



**Board of Education
Big Lake School District #727
Regular Meeting**

Mission Statement

Our mission is to challenge, educate, & inspire all students
to reach their highest level of achievement in
academics, athletics, & the arts.

**Wednesday, March 26, 2025
6:30 PM
Middle School Student Center
601 Minnesota Ave
Big Lake, MN 55309**

I. Call to Order	
Chair, Tonya Reasoner	
II. Roll Call	
Chair, Tonya Reasoner	
III. Approve Agenda	
Chair, Tonya Reasoner	
IV. Pledge of Allegiance	
Chair, Tonya Reasoner	
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Chair, Tonya Reasoner	
VI. Consent Agenda	
Chair, Tonya Reasoner	
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Matt Egan, Ashley Hemze, Hope Knutson, Amber Huhta, Gina Blood, Michaela Duncan	
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Buildings and Grounds Manager, TJ Zerwas

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Alarm System Replacement

Buildings and Grounds Manager, TJ Zerwas

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Superintendent, Tim Truebenbach

XVI. First Reading of Policies 143

Superintendent, Tim Truebenbach

512 School-Sponsored Student Publications and Activities; 606A Reconsideration Procedure; 704 Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System

XVII. Second Reading of Policies 153

418 Drug-Free Workplace, Drug-Free School

XVIII. School Board Committee/Representative Updates

A. Finance Committee

Treasurer, Amber Sixberry

B. Policy Committee

Chair, Tonya Reasoner

C. Buildings and Grounds Committee

Board Member, Lenette Brown

D. School Board Representatives

XIX. Student Representative Report

Student Representative, Alexis Gosewisch

XX. Superintendent Report

Superintendent, Tim Truebenbach

A. Cabinet Department Update

XXI. Adjournment

Chair, Tonya Reasoner

Strategic Plan Focus Areas

Student Support

Staff Support

Family & Community Engagement



OPEN FORUM

An open forum is scheduled during the beginning of each regular School Board meeting to allow district residents the opportunity to address the Board.

If you would like to address the Board, please fill out a slip with your name and address, and provide to the Chair prior to the meeting start time.

The guidelines for open forum are as follows:

3

1. Speakers must state their name
2. Each speaker will be provided three minutes
3. No action can be taken unless the matter addressed is formally on the agenda
4. Speaker will not make negative comments regarding any employee of the District
5. The Board Chair can end the Open Forum at any time
6. Please note that data privacy laws do not allow for any matters concerning individual employees or students to be discussed

BIG LAKE SCHOOLS
INDEPENDENT SCHOOL DISTRICT 727
BIG LAKE, MINNESOTA

Minutes of the Regular Meeting
February 26, 2025
6:30 PM

I. CALL TO ORDER

The regular meeting of the Board of Education of Independent School District No. 727, Big Lake Schools, was called to order on February 26, 2025 at 6:30 PM in the Middle School Student Center by Chair Reasoner.

II. ROLL CALL

The following Board members were present: Ms. Chelsey Hancock, Ms. Amber Sixberry, Ms. Tonya Reasoner, Ms. Lenette Brown, Ms. Ashley Schabilion, Mr. Derek Nelson, and Student Representative Alexis Gosewisch.

III. APPROVE AGENDA

A motion was made by Nelson seconded by Sixberry to approve the agenda.

The motion carried 6-0.

IV. PLEDGE OF ALLEGIANCE

Chair Reasoner and the Board led the Pledge of Allegiance.

V. OPEN FORUM

No participants

Nelson stepped out at 6:31 PM

VI. CONSENT AGENDA

A motion was made by Schabilion seconded by Brown to approve the following:

- A. PREVIOUS MINUTES from the January 22, 2025 regular meeting
- B. CLAIMS AND ACCOUNTS for the month of February in the amount of \$845,346.41 checks 106539-106691
- C. CREDIT CARD REPORT
- D. PERSONNEL

February 2025 Personnel				
Employee (Last, First Name)	Position	Building	Effective Date	Action Type
Riley, Sekmhet	Paraeducator	High School	01/29/2025	New Hire
Tatro, Keith	Custodian	Liberty	02/10/2025	New Hire
Sandvig, Jessica	LTS Teacher	Liberty	03/14/2025	New Hire
Willert, Kristi	Paraeducator	Independence	01/30/2025	Resignation
Sandford, Gabrielle	Teacher	High School	01/31/2025	Resignation
Miller, Laura	LTS Teacher	Big Lake Online	02/03/2025	Transfer
Martin, Lance	LTS Teacher	Liberty	03/19/2025	Transfer
Holmvg, Jennifer	Paraeducator	Liberty	02/18/2025	Transfer
Hayes, Sara	School Monitor	Liberty	02/18/2025	New Hire
Jean, Idamen	School Monitor	Independence	02/13/2025	Resignation
Weldon, Angela	LTS Administrative Assistant	Liberty	02/24/2025	New Hire

Dorey, Abigail	Building Substitute	Liberty	02/24/2025	New Hire
Davis, Lori	School Monitor	Independence	02/26/2025	New Hire

E. FUNDRAISERS: Big Lake Golf, Moonlight Bowling at McPete’s, \$25 per person with \$20 donated to the golf program. Proceeds will be used to purchase golf balls, training aids, and equipment. April 5, 2025

F. LOCAL 284 JULY 2024-JUNE 2026 AGREEMENT

G. ONE READ POLICIES

103 Complaints-Students, Employees, Parents, Other Persons; 110 Global Limitations; 203.5 School Board Meeting Agenda; 205 Open Meetings and Closed Meetings; 214 Out of State Travel by Board Members; 519 Interviews of Students by Outside Agencies; 606 Textbooks and Instructional Materials; 701 Establishment and Adoption of School District Budget; 721 Uniform Grant Guidance; Rescind and Approve: 522 Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process

The motion carried 5-0.

Nelson returned at 6:32 PM

VII. DONATIONS

A motion was made by Reasoner seconded by Sixberry to approve the following donations:

Donor	Item	Designated Purpose (if any)
Big Lake Spud Fest	\$9,750.00	Community Education Programs
Big Lake Spud Fest	\$18,000.00	Field Trips
Minnco	\$1,000.00	Senior Scholarship
The Bank of Elk River	\$1,000.00	Senior Scholarship
Connexus Energy Foundation	\$3,000.00	Three \$1,000.00 Senior Scholarships

The motion carried 6-0.

VIII. AMERICAN INDIAN PARENT ADVISORY COMMITTEE ANNUAL UPDATE

Director of American Indian Education, Ben Bonnett and American Indian Education Coordinator, Raven Gonser presented the annual update to the board.

IX. FINANCIAL REPORT

Director of Business Services, Angie Manuel, presented the financial report for January. New Food Service Director, Alyssa Wachsman, gave a food service update. A motion was made by Sixberry seconded by Nelson to approve the financial report, food service budget revisions, and 2025-2026 staffing additions as presented.

The motion carried 6-0.

X. APPROVE AUDIT CONTRACT

A motion was made by Schabilion seconded by Sixberry to approve the contract as presented.

The motion carried 6-0.

XI. INDEPENDENCE ELEMENTARY RADON TEST RESULTS
Director of Buildings and Grounds, TJ Zerwas, presented the test results to the board.

XII. FIRST READING OF POLICIES
418 Drug-Free Workplace, Drug-Free School

XIII. REVIEW AND APPROVE 2025-2026 SCHOOL CALENDAR
A motion was made by Schabilion seconded by Nelson to approve the 2025-2026 school calendar as presented.
The motion carried 6-0.

XIV. APPROVE WORK SESSION FOR JUNE 11, 2025 AT 6:30 PM IN ROOM 60 AT THE MIDDLE SCHOOL
A motion was made by Reasoner seconded by Brown to approve the work session for June 11, 2025 at 6:30 PM in Room 60 at the Middle School for the year-end review from the principals.
The motion carried 6-0.

XV. SCHOOL BOARD COMMITTEE/REPRESENTATIVE UPDATES
a. Finance—none
b. Policy—continued policy review schedule
c. Buildings and Grounds—none
d. School Board Representatives—Sixberry—WTC; Schabilion—SAFF

XVI. SCHOOL BOARD STUDENT REPRESENTATIVE REPORT
School Board Student Representative, Alexis Gosewisch, presented her monthly report to the board.

XVII. SUPERINTENDENT REPORT
Superintendent Truebenbach presented his monthly report to the board.
a. Cabinet Department Update—Director of Buildings and Grounds, TJ Zerwas, gave an update on the Middle School media center project

XVIII. ADJOURNMENT
A motion was made by Reasoner seconded by Brown to adjourn the meeting. The meeting was adjourned at 7:30 PM.
The motion carried 6-0.

Clerk, Lenette Brown
Approved March 26, 2025

INDEPENDENT SCHOOL DISTRICT 727
BIG LAKE, MINNESOTA
SHERBURNE COUNTY

Minutes of the Work Session
February 26, 2025
7:30 PM

I. CALL TO ORDER

The Work Session of the Board of Education of Independent School District No. 727, Big Lake Schools was called to order on February 26, 2025 at 7:37 PM, in the Middle School Student Center, by Chair Reasoner.

II. ROLL CALL

The following Board members were present: Ms. Chelsey Hancock, Ms. Amber Sixberry, Ms. Tonya Reasoner, Ms. Lenette Brown, Ms. Ashley Schabilion, and Mr. Derek Nelson.

III. REFERENDUM DISCUSSION

Ehlers presented to the board on referendum planning. Director of Buildings and Grounds, TJ Zerwas reviewed potential projects.

IV. ADJOURNMENT

Chair Reasoner adjourned the meeting. The meeting was adjourned at 8:53 PM.

Clerk, Lenette Brown
Approved March 26, 2025

BIG LAKE SCHOOLS
INDEPENDENT SCHOOL DISTRICT 727
BIG LAKE, MINNESOTA

Minutes of the Work Session
March 12, 2025
6:30 PM

I. CALL TO ORDER

The Work Session of the Board of Education of Independent School District No. 727, Big Lake Schools was called to order on March 12, 2025 at 6:33 PM, in Room 60 at the Middle School, by Chair Reasoner.

II. ROLL CALL

The following Board members were present: Ms. Chelsey Hancock, Ms. Amber Sixberry, Ms. Tonya Reasoner, Ms. Lenette Brown, Ms. Ashley Schabilion, and Mr. Derek Nelson.

III. BECKER BIG LAKE ICE ASSOCIATION PRESENTATION

Alan Heidemann and Kris Knodle from The Becker Big Lake Ice Association, presented to the board.

IV. REFERENDUM DISCUSSION CONTINUATION

Robert Sehm from Wold Architects and Engineers reviewed the planning process. Assistant Superintendent of Teaching and Learning, Minda Anderson, reviewed CTE opportunities. Director of Community Education and Communication Services, Stephanie Hillman, shared partial survey results. Director of Buildings and Grounds, TJ Zerwas, reviewed potential projects and costs.

V. ADJOURNMENT

A motion was made by Reasoner seconded by Nelson to adjourn the meeting. The meeting was adjourned at 8:32 PM.

The motion carried 6-0.

Clerk, Lenette Brown
Approved March 26, 2025

Big Lake Public Schools, ISD #727

Payment Reg by Check-No Voids

Check Number: 106692-2147483647 Payment Date: 07/01/2024-3/31/2025

Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description	
001	106692	CH	1	01175	POSTMASTER	02/26/2025	\$2,000.00	162668	B 01 131 002	REPLEMISH PERMIT #9 (DISTRICT FLYE	
Check Total:							\$2,000.00				
001	106693	CH	1	14143	109 ARCHERY	03/07/2025	\$220.00	162689	E 04 500 560 000 321 305	CHAMPLIN PARK BULLSEYE TOURNAMI	
Check Total:							\$220.00				
001	106694	CH	1	09973	A TOUCH OF MAGIC, INC.	03/07/2025	\$804.00	162690	E 04 500 570 000 321 369	MIXED NUTS COMEDY-INDOORS 07/23/2	
Check Total:							\$804.00				
001	106695	CH	1	10103	ACCO BRANDS USA LLC	03/07/2025	\$2,102.21	162712	E 05 100 203 000 302 530	1710740 Ultima 65 Thermal Roll Laminato	
Check Total:							\$2,102.21				
001	106696	CH	1	13979	AHNER, JODY	03/07/2025	\$336.60	162688	E 01 300 294 000 000 357	SPEED & STRENGTH FEBRUARY 2025	
Check Total:							\$336.60				
001	106697	CH	1	12159	ARVIG	03/07/2025	\$133.23	162708	E 01 005 630 000 000 305	INTERNET SERVICES 02/06/2025-03/05/2	
Check Total:							\$133.23				
001	106698	CH	1	13918	BACKES, SARAH	03/07/2025	\$180.00	162710	E 04 799 590 000 351 433	HOMESCHOOLING SUPPLIES	
Check Total:							\$180.00				
001	106699	CH	1	13241	BENEFIT RESOURCE LLC	03/07/2025	\$200.00	162725	E 01 005 105 000 000 305	COBRA	
Check Total:							\$200.00				
001	106700	CH	1	13984	BIELEJESKI, ELIZABETH	03/07/2025	\$120.00	162709	E 01 300 294 000 000 357	INTERPRETER SPEED & STRENGTH 02/	
Check Total:							\$120.00				
001	106701	CH	1	06130	CARD SERVICES	03/07/2025	\$68.87	162691	E 01 100 203 290 000 401	INDY	
001	106701	CH	1	06130	CARD SERVICES	03/07/2025	\$40.80	162691	E 01 201 250 000 000 430	MS FACS	
001	106701	CH	1	06130	CARD SERVICES	03/07/2025	\$62.91	162691	E 01 201 250 000 000 430	MS FACS	
001	106701	CH	1	06130	CARD SERVICES	03/07/2025	\$30.16	162691	E 01 201 250 000 000 430	MS FACS	
001	106701	CH	1	06130	CARD SERVICES	03/07/2025	\$81.59	162691	E 01 300 298 130 301 401	HS	
001	106701	CH	1	06130	CARD SERVICES	03/07/2025	\$84.36	162691	E 01 300 298 918 000 490	HS	
001	106701	CH	1	06130	CARD SERVICES	03/07/2025	\$35.57	162691	E 01 300 331 000 830 433	HS FACS	
001	106701	CH	1	06130	CARD SERVICES	03/07/2025	\$44.13	162691	E 01 300 331 000 830 433	HS FACS	
001	106701	CH	1	06130	CARD SERVICES	03/07/2025	\$67.52	162691	E 01 300 331 000 830 433	HS FACS	
001	106701	CH	1	06130	CARD SERVICES	03/07/2025	\$98.42	162691	E 01 300 331 000 830 433	HS FACS	
001	106701	CH	1	06130	CARD SERVICES	03/07/2025	\$69.00	162691	E 01 300 331 000 830 433	HS FACS	
001	106701	CH	1	06130	CARD SERVICES	03/07/2025	\$44.48	162691	E 01 300 331 000 830 433	HS FACS	
001	106701	CH	1	06130	CARD SERVICES	03/07/2025	\$131.98	162691	E 01 300 331 000 830 433	HS FACS	
001	106701	CH	1	06130	CARD SERVICES	03/07/2025	\$2.89	162691	E 01 300 331 000 830 433	HS FACS	
001	106701	CH	1	06130	CARD SERVICES	03/07/2025	\$176.80	162691	E 01 300 331 000 830 433	HS FACS	

Big Lake Public Schools, ISD #727

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Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description
001	106701	CH	1	06130	CARD SERVICES	03/07/2025	\$143.62	162691	E 01 300 331 000 830 433	HS FACS
001	106701	CH	1	06130	CARD SERVICES	03/07/2025	\$51.76	162691	E 01 300 331 000 830 433	HS FACS
001	106701	CH	1	06130	CARD SERVICES	03/07/2025	\$25.74	162691	E 01 300 331 000 830 433	HS FACS
001	106701	CH	1	06130	CARD SERVICES	03/07/2025	\$48.67	162691	E 01 300 331 000 830 433	HS FACS
001	106701	CH	1	06130	CARD SERVICES	03/07/2025	\$48.08	162691	E 01 201 250 000 000 430	MS FACS
001	106701	CH	1	06130	CARD SERVICES	03/07/2025	\$151.28	162691	E 01 201 250 000 000 430	MS FACS
Check Total:							\$1,508.63			
001	106702	CH	1	13444	DOORWAY TO COLLEGE FOUNDATION	03/07/2025	\$688.00	162711	E 04 500 585 000 332 305	ACT SEMINAR 02/22/2025
Check Total:							\$688.00			
001	106703	CH	1	10439	LEGACY GYMNASTICS, LLC	03/07/2025	\$1,900.00	162713	E 04 500 560 122 321 369	STATE XCEL MEEET GOLD & PLATINUM
Check Total:							\$1,900.00			
001	106704	CH	1	13038	NASP, INC.	03/07/2025	\$16.00	162714	E 04 500 560 000 321 401	3" Red Vane #12419
001	106704	CH	1	13038	NASP, INC.	03/07/2025	\$16.00	162714	E 04 500 560 000 321 401	3" Black Vane #12422
001	106704	CH	1	13038	NASP, INC.	03/07/2025	\$16.00	162714	E 04 500 560 000 321 401	3" Orange Vane #12423
001	106704	CH	1	13038	NASP, INC.	03/07/2025	\$16.00	162714	E 04 500 560 000 321 401	3" Pink Vane #12424i
001	106704	CH	1	13038	NASP, INC.	03/07/2025	\$5.00	162714	E 04 500 560 000 321 401	Shipping & Handling
Check Total:							\$69.00			
001	106705	CH	1	13016	NORTHLAND REFRIGERATION INCORF	03/07/2025	\$1,056.79	162715	E 01 100 810 000 000 350	INDY B&G REPAIRS
001	106705	CH	1	13016	NORTHLAND REFRIGERATION INCORF	03/07/2025	\$964.10	162726	E 01 100 810 000 000 350	INDY B&G REPAIRS
Check Total:							\$2,020.89			
001	106706	CH	1	09760	PREMIER LOCATING, INC.	03/07/2025	\$37.50	162716	E 01 005 810 000 000 305	TICKETS RECEIVED FEBRUARY 2025
Check Total:							\$37.50			
001	106707	CH	1	12986	SCAN AIR FILTER	03/07/2025	\$3,594.28	162717	E 01 100 810 000 000 401	RTU'S MINI PLEATS
Check Total:							\$3,594.28			
001	106708	CH	1	13796	TECH ACADEMY	03/07/2025	\$45.00	162720	E 04 500 585 000 332 305	MULTIPLAYER MINECRAFT: ESCAPE TH
Check Total:							\$45.00			
001	106709	CH	1	12068	THE WATSON COMPANY, INC.	03/07/2025	\$687.90	162719	E 11 300 298 000 000 490	HS CONCESSIONS
Check Total:							\$687.90			
001	106710	CH	1	13009	TRAFERA HOLDINGS, LLC	03/07/2025	\$15,300.00	162718	E 05 005 630 000 795 406	Google Workspace EDU Plus
Check Total:							\$15,300.00			
001	106711	CH	1	04148	VIKING COCA-COLA BOTTLING CO	03/07/2025	\$222.90	162721	E 11 300 298 000 000 490	HS CONCESSIONS
001	106711	CH	1	04148	VIKING COCA-COLA BOTTLING CO	03/07/2025	\$317.60	162722	E 11 300 298 000 000 490	HS CONCESSIONS
Check Total:							\$540.50			

Big Lake Public Schools, ISD #727

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Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description	
001	106712	CH	1	09498	WARD'S NATURAL SCIENCE	03/07/2025	\$81.00	162723	E 01 300 260 000 000 430	470-301-052 ETHYL ALCOHOL DENATUR	
001	106712	CH	1	09498	WARD'S NATURAL SCIENCE	03/07/2025	\$27.50	162723	E 01 300 260 000 000 430	HAZARDOUS CHARGE	
Check Total:							\$108.50				
001	106713	CH	1	08807	WRECK-LESS DRIVING ACADEMY	03/07/2025	\$495.00	162724	E 01 300 211 000 320 369	DRIVERS ED 03/24-04/04	
Check Total:							\$495.00				
001	106714	CH	1	13862	CALIFORNIA STATE DISBURSEMENT U	03/07/2025	\$115.50	162916	B 01 215 081	Child Support	
Check Total:							\$115.50				
001	106715	CH	1	04234	MN CHILD SUPPORT PYMT CENTER	03/07/2025	\$501.98	162925	B 01 215 081	Child Support	
001	106715	CH	1	04234	MN CHILD SUPPORT PYMT CENTER	03/07/2025	\$213.65	162925	B 04 215 081	Payroll Deductions	
Check Total:							\$715.63				
001	106716	CH	1	04223	MN NCPERS LIFE INSURANCE	03/07/2025	\$117.34	162929	B 01 215 033	NCPR Life	
Check Total:							\$117.34				
001	106717	CH	1	14034	NORTH DAKOTA CHILD SUPPORT DIVI	03/07/2025	\$1,150.80	162927	B 12 215 081	Child Support	
Check Total:							\$1,150.80				
001	106718	CH	1	01973	SCHOOL SERVICE EMP LOCAL 284	03/07/2025	\$1,034.47	162931	B 01 215 040	U Due Nc	
001	106718	CH	1	01973	SCHOOL SERVICE EMP LOCAL 284	03/07/2025	\$142.65	162931	B 04 215 040	U Dues Nc	
001	106718	CH	1	01973	SCHOOL SERVICE EMP LOCAL 284	03/07/2025	\$2,020.94	162931	B 12 215 040	U Due Nc	
Check Total:							\$3,198.06				
001	106719	CH	1	04472	SHERBURNE AREA UNITED WAY	03/07/2025	\$41.00	162935	B 01 215 045	United Way	
001	106719	CH	1	04472	SHERBURNE AREA UNITED WAY	03/07/2025	\$16.00	162935	B 12 215 045	United Way	
Check Total:							\$57.00				
001	106720	CH	1	13979	AHNER, JODY	03/14/2025	\$112.20	162984	E 01 300 294 000 000 357	SPEED & STRENGTH TRAINING 03/04 AT	
Check Total:							\$112.20				
001	106721	CH	1	13465	ANDERSON, JULIE	03/14/2025	\$250.00	162954	E 04 500 565 090 321 305	PERSONAL TRAINING	
Check Total:							\$250.00				
001	106723	CH	1	10586	AUSCO DESIGN & MARKETING	03/14/2025	\$1,893.75	162957	E 01 100 203 922 000 436	303 STEM t-shirts	
Check Total:							\$1,893.75				
001	106724	CH	1	13984	BIELEJESKI, ELIZABETH	03/14/2025	\$120.00	162983	E 01 300 294 000 000 357	SPEED & STRENGTH INTERPRETER 03/	
Check Total:							\$120.00				
001	106725	CH	1	01026	BLICK ART MATERIALS LLC	03/14/2025	\$23.90	162958	E 01 100 212 000 000 430	00012-1007 Crayola Prem Tempera Wht Qi	
001	106725	CH	1	01026	BLICK ART MATERIALS LLC	03/14/2025	\$32.41	162958	E 01 100 212 000 000 430	20572-0129 Liqu Mark Mtlc Color 12 Ct Sel	
001	106725	CH	1	01026	BLICK ART MATERIALS LLC	03/14/2025	\$33.06	162958	E 01 100 212 000 000 430	30129-1161 Shelf Support 1-5/8inx1-5/8inx	

Big Lake Public Schools, ISD #727

Payment Reg by Check-No Voids

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Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description
001	106725	CH	1	01026	BLICK ART MATERIALS LLC	03/14/2025	\$27.42	162958	E 01 100 212 000 000 430	33214-1001 Crayola Model Magic Variety 3
001	106725	CH	1	01026	BLICK ART MATERIALS LLC	03/14/2025	\$12.16	162958	E 01 100 212 000 000 430	13155-3012 Plastic Poster Board 22x28 Re
001	106725	CH	1	01026	BLICK ART MATERIALS LLC	03/14/2025	\$6.08	162958	E 01 100 212 000 000 430	13155-1022 Plastic Poster Board 22x28 wr
001	106725	CH	1	01026	BLICK ART MATERIALS LLC	03/14/2025	\$10.95	162958	E 01 100 212 000 000 430	00082-3012 Tempra Paint Sticks Red Pack
001	106725	CH	1	01026	BLICK ART MATERIALS LLC	03/14/2025	\$10.95	162958	E 01 100 212 000 000 430	00082-4512 Tempra Paint Sticks Orange P.
001	106725	CH	1	01026	BLICK ART MATERIALS LLC	03/14/2025	\$12.65	162958	E 01 100 212 000 000 430	00130-1019 Blick Tmpra Pnt Stk 24pc Set
001	106725	CH	1	01026	BLICK ART MATERIALS LLC	03/14/2025	\$10.95	162958	E 01 100 212 000 000 430	00082-4012 Tempra Paint Sticks Yellow Pa
001	106725	CH	1	01026	BLICK ART MATERIALS LLC	03/14/2025	\$116.83	162958	E 01 100 212 000 000 430	30476-1426 Teachers Palette Glz Cotton TI
001	106725	CH	1	01026	BLICK ART MATERIALS LLC	03/14/2025	\$16.69	162958	E 01 100 212 000 000 430	30476-7786 Teachers Palette Glz Granny S
001	106725	CH	1	01026	BLICK ART MATERIALS LLC	03/14/2025	\$50.07	162958	E 01 100 212 000 000 430	30476-4066 Tchers Palett Glz Lemon TP60
001	106725	CH	1	01026	BLICK ART MATERIALS LLC	03/14/2025	\$16.69	162958	E 01 100 212 000 000 430	30476-3086 Teachers Palette Glz Scrft TP5
001	106725	CH	1	01026	BLICK ART MATERIALS LLC	03/14/2025	\$16.69	162958	E 01 100 212 000 000 430	30476-2506 Teachers Palette Glz Gry TP1f
001	106725	CH	1	01026	BLICK ART MATERIALS LLC	03/14/2025	\$50.07	162958	E 01 100 212 000 000 430	30476-5806 Teachers Palette Glz Mdnt Blu
001	106725	CH	1	01026	BLICK ART MATERIALS LLC	03/14/2025	\$16.69	162958	E 01 100 212 000 000 430	30476-5106 Teachers Palette Glz Blu Grn 1
001	106725	CH	1	01026	BLICK ART MATERIALS LLC	03/14/2025	\$16.69	162958	E 01 100 212 000 000 430	30476-5326 Teachers Palette Glz Robins E
Check Total:							\$480.95			
001	106726	CH	1	06333	CLIMB THEATRE INC	03/14/2025	\$3,500.00	162959	E 01 110 203 902 000 401	Friendship day performance
Check Total:							\$3,500.00			
001	106727	CH	1	01475	CONNEXUS ENERGY	03/14/2025	\$28.50	162962	E 01 005 810 860 000 331	SOFTBALL CONCESSIONS ELECTRICAL
001	106727	CH	1	01475	CONNEXUS ENERGY	03/14/2025	\$7,078.00	162962	E 01 100 810 000 000 331	INDEPENDENCE ELECTRICAL JANUARY
001	106727	CH	1	01475	CONNEXUS ENERGY	03/14/2025	\$9,215.21	162962	E 01 110 810 000 000 331	LIBERTY ELECTRICAL JANUARY 2025
001	106727	CH	1	01475	CONNEXUS ENERGY	03/14/2025	\$56.74	162962	E 01 110 810 000 000 331	BASEBALL FIELD LIGHTS ELECTRICAL .
001	106727	CH	1	01475	CONNEXUS ENERGY	03/14/2025	\$73.67	162962	E 01 005 810 860 000 331	SOFTBALL FIELD LIGHTS ELECTRICAL .
Check Total:							\$16,452.12			
001	106728	CH	1	12226	DARRYL WALETZKO	03/14/2025	\$23,217.50	162960	E 01 005 810 000 000 363	FEBRUARY 2025 SERVICES
Check Total:							\$23,217.50			
001	106729	CH	1	13282	DIRECT COMMUNICATION SOLUTIONS	03/14/2025	\$2,150.00	162963	E 01 005 760 000 720 405	BUSWHERE SOLFTWARE MONTHLY
Check Total:							\$2,150.00			
001	106730	CH	1	08417	EDUCATORS BENEFIT CONSULTANTS	03/14/2025	\$425.14	162966	E 01 005 105 000 000 305	403B ADMIN & COMPLIANCE
Check Total:							\$425.14			
001	106731	CH	1	13994	EGAN COMPANY	03/14/2025	\$2,327.13	162964	E 01 100 810 000 000 350	INSTALLATION OF 3" WATER METER
Check Total:							\$2,327.13			
001	106732	CH	1	10349	ELITE SPORTSWEAR LP	03/14/2025	\$3,416.00	162965	E 04 500 560 122 321 436	SML100 Tank Leotards - Hornet Classic XC

Big Lake Public Schools, ISD #727

Payment Reg by Check-No Voids

Check Number: 106692-2147483647 Payment Date: 07/01/2024-3/31/2025

Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description	
001	106732	CH	1	10349	ELITE SPORTSWEAR LP	03/14/2025	\$102.75	162965	E 04 500 560 122 321 436	Shiping and Handling	
Check Total:							\$3,518.75				
001	106733	CH	1	03351	GOPHER SPORT	03/14/2025	\$109.00	162989	E 01 100 240 000 000 430	GP72-094 Rainbow PEmoji Balls (set of 6)	
001	106733	CH	1	03351	GOPHER SPORT	03/14/2025	\$11.00	162989	E 01 100 240 000 000 430	shipping	
Check Total:							\$120.00				
001	106734	CH	1	06230	GOPHER STATE ONE-CALL	03/14/2025	\$2.70	162967	E 01 005 810 000 000 350	TICKETS	
Check Total:							\$2.70				
001	106735	CH	1	13923	HIGH POINT NETWORKS, LLC	03/14/2025	\$43,123.00	162969	E 05 005 630 000 302 555	Fortigate-401F Unified Threat Protection	
001	106735	CH	1	13923	HIGH POINT NETWORKS, LLC	03/14/2025	\$28,545.00	162970	E 05 005 630 000 795 555	Installation and Cabling of WAPS	
001	106735	CH	1	13923	HIGH POINT NETWORKS, LLC	03/14/2025	\$4,798.00	162971	E 05 005 630 000 795 555	PROJECT #5503/WAP INSTALLATION & C	
Check Total:							\$76,466.00				
001	106736	CH	1	12484	HUBBARD ELECTRIC INC	03/14/2025	\$144.78	162968	E 01 100 810 000 000 350	INDY B&G REPAIRS	
Check Total:							\$144.78				
001	106737	CH	1	03321	INTERMEDIATE DIST 287	03/14/2025	\$1,215.84	162992	E 01 998 211 000 000 390	FY 24-25 CARE & TREATMENT	
Check Total:							\$1,215.84				
001	106738	CH	1	13166	LRS OF MINNESOTA	03/14/2025	\$1,027.73	162972	E 01 300 810 000 000 333	HS WASTE SERVICES MARCH 2025	
001	106738	CH	1	13166	LRS OF MINNESOTA	03/14/2025	\$850.27	162972	E 01 201 810 000 000 333	MS WASTE SERVICES MARCH 2025	
001	106738	CH	1	13166	LRS OF MINNESOTA	03/14/2025	\$811.07	162972	E 01 100 810 000 000 333	INDY WASTE SERVICES MARCH 2025	
001	106738	CH	1	13166	LRS OF MINNESOTA	03/14/2025	\$1,135.51	162972	E 01 110 810 000 000 333	LIBERTY WASTE SERVICES MARCH 202	
001	106738	CH	1	13166	LRS OF MINNESOTA	03/14/2025	\$141.56	162972	E 01 005 810 000 000 333	GROUNDS WASTE SERVICES MARCH 2	
Check Total:							\$3,966.14				
001	106739	CH	1	01146	MONTICELLO PRINTING	03/14/2025	\$2,820.75	162974	E 01 005 107 000 000 305	EDDM MAILER	
Check Total:							\$2,820.75				
001	106740	CH	1	01095	MONTICELLO PUBLIC SCHOOLS	03/14/2025	\$43,856.00	162991	E 01 005 850 000 389 570	LEASE PAYMENT SY 24-25 YEAR 5	
001	106740	CH	1	01095	MONTICELLO PUBLIC SCHOOLS	03/14/2025	\$821.00	162991	E 01 005 850 000 389 571	LEASE PAYMENT SY 24-25 YEAR 5	
Check Total:							\$44,677.00				
001	106741	CH	1	13038	NASP, INC.	03/14/2025	\$16.00	162973	E 04 500 560 000 321 401	Blue Vanes #12420	
001	106741	CH	1	13038	NASP, INC.	03/14/2025	\$16.00	162973	E 04 500 560 000 321 401	Green Vanes #12421	
001	106741	CH	1	13038	NASP, INC.	03/14/2025	\$16.00	162973	E 04 500 560 000 321 401	White Vanes #12426	
001	106741	CH	1	13038	NASP, INC.	03/14/2025	\$16.00	162973	E 04 500 560 000 321 401	Yellow Vanes #12427	
001	106741	CH	1	13038	NASP, INC.	03/14/2025	\$5.00	162973	E 04 500 560 000 321 401	Shipping and Handling	
Check Total:							\$69.00				

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Payment Reg by Check-No Voids

Check Number: 106692-2147483647 Payment Date: 07/01/2024-3/31/2025

Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description	
001	106742	CH	1	05028	RANDOM PLAY	03/14/2025	\$600.00	162975	E 01 201 298 901 301 401	ACTIVITY NIGHT/7TH & 8TH GRADE DAN	
Check Total:							\$600.00				
001	106743	CH	1	12381	RIVERSIDE INSIGHTS	03/14/2025	\$668.80	162990	E 01 100 218 000 388 406	2000021 CogAT Online License	
Check Total:							\$668.80				
001	106744	CH	1	13463	SALMON, ABIGAIL	03/14/2025	\$200.00	162976	E 01 300 259 000 000 305	02/24/2025 CONCERT ACCOMPANIST W/	
Check Total:							\$200.00				
001	106745	CH	1	92660	SCOTT, TERESA	03/14/2025	\$250.00	162982	E 04 500 560 070 321 305	COMMUNITY FAIR CONCESSIONS 03/15	
Check Total:							\$250.00				
001	106746	CH	1	12375	SOUTHERN MINNESOTA INSPECTION	03/14/2025	\$1,279.17	162977	E 05 005 865 000 347 305	REPAIRS TO DISTRICT AERIAL LIFTS AS	
001	106746	CH	1	12375	SOUTHERN MINNESOTA INSPECTION	03/14/2025	\$0.00	162977	E 05 005 865 000 347 305	ADDITIONAL MATERIALS OR REPAIRS F	
001	106746	CH	1	12375	SOUTHERN MINNESOTA INSPECTION	03/14/2025	\$0.00	162977	E 05 005 865 000 347 305	H&S #347 PHYSICAL HAZARDS	
Check Total:							\$1,279.17				
001	106747	CH	1	12068	THE WATSON COMPANY, INC.	03/14/2025	\$208.68	162981	E 11 300 298 000 000 490	HS CONCESSIONS	
Check Total:							\$208.68				
001	106748	CH	1	13212	THREE SONS HARDWARE LLC	03/14/2025	\$50.82	162979	E 01 300 361 000 830 433	FEBRUARY 2025	
Check Total:							\$50.82				
001	106749	CH	1	12762	T-MOBILE	03/14/2025	\$140.00	162978	E 01 005 630 000 000 320	INTERNET SERVICES 01/21/2025-02/20/2	
Check Total:							\$140.00				
001	106750	CH	1	04148	VIKING COCA-COLA BOTTLING CO	03/14/2025	\$1,671.15	162980	E 11 300 298 000 000 490	CONCESSIONS	
Check Total:							\$1,671.15				
001	106751	CH	1	08807	WRECK-LESS DRIVING ACADEMY	03/14/2025	\$495.00	162985	E 01 300 211 000 320 369	DRIVERS ED 03/24-04/04/2025	
Check Total:							\$495.00				
001	106752	CH	1	14043	ZAHAYRA DIAZ VILLASENOR	03/14/2025	\$160.00	162961	E 01 110 219 000 339 358	INTERPRETING SERVICES, IEP MEETIN	
Check Total:							\$160.00				
001	106753	CH	1	14066	AMORE ART	03/21/2025	\$96.00	163019	E 04 500 585 000 332 305	PICASSO PORTRAITS 02/04, 02/11, 02/18	
Check Total:							\$96.00				
001	106754	CH	1	05813	APPLE, INC	03/21/2025	\$828.00	163016	E 01 005 630 625 000 456	PO 34035 TECH Apple Pencil (USB-C)	
001	106754	CH	1	05813	APPLE, INC	03/21/2025	\$500.00	163014	E 01 005 630 000 000 506	VPP - Apps and Books Credit for Educator	
Check Total:							\$1,328.00				
001	106755	CH	1	14164	BECKER BULLDOGS ARCHERY	03/21/2025	\$520.00	163041	E 04 500 560 000 321 305	NASP ARCHERY TOURNAMENT 03/21-03	
Check Total:							\$520.00				

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Check Number: 106692-2147483647 Payment Date: 07/01/2024-3/31/2025

Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description	
001	106756	CH	1	01503	BECKER HIGH SCHOOL	03/21/2025	\$6,551.05	163017	E 11 300 850 117 389 335	HOCKEY AGREEMENT FY 24/25	
Check Total:							\$6,551.05				
001	106757	CH	1	14168	BIG LAKE AMBASSADOR SCHOLARSHI	03/21/2025	\$288.75	163020	E 04 500 585 000 332 305	CE YOUTH PROGRAM "PRINCESS PART	
Check Total:							\$288.75				
001	106758	CH	1	01026	BLICK ART MATERIALS LLC	03/21/2025	\$16.69	163018	E 01 100 212 000 000 430	30476-5026 Teachers Palette Glz Med Blu	
001	106758	CH	1	01026	BLICK ART MATERIALS LLC	03/21/2025	\$16.69	163018	E 01 100 212 000 000 430	30476-3366 Teachers Palette Glz Rsbry TF	
Check Total:							\$33.38				
001	106759	CH	1	13218	CENTRAL MN MENTAL HEALTH CENTE	03/21/2025	\$945.00	163021	E 01 300 211 220 799 305	FEB 2025 BRIDGES	
Check Total:							\$945.00				
001	106760	CH	1	12411	GBR	03/21/2025	\$78.90	163023	E 01 100 219 000 339 358	INTERPRETING LIB/INDY 03/06/2025	
001	106760	CH	1	12411	GBR	03/21/2025	\$78.90	163023	E 01 110 219 000 339 358	INTERPRETING LIB/INDY 03/06/2025	
Check Total:							\$157.80				
001	106761	CH	1	14015	GET OUTDOORS MN INC	03/21/2025	\$80.00	163022	E 04 500 585 000 332 305	PARK PLAY DAY CAMPS 03/07/2025	
Check Total:							\$80.00				
001	106762	CH	1	14065	KRUSEMARK, LEEANNE	03/21/2025	\$105.00	163026	E 04 500 565 090 321 305	CE CLASSES	
Check Total:							\$105.00				
001	106763	CH	1	14163	LANSING, JAMES F	03/21/2025	\$560.00	163040	E 11 300 291 128 000 305	03/13/2025 BAND SOLO/ENSEMBLE	
Check Total:							\$560.00				
001	106764	CH	1	14165	MINNESOTA STATE NASP	03/21/2025	\$600.00	163042	E 04 500 560 000 321 305	ARCHERY TOURNAMENT 03/28-03/29	
Check Total:							\$600.00				
001	106765	CH	1	13719	MONTANTAINSTITUTE.COM	03/21/2025	\$1,200.00	163034	E 01 300 790 000 699 401	SFY2025 MN COHORT 4 KFR FOR ADUL	
Check Total:							\$1,200.00				
001	106766	CH	1	01146	MONTICELLO PRINTING	03/21/2025	\$123.74	163025	E 04 500 585 157 332 329	POSTERS/SPONGEBOB	
Check Total:							\$123.74				
001	106767	CH	1	09760	PREMIER LOCATING, INC.	03/21/2025	\$37.50	163024	E 01 005 810 000 000 305	TICKETS	
Check Total:							\$37.50				
001	106768	CH	1	14167	RAC SPORTS LLC	03/21/2025	\$75.00	163043	E 04 500 560 182 321 401	TEAM RESIGNATION	
Check Total:							\$75.00				
001	106769	CH	1	01187	SCHMITT DIRECTOR CENTER	03/21/2025	\$106.20	163031	E 01 300 259 000 000 350	HS BAND SUPPLIES	
001	106769	CH	1	01187	SCHMITT DIRECTOR CENTER	03/21/2025	(\$106.20)	163031	E 01 300 259 000 000 350	HS BAND SUPPLIES	
001	106769	CH	1	01187	SCHMITT DIRECTOR CENTER	03/21/2025	\$106.20	163031	E 01 300 258 000 000 350	wrong code	
Check Total:							\$106.20				

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Payment Reg by Check-No Voids

Check Number: 106692-2147483647 Payment Date: 07/01/2024-3/31/2025

Pay/Void										
Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description
001	106770	CH	1	01187	SCHMITT MUSIC ANOKA	03/21/2025	\$78.00	163030	E 01 300 259 000 000 350	HS BAND SUPPLIES
001	106770	CH	1	01187	SCHMITT MUSIC ANOKA	03/21/2025	(\$78.00)	163030	E 01 300 259 000 000 350	HS BAND SUPPLIES
001	106770	CH	1	01187	SCHMITT MUSIC ANOKA	03/21/2025	\$78.00	163030	E 01 300 258 000 000 350	wrong code
001	106770	CH	1	01187	SCHMITT MUSIC ANOKA	03/21/2025	\$14.94	163028	E 01 300 259 000 000 350	HS BAND SUPPLIES
001	106770	CH	1	01187	SCHMITT MUSIC ANOKA	03/21/2025	(\$14.94)	163028	E 01 300 259 000 000 350	HS BAND SUPPLIES
001	106770	CH	1	01187	SCHMITT MUSIC ANOKA	03/21/2025	\$14.94	163028	E 01 300 258 000 000 350	wrong code
001	106770	CH	1	01187	SCHMITT MUSIC ANOKA	03/21/2025	\$14.54	163029	E 01 300 259 000 000 350	HS BAND SUPPLIES
001	106770	CH	1	01187	SCHMITT MUSIC ANOKA	03/21/2025	(\$14.54)	163029	E 01 300 259 000 000 350	HS BAND SUPPLIES
001	106770	CH	1	01187	SCHMITT MUSIC ANOKA	03/21/2025	\$14.54	163029	E 01 300 258 000 000 350	wrong code
001	106770	CH	1	01187	SCHMITT MUSIC ANOKA	03/21/2025	\$48.00	163027	E 01 300 259 000 000 350	HS BAND SUPPLIES
001	106770	CH	1	01187	SCHMITT MUSIC ANOKA	03/21/2025	(\$48.00)	163027	E 01 300 259 000 000 350	HS BAND SUPPLIES
001	106770	CH	1	01187	SCHMITT MUSIC ANOKA	03/21/2025	\$48.00	163027	E 01 300 258 000 000 350	wrong code
Check Total:								\$155.48		
001	106771	CH	1	04849	SCSU	03/21/2025	\$510.00	163032	E 01 300 256 000 000 366	04/10/2025 MATH CONTEST
Check Total:								\$510.00		
001	106772	CH	1	14169	STAAR	03/21/2025	\$250.00	163033	E 04 500 585 157 332 401	COSTUME RENTAL (SPONGEBOB)
Check Total:								\$250.00		
001	106773	CH	1	05640	VIKING SEWER & DRAIN CLEANING	03/21/2025	\$569.00	163035	E 01 300 810 000 000 350	HS REPAIRS
Check Total:								\$569.00		
001	106774	CH	1	13048	WELLNESS FOR LIVING LLC	03/21/2025	\$240.00	163036	E 04 500 585 000 332 305	ST PATTY'S COOKIES
Check Total:								\$240.00		
001	106775	CH	1	01240	WRIGHT TECHNICAL CENTER	03/21/2025	\$950.50	163039	E 01 300 399 000 000 391	2ND HALF EXECUTIVE DIRECTOR SEAF
001	106775	CH	1	01240	WRIGHT TECHNICAL CENTER	03/21/2025	\$18,282.83	163038	E 01 998 211 000 303 390	WRIGHT ACADEMY HIGH SCHOOL FEBF
001	106775	CH	1	01240	WRIGHT TECHNICAL CENTER	03/21/2025	\$1,217.45	163037	E 12 998 400 000 372 391	CTE DISABLED TUITION-MEMBER 2ND 1
Check Total:								\$20,450.78		
001	106777	CH	1	10333	SHERBURNE NORTHERN WRIGHT SPE	03/19/2025	\$7,482.88	163052	E 01 005 740 000 374 347	COOP STUDENT SUPPORT AID
001	106777	CH	1	10333	SHERBURNE NORTHERN WRIGHT SPE	03/19/2025	\$25,000.00	163052	E 01 300 740 000 374 377	COOP STUDENT SUPPORT AID
001	106777	CH	1	10333	SHERBURNE NORTHERN WRIGHT SPE	03/19/2025	\$9,283.20	163050	E 12 005 405 000 740 397	OT/PT & DHH PURCHASED SERVICES
001	106777	CH	1	10333	SHERBURNE NORTHERN WRIGHT SPE	03/19/2025	\$30,328.67	163050	E 12 005 405 000 740 396	OT/PT & DHH PURCHASED SERVICES
001	106777	CH	1	10333	SHERBURNE NORTHERN WRIGHT SPE	03/19/2025	\$18,063.28	163050	E 12 005 404 000 740 397	OT/PT & DHH PURCHASED SERVICES
001	106777	CH	1	10333	SHERBURNE NORTHERN WRIGHT SPE	03/19/2025	\$56,994.75	163050	E 12 005 404 000 740 396	OT/PT & DHH PURCHASED SERVICES
001	106777	CH	1	10333	SHERBURNE NORTHERN WRIGHT SPE	03/19/2025	\$20,733.24	163050	E 12 005 404 000 740 397	OT/PT & DHH PURCHASED SERVICES
001	106777	CH	1	10333	SHERBURNE NORTHERN WRIGHT SPE	03/19/2025	\$45,163.50	163050	E 12 005 404 000 740 396	OT/PT & DHH PURCHASED SERVICES

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Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description
001	106777	CH	1	10333	SHERBURNE NORTHERN WRIGHT SPE	03/19/2025	\$11,176.46	163051	E 01 005 850 000 389 570	WORKFORCE CENTER LEASE

Check Total: \$224,225.98

Bank 001 Total:

Report Total:

Big Lake Public Schools, ISD #727

Payment Reg by Check-No Voids

Check Number: 106778-2147483647 Payment Date: 7/1/2024-3/31/2025

Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description	
001	106778	CH	1	13862	CALIFORNIA STATE DISBURSEMENT U	03/20/2025	\$86.62	163056	B 01 215 081	Child Support	
001	106778	CH	1	13862	CALIFORNIA STATE DISBURSEMENT U	03/20/2025	\$28.88	163056	B 11 215 081	Payroll Deductions	
Check Total:								\$115.50			
001	106779	CH	1	04234	MN CHILD SUPPORT PYMT CENTER	03/20/2025	\$516.44	163065	B 01 215 081	Child Support	
001	106779	CH	1	04234	MN CHILD SUPPORT PYMT CENTER	03/20/2025	\$199.19	163065	B 04 215 081	Payroll Deductions	
Check Total:								\$715.63			
001	106780	CH	1	12504	MN PEIP	03/20/2025	\$258,116.79	163078	B 01 215 030	APRIL 2025 HEALTH	
001	106780	CH	1	12504	MN PEIP	03/20/2025	\$22,311.14	163078	B 04 215 030	APRIL 2025 HEALTH	
001	106780	CH	1	12504	MN PEIP	03/20/2025	\$4,101.18	163078	B 05 215 030	APRIL 2025 HEALTH	
001	106780	CH	1	12504	MN PEIP	03/20/2025	\$2,853.90	163078	B 11 215 030	APRIL 2025 HEALTH	
001	106780	CH	1	12504	MN PEIP	03/20/2025	\$144,906.37	163078	B 12 215 030	APRIL 2025 HEALTH	
001	106780	CH	1	12504	MN PEIP	03/20/2025	\$12,221.86	163078	B 01 215 051	APRIL 2025 HEALTH	
001	106780	CH	1	12504	MN PEIP	03/20/2025	\$164.04	163078	B 04 215 051	APRIL 2025 HEALTH	
001	106780	CH	1	12504	MN PEIP	03/20/2025	\$581.56	163078	B 05 215 051	APRIL 2025 HEALTH	
001	106780	CH	1	12504	MN PEIP	03/20/2025	\$495.60	163078	B 11 215 051	APRIL 2025 HEALTH	
001	106780	CH	1	12504	MN PEIP	03/20/2025	\$14,065.18	163078	B 12 215 051	APRIL 2025 HEALTH	
Check Total:								\$459,817.62			
001	106781	CH	1	14034	NORTH DAKOTA CHILD SUPPORT DIVI	03/20/2025	\$475.23	163067	B 12 215 081	Child Support	
Check Total:								\$475.23			
001	106782	CH	1	01973	SCHOOL SERVICE EMP LOCAL 284	03/20/2025	\$1,050.96	163070	B 01 215 040	U Due Nc	
001	106782	CH	1	01973	SCHOOL SERVICE EMP LOCAL 284	03/20/2025	\$150.35	163070	B 04 215 040	U Dues Nc	
001	106782	CH	1	01973	SCHOOL SERVICE EMP LOCAL 284	03/20/2025	\$2,120.38	163070	B 12 215 040	U Due Nc	
Check Total:								\$3,321.69			
001	106783	CH	1	04472	SHERBURNE AREA UNITED WAY	03/20/2025	\$41.00	163074	B 01 215 045	United Way	
001	106783	CH	1	04472	SHERBURNE AREA UNITED WAY	03/20/2025	\$16.00	163074	B 12 215 045	United Way	
Check Total:								\$57.00			
001	106784	CH	1	12159	ARVIG	03/28/2025	\$135.23	163104	E 01 005 630 000 000 305	INTERNET SERVICES 003/06/25-04/05/25	
Check Total:								\$135.23			
001	106785	CH	1	03184	CENTERPOINT ENERGY	03/28/2025	\$816.93	163105	E 01 201 810 000 000 330	MS SCHOOL FIRM GAS FEBRUARY 2025	
001	106785	CH	1	03184	CENTERPOINT ENERGY	03/28/2025	\$5,001.61	163105	E 01 201 810 000 000 330	MS SCHOOL INT GAS FEBRUARY 2025	
001	106785	CH	1	03184	CENTERPOINT ENERGY	03/28/2025	\$7,679.91	163105	E 01 100 810 000 000 330	INDY INT GAS FEBRUARY 2025	
001	106785	CH	1	03184	CENTERPOINT ENERGY	03/28/2025	\$179.36	163105	E 01 300 810 000 000 330	HS FIRM GAS FEBRUARY 2025	
001	106785	CH	1	03184	CENTERPOINT ENERGY	03/28/2025	\$12,755.01	163105	E 01 300 810 000 000 330	HS SCHOOL INT GAS FEBRUARY 2025	

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Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description	
001	106785	CH	1	03184	CENTERPOINT ENERGY	03/28/2025	\$316.38	163105	E 01 100 810 000 000 330	INDY FIRM #2 GAS FEBRUARY 2025	
001	106785	CH	1	03184	CENTERPOINT ENERGY	03/28/2025	\$680.44	163105	E 01 100 810 000 000 330	INDY FFIRM #1 GAS FEBRUARY 2025	
001	106785	CH	1	03184	CENTERPOINT ENERGY	03/28/2025	(\$35.38)	163105	E 01 201 810 000 000 330	REFUND	
001	106785	CH	1	03184	CENTERPOINT ENERGY	03/28/2025	(\$115.27)	163105	E 01 201 810 000 000 330	REFUND	
001	106785	CH	1	03184	CENTERPOINT ENERGY	03/28/2025	(\$154.21)	163105	E 01 201 810 000 000 330	REFUND	
001	106785	CH	1	03184	CENTERPOINT ENERGY	03/28/2025	(\$21.50)	163105	E 01 201 810 000 000 330	REFUND	
001	106785	CH	1	03184	CENTERPOINT ENERGY	03/28/2025	(\$290.21)	163105	E 01 201 810 000 000 330	REFUND	
001	106785	CH	1	03184	CENTERPOINT ENERGY	03/28/2025	(\$10.31)	163105	E 01 201 810 000 000 330	REFUND	
001	106785	CH	1	03184	CENTERPOINT ENERGY	03/28/2025	(\$40.12)	163105	E 01 201 810 000 000 330	REFUND	
Check Total:							\$26,762.64				
001	106786	CH	1	10780	EBERT, INC.	03/28/2025	\$67,539.04	163107	E 06 110 870 000 000 520	LIBERTY ES RENOVATIONS BOND 22A 2	
001	106786	CH	1	10780	EBERT, INC.	03/28/2025	\$392,683.56	163106	E 06 100 870 000 000 520	INDY ES RENO-BP2 BOND 22A 22D100.C	
Check Total:							\$460,222.60				
001	106787	CH	1	03351	GOPHER SPORT	03/28/2025	\$79.75	163108	E 01 300 240 000 000 430	51-028 CARLTON AEROBLADE 3000 BAC	
001	106787	CH	1	03351	GOPHER SPORT	03/28/2025	\$104.75	163108	E 01 300 240 000 000 430	53-335 GOPHER G1000 TWIN SHAFT ST	
001	106787	CH	1	03351	GOPHER SPORT	03/28/2025	\$104.85	163108	E 01 300 240 000 000 430	60-224 SPALDING EXCEL TF-500 COMPC	
001	106787	CH	1	03351	GOPHER SPORT	03/28/2025	\$40.52	163108	E 01 300 240 000 000 430	SHIPPING	
Check Total:							\$329.87				
001	106788	CH	1	12222	HALLBERG ENGINEERING	03/28/2025	\$312.50	163110	E 06 100 870 000 000 305	FIRE ALARM REPLACEMENT BOND #22I	
Check Total:							\$312.50				
001	106789	CH	1	14172	HANSBERRY, NICHOLAS	03/28/2025	\$225.00	163109	E 11 300 291 128 000 305	SOLO/ENSEMBLE JUDGE-3/13	
Check Total:							\$225.00				
001	106790	CH	1	04641	IEA	03/28/2025	\$6,900.00	163111	E 05 005 865 000 349 305	INDY SHORT-TERM RADON TESTING	
Check Total:							\$6,900.00				
001	106791	CH	1	04279	MCPETE'S SPORTS BAR & LANES	03/28/2025	\$187.00	163112	E 01 005 241 204 000 305	2 GAMES BOWLING W/SHOES INCLUDE	
Check Total:							\$187.00				
001	106792	CH	1	01137	MSBA	03/28/2025	\$150.00	163113	E 01 005 010 000 000 366	MSBA DAY AT CAPITOL	
Check Total:							\$150.00				
001	106793	CH	1	13016	NORTHLAND REFRIGERATION INCORP	03/28/2025	\$3,120.80	163114	E 01 110 810 000 000 350	LIBERTY REPAIRS	
001	106793	CH	1	13016	NORTHLAND REFRIGERATION INCORP	03/28/2025	\$1,074.90	163115	E 01 110 810 000 000 350	LIBERTY REPAIRS	
Check Total:							\$4,195.70				
001	106794	CH	1	13589	PDX READING SPECIALIST, LLC	03/28/2025	\$29.98	163118	E 12 100 407 000 740 433	Magnetic Dry Erase Word Bank	
001	106794	CH	1	13589	PDX READING SPECIALIST, LLC	03/28/2025	\$35.98	163118	E 12 100 407 000 740 433	Letter & Sounds Magnets	

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Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description	
001	106794	CH	1	13589	PDX READING SPECIALIST, LLC	03/28/2025	\$11.67	163118	E 12 100 407 000 740 433	shipping	
Check Total:								\$77.63			
001	106795	CH	1	07185	PEBBLE CREEK GOLF CLUB	03/28/2025	\$2,500.00	163116	E 11 300 850 119 389 335	2025 GOLF SEASON	
001	106795	CH	1	07185	PEBBLE CREEK GOLF CLUB	03/28/2025	\$960.00	163117	E 11 300 293 119 000 401	Special Order Golf Balls - Boys	
001	106795	CH	1	07185	PEBBLE CREEK GOLF CLUB	03/28/2025	\$600.00	163117	E 11 300 295 189 000 401	Special Order Golf Balls - Girls	
Check Total:								\$4,060.00			
001	106796	CH	1	07890	PMA ASSET MANAGEMENT, LLC	03/28/2025	\$580.37	163127	E 45 005 935 000 000 305	ASSETS 02/01/25-02/28/25	
Check Total:								\$580.37			
001	106797	CH	1	12674	QUADIENT LEASING USA, INC.	03/28/2025	\$521.31	163133	E 01 005 110 000 000 335	LEASE N22102524 01/04/25-04/03/25	
Check Total:								\$521.31			
001	106798	CH	1	06213	SCHOLASTIC BOOK FAIRS	03/28/2025	\$1,119.00	163121	R 01 100 203 909 000 621	INDY BOOK FAIR ID #5699245	
Check Total:								\$1,119.00			
001	106799	CH	1	03649	SHERBURNE CO HEALTH & HUMAN	03/28/2025	\$5,000.00	163129	E 01 300 740 000 317 394	24-25 SUPPORT SCHOOL-BASED TRUAI	
Check Total:								\$5,000.00			
001	106800	CH	1	13796	TECH ACADEMY	03/28/2025	\$30.00	163122	E 04 500 585 000 332 305	ENGINEERING IN MINECRAFT	
Check Total:								\$30.00			
001	106801	CH	1	10494	THE BACH COMPANY	03/28/2025	\$344.70	163123	E 01 300 256 000 000 430	CASIO FX-300ES PLUS 2TM	
001	106801	CH	1	10494	THE BACH COMPANY	03/28/2025	\$24.00	163123	E 01 300 256 000 000 430	SHIPPING	
Check Total:								\$368.70			
001	106802	CH	1	08589	TITAN ENERGY SYSTEMS DBA PIONEER	03/28/2025	\$470.40	163119	E 05 300 865 000 363 350	HS GENERATOR PM SERVICE SEMI ANI	
001	106802	CH	1	08589	TITAN ENERGY SYSTEMS DBA PIONEER	03/28/2025	\$470.40	163120	E 05 110 865 000 363 350	LIBERTY GENERATOR PM SERVICE SEI	
Check Total:								\$940.80			
001	106803	CH	1	05640	VIKING SEWER & DRAIN CLEANING	03/28/2025	\$622.50	163124	E 01 300 810 000 000 350	HS SERVICE-AUGURED LINE	
Check Total:								\$622.50			
001	106804	CH	1	06532	VISION STAFFING	03/28/2025	\$423.15	163125	E 01 005 810 356 000 305	GROUNDS WEEK WORKED 03/16/2025	
Check Total:								\$423.15			
001	106805	CH	1	10633	WOLD ARCHITECTS, INC	03/28/2025	\$14,607.21	163126	E 06 201 870 000 000 305	MS INTERIOR RENO BOND ID #22F201-	
Check Total:								\$14,607.21			
001	106806	CH	1	01240	WRIGHT TECHNICAL CENTER	03/28/2025	\$11,530.25	163128	E 01 300 399 000 000 391	APRIL 2025 WTC ASSESSMENT	
001	106806	CH	1	01240	WRIGHT TECHNICAL CENTER	03/28/2025	\$2,521.83	163128	E 01 005 850 000 389 335	APRIL 2025 BUILDING ADDITION 2009	
001	106806	CH	1	01240	WRIGHT TECHNICAL CENTER	03/28/2025	\$1,374.69	163128	E 05 005 865 000 000 390	APRIL 2025 LONG TERM FACILITY MAIN	
001	106806	CH	1	01240	WRIGHT TECHNICAL CENTER	03/28/2025	\$2,318.59	163128	E 01 300 399 000 830 391	APRIL 2025 CTE LEVY	
001	106806	CH	1	01240	WRIGHT TECHNICAL CENTER	03/28/2025	\$11,530.25	163128	E 01 300 399 000 000 391	MAY 2025 WTC ASSESSMENT	

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Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description
001	106806	CH	1	01240	WRIGHT TECHNICAL CENTER	03/28/2025	\$2,521.83	163128	E 01 005 850 000 389 335	MAY 2025 BUILDING ADDITION 2009
001	106806	CH	1	01240	WRIGHT TECHNICAL CENTER	03/28/2025	\$1,374.69	163128	E 05 005 865 000 000 390	MAY 2025 LON GTERM FACILITY MAINT
001	106806	CH	1	01240	WRIGHT TECHNICAL CENTER	03/28/2025	\$2,318.59	163128	E 01 300 399 000 830 391	MAY 2025 CTE LEVY
001	106806	CH	1	01240	WRIGHT TECHNICAL CENTER	03/28/2025	\$11,530.25	163128	E 01 300 399 000 000 391	JUNE 2025 WTC ASSESSMENT
001	106806	CH	1	01240	WRIGHT TECHNICAL CENTER	03/28/2025	\$2,521.83	163128	E 01 005 850 000 389 335	JUNE 2025 BUILDING ADDITION 2009
001	106806	CH	1	01240	WRIGHT TECHNICAL CENTER	03/28/2025	\$1,374.69	163128	E 05 005 865 000 000 390	JUNE 2025 LONG TERM FACILITY MAIN
001	106806	CH	1	01240	WRIGHT TECHNICAL CENTER	03/28/2025	\$2,318.59	163128	E 01 300 399 000 830 391	JUNE 2025 CTE LEVY
Check Total:							\$53,236.08			
001	106807	CH	1	14043	ZAHAYRA DIAZ VILLASENOR	03/28/2025	\$440.00	163130	E 01 100 219 000 339 358	INTERPRETING LIBRTRY/INDY 03/04, 03/C
001	106807	CH	1	14043	ZAHAYRA DIAZ VILLASENOR	03/28/2025	\$440.00	163130	E 01 110 219 000 339 358	INTERPRETING LIBRTRY/INDY 03/04, 03/C
Check Total:							\$880.00			
001	106808	CH	1	14143	109 ARCHERY	03/28/2025	\$20.00	163156	E 04 500 560 000 321 305	ADDITIONAL ARCHER FOR CHAMPLING
Check Total:							\$20.00			
001	106809	CH	1	13032	FLICEK WELDING, LLC	03/28/2025	\$575.00	163154	E 01 300 810 000 000 305	T&M REPAIR INTERIOR HANDRAIL IN TH 21
Check Total:							\$575.00			
001	106810	CH	1	01165	XCEL ENERGY-NSP	03/28/2025	\$6,105.77	163155	E 01 110 810 000 000 330	LIBERTY GAS P302291437 02/09/25-03/1
Check Total:							\$6,105.77			
001	106811	CH	1	10780	EBERT, INC.	03/28/2025	\$29,836.74	163157	E 06 110 870 000 000 520	LIBERTY ES RENOVATIONS BOND 22G1
Check Total:							\$29,836.74			
Bank 001 Total:							\$1,082,927.47			
Report Total:							\$1,082,927.47			

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Pay/Void

Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description
001		CC	1	01034	RESOURCE TRAINING & SOLUTIONS	03/05/2025	\$85.00	162785	E 01 005 105 000 000 366	Educational Support Professionals (Chane'
001		CC	1	01038	CITY OF BIG LAKE	03/05/2025	\$2,717.99	162736	E 01 300 810 000 000 332	Water/Sewer HS 01/09/2025-02/12/2025
001		CC	1	01038	CITY OF BIG LAKE	03/05/2025	\$1,065.07	162901	E 01 110 810 000 000 332	Liberty Water/Sewer 12/10/24-01/09/25
001		CC	1	01038	CITY OF BIG LAKE	03/05/2025	\$1,139.39	162897	E 01 100 810 000 000 332	Indy Water/Sewer 12/03/24-01/08/25
001		CC	1	01038	CITY OF BIG LAKE	03/05/2025	\$1,505.01	162737	E 01 110 810 000 000 332	Water/Sewer Liberty 01/09/2025-02/12/202
001		CC	1	01038	CITY OF BIG LAKE	03/05/2025	\$2,114.61	162895	E 01 300 810 000 000 332	HS Water/Sewer 01/21/25-02/20/25
001		CC	1	01038	CITY OF BIG LAKE	03/05/2025	\$33.24	162889	E 01 005 810 000 000 332	Admissions Water/Sewer 12/21/24-01/25
001		CC	1	01038	CITY OF BIG LAKE	03/05/2025	\$1,341.95	162735	E 01 100 810 000 000 332	Water/Sewer Indy 01/08/2025-02/07/2025
001		CC	1	01038	CITY OF BIG LAKE	03/05/2025	\$33.24	162740	E 01 005 810 000 000 332	Water/Sewer Admissions 01/21/2025-02/20
001		CC	1	01038	CITY OF BIG LAKE	03/05/2025	\$1,150.64	162890	E 01 201 810 000 000 332	MS Water/Sewer 12/10/24-01/09/25
001		CC	1	01038	CITY OF BIG LAKE	03/05/2025	\$33.24	162896	E 01 005 810 000 000 332	Bathrooms Waste/Sewer 12/21/2024-01/20
001		CC	1	01038	CITY OF BIG LAKE	03/05/2025	\$33.24	162733	E 01 005 810 000 000 332	Water/Sewer Bathrooms 01/21/2025-02/20,
001		CC	1	01038	CITY OF BIG LAKE	03/05/2025	\$2,024.68	162739	E 01 201 810 000 000 332	Water/Sewer MS 01/09/2025-02/12/2025
001		CC	1	01048	DEMCO INC	03/05/2025	\$35.11	162803	E 01 201 620 000 000 401	PO 33956 Ellison XZL Letter Machine XL S
001		CC	1	01065	HILLYARD FLOOR CARE	03/05/2025	\$96.60	162788	E 01 110 810 000 000 401	PO 33977 Liberty Cleaning Supplies
001		CC	1	01065	HILLYARD FLOOR CARE	03/05/2025	\$460.48	162859	E 01 100 810 000 000 401	PO 33918 Indy Cleaning Supplies
001		CC	1	01065	HILLYARD FLOOR CARE	03/05/2025	\$419.07	162786	E 02 201 770 000 701 401	PO 34007 MS POT & PAN DETERGENT
001		CC	1	01065	HILLYARD FLOOR CARE	03/05/2025	\$2,156.56	162820	E 01 110 810 000 000 401	PO 33977 Liberty B&G Cleaning Supplies
001		CC	1	01065	HILLYARD FLOOR CARE	03/05/2025	\$276.96	162894	E 01 300 810 000 000 401	PO 33892 HS Cleaning Supplies
001		CC	1	01065	HILLYARD FLOOR CARE	03/05/2025	\$2,344.69	162783	E 01 201 810 000 000 401	PO 34008 MS MISC CLEANING SUPPLIE:
001		CC	1	01065	HILLYARD FLOOR CARE	03/05/2025	\$5,884.90	162898	E 01 100 810 000 000 401	PO 33918 Indy Cleaning Supplies
001		CC	1	01065	HILLYARD FLOOR CARE	03/05/2025	\$36.99	162899	E 01 201 810 000 000 401	PO 33897 MS Cleaning Supplies
001		CC	1	01107	JOSTENS	03/05/2025	\$17.20	162760	E 01 300 211 222 000 401	PO 33858 HS DIPLOMA
001		CC	1	01137	MSBA	03/05/2025	\$510.00	162861	E 01 005 010 000 000 366	Workshops (TT, AS, CH & TR)
001		CC	1	01215	SUPREME SCHOOL SUPPLY	03/05/2025	\$32.06	162792	E 01 201 208 000 000 401	PO 33332 Blue Memo Books
001		CC	1	02097	BIG LAKE CHAMBER OF COMMERCE	03/05/2025	\$250.00	162751	E 01 300 790 000 699 366	Big Lake Community Fair Registration
001		CC	1	02499	J.W. PEPPER OF MINNEAPOLIS	03/05/2025	\$75.00	162758	E 01 300 258 000 000 430	PO 33752 HS Music Supplies
001		CC	1	02499	J.W. PEPPER OF MINNEAPOLIS	03/05/2025	\$8.00	162745	E 01 300 258 000 000 430	PO 33969 HS Music Supplies
001		CC	1	02735	EHLERS & ASSOCIATES, INC	03/05/2025	\$250.00	162744	E 01 005 640 000 316 366	2025 Minnesota School Finance Seminar (
001		CC	1	03003	WEST MUSIC COMPANY	03/05/2025	\$85.18	162882	E 01 110 259 000 000 430	PO 33835 Liberty Supplies
001		CC	1	03388	CONTINENTAL CLAY CO	03/05/2025	\$2,319.58	162730	E 01 300 212 000 000 430	PO 33878 HS Art Supplies
001		CC	1	03455	GRAINGER	03/05/2025	\$305.00	162787	E 01 201 810 000 000 401	PO 34005 MS REPAIR SUPPLIES-WEB O
001		CC	1	03455	GRAINGER	03/05/2025	\$283.28	162795	E 01 100 810 000 000 401	PO 33989 Indy Repair Supplies
001		CC	1	03455	GRAINGER	03/05/2025	\$274.62	162784	E 01 300 810 000 000 401	PO 34011 HS REPLACEMENT BENCH FE

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Pay/Void

Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description
001		CC	1	03455	GRAINGER	03/05/2025	\$341.41	162794	E 01 100 810 000 000 401	PO 33987 Indy Repair Supplies
001		CC	1	03455	GRAINGER	03/05/2025	\$162.74	162762	E 01 201 810 000 000 350	PO 34022 MS W4D CHICAGO FAUCET
001		CC	1	03455	GRAINGER	03/05/2025	\$349.27	162747	E 01 300 810 000 000 350	PO 34019 HS 445-ABCP
001		CC	1	03455	GRAINGER	03/05/2025	\$475.65	162804	E 01 300 810 000 000 401	PO 33986 HS B&G Supplies
001		CC	1	03455	GRAINGER	03/05/2025	\$200.50	162833	E 01 300 810 000 000 401	PO 33976 HS Repair Supplies
001		CC	1	03455	GRAINGER	03/05/2025	\$274.62	162782	E 01 300 810 000 000 401	PO 34011 HS REPLACEMENT BENCH FE
001		CC	1	03455	GRAINGER	03/05/2025	\$783.27	162802	E 01 100 810 000 000 401	PO 33987 Indy Repair Supplies
001		CC	1	03566	FOLLETT CONTENT SOLUTIONS, LLC	03/05/2025	\$483.56	162839	E 01 100 620 000 000 470	PO 33871
001		CC	1	03566	FOLLETT CONTENT SOLUTIONS, LLC	03/05/2025	\$179.40	162839	E 05 100 620 000 302 470	PO 33871
001		CC	1	03566	FOLLETT CONTENT SOLUTIONS, LLC	03/05/2025	\$1,268.85	162886	E 01 100 620 000 000 470	PO 33871 Indy Supplies
001		CC	1	03566	FOLLETT CONTENT SOLUTIONS, LLC	03/05/2025	\$95.51	162886	E 01 100 620 000 000 470	PO 33871 Indy Supplies
001		CC	1	04279	MCPETE'S SPORTS BAR & LANES	03/05/2025	\$17.17	162810	E 01 005 020 000 000 366	Chamber Lunch (Tim T)
001		CC	1	04428	SOUTHPAW ENTERPRISES	03/05/2025	\$27.50	162885	E 12 110 408 000 740 433	PO 33861 Indy Therapy Rope with Eye Spl
001		CC	1	04428	SOUTHPAW ENTERPRISES	03/05/2025	\$10.00	162885	E 12 110 408 000 740 433	PO 33861 Indy Therapy Rope with Eye Spl
001		CC	1	04428	SOUTHPAW ENTERPRISES	03/05/2025	\$530.54	162770	E 12 110 408 000 740 433	PO 33965 Liberty Supplies
001		CC	1	04510	MINNESOTA DEPT OF EDUCATION	03/05/2025	\$53.59	162841	E 01 005 720 000 000 366	Nursing Conference (Marie Halverson)
001		CC	1	04641	IEA	03/05/2025	\$1,452.00	162840	E 06 110 870 000 000 305	Bond Project #22D100.01E Indy Renovatio
001		CC	1	04641	IEA	03/05/2025	\$1,330.39	162840	E 05 005 865 000 352 305	Bond Project #22D100.01E Indy Renovatio
001		CC	1	04641	IEA	03/05/2025	\$77.25	162757	E 05 005 865 000 352 305	Bond Project ID #22J100.01E Indy Renova
001		CC	1	04641	IEA	03/05/2025	\$1,936.00	162757	E 06 100 870 000 000 305	Bond Project ID #22J100.01E Indy Renova
001		CC	1	04874	AMAZON.COM	03/05/2025	\$341.97	162809	E 01 005 630 000 000 466	3 Apple Pencils, 3 Styluses
001		CC	1	04944	DOMINO'S PIZZA	03/05/2025	\$132.65	162860	E 01 110 203 902 000 401	Pizza for Kindergarten regisration night
001		CC	1	05248	PIZZA FACTORY	03/05/2025	\$137.70	162731	E 01 005 790 000 320 490	ALPAC Meeting Food for Parent Meeting
001		CC	1	05264	BSN SPORTS	03/05/2025	\$49.44	162813	E 11 300 294 111 000 401	Big Red 18 Player BBALL/SBALL Scoreboc
001		CC	1	05264	BSN SPORTS	03/05/2025	\$49.45	162813	E 11 300 296 125 000 401	Big Red 18 Player BBALL/SBALL Scoreboc
001		CC	1	05351	HOME DEPOT	03/05/2025	\$43.97	162797	E 01 100 810 000 000 401	Indy B&G Supplies
001		CC	1	05351	HOME DEPOT	03/05/2025	\$129.00	162857	E 01 110 810 000 000 401	Liberty B&G Battery (1 of 2 charges for invc
001		CC	1	05351	HOME DEPOT	03/05/2025	\$54.85	162836	E 01 300 810 000 000 401	HS B&G Supplies
001		CC	1	05351	HOME DEPOT	03/05/2025	\$394.00	162851	E 01 110 810 000 000 401	Liberty B&G Wet/Dry Vacuum and Filters (2
001		CC	1	06051	FINKEN WATER CENTERS	03/05/2025	\$105.45	162780	E 01 300 810 000 000 401	Salt Solar
001		CC	1	06051	FINKEN WATER CENTERS	03/05/2025	\$125.95	162780	E 01 201 810 000 000 401	Salt Solar
001		CC	1	06051	FINKEN WATER CENTERS	03/05/2025	\$84.95	162780	E 01 110 810 000 000 401	Salt Solar
001		CC	1	06051	FINKEN WATER CENTERS	03/05/2025	\$64.45	162780	E 01 100 810 000 000 401	Salt Solar
001		CC	1	06051	FINKEN WATER CENTERS	03/05/2025	\$80.45	162856	E 01 005 810 000 000 332	Water drinking 5 Gallon

Big Lake Public Schools, ISD #727

Payment Reg by Check-No Voids

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Pay/Void

Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description
001		CC	1	06130	COBORN'S INC.	03/05/2025	\$27.96	162854	E 01 300 211 000 320 490	HS Leadership Meeting
001		CC	1	06130	COBORN'S INC.	03/05/2025	\$29.97	162763	E 01 300 790 000 699 490	Feb Coalition Meeting Snacks
001		CC	1	06130	COBORN'S INC.	03/05/2025	\$17.76	162825	E 01 110 203 000 320 490	Liberty Leadership Meeting
001		CC	1	06130	COBORN'S INC.	03/05/2025	\$16.77	162880	E 01 100 203 000 320 490	Indy Leadership Meeting
001		CC	1	06130	COBORN'S INC.	03/05/2025	\$23.94	162742	E 01 100 203 000 320 490	Indy Leadership Meeting Food
001		CC	1	06130	COBORN'S INC.	03/05/2025	\$59.05	162796	E 01 300 211 000 320 490	HS Leadership Food
001		CC	1	06130	COBORN'S INC.	03/05/2025	\$49.47	162879	E 01 300 211 000 320 490	HS Leadership Meeting
001		CC	1	06130	COBORN'S INC.	03/05/2025	\$36.94	162806	E 01 300 211 000 320 490	HS Leadership Food
001		CC	1	06130	COBORN'S INC.	03/05/2025	\$10.47	162891	E 01 110 203 000 320 490	Liberty Leadership Meeting
001		CC	1	06130	COBORN'S INC.	03/05/2025	\$113.41	162893	E 01 005 790 000 320 490	ParentFamily Meeting
001		CC	1	06130	COBORN'S INC.	03/05/2025	\$65.83	162743	E 01 005 790 000 320 490	Parent Meeting Food
001		CC	1	06130	COBORN'S INC.	03/05/2025	\$17.95	162900	E 01 005 790 000 320 490	Parent/Family Alpac Meeting
001		CC	1	06130	COBORN'S INC.	03/05/2025	\$15.98	162772	E 01 110 203 000 320 490	Liberty Leadership Meeting
001		CC	1	07551	RIDDELL	03/05/2025	\$3,222.00	162768	E 11 300 294 113 000 530	PO 33980 HS FB HELMET SPDFX SPEEL
001		CC	1	08066	TARGET	03/05/2025	\$19.14	162746	E 01 300 790 000 699 490	Water for ACT
001		CC	1	08066	TARGET	03/05/2025	\$75.37	162750	E 01 201 298 901 301 401	Student Council 7/8 Grade Dance
001		CC	1	08198	ROCHESTER TELECOM SYSTEMS INC	03/05/2025	\$25.90	162844	E 01 005 810 000 000 320	Do Long Distance
001		CC	1	08198	ROCHESTER TELECOM SYSTEMS INC	03/05/2025	\$9.56	162904	E 01 300 810 000 000 320	HS Long Distance
001		CC	1	08198	ROCHESTER TELECOM SYSTEMS INC	03/05/2025	\$19.11	162843	E 01 110 810 000 000 320	Liberty Long Distance
001		CC	1	08198	ROCHESTER TELECOM SYSTEMS INC	03/05/2025	\$15.05	162846	E 01 201 810 000 000 320	MS Long Distance
001		CC	1	08198	ROCHESTER TELECOM SYSTEMS INC	03/05/2025	\$17.70	162848	E 01 100 810 000 000 320	Indy Long Distance
001		CC	1	08198	ROCHESTER TELECOM SYSTEMS INC	03/05/2025	\$2.40	162853	E 04 500 505 000 321 320	CE Long Distance
001		CC	1	08347	WALMART	03/05/2025	\$1.97	162779	E 01 110 201 000 000 430	2 of 2 charges Kindergarten supplies
001		CC	1	08347	WALMART	03/05/2025	\$57.37	162801	E 01 005 241 204 000 490	Staff Wellness
001		CC	1	08379	APPLE COMPUTER	03/05/2025	\$2,247.00	162847	E 01 005 630 000 000 466	3 13" iPad Air - Line 1
001		CC	1	08379	APPLE COMPUTER	03/05/2025	\$987.00	162855	E 01 005 630 000 000 466	3 Magic Keyboards- Line 3
001		CC	1	08379	APPLE INC.	03/05/2025	\$499.00	162798	E 01 005 630 000 000 466	1 Mac mini- line 3
001		CC	1	08465	INNOVATIVE OFFICE SOLUTIONS	03/05/2025	\$1,166.20	162734	E 06 110 870 000 000 530	PO 33822 BOND PROJECT #22D110.05F
001		CC	1	08465	INNOVATIVE OFFICE SOLUTIONS	03/05/2025	\$129.75	162759	E 01 110 203 100 000 430	PO 34016 Liberty Paper
001		CC	1	09044	MENARDS - ELK RIVER	03/05/2025	\$98.86	162727	E 01 300 810 000 000 401	HS B&G Supplies
001		CC	1	09044	MENARDS - ELK RIVER	03/05/2025	\$36.95	162811	E 01 100 810 000 000 401	B&G Supplies
001		CC	1	09044	MENARDS - ELK RIVER	03/05/2025	\$60.84	162811	E 01 110 810 000 000 401	B&G Supplies
001		CC	1	09044	MENARDS - ELK RIVER	03/05/2025	\$36.95	162811	E 01 201 810 000 000 401	B&G Supplies
001		CC	1	09044	MENARDS - ELK RIVER	03/05/2025	\$36.95	162811	E 01 300 810 000 000 401	B&G Supplies

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Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description
001		CC	1	09044	MENARDS - ELK RIVER	03/05/2025	\$51.02	162811	E 01 005 810 000 000 401	B&G Supplies
001		CC	1	09044	MENARDS - ELK RIVER	03/05/2025	\$17.97	162811	E 01 005 810 000 000 401	B&G Supplies
001		CC	1	09044	MENARDS - ELK RIVER	03/05/2025	\$160.22	162811	E 01 110 810 000 000 401	B&G Supplies
001		CC	1	09044	MENARDS - ELK RIVER	03/05/2025	(\$24.88)	162835	E 01 110 810 000 000 401	B&G Supplies
001		CC	1	09044	MENARDS - ELK RIVER	03/05/2025	\$83.98	162835	E 01 300 810 000 000 401	B&G Supplies
001		CC	1	09044	MENARDS - ELK RIVER	03/05/2025	\$16.95	162835	E 01 300 810 000 000 401	B&G Supplies
001		CC	1	09044	MENARDS - ELK RIVER	03/05/2025	\$89.04	162852	E 04 500 560 000 321 430	CE Supplies
001		CC	1	09044	MENARDS - ELK RIVER	03/05/2025	(\$89.04)	162852	E 04 500 560 000 321 430	CE Supplies
001		CC	1	09044	MENARDS - ELK RIVER	03/05/2025	\$89.04	162852	E 04 500 560 000 321 401	CE Supplies
001		CC	1	09079	ITEEA	03/05/2025	\$1,222.20	162858	E 01 100 203 312 000 366	ITEEA Annual Conference registration (Muc
001		CC	1	09217	HORIZON COMMERCIAL POOL SUPPLY	03/05/2025	\$1,675.46	162769	E 01 300 810 000 000 404	HS B&G Supplies
001		CC	1	09728	FEDERATED CO-OPS	03/05/2025	\$3,396.00	162821	E 01 110 810 000 000 440	#2 Dyed No Bio
001		CC	1	09728	FEDERATED CO-OPS	03/05/2025	\$3,396.00	162821	E 01 300 810 000 000 440	#2 Dyed No Bio
001		CC	1	09728	FEDERATED CO-OPS	03/05/2025	\$1,698.00	162821	E 01 201 810 000 000 440	#2 Dyed No Bio
001		CC	1	09967	MACMH	03/05/2025	\$5,791.50	162800	E 01 200 204 000 414 366	MACMH Conference
001		CC	1	10105	SUPER DUPER PUBLICATIONS	03/05/2025	\$88.00	162765	E 12 100 401 000 740 433	PO 33940 Resca-E Record Forms (20)
001		CC	1	10303	BIO CORPORATION	03/05/2025	\$244.39	162881	E 01 300 260 000 000 430	PO 33295 HS Supplies
001		CC	1	10303	BIO CORPORATION	03/05/2025	\$1,738.00	162888	E 01 300 260 000 000 430	PO 33295 HS Supplies
001		CC	1	10327	NAC MECHANICAL AND ELECTRICAL	03/05/2025	\$1,385.00	162793	E 05 005 865 000 349 350	Indy Repair Supplies
001		CC	1	10338	ADAM'S PEST CONTROL, INC.	03/05/2025	\$53.00	162761	E 01 300 810 000 000 305	HS Prevention Plus
001		CC	1	10338	ADAM'S PEST CONTROL, INC.	03/05/2025	\$58.30	162752	E 01 201 810 000 000 305	MS Prevention Plus
001		CC	1	10338	ADAM'S PEST CONTROL, INC.	03/05/2025	\$53.00	162834	E 01 300 810 000 000 305	HS Prevention Plus
001		CC	1	10338	ADAM'S PEST CONTROL, INC.	03/05/2025	\$58.30	162755	E 01 100 810 000 000 305	Indy Prevention Plus
001		CC	1	10338	ADAM'S PEST CONTROL, INC.	03/05/2025	\$58.30	162756	E 01 110 810 000 000 305	Liberty Prevention Plus
001		CC	1	10553	VEX ROBOTICS	03/05/2025	\$761.20	162791	E 01 201 255 000 000 430	PO 34002 MS Supplies
001		CC	1	10553	VEX ROBOTICS	03/05/2025	\$247.84	162812	E 01 201 255 000 000 430	PO 33973 MS Supplies
001		CC	1	10575	CONSTANT CONTACT	03/05/2025	\$245.00	162869	E 04 500 505 000 321 305	CE Mktg
001		CC	1	10586	AUSCO DESIGN &MARKETING	03/05/2025	\$600.00	162826	E 04 500 560 000 321 401	CE Archery
001		CC	1	10619	4IMPRINT	03/05/2025	\$2,147.75	162771	E 01 300 790 000 699 401	STEM Night Drawstring Bag Giveaway
001		CC	1	10619	4IMPRINT	03/05/2025	\$1,006.49	162822	E 01 300 790 000 699 401	STEM Night Magnet Fidget Giveaway
001		CC	1	10619	4IMPRINT	03/05/2025	\$1,033.12	162753	E 01 300 790 000 699 401	Light up Necklaces for Middle School Danc
001		CC	1	10658	OZONE, LLC	03/05/2025	\$192.95	162862	E 04 500 560 122 321 436	CE Gymnastics
001		CC	1	10658	OZONE, LLC	03/05/2025	25 \$983.75	162729	E 04 500 560 122 321 436	CE Gymnastics
001		CC	1	10753	TRUE FRIENDS	03/05/2025	\$2,160.00	162878	E 01 005 208 214 000 369	Field Trip Deposit True Friends

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Pay/Void										
Bank	Check No	Ty	Grp	Code	Vendor	Date	Amount	Voucher #	Account Code	Description
001		CC	1	12052	DOLLAR TREE	03/05/2025	\$32.50	162764	E 01 201 298 901 301 401	7/8 Student Council Dance
001		CC	1	12129	SIPTRUNK, INC	03/05/2025	\$72.84	162872	E 01 005 630 000 000 320	Back-up phones
001		CC	1	12304	SAM'S CLUB	03/05/2025	\$71.92	162865	E 01 300 298 918 000 401	Java Hive
001		CC	1	12304	SAM'S CLUB	03/05/2025	\$66.92	162866	E 11 300 298 901 301 401	HS Student Council
001		CC	1	12304	SAM'S CLUB	03/05/2025	\$87.80	162873	E 11 300 298 000 000 401	Concessions
001		CC	1	12304	SAM'S CLUB	03/05/2025	\$111.59	162799	E 01 300 298 918 000 490	JH
001		CC	1	12418	USPS	03/05/2025	\$11.85	162902	E 01 400 203 000 000 329	Postage
001		CC	1	12418	USPS	03/05/2025	\$6.75	162828	E 01 400 203 000 000 329	Postage
001		CC	1	12493	SOURCEWELL	03/05/2025	\$35.00	162773	E 12 110 408 000 740 366	Training - Miller
001		CC	1	12592	DEPT OF NATURAL RESOURCE	03/05/2025	\$895.80	162790	E 01 005 810 000 000 305	MNDNR Water Permits
001		CC	1	12690	RADISSON BLU MOA	03/05/2025	\$380.56	162832	E 01 100 050 000 000 366	MESPA conference - Jona
001		CC	1	12801	PRINTED SOLID	03/05/2025	\$144.93	162741	E 01 005 630 000 000 401	IES STEM
001		CC	1	12851	NEW YORK TIMES	03/05/2025	\$4.00	162815	E 01 300 220 000 000 430	English Dept.
001		CC	1	13057	EDWEEK DIGITAL OPED	03/05/2025	\$35.00	162887	E 01 005 020 000 000 366	Jan 29-Jul 29 Subscription
001		CC	1	13072	CINTAS CORPORATION NO 2	03/05/2025	\$157.64	162829	E 01 300 810 350 000 305	Uniform Services January 2025
001		CC	1	13072	CINTAS CORPORATION NO 2	03/05/2025	\$157.63	162829	E 01 100 810 350 000 305	Uniform Services January 2025
001		CC	1	13072	CINTAS CORPORATION NO 2	03/05/2025	\$157.64	162829	E 01 201 810 350 000 305	Uniform Services January 2025
001		CC	1	13072	CINTAS CORPORATION NO 2	03/05/2025	\$157.59	162829	E 01 110 810 350 000 305	Uniform Services January 2025
001		CC	1	13072	CINTAS CORPORATION NO 2	03/05/2025	(\$4.94)	162829	E 01 300 810 350 000 305	Uniform Services January 2025
001		CC	1	13084	STROMME, BRENT	03/05/2025	\$180.00	162774	E 01 005 211 000 799 305	Staff Wellness Day Presentation
001		CC	1	13141	CANVA	03/05/2025	\$108.45	162819	E 04 500 505 000 321 305	CE Marketing
001		CC	1	13141	CANVA	03/05/2025	\$210.00	162838	E 01 300 790 000 699 401	STEM Night Giveaway
001		CC	1	13162	JOANN.COM	03/05/2025	\$23.25	162807	E 01 300 211 000 320 430	HS Leadership Instruction Supplies
001		CC	1	13209	MARRIOTT MINNEAPOLIS	03/05/2025	\$375.02	162864	E 01 300 050 000 000 366	MASSP Hotel Doc
001		CC	1	13209	MARRIOTT MINNEAPOLIS	03/05/2025	\$375.02	162867	E 01 201 605 000 000 366	Cindi Patten Lodging Conference
001		CC	1	13209	MARRIOTT MINNEAPOLIS	03/05/2025	\$6.87	162876	E 01 201 605 000 000 366	Cindi Lodging Conference (2/2 charge)
001		CC	1	13209	MARRIOTT MINNEAPOLIS	03/05/2025	\$187.51	162877	E 01 300 605 000 000 366	MASSP Hotel Shallyn
001		CC	1	13212	THREE SONS HARDWARE LLC	03/05/2025	\$36.49	162831	E 11 300 298 901 301 401	Student Council Supplies
001		CC	1	13229	VISTA OUTDOOR SALES	03/05/2025	\$9,600.00	162874	E 11 300 292 154 000 401	HS Trap (12 Gauge)
001		CC	1	13277	JELLYFISH GRAPHICS	03/05/2025	\$405.54	162842	E 11 300 288 129 000 401	PO 33944 Knowledge Bowl/Math League S
001		CC	1	13277	JELLYFISH GRAPHICS	03/05/2025	\$630.84	162842	E 11 300 288 161 000 401	PO 33944 Knowledge Bowl/Math League S
001		CC	1	13342	NOAHS ARK ANIMAL	03/05/2025	\$3,787.20	162863	E 04 500 570 000 321 369	KC Field Trip
001		CC	1	13521	FULL COMPASS SYSTEMS LTD	03/05/2025	26 \$1,876.44	162749	E 04 500 585 157 332 401	PO 33933 CE Supplies
001		CC	1	13521	FULL COMPASS SYSTEMS LTD	03/05/2025	\$70.00	162749	E 04 500 585 157 332 401	PO 33933 CE Supplies

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001		CC	1	13521	FULL COMPASS SYSTEMS LTD	03/05/2025	\$717.50	162749	E 04 500 585 157 332 401	PO 33933 CE Supplies
001		CC	1	13575	QUIZLET.COM	03/05/2025	\$34.99	162883	E 01 201 270 000 000 406	Social Studies
001		CC	1	13599	JOAHSARK PETTING ZOO	03/05/2025	\$1,100.00	162818	E 04 500 570 000 321 369	Petting Zoo 06/05/2025
001		CC	1	13632	PISIGNAGE.COM	03/05/2025	\$105.00	162884	E 01 005 630 000 000 405	Three additional 1-year licenses
001		CC	1	13657	WALMART.COM	03/05/2025	\$63.48	162817	E 01 110 203 902 000 401	Winter wonderland activity
001		CC	1	13657	WALMART.COM	03/05/2025	\$29.90	162823	E 01 110 203 100 000 401	Winter wonderland activity/ 1st gr moon cyc
001		CC	1	13657	WALMART.COM	03/05/2025	\$33.84	162823	E 01 110 203 902 000 401	Winter wonderland activity/ 1st gr moon cyc
001		CC	1	13657	WALMART.COM	03/05/2025	\$236.18	162824	E 01 005 241 204 000 490	Staff Wellness
001		CC	1	13657	WALMART.COM	03/05/2025	\$179.94	162827	E 01 005 241 204 000 490	Staff Wellness
001		CC	1	13657	WALMART.COM	03/05/2025	\$35.88	162837	E 01 110 203 100 000 401	1st Gr - moon cycle
001		CC	1	13657	WALMART.COM	03/05/2025	\$7.74	162789	E 01 110 203 100 000 430	1st Gr supplies 7.74 / 1 of 2 charges Kinde
001		CC	1	13657	WALMART.COM	03/05/2025	\$113.71	162789	E 01 110 201 000 000 430	1st Gr supplies 7.74 / 1 of 2 charges Kinde
001		CC	1	13687	E&G 1123 ECOMM	03/05/2025	(\$14.22)	162814	E 01 005 105 000 000 490	Credit for overcharge
001		CC	1	13687	E&G 1123 ECOMM	03/05/2025	\$77.42	162777	E 01 005 110 000 000 490	Payroll Specialist Interviews
001		CC	1	13687	E&G 1123 ECOMM	03/05/2025	\$118.09	162830	E 11 300 298 901 301 490	Student Council- sno daze
001		CC	1	13687	E&G 1123 ECOMM	03/05/2025	\$62.35	162850	E 01 300 211 000 000 490	Shallyn Meeting 2.5.25
001		CC	1	13719	MONTANTAINSTITUTE.COM	03/05/2025	\$2,190.00	162871	E 01 300 790 000 699 368	Montana Summer Institute 4 Day Training -
001		CC	1	13874	BIRCHBARK BOOKS, HERBS AND NATI	03/05/2025	\$201.40	162766	E 01 005 790 000 320 430	District Books
001		CC	1	13883	HYPATIA CREAT GROUP	03/05/2025	\$40.00	162754	E 01 300 256 000 000 406	Math Dept.
001		CC	1	13888	LACROSSE BALLS DIRECT	03/05/2025	\$335.43	162778	E 11 300 296 186 000 401	HS Lacrosse Supplies
001		CC	1	13909	WALL ST JOURNAL	03/05/2025	\$2.00	162875	E 01 300 341 000 830 433	Palmer/Business
001		CC	1	13916	MSU EVENTS CONFERENCES	03/05/2025	\$132.00	162732	E 01 100 203 312 000 401	t-shirts for EMDC Regional STEM (K.Johns
001		CC	1	13927	MINNESOTA INDIAN EDUCATION ASSO	03/05/2025	\$550.00	162868	E 01 005 790 000 320 366	MIEA 2025 Annual Conference (Raven)
001		CC	1	13927	MINNESOTA INDIAN EDUCATION ASSO	03/05/2025	\$550.00	162728	E 01 005 790 000 320 366	MIEA 2025 Annual Conference (Raven)
001		CC	1	13966	CharacterStrong LLC	03/05/2025	\$10,735.63	162781	E 01 005 211 000 799 305	Tier 2 Solutions/Renewal
001		CC	1	14144	POTBELLY	03/05/2025	\$330.58	162738	E 01 300 790 000 699 490	Youth Day at the Capital Lunch
001		CC	1	14145	CAPITOL CAFE	03/05/2025	\$19.38	162776	E 01 005 020 000 000 366	Day @ Capitol Lunch (Tim)
001		CC	1	14149	MATMAN WRESTLING	03/05/2025	\$50.52	162870	E 11 300 292 000 000 401	Ankle Bands
001		CC	1	14151	DEPT OF HUMAN RIGHTS	03/05/2025	\$5.38	162805	E 01 005 105 000 000 305	Human Rights Equal Pay (2 transactions)
001		CC	1	14151	DEPT OF HUMAN RIGHTS	03/05/2025	\$250.00	162808	E 01 005 105 000 000 305	Human Rights Equal Pay
001		CC	1	14152	CAPITOL COMPLEX	03/05/2025	\$8.00	162767	E 01 005 020 000 000 366	Capitol Day Parking
001		CC	1	14152	CAPITOL COMPLEX	03/05/2025	\$8.00	162775	E 01 005 020 000 000 366	Day @ Capitol Parking (Tim)
001		CC	1	14155	RAQUET SPORTS	03/05/2025	27 \$99.00	162892	E 11 300 292 000 000 366	Northern Tennis Coaches Conference (JB)

Big Lake Public Schools, ISD #727

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Bank	Check No	Ty	Grp Code	Vendor	Date	Amount	Voucher #	Account Code	Description
001		CC	1 14155	RAQUET SPORTS	03/05/2025	\$115.00	162816	E 11 300 292 000 000 366	Northern Tennis Coaches Conference 02/25

Check Total: \$120,160.27

Bank 001 Total:

Report Total:

March 2025 Personnel				
Employee (Last, First Name)	Position	Building	Effective Date	Action Type
Fee, Amy	Payroll Specialist	District Wide	04/07/2025	New Hire
Linder, Jolene	Paraeducator	High School	03/10/2025	New Hire
Olson, Heather	Teacher	Liberty	05/30/2025	Resignation
Vanderberg, Andrea	Teacher	Independence	05/30/2025	Resignation
Bergstrom, Diane	Teacher	High School	05/30/2025	Retirement
Curto, Mary	Teacher	High School	08/31/2025	Retirement
Heller, Daniele	Paraeducator	Liberty	03/14/2025	Resignation
Hoof, Melanie	Teacher	Liberty	05/30/2025	Resignation
Poncelet, Lechia	Paraeducator	Independence	03/31/2025	New Hire
Manning, Natalie	Assistant C - Girls Lacrosse	Athletics/Activities	04/01/2025	New Hire
Botzet, Rachel	Teacher	Independence	08/26/2025	Rehire
Knudson, Julie	School Counselor	Middle School	05/30/2025	Resignation
Sandmann, Aron	Assistant C - Boys Lacrosse	Athletics/Activities	03/31/2025	New Hire
Dorenbush, Drew	Assistant C - Boys Lacrosse	Athletics/Activities	03/31/2025	New Hire
Ruhl, Caitlin	LTS Teacher	High School	04/01/2025	New Hire
Ismil, Seth	Teacher	High School	05/30/2025	Resignation
Regan, Phyllis	Paraeducator	Liberty	03/17/2025	Transfer
Villa, Weston	Custodian	Liberty	03/28/2025	Resignation
Gaddes, Brianna	School Monitor	Liberty	03/24/2025	New Hire
McConville, Ryan	Custodian	Liberty	04/07/2025	New Hire
Faber, Tabitha	School Monitor	Independence	03/31/2025	New Hire
Glanz, Amy	Speech Language Pathologist	Liberty	08/25/2025	New Hire
Riley, Sekmhet	Paraeducator	High School	03/24/2025	Resignation
Beattie, Jonathan	Paraeducator	High School	03/31/2025	New Hire

**ISD 727 SCHOOL BOARD
FUNDRAISERS ACTION
03/26/25**

Big Lake PAC/Liberty, Gerten's spring flower sale, end of March-first week of May, proceeds will be used to purchase sheds for outdoor classrooms

Big Lake Track and Field, request donations using Leading Edge, March 31, 2025-April 14, 2025, proceeds used to update equipment and uniforms, purchase food for meets, and team clothing for student activities


MEMORANDUM OF UNDERSTANDING

The parties to this Memorandum of Understanding, Matt Egan, and Independent School District #727, knowingly and voluntarily agree to the following stipulations waiving the statutory probationary period:

- a) The parties acknowledge the Minnesota courts have determined that a teacher's right to tenure can only be modified by mutual consent of the teacher and the school board (State v. ISD #810, Wabasha County, 260 Minn.237, 109 N.W.2d596, 602-03, and Perry v. ISD. #696, supra at 290).
- b) That the probationary period shall be extended one year, the 2025-2026 school year, to permit the school district one additional probationary year to evaluate job performance.
- c) The right to challenge this one-year extension of the probationary period is waived.
- d) The district has the right to non-renew after the 2025-2026 school year, i.e.; the probationary period by this agreement is extended to June 30, 2026. Matt Egan has no right to claim or bring action that she/he is a continuing contract teacher for 2025-2026.
- e) This agreement does not set a precedent for other teachers or future similar situations in ISD #727.
- f) It is specifically understood and agreed that the acceptance of the considerations set forth in this Memorandum is a full, final and complete agreement and does not constitute and shall not be construed as, any admission of wrong doing, liability, or fault by any of the parties to this Memorandum of Understanding. This continuation document will be expunged from the personnel file after the 2025-2026 school year.
- g) This Memorandum of Understanding represents a full and complete agreement between the parties hereto. There are no covenants, promises, or undertakings outside of this Memorandum or other than as specifically set forth herein.

The undersigned, by execution hereof, state that this Memorandum of Understanding has been read by them and that they understand and fully agree to each, all and every provision of this Memorandum and have had the opportunity to review the terms of this Agreement with legal counsel.

IN WITNESS WHEREOF: The Parties have executed this Agreement as follows:



 Teacher
 DATE: 3-12-25

 Chairperson, ISD #727
 DATE: _____

 Clerk, ISD #727
 DATE: _____

RESOLUTION TO EXTEND PROBATIONARY PERIOD

Motion by _____, second by _____ and _____ to extend the probationary teaching period for Matt Egan to an additional year (2025-2026) as per agreement. The School District would like additional time to review performance as a teacher.


MEMORANDUM OF UNDERSTANDING

The parties to this Memorandum of Understanding, Ashley Hemze, and Independent School District #727, knowingly and voluntarily agree to the following stipulations waiving the statutory probationary period:

- a) The parties acknowledge the Minnesota courts have determined that a teacher's right to tenure can only be modified by mutual consent of the teacher and the school board (State v. ISD #810, Wabasha County, 260 Minn.237, 109 N.W.2d596, 602-03, and Perry v. ISD. #696, supra at 290).
- b) That the probationary period shall be extended one year, the 2025-2026 school year, to permit the school district one additional probationary year to evaluate job performance.
- c) The right to challenge this one-year extension of the probationary period is waived.
- d) The district has the right to non-renew after the 2025-2026 school year, i.e.; the probationary period by this agreement is extended to June 30, 2026. Ashley Hemze has no right to claim or bring action that she/he is a continuing contract teacher for 2025-2026.
- e) This agreement does not set a precedent for other teachers or future similar situations in ISD #727.
- f) It is specifically understood and agreed that the acceptance of the considerations set forth in this Memorandum is a full, final and complete agreement and does not constitute and shall not be construed as, any admission of wrong doing, liability, or fault by any of the parties to this Memorandum of Understanding. This continuation document will be expunged from the personnel file after the 2025-2026 school year.
- g) This Memorandum of Understanding represents a full and complete agreement between the parties hereto. There are no covenants, promises, or undertakings outside of this Memorandum or other than as specifically set forth herein.

The undersigned, by execution hereof, state that this Memorandum of Understanding has been read by them and that they understand and fully agree to each, all and every provision of this Memorandum and have had the opportunity to review the terms of this Agreement with legal counsel.

IN WITNESS WHEREOF: The Parties have executed this Agreement as follows:



 Teacher
 DATE: 3/14/25

 Chairperson, ISD #727
 DATE: _____

 Clerk, ISD #727
 DATE: _____

RESOLUTION TO EXTEND PROBATIONARY PERIOD

Motion by _____, second by _____ and _____ to extend the probationary teaching period for Ashley Hemze to an additional year (2025-2026) as per agreement. The School District would like additional time to review performance as a teacher.

MEMORANDUM OF UNDERSTANDING

The parties to this Memorandum of Understanding, Hope Knutson, and Independent School District #727, knowingly and voluntarily agree to the following stipulations waiving the statutory probationary period:

- a) The parties acknowledge the Minnesota courts have determined that a teacher's right to tenure can only be modified by mutual consent of the teacher and the school board (State v. ISD #810, Wabasha County, 260 Minn.237, 109 N.W.2d596, 602-03, and Perry v. ISD. #696, supra at 290).
- b) That the probationary period shall be extended one year, the 2025-2026 school year, to permit the school district one additional probationary year to evaluate job performance.
- c) The right to challenge this one-year extension of the probationary period is waived.
- d) The district has the right to non-renew after the 2025-2026 school year, i.e.; the probationary period by this agreement is extended to June 30, 2026. Hope Knutson has no right to claim or bring action that she/he is a continuing contract teacher for 2025-2026.
- e) This agreement does not set a precedent for other teachers or future similar situations in ISD #727.
- f) It is specifically understood and agreed that the acceptance of the considerations set forth in this Memorandum is a full, final and complete agreement and does not constitute and shall not be construed as, any admission of wrong doing, liability, or fault by any of the parties to this Memorandum of Understanding. This continuation document will be expunged from the personnel file after the 2025-2026 school year.
- g) This Memorandum of Understanding represents a full and complete agreement between the parties hereto. There are no covenants, promises, or undertakings outside of this Memorandum or other than as specifically set forth herein.

The undersigned, by execution hereof, state that this Memorandum of Understanding has been read by them and that they understand and fully agree to each, all and every provision of this Memorandum and have had the opportunity to review the terms of this Agreement with legal counsel.

IN WITNESS WHEREOF: The Parties have executed this Agreement as follows:

Hope Knutson
 Teacher
 DATE: 3-12-25

 Chairperson, ISD #727
 DATE: _____

 Clerk, ISD #727
 DATE: _____

RESOLUTION TO EXTEND PROBATIONARY PERIOD

Motion by _____, second by _____ and _____ to extend the probationary teaching period for Hope Knutson to an additional year (2025-2026) as per agreement. The School District would like additional time to review performance as a teacher.

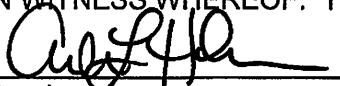
MEMORANDUM OF UNDERSTANDING

The parties to this Memorandum of Understanding, Amber Huhta, and Independent School District #727, knowingly and voluntarily agree to the following stipulations waiving the statutory probationary period:

- a) The parties acknowledge the Minnesota courts have determined that a teacher's right to tenure can only be modified by mutual consent of the teacher and the school board (State v. ISD #810, Wabasha County, 260 Minn.237, 109 N.W.2d596, 602-03, and Perry v. ISD. #696, supra at 290).
- b) That the probationary period shall be extended one year, the 2025-2026 school year, to permit the school district one additional probationary year to evaluate job performance.
- c) The right to challenge this one-year extension of the probationary period is waived.
- d) The district has the right to non-renew after the 2025-2026 school year, i.e.; the probationary period by this agreement is extended to June 30, 2026. Amber Huhta has no right to claim or bring action that she/he is a continuing contract teacher for 2025-2026.
- e) This agreement does not set a precedent for other teachers or future similar situations in ISD #727.
- f) It is specifically understood and agreed that the acceptance of the considerations set forth in this Memorandum is a full, final and complete agreement and does not constitute and shall not be construed as, any admission of wrong doing, liability, or fault by any of the parties to this Memorandum of Understanding. This continuation document will be expunged from the personnel file after the 2025-2026 school year.
- g) This Memorandum of Understanding represents a full and complete agreement between the parties hereto. There are no covenants, promises, or undertakings outside of this Memorandum or other than as specifically set forth herein.

The undersigned, by execution hereof, state that this Memorandum of Understanding has been read by them and that they understand and fully agree to each, all and every provision of this Memorandum and have had the opportunity to review the terms of this Agreement with legal counsel.

IN WITNESS WHEREOF: The Parties have executed this Agreement as follows:



 Teacher
 DATE: 3-13-25

 Chairperson, ISD #727
 DATE: _____

 Clerk, ISD #727
 DATE: _____

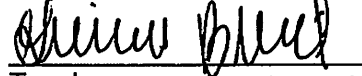
MEMORANDUM OF UNDERSTANDING

The parties to this Memorandum of Understanding, Gina Blood, and Independent School District #727, knowingly and voluntarily agree to the following stipulations waiving the statutory probationary period:

- a) The parties acknowledge the Minnesota courts have determined that a teacher's right to tenure can only be modified by mutual consent of the teacher and the school board (State v. ISD #810, Wabasha County, 260 Minn.237, 109 N.W.2d596, 602-03, and Perry v. ISD. #696, supra at 290).
- b) That the probationary period shall be extended one year, the 2025-2026 school year, to permit the school district one additional probationary year to evaluate job performance.
- c) The right to challenge this one-year extension of the probationary period is waived.
- d) The district has the right to non-renew after the 2025-2026 school year, i.e.; the probationary period by this agreement is extended to June 30, 2026. Gina Blood has no right to claim or bring action that she/he is a continuing contract teacher for 2025-2026.
- e) This agreement does not set a precedent for other teachers or future similar situations in ISD #727.
- f) It is specifically understood and agreed that the acceptance of the considerations set forth in this Memorandum is a full, final and complete agreement and does not constitute and shall not be construed as, any admission of wrong doing, liability, or fault by any of the parties to this Memorandum of Understanding. This continuation document will be expunged from the personnel file after the 2025-2026 school year.
- g) This Memorandum of Understanding represents a full and complete agreement between the parties hereto. There are no covenants, promises, or undertakings outside of this Memorandum or other than as specifically set forth herein.

The undersigned, by execution hereof, state that this Memorandum of Understanding has been read by them and that they understand and fully agree to each, all and every provision of this Memorandum and have had the opportunity to review the terms of this Agreement with legal counsel.

IN WITNESS WHEREOF: The Parties have executed this Agreement as follows:



 Teacher
 DATE: 3/13/25

 Chairperson, ISD #727
 DATE: _____

 Clerk, ISD #727
 DATE: _____

MEMORANDUM OF UNDERSTANDING

The parties to this Memorandum of Understanding, Michaela Duncan, and Independent School District #727, knowingly and voluntarily agree to the following stipulations waiving the statutory probationary period

- d) The parties acknowledge the Minnesota courts have determined that a teacher's right to tenure can only be modified by mutual consent of the teacher and the school board (State v. ISD #810, Wabasha County, 260 Minn.237, 109 N.W.2d596, 602-03, and Perry v. ISD. #696, supra at 290).
- b) That the probationary period shall be extended one year, the 2025-2026 school year, to permit the school district one additional probationary year to evaluate job performance.
- c) The right to challenge this one-year extension of the probationary period is waived.
 - a) The district has the right to non-renew after the 2025-2026 school year, i.e.; the probationary period by this agreement is extended to June 30, 2026. Michaela Duncan has no right to claim or bring action that she/he is a continuing contract teacher for 2025-2026.
- e) This agreement does not set a precedent for other teachers or future similar situations in ISD #727.
- f) It is specifically understood and agreed that the acceptance of the considerations set forth in this Memorandum is a full, final and complete agreement and does not constitute and shall not be construed as, any admission of wrong doing, liability, or fault by any of the parties to this Memorandum of Understanding. This continuation document will be expunged from the personnel file after the 2025-2026 school year.
- g) This Memorandum of Understanding represents a full and complete agreement between the parties hereto. There are no covenants, promises, or undertakings outside of this Memorandum or other than as specifically set forth herein.

The undersigned, by execution hereof, state that this Memorandum of Understanding has been read by them and that they understand and fully agree to each, all and every provision of this Memorandum and have had the opportunity to review the terms of this Agreement with legal counsel.

IN WITNESS WHEREOF: The Parties have executed this Agreement as follows:



Teacher

DATE: 3/17/25

Chairperson, ISD #727

DATE: _____

Clerk, ISD #727

DATE: _____

SCHOOL COLORS AND MASCOT

I. PURPOSE

When school colors are defined and emphasized, students are offered an identity. Any student can easily belong to the larger group and gain identity, just by wearing their school colors. Perhaps the most elementary of reasons to regulate school colors are school identify on the playing field. But, more dynamic is the impact of school colors filling the entire auditorium, stands, or gymnasium. Not only do the participants in that activity feel identified, they are visually incorporated into a large community group through color. When students and community members wear school colors proudly, it is easy to identify who we are, where we are and where we are going.

II. The official school colors are royal blue and bright gold.

- A. Graduation caps and gowns shall be in the school colors. Athletic uniforms and apparel worn by students for competition, including pre- and during game warm ups and while participating or representing a team throughout a competitive match, shall be in school colors. No other color shall be predominant, but may be used as an accent color. Due to the nature of some athletic events and the apparel required, some deviation from this requirement may be acceptable. The team coach/advisor is responsible for requesting approval of uniforms according to established regulations. Band and chorus attire is exempt from this policy because black and white is universally accepted as appropriate performance attire. In the event that band uniforms are acquired at some future time, they shall conform to this policy.
- B. Deviation from this policy for such items as apparel other than competitive uniforms or garments representing or supporting Big Lake School District, a school-sponsored athletic team or other event, whether offered for purchase by students or supplied by the school district, may be acceptable. Pre-approval for all such items must be requested according to established regulations prior to their availability. The team coach/advisor is responsible for following the established regulations.
- C. Exceptions to school colors would be teams that are co-sponsored with other school districts.

III. The official mascot is the hornet.

Big Lake Teams are known as "Hornets." When Big Lake School sponsored teams or programs utilize the Hornet emblem on apparel or other promotional item, they must follow the specifications in the District Branding Guide



- IV. All district marketing, promotional, apparel, or signage materials should reflect the district's brand visually. Big Lake School sponsored teams or programs must follow the specifications in the district Branding Guide.

LEGAL STATUS OF THE SCHOOL BOARD

I. PURPOSE

The care, management, and control of the schools is vested by statutory and constitutional authority in the school board. The school board shall carry out the mission of the school district with diligence, prudence, and dedication to the ideals of providing the finest public education. The purpose of this policy is to define the authority, duties, and powers of the school board in carrying out its mission.

II. GENERAL STATEMENT OF POLICY

- A. The school board is the governing body of the school district. As such, the school board has responsibility for the care, management, and control over public schools in the school district.
- B. Elected members of the school board have binding authority only when acting as a school board legally in session, except where specific authority is provided to school board members or officers individually. The school board is not bound by an action or statement on the part of an individual school board member unless the action is specifically directed or authorized by the school board.

III. DEFINITION

“School board” means the governing body of the school district.

IV. ORGANIZATION, MEMBERSHIP, REIMBURSEMENT, AND VACANCIES

- A. The membership of the school board consists of six elected directors. The term of office is four years. Terms are staggered so that the terms of three members end every other year, even years. Terms of office shall begin the first Monday in January.
- B. Candidates must be 21 years old, be an eligible voter, be a current district resident, and have lived within the district at least 30 days prior to the election, and not be a convicted felon.
- C. There may be other ex officio members of the school board as provided by law. The superintendent is an ex officio member.
- D. A majority of voting members constitutes a quorum. The act of the majority of a quorum is the act of the school board.
- E. Reimbursement shall be set every year at the Organizational Meeting.
- F. A vacancy on the Board of Education occurs when a member a) dies, b) resigns, c) ceases to be a resident of the school district as defined by state statute, or d) is unable to serve on such Board because of illness or prolonged absence from the District. Vacancies shall be filled in accordance to Minnesota law and MSBA guidelines.

V. POWERS AND DUTIES

- A. The school board has powers and duties specified by statute. The school board's authority includes implied powers in addition to specific powers granted by the legislature.
- B. The school board exercises administrative functions. It also has certain powers of a legislative character and other powers of a quasi-judicial character.

- C. The school board shall superintend and manage the schools of the school district; adopt rules for their organization, government, and instruction; prescribe textbooks and courses of study; and make and authorize contracts.
- D. The school board shall have the general charge of the business of the school district, its facilities and property, and of the interest of the schools.
- E. The school board, among other duties, shall perform the following in accordance with applicable law:
 - 1. provide by levy of tax, necessary funds for the conduct of schools, the payment of indebtedness, and all proper expenses of the school district;
 - 2. conduct the business of the schools and pay indebtedness and proper expenses;
 - 3. employ and contract with necessary qualified teachers and discharge the same for cause;
 - 4. provide services to promote the health of its pupils;
 - 5. provide school buildings and erect needed buildings;
 - 6. purchase, sell, and exchange school district property and equipment as deemed necessary by the school board for school purposes;
 - 7. provide for payment of claims against the school district, and prosecute and defend actions by or against the school district, in all proper cases;
 - 8. employ and discharge necessary employees and contract for other services;
 - 9. provide for transportation of pupils to and from school, as governed by statute; and
 - 10. procure insurance against liability of the school district, its officers, and employees.
- F. The school board, at its discretion, may perform the following:
 - 1. provide library facilities, public evening schools, adult and continuing education programs, summer school programs, and intersession classes of flexible school year programs;
 - 2. furnish school lunches for pupils and teachers on such terms as the school board determines;
 - 3. enter into agreements with one or more other independent school districts to provide for agreed upon educational services;
 - 4. lease rooms or buildings for school purposes;
 - 5. authorize the use of school facilities for community purposes that will not interfere with their use for school purposes;
 - 6. authorize co-curricular and extracurricular activities;
 - 7. receive, for the benefit of the school district, bequests, donations, or gifts for any proper purpose; and
 - 8. perform other acts as the school board shall deem to be reasonably necessary or required for the governance of the schools.

Legal References: Minn. Stat. § 123A.22 (Cooperative Centers for Vocational Education)
 Minn. Stat. § 123B.02 (General Powers of Independent School Districts)
 Minn. Stat. § 123B.09 (Boards of Independent School District)
 Minn. Stat. § 123B.14 (Officers of Independent School Districts)
 Minn. Stat. § 123B.23 (Liability Insurance; Officers and Employees)
 Minn. Stat. § 123B.49 (Extracurricular Activities; Insurance)
 Minn. Stat. § 123B.51 (Schoolhouses and Sites; Uses for School and Nonschool Purposes; Closings)
 Minn. Stat. § 123B.85 (Definition)
Jensen v. Indep. Consol. Sch. Dist. No. 85, 160 Minn. 233, 199 N.W. 911 (1924)

Cross References: MSBA/MASA Model Policy 101 (Legal Status of the School District)

MSBA/MASA Model Policy 202 (School Board Officers)
MSBA/MASA Model Policy 203 (Operation of the School Board -Governing
Rules)
MSBA/MASA Model Policy 205 (Open Meetings and Closed Meetings)



BOARD OF EDUCATION RESPONSIBILITIES AND FUNCTIONS

I. PURPOSE

The Board of Education of Big Lake Schools is responsible to the people and, therefore, should attempt to reflect the opinion of the community. However, the Board must look to the future more clearly than is required of the average citizen. The results of many of the decisions and actions of the Board will not be realized at once, but will set the course of education for future years. The Board should fearlessly support those educational philosophies and procedures needed to promote a high quality education for this community based upon the needs of the students.

II. The responsibilities of the Board of Education include:

- A. Legal responsibility for the oversight of Big Lake Schools.
- B. Civic responsibility for public engagement providing insight into the desires of the community regarding quality education, a service essential to the life of the community.
- C. Economic responsibility for prudent management of public resources.

III. The four major functions of the Board of Education are:

- A. Planning and Policy Making—This will be a joint effort of the Board of Education and the Superintendent, assisted by school personnel, or other consultants approved by the superintendent and/or Board of Education.
- B. Legal Compliance—The Board of Education will follow the laws of the State of Minnesota and the federal government, approve salary contracts, and have the right and responsibility to call an election on a bond or levy issue.
- C. Appraise the health of Big Lake Schools—The appraisal of the work of the schools and their personnel means determining whether or not the community is receiving the kind of educational services it should, whether or not funds are being wisely and honestly spent and what changes if any will be made.
- D. Hiring and evaluating of the Superintendent.



SUPERINTENDENT

I. PURPOSE

The purpose of this policy is to recognize the importance of the role of the superintendent and the overall responsibility of that position within the school district.

II. GENERAL STATEMENT OF POLICY

The school board shall employ a superintendent who shall serve as an ex officio, nonvoting member of the school board and as chief executive officer of the school system.

III. GENERAL RESPONSIBILITIES

- A. The superintendent is responsible for the management of the schools, the administration of all school district policies, and is directly accountable to the school board.
- B. The superintendent shall annually evaluate each principal assigned responsibility for supervising a school building in the district.
- C. The superintendent may delegate responsibilities to other school district personnel, but shall continue to be accountable for actions taken under such delegation.
- D. Where responsibilities are not specifically prescribed, nor school board policy applicable, the superintendent shall use personal and professional judgment, subject to review by the school board.

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: MSBA/MASA Model Policy 202 (School Board Officers)
MSBA/MASA Model Policy 208 (Development, Adoption, and Implementation of Policies)
MSBA/MASA Model Policy 214 (Out-of-State Travel by School Board Members)
MSBA/MASA Model Policy 301 (School District Administration)
MSBA/MASA Model Policy 303 (Superintendent Selection)
MSBA/MASA Model Policy 304 (Superintendent Contract, Duties, and Evaluation)
MSBA/MASA Model Policy 305 (Policy Implementation)
MSBA/MASA Model Policy 306 (Administrator Code of Ethics)
MSBA/MASA Model Policy 412 (Expense Reimbursement)
MSBA/MASA Model Policy 510 (School Activities)
MSBA/MASA Model Policy 511 (Student Fundraising)
MSBA/MASA Model Policy 513 (Student Promotion, Retention, and Program Design)
MSBA/MASA Model Policy 602 (Organization of School Calendar and School Day)

MSBA/MASA Model Policy 605 (Alternative Programs)
MSBA/MASA Model Policy 701 (Establishment and Adoption of School District Budget)
MSBA/MASA Model Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System)
MSBA/MASA Model Policy 802 (Disposition of Obsolete Equipment and Material)
MSBA/MASA Model Policy 903 (Visitors to School District Buildings and Sites)
MSBA/MASA Model Policy 905 (Advertising)
MSBA/MASA Model Policy 906 (Community Notification of Predatory Offenders)
MSBA/MASA Model Policy 907 (Rewards)



SUPERINTENDENT SELECTION

I. PURPOSE

The purpose of this policy is to convey to the school community that the authority to select and employ a superintendent is vested in the school board.

II. GENERAL STATEMENT OF POLICY

The school board shall employ a superintendent to serve as the chief executive officer of the school district and to conduct the daily operations of the school district.

III. QUALIFICATIONS

- A. The school board shall consider applicants who meet or exceed the licensing standards set by the Minnesota Board of School Administrators and qualifications established in the job description for the superintendent position. State and federal equal employment and nondiscrimination requirements shall be observed throughout the recruitment and selection process.
- B. The school board will consider professional preparation, experience, skill, and demonstrated competence of qualified applicants in making a final decision.

IV. SELECTION

- A. A process for recruitment, screening, and interviewing of candidates shall be developed by the school board.
- B. The school board may contract for assistance in the search for a superintendent.
- C. The school board shall provide the contract for the superintendent and specifically identify all conditions of employment mutually agreed upon with the superintendent. In so doing, the school board shall observe all requirements of state and federal law and school board policy.

Legal References: Minn. Stat. § 123B.143 (Superintendent)
Minn. Rules, Chapter 3512

Cross References: None



Policy 304
Adopted: 11.29.07
Reviewed: 12.1.14
Revised: 1.29.15
Reviewed: 5.25.17
Revised: 3.24.22

SUPERINTENDENT CONTRACT, DUTIES, AND EVALUATION

I. PURPOSE

The purpose of this policy is to provide for the use of an employment contract with the superintendent, a position description, and the use of an approved instrument to evaluate performance.

II. GENERAL STATEMENT OF POLICY

- A.** The superintendent's contract shall be used to formalize the employment relationship and to specifically identify and clarify all conditions of employment with the superintendent.
- B.** The specific duties for which the superintendent is accountable shall be set forth in a position description for the superintendent and shall be measured by a performance appraisal instrument approved by the school board in consultation with the superintendent. The school board shall use this instrument to periodically evaluate the performance of the superintendent.
- C.** The school board may use the model contract approved by the boards of the Minnesota School Boards Association and the Minnesota Association of School Administrators as a model instrument.

Legal References: Minn. Stat. § 123B.143 (Superintendent)

Cross References: None



ADMINISTRATOR CODE OF ETHICS

I. PURPOSE

The purpose of this policy is to establish the requirements of the school board that school administrators adhere to the standards of ethics and professional conduct in this policy and Minnesota law.

II. GENERAL STATEMENT OF POLICY

A. An educational administrator's professional behavior must conform to an ethical code. The code must be idealistic and at the same time practical, so that it can apply reasonably to all educational administrators. The administrator acknowledges that the schools belong to the public they serve for the purpose of providing educational opportunities to all. However, the administrator assumes responsibility for providing professional leadership in the school and community. This responsibility requires the administrator to maintain standards of exemplary professional conduct. It must be recognized that the administrator's actions will be viewed and appraised by the community, professional associates, and students. To these ends, the administrator must subscribe to the following standards.

B. The Educational Administrator:

1. Makes the well-being of students the fundamental value of all decision-making and actions.
2. Fulfills professional responsibilities with honesty and integrity.
3. Supports the principle of due process and protects the civil and human rights of all individuals.
4. Obeys local, state, and national laws and does not knowingly join or support organizations that advocate, directly or indirectly, the overthrow of the government.
5. Implements the school board's policies.
6. Pursues appropriate measures to correct those laws, policies, and regulations that are not consistent with sound educational goals.
7. Avoids using positions for personal gain through political, social, religious, economic, or other influence.
8. Accepts academic degrees or professional certification only from duly accredited institutions.
9. Maintains the standards and seeks to improve the effectiveness of the profession through research and continuing professional development.
10. Honors all contracts until fulfillment, release, or dissolution is mutually agreed upon by all parties to the contract.
11. Adheres to the Code of Ethics for School Administrators in Minnesota Rule.

Legal References: Minn. Stat. § 122A.14, Subd. 4 (Code of Ethics)

Minn. Rules Part 3512.5200 (Code of Ethics for School Administrators)

LITERACY AND THE READ ACT

I. PURPOSE

This policy aligns with Minnesota law established in the Read Act and on other topics related to reading.

II. GENERAL STATEMENT OF POLICY

The school district recognizes the centrality of reading in a student's educational experience.

III. DEFINITIONS

- A. "Evidence-based literacy instruction" means the instruction or item described is based on reliable, trustworthy, and valid evidence and has demonstrated a record of success in increasing students' reading competency in the areas of phonological and phonemic awareness, phonics, vocabulary development, reading fluency, and reading comprehension. Evidence-based literacy instruction is explicit, systematic, and includes phonological and phonemic awareness, phonics and decoding, spelling, fluency, vocabulary, oral language, and comprehension that can be differentiated to meet the needs of individual students. Evidence-based instruction does not include the three-cueing system, as defined in subdivision 16.
- B. "Fluency" means the ability of students to read text accurately, automatically, and with proper expression.
- C. "Foundational reading skills" includes phonological and phonemic awareness, phonics and decoding, and fluency. Foundational reading skills appropriate to each grade level must be mastered in kindergarten, grade 1, grade 2, and grade 3. Struggling readers in grades 4 and above who do not demonstrate mastery of grade-level foundational reading skills must continue to receive explicit, systematic instruction to reach mastery.
- D. "Literacy specialist" means a person licensed by the Professional Educator Licensing and Standards Board as a teacher of reading, a special education teacher, or a kindergarten through grade 6 teacher, who has completed professional development approved by the Minnesota Department of Education (MDE) in structured literacy. A literacy specialist employed by the department under Minnesota Statutes, section 120B.123, subdivision 7, or by a district as a literacy lead, is not required to complete the approved training before August 30, 2025.
- E. "Literacy lead" means a literacy specialist with expertise in working with educators as adult learners. A district literacy lead must support the district's implementation of the Read Act; provide support to school-based coaches; support the implementation of structured literacy, interventions, curriculum delivery, and teacher training; assist with the development of personal learning plans; and train paraprofessionals and other support staff to support classroom literacy instruction. A literacy lead may be employed by one district, jointly by two or more districts, or may provide services to districts through a partnership with the regional service cooperatives or another district.
- F. "Multitiered system of support" or "MTSS" means a systemic, continuous improvement framework for ensuring positive social, emotional, behavioral, developmental, and academic outcomes for every student. The MTSS framework provides access to layered tiers of culturally and linguistically responsive, evidence-based practices and relies on the understanding and belief that every student can learn and thrive. Through a MTSS at the core (Tier 1), supplemental (Tier 2), and intensive (Tier 3) levels, educators provide high quality, evidence-based instruction and intervention that is matched to a student's needs; progress is monitored to inform instruction and set goals and data is used for educational decision making.

- G. "Oral language," also called "spoken language," includes speaking and listening, and consists of five components: phonology, morphology, syntax, semantics, and pragmatics.
- H. "Phonemic awareness" means the ability to notice, think about, and manipulate individual sounds in spoken syllables and words.
- I. "Phonics instruction" means the explicit, systematic, and direct instruction of the relationships between letters and the sounds they represent and the application of this knowledge in reading and spelling.
- J. "Progress monitoring" means using data collected to inform whether interventions are working. Progress monitoring involves ongoing monitoring of progress that quantifies rates of improvement and informs instructional practice and the development of individualized programs using state-approved screening that is reliable and valid for the intended purpose.
- K. "Reading comprehension" means a function of word recognition skills and language comprehension skills. It is an active process that requires intentional thinking during which meaning is constructed through interactions between the text and reader. Comprehension skills are taught explicitly by demonstrating, explaining, modeling, and implementing specific cognitive strategies to help beginning readers derive meaning through intentional, problem-solving thinking processes.
- L. "Structured literacy" means an approach to reading instruction in which teachers carefully structure important literacy skills, concepts, and the sequence of instruction to facilitate children's literacy learning and progress. Structured literacy is characterized by the provision of systematic, explicit, sequential, and diagnostic instruction in phonemic awareness, phonics, fluency, vocabulary and oral language development, and reading comprehension.
- M. "Three-cueing system," also known as "meaning structure visual (MSV)," means a method that teaches students to use meaning, structure and syntax, and visual cues when attempting to read an unknown word. "Three-cueing system" is not evidence-based instruction.
- N. "Vocabulary development" means the process of acquiring new words. A robust vocabulary improves all areas of communication, including listening, speaking, reading, and writing. Vocabulary growth is directly related to school achievement and is a strong predictor for reading success.

IV. READING SCREENER; PARENT NOTIFICATION AND INVOLVEMENT

- A. The school district must administer an approved evidence-based reading screener to students in kindergarten through grade 3 within the first six weeks of the school year, and again within the last six weeks of the school year. The screener must be one of the screening tools approved by MDE.
- B. The school district must identify any screener it uses in the district's annual literacy plan, and submit screening data with the annual literacy plan by June 15.
- C. Schools, at least biannually after administering each screener, must give the parent of each student who is not reading at or above grade level timely information about:
 - 1) the student's reading proficiency as measured by a screener approved by MDE;
 - 2) reading-related services currently being provided to the student and the student's progress; and
 - 3) strategies for parents to use at home in helping their student succeed in becoming grade-level proficient in reading in English and in their native language.
- D. The school district may not use this section to deny a student's right to a special education evaluation.

V. IDENTIFICATION AND REPORT

- A. Students enrolled in kindergarten, grade 1, grade 2, and grade 3, including multilingual learners and students receiving special education services, must be universally screened for mastery of foundational reading skills, including phonemic awareness, phonics, decoding, fluency, oral language, and for characteristics of dyslexia as measured by a screening tool approved by MDE. The

screening for characteristics of dyslexia may be integrated with universal screening for mastery of foundational skills and oral language.

- B. The school district must submit data on student performance in kindergarten, grade 1, grade 2, and grade 3 on foundational reading skills, including phonemic awareness, phonics, decoding, fluency, and oral language to MDE in the annual local literacy plan submission due on June 15.
- C. Students in grades 4 and above, including multilingual learners and students receiving special education services, who do not demonstrate mastery of foundational reading skills, including phonemic awareness, phonics, decoding, fluency, and oral language, must be screened using a screening tool approved by MDE for characteristics of dyslexia and must continue to receive evidence-based instruction, interventions, and progress monitoring until the students achieve grade-level proficiency. A parent, in consultation with a teacher, may opt a student out of the literacy screener if the parent and teacher decide that continuing to screen would not be beneficial to the student. In such limited cases, the student must continue to receive progress monitoring and literacy interventions.
- D. Reading screeners in English, and in the predominant languages of school district students where practicable, must identify and evaluate students' areas of academic need related to literacy. The school district also must monitor the progress and provide reading instruction appropriate to the specific needs of multilingual learners. The school district must use an approved, developmentally appropriate, and culturally responsive screener and annually report summary screener results to the MDE Commissioner ("Commissioner") by June 15 in the form and manner determined by the Commissioner.
- E. The school district must include in its literacy plan a summary of the district's efforts to screen, identify, and provide interventions to students who demonstrate characteristics of dyslexia as measured by a screening tool approved by MDE. With respect to students screened or identified under paragraph (a), the report must include:
 - 1) a summary of the school district's efforts to screen for dyslexia;
 - 2) the number of students universally screened for that reporting year;
 - 3) the number of students demonstrating characteristics of dyslexia for that year; and
 - 4) an explanation of how students identified under this subdivision are provided with alternate instruction and interventions under Minnesota Statutes, section 125A.56, subdivision 1.

VI. INTERVENTION

- A. For each student identified under the screening identification process, the school district shall provide reading intervention to accelerate student growth and reach the goal of reading at or above grade level by the end of the current grade and school year.
- B. The school district must implement progress monitoring, as defined in Minnesota Statutes, section 120B.119, for a student not reading at grade level.
- C. The school district must use evidence-based curriculum and intervention materials at each grade level that are designed to ensure student mastery of phonemic awareness, phonics, vocabulary development, reading fluency, and reading comprehension. Starting July 1, 2023, if the school district purchases new literacy curriculum, or literacy intervention or supplementary materials, the curriculum or materials must be evidence-based as defined in Minnesota Statutes, section 120B.119.
- D. If a student does not read at or above grade level by the end of the current school year, the school district must continue to provide reading intervention until the student reads at grade level. School district intervention methods shall encourage family engagement and, where possible, collaboration with appropriate school and community programs that specialize in evidence-based instructional practices and measure mastery of foundational reading skills, including phonemic awareness, phonics, decoding, fluency, and oral language.
- E. By the 2025-2026 school year, intervention programs must be taught by an intervention teacher or special education teacher who has successfully completed training in evidence-based reading

instruction approved by MDE. Intervention may include but is not limited to requiring student attendance in summer school, intensified reading instruction that may require that the student be removed from the regular classroom for part of the school day, extended-day programs, or programs that strengthen students' cultural connections.

- F. A district or charter school is strongly encouraged to provide a personal learning plan for a student who is unable to demonstrate grade-level proficiency, as measured by the statewide reading assessment in grade 3 or a screener identified by the Department of Education under section 120B.123. The school district must determine the format of the personal learning plan in collaboration with the student's educators and other appropriate professionals. The school must develop the learning plan in consultation with the student's parent or guardian. The personal learning plan must include targeted instruction that is evidence-based and ongoing progress monitoring, and address knowledge gaps and skill deficiencies through strategies such as specific exercises and practices during and outside of the regular school day, group interventions, periodic assessments or screeners, and reasonable timelines. The personal learning plan may include grade retention, if it is in the student's best interest; a student may not be retained solely due to delays in literacy or not demonstrating grade-level proficiency. A school must maintain and regularly update and modify the personal learning plan until the student reads at grade level. This paragraph does not apply to a student under an individualized education program.

VII. LOCAL LITERACY PLAN

- A. The school district must adopt a local literacy plan to have every child reading at or above grade level every year beginning in kindergarten and to support multilingual learners and students receiving special education services in achieving their individualized reading goals. The school district must update and submit the plan to the Commissioner by June 15 each year. The plan must be consistent with the Read Act, and include the following:
- 1) a process to assess students' foundational reading skills, oral language, and level of reading proficiency and the screeners used, by school site and grade level, under Minnesota Statutes, section 120B.123;
 - 2) a process to notify and involve parents;
 - 3) a description of how schools in the school district will determine the targeted reading instruction that is evidence-based and includes an intervention strategy for a student and the process for intensifying or modifying the reading strategy in order to obtain measurable reading progress;
 - 4) evidence-based intervention methods for students who are not reading at or above grade level and progress monitoring to provide information on the effectiveness of the intervention;
 - 5) identification of staff development needs, including a plan to meet those needs;
 - 6) the curricula used by school site and grade level;
 - 7) a statement of whether the school district has adopted a MTSS framework;
 - 8) student data using the measures of foundational literacy skills and mastery identified by MDE for the following students:
 - a. students in kindergarten through grade 3;
 - b. students who demonstrate characteristics of dyslexia; and
 - c. students in grades 4 to 12 who are identified as not reading at grade level; and
 - 9) the number of teachers and other staff that have completed training approved by the department.
- B. The school district must post its literacy plan on the official school district website and submit it to the Commissioner using the template developed by the Commissioner beginning June 15, 2024.

VIII. STAFF TRAINING

- A. Beginning July 1, 2024, a school district must provide access to the training required under Minnesota Statutes, section 120B.123, subdivision 5, to:
- 1) intervention teachers working with students in kindergarten through grade 12;

- 2) all classroom teachers of students in kindergarten through grade 3 and children in prekindergarten programs;
 - 3) special education teachers;
 - 4) curriculum directors;
 - 5) instructional support staff who provide reading instruction; and
 - 6) employees who select literacy instructional materials for a district.
- B. The school district must provide training from a menu of approved evidence-based training programs to all reading intervention teachers, literacy specialists, and other teachers and staff identified in Minnesota Statutes, section 120B.12, subdivision 1, paragraph (b), by July 1, 2025; and by July 1, 2027, to other teachers in the school district, prioritizing teachers who work with students with disabilities, English learners, and students who qualify for the graduation incentives program under Minnesota Statutes, section 124D.68. The Commissioner may grant a school district an extension to these deadlines.
- C. By August 30, 2025, the school district must employ or contract with a literacy lead, or be actively supporting a designated literacy specialist through the process of becoming a literacy lead. The school board may satisfy the requirements of this subdivision by contracting with another school board or cooperative unit under Minnesota Statutes, section 123A.24 for the services of a literacy lead by August 30, 2025. The school district literacy lead must collaborate with school district administrators and staff to support the school district's implementation of requirements under the Read Act.

IX. STAFF DEVELOPMENT

- A. The school district must provide training programs on evidence-based reading instruction to teachers and instructional staff in accordance with subdivision 1, paragraph (b). The training must include teaching in the areas of phonemic awareness, phonics, vocabulary development, reading fluency, reading comprehension, and culturally and linguistically responsive pedagogy.
- B. The school district shall use the data under Article V. above to identify the staff development needs so that:
- 1) elementary teachers are able to implement explicit, systematic, evidence-based instruction in the five reading areas of phonemic awareness, phonics, fluency, vocabulary, and comprehension with emphasis on mastery of foundational reading skills as defined in Minnesota Statutes, section 120B.1118 and other literacy-related areas including writing until the student achieves grade-level reading and writing proficiency;
 - 2) elementary teachers have sufficient training to provide students with evidence-based reading and oral language instruction that meets students' developmental, linguistic, and literacy needs using the intervention methods or programs selected by the school district for the identified students;
 - 3) licensed teachers employed by the school district have regular opportunities to improve reading and writing instruction;
 - 4) licensed teachers recognize students' diverse needs in cross-cultural settings and are able to serve the oral language and linguistic needs of students who are multilingual learners by maximizing strengths in their native languages in order to cultivate students' English language development, including oral academic language development, and build academic literacy; and
 - 5) licensed teachers are well trained in culturally responsive pedagogy that enables students to master content, develop skills to access content, and build relationships.
- C. The school district must provide staff in early childhood programs sufficient training to provide children in early childhood programs with explicit, systematic instruction in phonological and phonemic awareness; oral language, including listening comprehension; vocabulary; and letter-sound correspondence.

X. LITERACY INCENTIVE AID USES

The school district must use its literacy incentive aid to support implementation of evidence-based reading instruction. The following are eligible uses of literacy incentive aid:

- 1) training for kindergarten through grade 3 teachers, early childhood educators, special education teachers, reading intervention teachers working with students in kindergarten through grade 12, curriculum directors, and instructional support staff that provide reading instruction, on using evidence-based screening and progress monitoring tools;
- 2) evidence-based training using a training program approved by MDE;
- 3) employing or contracting with a literacy lead, as defined in Minnesota Statutes, section 120B.119;
- 4) materials, training, and ongoing coaching to ensure reading interventions under Minnesota Statutes, section 125A.56, subdivision 1, are evidence-based; and costs of substitute teachers to allow teachers to complete required training during the teachers' contract day.

Legal References: Minn. Stat. § 120B.119 (Read Act Definitions)
Minn. Stat. § 120B.12 (Read Act Goal and Interventions)
Minn. Stat. § 120B.123 (Read Act Implementation)
Minn. Stat. § 123A.24 (Withdrawing from a Cooperative Unit; Appealing Denial of Membership)
Minn. Stat. § 124D.68 (Graduation Incentives Program)
Minn. Stat. § 124D.98 (Literacy Incentive Aid)
Minn. Stat. § 125A.56 (Alternate Instruction Required before Assessment Referral)

Cross References: None

The following resolution was moved by _____ and seconded by _____:

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Big Lake Schools, ISD 727, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Big Lake Boys Fast Break Club	\$2,638.44	Final payment for 10 th grade coach, Brett Fredrickson, stipend
Old National Bank	\$500.00	Senior Scholarship
Vision of Big Lake	\$1,000.00	Senior Scholarship
Big Lake Fast Pitch Association	\$10,325.00	Practice Field Fence
Big Lake Baseball Booster	\$776.74	Baseball caps
Rushford-Peterson Public School	\$550.00	Dance Uniforms
Big Lake Hornets Booster	\$967.14	State wrestling rooms and food
Big Lake Spud Fest	\$5,000.00	High School Prom

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted on March 26, 2025.

SUMMARY OF YTD 24-25 BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

GENERAL FUND:

REVENUE:

	AMOUNT	DATE
Original Budget	\$48,136,281	* Jun-24
-Establish budget for remainder of SVPP grant; rev=exp	\$33,645	* Nov-24
-Update various state aid budgets for current information	\$35,661	* Nov-24
-Update grant revenue budgets based on current information	\$16,877	* Nov-24
-Increase general education aid for increased enrollment	\$143,186	* Nov-24
-Adjust investment revenue for cash flow and current interest rate environment	\$23,151	* Nov-24
-Fieldtrips and donations budget revisions; rev=exp	\$35,988	* Nov-24
-Decrease special education aid - SPED now being prorated at 98% & cross subsidy aid decreased	(\$400,000)	* Nov-24
-Increase federal SPED aid/tuition budgets for use towards SPED tuition payments to other districts; rev=exp	\$200,000	
-Increase general education aid budget for increased enrollment	\$78,783	
-Adjust for various grant budgets; rev=exp	\$200	
-Increased investment earnings estimates for higher average interest rate	\$223,314	
-Increase MA billing revenue estimates for prior year payments rec'd in 2025	\$25,000	
-Establish budgets for various donations; rev=exp	\$11,075	
-Athletic and activites updates based on completed sports and activities	\$6,406	
-Establish budget for MTSS grant carryover; rev=exp	\$33,790	
-Update nonpublic transp and EL cross subsidy aids-less contracts for nonpublic transportation	(\$8,503)	
-READ Act revenue allocated to community service fund	(\$4,793)	
-Add budget for sale of van to Monticello school district	\$40,990	
-Adjust special education aid estimate based upon updated MDE projection model	\$180,374	
-Increase tuition reimbursements from other districts for shared tranp routes & online learning tuition reimb	\$21,700	

NET CURRENT REVENUE BUDGET

\$48,833,125

GENERAL FUND:

EXPENSE:

	AMOUNT	DATE
Original Budget	\$51,759,731	* Jun-24
-Establish budget for remainder of SVPP grant; rev=exp	\$33,645	* Nov-24
-Establish budgets for athletics/activities fundraising accounts	\$74,066	* Nov-24
-Update grant expenditure budgets based on current information	\$36,609	* Nov-24
-Decrease various tuition budgets for current enrollment & revised estimates	(\$68,000)	* Nov-24
-Update capital expenditure budgets due to timing of projects/items received (curriculum)	\$449,883	* Nov-24
-Staffing Revision #1 - adjust data for all known hires/resignations & benefit elections	(\$732,547)	* Nov-24
-Adjust athletics and activities budgets for revised estimates of trainer, transportation, insurance, supplies	\$30,435	* Nov-24
-Fieldtrips and donations budget revisions; rev=exp	\$35,988	* Nov-24
-Update transportation expense for current reg ed routes	(\$43,354)	* Nov-24
-Add budget for purchases of copiers from state contract and per copier replacement schedule	\$43,190	* Jan-25
-Decrease ALC & CTE disabled budgets to WTC due to lower enrolled students	(\$53,062)	
-Increase federal SPED aid/tuition budgets for use towards SPED tuition payments to other districts; rev=exp	\$200,000	
-Adjust for various grant budgets; rev=exp	\$200	
-Decrease MA billing expense estimates	(\$11,250)	
-Establish budgets for various donations; rev=exp	\$11,075	
-Adjust Title and PCN grant budgets	\$7,591	
-Staffing Revision #2 - adjust for health insurance elections	\$20,101	
-Athletic and activites updates based on completed sports and activities	\$6,406	
-Establish budget for MTSS grant carryover; rev=exp	\$33,790	
-Decrease property and liability insurance expense for actual renewal costs	(\$21,161)	
-Update READ Act expense budgets; costs will be reallocated to 25-26	(\$164,534)	
-Decrease transportation expenses for snow day in February	(\$42,534)	

NET CURRENT EXPENSE BUDGET

\$51,606,268

SUMMARY OF YTD 24-25 BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

FOOD SERVICE FUND:

REVENUE:

	AMOUNT	*	DATE
Original Budget	\$2,539,321		Jun-24
-Change in updated revenue estimates based on 24-25 participation through January	\$32,454		Feb-25
-Increased investment earnings estimates for higher average interest rate	\$6,453		

NET CURRENT REVENUE BUDGET

\$2,578,228

EXPENSE:

Original Budget	\$2,704,248		Jun-24
-Staffing budget revision #1	\$1,640		Nov-24
-Change in updated exp estimates based on 24-25 participation through January & current labor & food costs	\$35,878		Feb-25
-Staffing Revision #2 - updated percent allocation to FS based on time and effort reports	(\$3,368)		

NET CURRENT EXPENSE BUDGET

\$2,738,398

COMMUNITY SERVICE FUND:

REVENUE:

	AMOUNT	*	DATE
Original Budget	\$3,100,400		Jun-24
-Revised est of revenue based on current enrollment in Hive Time/Kid's Club/Preschool/CE programming	\$268,319		Nov-24
-Increase compensatory aid allocated to community education for preschool transportation	\$10,290		
-Increased investment earnings estimates for higher average interest rate	\$13,775		
-Decrease Preschool and other various revenue estimates	(\$14,680)		
-READ Act revenue allocated to community service fund	\$4,793		

NET CURRENT REVENUE BUDGET

\$3,382,897

EXPENSE:

Original Budget	\$3,320,336		Jun-24
-Revised est of expenses based on current enrollment in Hive Time/Kid's Club/Preschool/CE programming	\$46,658		Nov-24
-Increase various exp estimates: Staffing revision #2 +91,477; Non-wage exp \$21,127	\$112,604		
-READ Act costs allocated to community service fund	\$4,793		

NET CURRENT EXPENSE BUDGET

\$3,484,391

BUILDING CONSTRUCTION FUND

REVENUE:

Original Budget	\$125,000		Jun-24
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NET CURRENT REVENUE BUDGET

\$125,000

EXPENSE:

Original Budget	\$5,675,500		Jun-24
Add budget for remaining projects from 2021 Facilities Maintenance Bonds	\$226,774		Nov-24

NET CURRENT EXPENSE BUDGET

\$5,902,274

SUMMARY OF YTD 24-25 BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

	AMOUNT	DATE
DEBT SERVICE FUND		
REVENUE:		
Original Budget	\$6,573,324	* Jun-24
-Adjust DS LTFM and School Building Bond Aids for current information	\$6,007	* Nov-24
-Adjust investment revenue for cash flow and current interest rate environment	\$1,813	* Nov-24
-Increased investment earnings estimates for higher average interest rate	\$32,786	
NET CURRENT REVENUE BUDGET	\$6,613,930	
EXPENSE:		
Original Budget	\$6,157,924	* Jun-24
NET CURRENT EXPENSE BUDGET	\$6,157,924	
OPEB Irrevocable Trust Fund		
REVENUE:		
Original Budget	60,000	* Jun-24
-Increase investment earnings estimates	13,000	
NET CURRENT REVENUE BUDGET	73,000	
EXPENSE:		
Original Budget	\$42,286	* Jun-24
-Increase investment fees expense estimates	\$3,500	
NET CURRENT EXPENSE BUDGET	\$45,786	

ISD #727 2024-2025 Revised Budget
February 2025

	Audited Fund Balance June 30,2024	Revenue Budget 24-25	Expenditure Budget 24-25	Projected Net Change Incr(Decr) in Fund Balance	Transfers	Budgeted Fund Balance June 30,2025
General:						
Restricted -						
Long Term Facilities Maintenance	\$ 162,556	\$ 271,349	\$ 321,345	\$ (49,996)	\$ -	\$ 112,560
Operating Capital	\$ 861,269	\$ 1,133,288	\$ 1,664,021	\$ (530,733)	\$ -	\$ 330,536
Capital Projects Levy	\$ 575,153	\$ 851,190	\$ 1,297,318	\$ (446,128)	\$ -	\$ 129,025
Staff Development	\$ 242,280	\$ 508,308	\$ 496,639	\$ 11,669	\$ -	\$ 253,949
Basic Skills	\$ 677,875	\$ 1,894,318	\$ 2,098,848	\$ (204,530)	\$ -	\$ 473,345
School Library Aid	\$ 21,272	\$ 56,082	\$ 39,400	\$ 16,682	\$ -	\$ 37,954
Literacy Incentive Aid	\$ 20,652	\$ 145,000	\$ 154,191	\$ (9,191)	\$ -	\$ 11,461
Literacy Aid (READ Act)	\$ -	\$ 126,091	\$ -	\$ 126,091	\$ -	\$ 126,091
READ Act Training	\$ -	\$ 109,048	\$ 75,150	\$ 33,898	\$ -	\$ 33,898
American Indian Education Aid	\$ 4,083	\$ 67,500	\$ 66,423	\$ 1,077	\$ -	\$ 5,160
Third Party/Medical Assistance	\$ 318,995	\$ 105,000	\$ 120,325	\$ (15,325)	\$ -	\$ 303,670
Area Learning Center (ALC)	\$ 147,768	\$ 346,559	\$ 402,974	\$ (56,415)	\$ -	\$ 91,353
Scholarships	\$ 18,761	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 18,761
Student Activities	\$ 26,464	\$ 4,321	\$ 15,290	\$ (10,969)	\$ -	\$ 15,495
Committed for Severance	\$ 1,227,315	\$ -	\$ 19,023	\$ (19,023)	\$ -	\$ 1,208,292
Committed for Liberty Shelter	\$ 29,120	\$ -	\$ -	\$ -	\$ -	\$ 29,120
Assigned for Q Comp	\$ 119,756	\$ 816,592	\$ 835,307	\$ (18,715)	\$ -	\$ 101,041
Assigned for Athletics and Activities	\$ 93,671	\$ 1,350,565	\$ 1,395,111	\$ (44,546)	\$ -	\$ 49,125
Assigned for Building Level Activities	\$ 166,848	\$ 29,766	\$ 30,996	\$ (1,230)	\$ -	\$ 165,618
Other Assigned Fund Balances	\$ 4,473,957	\$ 45,990	\$ 2,453,541	\$ (2,407,551)	\$ -	\$ 2,066,406
Nonspendable for Prepaid Items	\$ 67,718	\$ -	\$ -	\$ -	\$ -	\$ 67,718
Unassigned Fund Balance	\$ 8,591,435	\$ 40,952,158	\$ 40,100,366	\$ 851,792	\$ -	\$ 9,443,227
Subtotal	\$ 17,846,948	\$ 48,833,125	\$ 51,606,268	\$ (2,773,143)	\$ -	\$ 15,073,805
Food Service:						
Restricted	\$ 860,680	\$ 2,578,228	\$ 2,738,398	\$ (160,170)	\$ -	\$ 700,510
Nonspendable for Inventory	\$ 45,846	\$ -	\$ -	\$ -	\$ -	\$ 45,846
Subtotal	\$ 906,526	\$ 2,578,228	\$ 2,738,398	\$ (160,170)	\$ -	\$ 746,356
Community Service:						
Restricted -						
Community Education	\$ 1,177,338	\$ 2,605,295	\$ 2,661,395	\$ (56,100)	\$ -	\$ 1,121,238
ECFE	\$ 138,876	\$ 283,963	\$ 284,190	\$ (227)	\$ -	\$ 138,649
School Readiness	\$ (20,036)	\$ 473,489	\$ 522,431	\$ (48,942)	\$ -	\$ (68,978)
Preschool Screening/Hive Time	\$ 46,035	\$ 20,150	\$ 16,375	\$ 3,775	\$ -	\$ 49,810
Subtotal	\$ 1,342,213	\$ 3,382,897	\$ 3,484,391	\$ (101,494)	\$ -	\$ 1,240,719
Building Construction Fund						
Restricted -						
Long-Term Facilities Maintenance	\$ 226,774	\$ -	\$ 226,774	\$ (226,774)	\$ -	\$ -
Referendum Projects	\$ 7,848,707	\$ 125,000	\$ 5,675,500	\$ (5,550,500)	\$ -	\$ 2,298,207
	\$ 8,075,481	\$ 125,000	\$ 5,902,274	\$ (5,777,274)	\$ -	\$ 2,298,207
Debt Service - Restricted	\$ 1,531,860	\$ 6,613,930	\$ 6,157,924	\$ 456,006	\$ -	\$ 1,987,866
OPEB Irrevocable Trust Fund	\$ 1,319,117	\$ 73,000	\$ 45,786	\$ 27,214	\$ -	\$ 1,346,331

Total \$ 31,022,145 \$ 61,606,180 \$ 69,935,041 \$ (8,328,861) \$ - \$ 22,693,284

COMPLIANCE ISSUES

- | | | |
|----|---|---------------|
| 1) | Preliminary UFARS data loaded to MDE by September 15th, 2024 | In compliance |
| 2) | Revenue and Expenditure Budget published by earlier of one week after school board accepts final audit or November 30, 2024 | In compliance |
| 3) | Final UFARS data to MDE by November 30, 2024 | In compliance |
| 4) | The 2023/2024 audit (electronic copy) received at MDE by December 31st, 2024 | In compliance |
| 5) | Board members having received training in financial matters per statute | In compliance |

FISCAL HEALTH - INCOME STATEMENT PARAMETERS

- 1) Revenue/Expenditure Monitor - *Exp/Rev Summary - FD Report*

	REVENUE		<i>(Calculated)</i>	EXPENDITURES		<i>(Calculated)</i>
	Budget	Actual \$ YTD	Actual % YTD	Budget	Actual \$ YTD	Actual % YTD
General Fund (01,05,11 &12)	\$ 48,833,125	\$ 21,565,552	44%	\$ 51,606,268	\$ 26,142,081	51%
Food Service (02)	\$ 2,578,228	\$ 1,341,391	52%	\$ 2,738,398	\$ 1,457,605	53%
Community Service (04)	\$ 3,382,897	\$ 2,061,052	61%	\$ 3,484,391	\$ 2,126,190	61%
Building Construction (06)	\$ 125,000	\$ 181,465	145%	\$ 5,902,274	\$ 4,146,693	70%
Debt Service (07)	\$ 6,613,930	\$ 662,597	10%	\$ 6,157,924	\$ 6,157,363	100%
OPEB Irrevocable Trust Fund (45)	\$ 73,000	\$ 73,422	101%	\$ 45,786	\$ 4,016	9%

- 2) ADM Monitor - *Principals' monthly reporting*

	Original	Revised
Budgeted Seated ADM	3094	3117
Tuition ADM	77	72
Budgeted ADM	3171	3189

NOTES

See budget revisions

School Board Financial Report

March 26th, 2025

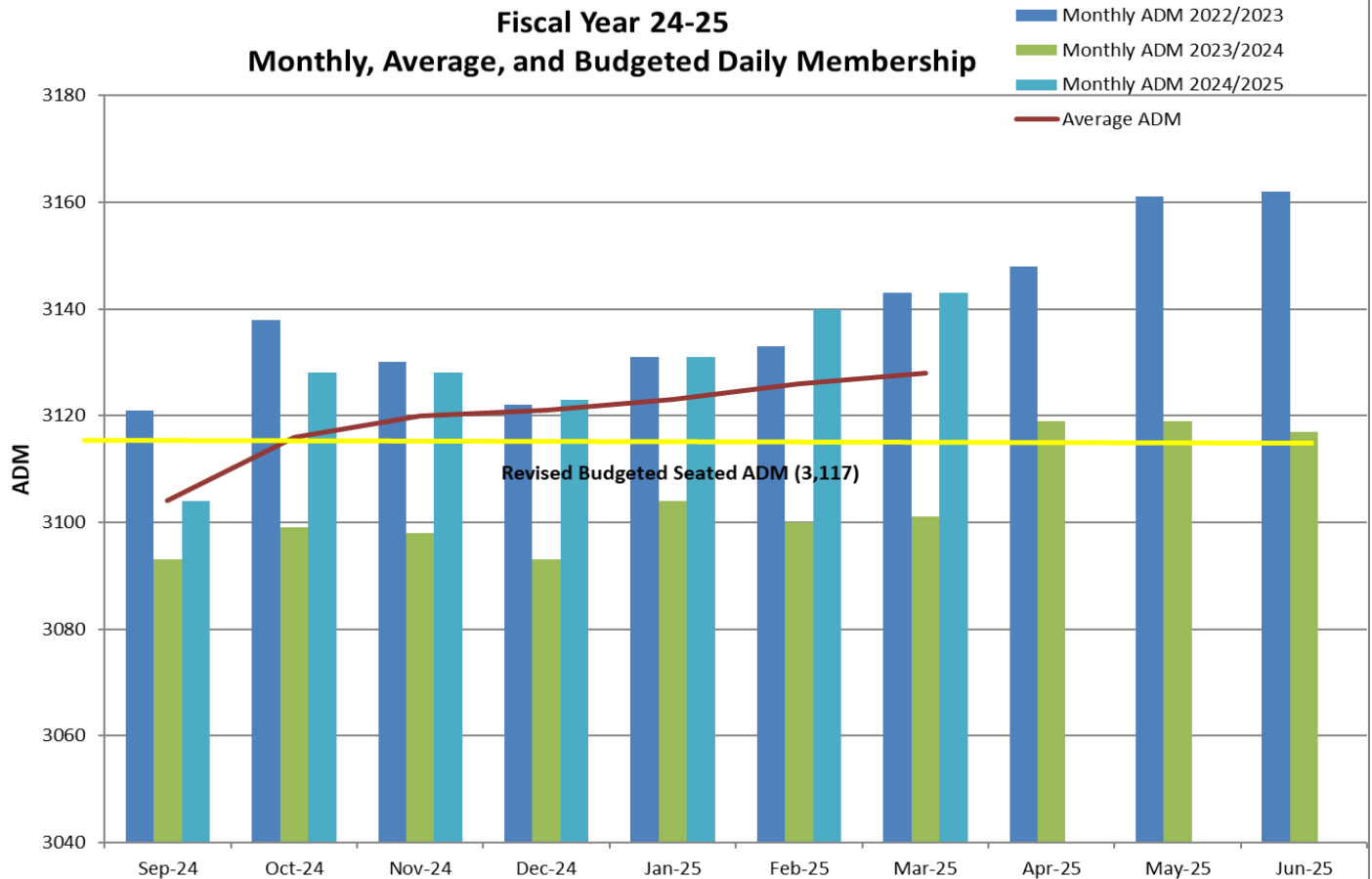
Presented by Angie Manuel, Director of Business Services

24-25 Enrollment Update

- ❖ March 1st Seated ADM: 3,143
 - ✓ 3 adm increase from February 1st
 - ❑ Growth at Liberty
 - ✓ Average ADM Sept-March: 3,128
 - ❑ 11 ADM's over revised enrollment budget
 - ❑ General Education Aid adjusted for increase

ADM=Average Daily Membership

Fiscal Year 24-25 Monthly, Average, and Budgeted Daily Membership



Spring Budget Revision

Revenues

- General Education Aid adjustments based on enrollment
- Special Education Aid updated using revised model from MDE and 23-24 results applied to 24-25 budget
- Other state aids based on current estimates from MDE
- Updated various grant estimates
- Investment earnings adjusted to reflect Federal Reserve action
- Update field trip, donation, tuition, and federal revenue budgets⁶⁷
- Update Community Service revenue for program enrollment

Spring Budget Revision

Expenditures

- Revised staff benefit estimates for open enrollment
- Adjust transportation cost estimates for Feb snow day
- Update READ Act funding expense estimates for 24-25
- Updated tuition estimates using federal SPED funding
- Updated grant estimates
- Add/Update budgets for field trips, donations, & fundraising
- Adjust Community Service programming budgets based on enrollment

General Fund

- Revenues increased \$808,336
 - Federal and state special education aid
 - General education aid and investment earnings
- Expenditures decreased \$ 13,378
 - Transportation savings from February snow day
 - READ Act expenses adjusted to reflect allocation to 25-26
- Unassigned Fund Balance: \$9,443,227
 - 23% of Unassigned Expenditures
 - Fund Balance policy 9-12% of Unassigned expenditures

Community Service Fund

- Revenues increased \$ 14,178
 - Investment earnings
- Expenditures increased \$117,397
 - Increased staffing costs for Hive Time and Kid's Club
- Total Fund Balance \$1,240,719
 - Deficit of \$101,494
 - School Readiness fund balance is negative due to insufficient funding from the State to support preschool programming

70

Other Funds

Food Service Fund

- Staffing revision decreased expenditures \$3,368
- Investment earnings increased \$6,453

Debt Service Fund

- Revenues increased \$32,786 for revised investment earnings estimates

OPEB Trust Fund

- Investment earnings increased \$13,000
- Added \$3,500 for investment expenses

ISD #727 2024-2025 Revised Budget

February 2025

	Audited Fund Balance June 30,2024	Revenue Budget 24-25	Expenditure Budget 24-25	Projected Net Change Incr(Decr) in Fund Balance	Transfers	Budgeted Fund Balance June 30,2025
General:						
Restricted -						
Long Term Facilities Maintenance	\$ 162,556	\$ 271,349	\$ 321,345	\$ (49,996)	\$ -	\$ 112,560
Operating Capital	\$ 861,269	\$ 1,133,288	\$ 1,664,021	\$ (530,733)	\$ -	\$ 330,536
Capital Projects Levy	\$ 575,153	\$ 851,190	\$ 1,297,318	\$ (446,128)	\$ -	\$ 129,025
Staff Development	\$ 242,280	\$ 508,308	\$ 496,639	\$ 11,669	\$ -	\$ 253,949
Basic Skills	\$ 677,875	\$ 1,894,318	\$ 2,098,848	\$ (204,530)	\$ -	\$ 473,345
School Library Aid	\$ 21,272	\$ 56,082	\$ 39,400	\$ 16,682	\$ -	\$ 37,954
Literacy Incentive Aid	\$ 20,652	\$ 145,000	\$ 154,191	\$ (9,191)	\$ -	\$ 11,461
Literacy Aid (READ Act)	\$ -	\$ 126,091	\$ -	\$ 126,091	\$ -	\$ 126,091
READ Act Training	\$ -	\$ 109,048	\$ 75,150	\$ 33,898	\$ -	\$ 33,898
American Indian Education Aid	\$ 4,083	\$ 67,500	\$ 66,423	\$ 1,077	\$ -	\$ 5,160
Third Party/Medical Assistance	\$ 318,995	\$ 105,000	\$ 120,325	\$ (15,325)	\$ -	\$ 303,670
Area Learning Center (ALC)	\$ 147,768	\$ 346,559	\$ 402,974	\$ (56,415)	\$ -	\$ 91,353
Scholarships	\$ 18,761	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 18,761
Student Activities	\$ 26,464	\$ 4,321	\$ 15,290	\$ (10,969)	\$ -	\$ 15,495
Committed for Severance	\$ 1,227,315	\$ -	\$ 19,023	\$ (19,023)	\$ -	\$ 1,208,292
Committed for Liberty Shelter	\$ 29,120	\$ -	\$ -	\$ -	\$ -	\$ 29,120
Assigned for Q Comp	\$ 119,756	\$ 816,592	\$ 835,307	\$ (18,715)	\$ -	\$ 101,041
Assigned for Athletics and Activities	\$ 93,671	\$ 1,350,565	\$ 1,395,111	\$ (44,546)	\$ -	\$ 49,125
Assigned for Building Level Activities	\$ 166,848	\$ 29,766	\$ 30,996	\$ (1,230)	\$ -	\$ 165,618
Other Assigned Fund Balances	\$ 4,473,957	\$ 45,990	\$ 2,453,541	\$ (2,407,551)	\$ -	\$ 2,066,406
Nonspendable for Prepaid Items	\$ 67,718	\$ -	\$ -	\$ -	\$ -	\$ 67,718
Unassigned Fund Balance	\$ 8,591,435	\$ 40,952,158	\$ 40,100,366	\$ 851,792	\$ -	\$ 9,443,227
Subtotal	\$ 17,846,948	\$ 48,833,125	\$ 51,606,268	\$ (2,773,143)	\$ -	\$ 15,073,805
Food Service:						
Restricted	\$ 860,680	\$ 2,578,228	\$ 2,738,398	\$ (160,170)	\$ -	\$ 700,510
Nonspendable for Inventory	\$ 45,846	\$ -	\$ -	\$ -	\$ -	\$ 45,846
Subtotal	\$ 906,526	\$ 2,578,228	\$ 2,738,398	\$ (160,170)	\$ -	\$ 746,356
Community Service:						
Restricted -						
Community Education	\$ 1,177,338	\$ 2,605,295	\$ 2,661,395	\$ (56,100)	\$ -	\$ 1,121,238
ECFE	\$ 138,876	\$ 283,963	\$ 284,190	\$ (227)	\$ -	\$ 138,649
School Readiness	\$ (20,036)	\$ 473,489	\$ 522,431	\$ (48,942)	\$ -	\$ (68,978)
Preschool Screening/Hive Time	\$ 46,035	\$ 20,150	\$ 16,375	\$ 3,775	\$ -	\$ 49,810
Subtotal	\$ 1,342,213	\$ 3,382,897	\$ 3,484,391	\$ (101,494)	\$ -	\$ 1,240,719
Building Construction Fund						
Restricted -						
Long-Term Facilities Maintenance	\$ 226,774	\$ -	\$ 226,774	\$ (226,774)	\$ -	\$ -
Referendum Projects	\$ 7,848,707	\$ 125,000	\$ 5,675,500	\$ (5,550,500)	\$ -	\$ 2,298,207
	\$ 8,075,481	\$ 125,000	\$ 5,902,274	\$ (5,777,274)	\$ -	\$ 2,298,207
Debt Service - Restricted	\$ 1,531,860	\$ 6,613,930	\$ 6,157,924	\$ 456,006	\$ -	\$ 1,987,866
OPEB Irrevocable Trust Fund	\$ 1,319,117	\$ 73,000	\$ 45,786	\$ 27,214	\$ -	\$ 1,346,331
Total	\$ 31,022,145	\$ 61,606,180	\$ 69,935,041	\$ (8,328,861)	\$ -	\$ 22,693,284

Governor's Revised Budget

- 5% reduction in SPED transportation reimbursement
- Reduce Communication Education Equalization Aid
- Proposal to cut private school funding remains
- Proposal to cut Q Comp funding remains
- No additional funding for summer term unemployment

School Board Action

Approve financial report and budget revisions as presented

WIRE TRANSFER SUMMARY
Big Lake Public Schools
Independent School District #727
February 28, 2025

DATE	FROM	TO	AMOUNT	PURPOSE
2/3/2025	Old National-Checking	Neopost	\$ 402.00	DO Postage
2/3/2025	Old National-Checking	Heartland Pmt System	\$ 524.08	Myschoolbucks Credit Card Fees
2/3/2025	Old National-Checking	NewYork Life	\$ 3,312.05	Supplemental life insurance
2/3/2025	Benefit Resource BRI	Old National-Checking	\$ 12,332.82	Cobra Payment
2/4/2025	Old National-Checking	Further	\$ 1,695.69	Flex Claim Pymts
2/4/2025	MN Trust-PMA	Old National-Checking	\$ 1,800,000.00	Payroll and Payroll AP
2/5/2025	Old National-Checking	EYEMED	\$ 1,740.64	Insurance Coverage
2/5/2025	Old National-Checking	Trustmark	\$ 2,427.26	Insurance Coverage
2/5/2025	Old National-Checking	Amazon	\$ 3,041.96	Invoice Payments
2/6/2025	Old National-Checking	SSI MN TRANCHE 2 LLC	\$ 1,551.42	Solar Contract
2/6/2025	Old National-Checking	USS MINNESOTA ONE MT	\$ 6,036.40	Solar Contract
2/6/2025	Old National-Checking	Delta Dental	\$ 30,547.84	Dental Insurance
2/7/2025	Old National-Checking	Health Equity	\$ 2,808.07	Health Equity fee
2/7/2025	Old National-Checking	BLEM	\$ 9,325.05	Teacher Unions Dues
2/7/2025	Old National-Checking	Health Equity	\$ 33,951.42	H.S.A Contributions
2/7/2025	Old National-Checking	EBC	\$ 66,185.73	403b & 457 contributions
2/10/2025	Old National-Checking	Health Equity	\$ 367.30	Flex Claim Pymts
2/10/2025	Old National-Checking	Transfirst/TSYS	\$ 378.07	Affinity Credit Card fees
2/10/2025	Old National-Checking	Bankcard Service	\$ 5,011.86	ELEYO Credit Card Fees
2/11/2025	Old National-Checking	Further	\$ 1,433.74	Flex Claim Pymts
2/11/2025	Old National-Checking	ELEYOmonthlysoft	\$ 1,475.00	ELEYO User Fees
2/12/2025	Old National-Checking	Amazon	\$ 1,547.41	Invoice Payments
2/13/2025	Old National-Checking	AbriterSportd	\$ 6,000.00	Official Prepayment
2/14/2025	Old National-Checking	Health Equity	\$ 1,521.13	Flex Claim Pymts
2/18/2025	Old National-Checking	Old National Bank	\$ 145.54	Old National Service Charge
2/18/2025	Old National-Checking	Neopost	\$ 201.00	DO Postage
2/18/2025	Old National-Checking	FleetCor	\$ 419.51	Kwik Trip Billing
2/19/2025	Old National-Checking	Further	\$ 5,613.23	Flex Claim Pymts
2/19/2025	MN Trust-PMA	Old National-Checking	\$ 1,800,000.00	Payroll and Payroll AP
2/20/2025	Old National-Checking	Amazon	\$ 3,432.63	Invoice Payments
2/20/2025	Greater Twin City	Old National-Checking	\$ 8,423.00	Pathway I
2/20/2025	Old National-Checking	Compass Group	\$ 210,670.38	Chartwells
2/20/2025	MN Trust-PMA	Old National-Checking	\$ 600,000.00	Accounts Payable
2/21/2025	Old National-Checking	Health Equity	\$ 2,969.81	Flex Claim Pymts
2/21/2025	Old National-Checking	Amazon	\$ 3,655.53	Invoice Payments
2/21/2025	Old National-Checking	Health Equity	\$ 33,743.08	H.S.A Contributions
2/21/2025	Old National-Checking	Vision Transportation	\$ 348,187.42	Transportation billing
2/24/2025	Old National-Checking	Verizon	\$ 1,210.44	Verizon billing
2/24/2025	Old National-Checking	Windstream	\$ 1,480.89	Windstream billing
2/24/2025	Old National-Checking	BLEM	\$ 9,360.14	Teacher Unions Dues
2/24/2025	Old National-Checking	NewYork Life	\$ 15,461.16	Life & LTD Insurance
2/24/2025	Old National-Checking	EBC	\$ 65,718.46	403b & 457 contributions
2/25/2025	Old National-Checking	Further	\$ 574.32	Flex Claim Pymts
2/26/2025	Old National-Checking	Amazon	\$ 687.09	Invoice Payments
2/28/2025	Old National-Checking	Bremer Bank	\$ 177.80	ACH Charge
2/28/2025	Old National-Checking	Health Equity	\$ 1,549.80	Flex Claim Pymts
2/28/2025	Benefit Resource BRI	Old National-Checking	\$ 14,378.00	Cobra Payment
2/28/2025	MN Trust-PMA BONDS	Old National-Checking	\$ 36,468.31	Bond Draw 2022A

CASH REPORT FOR SCHOOL BOARD

BIG LAKE PUBLIC SCHOOLS

Independent School District # 727

for month: February 2025

101 - CASH ACCOUNTS					
	Beg Balance	Receipts	Checks	Adjustments	End Balance
General Fund	\$ 1,783,760	\$ 5,146,762	\$ (4,706,852)		\$ 2,223,670
Food Service	(\$1,432,766)	21,510	(217,764)		(\$1,629,020)
Community Service	(\$595,431)	255,667	(338,098)		(\$677,862)
Building Fund	(\$14,000)	36,468	(36,468)		(\$14,000)
Debt Service	\$718,006	-	-		\$718,006
Project fund- HVAC (Fund 15)	\$0	-	-		\$0
Custodial Fund (Fund 18)	\$715	-	-		\$715
OPEB Trust Fund	(\$3,794)	-	(576)		(\$4,370)
TOTAL PER BOOKS	456,490	5,460,407.00	(\$5,299,758)	\$0	617,139
					General Checking Account \$617,139
					TOTAL PER BANK \$617,139


102 - PETTY CASH ACCOUNT					
	Beg Balance	Receipts	Checks	Adjustments	End Balance
General Fund	\$1,911	-	\$0	-	\$1,911
					Petty Cash Checking Account \$1,911
					TOTAL PER BANK \$1,911

104 - INVESTMENT ACCOUNTS					
	Beg Balance	Deposits	Withdrawals	Adjustments	End Balance
General Fund	\$93,498	\$ 4,343,381	\$ (4,812,893)		(\$376,014)
General Fund - Operating invest. Insuranc	\$1,465,800	\$ 4,807	\$ -		\$1,470,607
General Fd Operating Investments	\$16,276,040	25,179	(248,169)		\$16,053,050
Food Service	\$2,120,511	244,537	-		\$2,365,048
Community Service	\$2,212,387	2,460	-		\$2,214,847
Debt Service	\$1,020,197	13,480	-		\$1,033,677
Facility Maintenance Invest. 2021A (Fd 15)	\$43,939	146	-		\$44,085
Facilities Investments 2022A (Fd 06)	\$4,095,352	7,285	(36,468)		\$4,066,169
OPEB Trust Fund	\$32	-	(32)		\$0
OPEB Trust Equities	\$1,383,500	9,394	-		\$1,392,894
TOTAL PER BOOKS	\$28,711,256	\$4,650,669	(\$5,097,562)	\$0	\$28,264,363
					MN Trust \$5,237,558
					Operating Invest- Insurance proceeds \$1,470,607
					Operating Investments \$16,053,050
					Refunding Bond Investments \$0
					Building Fund Investments \$4,110,254
					OPEB Trust \$1,392,894
					TOTAL PER BANK \$28,264,363

CASH AND INVESTMENT BALANCE SUMMARY BY FUND					
	Beg Balance	Deposits	Withdrawals	Adjustments	End Balance
General Fund	\$ 19,621,009	\$ 9,520,129	\$ (9,767,914)	\$ -	\$ 19,373,224
Food Service	\$687,745	266,047	(217,764)	-	\$736,028
Community Service	\$1,616,956	258,127	(338,098)	-	\$1,536,985
Debt Service	1,738,203	13,480	-	-	1,751,683
Project Fund HVAC- Fund 15	\$43,939	\$146	\$0	\$0	\$44,085
Custodial Fund (Fund 18)	\$715	-	-	-	\$715
Bond Account Investments (fund 06)	\$4,081,352	\$43,753	(\$72,936)	\$0	\$4,052,169
OPEB Trust Fund	(\$3,762)	-	(608)	-	(\$4,370)
OPEB Trust Equities	\$1,383,500	9,394	-	-	\$1,392,894
TOTAL PER BOOKS	29,169,657	\$10,111,076	(\$10,397,320)	\$0	28,883,413
					Cash \$617,139
					Petty Cash \$1,911
					Investments \$28,264,363
					TOTAL PER BANK \$28,883,413

WTC LTFM Project List

		FY2025		FY2026		FY27	
Finance Code	Category (1)						
347	Physical Hazards	\$3,752	HEOM e-stops, Machine Guarding / Shop PPE	\$2,000	Machine Guarding / Shop PPE	\$1,000	Machine Guarding / Shop PPE
349	Other Hazardous Materials	\$10,640	Welding Fume Collector Filters	\$0		\$0	
352	Environ. Health and Safety Management	\$4,500	IEA Management Fees	\$4,500	IEA Management Fees	\$8,000	IEA Management Fees
358	Asbestos Removal and Encapsulation	\$0	NA	\$0	NA	\$0	NA
363	Fire Safety	\$6,581	Alarm, Sprinkler , Extinguisher Testing & Hydrant Repair	\$5,000	Alarm, Sprinkler & Extinguisher Testing	\$5,000	Alarm, Sprinkler & Extinguisher Testing
366	Indoor Air Quality	\$0	NA	\$0	NA	\$0	NA
		\$25,473		\$11,500		\$14,000	
368	Building Envelope	\$129	Noise Barrier between Headstart & ML	\$1,000	Door Repairs	\$10,000	Window and Door Replacements
369	Building Hardware and Equipment	\$24,000	Bell & PA System Upgrade, Security and auto lift repairs	\$2,000	Door hardware (Closers, crashbars, re-keys)	\$2,000	Door hardware (Closers, crashbars, re-keys)
370	Electrical	\$6,000	Misc. electrical work Lighting Conversion	\$15,000	Misc. electrical work Lighting Conversion	\$8,000	Misc. electrical work Lighting Conversion
379	Interior Surfaces	\$2,428	Flooring & painting	\$35,000	Flooring & painting	\$20,000	Flooring & painting
380	Mechanical Systems	\$10,445	Repairs to RTU 2 & 4, Radiant Tube Heaters, Gas leak and HVAC PM	\$66,000	Replace RTU 1 & 4, repair radiant tube heaters, MAU & HVAC PM	\$215,000	HVAC Zone Controls & Preventative Maintenance
381	Plumbing	\$7,027	Miscellaneous plumbing repairs	\$8,000	Miscellaneous plumbing repairs	\$15,000	Eye Wash & Shop Sink Replacements
382	Professional Services and Salary	\$7,547	In-house salary for work performed on deferred capital and maintenance projects	\$16,000	In-house salary for work performed on deferred capital and maintenance projects	\$18,000	In-house salary for work performed on deferred capital and maintenance projects
383	Roof Systems	\$373	Miscellaneous roofing repairs	\$3,000	Miscellaneous roofing repairs	\$80,000	Replacement of Roof D-3 & Miscellaneous roofing repairs
384	Site Projects	\$78	Concrete replacement/repairs	\$32,000	Asphalt repairs	\$50,000	Asphalt areas D & E Replacement
		\$58,027		\$178,000		\$418,000	
	Pay as You Go Projects	\$89,610		\$326,470		\$328,913	
	Bond Payment	\$77,390		\$80,121		\$77,678	
	Total LTFM Expenditure	\$160,890		\$269,621		\$509,678	
	Total LTFM from Member Districts	\$167,000		\$406,591		\$406,591	
	LTFM Surplus/Deficit	\$6,110		\$136,970		-\$103,087	
			Surplus/Deficit from previous year	\$143,080		\$39,993	

 Division of School Finance 400 NE Stinson Blvd Minneapolis, MN 55413		Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only										ED - 02478-10
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes 2023, section 123B.595, subd. 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.												
District Info. (REQUIRED) Enter Information District Name: Wright Technical Center District Number: 966 District Contact Name: Brian Koslofsky Contact Phone #: (763) 684-2200		District Info. (REQUIRED) Enter Information Date: 7/11/2025 Email: brian.koslofsky@wrighttech.org										
Expenditure Categories		Fiscal Year (FY) Ending June 30										
		2025 (base year)	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.												
Finance Code		Category (1)										
347	Physical Hazards	\$3,752	\$2,000	\$1,000	\$1,000	\$1,000	\$2,000	\$1,000	\$1,000	\$2,000	\$2,000	\$2,000
349	Other Hazardous Materials	\$10,640	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
352	Environmental Health and Safety Management	\$4,500	\$4,500	\$8,000	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$6,581	\$5,000	\$5,000	\$5,000	\$7,000	\$5,000	\$5,000	\$5,000	\$6,000	\$7,000	\$6,000
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects		\$25,473	\$11,500	\$14,000	\$10,500	\$12,500	\$11,500	\$10,500	\$10,500	\$12,500	\$13,500	\$12,500
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year - Additional Revenue												
Finance Code		Category (2)										
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151												
Finance Code		Category 3 (a)										
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Remodeling for Approved Voluntary Pre-K Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Gender-Neutral Single-User Restrooms												
Finance/Course Codes		Category 3 (b) LTFM REVENUE EFFECTIVE FY 2025										
Finance Code 384 and Course Code 684 MUST USE BOTH	Remodeling for gender-neutral single user restroom per site.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Remodeling for Gender-Neutral Single User Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility												
Finance Code		Category (4)										
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Accessibility Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Capital Expenditures and Maintenance Projects												
Finance Code		Category (5)										
368	Building Envelope	\$129	\$1,000	\$10,000	\$12,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
369	Building Hardware and Equipment	\$24,000	\$2,000	\$2,000	\$2,000	\$3,000	\$3,000	\$3,000	\$3,000	\$10,000	\$3,000	\$3,000
370	Electrical	\$6,000	\$15,000	\$8,000	\$10,000	\$8,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
379	Interior Surfaces	\$2,428	\$35,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$90,000	\$20,000	\$20,000	\$20,000
380	Mechanical Systems	\$10,445	\$66,000	\$215,000	\$5,000	\$10,000	\$50,000	\$100,000	\$90,000	\$70,000	\$10,000	\$10,000
381	Plumbing	\$7,027	\$8,000	\$15,000	\$8,000	\$8,000	\$20,000	\$8,000	\$8,000	\$5,000	\$20,000	\$20,000
382	Professional Services and Salary	\$7,547	\$16,000	\$18,000	\$18,000	\$18,000	\$20,000	\$20,000	\$20,000	\$22,000	\$22,000	\$22,000
383	Roof Systems	\$373	\$3,000	\$80,000	\$250,000	\$250,000	\$250,000	\$150,000	\$5,000	\$5,000	\$62,000	\$62,000
384	Site Projects	\$78	\$32,000	\$50,000	\$10,000	\$10,000	\$30,000	\$25,000	\$240,000	\$1,000	\$25,000	\$25,000
Total Deferred Capital Expense and Maintenance		\$58,027	\$178,000	\$418,000	\$335,000	\$329,000	\$405,000	\$338,000	\$468,000	\$190,000	\$174,000	\$174,000
Total Annual 10-Year Plan Expenditures		\$83,500	\$189,500	\$432,000	\$345,500	\$341,500	\$416,500	\$348,500	\$478,500	\$202,500	\$187,500	\$186,500
Fund Balance Section												
Fund 01												
	Beginning Fund Balance 01-467-XX	\$0	\$89,610	\$416,081	\$744,995	\$1,071,352	\$1,400,326	\$1,806,917	\$2,213,508	\$2,620,099	\$3,026,690	\$3,433,281
	LTFM Fiscal Year Revenue - Levy	\$89,610	\$326,471	\$328,914	\$326,357	\$328,974	\$406,591	\$406,591	\$406,591	\$406,591	\$406,591	\$406,591
	LTFM Fiscal Year Revenue - AID if Applicable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT if applicable - Special Legislation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Estimated Fiscal Year Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ending Fiscal Year Fund Balance 01-467-XX		\$89,610	\$416,081	\$744,995	\$1,071,352	\$1,400,326	\$1,806,917	\$2,213,508	\$2,620,099	\$3,026,690	\$3,433,281	\$3,839,872
Fund 06												
	Beginning Fund Balance 06-467-XX	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Bonded Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Other Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Estimated Fiscal Year Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Ending Fiscal Year Fund Balance 06-467-XX		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
End of worksheet												

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
SCHOOL DISTRICT #727
(Big Lake)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a School Board meeting of School District No. 727 State of Minnesota, was held on _____, at _____ m., for the purpose, in part, of approving the Wright Technical Center's Long-Term Facility Maintenance budget and authorizing the inclusion of a proportionate share of the Technical Center's long-term facility maintenance projects in the district's application for long-term facility maintenance.

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION WRIGHT TECHNICAL CENTER'S LONG-TERM
FACILITY MAINTENANCE PROGRAM BUDGET AND AUTHORIZING
THE INCLUSION OF A PROPORTIONATE SHARE OF THOSE
PROJECTS IN THE DISTRICT'S APPLICATION FOR LONG-TERM FACILITY
MAINTENANCE REVENUE

BE IT RESOLVED by the School Board of District No. 727, State of Minnesota, as follows:

1. The School Board of Cooperative School District 966 has approved a long-term facility maintenance program budget for its facilities for the 2026-2027 school year in the amount of \$406,591.00 of which District No. 727's proportionate share is \$36,755.83. The various components of this program budget are attached as Exhibit A hereto and are incorporated herein by reference. Said budget is hereby approved. (Exhibit A)
2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if a cooperative school district's long-term facility maintenance budget is approved by the school boards of each of the cooperative school district's member school districts, each member district may include its proportionate share of the costs of the cooperative school district program in its long-term facility maintenance revenue application.
3. The proportionate share of the costs of the cooperative school district's long-term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total cost of the cooperative school district long-term facility maintenance program times a three-year weighted average adjusted pupil unit's formula. The long-term facility maintenance costs shall be funded through annual levy instead of issuing bonds. The inclusion of this proportionate share in the district's long-term facility maintenance revenue application for fiscal year 2026 is hereby approved, subject to approval by the Commissioner of Education.
4. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the cooperative school district program, the district shall promptly pay to the cooperative school district the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Inspector _____ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

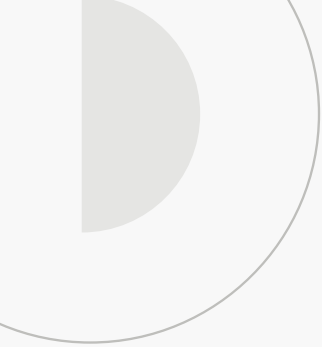
STATE OF MINNESOTA

I, the undersigned, being the duly qualified and acting Clerk of School District No. 727, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. 727, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Cooperative School District No. 966's long-term facility maintenance program budget and authorizing the inclusion of a proportionate share of the Wright Technical Center's long-term facility maintenance projects in the district's application for long-term facility maintenance revenue.

WITNESS MY HAND officially as such Clerk this _____ day of _____, 2025.

Clerk

School District No. 727



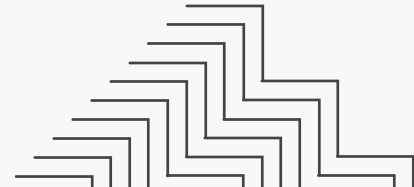
MTSS Update: Year 3

Big Lake Schools

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School Board Meeting
March 26, 2025



What is MTSS?

MTSS is not a program, but rather a framework designed to organize a continuum of support to ensure that every student receives the appropriate intensity and type of academic and behavior support they need for success in school.



MTSS Is...

Alignment And Integration For Student Success





Our Journey



2022-2023

- Initial Administrator Training

2023-2024

- Additional Administrator Training
- Present the Framework to Staff

2024-2025

- Districtwide Implementation
- Year 1 of MnMTSS Grant (3 year grant)

Five Core Components

- **Infrastructure For Continuous Improvement**
 - A strong foundation in place so all staff can work efficiently together
- **Assessment**
 - Gathering evidence to make educational decisions that improve learning for all students
- **Data-based Decision Making**
 - Use data to make decisions that impact holistic student learning and well-being
- **Multi-Layered Practices and Support**
 - Multi-layered practices that intensify supports as needed
- **Family and Community Engagement**
 - Build relational trust and honor the lived experiences of all stakeholders





2024-2025 Action Steps: Infrastructure for Continuous Improvement

- **MTSS Lead in each building**
- **MTSS Coordinator**
- **MTSS Teams:**
 - **District**
 - **Building**
 - **Intervention (Tier 2/Tier 3 Team)**





2024-2025 Action Steps:

Assessment

- **Complete district and building self-assessments**
- **Training on grade-level and building-level assessments**





2024-2025 Action Steps: Data-based Decision Making

- **Increase our data literacy (eduCLIMBER)**
- **Create MTSS Advisory Team to collaborate and research; help guide District MTSS Leadership Team**





2024-2025 Action Steps: Multi-layered Practices and Supports

- **Participate in MDE trainings with staff**
- **Clarify and enrich Tier 1 curriculum and supports**
- **Refine and enhance Tier 2 and Tier 3 supports and practices**
- **Training on evidence-based interventions**





2024-2025 Action Steps: Family and Community Engagement

- **Complete MTSS Handbook**
- **Consistent communication**
 - **Newsletters and electronic communications**
 - **Phone calls**
 - **Conferences**





Thank You!

Any Questions?

Ben Bonnett
MTSS Coordinator
b.bonnett@biglakeschools.org



Big Lake Schools

PBIS Update

March 26, 2025

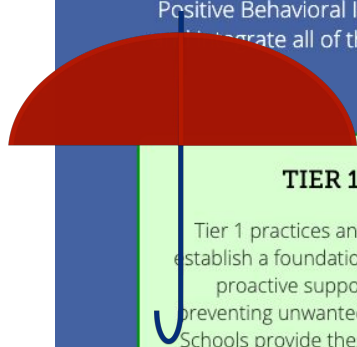
Experimental Research

Results are experimentally related to:

1. Reduction in problem behavior
2. Increased academic performance
3. Increased attendance
4. Improved perception of safety
5. Improved organizational efficiency
6. Reduction in staff turnover
7. Increased perception of teacher efficacy
8. Reduction in teacher reported bullying behavior and peer rejection

WHAT IS PBIS?

Positive Behavioral Interventions and Supports (PBIS) is an evidence-based three-tiered framework to improve and integrate all of the data, systems, and practices affecting student outcomes every day. PBIS creates schools where all students succeed.



TIER 1

Tier 1 practices and systems establish a foundation of regular, proactive support while preventing unwanted behaviors. Schools provide these universal supports to all students, school-wide.

[Learn More](#)

TIER 2

Tier 2 practices and systems support students who are at risk for developing more serious problem behaviors before those behaviors start. These supports help students develop the skills they need to benefit from core programs at the school.

[Learn More](#)

TIER 3

At Tier 3, students receive more intensive, individualized support to improve their behavioral and academic outcomes. At this level, schools rely on formal assessments to determine a student's need.

[Learn More](#)

PBIS Framework



If a child doesn't know how to read, we teach

If a child doesn't know how to swim, we teach

If a child doesn't know how to multiply, we teach

If a child doesn't know how to drive, we teach

If a child doesn't know how to behave, we ?

PBIS Framework



PBIS Implementation begins with 2-years of training.

- Middle School: 2012
- Liberty & Independence: 2020-2022

During that time, each school develops & determines:

- Their consistent expectations: The Hornet Way!
- How they will teach, model, and reteach all expectations.
- How they will monitor that all staff and students understand the same expectations.
- How they will positively reinforce positive behavior.
- Classroom managed behaviors vs. administrative managed behaviors.
- Procedures for receiving administrative supports.

Independence Elementary STEM



2024-25 PBIS Goals:

1. **Implement a New Hornet Report to see monthly snapshots.**
2. **School wide implementation of Smart Pass.**
3. **Our Tier 2 team will develop and have multiple ongoing behavior support interventions with documented evidence of effectiveness matched to student need.**



Independence Elementary STEM



Hornet Ticket Totals

	2020-21	2021-22	2022-23	2023-24
3rd Grade	19,789	17,094	21,439	21,574
4th Grade	10,083	15,342	15,831	21,494
5th Grade	9,795	12,878	14,031	12,516

Independence Elementary STEM



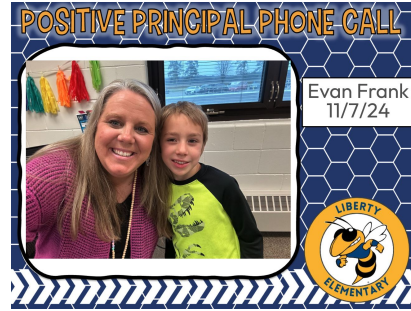
Liberty Elementary



2024-25 PBIS Goals:

1. **More Home Involvement:**
 - a. **Implement a New Buzzing Gram to feature positive behavior (part goes home & part goes in our HIVE)**
 - b. **January Family Survey on: Being Safe, Being Kind & Being a Learner**
2. **Share monthly behavior data to start each PBIS and Staff meeting**
3. **Our Tier 2 team will develop and have multiple ongoing behavior support interventions with documented evidence of effectiveness matched to student need**

Liberty Elementary



Thanks for being you & making Liberty such a great place to be!



You Rock



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2024-2025 Goals

- Engage all students, as members of the BLMS community, through modeling, teaching and recognition of social, emotional and behavioral skills.
- Identify, train for and implement evidence based Tier 2/3 practices to support positive behavior, example: Check In/Check Out.
- Make decisions for reteaching and focus opportunities based on school-wide data.

Middle School



Thank You!

Big Lake Schools Data Analysis

Winter Data 2025

Attendance, Academics, SEL/Incidents

Data Dig Process

- Predict
- Observe
- Wonder
- Plan/Act

Data Dig Process

1. What do you **PREDICT** you will see in the data?
2. Looking at the data, what are your **surface-level observations** (*for example: 206 sophomores took the Fastbridge aMath Test; of those 206, 74 students met or exceeded benchmarks, etc., etc.*).
3. After looking at the data, what are some of your **wonderings**?
4. Of your observations and wonderings, **which warrant a plan with action steps**?

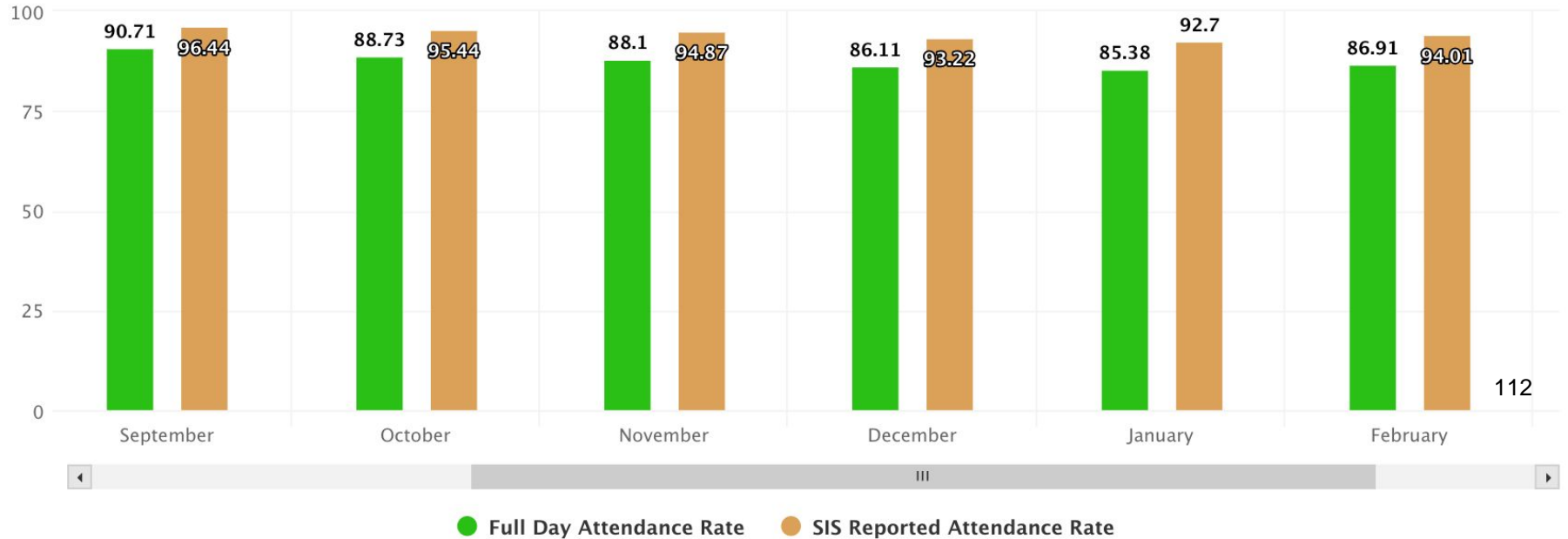


Attendance Data

District monthly and weekly attendance rates.

Monthly Attendance Sept-Feb

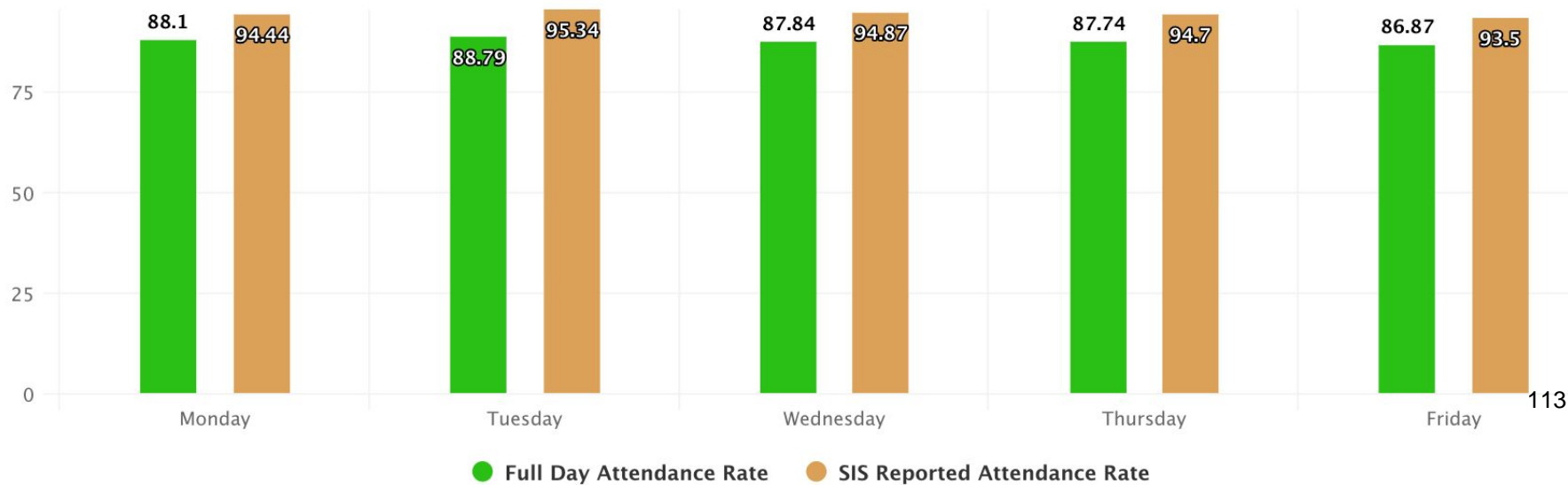
Monthly Attendance Rates



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Weekly Attendance to Date

Weekly Attendance Rate



113

Academic Assessment Data

Fastridge Reading:

- early Reading: K-1
- aReading: 2-10

Fastbridge Math:

- early Math: K-1
- aMath: 2-10

FastBridge Benchmarks

Benchmarks are test-specific scores that indicate the student's risk of performing below a future (usually end of year) performance target. FAST defines two (or three) benchmark cut scores for each assessment in each season and grade, resulting in three (or four) levels of risk. The FAST default Benchmark settings are based on the national norms and correspond to the following percentile ranges.

High-Risk: Below the 15th percentile 🚨

Some-Risk: 15th – 39th percentile 🚩

Low-Risk: 40th – 99th percentile

For aReading, aMath, and CBMreading the low risk range is divided into two levels:

Low-Risk: 40th – 70th percentile

Advanced: 71st – 99th percentile

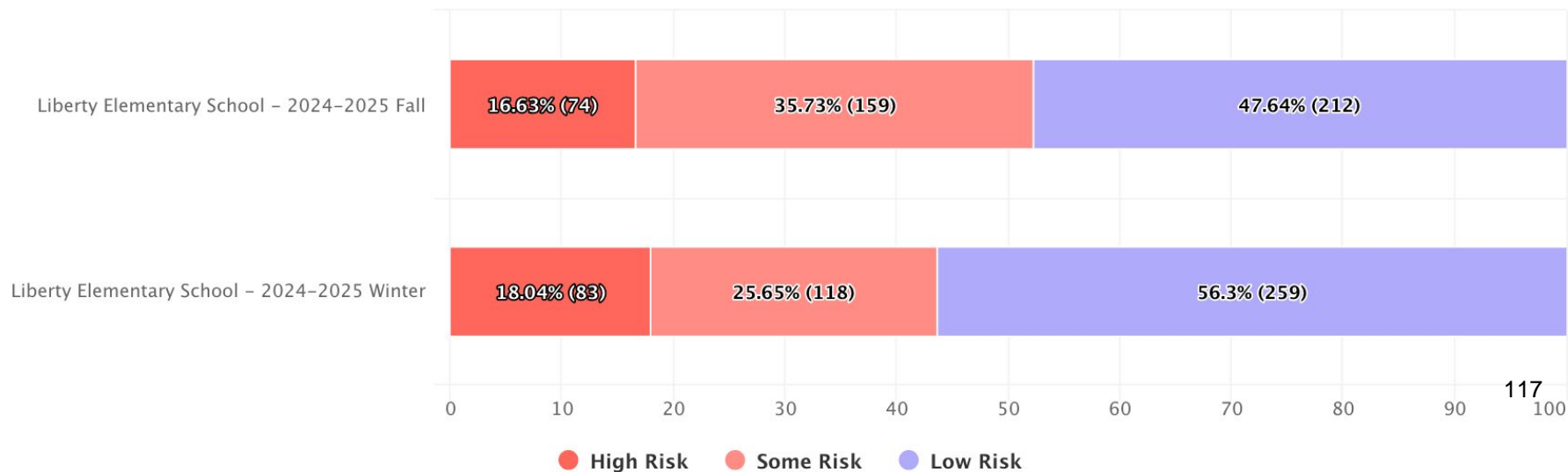


Literacy Data

Reading data from Fastbridge assessments.

earlyReading Fall to Winter Liberty

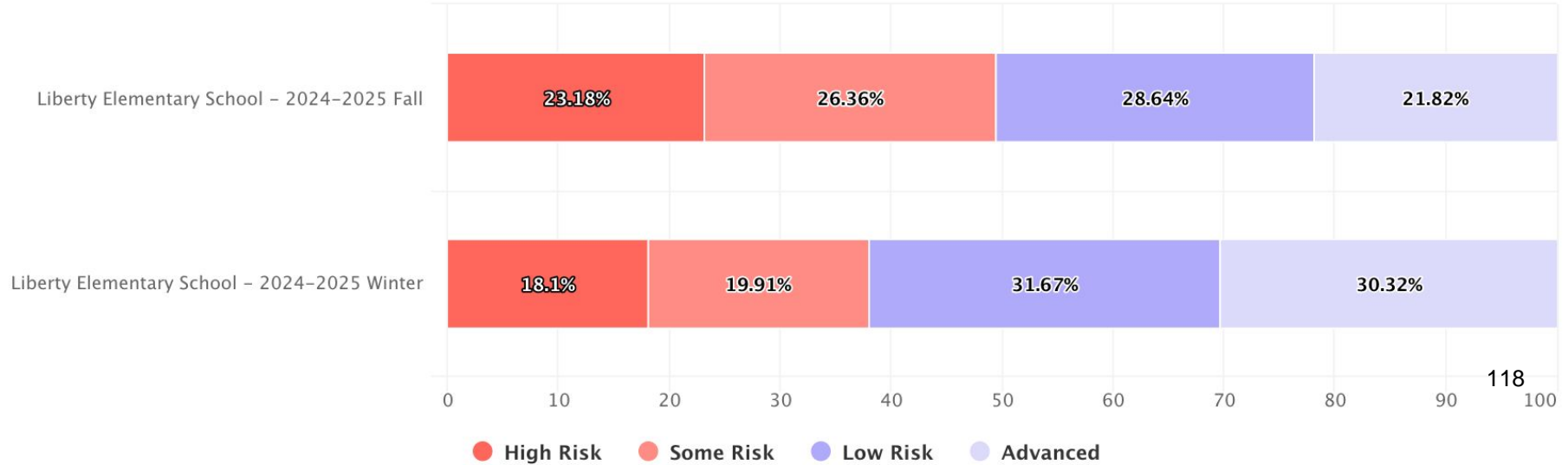
earlyReading



117

aReading Fall to Winter Liberty

aReading Liberty



118

aReading Fall to Winter Indy

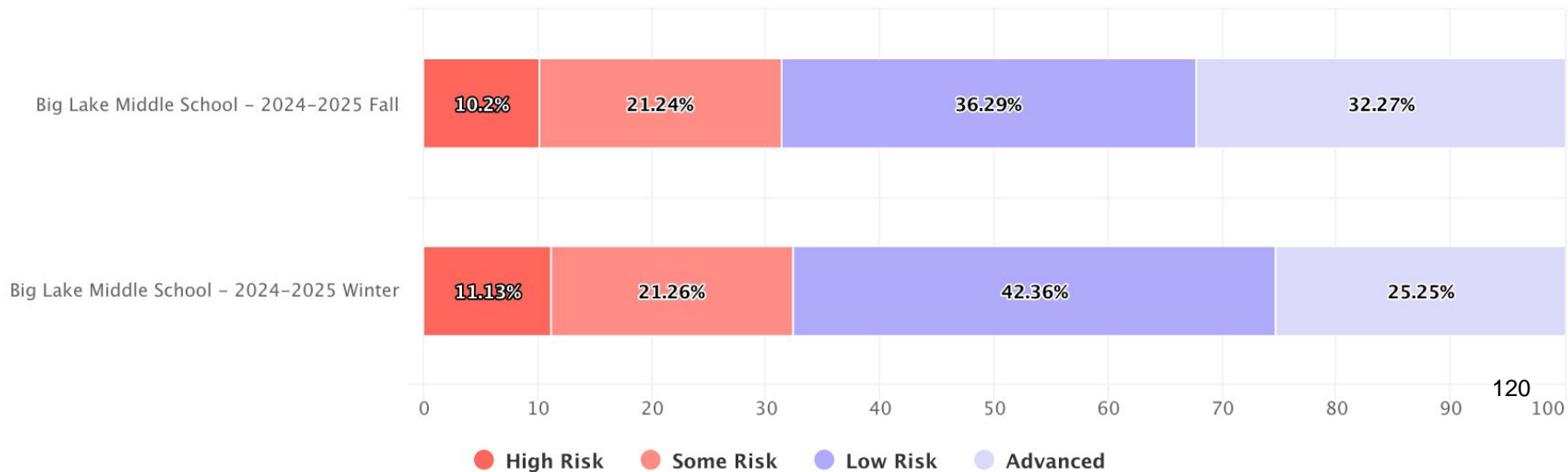
aReading Independence



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aReading Fall to Winter MS

aReading BLMS

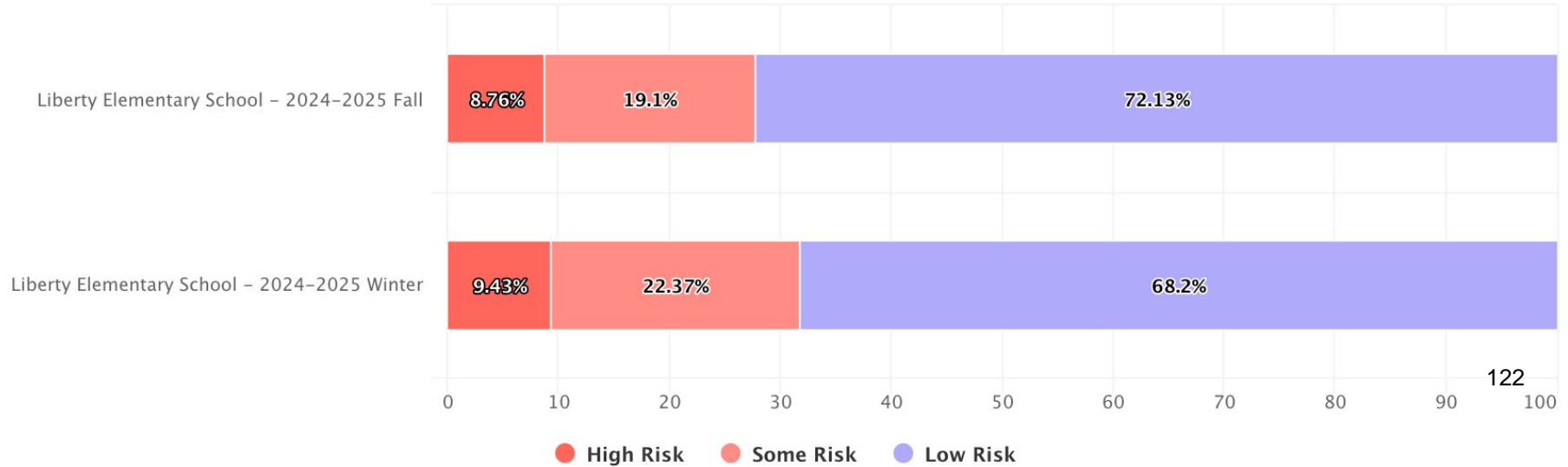


Math Data

Math data from Fastbridge assessments.

earlyMath Fall to Winter Liberty

Liberty earlyMath



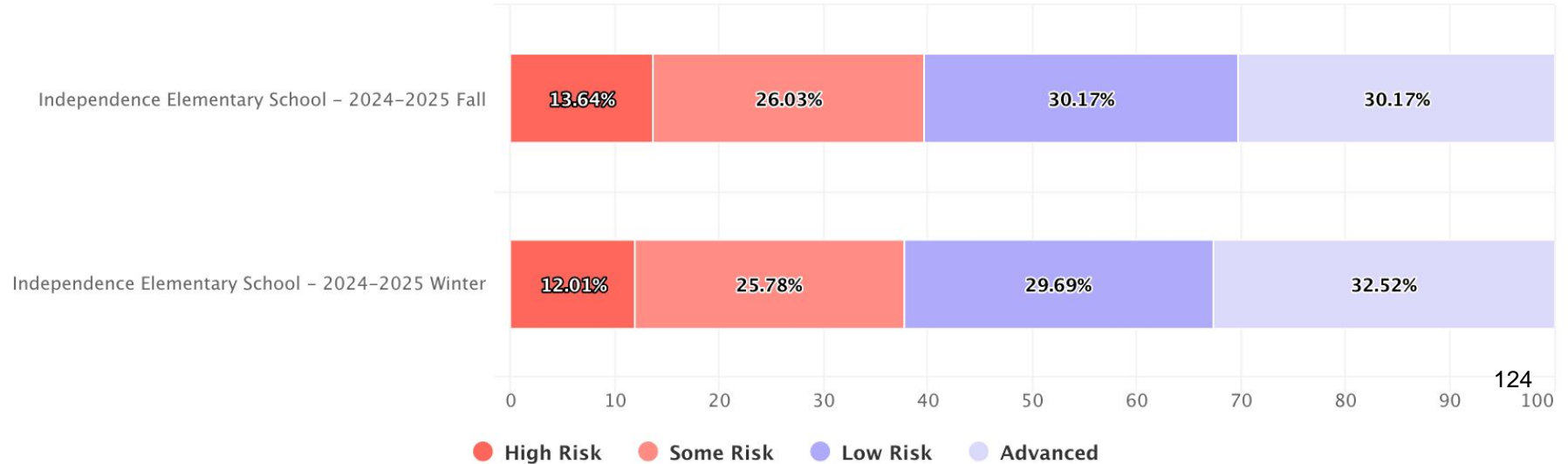
aMath Fall to Winter Liberty

aMath Liberty



aMath Fall to Winter Indy

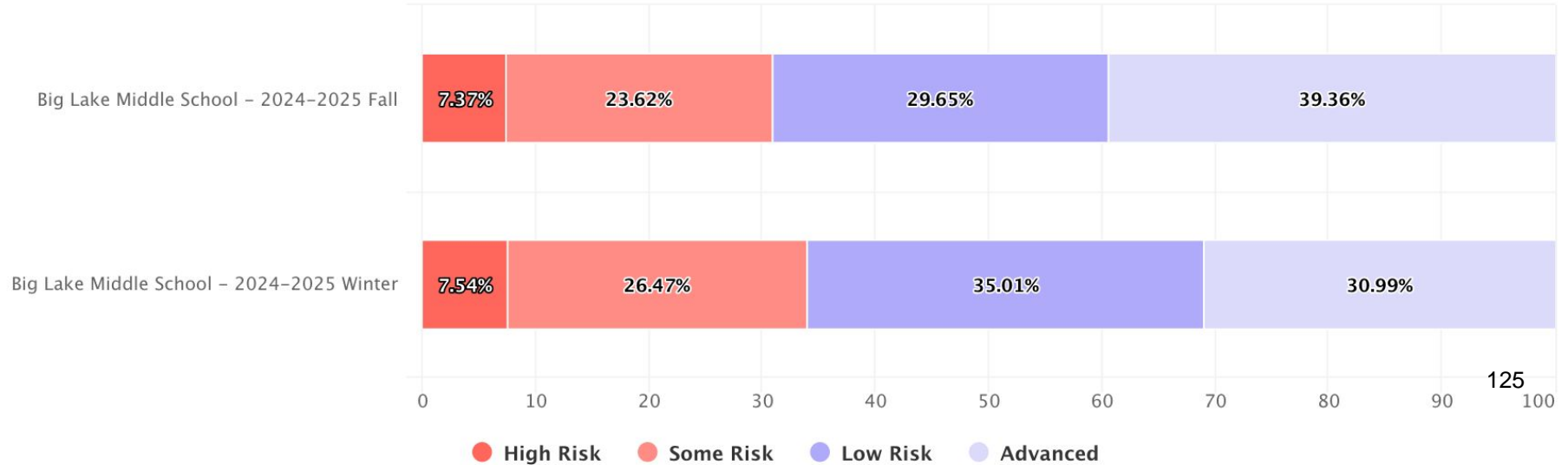
aMath Independence



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aMath Fall to Winter MS

aMath BLMS



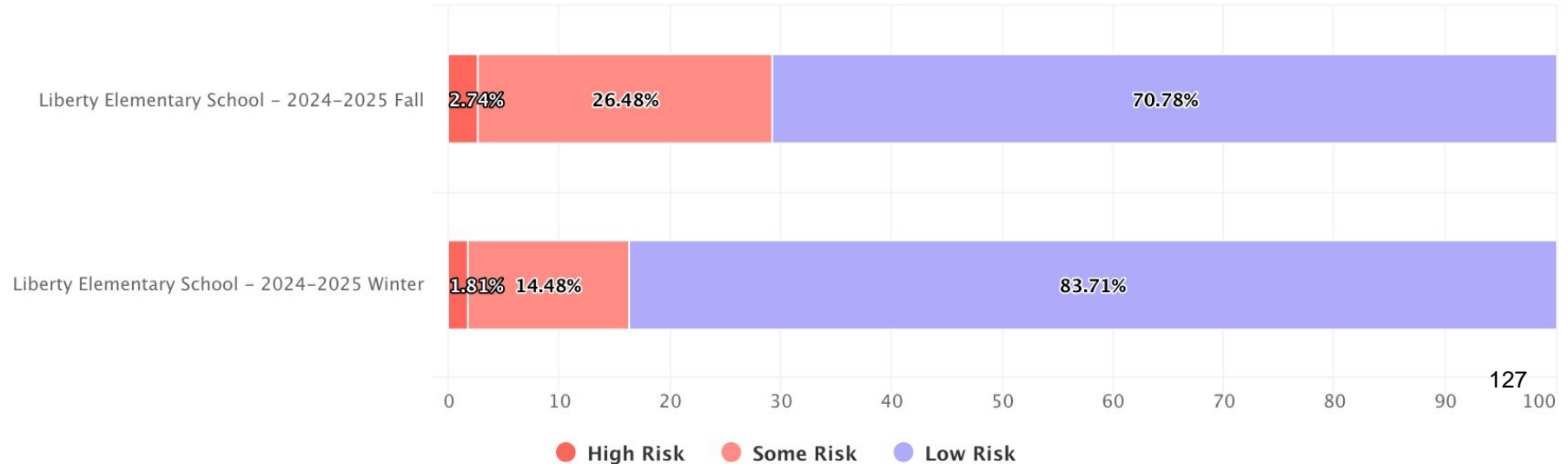


SEL Data

SEL (SAEBRS) data from Fastbridge assessments.

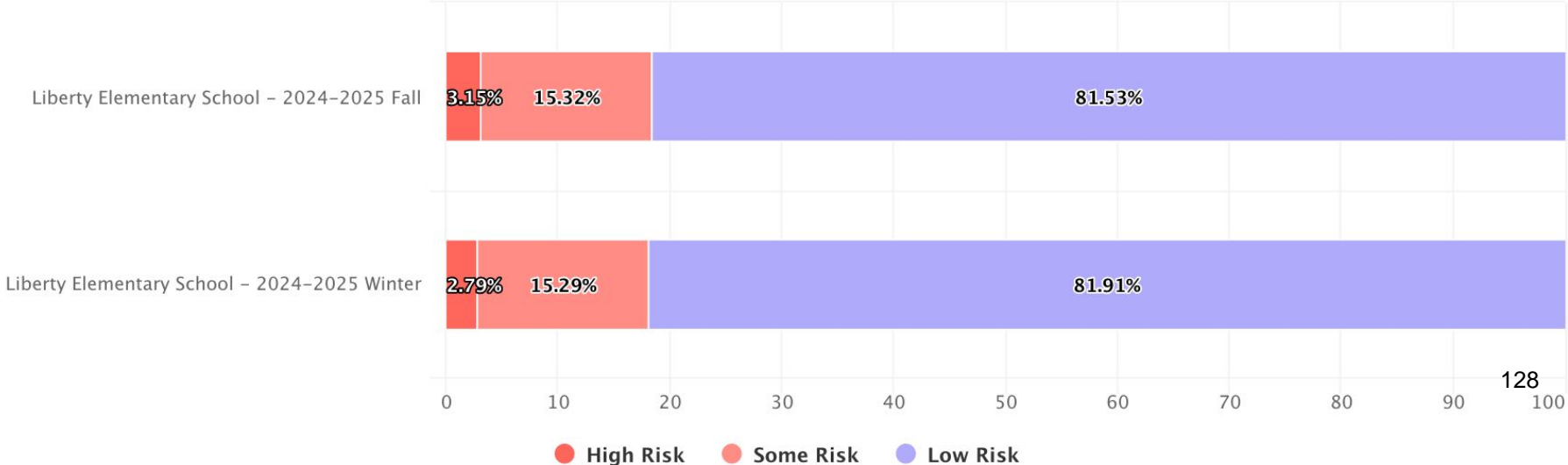
Liberty SAEBRS (Student) Fall to Winter

Liberty SAEBRS (Student)



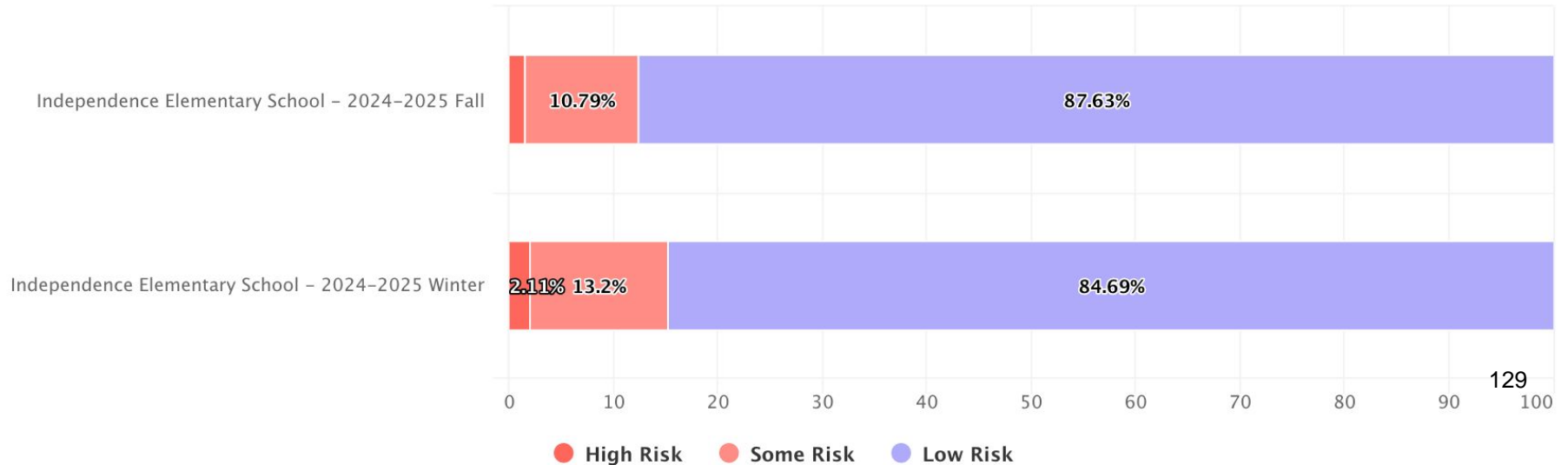
Liberty SAEBRS (Teacher) Fall to Winter

Liberty SAEBRS (Teacher)



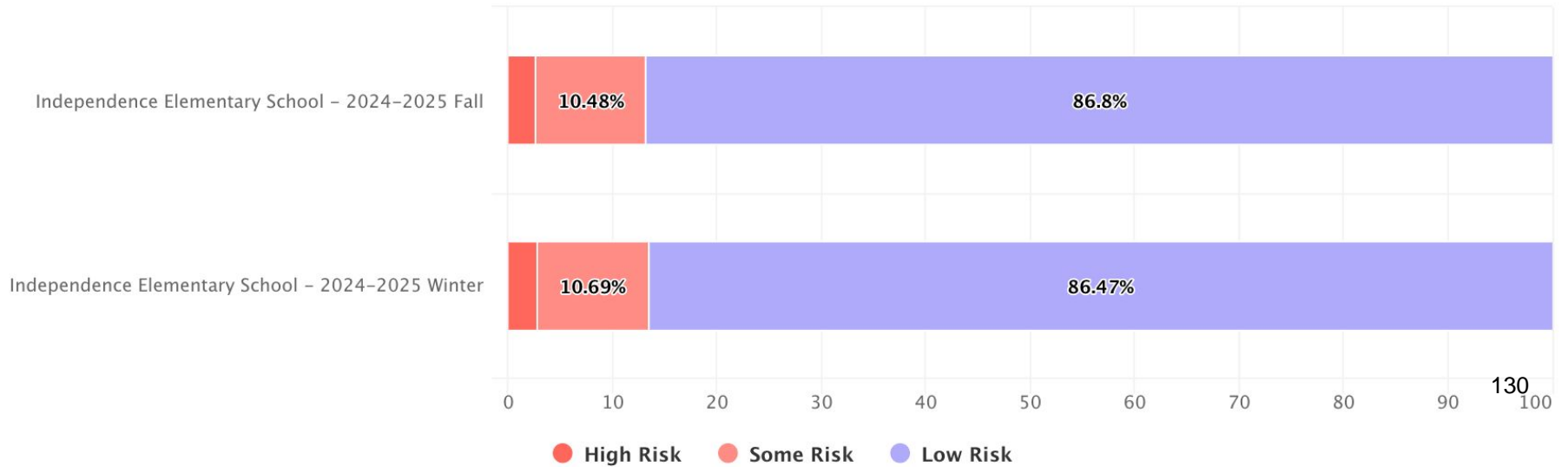
Indy SAEBRS (Student) Fall to Winter

Independence SAEBRS (Student)



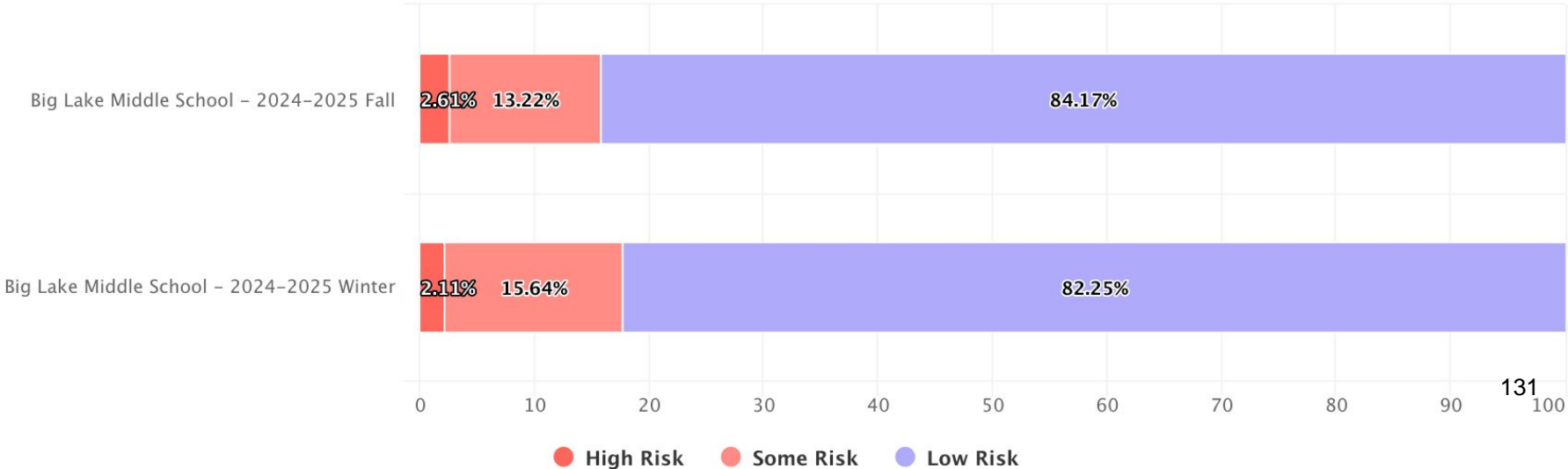
Indy SAEBRS (Teacher) Fall to Winter

Independence SAEBRS (Teacher)



MS SAEBRS (Student) Fall to Winter

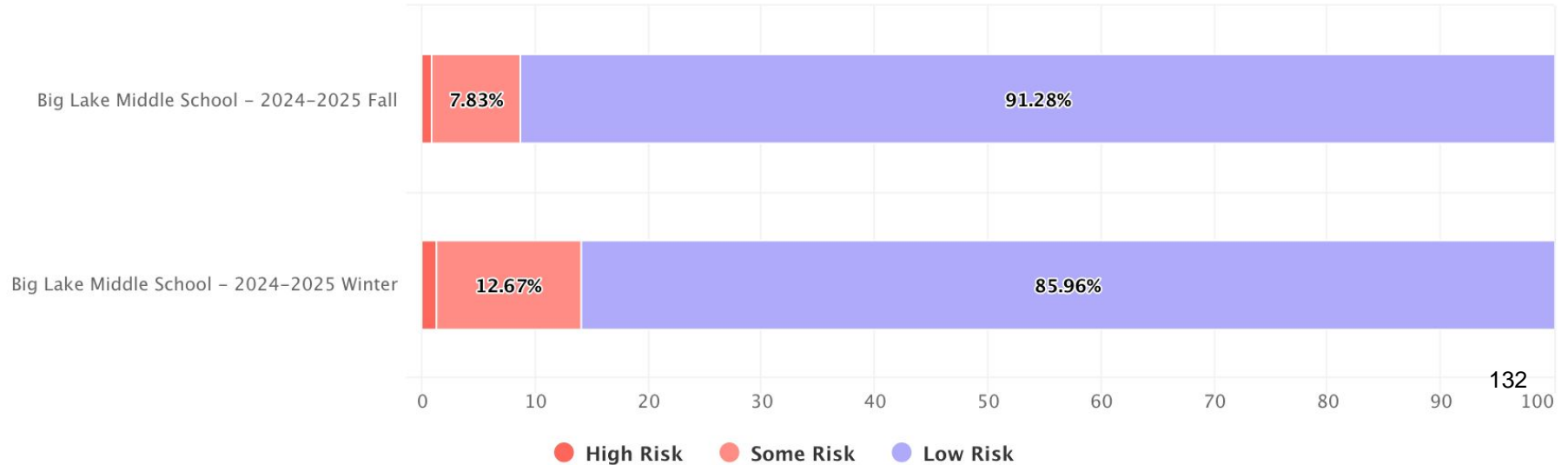
BLMS SAEBRS (Student)



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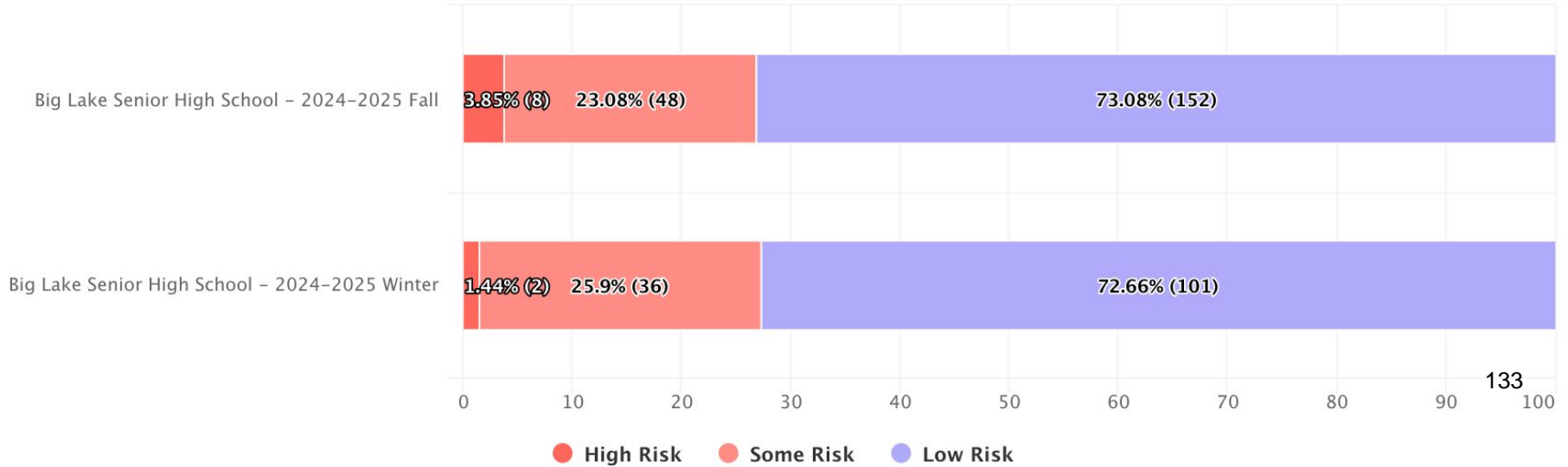
MS SAEBRS (Teacher) Fall to Winter

BLMS SAEBRS (Teacher)



HS SAEBRS (Student) Fall to Winter

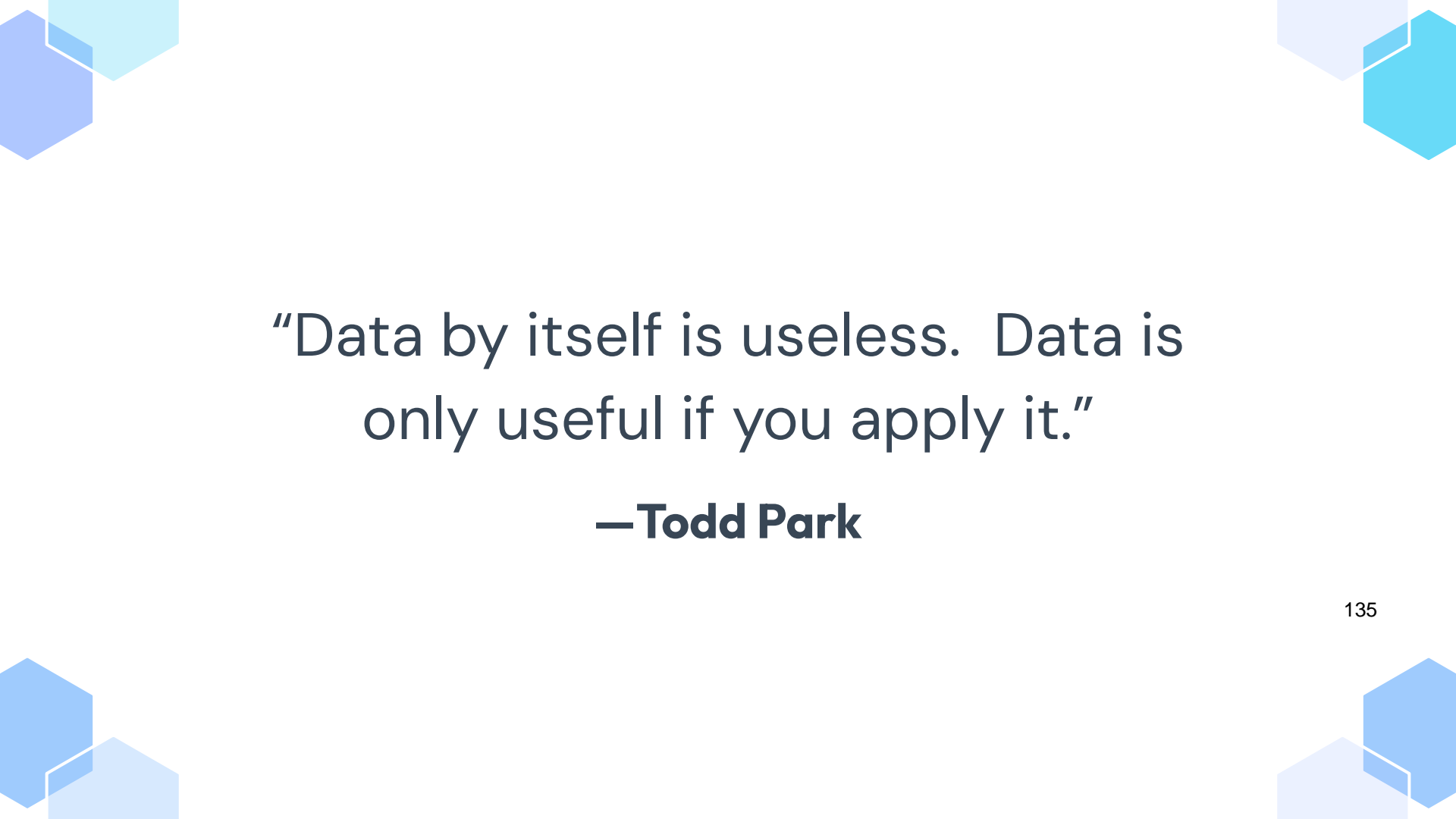
BLHS SAEBRS (Student)





Data

Data is an integral component of a successful MTSS System. Our district, school, and PLC teams review data throughout the school year.

The slide features decorative hexagonal shapes in the corners. The top-left and bottom-left corners have overlapping light blue and medium blue hexagons. The top-right and bottom-right corners have overlapping light blue and dark blue hexagons. The main text is centered on a white background.

“Data by itself is useless. Data is only useful if you apply it.”

—**Todd Park**



Thank you!

Minda Anderson
Assistant Superintendent
m.anderson@biglakeschools.org



March 21, 2025

Board of Education
Independent School District #727
701 Minnesota Avenue
Big Lake, Minnesota 55309

Re: Independent School District #727 - Big Lake Schools
Big Lake Middle School Media Center Improvements
Commission No. 242190

Dear Board Members:

On Thursday, March 20, 2025 bids were received for the Big Lake Middle School Media Center Improvements project. Representatives from the District and Wold coordinated the process. We received bids from five (5) contractors and have summarized the bids in the attached tabulation for your reference.

We have reviewed the bids, and they fall within the parameters of acceptable project pricing expectations. Wold has contacted the low responsible bidder, Weber, Inc. and they are ready to enter into a contract.

It is our recommendation to award the contract as follows:

Base Bid	\$1,797,000.00
TOTAL CONTRACT	\$1,797,000.00

Upon approval, we will forward contracts to Weber, Inc. to allow them to begin the project. Please do not hesitate to let us know if you have any questions.

Sincerely,

Wold Architects and Engineers

Leslie Lyons

Enclosure

- cc: Angie Manuel, ISD #727
- Tim Truebenbach, ISD #727
- Terrence Zerwas, ISD #727
- Robert Sehm, Wold
- Patrick Triggs, Wold
- Vaughn Dierks, Wold

AM/EDU-MN-ISD727/MS_Big Lake/242190/Admin/Letters/2025.03.21 Letter to Board of Education



PROJECT NAME: BIG LAKE MIDDLE SCHOOL MEDIA CENTER IMPROVEMENTS

BID TABULATION

COMMISSION NO.: 242190
 DATE: 3/20/2025
 TIME: 2:00PM

WOLD ARCHITECTS AND ENGINEERS
 332 MINNESOTA STREET, SUITE W2000
 SAINT PAUL, MINNESOTA 55101
 P: 651 227 7773 F: 651 223 5646

BIDDERS' NAMES:	ADDENDUM NUMBERS (2):	BID SECURITY:	BASE BID:	REMARKS:
BCI Construction 7135 5th Ave NE Sauk Rapids, MN 56379 320-393-3185	2	Y	\$1,987,777.00	
Ebert 23350 County Road 10 Corcoran, MN 55357 763-498-7844	2	Y	\$1,997,000.00	
Jorgenson Construction 9255 East River Road NW Minneapolis, MN 55433 763-784-3877	2	Y	\$2,188,000.00	
KUE Contractors 130 Central Avenue South P.O. Box 408 Watkins, MN 55389 320-764-2525	2	Y	\$1,814,671.00	
Weber 110 Franklyn Center 2497 7th Avenue East North Saint Paul, MN 55109 651-770-5350	2	Y	\$1,797,000.00	Apparent Low



Terrence Zerwas
District Office
P- 763.262.5148
F- 763.262.2539
t.zerwas@biglakeschools.org

Members of the School Board,

On Tuesday March 18, 2025 at 2:00pm the Sealed Bids for the “Big Lake Schools 2025 Independence Elementary School Fire Alarm Replacement” were publicly opened and reviewed. These bids are to replace the entire Independence Elementary School Fire Alarm System per the Minnesota State Fire Marshal’s orders due to the recent HVAC replacements and renovations. After reviewing the results as presented, I recommend the acceptance and awarding of a contract in the amount of \$259,865.00 to Johnson Controls Inc (JCI)

Sincerely,

Terrence Zerwas
Director of Buildings and Grounds

Big Lake Schools
 2025 Independence Elementary School Fire Alarm Replacement
 Bid Opening - Tuesday March 18, 2025 2:00pm

Bidding Contractor	Egan Companies	JCI Fire Protection			
Bid Bond	X	X			
Responsible Contractor Form	X	X			
Base Bid Amount	\$414,950.00	\$259,895.00			

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE TEACHING CONTRACTS OF PROBATIONARY CERTIFIED STAFF

WHEREAS, _____ is a probationary certified staff employed by Independent School District No. 727, Big Lake, MN,

THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 727, that pursuant to Minnesota Statutes § 122A.40, Subdivision 5, that the teaching contract of _____ is a probationary certified staff in Independent School District No. 727, is hereby terminated effective at the close of the current 2024 – 2025 school year.

BE IT FURTHER RESOLVED that written notice be sent to _____, regarding termination and non-renewal of his contract as provided by law, and that said notice shall be in substantially the following form:

March 27, 2025

Dear Teacher:

You are hereby notified that at a meeting of the School Board of Independent School District No. 727 held on March 26, 2025, a resolution was adopted by majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2025-2026 school year. Said action of the School Board is taken pursuant to M.S. 122A.40 and in accordance with Section 12.1 of the Master Contract.

You may officially request that the School Board give its reasons for the non-renewal of your teaching contract. Such request is to be made in writing to the Human Resources Manager.

Sincerely,

SCHOOL BOARD OF INDEPENDENT
SCHOOL DISTRICT NO. 727

By _____
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by

_____ and upon vote being taken thereon, the following
voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Probationary Non- Renewal List 24/25:

Sarah Anderson
Jessica Batula
Marysel Mercado Bernal
Terri Bessette
Sarah Fisher
Luther Gunderson
Jessica Huettl
Kimberly Meirose
Ellie Murphy
Christina Skubitz
Mikayla Wahlberg

SCHOOL SPONSORED STUDENT PUBLICATIONS AND ACTIVITIES

I. PURPOSE

The purpose of this policy is to protect students' rights to free speech in production of school sponsored publications and activities while at the same time balancing the school district's role in supervising student publications and the operation of public schools.

II. GENERAL STATEMENT OF POLICY

Big Lake Schools will sponsor student publications and activities with the purpose of promoting educational and recreational opportunities for its students, consistent with (district policies, norms, and) the special characteristics of a school environment.

- A. ~~The school district may exercise editorial control over the style and content of student expression in school-sponsored publications and activities.~~ School-sponsored media does not include material prepared solely for distribution or transmission in the classroom in which the material is produced, or a yearbook, therefore the school district may exercise editorial control over the style and content of student expression.
- B. Expressions and representations made by students in school-sponsored publications and activities are not expressions of official school district policy. Faculty advisors shall supervise student writers to ensure compliance with the law and school district policies.
- C. Students who believe their right to free expression has been unreasonably restricted in a school-sponsored media or activity may seek review of the decision by the building principal. The principal shall issue a decision no later than three (3) school days after review is requested.
 - 1) Students producing school-sponsored media and activities shall be under the supervision of a faculty advisor and the school principal. School-sponsored media and activities shall be subject to the guidelines set forth below.
 - 2) School-sponsored media may be distributed at reasonable times and locations.

III. DEFINITIONS

- A. "Distribution" means circulation or dissemination of material by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying material, or placing materials in internal staff or student mailboxes.
- B. "Material and substantial disruption" of a normal school activity means:
 - 1) Where the normal school activity is an educational program of the school district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.
 - 2) Where the normal school activity is voluntary in nature (including, without limitation, school athletic events, school plays and concerts, and lunch periods) "material and substantial disruption" is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activityIn order for expression to be considered disruptive, there must exist specific facts upon which the likelihood of disruption can be forecast, including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.
- C. "Minor" means any person under the age of eighteen (18).
- D. "Obscene to minors" means:

- 1) The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested
 - 2) The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, or lewd exhibition of the genitals
 - 3) The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors
- E. "School activities" means any activity of students sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays and other theatrical productions, and in-school lunch periods
- F. "School-sponsored media" means material that is:
- 1) Prepared, wholly, or substantially written, published, broadcast, or otherwise disseminated by a student journalist enrolled in the school district
 - 2) Distributed or generally made available to students in the school; and
 - 3) Prepared by a student journalist under the supervision of a student media adviser.
- School-sponsored media does not include material prepared solely for distribution or transmission in the classroom in which the material is produced, or a yearbook
- G. "Student journalist" means a school district student in grades 6 through 12 who gathers, compiles, writes, edits, photographs, records, or otherwise prepares information for dissemination in school-sponsored media.
- H. "Student media adviser" means a qualified teacher, as defined in Minnesota Statutes, section 122A.16, that the school district employs, appoints, or designates to supervise student journalists or provide instruction relating to school-sponsored media

IV. GUIDELINES

- A. Except as provided in paragraph B below, a student journalist has the right to exercise freedom of speech and freedom of the press in school-sponsored media regardless of whether the school-sponsored media receives financial support from the school or district, uses school equipment or facilities in its production, or is produced as part of a class or course in which the student journalist is enrolled. Freedom of speech includes freedom to express political viewpoints. Consistent with paragraph B below, a student journalist has the right to determine the news, opinion, feature, and advertising content of school-sponsored media. The school district must not discipline a student journalist for exercising rights or freedoms under this paragraph or the First Amendment of the United States Constitution.
- B. Student expression in school-sponsored media, a yearbook, or school-sponsored activity is prohibited when the material:
- 1) is obscene to minors
 - 2) is defamatory
 - 3) is profane, harassing, threatening, or intimidating;
 - 4) constitutes an unwarranted invasion of privacy;
 - 5) violates federal or state law;
 - 6) causes a material and substantial disruption of school activities
 - 7) is directed to inciting or producing imminent lawless action on school premises or the violation of lawful school policies or rules, including a policy adopted in accordance with Minnesota Statutes, section 121A.03 or 121A.031
 - 8) advertises or promotes any product or service not permitted for minors by law
 - 9) ~~expresses or~~ advocates sexual, racial, or religious harassment or violence or prejudice;
- or

- 10) is distributed or displayed in violation of time, place, and manner regulations
- C. The school district must not retaliate or take adverse employment action against a student media adviser for supporting a student journalist exercising rights or freedoms under paragraph A above or the First Amendment of the United States Constitution
 - D. Notwithstanding the rights or freedoms of this Article or the First Amendment of the United States Constitution, nothing in this Article inhibits a student media adviser from teaching professional standards of English and journalism to student journalists.
 - E. These professional standards may include, but are not limited to, the following:
 - 1) assuring that participants learn whatever lessons the activity is designed to teach;
 - 2) assuring that readers or listeners are not exposed to material that may be inappropriate for their level of maturity;
 - 3) assuring that the views of the individual speaker are not erroneously attributed to the school;
 - 4) assuring that the school is not associated with any position other than neutrality on matters of political controversy;
 - 5) assuring that the sponsored student speech cannot reasonably be perceived to advocate conduct otherwise inconsistent with the shared values of a civilized social order;
 - 6) assuring that the school is not associated with expression that is, for example, ungrammatical, poorly written, inadequately researched, biased or prejudiced, vulgar or profane, or unsuitable for immature audiences
 - F. Time, Place, and Manner of Distribution
Students shall be permitted to distribute written materials at school as follows:
 - 1) Time—distribution shall be limited to the hours before the school day begins, during lunch hour and after school is dismissed
 - 2) Place—written materials may be distributed in locations so as not to interfere with the normal flow of traffic within the school hallways, walkways, entry ways, and parking lots. Distribution shall not impede entrance to or exit from school premises in any way
 - 3) Matter—no one shall induce or coerce a student or staff member to accept a student publication

V. POSTING

The school district must adopt a student journalist policy consistent with Minnesota Statutes, section 121A.80 and post it on the district website.

Legal References: U. S. Const., amend. I
Morse v. Frederick, 551 U.S. 393 (2007)
Hazelwood School District v. Kuhlmeier, 484 U.S. 260 (1988)
Bystrom v. Fridley High School, I.S.D. No. 14, 822 F. 2d 747 (8th Cir. 1987)
 Minn. Stat. § 121A.03 (Model Policy)
 Minn. Stat. § 121A.031 (School Student Bullying Policy)
 Minn. Stat. § 121A.80 (Student Journalism; Student Expression)

Cross References: MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
 MSBA/MASA Model Policy 506 (Student Discipline)
 MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

Reconsideration Procedure

I. Intent

The Big Lake School District believes in the principles of intellectual freedom. The intent of this procedure is to provide parents and guardians the opportunity to review instructional resources, register concerns, or receive alternative instruction. The intent is not to interfere with the rights of others to receive instruction, nor does it exempt the student from meeting performance standards. All parents/guardians and district employees shall adhere to this procedure for the reconsideration of materials.

II. Initial response

When a parent or guardian has a concern about an instructional resource, that concern may be directed to either the teacher or building principal. If the concern is directed to the teacher, the building principal should be notified of the concern by the teacher. If the concern is directed to the building principal, he/she shall likewise notify the teacher. If discussion between the parent/guardian and the teacher do not resolve the concern, a meeting shall occur between the parent/guardian and the teacher and principal to allow the parent/guardian to express the concern and to allow the teacher to explain the selection rationale for the material and its intended use in the curriculum. If these explanations do not resolve the issue, the teacher may offer an alternative resource. While an alternative may be offered, the student must complete the learner outcomes and performance standards for which the resource was initially selected.

III. Formal Complaint

If the issue is still not resolved, the principal will inform the parent of the policy and procedure for the reconsideration of a resource, and the parent/guardian will be provided with the Request for Reconsideration of Resources, which should be completed by the parent (Appendix A) and returned to the Assistant Superintendent of Teaching and Learning. Use of the questioned material shall ~~not be restricted~~ **be at the discretion of the Assistant Superintendent of Teaching and Learning** during the reconsideration process. **The Superintendent maintains discretionary authority over curricular resources pending formal School Board action.**

IV. Procedures

Upon receipt of the Request for Reconsideration of Resources form from the parent or guardian, The Assistant Superintendent of Teaching and Learning will provide copies to the department chairperson or grade level chairperson, the teacher in whose class the materials were used, the building principal, the superintendent of schools, and the review committee. The complainant should be notified by email that the form has been received, that the review of the objectionable materials is commencing and the date, time, and place of the public hearing.

V. Review Committee

~~There shall be separate K-5 and 6-12 review committees. The review committees are to be developed from a pool of parents and will be comprised of three community members, appointed by the School Board for alternating years for a three-year term, one BLEM representative, one media specialist or curriculum specialist, and the Assistant~~

~~Superintendent of Teaching and Learning as determined by the Superintendent.~~ The membership of the Re-Evaluation Committee shall consist of 1) the principal; 2) the district's curriculum supervisor; 3) a school board member appointed by the board; 4) two tenured teachers as appointed by the superintendent with sufficient experience in the subject area under review and professional experience within the applicable grade range under consideration; and 5) two parents from the District Curriculum Advisory Committee. Neither the challenger nor the teacher(s) involved with the challenge will serve on the Re-Evaluation Committee. A moderator, who is not a member of the committee, will be appointed by the Superintendent and will be asked to conduct a hearing, notice of which shall be posted at least three days in advance of the hearing, and which will be open to the public. The procedures listed below will be followed:

- 1) Persons who wish to testify on the issue shall register before the meeting. Registration will commence 30 minutes before the meeting begins and conclude when the meeting begins. The moderator will determine the amount of time available for persons wishing to testify depending upon the number of registrants.
- 2) Written documentation of positions will be accepted by the committee.
- 3) The committee shall have the right to question presenters, but are not to discuss the merits of the argument.
- 4) The committee will reconvene at another time or in another location upon completion of the testimony to consider the testimony and documents received and develop a recommendation regarding the material in question.
- 5) At the completion of their deliberation, the committee will provide a written report to the School Board, with supporting documentation and a recommended course of action using Appendix C.
- 6) The School Board will act upon the recommendation.
- 7) If the school board rejects the committee's recommendation, the school board will act on the Request For Reconsideration Of Resources.
- 8) In the event of a tie vote on the Reconsideration of Resources, the Reconsideration of Resources will be rejected.
- 9) The committee shall submit all accumulated documentation, notes, testimony records, and meeting minutes to the Superintendent for filing.

VI. Resolution

Once the Reconsideration Process has been completed, the material may not be challenged or considered for inclusion again for two calendar years. ~~If material is removed, the Reconsideration of Resources process may be initiated by a parent or guardian for inclusion in the curriculum after two calendar years.~~

- VII. ~~The Superintendent or the superintendent's designee maintains discretionary authority over curricular resources. If a reconsideration is rejected, the district is not obligated to continue to provide the material in question in subsequent years as curriculum changes occur for many reasons. If the previously rejected challenged resource is removed outside of the reconsideration process, the Superintendent will notify the Board.~~

**REQUEST FOR RECONSIDERATION OF RESOURCES
(APPENDIX A)**

Request initiated by _____ Date _____

Address _____ Phone _____

Email _____

Resource of concern

Author _____

Title _____

Types of resources _____

(book, video, sound recording, textbook etc.)

Location _____

(School building)

1. Have you read, reviewed or listened to the entire selection? yes no

2. Specific concerns regarding the resource in question: (Please cite specific passages, pages, scenes, sections etc.)

3. Why do you object to this material?

4. What would you like the school to do about this material?

5. In its place, what material would you recommend?

Signature

Date

Please return this form to the Assistant Superintendent of Teaching and Learning.

(Office use) cc: Superintendent, Building Principal
Department Chairperson or Grade Level Chairperson
Teacher
Review Committee 148

**PRINCIPLES GUIDING THE REVIEW COMMITTEE PROCESS
(APPENDIX B)**

Principles guiding the committee's discussion and decision

1. The work shall be evaluated based on its merit as a whole rather than evaluating individual pages or sections.
2. If the work that is being challenged is part of instructional curricula, the work shall be evaluated within its context in the curriculum and consideration will be given to its instructional purpose.
3. If the material that is being challenged is a part of the library collection, the committee will bear in mind the instructional difference between library materials and curriculum materials being directly taught. In the event that library materials are questioned, the principles of intellectual freedom, the right to access of materials, and the integrity of the certified staff must be upheld while reevaluating the material in question.
4. Education must reflect the diversity and debate inherent in a democratic society.
5. The ratings system developed and employed in the music, motion picture, and television industries should not be the only guide for determining the suitability of materials to be used in classroom instruction.
6. The committee will take reviews and/or awards into consideration.
7. The committee may take into consideration the material's use in other school districts.
8. The committee will consider the developmental appropriateness of the material for the age group with which it is being used.
9. The committee will consider the philosophy and goals of the School District.
10. The School District respects the right of every parent to make decisions regarding materials that are appropriate for their child and is willing to make accommodations to provide alternative instruction for a child regarding materials that the parent may find objectionable. The District also respects each child's right to not have those decisions made for them by other parents.

**Resolution Report
(Appendix C)**

Author: _____

Title: _____

Type of Resource: _____

This decision was made on the day _____ of _____, 20__ .

Retain

Remove

Limit use to: _____

This decision is recommended for specific site entire district

Members of the committee were:

(Chair)

DEVELOPMENT AND MAINTENANCE OF AN INVENTORY OF FIXED ASSETS AND A FIXED ASSET ACCOUNTING SYSTEM

I. PURPOSE

The purpose of this policy is to provide for the development and maintenance of an inventory of the fixed assets of the school district and the establishment and maintenance of a fixed asset accounting system.

II. GENERAL STATEMENT OF PROCEDURE

The policy of the school district is that a fixed asset accounting system and an inventory of fixed assets be developed and maintained.

III. DEVELOPMENT OF INVENTORY AND ACCOUNTING SYSTEM

A. The superintendent or such other school official as designated by the superintendent or the school board shall be responsible for the development and maintenance of an inventory of the fixed assets of the school district and for the establishment and maintenance of a formal fixed asset accounting system. The accounting system shall be operated in compliance with the applicable provisions of the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts (UFARS) with a capitalization level that equals or exceeds \$5,000. Group purchases for technology, furniture, or other equipment that is purchased as a per quantity that otherwise may be below the individual item threshold, the total threshold is \$50,000. In addition, the inventory shall specify the location of all continued abstracts showing the conveyance of the property to the school district; certificates of title showing title to the property in the school district; title insurance policies; surveys; and other property records relating to the real property of the school district.

~~B. Capital Asset Additions~~

~~Capital asset additions shall be recorded in accordance with generally accepted government accounting standards. Assets shall be capitalized using a threshold of \$5,000 or more per single item and having a useful life of more than one year. For those capital assets less than \$5,000 per single item, but more than \$50,000 in the aggregate and having a useful life of more than one year, shall also be capitalized. Capital assets are recorded at historical cost, which includes all costs necessary to place the asset in service. Donated capital assets will be recorded at estimated market value at time of donation.~~

IV. REPORT

The administration shall annually update the property records of the school district and provide an inventory of the fixed assets of the school district to the school board.

Legal References: Minn. Stat. § 123B.02 (General Powers of Independent School Districts)
Minn. Stat. § 123B.09 (Boards of Independent School Districts)
Minn. Stat. § 123B.51 (Schoolhouse and Sites; Uses for School and Nonschool Purposes; Closings)
[GASB Implementation Guide 2021-1](#)

Cross References: MSBA/MASA Model Policy 702 (Accounting)
~~GASB Implementation Guide No. 2021-1 Amending Capitalization Requirements~~



DRUG-FREE WORKPLACE, DRUG-FREE SCHOOL

I. PURPOSE

The purpose of this policy is to maintain a safe and healthful environment for employees and students by prohibiting the use of alcohol, toxic substances, medical cannabis, nonintoxicating cannabinoids, edible cannabinoid products, and controlled substances without a physician's prescription.

II. GENERAL STATEMENT OF POLICY

- A. Use or possession of alcohol, toxic substances, medical cannabis, nonintoxicating cannabinoids, edible cannabinoid products, and controlled substances before, during, or after school hours, at school or in any other school location, is prohibited as general policy. Paraphernalia associated with controlled substances is prohibited.
- B. A violation of this policy occurs when any student, teacher, administrator, other school district personnel, or member of the public uses or possesses alcohol, toxic substances, medical cannabis, nonintoxicating cannabinoids, edible cannabinoid products, or controlled substances in any school location
- C. An individual may not use or possess cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in a public school, as defined in Minnesota Statutes, section 120A.05, subdivisions 9, 11, and 13, including all facilities, whether owned, rented, or leased, and all vehicles that the school district owns, leases, rents, contracts for, or controls.
- D. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or member of the public who violates this policy

III. DEFINITIONS

- A. "Alcohol" includes any alcoholic beverage containing more than one-half of one percent alcohol by volume.
- B. "Controlled substances" include narcotic drugs, hallucinogenic drugs, amphetamines, barbiturates, marijuana, anabolic steroids, or any other controlled substance as defined in Schedules I through V of the Controlled Substances Act, 21 United States Code section 812, including analogues and look-alike drugs.
- C. "Edible cannabinoid product" means any product that is intended to be eaten or consumed as a beverage by humans, contains a cannabinoid in combination with food ingredients, and is not a drug.
- D. "Nonintoxicating cannabinoid" means substances extracted from certified hemp plants that do not produce intoxicating effects when consumed by injection, inhalation, ingestion, or by any other immediate means.
- E. "Medical cannabis" means any species of the genus cannabis plant, or any mixture or preparation of them, including whole plant extracts and resins, and is delivered in the form of: (1) liquid, including, but not limited to, oil; (2) pill; (3) vaporized delivery method with use of liquid or oil but which does not

- require the use of dried leaves or plant form; (4) combustion with use of dried raw cannabis; or (5) any other method approved by the commissioner
- F. “Possess” means to have on one’s person, in one’s effects, or in an area subject to one’s control.
 - G. “School location” includes any school building or on any school premises; in any school-owned vehicle or in any other school-approved vehicle used to transport students to and from school or school activities; off school property at any school-sponsored or school-approved activity, event, or function, such as a field trip or athletic event, where students are under the jurisdiction of the school district; or during any period of time such employee is supervising students on behalf of the school district or otherwise engaged in school district business.
 - H. “Sell” means to sell, give away, barter, deliver, exchange, distribute or dispose of to another, or to manufacture; or to offer or agree to perform such an act, or to possess with intent to perform such an act.
 - I. “Toxic substances” includes (1) glue, cement, aerosol paint, containing toluene, benzene, xylene, amyl nitrate, butyl nitrate, nitrous oxide, or containing other aromatic hydrocarbon solvents, but does not include glue, cement, or paint contained in a packaged kit for the construction of a model automobile, airplane, or similar item; (2) butane or a butane lighter; or (3) any similar substance declared to be toxic to the central nervous system and to have a potential for abuse, by a rule adopted by the commissioner of health.
 - J. “Use” means to sell, buy, manufacture, distribute, dispense, be under the influence of, or consume in any manner, including, but not limited to, consumption by injection, inhalation, ingestion, or by any other immediate means.

IV. EXCEPTIONS

- A. A violation of this policy does not occur when a person brings onto a school location, for such person’s own use, a controlled substance, except medical cannabis, nonintoxicating cannabinoids, or edible cannabinoid products, which has a currently accepted medical use in treatment in the United States and the person has a physician’s prescription for the substance. The person shall comply with the relevant procedures of this policy.
- B. A violation of this policy does not occur when a person possesses an alcoholic beverage in a school location when the possession is within the exceptions of Minnesota Statutes section 624.701, subdivision 1a with full board vote. Events serving alcohol will not be permitted when student activities are scheduled on campus; an exception will be made for Spud Fest (due to its long-standing partnership, yearly school board approval, and a mission for profits to go back to the community to help fund local youth organizations).
- C. A violation of this policy does not occur when a person uses or possesses a toxic substance unless they do so with the intent of inducing or intentionally aiding another in inducing intoxication, excitement, or stupefaction of the central nervous system, except under the direction and supervision of a medical doctor.
- D. The school district may not refuse to enroll or otherwise penalize a patient or person enrolled in the Minnesota Patient Registry Program as a pupil solely because the patient or person is enrolled in the registry program, unless

failing to do so would violate federal law or regulations or cause the school to lose a monetary or licensing-related benefit under federal law or regulations.

V. PROCEDURES

- A. Students who have a prescription from a physician for medical treatment with a controlled substance, except medical cannabis, nonintoxicating cannabinoids, or edible cannabinoid products, must comply with the school district's student medication policy
- B. Employees who have a prescription from a physician for medical treatment with a controlled substance, except medical cannabis, nonintoxicating cannabinoids, or edible cannabinoid products, are permitted to possess such controlled substance and associated necessary paraphernalia, such as an inhaler or syringe. The employee must inform his or her supervisor. The employee may be required to provide a copy of the prescription
- C. Each employee shall be provided with written notice of this Drug-Free Workplace/Drug-Free School policy and shall be required to acknowledge that he or she has received the policy
- D. Employees are subject to the school district's drug and alcohol testing policies and procedures
- E. Members of the public are not permitted to possess controlled substances, nonintoxicating cannabinoids, or edible cannabinoid products, in a school location except with the express permission of the superintendent.
- F. No person is permitted to possess or use medical cannabis, nonintoxicating cannabinoids, or edible cannabinoid products, on a school bus or van; or on the grounds of any preschool or primary or secondary school; or on the grounds of any child care facility. This prohibition includes (1) vaporizing or combusting medical cannabis on any form of public transportation where the vapor or smoke could be inhaled by a minor child or in any public place, including indoor or outdoor areas used by or open to the general public or place of employment; and (2) operating, navigating, or being in actual physical control of any motor vehicle or working on transportation property, equipment or facilities while under the influence of medical cannabis, nonintoxicating cannabinoids, or edible cannabinoid products.
- G. Possession of alcohol on school grounds pursuant to the exceptions of Minnesota Statutes section 624.701, subdivision 1a, shall be by permission of the school board only. The applicant shall apply for permission in writing and shall follow the school board procedures for placing an item on the agenda.

VI. SCHOOL PROGRAMS

- A. Starting in the 2026-2027 school year, the school district must implement a comprehensive education program on cannabis use and substance use, including but not limited to the use of fentanyl or mixtures containing fentanyl, for students in middle school and high school. The program must include instruction on the topics listed in Minnesota Statutes, section 120B.215, subdivision 1 and must:
 1. respect community values and encourage students to communicate with parents, guardians, and other trusted adults about cannabis use and substance use, including but not limited to the use of fentanyl or mixtures containing fentanyl; and

2. refer students to local resources where students may obtain medically accurate information about cannabis use and substance use, including but not limited to the use of fentanyl or mixtures containing fentanyl, and treatment for a substance use disorder.
- B. School district efforts to develop, implement, or improve instruction or curriculum as a result of the provisions of this section must be consistent with Minnesota Statutes, sections 120B.10 and 120B.11.
- C. Notwithstanding any law to the contrary, the school district shall have a procedure for a parent, a guardian, or an adult student 18 years of age or older to review the content of the instructional materials to be provided to a minor child or to an adult student pursuant to this article. The district must allow a parent or adult student to opt out of instruction under this article with no academic or other penalty for the student and must inform parents and adult students of this right to opt out.

VII. ENFORCEMENT

- A. Students
 1. Students may be required to participate in programs and activities that provide education against the use of alcohol, tobacco, marijuana, smokeless tobacco products, electronic cigarettes, and nonintoxicating cannabinoids, and edible cannabinoid products,
 2. Students may be referred to drug or alcohol assistance or rehabilitation programs; school based mental health services, mentoring and counseling, including early identification of mental health symptoms, drug use and violence and appropriate referral to direct individual or group counseling service. which may be provide by school based mental health services providers; and/or referral to law enforcement officials when appropriate.
 3. A student who violates the terms of this policy shall be subject to discipline in accordance with the school district's discipline policy. Such discipline may include suspension or expulsion from school.
- B. Employees
 1. As a condition of employment in any federal grant, each employee who is engaged either directly or indirectly in performance of a federal grant shall abide by the terms of this policy and shall notify his or her supervisor in writing of his or her conviction of any criminal drug statute for a violation occurring in any of the places listed above on which work on a school district federal grant is performed, no later than five (5) calendar days after such conviction. Conviction means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the federal or state criminal drug statutes.
 2. An employee who violates the terms of this policy is subject to disciplinary action, including nonrenewal, suspension, termination, or discharge as deemed appropriate by the school board.
 3. In addition, any employee who violates the terms of this policy may be required to satisfactorily participate in a drug and/or alcohol abuse assistance or rehabilitation program approved by the school district. Any employee who fails to satisfactorily participate in and complete

such a program is subject to nonrenewal, suspension, or termination as deemed appropriate by the school board.

4. Sanctions against employees, including nonrenewal, suspension, termination, or discharge shall be pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and school district policies.

C. The Public

A member of the public who violates this policy shall be informed of the policy and asked to leave. If necessary, law enforcement officials will be notified and asked to provide an escort.

Legal References: Minn. Stat. § 120B.215 (Education on Cannabis Use and Substance Use)
Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)
Minn. Stat. § 121A.40-§ 121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 151.72 (Sale of Certain Cannabinoid Products)
Minn. Stat. § 152.01, Subd. 15a (Definitions)
Minn. Stat. § 152.0264 (Cannabis Sale Crimes)
Minn. Stat. § 152.22, Subd. 6 (Definitions; Medical Cannabis)
Minn. Stat. § 152.23 (Limitations; Medical Cannabis)
Minn. Stat. § 169A.31 (Alcohol-Related School Bus or Head Start Bus Driving)
Minn. Stat. § 340A.101 (Definitions; Alcoholic Beverage)
Minn. Stat. § 340A.403 (3.2 Percent Malt Liquor Licenses)
Minn. Stat. § 340A.404 (Intoxicating Liquor; On-Sale Licenses)
Minn. Stat. § 342.09 (Personal Adult Use of Cannabis)
Minn. Stat. § 342.56 (Limitations)
Minn. Stat. § 609.684 (Abuse of Toxic Substances)
Minn. Stat. § 624.701 (Alcohol in Certain Buildings or Grounds)
20 U.S.C. § 7101-7122 (Student Support and Academic Enrichment Grants)
21 U.S.C. § 812 (Schedules of Controlled Substances)
41 U.S.C. §§ 8101-8106 (Drug-Free Workplace Act)
21 C.F.R. §§ 1308.11-1308.15 (Controlled Substances)
34 C.F.R. Part 84 (Government-Wide Requirements for Drug-Free Workplace)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 416 (Drug and Alcohol Testing)
MSBA/MASA Model Policy 417 (Chemical Use and Abuse)
MSBA/MASA Model Policy 419 (Tobacco-Free Environment; Possession and use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 516 (Student Medication)