



## Jordan School District #717 School Board Meeting Agenda

Monday, September 14, 2015 at 6:30 PM  
Regular Meeting  
High School Lecture Room

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1. Call to Order
2. Pledge of Allegiance
3. Consideration of Agenda
4. Roll Call: \_\_Burke \_\_Hennen \_\_Malz \_\_Pauly \_\_Pedersen \_\_Vogel \_\_Vollbrecht  
*Please use the attached Meeting-Mileage Claim form for all reimbursements.*
5. Public Comments  
*Other than Agenda items (Limit 30 minutes, 5 minutes per speaker). During the public comment part of each regular board meeting, up to 30 minutes of time will be allowed for district constituents to address the board. Each person may have up to 5 minutes of time to speak. This is a time of "listening" by the school board. The board is here to listen only and will not take action or discuss topics brought forward during the open forum. It may, at its discretion, ask questions for clarification of issues. The board may, if it deems appropriate, bring said issues forward at a subsequent meeting. NO PERSONAL ATTACKS WILL BE ALLOWED. The open forum is the only opportunity for members of the audience to speak out during the meeting. Please attach form and follow the guidelines for presenting your topic.*
6. MS / CERC Construction Update  
*Wenck Construction and DLR Group will provide a detailed update regarding an action plan and timelines for completing JMS. Attached is a simple tutorial from Wenck.*
7. Consensus Items
  7. 1. Minutes
  7. 2. Monthly Finance Reports  
*These reports were reviewed at the 8/24/15 Workshop meeting.*

### 7. 3. Policies

Presenter: Policy Committee and Matt Helgerson

7. 3. 1. 505 Distribution of Non School-Sponsored Materials on School Premises by Students and Employees - 2nd Reading

*Note: Use of MSBA policy with changes is recommended.*

7. 3. 2. 509 Enrollment of Non-Resident Students - 2nd Reading

*Note: Use of MSBA policy with changes is recommended.*

7. 3. 3. 525 Violence Prevention - 2nd Reading

*Note: Use of MSBA policy with changes is recommended.*

7. 3. 4. 526 Hazing Prohibition - 2nd Reading

7. 3. 5. 534 Memorials for Deceased Students or Staff - 2nd Reading

*Note: There is not a MSBA policy.*

7. 3. 6. 904 Distribution of Materials on School District Property by Non School Persons - 2nd Reading

*Note: Use of MSBA policy with changes is recommended.*

7. 3. 7. 427 Workload Limits for Certain Special Education Teachers - 3rd Reading

*Note: This is a new mandatory policy. Use of MSBA policy with changes is recommended.*

7. 3. 8. 516 Student Medication - 3rd Reading

*Note: Use of MSBA policy with changes is recommended.*

7. 3. 9. 524 Internet Acceptable Use and Safety Policy - 3rd Reading

*Note: Use of MSBA policy with changes is recommended. 2015 revision per request from Carol Lagergren and Stephen Damlo.*

7. 3. 10. 530 Immunization Requirements - 3rd Reading

*Note: Use of MSBA policy with changes is recommended.*

7. 3. 11. 601 School District Curriculum and Instruction Goals - 3rd Reading

*Note: Use of MSBA policy with changes is recommended.*

7. 3. 12. 616 School District System Accountability - 3rd Reading

*Note: Use of MSBA policy with changes is recommended.*

7. 4. Resignation - JES RTI Paraprofessional - Elizabeth Fischer

7. 5. Resignation - Spring Play Artistic Director - Tony Rydberg

7. 6. Resignation - JES Paraprofessional - Gwen Bassette

7. 7. New Hire - English Language Learner Teacher - Maggie Holbeck

*Note: Pending background check.*

7. 8. New Hire - RTI Paraprofessional - Kimberly Thompson

*Note: Pending background check.*

7. 9. New Hire - MS Volleyball Coach - Molly Buesgens

*Note: Pending background check.*

7. 10. New Hire - Fall Weight Room Supervisor - Drew Sinke

### 8. Action Items

Presenter: Matt Helgerson

8. 1. Review and Act on New Hire - Playground Supervisor - Dillon Bedney
9. Discussion Item - MS Staff Development Plan  
*Discuss Professional Development Opportunity for JMS Staff:*

*As part of the new building and design concept, I'm proposing that we work with Kevin Honeycutt and his Essdack Team to provide a unique professional development opportunity in November.*

*At this time, I'm looking at the week prior to Thanksgiving which is November 23rd-25th. I'm proposing that we allow for a full staff development day on November 23rd. This would allow Kevin and his team an opportunity to work with the staff to establish the exercise and discuss project based teaching and learning. The students would come on the 24th and 25th to work with their teachers and the Essdack team. We would produce a video and host a "viewing party" to show to parents. This would allow us to obtain feedback and help our staff to learn how to use the space.*

*If this works well, I believe that we would be able to develop a training video for our staff, new staff, and it would also allow us to present at conferences such as MSBA and MASA conferences.*

*I've spoken with several potential financial partners that would also serve as on-site consultants as we work through the exercise. I will work on the pricing and ask you to consider this proposal at our 2nd meeting in September.*

*I've asked Essdack to provide an outline for this exercise and hope to have this outline for Monday's Board Meeting.*

Presenter: Matt Helgerson

10. Board and Administrative Reports
10. 1. Superintendent's Report

**Discussion Points:**

**First Week of School Observations:**

*Students overall were excited to be back. The MS students really enjoyed their new space.*

*Pre-school conferences at K-4 work very well and provide a nice separate transition from 5-12 students back to school.*

*We are working through some transportation pieces, but overall the start has been good with transportation (parent and busing).*

**Increased Enrollment for 2015-2016 - See attached enrollment**

**document** *We are up from our projected 1801 students in the budget module. If this number holds, this will mean additional revenue.*

**Concession Stand Update - MDH and City of Jordan Signage (CUP**

**approval)** *The City of Jordan's Planning Commission approved the CUP for athletic building signage.*

*We have submitted an application to MDH under our Booster Club Umbrella to have a permanent food stand license.*

**Additional Paraprofessional Support at JES for 1st Grade if needed**

*We are monitoring the numbers. Our initial student count puts us at our maximum threshold of 24 students per classroom. There are other factors that we need to consider, but I wanted to make the Board aware that we may need to consider a full time paraprofessional to provide Reading and Math RTI support.*

**District Building and Grounds Update:**

*Our focus right now is completing the MS and cleaning up the MS site and garage.*

*The disc golf course is also on tap for this fall along with the re-keying of the HS (SHIP grant)*

*Thank you to Tim and the entire custodial team for an incredible job done this summer and especially to get the MS building open on time.*

*This past weekend, a group of volunteers from Hope Lutheran Church completed a "God's Work, Our Hands" project. Perennials, mulch, and flower pots were added near the ES ice tank and at the entrance of the ECFE wing.*

*Thank you to Kelly Lorenz and her entire team for their volunteerism and great work!*

**Homecoming Week Update (from Barb):**

*8:30: K - 6 grade will have a pep fest in the high school gym*

*9:45: High school students who are in the parade will be dismissed to get ready for the parade*

*10:15: Parade starts*

*10:30: High school students will be dismissed to watch the parade*

*11:00 - 12:15: High school students will eat lunch*

*12:15 - 1:00: Pep fest and air jams for grades 7 through 12*

*We chose to have all events at the high school to allow for middle school students to attend because they do not have a space to have a pep fest. We wanted to have the younger students (grades 5 and 6) with elementary students because there is quite an age difference between fifth graders and seniors in high school. I am hopeful this plan works. If it does, we might want to look at something similar in the future simply because of the instructional time advantage (in my eyes, anyway).*

*The current plan is to have coronation on Monday at 1:30. Student Council chose to move it to a time during the day because students were unable to attend in the evening. We will monitor how this works.*

*Student Council has chosen different dress up days. They had talked about lunch time activities but may not have had time to plan these yet.*

*More information will be in Barb's weekly bulletin this week.*

Presenter: Matt Helgerson

10. 2. HS Principal's Report

Presenter: Barb McNulty

- 10. 3. MS Principal's Report  
Presenter: Lance Chambers
- 10. 4. ES Principal's Report  
Presenter: Melissa Barnett
- 10. 5. Director of Teaching and Learning Report  
Presenter: Carol Lagergren
- 10. 6. Activities Director / Assistant Principal's Report  
Presenter: Jeff Vizenor
- 10. 7. Special Services Director's Report  
Presenter: Chad Williams
- 10. 8. Community Education Director's Report  
Presenter: Nate Warden
- 10. 9. Nutritional Services Director's Report  
Presenter: Andrea Schaak
- 10. 10. Communications and Marketing Specialist's Report  
Presenter: Kat Pass
- 10. 11. School Board Member Reports/Committee Reports  
  - Meet & Confer/Continuing Ed./Staff Dev./Personnel Committee:** B. Vollbrecht, D. Pauly, S. Burke, C. Hennen
  - Communications Committee:** S. Burke, T. Vogel, C. Hennen, B. Malz
  - Community Education/Recreation/Joint Powers:** B. Vollbrecht, T. Vogel
  - Curriculum & Technology Integration Committee:** C. Hennen, S. Burke, L. Pedersen
  - Budget Committee:** Entire Board
  - Booster Club:** T. Vogel
  - Negotiations Committee:** B. Vollbrecht, D. Pauly, S. Burke
  - SW Metro Ed. Cooperative:** D. Pauly, S. Burke
  - SCALE/City-School Committee:** D. Pauly, B. Malz, L. Pedersen, T. Vogel
  - Policy Committee:** L. Pedersen, S. Burke
  - Facilities Committee:** D. Pauly, B. Vollbrecht, T. Vogel, L. Pedersen

Presenter: Board Members

- 11. Board and Superintendent Comments
- 12. Adjourn

\* If any one board member wishes to remove an item from the consent agenda for discussion, that item should be added to the board meeting agenda prior to its approval.