date of the trip
- Complete this form, include an itinerary, and submit to principal for approval
- Arrange appropriate transportation
- Arrange parent/guardian chaperones, if necessary, and notify them of trip information
- Have chaperones complete a volunteer background check
- Contact [Katie Damlo](#) in the district office to verify all chaperones/volunteers have been approved following their background check
- Email appropriate support staff, SPED teachers, specialists, kitchen staff

Overnight/Extended Procedures:

- Check with the main office to confirm the date of the trip
- Complete this form, include an itinerary, submit to Principal for approval, and wait for board approval
- Arrange appropriate transportation/lodging **(do not book until board approval is given)**
- Arrange parent/guardian chaperones, if necessary, and notify them of trip information
- Have chaperones complete a background check
- Contact [Katie Damlo](#) in the district office to verify all chaperones/volunteers have been approved following their background check
- Email appropriate support staff, SPED teachers, specialists, kitchen staff

Name of Group: Harmonix	Date of trip: 3/20-3/22
Destination: Milwaukee, WI	Amount charged to students: \$200
Trip Supervisor: Katie McKnight	Cell phone #: 920-246-2087
Number of Adults: 1	Number of Students: 14
Depart from School: 11:00AM	Estimated time of return: 3:00PM
Transportation Type: Vans	Lodging: Hyatt Regency Milwaukee
Transportation Cost Total: \$200	Field Trip Cost Total: \$2,500

- Learning Objectives / Educational Purposes:
Harmonix will be experiencing the semifinal round of the International Championship of A Cappella Competition. They will learn from watching the other ensembles and from receiving scores and written feedback from 5 judges
- Outcomes students will gain from this trip:
Performance experience
- Educational alternatives with similar outcomes for students who do not attend:
N/A
- Review / Evaluation upon returning to school:
Reflection on their performance and how to move forward to make the ensemble better

Trip Supervisor Signature

Date

Soccer - Requesting board approval to add Belle Plaine students to our soccer program.

- **MSHSL “Host” School:** Jordan
- **Conference Schedule:** Wright County Conference – East
- **Team Name:** Jordan Boys-Hubmen Girls-Jaguars
- **Uniforms** - Jordan uniforms for Varsity, B, C. Need to purchase middle school jerseys/shorts
- **Finances-** Fair share % based on registered students
- **Practice locations** - All @ Jordan
- **Game Locations** - All @ Jordan in 2020. Could change if BP adds soccer lines to the stadium.
- **Transportation** - BP provides transportation to Jordan for practice. Game bus determined by geography, similar to wrestling.
- **Coaching** - Varsity and B coaches already renewed & established from Jordan. May need to hire C & MS coaches.
- **Booster / Player expenses** - Each player expected to have a ball, shin guards, and cleats
- **Expected participants from Belle Plaine:** Estimated 8 boys, 7 girls

Jordan Soccer Participation History:

	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20
B Soccer	n/a	n/a	n/a	n/a	30	47	50	46	43	H32/M23
G Soccer	n/a	n/a	n/a	n/a	23	46	54	43	47	H26/M15

2019 Jordan Middle School Breakdown

7th Grade Boys - 10 8th Grade Boys - 13
 7th Grade Girls - 4 8th Grade Girls - 11

**Nordic Skiing - Requesting board approval to create an MSHSL
competitive nordic ski program with Belle Plaine.**

- **MSHSL Host School:** Jordan
- **Conference Schedule:** Twin Cities Nordic Ski Conference (Proposed) \$900 conf dues
- **Team Name:** Scott West Panthers
- **Uniforms** - Spandex competition uniforms need to be purchased
- **Finances**- 50/50 split on all expenses, need to purchase ski waxing table + wax
- **Practice locations** - Nye Nature Center, CERC / weight rooms (dry land), 3 River Parks Trails.
- **Meet Locations** - Various sites for conference meets
- **Transportation** - District provides transportation to all meets, and 2 practice locations per week. Trailer needed for skis. Attachment for buses?
- **Coaching** - 1 head coach, 1 asst/JV coach stipend
- **Booster / Skier expenses** - 3 River/ Nye trail passes, team tent, heater, generator
- **Other Items** - Jordan purchased through a grant: 10 pairs of skate skis, classic skis, boots, poles. All will be available to rent through Jordan CERC.



District Office
500 Sunset Drive, Suite #1
Jordan, Minnesota 55352
952-492-6200 main | 952-492-4445 fax

MATTHEW HELGERSON
Superintendent of Schools
mhelgerson@isd717.org

March 2020 Board Report

Monthly Enrollment Update

- As of March 2nd, 2020 our PreK-12 monthly enrollment was 1885 students. This number is still 6 students more than where we ended the 2018-2019 school year, but 27 students less than what we built our FY 2020 budget on back in June 2019.

Career and Technical Education Academy

- We continue to discuss and explore the possibility of establishing a CTE academy in cooperation with Belle Plaine Schools. The idea will be to develop partnerships with 3-5 local manufacturing companies within the Jordan, Belle Plaine, New Prague, and Shakopee area. We hope that these partner companies will supply guest instructors who would help teach essential design, engineering, and manufacturing skills. Our students, communities, school districts, and local businesses would all benefit.
- Ryan Laager, Jeff Vizenor, and I recently met with the Scott County Fair Board to discuss the possibility of hosting a CTE academy at the fairgrounds. While the Fair Board liked the concept, they expressed the fact that they didn't have a building that could host it, didn't have enough space to build one, and didn't have the funds to put up a building.
- Ryan and I had a conference call with several members of the Scott County team to discuss possible grants, county building locations, and an upcoming meeting with the Scott County Commissioners. We'll be meeting with the Commissioners on March 12th.

6th Grade Wolf Ridge Trip / District Events

- 6th grade took their annual trip to Wolf Ridge on March 4th-6th.

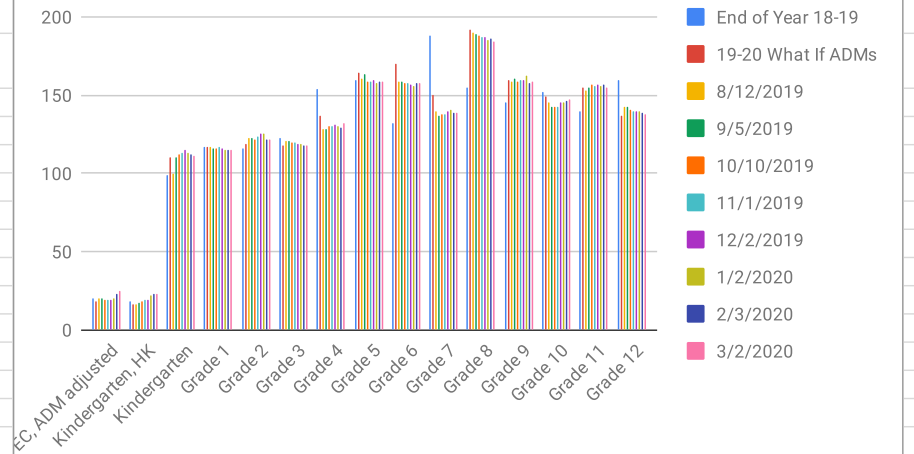
OUR MISSION

Inspire a caring community to ignite learning, innovation, and success for all!

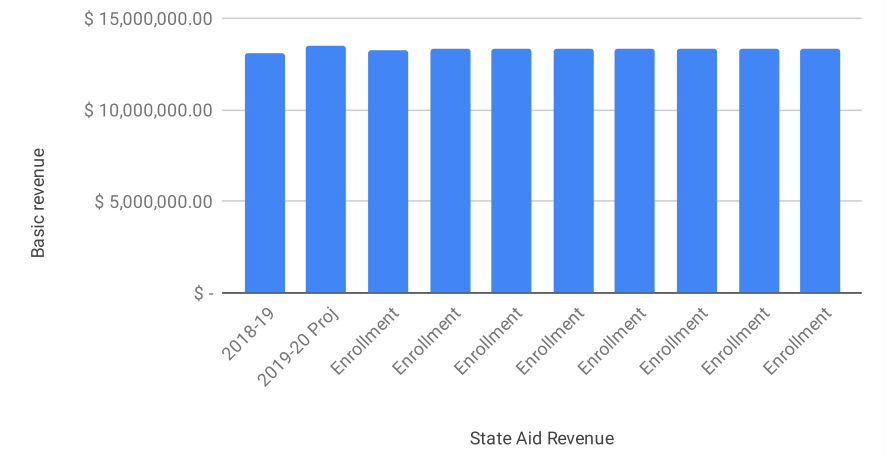
2019-20 PK-12 Monthly Jordan Enrollment

	End of Year 18-19	19-20 What If ADMs	8/12/2019	9/5/2019	10/10/2019	11/1/2019	12/2/2019	1/2/2020	2/3/2020	3/2/2020
EC, ADM adjusted	20	18	20	20	19	19	19	20	23	25
Kindergarten, HK	18	16	16	17	18	19	19	22	23	23
Kindergarten	99	110	100	110	112	113	115	113	112	111
Grade 1	117	117	117	116	116	117	116	115	115	115
Grade 2	116	119	123	123	122	124	125	125	122	122
Grade 3	123	118	121	121	120	120	119	119	118	118
Grade 4	154	137	128	128	130	130	131	130	129	132
Grade 5	160	164	161	163	159	159	160	158	159	159
Grade 6	132	170	159	159	158	158	157	156	158	158
Grade 7	188	150	140	137	138	138	140	141	139	139
Grade 8	155	192	190	189	188	187	187	185	186	184
Grade 9	145	160	159	161	159	160	160	162	158	159
Grade 10	152	149	145	143	143	143	145	145	146	147
Grade 11	140	155	153	155	157	156	157	156	157	155
Grade 12	160	137	143	143	141	140	140	140	139	138
Pre K-12 Total	1879	1912	1875	1885	1880	1883	1890	1887	1884	1885
State Aid Revenue	2018-19	2019-20 Proj	Enrollment 8/12/2019	Enrollment 09/05/2019	Enrollment 10/10/2019	Enrollment 11/01/2019	Enrollment 12/02/2019	Enrollment 01/02/2020	Enrollment 02/03/2020	Enrollment 03/02/2020
Basic revenue	\$ 13,046,407.92	\$13,523,662.80	\$ 13,268,718.00	\$ 13,330,522.00	\$13,295,757.60	\$13,312,496.40	\$ 13,364,000.40	\$ 13,344,686.40	\$ 13,320,222.00	\$ 13,322,797.20

ENROLLMENT BY GRADE



STATE AID REVENUE





Jordan High School Board Report for March 9, 2020

Improve Student Achievement, Learning and Career and College Readiness

- Teachers have begun working more specifically on test preparation for the MCA Science, Math, Reading, and the ACT tests.
- Students have completed the registration process for classes.
- Parents were invited to attend a registration information evening last week. They were encouraged to use the results of their students' EXPLORE, Pre-ACT, and ASVAB tests as well as activities students have completed through the Ramp Up to Readiness program to guide their course choices.
- Shane Peters will hold an ACT math prep session for juniors on March 31st in the evening.

Provide a safe and collaborative culture in which to learn and work

- The PBIS Team continues to meet and discuss ways to improve building culture.
- We will be holding our next PBIS Reward and Intervention day on March 19.
- The week of March 2nd we celebrated students with pride passes with prizes.

Improve Community Connection, Satisfaction, and Engagement

- The Jordan Dollars for Scholars Chapter completed the annual telethon last weekend. We raised a great amount of money for the seniors. Special thanks to Angela Gutzmer for her work organizing the weekend.
- Parent-teacher conferences will be held on March 12th at JHS
- The A Capella group Harmonix took second at the quarterfinals in Chaska and will be heading to Milwaukee to compete in the ACHSA semifinals on March 21st.
- NHS induction will be on March 31st for all seniors and juniors who qualify.

Integrate data-informed instruction, assessment and learning as a core competency in every classroom

- We continue to have great "Think Tank" sessions with staff looking at how we can improve test scores in 2020.
- Staff will be reviewing registration data and assuring that students are placed in the appropriate courses.

Jordan Middle School Board Report March 9th, 2020

Spring is just around the corner and the middle school is buzzing! JMS staff continue to plan authentic learning opportunities to engage students. We are identifying and resolving needs for the 2020-2021 school year with the goal of preparing our students for high school and beyond.

Improve Student Achievement, Learning and Career and College Readiness

- Minnesota Academic Standards work continues to align curriculum.
- Learning targets are being written based on the power standards to serve as a guide for student learning.
- Semester 2 schedules for students and staff are meeting the needs of students and staff across the building.
- The School Counselor and Social Worker continue to work in classroom settings to proactively meet the social-emotional needs of students.

Integrate data-informed instruction, assessment and learning as a core competency in every classroom

- Intervention staff, departments, and grade-level teams continue to meet, review data, and implement action plans within tier one to support core instruction.
- MTSS (Multi-tiered system of support) team shared a streamlined approach to meet tiered students' needs.

Provide a safe and collaborative culture in which to learn and work

- PBIS committee continues to provide professional development for staff and training for students to promote positive behavior and school climate.
 - PBIS committee continues to attend professional development to guide implementation of PBIS at Jordan Middle School.
 - PBIS continues to train staff on use of SWIS behavior data and making decisions based on data.
 - PBIS continues to train staff on effective classroom management techniques.
- Ongoing work with the Director of Special Services regarding needs within special education.
- We have hired Paul Putt to serve as a long term substitute in the ASD program and serve as a substitute across the district when able.

Improve community connections, satisfaction, and engagement

- Ongoing preparation, planning and conversations regarding budget decisions and ramifications.
- 7th and 8th grade students attended a mental health speaker from NAMI.
- Jordan Middle School hosted Flexible Learning Day Conferences on Thursday, February 27th.
 - Grade level teams hosted students and families and developed action plans to support students' success for the rest of the school year.

- Staff completed professional development centered around connectedness with students and colleagues.
- 73/76 (96%) families attended the invitation conferences and developed action plans in collaboration with their child and teachers.
- 20 Students attended school and were supported by paraprofessionals and the Jordan High School student volunteers.
- Conference attendance is below for the year:

Parent Event	Date	5th	6th	7th	8th	Building
Open House	August 25th					91%
Invitation Conferences	October 16th	81	76	96	85	84.5%
Open House Conferences	November 4th	54	54	49	42	50%
Invitation Conferences	February 27th	100	94	100	89	96%
Open House Conferences	March 16th					

- Jordan Middle School Open House Conference Schedule on March 16th.
 - March 16th-Open House Conference Night
 - 3:30 pm-7:20 pm-Open House Conferences
 - 4:00 pm-2020-2021 Registration Parent Overview
 - 5:00 pm-Curriculum Tech/Advisory Meeting
 - 5:30 pm-7:00 pm-Vaping Presentation
 - 7:00 pm-2020-2021 Registration Parent Overview (Repeat)
- Jordan Middle School scheduling timeline for the 2020-2021 school year.
 - Week of March 9th-March 13th
 - Course overview from Mrs. Meyer in grades 5-7.
 - March 16th-Open House Conference Night
 - See Schedule above
 - March 17th-19th
 - Mrs. Meyer will work with current 6th and 7th grade science classes to register for classes in Infinite Campus.
 - Current 5th grade paper registration forms due.
 - March 31st
 - Incoming 5th Grade and New Families Night
 - 6:00 pm –8:00 pm
 - 2020-2021 master schedule construction will begin after this!
- Jordan Middle School continues to host Student of the Month each month.
- We continue to host schools for tours of the building and education spaces.
- Jordan Middle School PE department planned and carried out 5th and 6th Grade Jump Rope for Heart.
- 6th Grade recently attended their annual trip to Wolf Ridge Environmental Learning Center in Finland, Minnesota.



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MELISSA BARNETT
Principal, Jordan Elementary School
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Jordan Elementary School Principal Update, March 9, 2020

We had a very busy month of February at JES, with March also having its fair share of upcoming events. Students and staff were excited to celebrate "I Love to Read" month in February where special guest readers such as Officer Otto, Sheriff Hennen, the Jordan Jaguar basketball team members, Mr. Helgerson and myself came to share the joy of reading. The month ended with Read Across America week where students celebrated Dr. Seuss' birthday, had various dress-up days in his honor, and spent time reading and decorating classroom doors with a reading theme. We will have an all-school reading event to start off the month of March to celebrate reaching another school goal of filling the letters J.E.S. with stars from J-Town Pride passes students earned since December.

We welcomed just over 70 parents/guardians to our new *Welcome to Jordan Elementary School!* informational night on Feb. 6th. Kindergarteners and their families will be joining us for our *Welcome to Kindergarten!* round-up event on April 2nd, where students will spend time participating in a school-wide scavenger hunt getting to know the areas of our school, and meeting teachers and other staff members. In addition to meeting families at round-up, we're also excited to meet with families at the end of the month for our spring parent-teacher conferences on March 19th and 20th.

Below is an executive summary of what we have done in February and the work coming up in March to address the JPS Strategic Plan and JES Building Goals:

- **Improve student achievement, learning and career and college readiness**
- **Integrate data-informed instruction, assessment and learning as a core competency in every classroom**

JES staff continues to work extensively on creating proficiency scales for all content area standards and regularly revisit Learning Targets and assessments that guide the teaching and learning in the classroom. Teachers continue to implement culturally responsive teaching practices to ensure we are meeting the diverse academic and social-emotional learning needs of our students. Teachers are supporting our school literacy goal of encouraging a love and passion for reading by once again participating in our One Book, One School event. This is an exciting way to promote and celebrate reading.

Chad and I are wrapping up teacher evaluations for the year, and have really enjoyed seeing teachers in action and providing feedback to help them grow as professionals.

OUR MISSION

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- **Provide a safe and collaborative culture in which to learn and work**
- **Improve community connections, satisfaction, and engagement**

Our JES PTO just completed their annual Read-a-Thon event, with our students raising over \$17,000.00! We are grateful for all of their efforts in supporting our school! The PTO will be hosting a spring "Pajama Party" on April 10th. We're hoping to see just as many families as we have seen in years past. Thanks to the PTO for organizing this family event. They will also help take memorable photos of our incoming Kindergarten students during Kindergarten Round Up in April.

Our 4th graders, teachers, and high school helpers came together on February 20th for our annual Kindness Retreat. It's always a great event for the students and we're so fortunate to have Youth Frontiers leading the retreat each year. They do an excellent job inspiring the students to be kind and caring friends and future leaders. We're very excited for the 3rd and 4th grade Music concerts that will take place on March 12th at JMS. Ms. Foyer and the students have been preparing and working hard during class. The show is going to be amazing!

Executive Summary
Director of Teaching and Learning
March 2020

Overarching Framework for Staff Development Goals:

This year's priority focus is implementing a 21st-century curriculum focused on standards based instruction.

Improve Student Achievement, Learning and Career and College Readiness

- **Creating Gender Inclusive Schools**
 - The two hours of dedicated **Staff Development Time on Friday, February 14 from 1:15-3:00pm** took a departure from the previously scheduled Proficiency Scales work in order to address an immediate learning opportunity needed in the district. All P-12 Teachers and Staff met in the high school auditorium from 1:15 - 2:00pm to focus on the legal and supporting measures our district will take to meet the needs of all learners.
 - **Presented by Matt Helgerson and Erin Hjelmeland**
 - **PURPOSE:** Today's society is recognizing the experiences and needs of transgender people. In our nation's schools and in our own district, an increasing number of transgender and gender-expansive students live openly as their authentic selves. As educators, it is our job to support all students and provide them with a safe environment to learn and grow.
 - **Learning Targets --**
 - I understand it is my responsibility to create an inclusive classroom for all students.
 - I can incorporate strategies to create an inclusive school, classroom, and learning environment.
 - **Online Learning Module --** After the full group session, there was an online learning module focused on creating Gender Inclusive Schools posted in the "Best Practices in 21st Century Instruction" Schoology Course.
 - Staff had the rest of the early release time to work through the reflection and the supplemental materials (as needed) on the Schoology learning module individually or in teams.
 - **Learning Module:**
<https://docs.google.com/document/d/1kh1y-LKaNAROVfxJihoxvz8U7I7Uo8t6K74fOuYPJRA/edit?usp=sharing>

- **Summit Academy Grant through Frandsen Bank partnered with Channel 45**
 - I wrote and applied for a grant opportunity, and the Summit Academy was awarded the \$2,500 grant. This grant will enable the program to keep serving our students.
 - For example, Mrs. Schipper and I are working to develop an application process for students to receive a scholarship to take the CNA exam (Cost is around \$250) as a part of the Summit Academy Health Careers Course. This grant will help cover those costs.
 - Principal Vizenor will be the school representative, and he will be presented with the check during the Thursday, March 5 evening game at the Minnesota State Boys Hockey Tournament.

- **Achievement and Integration Plan**
 - I recently took over the Achievement and Integration committee working with Sarah Miller, Amy Hafemann, Matt Helgerson, and Chad Williams.
 - The draft of the plan is complete; the committee will review it again on Tuesday, March 3; before a **final submission by March 15.**

Integrate Data-Informed Instruction, Assessment and Learning as a Core Competency in Every Classroom

- **MCA Testing --**
 - **WIDA --** ELL Access Tests have been ordered and distributed to the ELL teachers to administer. The Access testing is almost complete at both the elementary and middle schools.
 - **MCA --** The MCA testing season is swiftly approaching. All the "Back End" work for the testing is complete, and the district should be good-to-go for the busy months of testing ahead.
 - Testing Calendar --
<https://www.jordan.k12.mn.us/Page/96#calendar204/20200204/month>

- **Curriculum Materials and Software --**
 - Continuously work to improve, expand, and assess current resources. Current Focuses --
 - **Schoology vs. Google Classroom**
 - This change will impact primarily middle and high school teachers, and those teachers who have created a lot of course work in Schoology, may require extended time to accommodate this change.
 - **Changeover Plan:** Option training on March 20 and May 1 with dedicated work time for staff.
 - Teachers can also apply to their building staff development committees for paid time in July to continue transferring information.
 - **Wonders K-2 Online Curriculum --** expires at the end of this school

year.

- Sarah Miller and I are meeting with K-2 teams to discuss needs moving forward.
 - Renewing the district's old version of Wonders online is approximately \$56,000 for three years.
- **Science Standards --** what resources are needed for the changing standards?
 - Meet with the K-12 Science Department to discuss plans to move forward.
 - Unpack the Standards > Course Offerings > Resources Needed
- **Software Assessment --** What current licenses do we have that are not being utilized fully? (example -- project lead the way)
 - Working with the Technology department to assess the [Software and Programs](#) inventory that was sent to all staff.
 - Only those programs being utilized will be renewed moving forward. The goal is to move away from "Automatic Renewals"
 - This framework will be developed in a **Technology Integration Plan** moving forward.
- **FASTBridge Learning Pilot --**
 - Quote for the 2020-2021 School Year is approximately \$10,000.
 - **Staff Development Plan =** Summer Flex Workshop Date there will be a mini session to give an overview of FastBridge for those affected (primarily teachers K-8).

Provide a Safe and Collaborative Culture in which to Learn and Work.

- **Collaborative Culture --**
 - **District Staff Development --** Quarterly District Staff Development meetings to garner staff input on the overarching staff development framework.
 - February, Wednesday 19 at 3:15 Meeting Agenda and Notes - https://docs.google.com/document/d/1zc2_YsyB-LAZvXoPT5td_AkYrLm-LMaJtDHndJ-cqck/edit?usp=sharing
 - **Instructional Coaches --** Weekly Instructional Coaches meetings on Thursdays to discuss objectives and outcomes.
 - Instructional Coaches Current Focuses: CoTeaching to Support CRT in the Classroom, Data Informed Instruction, Behavior Intervention Strategies, PBIS Learning Module Curriculum, etc.
 - Planning for Next Year -- Summer Meeting Scheduled with Sara, Rose, and Erin

Improve Community Connection, Satisfaction, and Engagement.

- **Curriculum and Technology Integration Advisory Council --**
 - Information Available on the Website - <https://www.jordan.k12.mn.us/domain/60>
 - Upcoming Meeting Schedule (also posted on the website and district calendar)

and Discussion Topics:

- Monday, February 10 at 5pm -- Technology and Software
 - Meeting Minutes -
https://docs.google.com/document/d/1YAhZGky0XoyudnqEBpn1c-va_QIEO0wh4zByZyCZRcw/edit?usp=sharing
- Monday, March 16 at 5pm -- Technology Integration Plan
- Monday, April 20 at 6pm -- Program Changes and Handbook(s) Review



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JOE PERKL
Activities Director
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Activities Director Board Report 3/9/20

- Starting in 20-21, middle school basketball will go to a split season. Next year, girls will be first (Oct 26-winter break) and boys second (Jan 4- March 1).
- In speaking with Wright County Conference AD's, there is a split on who charges \$4/\$6 and \$5/\$7 for event fees. Many who charge less may be raising fees like we are projected to. Most are at the higher rate for football already due to their district football policies. We should not see any push back from WCC opponents with ticket prices at \$5/\$7 next year.
- Madi Kes has been named the first-ever Jordan Athena Award winner. She will be honored at the Athena Award luncheon in Bloomington on Friday, May 8th.
- The boys soccer head coaching position has been posted due to coach Jesus Camacho-Ruiz going to grad school this fall. If we are unable to secure a replacement, he will stay on to coach this fall in the best capacity he is able to.
- Jordan senior Jace Demmers finished his wrestling career taking 3rd place at the MSHSL individual state meet at 160lbs.

Action Items

- 1. Approval of boys & girls soccer cooperative sponsorship**
- 2. Approval of newly formed Nordic ski program and cooperative sponsorship**
- 3. Approval for 6th grade participation in track & tennis programs**

Soccer - Requesting board approval to add Belle Plaine students to our soccer program.

MSHSL "Host" School: Jordan

Conference Schedule: Wright County Conference - East

Team Name: Jordan Boys-Hubmen Girls-Jaguars

Uniforms - Jordan uniforms for Varsity, B, C. Need to purchase middle school jerseys/shorts

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Inspire a caring community to ignite learning, innovation, and success for all!

Finances- Fair share % based on registered students

Practice locations - All @ Jordan

Game Locations - All @ Jordan in 2020. Could change if BP adds soccer lines to the stadium.

Transportation - BP provides transportation to Jordan for practice. Game bus determined by geography, similar to wrestling.

Coaching - Varsity and B coaches already renewed & established from Jordan. May need to hire C & MS coaches.

Booster / Player expenses - Each player expected to have a ball, shin guards, and cleats

Expected participants from Belle Plaine: Estimated 8 boys, 7 girls

Jordan Soccer Participation History:

	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20
B Soccer	n/a	n/a	n/a	n/a	30	47	50	46	43	H32/M23
G Soccer	n/a	n/a	n/a	n/a	23	46	54	43	47	H26/M15

2019 Jordan Middle School Breakdown

7th Grade Boys - 10 8th Grade Boys - 13
7th Grade Girls - 4 8th Grade Girls - 11

Nordic Skiing - Requesting board approval to create an MSHSL competitive nordic ski program with Belle Plaine.

MSHSL Host School: Jordan

Conference Schedule: Twin Cities Nordic Ski Conference (Proposed) \$900 conf dues

Team Name: Scott West Panthers

Uniforms - Spandex competition uniforms need to be purchased

Finances- 50/50 split on all expenses, need to purchase ski waxing table + wax

Practice locations - Nye Nature Center, CERC / weight rooms (dry land), 3 River Parks Trails.

Meet Locations - Various sites for conference meets

Transportation - District provides transportation to all meets, and 2 practice locations per week.

Trailer needed for skis. Attachment for buses?

Coaching - 1 head coach, 1 asst/JV coach stipend

Booster / Skier expenses - 3 River/ Nye trail passes, team tent, heater, generator

Other Items - Jordan purchased through a grant: 10 pairs of skate skis, classic skis, boots, poles. All will be available to rent through Jordan CERC.

6th grade participation in Girls Tennis and Track & Field at the Middle School Level

- I would like to formally request adding 6th grade participation to the Middle School programs only for the 2020-2021 school year. We have already approved wrestling, cross country and golf. We would also like to add 6th grade participation to track & field and girls tennis. The rationale is the same as the previous approvals. We want to provide an opportunity to 6th graders to compete in JPS activities at the middle school level. There will be no additional costs to the district to add them in these activities.



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STEVEN JENSEN
Director of Community Education and Recreation
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COMMUNITY EDUCATION DIRECTOR 3/9/2020 BOARD REPORT

Director's Message

Spring is around the corner and warm weather is on the horizon. To kick off the Spring/Summer catalog, we invite everyone to come on up to Celebrate Jordan on April 5th, 1:00pm-4:00pm. This is a great way to get to know the community and all of the businesses and organizations Jordan has to offer. In the past we have had more than 70 vendors and more than 1800 people at this event.

Our new Catalog will be hitting homes soon. The Community Education staff is excited about all the opportunities we have for you. Along with our usual summer ball, sport camps enrichment camps/classes and many adult classes, we have many new things to offer including spin, bass fishing, CERC date night, a musical, wood working, Preschool sports, and dance.

We will be piloting a new Flyer system this spring and will be rolling out district wide in the fall. PeachJar is an electronic flyer that will come directly to our families via email. We will also be able to host the flyers on our website. Included with the flyers will be special buttons that can direct to a website for more information, or take you directly to the registration website. We will be saving on the Community Education printing costs tremendously. CE prints at least 18 flyers per year and prints and distributes more than 600 copies per flyer.

Skate Late was a success on Feb. 28. We had many families with music, hot chocolate, hot dogs and smores. It was great to see all the families out skating together. Thank you to the City of Jordan for partnering with a great family event. We will continue to do this yearly.

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MARCH EMPLOYEE SPOTLIGHT
ABBY V.

Abby brings a friendly face and positive attitude to the CERC. She goes above and beyond to meet members needs and takes great pride in keeping the facility clean and orderly. She does a great job building relationships with all, but especially with students. She is a great addition to the front desk team.



COMING SOON

JORDAN COMMUNITY EDUCATION & RECREATION

VARISITY COACH SUMMER CAMPS! PAGE 24-26

SPRING/SUMMER '20

including...

- TLC Music Group with Ms. Alicia
- Summer Baseball/Softball
- Varsity Coach Summer Camps
- Frozen Jr: The Musical
- Studio Cycle
- Self Defense

ADULT DEADLINES

- Taxes Impact Retirement: 3rd
- Tuesday Evening Yoga: 3rd
- Toning to the Core M2: 23rd
- Thursday Afternoon Yoga: 26th
- Saturday Vinyasa Yoga: 28th

YOUTH DEADLINES

- Run and Read: 3rd
- ACT Prep Seminar: 6th
- Princess Ball: 13th
- Hubmen Baseball Camp: 13th
- Dinomania Camp: 16th
- Glow-in-the-Dark Art Camp: 16th
- Indoor Tennis Lesons: 30th

JORDAN COMM ED & REC

WAYS TO REGISTER

ONLINE
 JORDAN.K12.MN.US/COMMED

IN PERSON
 JORDAN COMMUNITY EDUCATION
 500 SUNSET DRIVE, SUITE #3
 JORDAN, MN 55352
 QUESTIONS? CALL US AT 952-492-6211



Communications and Marketing Monthly Summary (03/05/2020)

Kat Pass

Projects Completed / Highlights

- Attended an informational webinar on “preparing your school system for emergency communication.” Attendees were given access to a very thorough emergency communication plan that we can customize to Jordan if needed.
- Attended the first [2020 Census](#) Committee meeting with Darren Kermes and other Scott County school communicators. We were given factual collaterals to share via district communication tools. We are also encouraged to share educational information within classrooms where applicable.
- Assisted in the creation of the presentation for Mr. Helgerson and Ms. Hjelmeland for the Creating Gender Inclusive Schools professional development presentation.
- Help advertise for MnDOT [closure of Hwy 21](#).

Projects In-Progress

- The Spring/Summer Community Ed & Rec brochure has been started. Will be delivered to homes around March 16.
- Developed a sample Scott West Panther mascot graphic. Working with Mr. Perkl and Belle Plaine to develop a fresh logo that can be used with our Scott West coops (wrestling, nordic ski, etc.). Project is still in development.
- Updating all staff photos on website and making a sweep of updates for other pages.
- Met on signage for district vehicles. Finalizing graphics currently. Will need to wait until 40 degree plus weather to adhere.
- Ongoing population of the Hall of Fame kiosk with old activities photos that I gathered during our mascot research.
- Update signage on district property to include large scale map signage.
- Assessing the [Remind](#) app. Deciding on acquiring administration rights as a district of our current users. It is an app that teachers and coaches have been using for text/email communications. Assessing whether this app is better than something we currently offer in-house.
- Development of CRT webpage.
- Organizing and designing a high school profile. Will include items such as: Ratios, Program Highlights, Stats, ACT info, post secondary enrollment, etc.

On-Going (Daily/Weekly activities)

- Manage content for District [Facebook](#), [Twitter](#), [Instagram](#), and [YouTube](#) as well as the [Staff Development Twitter](#) account.
- Continual maintenance of District [website](#) and Smartphone App
- Maintain updated postings for lighted marquee sign
- Flyer/marketing production for in-house activities



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ANDREA SCHAAK
Nutritional Services Director
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Nutritional Services School Board Report March 2nd, 2020 Andrea Schaak

We have just started our week celebrating National School Breakfast in our cafeterias! We have a variety of administration, school staff and our Jordan Mayor that have all volunteered their time to help serve students breakfast this week. I can't thank everyone enough for supporting Nutritional Services and our Breakfast program. To prepare students and staff for this week, I sent out a flyer that talks about School Breakfast and the importance of eating a healthy meal each morning. The flyers were sent out to our school families.

This month I am busy preparing our Request For Proposal (RFP) bid documentation for securing a prime food vendor. New Prague and I are going to bid together. New Prague has been on my prime vendor bid for the past three years. We feel by going out to bid together, we have more buying power, which should bring lower food costs on our bids. I am planning to send bids out to Upper Lakes Foods, Indian Head Foods, and Sysco Western. All three prime food vendors have teams that are dedicated to school accounts. Our goal is to have all bids sent out by March 16th with an opening date of April 16th. I will then be able to present my recommendation for a prime food vendor in May at our school board meeting.

Commodity surveys are opening tomorrow. I will have two weeks to complete the surveys and utilize all of our commodity dollars. New this year from MDE is a software system upgrade that we will be using to place commodity orders. I have been a part of two webinars explaining the new system and the software looks to be much more user-friendly than the old system. I am looking forward to using it and hope it is as easy as it seems. Commodity surveys close on March 19th.

OUR MISSION

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Breakfast Encourages Students to Thrive! Be Your Best!

National School Breakfast Week is March 2-6th!

Jordan students deserve the BEST. Eating breakfast is one way to ensure that students are focused and ready to learn.

Did you know? All Jordan Schools Provide Breakfast Everyday!

- Students who participate in school breakfast show improved attendance, behavior, and academic performance as well as decreased tardiness.
- Student academic achievement increases, especially for math, when schools offer the School Breakfast Program. It's no wonder that School Breakfast Programs in Minnesota have expanded greatly in recent years. Eighty eight percent of Minnesota schools that offer school lunch also offer school breakfast.

Still, some students are not eating breakfast at home, school, or elsewhere. Currently, the program is underutilized. On an average day, schools serve 39% fewer breakfast meals than lunch meals.

- Students who qualify for free or reduced price school lunch **also** qualify for the breakfast program. Additionally, **every kindergarten student** in Minnesota is eligible to eat school breakfast free of charge!
- Spread the word that Breakfast Encourages Students to Thrive!





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CHAD WILLIAMS
Director of Special Services
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Board Meeting 03.09.20

Jordan School District #0717 Special Services Department Update:

Improve Student Achievement, Learning and Career and College Readiness

- As we are preparing for the end of the school year, we will be working on programming and services for our students for the 2020-2021 school year.
- The special services department is continuing to prepare for Extended School Year. Letters will be sent to families of students who meet ESY criteria in the next month. Transportation will be arranged for all ESY students, including students that require special transportation and students that are able to ride the regular school bus.

Improve Community Connection, Satisfaction, and Engagement

- The American Indian Parent Advisory Council met to review our annual compliance overview on our current 19-20 IEPP. The council has been reviewing educational data and working with our district equity specialist to support our students K-12. The annual American Indian Banquet is scheduled for Wednesday, May 6th.

Provide a safe and collaborative culture in which to learn and work

- I have been holding my monthly special education department OT/PT, nurse, social worker/mental health, and EL meetings. We are continuing to discuss the preparation for next school year, programming/services, curricular resources, and current workloads.
- On March 5, 2020 it was MASE Day at the Capital. There we had area Directors of Special Education meet with local law makers on how we can 1) Increase Educational Efficiency, 2) Recruit and Retain Qualified Teachers, and 3) Provide Equitable and Sustainable Funding Systems (see attached)
- On March 6, 2020 I attended the Minnesota Department of Education's Director's Forum. There I heard updates on what is going on around the state, updates for the 20-21 school year, etc.

OUR MISSION

Inspire a caring community to ignite
learning, innovation, and success for all!

Be Fiscally Responsible and Maintain Quality Facilities

- Amy Hafemann and I continue to meet and review our special education budget to ensure we are on track with our budgeted federal dollars. We are currently looking at the budget and staffing for the 2020-2021 school year.

3/9/20-3/23

District wide

- All district choir concert (Grades 5-12) tonight
- All district Band concert (3/16)
- (Grades 7-12) Spring PAC meeting (3/10)
- End of third quarter coming up.
- Spring break starting 3/23

High school

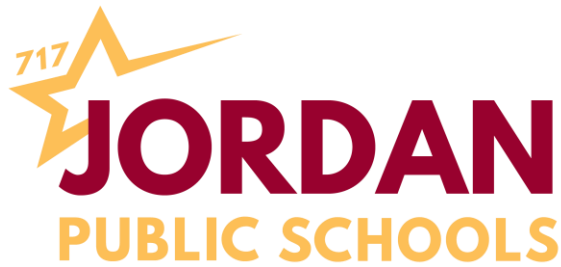
- (3/12) Conferences 4:00- 7:30
- Varsity basketball sectional tournament (3/9)
- Speech tournament (3/13) @Tri-city

Middle school

- (3/16) Conferences 3:30-7:20

Elementary school

- (3/12) music performance by 3rd-4th graders
- (3/19) Conferences 3:30



2020 BOARD COMMITTEE ASSIGNMENTS

Standing Committees

Budget/Finance Committee - Entire Board

This committee meets monthly as part of the Workshop Meeting to review and discuss district budget and finances. This committee provides input and reviews all budgeting decisions as the next fiscal year's budget is constructed.

Calendar Committee (1) S. Burke - (alternate – L. Pedersen)

This committee meets one time annually with the administrative team and teacher members of the calendar committee to plan the calendars for the next two subsequent school years.

City-School Committee (2-3), R. Langheim, L. Pedersen, T. Vogel- (alternate – D. Pauly)

The committee ensures a board member is present at a city council meeting should an item on the city council agenda be pertinent to the school district. This committee meets regularly with a sub-committee of the city council. This committee will work with the city to establish an annual legislative advocacy meeting.

Communications Committee (2) S. Burke, R. Dahnert - (alternate – L. Pedersen)

This committee provides oversight and direction for communication of all media types to the community in regard to school board updates. They meet one time each year to set their agenda and as needed depending on need. The committee develops a communication plan for the district and establishes "meet and greet" times for each school building in the district at its formal meeting.

Community Education/Recreation/Joint Powers (2) T. Vogel, L. Pedersen

This committee makes recommendations to Jordan's Community Education & Recreation Director regarding programs and community education and recreation policy. It meets once per month prior to the regular school board meeting or as called by the Community Education Director.

Curriculum & Technology Integration Committee (3) D. Pauly, S. Burke, C. Hennen- (alternate – L. Pedersen) (O. Rausch - Student Representative)

This committee is tasked with reviewing all curriculum offerings and World's Best Workforce plan in our district. The Director of Teaching & Learning chairs the committee. On a curriculum cycle, the committee reviews class offerings, curriculum options and curriculum materials (i.e. texts.) This committee also receives and reviews reports on scope and sequence and mapping of curriculum. In addition, the committee focuses on Standards Based Instruction. The Technology Director and Director of Teaching & Learning are responsible for the integration and application of all technology in the district. This committee meets on the 3rd Monday of each month October - May.

Education Foundation (2) – R. Langheim, C. Hennen (alternate – L. Pedersen)

The Jordan Education Foundation will raise funds and serve as a conduit for individuals to donate funds for the purpose of enhancing educational experiences for students. This Foundation will provide oversight and establish framework for the utilization of donated and fund raised dollars in our schools. Once established, teachers will have the opportunity to write mini-grants that the Foundation will discuss and award as warranted. The superintendent will serve as an ex-officio member. The Jordan School Board will be represented with two members.

Facilities Committee (Chair + 3) D. Pauly, R. Langheim, T. Vogel - (alternate – C. Hennen) (O. Rausch - Student Representative)

This committee deals with all indoor and outdoor facilities and grounds, making recommendations on long-range facilities maintenance plans, short-term building issues, custodial planning, facility space use, etc. This committee works on special district projects such as renovations, additions, new building, lease levy authority matters, and infrastructure improvement. In the case of significant projects such as new building projects or remodels, the board members may be the board representatives in a larger committee made up of community members, school staff, and administrators. Building issues and/or concerns the require meeting with other groups will be a driving factor for this group. In addition, this committee is charged with meeting real estate needs required for buying or selling property. This committee will meet on an as needed basis or as dictated by a building project and its schedule.

Meet and Confer/Continuing Education/Staff Development (2-3) – D. Pauly, R. Langheim, R. Dahnert

A public employer has the obligation to meet and confer, under section 179A.08, with professional employees to discuss policies and other matters relating to their employment which are not terms and conditions of employment. We are scheduled to meet three times a year (at the discretion of either party.) Meetings are held in the District Office Conference Room at the end of the school day (3:15 p.m.) **Continuing Education/Staff Development** – This committee meets to determine continuing education and staff development needs within all three schools. A board member is not required unless an issue arises and then coordination is handled through the superintendent.

Negotiations Committee (2) – D. Pauly, T. Vogel (alternate – R. Dahnert)

This committee meets to conduct contract negotiations with the bargaining units. The Superintendent will work with the board members and bargaining units to facilitate and schedule the sessions.

Personnel Committee (2) (Negotiations Committee)– D. Pauly, T. Vogel (alternate – R. Dahnert)

This committee will meet if a personnel item need discussion, should the need arise outside of a regular board meeting night.

Policy Committee (2) – S. Burke, D. Pauly (alternate – R. Langheim)

This committee works with district administrators and staff to review and make recommendations on district policies. Specifically, this committee meets to review recommended changes from MSBA model policy based on annual legislative action.

Safe and Supportive Schools/PBIS Committee (1) – L. Pedersen (alternate - S. Burke) (O. Rausch - Student Representative)

This committee meets quarterly and is made up of administrators, staff members, parents/guardians and one board member. The committee discusses the district's PBIS programming and current social issues and helps to provide guidance in regard to school climate.

SCALE (1) – T. Vogel (alternate – R. Dahnert)

The Scott County Association for Leadership and Efficiency (**SCALE**) was formed to encourage greater efficiencies and leadership in public service through enhanced communication, collaboration of services, and sharing of resources. Members include elected and appointed officials for the cities, schools and townships within Scott County, the Mdewakanton Sioux Community, and Scott County. They meet once per month on the second Friday from 7:30 – 9:00 a.m. The Superintendent and one board member represents our district at these meetings. An alternate board member may attend.

SW Metro / Intermediate District Representative (1) – D. Pauly (alternate – S. Burke)

Each member district of the SW Metro Intermediate District has one school board representative on this board. Committee assignments exist within this board as well. SW Metro meets once per month on the third Tuesday in the SW Metro office in Shakopee.

Point of Contact & Ad-Hoc Committees

American Indian Parent Advisory Council (1) S. Burke – (alternate - D. Pauly)

The council is led by parents/guardians and school district advisers. The goal is to ensure that every American Indian student has equitable access to programs that are specifically designed to meet their unique educational or cultural academic needs. The AIPAC meets monthly during the school year and serves as a vital link between the American Indian community and Jordan Public Schools.

Booster Club (1) – L. Pedersen (alternate – R. Dahnert)

This committee is led by the Booster Club President and the district's activities director attends the meetings. Representatives from the community serve on this committee which is not district led. This group investigates options for donations and fundraisers to meet activity program needs.

Legislative (1) – D. Pauly

All board members need to keep abreast of legislation relating to education. One board member is the point of contact for mailings and is to report and share important issues on the legislative front.

MSHSL (1) - (State) D. Pauly

This is a point of contact position.

Special Education Advisory Council (SEAC) (1) – C. Hennen

The Jordan Public School Special Education Advisory Council advises the school district on the development of programs and services to meet the special educational needs of children and families. By sharing their unique perspective of what it is like to use these services, parents can help the district to be more effective in hopes that the outcomes for children with disabilities improve.

Region V/SCSC/Metro ECSU (1) L. Pedersen - (alternate – S. Burke)

Region V provides computer services and staff support through the cooperative sharing of hardware, software, and personnel. We are a member district. They provide reporting and SMART application support services to school districts throughout South Central and Southeastern Minnesota. **SCSC (South Central Service Cooperative)** helps schools and other government agencies fulfill their mission by delivering high quality services while reducing costs through collaboration. We are a member. SCSC is based in North Mankato. The SCSC programs and services are member driven to utilize resources in an efficient manner. There are nine regional agencies called service cooperatives. **MECSU** offers support to the member school districts through staff development opportunities. The district representative receives emails and newsletters, but there isn't a specific meeting commitment.