



**Board of Education  
Big Lake School District #727  
Regular Meeting**

**Mission Statement**

Our mission is to challenge, educate, & inspire all students  
to reach their highest level of achievement in  
academics, athletics, & the arts.

**Wednesday, October 30, 2024  
6:00 PM  
Middle School Student Center  
601 Minnesota Ave  
Big Lake, MN 55309**

<b>I. Call to Order</b>	
Chair, Tonya Reasoner	
<b>II. Roll Call</b>	
Chair, Tonya Reasoner	
<b>III. Approve Agenda</b>	
Chair, Tonya Reasoner	
<b>IV. Pledge of Allegiance</b>	
Chair, Tonya Reasoner	
<b>V. Open Forum</b>	<b>3</b>
Chair, Tonya Reasoner	
<b>VI. Consent Agenda</b>	
Chair, Tonya Reasoner	
<b>A. Previous Minutes</b>	<b>4</b>
Minutes from the September 26, 2024 Regular Board Meeting and the October 7, 2024 Work Session	
<b>B. Claims and Accounts</b>	<b>9</b>
Claims and Accounts for the month of October	
<b>C. Credit Card Report</b>	<b>24</b>
<b>D. Personnel</b>	<b>30</b>
<b>VII. Donations</b>	<b>31</b>
Chair, Tonya Reasoner	
<b>VIII. Approve Hockey Cooperative Agreement with Becker</b>	<b>33</b>
Director of Business Services, Angie Manuel and Activities Director, Mark Kuisle	
<b>IX. Financial Report</b>	<b>36</b>
Director of Business Services, Angie Manuel	
September report will be presented.	
<b>X. Second Reading of Policies</b>	<b>46</b>
Superintendent, Tim Truebenbach	
503 Student Attendance; 509 Enrollment of Nonresident Students; 510.5 Adding/Eliminating a School Sponsored Activity; 512 School Sponsored Student Publications and Activities; 516 Student Medication; 613 Graduation Requirements	
<b>XI. School Board Committee/Representative Updates</b>	
<b>A. Finance Committee</b>	
Treasurer, Amber Sixberry	
<b>B. Policy Committee</b>	
Chair, Tonya Reasoner	
<b>C. Buildings and Grounds Committee</b>	
Board Member, Lenette Brown	
<b>D. School Board Representatives</b>	<b>1</b>
<b>XII. Superintendent Report</b>	
Superintendent, Tim Truebenbach	

A. Cabinet Department Update  
**XIII. Adjournment**  
Chair, Tonya Reasoner

**Strategic Plan Focus Areas**

Student Support

Staff Support

Family & Community Engagement



# OPEN FORUM

*An open forum is scheduled during the beginning of each regular School Board meeting to allow district residents the opportunity to address the Board.*

**If you would like to address the Board, please fill out a slip with your name and address, and provide to the Chair prior to the meeting start time.**

**The guidelines for open forum are as follows:**

3

1. Speakers must state their name
2. Each speaker will be provided three minutes
3. No action can be taken unless the matter addressed is formally on the agenda
4. Speaker will not make negative comments regarding any employee of the District
5. The Board Chair can end the Open Forum at any time
6. Please note that data privacy laws do not allow for any matters concerning individual employees or students to be discussed

INDEPENDENT SCHOOL DISTRICT 727  
BIG LAKE, MINNESOTA  
SHERBURNE COUNTY

Minutes of the Regular Meeting  
September 26, 2024  
6:30 PM

I. CALL TO ORDER

The regular meeting of the Board of Education of Independent School District No. 727, Big Lake Schools, was called to order on September 26, 2024 at 6:30 PM in the Middle School Student Center by Chair Reasoner.

II. ROLL CALL

The following Board members were present: Mr. Tony Scales, Ms. Amber Sixberry, Ms. Tonya Reasoner, Ms. Lenette Brown, Ms. Ashley Schabilion, Mr. Derek Nelson, and Student Representative Alexis Gosewisch.

III. APPROVE AGENDA

A motion was made by Nelson seconded by Scales to approve the agenda.

The motion carried 6-0.

IV. PLEDGE OF ALLEGIANCE

Chair Reasoner and the Board led the Pledge of Allegiance.

V. OPEN FORUM

Karla Johnson addressed the board on how the tech levy has a positive impact on the students. Tricia Johnson addressed the board on teacher wish lists.

VI. CONSENT AGENDA

A motion was made by Brown seconded by Scales to approve the following:

- A. PREVIOUS MINUTES from the August 22, 2024 regular meeting
- B. CLAIMS AND ACCOUNTS for the month of September in the amount of \$2,904,636.94 checks 105865-106044
- C. CREDIT CARD REPORT
- D. PERSONNEL

September 2024 Personnel				
Employee (Last, First Name)	Position	Building	Effective Date	Action Type
Hicks, Stephanie	Dean of Students	Middle School	08/23/2024	Resignation
Boss, Nicole	Paraeducator	Liberty	05/30/2024	Resignation
Viscuso, Kourtney	School Monitor	Liberty	09/05/2024	New Hire
Murray, Hyacinth	Paraeducator	Independence	05/30/2024	Resignation
Hauser, Nikki	Paraeducator	Liberty	08/26/2024	Transfer
Draws, Joann	School Monitor	Liberty	08/12/2024	Termination
Klug, Susan	School Monitor	Independence	09/03/2024	New Hire
Daleiden, Shaina	School Monitor	High School	09/03/2024	New Hire
Schommer, Carlee	Teacher	High School	05/31/2024	Resignation
Boss, Nicole	Kids Club Group Leader	Community Ed	05/31/2024	Transfer
Miller, Gavin	Sped Paraeducator	Liberty	09/05/2024	Transfer
Dietsch, Jessica	Sped Paraeducator	Independence	09/05/2024	New Hire
Sayler, Tiana	School Monitor	Independence	09/16/2024	New Hire

Welsh, Kimberly	Custodian	District Wide	07/17/2024	Termination
Obregon, Rachael	Sped Paraeducator	Independence	09/16/2024	New Hire
Fleck, Jamie	Paraeducator	High School	09/24/2024	Resignation
Jean, Idamen	School Monitor	Independence	09/16/2024	New Hire
Schueller, Heather	Paraeducator	Middle School	09/19/2024	Transfer
Olson, Christina	Paraeducator	Independence	09/23/2024	New Hire
Ollila, Tiffany	School Monitor	Independence	09/30/2024	New Hire

- E. FUNDRAISERS: Activities Department, teams will sell old varsity game jerseys/uniforms that can no longer be used to the community. September 27, 2024-June 15, 2025. Proceeds will be used to help purchase new jerseys/uniforms
- F. MOU's: READ Act, BLEM Fitness Center Discount, BLEM Preschool Teachers, EPIC Advisor
- G. APPROVAL OF ONE READ POLICY 522 TITLE IX SEX NONDISCRIMINATION POLICY, GRIEVANCE PROCEDURE AND PROCESS

The motion carried 6-0.

#### VII. DONATIONS

A motion was made by Reasoner seconded by Schabilion to approve the following donations:

Donor	Item	Designated Purpose (if any)
Mimco Credit Union	School supplies valued at \$400.00	Students in need at the High School
Big Lake Baseball Boosters	\$4,800.00	Varsity Baseball Pitching Mound
Steven Kies	Hornet Way Fund	\$20.00
Boys Soccer Booster Club	\$468.00	Practice jerseys for boys soccer
Big Lake Boys Fast Break Club	\$1,247.00	9 <sup>th</sup> grade game jerseys
American Red Cross	\$250.00	Senior scholarships
Carlie and Steven Kohn	\$1,500.00	High School Career Fair
Mason's LLC	\$100.00	Student Council
Mac's Mini's	\$115.00	Student Council
Mac's Mini's	\$140.00	Trap Team
Big Lake Baseball Boosters	\$3,715.00	Storage Container
Big Lake Spud Fest	\$5,000.00	Purchase STEAM classroom items
Big Lake Spud Fest	\$3,000.00	HS career program

The motion carried 6-0.

#### VIII. MSHSL UPDATE

Activities Director, Mark Kuisle, updated the board regarding the change to 9<sup>th</sup> grade governance.

#### IX. DISCUSSION OF COMMISSIONER'S REVIEW AND COMMENT ON PROPOSED PROJECTS

Superintendent Truebenbach introduced the review and comment and asked for questions or comments from the community.

#### X. FINANCIAL REPORT

Director of Business Services, Angie Manuel, presented the financial report for August. A motion was made by Scales seconded by Sixberry to approve the financial report as presented.

The motion carried 6-0.

- XI. APPROVE PRELIMINARY 2025 PAY LEVY CERTIFICATION  
 Director of Business Services, Angie Manuel, recommended the board approve the 2025 Levy Certification at maximum. A motion was made by Schabilion seconded by Brown to approve the 2025 Levy Certification at maximum.  
 The motion carried 6-0.
- Ms. Manuel announced the Truth in Taxation Hearing to be held on Thursday, December 19, 2024 at 6:00 PM in the Middle School Student Center.
- XII. DISTRICT AND BUILDING GOALS  
 Assistant Superintendent of Teaching and Learning, Minda Anderson, reviewed the district and building goals.
- XIII. PROPOSED LEGISLATIVE RESOLUTIONS  
 A. Increase in LTFM  
 A motion was made by Reasoner seconded by Sixberry to approve the following resolution:  
*Eliminate the long-term facilities maintenance (LTFM) cap for all districts, and equalize funding by the state, to create a statewide equitable path for every district to repair and maintain buildings and facilities.*  
 After a roll call vote, the motion carried 6-0.
- B. Sales Tax Exemption  
 A motion was made by Schabilion seconded by Brown to approve the following resolution:  
*Exempt school districts from sales and use tax for construction materials, supplies and equipment purchased by contractors, subcontractors, or builders for contracted services.*  
 After a roll call vote, the motion carried 6-0.
- XIV. FIRST READING OF POLICIES  
 503 Student Attendance; 509 Enrollment of Nonresident Students; 510.5 Adding/Eliminating a School Sponsored Activity; 512 School Sponsored Student Publications and Activities; 516 Student Medication; 613 Graduation Requirements
- XV. SCHOOL BOARD COMMITTEE/REPRESENTATIVE UPDATES  
 A. Finance—discussed the levy, audit, and referendum  
 B. Policy—continued to review policies  
 C. Buildings and Grounds—Director of Buildings and Grounds, TJ Zerwas, gave an update on the current bond projects and bond budget  
 D. School Board Representatives—Coop governing board--Reasoner, district curriculum advisory and SEFF--Schabilion
- XVI. SCHOOL BOARD STUDENT REPRESENTATIVE REPORT  
 New Student School Board Representative, Alexis Gosewisch, gave her monthly report to the board.

XVII. SCHOOL BOARD RECOGNITION

Superintendent Truebenbach recognized the school board for their commitment to the students of Big Lake Schools for Minnesota School Board Recognition Month.

XVIII. SUPERINTENDENT REPORT

Superintendent Truebenbach gave his monthly update to the board. The October 10, 2024 work session will be rescheduled to Monday, October 7, 2024 at 6:00 PM in the Middle School Student Center.

A. Cabinet Department Update—Director of Community Education and Communications, Stephanie Hillman, updated the board on the fitness center. Assistant Superintendent of Teaching and Learning, Minda Anderson, updated the board on the threat assessment process

XIX. ANNOUNCE CLOSED SESSION FOR SUPERINTENDENT EVALUATION

Chair Reasoner read the statement to enter a closed session after adjournment for Superintendent Truebenbach's evaluation.

XX. ADJOURNMENT

A motion was made by Nelson seconded by Sixberry to adjourn the meeting. The meeting was adjourned at 8:02 PM.

The motion carried 6-0.

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Clerk, Lenette Brown  
Approved October 24, 2024

INDEPENDENT SCHOOL DISTRICT 727  
BIG LAKE, MINNESOTA  
SHERBURNE COUNTY

Minutes of the Work Session  
October 7, 2024  
6:00 PM

I. CALL TO ORDER

The Work Session of the Board of Education of Independent School District No. 727, Big Lake Schools was called to order on October 7, 2024 at 6:01 PM, in Room 60 of the Middle School, by Chair Reasoner.

II. ROLL CALL

The following Board members were present: Ms. Amber Sixberry, Ms. Tonya Reasoner, Ms. Lenette Brown, Ms. Ashley Schabilion, and Mr. Derek Nelson. Absent: Mr. Tony Scales.

III. PRINCIPAL ACTIONS PLANS AND SHOWCASE

The principals presented their building goals and action steps.

IV. PROCESS OF THE MONTH

Assistant Superintendent of Teaching and Learning, Minda Anderson, and the principals reviewed the threat assessment process.

V. ADJOURNMENT

A motion was made by Nelson seconded by Sixberry to adjourn the meeting. The meeting was adjourned at 8:12 PM.

The motion carried 5-0.

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Clerk, Lenette Brown  
Approved October 24, 2024

# Big Lake Public Schools, ISD #727

## Payment Reg by Check-No Voids

Payment Date Range: 06/30/2024 - 10/31/2024

Bank	Check No	Ty	Grp Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
001	106045	CH	1 03804	ALL STAR TROPHY	10/04/2024	\$390.00	160606	E 01 300 211 960 000 401	HORNET HALL OF FAME PLAQUES
<b>Check Total:</b>						<b>\$390.00</b>			
001	106046	CH	1 09213	AQUA ENGINEERING, INC.	10/04/2024	\$1,710.55	160607	E 01 005 810 000 000 350	B&G REPAIRS
001	106046	CH	1 09213	AQUA ENGINEERING, INC.	10/04/2024	\$1,280.00	160608	E 01 005 810 000 000 350	B&G IRRIGATION REPAIRS
<b>Check Total:</b>						<b>\$2,990.55</b>			
001	106047	CH	1 13708	BENTON-STEARNES ED DISTRICT	10/04/2024	\$2,447.63	160609	E 01 998 211 000 000 390	FY 24 ACCESS FEES
001	106047	CH	1 13708	BENTON-STEARNES ED DISTRICT	10/04/2024	\$486.49	160610	E 01 998 211 000 000 390	FY 24 ACCESS FEES
<b>Check Total:</b>						<b>\$2,934.12</b>			
001	106048	CH	1 02684	CENTENNIAL SCHOOLS ISD #12	10/04/2024	\$8.59	160611	E 01 998 211 000 000 390	23/24 FINAL
<b>Check Total:</b>						<b>\$8.59</b>			
001	106049	CH	1 03184	CENTERPOINT ENERGY	10/04/2024	\$268.16	160612	E 01 201 810 000 000 330	MS SCHOOL FIRM GAS AUGUST 2024
001	106049	CH	1 03184	CENTERPOINT ENERGY	10/04/2024	\$556.15	160612	E 01 201 810 000 000 330	MS SCHOOL INT GAS AUGUST 2024
001	106049	CH	1 03184	CENTERPOINT ENERGY	10/04/2024	\$117.20	160612	E 01 100 810 000 000 330	INDY INT GAS AUGUST 2024
001	106049	CH	1 03184	CENTERPOINT ENERGY	10/04/2024	\$398.94	160612	E 01 300 810 000 000 330	HS FIRM GAS AUGUST 2024
001	106049	CH	1 03184	CENTERPOINT ENERGY	10/04/2024	\$168.50	160612	E 01 300 810 000 000 330	HS SCHOOL INT GAS AUGUST 2024
001	106049	CH	1 03184	CENTERPOINT ENERGY	10/04/2024	\$21.10	160612	E 01 100 810 000 000 330	INDY FIRM #2 GAS AUGUST 2024
001	106049	CH	1 03184	CENTERPOINT ENERGY	10/04/2024	\$275.98	160612	E 01 100 810 000 000 330	INDY FFIRM #1 GAS AUGUST 2024
<b>Check Total:</b>						<b>\$1,806.03</b>			
001	106050	CH	1 01035	cmERDC	10/04/2024	\$6,677.00	160614	E 01 005 110 000 000 316	2ND QUARTR UFARS/SMART/CITRIX
001	106050	CH	1 01035	cmERDC	10/04/2024	\$902.55	160613	E 01 005 110 000 000 305	2ND QUARTER TIMETRACKER FEES
001	106050	CH	1 01035	cmERDC	10/04/2024	(\$39.00)	160616	E 04 500 596 000 344 401	CREDIT (RECEIVABLES)
<b>Check Total:</b>						<b>\$7,540.55</b>			
001	106051	CH	1 06418	CONCORDIA UNIVERSITY	10/04/2024	\$285.00	160615	E 01 300 259 214 000 369	CONCORDIA CHOIR FESTIVAL OCTOBE
<b>Check Total:</b>						<b>\$285.00</b>			
001	106052	CH	1 01475	CONNEXUS ENERGY	10/04/2024	\$932.75	160617	E 01 005 810 860 000 331	ELECTRICAL (GLENWOOD)
<b>Check Total:</b>						<b>\$932.75</b>			
001	106054	CH	1 13667	Gellerman Construction Inc.	10/04/2024	\$8,340.00	160618	E 11 300 293 111 000 520	EXCAVATION
001	106054	CH	1 13667	Gellerman Construction Inc.	10/04/2024	\$3,600.00	160618	E 11 300 293 111 000 520	POST FOOTINGS
001	106054	CH	1 13667	Gellerman Construction Inc.	10/04/2024	\$6,555.00	160618	E 11 300 293 111 000 520	PERIMETER CURB
001	106054	CH	1 13667	Gellerman Construction Inc.	10/04/2024	\$0.00	160618	E 11 300 293 111 000 520	SEE PROPOSAL #4488
<b>Check Total:</b>						<b>\$18,495.00</b>			
001	106055	CH	1 12819	GRACENOTES LLC	10/04/2024	\$35.00	160637	E 01 201 259 000 000 406	Educator Subscription FY25
<b>Check Total:</b>						<b>\$35.00</b>			

# Big Lake Public Schools, ISD #727

## Payment Reg by Check-No Voids

Payment Date Range: 06/30/2024 - 10/31/2024

Bank	Check No	Ty	Grp Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
001	106056	CH	1 13021	GRAND RAPIDS PUBLIC SCHOOLS	10/04/2024	\$559.57	160638	E 01 998 211 000 000 390	23/24 TUITION BILLING (VH)
						<b>Check Total:</b>	<b>\$559.57</b>		
001	106057	CH	1 13254	IMAGINE LEARNING LLC	10/04/2024	\$1,495.00	160620	E 05 100 203 602 302 460	9798885229982 Sunday 1 Intervention Se
001	106057	CH	1 13254	IMAGINE LEARNING LLC	10/04/2024	\$149.50	160620	E 05 100 203 602 302 460	shipping 10%
						<b>Check Total:</b>	<b>\$1,644.50</b>		
001	106058	CH	1 03321	INTERMEDIATE DIST 287	10/04/2024	\$4,957.20	160621	E 01 998 211 000 000 390	FY 23-24 CARE & TREATMENT FINAL BIL
001	106058	CH	1 03321	INTERMEDIATE DIST 287	10/04/2024	\$4,665.60	160621	E 01 998 208 000 000 390	FY 23-24 CARE & TREATMENT FINAL BIL
						<b>Check Total:</b>	<b>\$9,622.80</b>		
001	106059	CH	1 13490	KOESEL, TRACY	10/04/2024	\$120.00	160622	E 01 300 294 000 000 357	HS INTERPRETING 09/24/2024
						<b>Check Total:</b>	<b>\$120.00</b>		
001	106060	CH	1 13474	LAKEVILLE SOUTH COUGAR BOOSTEI	10/04/2024	\$1,600.00	160624	E 11 300 295 121 000 401	16 JAZZ COSTUMES
001	106060	CH	1 13474	LAKEVILLE SOUTH COUGAR BOOSTEI	10/04/2024	\$80.00	160624	E 11 300 295 121 000 401	SHIPPING
						<b>Check Total:</b>	<b>\$1,680.00</b>		
001	106061	CH	1 13130	LINDSEY OSTERMAN	10/04/2024	\$1,416.00	160623	E 01 300 790 000 699 303	PCN MEDIA CONSULTANT SEPTEMBER 10
						<b>Check Total:</b>	<b>\$1,416.00</b>		
001	106062	CH	1 13672	MILIUS, MARGARET M	10/04/2024	\$192.00	160636	E 04 500 565 090 321 305	TIE DYE CLASS
						<b>Check Total:</b>	<b>\$192.00</b>		
001	106063	CH	1 13110	MONTICELLO DOG ACADEMY	10/04/2024	\$120.00	160628	E 04 500 565 090 321 305	BASIC DOG OBEDIENCE
						<b>Check Total:</b>	<b>\$120.00</b>		
001	106064	CH	1 01146	MONTICELLO PRINTING	10/04/2024	\$2,286.91	160629	E 01 005 105 097 000 305	EDDM MAILER 8.5 X 11
						<b>Check Total:</b>	<b>\$2,286.91</b>		
001	106065	CH	1 12605	MRI SOFTWARE LLC	10/04/2024	\$60.95	160627	E 01 005 105 170 000 305	AUGUST 2024 BACKGROUND CHECKS
						<b>Check Total:</b>	<b>\$60.95</b>		
001	106066	CH	1 10547	MTI DISTRIBUTING, INC.	10/04/2024	\$52.30	160626	E 01 005 810 000 000 401	B&G BRACKET-ROLLER, RH
						<b>Check Total:</b>	<b>\$52.30</b>		
001	106067	CH	1 13016	NORTHLAND REFRIGERATION INCORP	10/04/2024	\$446.28	160630	E 01 201 810 000 000 350	RUNN CAPACITOR
001	106067	CH	1 13016	NORTHLAND REFRIGERATION INCORP	10/04/2024	\$362.50	160631	E 01 100 810 000 000 350	INDY B&G REPAIRS
001	106067	CH	1 13016	NORTHLAND REFRIGERATION INCORP	10/04/2024	\$719.78	160632	E 01 100 810 000 000 350	INDY B&G REPAIRS
001	106067	CH	1 13016	NORTHLAND REFRIGERATION INCORP	10/04/2024	\$515.85	160633	E 02 300 770 000 701 350	HS B&G REPAIRS
001	106067	CH	1 13016	NORTHLAND REFRIGERATION INCORP	10/04/2024	\$145.00	160634	E 02 110 770 000 701 350	LIBERTY B&G REPAIRS
						<b>Check Total:</b>	<b>\$2,189.41</b>		
001	106068	CH	1 09760	PREMIER LOCATING, INC.	10/04/2024	\$177.50	160635	E 01 005 810 000 000 305	TICKETS
						<b>Check Total:</b>	<b>\$177.50</b>		

## Big Lake Public Schools, ISD #727 Payment Reg by Check-No Voids

Payment Date Range: 06/30/2024 - 10/31/2024

				Pay/Void							
Bank	Check No	Ty	Grp Code	Vendor	Date	Amount	Voucher #	Account Code	Description		
001	106069	CH	1 12839	THE METRO GROUP, INC.	10/04/2024	\$1,648.51	160625	E 01 300 810 000 000 401	B&G VAPORENE		
<b>Check Total:</b>						<b>\$1,648.51</b>					
001	106070	CH	1 06532	VISION STAFFING	10/04/2024	\$1,158.18	160641	E 01 005 810 356 000 305	GROUNDS WEEK OF 09/22/2024		
<b>Check Total:</b>						<b>\$1,158.18</b>					
001	106071	CH	1 07217	WINLECTRIC	10/04/2024	\$1,341.90	160639	E 01 110 810 000 000 401	LED18W/T8/2200LM T8 AB		
<b>Check Total:</b>						<b>\$1,341.90</b>					
001	106072	CH	1 01240	WRIGHT TECHNICAL CENTER	10/04/2024	\$11,530.25	160640	E 01 300 399 000 000 391	OCT 2024 WTC ASSESSMENT		
001	106072	CH	1 01240	WRIGHT TECHNICAL CENTER	10/04/2024	\$2,521.83	160640	E 01 005 850 000 389 335	OCT 2024 BUILDING ADDITION 2009		
001	106072	CH	1 01240	WRIGHT TECHNICAL CENTER	10/04/2024	\$1,374.69	160640	E 05 005 865 000 000 390	OCT 2024 LONG TERM FACILITY MAINT		
001	106072	CH	1 01240	WRIGHT TECHNICAL CENTER	10/04/2024	\$2,318.59	160640	E 01 300 399 000 830 391	OCT 2024 CTE LEVY		
001	106072	CH	1 01240	WRIGHT TECHNICAL CENTER	10/04/2024	\$11,530.25	160640	E 01 300 399 000 000 391	NOV 2024 BUILDING ADDITION 2009		
001	106072	CH	1 01240	WRIGHT TECHNICAL CENTER	10/04/2024	\$2,521.83	160640	E 01 005 850 000 389 335	NOV 2024 BUILDING ADDITION 2009		
001	106072	CH	1 01240	WRIGHT TECHNICAL CENTER	10/04/2024	\$1,374.69	160640	E 05 005 865 000 000 390	NOV 2024 LONG TERM FACILITY MAINT		
001	106072	CH	1 01240	WRIGHT TECHNICAL CENTER	10/04/2024	\$2,318.59	160640	E 01 300 399 000 000 391	NOV 2024 CTE LEVY		
001	106072	CH	1 01240	WRIGHT TECHNICAL CENTER	10/04/2024	\$11,530.25	160640	E 01 300 399 000 000 391	DEC 2024 WTC ASSESSMENT 11		
001	106072	CH	1 01240	WRIGHT TECHNICAL CENTER	10/04/2024	\$2,521.83	160640	E 01 005 850 000 389 335	DEC 2024 BUILDING ADDITION 2009		
001	106072	CH	1 01240	WRIGHT TECHNICAL CENTER	10/04/2024	\$1,374.69	160640	E 05 005 865 000 000 390	DEC 2024 LONG TERM FACILITY MAINT		
001	106072	CH	1 01240	WRIGHT TECHNICAL CENTER	10/04/2024	\$2,318.59	160640	E 01 300 399 000 830 391	DEC 2024 CTE LEVY		
<b>Check Total:</b>						<b>\$53,236.08</b>					
001	106074	CH	1 09213	AQUA ENGINEERING, INC.	10/04/2024	\$20,792.00	160643	E 06 110 870 000 000 510	INSTALLATION AND RELOCATION OF NE		
001	106074	CH	1 09213	AQUA ENGINEERING, INC.	10/04/2024	\$0.00	160643	E 06 110 870 000 000 510	REPAIRS TO EXISTING TO BE BILLED O		
001	106074	CH	1 09213	AQUA ENGINEERING, INC.	10/04/2024	\$0.00	160643	E 06 110 870 000 000 510	BOND PROJECT #22J005.05E		
<b>Check Total:</b>						<b>\$20,792.00</b>					
001	106075	CH	1 06130	CARD SERVICES	10/04/2024	\$20.37	160644	E 01 201 208 000 000 401	MS		
001	106075	CH	1 06130	CARD SERVICES	10/04/2024	\$28.26	160644	E 01 201 208 000 000 401	MS		
001	106075	CH	1 06130	CARD SERVICES	10/04/2024	\$65.44	160644	E 01 201 298 950 000 490	MS		
001	106075	CH	1 06130	CARD SERVICES	10/04/2024	\$40.67	160644	E 04 500 596 000 344 401	CE		
001	106075	CH	1 06130	CARD SERVICES	10/04/2024	\$60.93	160644	E 01 300 331 000 830 433	HS FACS		
001	106075	CH	1 06130	CARD SERVICES	10/04/2024	\$138.79	160644	E 01 300 331 000 830 433	HS FACS		
001	106075	CH	1 06130	CARD SERVICES	10/04/2024	\$70.74	160644	E 01 300 331 000 830 433	HS FACS		
001	106075	CH	1 06130	CARD SERVICES	10/04/2024	\$208.13	160644	E 01 300 331 000 830 433	HS FACS		
001	106075	CH	1 06130	CARD SERVICES	10/04/2024	\$20.33	160644	E 01 300 331 000 830 433	HS FACS		
001	106075	CH	1 06130	CARD SERVICES	10/04/2024	\$78.00	160644	E 01 300 331 000 830 433	HS FACS		
001	106075	CH	1 06130	CARD SERVICES	10/04/2024	\$65.94	160644	E 01 300 331 000 830 433	HS FACS		

# Big Lake Public Schools, ISD #727

## Payment Reg by Check-No Voids

Payment Date Range: 06/30/2024 - 10/31/2024

Bank	Check No	Ty	Grp Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
001	106075	CH	1 06130	CARD SERVICES	10/04/2024	\$190.90	160644	E 01 300 331 000 830 433	HS FACS
001	106075	CH	1 06130	CARD SERVICES	10/04/2024	\$10.71	160644	E 01 300 331 000 830 433	HS FACS
001	106075	CH	1 06130	CARD SERVICES	10/04/2024	\$230.01	160644	E 11 300 295 188 000 401	ATHLETICS
001	106075	CH	1 06130	CARD SERVICES	10/04/2024	\$27.64	160644	E 11 300 295 188 000 401	ATHLETICS
<b>Check Total:</b>						<b>\$1,256.86</b>			
001	106076	CH	1 12007	GYMNASTECHS LLC	10/04/2024	\$1,215.66	160619	E 04 500 560 122 321 305	BALANCE BEAM RECOVER
<b>Check Total:</b>						<b>\$1,215.66</b>			
001	106077	CH	1 04234	MN CHILD SUPPORT PYMT CENTER	10/04/2024	\$281.00	160829	B 01 215 081	Child Support
<b>Check Total:</b>						<b>\$281.00</b>			
001	106078	CH	1 04223	MN NCPERS LIFE INSURANCE	10/04/2024	\$117.34	160833	B 01 215 033	NCPR Life
<b>Check Total:</b>						<b>\$117.34</b>			
001	106079	CH	1 01973	SCHOOL SERVICE EMP LOCAL 284	10/04/2024	\$1,020.95	160835	B 01 215 040	U Due Nc
001	106079	CH	1 01973	SCHOOL SERVICE EMP LOCAL 284	10/04/2024	\$142.65	160835	B 04 215 040	U Dues Nc
001	106079	CH	1 01973	SCHOOL SERVICE EMP LOCAL 284	10/04/2024	\$1,970.88	160835	B 12 215 040	U Due Nc
<b>Check Total:</b>						<b>\$3,134.48</b>			
001	106080	CH	1 04472	SHERBURNE AREA UNITED WAY	10/04/2024	\$41.00	160839	B 01 215 045	United Way
001	106080	CH	1 04472	SHERBURNE AREA UNITED WAY	10/04/2024	\$16.00	160839	B 12 215 045	United Way
<b>Check Total:</b>						<b>\$57.00</b>			
001	106081	CH	1 14034	STATE OF NORTH DAKOTA	10/04/2024	\$494.80	160831	B 12 215 081	Child Support
<b>Check Total:</b>						<b>\$494.80</b>			
001	106082	CH	1 13979	AHNER, JODY	10/11/2024	\$846.60	160860	E 01 300 294 000 000 357	INTERPRETER SEPTEMBER 2024
<b>Check Total:</b>						<b>\$846.60</b>			
001	106083	CH	1 14042	ASSOCIATION FOR NONSMOKERS-MI	10/11/2024	\$200.00	160862	E 01 300 790 000 699 366	CONFERENCE REGISTRATIONS (L OST
<b>Check Total:</b>						<b>\$200.00</b>			
001	106084	CH	1 13241	BENEFIT RESOURCE LLC	10/11/2024	\$215.00	160861	E 01 005 105 000 000 305	DIRECT BILLING MEMBERS & QUALIFYI
<b>Check Total:</b>						<b>\$215.00</b>			
001	106085	CH	1 13218	CENTRAL MN MENTAL HEALTH CENTE	10/11/2024	\$5,738.25	160863	E 01 300 211 220 799 305	AUGUST 2024
<b>Check Total:</b>						<b>\$5,738.25</b>			
001	106086	CH	1 13282	DIRECT COMMUNICATION SOLUTIONS	10/11/2024	\$2,150.00	160864	E 01 005 760 000 720 405	BUSWHERE SEPTEMBER LICENSING
<b>Check Total:</b>						<b>\$2,150.00</b>			
001	106088	CH	1 08417	EDUCATORS BENEFIT CONSULTANTS	10/11/2024	\$415.17	160867	E 01 005 105 000 000 305	403B ADMIN & COMPLIANCE
<b>Check Total:</b>						<b>\$415.17</b>			

### Big Lake Public Schools, ISD #727

#### Payment Reg by Check-No Voids

Payment Date Range: 06/30/2024 - 10/31/2024

Bank	Check No	Ty	Grp Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
001	106089	CH	1 13994	EGAN COMPANY	10/11/2024	\$339.00	160866	E 05 201 865 000 363 350	MS B&G REPAIRS
<b>Check Total:</b>						<b>\$339.00</b>			
001	106090	CH	1 05450	ELECTRICAL PRODUCTION SERVICES	10/11/2024	\$3,734.88	160885	E 05 005 630 000 795 555	SVPP GRANT FINAL BILLING ALL CAMEI
001	106090	CH	1 05450	ELECTRICAL PRODUCTION SERVICES	10/11/2024	\$11,731.37	160885	E 01 005 790 752 699 555	SVPP GRANT FINAL BILLING ALL CAMEI
<b>Check Total:</b>						<b>\$15,466.25</b>			
001	106091	CH	1 14037	FENWORKS, INC.	10/11/2024	\$250.00	160868	E 04 500 585 000 332 305	2024-2025 MN ESPORTS CLUB SEASON
<b>Check Total:</b>						<b>\$250.00</b>			
001	106092	CH	1 04914	GOODWAY TECHNOLOGIES CORPOR	10/11/2024	\$5,995.00	160870	E 01 005 810 000 000 530	SAM-3-20-KIT SAM3 W/VACUUM & 20 GA
001	106092	CH	1 04914	GOODWAY TECHNOLOGIES CORPOR	10/11/2024	\$0.00	160870	E 01 005 810 000 000 530	BFN-152S-3 NOZZEL, BAYONET STRAIG
001	106092	CH	1 04914	GOODWAY TECHNOLOGIES CORPOR	10/11/2024	\$330.00	160870	E 01 005 810 000 000 530	GTC-151-3 BRUSH, STEEL 3"
001	106092	CH	1 04914	GOODWAY TECHNOLOGIES CORPOR	10/11/2024	\$92.50	160870	E 01 005 810 000 000 530	POLY-20-25 BAG, POLETHYLENE (PACK
001	106092	CH	1 04914	GOODWAY TECHNOLOGIES CORPOR	10/11/2024	\$570.00	160870	E 01 005 810 000 000 530	SC-682 CARRYING CASE WINSERTS FC
001	106092	CH	1 04914	GOODWAY TECHNOLOGIES CORPOR	10/11/2024	\$155.00	160870	E 01 005 810 000 000 530	GTC-175 FILTER, POLYPROPYLENE FOI
001	106092	CH	1 04914	GOODWAY TECHNOLOGIES CORPOR	10/11/2024	\$27.50	160870	E 01 005 810 000 000 530	GTC-176 FILTER, DACRON FOR AV-1200
001	106092	CH	1 04914	GOODWAY TECHNOLOGIES CORPOR	10/11/2024	\$0.00	160870	E 01 005 810 000 000 530	QUOTE #00015450 <span style="float: right;">13</span>
001	106092	CH	1 04914	GOODWAY TECHNOLOGIES CORPOR	10/11/2024	\$470.92	160870	E 01 005 810 000 000 530	Freight
<b>Check Total:</b>						<b>\$7,640.92</b>			
001	106093	CH	1 13923	HIGH POINT NETWORKS, LLC	10/11/2024	\$9,000.00	160890	E 05 005 630 000 795 305	Prepaid Professional Services
<b>Check Total:</b>						<b>\$9,000.00</b>			
001	106094	CH	1 08568	HILDI INC.	10/11/2024	\$1,100.00	160872	E 01 005 110 000 000 305	ACTUARIAL DISLOSURES UNDER GASE
<b>Check Total:</b>						<b>\$1,100.00</b>			
001	106095	CH	1 09217	HORIZON COMMERCIAL POOL SUPPL	10/11/2024	\$7,140.00	160871	E 01 300 810 000 000 350	MATERIALS & LABOR NEEDED FOR REI
<b>Check Total:</b>						<b>\$7,140.00</b>			
001	106096	CH	1 07779	HUTCHINSON HIGH SCHOOL	10/11/2024	\$150.00	160869	E 11 300 296 124 000 369	GIRLS VB TOURNAMENT 09/28/2024
<b>Check Total:</b>						<b>\$150.00</b>			
001	106097	CH	1 13254	IMAGINE LEARNING LLC	10/11/2024	\$13,600.00	160888	E 01 400 203 000 000 460	IS ELEMENTARY COURSE ALL WORKBC
001	106097	CH	1 13254	IMAGINE LEARNING LLC	10/11/2024	\$0.00	160888	E 01 400 203 000 000 460	QUOTE #Q-69719
<b>Check Total:</b>						<b>\$13,600.00</b>			
001	106098	CH	1 02161	LAKESHORE LEARNING	10/11/2024	\$89.98	160873	E 04 500 590 000 321 401	Classroom Supply Caddies - Set of 6 Colo
001	106098	CH	1 02161	LAKESHORE LEARNING	10/11/2024	\$209.97	160873	E 04 500 590 000 321 401	Flex-Space Washable Comfy Floor Seat - f
001	106098	CH	1 02161	LAKESHORE LEARNING	10/11/2024	(\$15.00)	160873	E 04 500 590 000 321 401	Discount
<b>Check Total:</b>						<b>\$284.95</b>			

# Big Lake Public Schools, ISD #727

## Payment Reg by Check-No Voids

Payment Date Range: 06/30/2024 - 10/31/2024

Bank	Check No	Ty	Grp Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
001	106099	CH	1 05341	MEDCO	10/11/2024	\$20.02	160874	E 11 300 292 000 000 401	PO 33372 24-25 TRAINING SUPPLIES
						<b>Check Total:</b>	<b>\$20.02</b>		
001	106100	CH	1 04557	MN DEPARTMENT OF NATURAL RESOI	10/11/2024	\$1,850.00	160865	E 04 500 560 000 321 530	24/25 ARCHERY IN THE SCHOOLS PROI
						<b>Check Total:</b>	<b>\$1,850.00</b>		
001	106101	CH	1 13016	NORTHLAND REFRIGERATION INCORP	10/11/2024	\$2,236.53	160875	E 01 300 810 000 000 350	HS REPAIRS
						<b>Check Total:</b>	<b>\$2,236.53</b>		
001	106102	CH	1 13954	RAPP STRATEGIES INC.	10/11/2024	\$4,000.00	160876	E 01 005 107 097 000 305	SEPTEMBER 2024 SERVICES
						<b>Check Total:</b>	<b>\$4,000.00</b>		
001	106103	CH	1 13642	SOCIAL CLUB SIMPLE	10/11/2024	\$15.00	160878	E 04 500 565 090 321 305	GOOGLE SHEETS FOR AWESOME BEG
						<b>Check Total:</b>	<b>\$15.00</b>		
001	106104	CH	1 12845	SYSCO-MINNESOTA INC	10/11/2024	\$85.28	160877	E 01 300 298 918 000 490	JAVA HIVE
						<b>Check Total:</b>	<b>\$85.28</b>		
001	106105	CH	1 12068	THE WATSON COMPANY, INC.	10/11/2024	\$490.86	160882	E 11 300 298 000 000 490	HS CONCESSIONS
001	106105	CH	1 12068	THE WATSON COMPANY, INC.	10/11/2024	\$259.77	160883	E 11 300 298 000 000 490	HS CONCESSIONS
						<b>Check Total:</b>	<b>\$750.63</b>	14	
001	106106	CH	1 12762	T-MOBILE	10/11/2024	\$280.00	160879	E 01 005 630 000 000 320	HOT SPOTS
						<b>Check Total:</b>	<b>\$280.00</b>		
001	106107	CH	1 01226	TRANS-MISSISSIPPI BIOL SUPPLY	10/11/2024	\$107.64	160880	E 01 201 260 000 000 430	Classroom Set of 75 Pondwater Mixture 10
001	106107	CH	1 01226	TRANS-MISSISSIPPI BIOL SUPPLY	10/11/2024	\$29.53	160880	E 01 201 260 000 000 430	Freight
						<b>Check Total:</b>	<b>\$137.17</b>		
001	106108	CH	1 04148	VIKING COCA-COLA BOTTLING CO	10/11/2024	\$1,204.50	160881	E 11 300 298 000 000 490	HS CONCESSIONS
001	106108	CH	1 04148	VIKING COCA-COLA BOTTLING CO	10/11/2024	\$671.90	160884	E 11 300 298 000 000 490	HS CONCESSIONS
						<b>Check Total:</b>	<b>\$1,876.40</b>		
001	106109	CH	1 14045	Randall Zieba	10/08/2024	\$409.86	160893	E 01 005 110 999 000 401	Bank return ACH pmt 10.5.24 Payroll net
						<b>Check Total:</b>	<b>\$409.86</b>		
001	106110	CH	1 13387	EDCLUB	10/11/2024	\$2,842.50	160886	E 05 100 203 602 302 406	Typing Club Student Licenses (1 yr subscri
						<b>Check Total:</b>	<b>\$2,842.50</b>		
001	106111	CH	1 12382	ADOBE INC	10/18/2024	\$2,460.00	160911	E 05 005 630 000 795 406	FY25 Renewal Creative Cloud
						<b>Check Total:</b>	<b>\$2,460.00</b>		
001	106112	CH	1 13979	AHNER, JODY	10/18/2024	\$1,426.28	160912	E 01 300 294 000 000 357	INTERPRETING SERVICES
						<b>Check Total:</b>	<b>\$1,426.28</b>		
001	106113	CH	1 13984	BIELEJESKI, ELIZABETH	10/18/2024	\$245.00	160923	E 01 300 294 000 000 357	INTERPRETING OCTOBER 2024
						<b>Check Total:</b>	<b>\$245.00</b>		

# Big Lake Public Schools, ISD #727

## Payment Reg by Check-No Voids

Payment Date Range: 06/30/2024 - 10/31/2024

Bank	Check No	Ty	Grp	Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
001	106114	CH	1	01026	BLICK ART MATERIALS LLC	10/18/2024	\$124.80	160907	E 01 201 212 000 000 430	Blick essentials gloss glaze class pack #4,
<b>Check Total:</b>							<b>\$124.80</b>			
001	106115	CH	1	01035	cmERDC	10/18/2024	\$6.30	160915	E 01 100 203 312 000 401	Red Art Tissue, 24/Quire, 20 x 30, 100 SQ
001	106115	CH	1	01035	cmERDC	10/18/2024	\$6.30	160915	E 01 100 203 312 000 401	Blue Art Tissue, 24/Quire, 20 x 30, 100 SQ
001	106115	CH	1	01035	cmERDC	10/18/2024	\$6.30	160915	E 01 100 203 312 000 401	Emerald Green Art Tissue, 24/Quire, 20 x 30, 100 SQ
001	106115	CH	1	01035	cmERDC	10/18/2024	\$6.30	160915	E 01 100 203 312 000 401	Baby Pink Art Tissue, 24/Quire, 20 x 30, 100 SQ
001	106115	CH	1	01035	cmERDC	10/18/2024	\$6.30	160915	E 01 100 203 312 000 401	Black Art Tissue, 24/Quire, 20 x 30, 100 SQ
001	106115	CH	1	01035	cmERDC	10/18/2024	\$6.30	160915	E 01 100 203 312 000 401	Azure Art Tissue, 24/Quire, 20 x 30, 100 SQ
001	106115	CH	1	01035	cmERDC	10/18/2024	\$178.20	160919	E 01 100 203 000 000 401	Blue Paper, 20#, 8 1/2 x 11, 10 RMS/CS
001	106115	CH	1	01035	cmERDC	10/18/2024	\$118.80	160919	E 01 100 203 000 000 401	Green Paper, 20#, 8 1/2 x 11, 10 RMS/CS
001	106115	CH	1	01035	cmERDC	10/18/2024	\$237.60	160919	E 01 100 203 000 000 401	Canary Paper, 20#, 8 1/2 x 11, 10 RMS/CS
001	106115	CH	1	01035	cmERDC	10/18/2024	\$59.40	160919	E 01 100 203 000 000 401	Pink Paper, 20#, 8 1/2 x 11, 10 RMS/CS
001	106115	CH	1	01035	cmERDC	10/18/2024	\$59.40	160919	E 01 100 203 000 000 401	Cherry Paper, 20#, 8 1/2 x 11, 10 RMS/CS
001	106115	CH	1	01035	cmERDC	10/18/2024	\$59.40	160919	E 01 100 203 000 000 401	Goldenrod Paper, 20#, 8 1/2 x 11, 10 RMS/CS
001	106115	CH	1	01035	cmERDC	10/18/2024	\$61.50	160919	E 01 100 203 000 000 401	Lavender Paper, 20#, 8 1/2 x 11, 10 RMS/CS
001	106115	CH	1	01035	cmERDC	10/18/2024	\$11.71	160919	E 01 100 203 000 000 401	Astrobright, 60# Text, 8 1/2 x 11, Galaxy Gr
001	106115	CH	1	01035	cmERDC	10/18/2024	\$11.71	160919	E 01 100 203 000 000 401	Astrobright, 60# Text, 8 1/2 x 11, Cosmic O
001	106115	CH	1	01035	cmERDC	10/18/2024	\$11.71	160919	E 01 100 203 000 000 401	Astrobright, 60# Text, 8 1/2 x 11, Lunar Blu
001	106115	CH	1	01035	cmERDC	10/18/2024	\$12.57	160919	E 01 100 203 000 000 401	Astrobright, 65# Cover, 8 1/2 x 11, 250 sht/
001	106115	CH	1	01035	cmERDC	10/18/2024	\$12.57	160919	E 01 100 203 000 000 401	Astrobright, 65# Cover, 8 1/2 x 11, 250 sht/
001	106115	CH	1	01035	cmERDC	10/18/2024	\$12.57	160919	E 01 100 203 000 000 401	Astrobright, 65# Cover, 8 1/2 x 11, 250 sht/
001	106115	CH	1	01035	cmERDC	10/18/2024	\$12.57	160919	E 01 100 203 000 000 401	Astrobright, 65# Cover, 8 1/2 x 11, 250 sht/
001	106115	CH	1	01035	cmERDC	10/18/2024	\$95.50	160919	E 01 100 203 000 000 401	PINK Construction Paper, 9x12, 50 SHEET
001	106115	CH	1	01035	cmERDC	10/18/2024	\$87.50	160919	E 01 100 203 000 000 401	SKY BLUE Construction Paper, 9 X 12, 50
001	106115	CH	1	01035	cmERDC	10/18/2024	\$99.50	160919	E 01 100 203 000 000 401	PURPLE Construction Paper, 9 x 12, 50 St
001	106115	CH	1	01035	cmERDC	10/18/2024	\$91.50	160919	E 01 100 203 000 000 401	YELLOW Construction Paper, 9 X 12, 50 S
001	106115	CH	1	01035	cmERDC	10/18/2024	\$123.00	160919	E 01 100 203 000 000 401	WHITE Construction Paper, 9 X 12, 50 SHI
001	106115	CH	1	01035	cmERDC	10/18/2024	\$97.50	160919	E 01 100 203 000 000 401	HOLIDAY RED Construction Paper, 9 X 12
001	106115	CH	1	01035	cmERDC	10/18/2024	\$97.50	160919	E 01 100 203 000 000 401	ORANGE Construction Paper, 9 X 12, 50 S
001	106115	CH	1	01035	cmERDC	10/18/2024	\$71.45	160919	E 01 100 203 000 000 401	Bristol Board, 8 1/2 x 11, Pink, 2000/Cs, 67
001	106115	CH	1	01035	cmERDC	10/18/2024	\$71.45	160919	E 01 100 203 000 000 401	Bristol Board, 8 1/2 x 11, Blue, 2000/Cs, 67
001	106115	CH	1	01035	cmERDC	10/18/2024	\$51.86	160919	E 01 100 203 000 000 401	Kraft Rolls, 36 in., Lt. Green, 40# ROLLS, (
001	106115	CH	1	01035	cmERDC	10/18/2024	\$42.06	160919	E 01 100 203 000 000 401	Kraft Rolls, 36 in., White, 40# ROLLS, (10C
001	106115	CH	1	01035	cmERDC	10/18/2024	\$47.37	160919	E 01 100 203 000 000 401	Kraft Rolls, 36 in., Black, 40# ROLLS, (100
001	106115	CH	1	01035	cmERDC	10/18/2024	\$46.35	160919	E 01 100 203 000 000 401	Kraft Rolls, 36 in., Red, 40# ROLLS, (1000

# Big Lake Public Schools, ISD #727

## Payment Reg by Check-No Voids

Payment Date Range: 06/30/2024 - 10/31/2024

Bank	Check No	Ty	Grp	Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
001	106115	CH	1	01035	cmERDC	10/18/2024	\$50.68	160919	E 01 100 203 000 000 401	Kraft Rolls, 36 in., Purple, 40# ROLLS, (10
001	106115	CH	1	01035	cmERDC	10/18/2024	\$7.99	160919	E 01 100 203 000 000 401	Legal Pads, Ruled, Canary, 5 in. x 8 in., 50
001	106115	CH	1	01035	cmERDC	10/18/2024	\$26.20	160916	E 01 100 203 312 000 401	Paper Lunch Bag 4#, Kraft, 500/case, DUF
001	106115	CH	1	01035	cmERDC	10/18/2024	\$41.88	160916	E 01 100 203 312 000 401	Paper Plates, Non-Shiny, 6 in., White, Unc
001	106115	CH	1	01035	cmERDC	10/18/2024	\$57.54	160916	E 01 100 203 312 000 401	Paper Plates, Non-Shiny, 9 in. White, Uncc
001	106115	CH	1	01035	cmERDC	10/18/2024	\$51.39	160916	E 01 100 203 312 000 401	Bunn VPS Coffee Filters, 1000/CS, BUN1M
001	106115	CH	1	01035	cmERDC	10/18/2024	\$135.04	160917	E 01 100 620 000 000 401	Laminating Film, 25"x 500' 1.5 mil. 1" inch
001	106115	CH	1	01035	cmERDC	10/18/2024	\$8.76	160917	E 01 100 620 000 000 401	Size AA Batteries, Alkaline, 24/bx
001	106115	CH	1	01035	cmERDC	10/18/2024	\$17.02	160917	E 01 100 620 000 000 401	Size 9V Batteries, Alkaline, 12/box
001	106115	CH	1	01035	cmERDC	10/18/2024	\$32.10	160917	E 01 100 620 000 000 401	Size AAA Batteries, Alkaline, 8/box
001	106115	CH	1	01035	cmERDC	10/18/2024	\$26.22	160918	E 01 100 203 000 000 401	BROWN KRAFT CLASP ENVELOPES, 10
001	106115	CH	1	01035	cmERDC	10/18/2024	\$16.61	160918	E 01 100 203 000 000 401	BROWN KRAFT CLASP ENVELOPES, 10
001	106115	CH	1	01035	cmERDC	10/18/2024	\$38.50	160918	E 01 100 203 000 000 401	MANILA FILE FOLDERS, LETTER SIZE, 1
001	106115	CH	1	01035	cmERDC	10/18/2024	\$19.18	160918	E 01 100 203 000 000 401	BLACK EXPO 2, DRY ERASE MARKERS,
001	106115	CH	1	01035	cmERDC	10/18/2024	\$75.42	160918	E 01 100 203 000 000 401	DRY ERASE MARKERS, ASSORTED COI
001	106115	CH	1	01035	cmERDC	10/18/2024	\$55.38	160918	E 01 100 620 000 000 401	DRY ERASE MARKERS, ASSORTED COI
001	106115	CH	1	01035	cmERDC	10/18/2024	\$45.00	160918	E 01 100 203 312 000 401	DRY ERASE MARKERS, ASSORTED COI
001	106115	CH	1	01035	cmERDC	10/18/2024	\$4.49	160918	E 01 100 203 000 000 401	HIGHLIGHTER MARKERS, YELLOW, 12/I
001	106115	CH	1	01035	cmERDC	10/18/2024	\$10.69	160918	E 01 100 203 000 000 401	BLACK, SANFORD SHARPIE, CHISEL TII
001	106115	CH	1	01035	cmERDC	10/18/2024	\$10.88	160918	E 01 100 203 000 000 401	BLUE MEDIUM, PAPERMATE FLEXGRIP
001	106115	CH	1	01035	cmERDC	10/18/2024	\$10.88	160918	E 01 100 203 000 000 401	BLACK MEDIUM, PAPERMATE FLEXGRII
001	106115	CH	1	01035	cmERDC	10/18/2024	\$6.93	160918	E 01 100 203 000 000 401	AMERICAN MADE PENCILS, #2, DIXON T
001	106115	CH	1	01035	cmERDC	10/18/2024	\$10.36	160918	E 01 100 203 000 000 401	LIQUID PAPER DRYLINE GRIP CORREC
001	106115	CH	1	01035	cmERDC	10/18/2024	\$31.55	160918	E 01 100 203 000 000 401	PAPER CLIPS, JUMBO SIZE, 1000/CTN, I
001	106115	CH	1	01035	cmERDC	10/18/2024	\$3.80	160918	E 01 100 203 000 000 401	BINDER CLIPS, 3/4" WIDE, 3/8 CAPACIT
001	106115	CH	1	01035	cmERDC	10/18/2024	\$7.30	160918	E 01 100 203 000 000 401	BINDER CLIPS, 1" WIDE, 5/8 CAPACITY,
001	106115	CH	1	01035	cmERDC	10/18/2024	\$54.76	160918	E 01 100 203 000 000 401	LASER LABELS, 1x2-5/8, MACO, ML3000
001	106115	CH	1	01035	cmERDC	10/18/2024	\$264.84	160918	E 01 100 203 000 000 401	MASKING TAPE, 1 in. X 60 YDS, 3M #232
001	106115	CH	1	01035	cmERDC	10/18/2024	\$13.60	160918	E 01 100 203 000 000 401	SCOTCH MAGIC TAPE 3M #105, 3/4 in. X
001	106115	CH	1	01035	cmERDC	10/18/2024	\$40.04	160918	E 01 100 203 000 000 401	TRANSPARENT TAPE HIGHLAND 3M #62
001	106115	CH	1	01035	cmERDC	10/18/2024	\$23.89	160918	E 01 100 203 000 000 401	BOX SEALING TAPE W/DISPENSER, 3M
001	106115	CH	1	01035	cmERDC	10/18/2024	\$17.38	160918	E 01 100 203 000 000 401	BOOK TAPE, 3M #845, 3 in. X 15 YDS, 3M
001	106115	CH	1	01035	cmERDC	10/18/2024	\$3.06	160918	E 01 100 203 000 000 401	HIGHLAND BRAND, POST-IT NOTE PAD\$
001	106115	CH	1	01035	cmERDC	10/18/2024	\$10.57	160918	E 01 100 203 000 000 401	POST-IT NOTE RULED PADS, 4 X 6, YEL
001	106115	CH	1	01035	cmERDC	10/18/2024	\$15.40	160918	E 01 100 203 000 000 401	DISPENSER for 3M POST-IT NOTE POP-

# Big Lake Public Schools, ISD #727

## Payment Reg by Check-No Voids

Payment Date Range: 06/30/2024 - 10/31/2024

Bank	Check No	Ty	Grp Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
001	106115	CH	1 01035	cmERDC	10/18/2024	\$0.95	160918	E 01 100 203 000 000 401	SIZE 19 RUBBER BANDS 1/4 lb / BOX, UI
001	106115	CH	1 01035	cmERDC	10/18/2024	\$6.96	160918	E 01 100 203 000 000 401	PLASTIC SHEET PROTECTORS, 8 1/2 x 1'
001	106115	CH	1 01035	cmERDC	10/18/2024	\$52.80	160918	E 01 100 203 000 000 401	LARGE GLUE STICKS, 1.27 OZ, PYRAMI
<b>Check Total:</b>						<b>\$3,226.09</b>			
001	106116	CH	1 01475	CONNEXUS ENERGY	10/18/2024	\$85.07	160913	E 01 005 810 860 000 331	SOFTBALL CONCESSIONS ELECTRICAL
001	106116	CH	1 01475	CONNEXUS ENERGY	10/18/2024	\$19,961.85	160913	E 01 100 810 000 000 331	INDEPENDENCE ELECTRICAL ELECTRI
001	106116	CH	1 01475	CONNEXUS ENERGY	10/18/2024	\$21,775.36	160913	E 01 110 810 000 000 331	LIBERTY ELECTRICAL 08/12/24-09/11/24
001	106116	CH	1 01475	CONNEXUS ENERGY	10/18/2024	\$69.82	160913	E 01 110 810 000 000 331	BASEBALL FIELD LIGHTS ELECTRICAL I
001	106116	CH	1 01475	CONNEXUS ENERGY	10/18/2024	\$445.30	160913	E 01 005 810 860 000 331	SOFTBALL FIELD LIGHTS ELECTRICAL I
<b>Check Total:</b>						<b>\$42,337.40</b>			
001	106117	CH	1 10215	CULINEX	10/18/2024	\$245.12	160914	E 02 201 770 000 701 401	MS FS SUPPLIES
<b>Check Total:</b>						<b>\$245.12</b>			
001	106118	CH	1 12226	DARRYL WALETZKO	10/18/2024	\$500.00	160920	E 01 005 810 000 000 305	REMOVE 3 BASKETBALL HOOPS AT LIB
001	106118	CH	1 12226	DARRYL WALETZKO	10/18/2024	\$1,000.00	160921	E 01 005 810 000 000 305	CLEAN BUNKERS & HAUL OFF_SITE 17
<b>Check Total:</b>						<b>\$1,500.00</b>			
001	106119	CH	1 13994	EGAN COMPANY	10/18/2024	\$867.00	160922	E 05 110 865 000 363 350	LIBERTY B&G REPAIRS
<b>Check Total:</b>						<b>\$867.00</b>			
001	106120	CH	1 13112	ELITE GYMNASTICS ACADEMY	10/18/2024	\$810.00	160926	E 04 500 560 122 321 436	XCEL BRONZE/SILVER STATE MEET LE
<b>Check Total:</b>						<b>\$810.00</b>			
001	106121	CH	1 06230	GOPHER STATE ONE-CALL	10/18/2024	\$9.45	160924	E 01 005 810 000 000 350	TICKETS
<b>Check Total:</b>						<b>\$9.45</b>			
001	106122	CH	1 06539	H & B SPECIALIZED PROD., INC.	10/18/2024	\$2,835.00	160925	E 01 110 810 000 000 350	REPAIRS TO BASKET HOISTS AS QUOT
001	106122	CH	1 06539	H & B SPECIALIZED PROD., INC.	10/18/2024	\$800.00	160925	E 01 110 810 000 000 350	LIFT RENTAL
<b>Check Total:</b>						<b>\$3,635.00</b>			
001	106123	CH	1 13254	IMAGINE LEARNING LLC	10/18/2024	\$120.00	160927	E 01 110 216 000 401 430	230-4250 - Large Group Sound Card Deck
001	106123	CH	1 13254	IMAGINE LEARNING LLC	10/18/2024	\$200.00	160927	E 01 110 216 000 401 430	220-4000 - Flash Card Bundle
001	106123	CH	1 13254	IMAGINE LEARNING LLC	10/18/2024	\$32.00	160927	E 01 110 216 000 401 430	SHIPPING
<b>Check Total:</b>						<b>\$352.00</b>			
001	106124	CH	1 06452	INDUSTRIAL ARTS SUPPLY COMPANY	10/18/2024	\$13.50	160928	E 01 300 361 000 830 433	40510 SLIDE ECONO SPRAY 1 (14OZ)
001	106124	CH	1 06452	INDUSTRIAL ARTS SUPPLY COMPANY	10/18/2024	\$99.50	160928	E 01 300 361 000 830 433	FT65 FIBERGLASS TAPE 5"WIDE 50Y
001	106124	CH	1 06452	INDUSTRIAL ARTS SUPPLY COMPANY	10/18/2024	\$79.90	160928	E 01 300 361 000 830 433	#B-21B 3"FUNNEL MOLD
001	106124	CH	1 06452	INDUSTRIAL ARTS SUPPLY COMPANY	10/18/2024	\$2,775.00	160928	E 01 300 361 000 830 433	#75A TECHNOTRON 3/4OZ PNEUMATIC
001	106124	CH	1 06452	INDUSTRIAL ARTS SUPPLY COMPANY	10/18/2024	\$104.07	160928	E 01 300 361 000 830 433	SHIPPING
<b>Check Total:</b>						<b>\$3,071.97</b>			

### Big Lake Public Schools, ISD #727

### Payment Reg by Check-No Voids

Payment Date Range: 06/30/2024 - 10/31/2024

Bank	Check No	Ty	Grp Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
001	106125	CH	1 03321	INTERMEDIATE DIST 287	10/18/2024	\$2,046.80	160930	E 01 998 211 000 303 390	FY 23/24 FINAL AREA LEARNING CENTE
						<b>Check Total:</b>	<b>\$2,046.80</b>		
001	106126	CH	1 14047	IRISHETTES DANCE TEAM BOOSTER (	10/18/2024	\$375.00	160929	E 11 300 296 121 000 369	BIG LAKE DANCE TEAM, 5 ROUTINES
						<b>Check Total:</b>	<b>\$375.00</b>		
001	106127	CH	1 13373	MOHN, MONICA	10/18/2024	\$140.00	160932	E 04 500 565 090 321 305	SOCIAL DANCE 09/26/2024
						<b>Check Total:</b>	<b>\$140.00</b>		
001	106128	CH	1 12790	N2Y, LLC	10/18/2024	\$5,224.88	160949	E 12 005 411 000 372 406	FY25 Renewal
						<b>Check Total:</b>	<b>\$5,224.88</b>		
001	106129	CH	1 13016	NORTHLAND REFRIGERATION INCORP	10/18/2024	\$560.00	160945	E 02 300 770 000 701 350	HS FREEZER REPAIRS
001	106129	CH	1 13016	NORTHLAND REFRIGERATION INCORP	10/18/2024	\$598.96	160931	E 02 110 770 000 701 350	LIBERTY KITCHEN REPAIRS
						<b>Check Total:</b>	<b>\$1,158.96</b>		
001	106130	CH	1 01175	POSTMASTER	10/18/2024	\$2,500.00	160933	B 01 131 002	POSTAGE PERMIT #9
						<b>Check Total:</b>	<b>\$2,500.00</b>		
001	106131	CH	1 09760	PREMIER LOCATING, INC.	10/18/2024	\$177.50	160934	E 01 005 810 000 000 305	TICKETS SEPTEMBER 2024
						<b>Check Total:</b>	<b>\$177.50</b>		
001	106132	CH	1 05945	REGION 7AA	10/18/2024	\$780.00	160935	R 11 300 292 153 000 060	SECTION GIRLS VARSITY SOCCER GAM
						<b>Check Total:</b>	<b>\$780.00</b>		
001	106133	CH	1 08981	SHRED RIGHT	10/18/2024	\$110.94	160936	E 01 005 810 000 000 333	SHREDDING SERVICES 10/03/2024
						<b>Check Total:</b>	<b>\$110.94</b>		
001	106134	CH	1 12375	SOUTHERN MINNESOTA INSPECTION	10/18/2024	\$1,189.50	160937	E 05 005 865 000 347 350	ANNUAL MANUALLY PROPELLED AERIA
						<b>Check Total:</b>	<b>\$1,189.50</b>		
001	106135	CH	1 14028	THE CURRICULUM STORE	10/18/2024	\$124.50	160938	E 12 100 407 000 740 433	9780328575381 Focus Math Intensive Inte
001	106135	CH	1 14028	THE CURRICULUM STORE	10/18/2024	\$12.45	160938	E 12 100 407 000 740 433	shipping 10%
						<b>Check Total:</b>	<b>\$136.95</b>		
001	106136	CH	1 12068	THE WATSON COMPANY, INC.	10/18/2024	\$599.08	160942	E 11 300 298 000 000 490	HS CONCESSIONS
						<b>Check Total:</b>	<b>\$599.08</b>		
001	106137	CH	1 04148	VIKING COCA-COLA BOTTLING CO	10/18/2024	\$462.60	160940	E 11 300 298 000 000 490	HS CONCESSIONS
						<b>Check Total:</b>	<b>\$462.60</b>		
001	106138	CH	1 06532	VISION STAFFING	10/18/2024	\$1,520.23	160941	E 01 005 810 356 000 305	GROUNDS WEEK 09/29/2024
001	106138	CH	1 06532	VISION STAFFING	10/18/2024	\$1,703.42	160939	E 01 005 810 356 000 305	GROUNDS WEEK 10/06/2024
						<b>Check Total:</b>	<b>\$3,223.65</b>		
001	106139	CH	1 03003	WEST MUSIC COMPANY	10/18/2024	\$159.99	160943	E 01 110 259 000 000 430	260087- Basic Beat BBv567 Rolling Orff St

### Big Lake Public Schools, ISD #727

#### Payment Reg by Check-No Voids

Payment Date Range: 06/30/2024 - 10/31/2024

Bank	Check No	Ty	Grp Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
001	106139	CH	1 03003	WEST MUSIC COMPANY	10/18/2024	\$16.00	160943	E 01 110 259 000 000 430	Freight
<b>Check Total:</b>						<b>\$175.99</b>			
001	106140	CH	1 01240	WRIGHT TECHNICAL CENTER	10/18/2024	\$18,929.21	160944	E 01 998 211 000 303 390	WRIGHT ACADEMY HIGH SCHOOL SEP
<b>Check Total:</b>						<b>\$18,929.21</b>			
001	106141	CH	1 14043	ZAHAYRA DIAZ VILLASENOR	10/18/2024	\$360.00	160951	E 01 201 219 000 339 358	MS INTERPRETING
<b>Check Total:</b>						<b>\$360.00</b>			
001	106142	CH	1 13254	IMAGINE LEARNING LLC	10/18/2024	\$0.00	160952	E 01 400 203 000 000 406	Quote Q-68726
001	106142	CH	1 13254	IMAGINE LEARNING LLC	10/18/2024	\$4,500.00	160952	E 01 300 399 000 830 406	CTE License
001	106142	CH	1 13254	IMAGINE LEARNING LLC	10/18/2024	\$19,000.00	160952	E 01 400 203 000 000 406	Elementary Licenses
001	106142	CH	1 13254	IMAGINE LEARNING LLC	10/18/2024	\$37,750.00	160952	E 01 410 211 000 000 406	6-12 Licenses
001	106142	CH	1 13254	IMAGINE LEARNING LLC	10/18/2024	\$61,250.00	160952	B 01 131 000	25-26 Big Lake Online Licenses
001	106142	CH	1 13254	IMAGINE LEARNING LLC	10/18/2024	\$61,250.00	160952	B 01 131 000	26-27 Big Lake Online Licenses
<b>Check Total:</b>						<b>\$183,750.00</b>			
001	106143	CH	1 07890	PMA ASSET MANAGEMENT, LLC	10/18/2024	\$547.23	160953	E 45 005 935 000 000 305	ASSETS SEPTEMBER 2024
<b>Check Total:</b>						<b>\$547.23</b>			
<b>Bank 001 Total:</b>						<b>\$501,511.27</b>			
<b>Report Total:</b>						<b>\$501,511.27</b>			

# Big Lake Public Schools, ISD #727

## Payment Reg by Check-No Voids

Payment Date Range: 7/1/2024 - 10/31/2024

Bank	Check No	Ty	Grp Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
001	106144	CH	1 04234	MN CHILD SUPPORT PYMT CENTER	10/18/2024	\$281.00	160969	B 01 215 081	Child Support
<b>Check Total:</b>						<b>\$281.00</b>			
001	106145	CH	1 12504	MN PEIP	10/18/2024	\$246,047.87	161013	B 01 215 030	NOVEMBER 2024 HEALTH
001	106145	CH	1 12504	MN PEIP	10/18/2024	\$19,036.90	161013	B 04 215 030	NOVEMBER 2024 HEALTH
001	106145	CH	1 12504	MN PEIP	10/18/2024	\$6,250.00	161013	B 05 215 030	NOVEMBER 2024 HEALTH
001	106145	CH	1 12504	MN PEIP	10/18/2024	\$2,764.54	161013	B 11 215 030	NOVEMBER 2024 HEALTH
001	106145	CH	1 12504	MN PEIP	10/18/2024	\$139,736.32	161013	B 12 215 030	NOVEMBER 2024 HEALTH
001	106145	CH	1 12504	MN PEIP	10/18/2024	\$11,870.06	161013	B 01 215 051	NOVEMBER 2024 HEALTH
001	106145	CH	1 12504	MN PEIP	10/18/2024	\$2,352.77	161013	B 04 215 051	NOVEMBER 2024 HEALTH
001	106145	CH	1 12504	MN PEIP	10/18/2024	\$683.64	161013	B 05 215 051	NOVEMBER 2024 HEALTH
001	106145	CH	1 12504	MN PEIP	10/18/2024	\$591.60	161013	B 11 215 051	NOVEMBER 2024 HEALTH
001	106145	CH	1 12504	MN PEIP	10/18/2024	\$17,036.40	161013	B 12 215 051	NOVEMBER 2024 HEALTH
<b>Check Total:</b>						<b>\$446,370.10</b>			
001	106146	CH	1 14034	NORTH DAKOTA CHILD SUPPORT DIVI	10/18/2024	\$522.02	160971	B 12 215 081	Child Support
<b>Check Total:</b>						<b>\$522.02</b>			
001	106147	CH	1 01973	SCHOOL SERVICE EMP LOCAL 284	10/18/2024	\$1,020.95	160974	B 01 215 040	U Due Nc
001	106147	CH	1 01973	SCHOOL SERVICE EMP LOCAL 284	10/18/2024	\$142.65	160974	B 04 215 040	U Dues Nc
001	106147	CH	1 01973	SCHOOL SERVICE EMP LOCAL 284	10/18/2024	\$1,964.25	160974	B 12 215 040	U Due Nc
<b>Check Total:</b>						<b>\$3,127.85</b>			
001	106148	CH	1 04472	SHERBURNE AREA UNITED WAY	10/18/2024	\$41.00	160978	B 01 215 045	United Way
001	106148	CH	1 04472	SHERBURNE AREA UNITED WAY	10/18/2024	\$16.00	160978	B 12 215 045	United Way
<b>Check Total:</b>						<b>\$57.00</b>			
001	106149	CH	1 13465	ANDERSON, JULIE	10/25/2024	\$3,155.00	161009	E 04 500 565 090 321 305	CE CLASSES
<b>Check Total:</b>						<b>\$3,155.00</b>			
001	106150	CH	1 12159	ARVIG	10/25/2024	\$133.22	161024	E 01 005 630 000 000 305	INTERNET SERVICES 10/06/24-11/05/24
<b>Check Total:</b>						<b>\$133.22</b>			
001	106151	CH	1 13984	BIELEJESKI, ELIZABETH	10/25/2024	\$165.00	161018	E 01 300 294 000 000 357	HS INTERPRETER 10/17/2024
<b>Check Total:</b>						<b>\$165.00</b>			
001	106152	CH	1 13218	CENTRAL MN MENTAL HEALTH CENTE	10/25/2024	\$3,549.00	160989	E 01 300 211 220 799 305	BRIDGES
<b>Check Total:</b>						<b>\$3,549.00</b>			
001	106153	CH	1 10215	CULINEX	10/25/2024	\$6,200.00	161012	E 02 005 770 000 701 401	ELECTRIC CAN OPENER
<b>Check Total:</b>						<b>\$6,200.00</b>			

# Big Lake Public Schools, ISD #727

## Payment Reg by Check-No Voids

Payment Date Range: 7/1/2024 - 10/31/2024

Bank	Check No	Ty	Grp	Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description	
001	106154	CH	1	12226	DARRYL WALETZKO	10/25/2024	\$6,000.00	160988	E 04 500 596 000 344 350	QUOTE #547 TRIMMING OF TREES IN OI	
<b>Check Total:</b>							<b>\$6,000.00</b>				
001	106155	CH	1	13688	DASH SPORTS LLC	10/25/2024	\$4,355.00	161025	E 04 500 560 000 321 305	YOUTH SPORTS FALL 2024	
<b>Check Total:</b>							<b>\$4,355.00</b>				
001	106156	CH	1	10780	EBERT, INC.	10/25/2024	\$90,256.11	160991	E 06 110 870 000 000 520	BOND 22A LB RENOVATIONS 22G110.01,	
001	106156	CH	1	10780	EBERT, INC.	10/25/2024	\$163,315.72	160990	E 06 100 870 000 000 520	BOND 22A INDY RENOVATIONS 22D100.1	
<b>Check Total:</b>							<b>\$253,571.83</b>				
001	106157	CH	1	09755	FALLS INDUSTRIAL FOAM	10/25/2024	\$382.18	161026	E 04 500 560 122 321 530	Equipment	
<b>Check Total:</b>							<b>\$382.18</b>				
001	106158	CH	1	03351	GOPHER SPORT	10/25/2024	\$64.95	160994	E 01 110 203 000 000 401	93-140 Deluxe Vinyl Floor Tape 2" - 6 color	
001	106158	CH	1	03351	GOPHER SPORT	10/25/2024	\$9.09	160994	E 01 110 203 000 000 401	Freight	
001	106158	CH	1	03351	GOPHER SPORT	10/25/2024	\$347.26	160993	E 01 100 240 000 000 430	24-330 Rainbow PEemoji Expansion, set of	
001	106158	CH	1	03351	GOPHER SPORT	10/25/2024	\$14.31	160993	E 01 100 240 000 000 430	77-848 Deluxe Vinyl Floor Tape, red	
001	106158	CH	1	03351	GOPHER SPORT	10/25/2024	\$14.31	160993	E 01 100 240 000 000 430	93-137 Deluxe Vinyl Floor Tape, orange	
001	106158	CH	1	03351	GOPHER SPORT	10/25/2024	\$14.31	160993	E 01 100 240 000 000 430	77-850 Deluxe Vinyl Floor Tape, green	
001	106158	CH	1	03351	GOPHER SPORT	10/25/2024	\$14.31	160993	E 01 100 240 000 000 430	77-849 Deluxe Vinyl Floor Tape, blue	
001	106158	CH	1	03351	GOPHER SPORT	10/25/2024	\$14.31	160993	E 01 100 240 000 000 430	77-855 Deluxe Vinyl Floor Tape, black	
001	106158	CH	1	03351	GOPHER SPORT	10/25/2024	\$387.03	160993	E 01 100 240 000 000 430	34-517. Object Retrieval Team Building Sys	
001	106158	CH	1	03351	GOPHER SPORT	10/25/2024	\$14.31	160993	E 01 100 240 000 000 430	93-135 Deluxe Vinyl Floor Tape, purple	
001	106158	CH	1	03351	GOPHER SPORT	10/25/2024	\$57.44	160993	E 01 100 240 000 000 430	shipping	
<b>Check Total:</b>							<b>\$951.63</b>				
001	106159	CH	1	12222	HALLBERG ENGINEERING	10/25/2024	\$3,854.70	160992	E 06 300 870 000 000 305	BOND PROJECT ID #22B300.01B HS GYI	
<b>Check Total:</b>							<b>\$3,854.70</b>				
001	106161	CH	1	12484	HUBBARD ELECTRIC INC	10/25/2024	\$0.00	160995	E 15 005 867 000 370 520	ESTIMATE #EST-090324-1821 REPLACE	
001	106161	CH	1	12484	HUBBARD ELECTRIC INC	10/25/2024	\$9,592.77	160995	E 15 005 867 000 370 520	MORRIS LED COURT LIGHT 77005B 500	
001	106161	CH	1	12484	HUBBARD ELECTRIC INC	10/25/2024	\$450.00	160995	E 15 005 867 000 370 520	LIFT CHARGE	
001	106161	CH	1	12484	HUBBARD ELECTRIC INC	10/25/2024	\$1,600.00	160995	E 15 005 867 000 370 520	LABOR	
001	106161	CH	1	12484	HUBBARD ELECTRIC INC	10/25/2024	\$70.00	160995	E 15 005 867 000 370 520	PERMIT & ADMIN FEES	
<b>Check Total:</b>							<b>\$11,712.77</b>				
001	106162	CH	1	07236	INNOVATIVE OFFICE SOLUTIONS	10/25/2024	\$3,207.76	160997	E 06 110 870 000 000 530	#225507 FURNITURE AS QUOTED PER C	
001	106162	CH	1	07236	INNOVATIVE OFFICE SOLUTIONS	10/25/2024	\$0.00	160997	E 06 110 870 000 000 530	BOND PROJECT #22D110.01F	
001	106162	CH	1	07236	INNOVATIVE OFFICE SOLUTIONS	10/25/2024	\$173,830.02	160996	E 06 110 870 000 000 530	#225507 FURNITURE AS QUOTED PER C	
001	106162	CH	1	07236	INNOVATIVE OFFICE SOLUTIONS	10/25/2024	\$0.00	160996	E 06 110 870 000 000 530	BOND PROJECT #22D110.01F	
001	106162	CH	1	07236	INNOVATIVE OFFICE SOLUTIONS	10/25/2024	\$141,950.69	160998	E 06 100 870 000 000 530	#224567 FURNITURE AS QUOTED PER C	

21

# Big Lake Public Schools, ISD #727

## Payment Reg by Check-No Voids

Payment Date Range: 7/1/2024 - 10/31/2024

Bank	Check No	Ty	Grp	Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description	
001	106162	CH	1	07236	INNOVATIVE OFFICE SOLUTIONS	10/25/2024	\$12,850.00	160998	E 06 100 870 000 000 530	#224567 FURNITURE DELIVERY AND INS	
001	106162	CH	1	07236	INNOVATIVE OFFICE SOLUTIONS	10/25/2024	\$1,210.00	160998	E 06 100 870 000 000 530	#224567 FURNITURE DESIGN SERVICES	
001	106162	CH	1	07236	INNOVATIVE OFFICE SOLUTIONS	10/25/2024	\$500.00	160998	E 06 100 870 000 000 530	#224567 FURNITURE PROJECT MANAGI	
001	106162	CH	1	07236	INNOVATIVE OFFICE SOLUTIONS	10/25/2024	\$0.00	160998	E 06 100 870 000 000 530	BOND PROJECT ID #220100.03F	
<b>Check Total:</b>							<b>\$333,548.47</b>				
001	106163	CH	1	14048	JOHNSON, AUDRA	10/25/2024	\$150.77	161017	E 01 300 790 000 699 366	PCN CONFERENCE REIMBURSEMENT	
<b>Check Total:</b>							<b>\$150.77</b>				
001	106164	CH	1	13130	LINDSEY OSTERMAN	10/25/2024	\$325.09	161001	E 01 300 790 000 699 366	OCTOBER SERVICES	
<b>Check Total:</b>							<b>\$325.09</b>				
001	106165	CH	1	13166	LRS OF MINNESOTA	10/25/2024	\$965.76	161000	E 01 300 810 000 000 333	HS WASTE SERVICES OCTOBER 2024	
001	106165	CH	1	13166	LRS OF MINNESOTA	10/25/2024	\$815.25	161000	E 01 201 810 000 000 333	MS WASTE SERVICES OCTOBER 2024	
001	106165	CH	1	13166	LRS OF MINNESOTA	10/25/2024	\$1,752.83	161000	E 01 100 810 000 000 333	INDY WASTE SERVICES OCTOBER 2024	
001	106165	CH	1	13166	LRS OF MINNESOTA	10/25/2024	\$944.39	161000	E 01 110 810 000 000 333	LIBERTY WASTE SERVICES OCTOBER 2	
001	106165	CH	1	13166	LRS OF MINNESOTA	10/25/2024	\$142.30	161000	E 01 005 810 000 000 333	GROUNDS WASTE SERVICES OCTOBEF	
<b>Check Total:</b>							<b>\$4,620.53</b>				
001	106166	CH	1	13998	NORTHWEST ASPHALT INC	10/25/2024	\$117,503.14	161002	E 06 110 870 000 000 520	BOND 22A PARKING LOT 22J110.0 LIBEF	
<b>Check Total:</b>							<b>\$117,503.14</b>				
001	106167	CH	1	01840	RATWIK, ROSZAK & MALONEY, P.A.	10/25/2024	\$1,219.00	161015	E 01 005 110 305 000 305	SEPTEMBER 2024 LEGAL	
<b>Check Total:</b>							<b>\$1,219.00</b>				
001	106168	CH	1	12845	SYSCO-MINNESOTA INC	10/25/2024	\$615.30	161011	E 02 005 770 000 701 490	FS SUPPLIES	
<b>Check Total:</b>							<b>\$615.30</b>				
001	106169	CH	1	12068	THE WATSON COMPANY, INC.	10/25/2024	\$219.73	161028	E 11 300 298 000 000 490	HS CONCESSIONS	
001	106169	CH	1	12068	THE WATSON COMPANY, INC.	10/25/2024	\$369.65	161006	E 11 300 298 000 000 490	HS CONCESSIONS	
<b>Check Total:</b>							<b>\$589.38</b>				
001	106170	CH	1	14035	TOM KRAEMER, INC.	10/25/2024	\$3,500.00	160999	E 11 300 293 111 000 530	20' SINGLE USE/NEW CONTAINER-STD I	
001	106170	CH	1	14035	TOM KRAEMER, INC.	10/25/2024	\$232.50	160999	E 11 300 293 111 000 530	DELIVERY	
<b>Check Total:</b>							<b>\$3,732.50</b>				
001	106171	CH	1	14050	U.S. BANK STADIUM	10/25/2024	\$500.00	161021	E 01 005 208 214 000 369	FIRST 20 GUESTS	
001	106171	CH	1	14050	U.S. BANK STADIUM	10/25/2024	\$1,520.00	161021	E 01 005 208 214 000 369	ADDITIONAL GUESTS	
<b>Check Total:</b>							<b>\$2,020.00</b>				
001	106172	CH	1	01229	UNIVERSITY OF MINNESOTA	10/25/2024	\$3,480.00	161004	E 01 300 211 211 000 394	FALL C1S CLASSES	
<b>Check Total:</b>							<b>\$3,480.00</b>				

### Big Lake Public Schools, ISD #727

### Payment Reg by Check-No Voids

Payment Date Range: 7/1/2024 - 10/31/2024

Bank	Check No	Ty	Grp Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
001	106173	CH	1 04148	VIKING COCA-COLA BOTTLING CO	10/25/2024	\$340.05	161027	E 11 300 298 000 000 490	HS CONCESSIONS
<b>Check Total:</b>						<b>\$340.05</b>			
001	106174	CH	1 06532	VISION STAFFING	10/25/2024	\$1,650.02	161005	E 01 005 810 356 000 305	GROUNDS WEEK OF 10/13/2024
<b>Check Total:</b>						<b>\$1,650.02</b>			
001	106175	CH	1 13429	WL HALL COMPANY INTERIOR SERVIC	10/25/2024	\$215,998.65	161008	E 01 100 810 353 000 520	2023 HAIL-SKYLIGHT INDY
<b>Check Total:</b>						<b>\$215,998.65</b>			
001	106176	CH	1 10633	WOLD ARCHITECTS, INC	10/25/2024	\$378.74	161007	E 06 110 870 000 000 305	BOND PROJECT ID #22G110.01B LIBERT
<b>Check Total:</b>						<b>\$378.74</b>			
001	106177	CH	1 13112	MN USAG	10/25/2024	\$810.00	161030	E 04 500 560 122 321 436	XCEL BRONZE/SILVER STATE MEET LEC
<b>Check Total:</b>						<b>\$810.00</b>			
<b>Bank 001 Total:</b>						<b>\$1,431,369.94</b>			
<b>Report Total:</b>						<b>\$1,431,369.94</b>			

# Big Lake Public Schools, ISD #727

## Payment Reg by Check-No Voids

Payment Date Range: 10/01/2024 - 10/31/2024

Bank	Check No	Ty	Grp Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
001		CC	1 01034	RESOURCE TRAINING & SOLUTIONS	10/04/2024	\$85.00	160748	E 01 005 105 000 000 305	Educational Support (Nikki Hauser)
001		CC	1 01034	RESOURCE TRAINING & SOLUTIONS	10/04/2024	\$85.00	160728	E 01 005 105 000 000 305	Educational Support Professionals
001		CC	1 01034	RESOURCE TRAINING & SOLUTIONS	10/04/2024	\$580.00	160670	E 01 005 640 000 316 366	Curriculum Coordinators/District Assessme
001		CC	1 01038	CITY OF BIG LAKE	10/04/2024	\$332.15	160774	E 01 100 810 000 000 332	Indy Water/Sewer 07/10/2024-08/06/2024
001		CC	1 01038	CITY OF BIG LAKE	10/04/2024	\$33.24	160786	E 01 005 810 000 000 332	Admissions Water/Sewer 07/21/2024-08/21
001		CC	1 01038	CITY OF BIG LAKE	10/04/2024	\$80.52	160785	E 01 005 810 000 000 332	Bathrooms Water/Sewer 07/10/2024-08/06
001		CC	1 01038	CITY OF BIG LAKE	10/04/2024	\$312.75	160770	E 01 110 810 000 000 332	Liberty Water/Sewer 07/17/2024-08/15/202
001		CC	1 01038	CITY OF BIG LAKE	10/04/2024	\$360.00	160775	E 01 300 810 000 000 332	HS Water/Sewer 07/10/2024-08/06/2024
001		CC	1 01038	CITY OF BIG LAKE	10/04/2024	\$797.23	160783	E 01 201 810 000 000 332	MS Water/Sewer 07/10/204-08/06/2024
001		CC	1 01065	HILLYARD FLOOR CARE	10/04/2024	\$4,121.93	160710	E 01 110 810 000 000 401	PO 33464 Liberty Cleaning Supplies
001		CC	1 01065	HILLYARD FLOOR CARE	10/04/2024	\$1,976.13	160705	E 01 201 810 000 000 401	PO 33465 MS Misc Cleaning Supplies
001		CC	1 01065	HILLYARD FLOOR CARE	10/04/2024	\$137.12	160677	E 01 110 810 000 000 401	PO 33464 Liberty Cleaning Supplies
001		CC	1 01065	HILLYARD FLOOR CARE	10/04/2024	\$385.20	160667	E 01 110 810 000 000 401	PO 33464 Liberty Cleaning Supplies
001		CC	1 01065	HILLYARD FLOOR CARE	10/04/2024	\$171.88	160675	E 01 201 810 000 000 401	PO 33465 MS Cleaning Supplies
001		CC	1 01065	HILLYARD FLOOR CARE	10/04/2024	\$28.67	160739	E 01 300 810 000 000 401	HS B&G Supplies 24
001		CC	1 01065	HILLYARD FLOOR CARE	10/04/2024	\$130.62	160701	E 01 110 810 000 000 401	PO 33464 Liberty Cleaning Supplies
001		CC	1 01107	JOSTENS	10/04/2024	\$14.20	160715	E 01 300 211 222 000 401	PO 33414 Diploma with updated name, pai
001		CC	1 01131	STAR TRIBUNE	10/04/2024	\$62.27	160655	E 01 005 020 000 000 820	Subscription
001		CC	1 01594	DEPT OF LABOR & INDUSTRY	10/04/2024	\$100.00	160708	E 01 110 810 000 000 305	Liberty Elevator Annual Oper
001		CC	1 01594	DEPT OF LABOR & INDUSTRY	10/04/2024	\$100.00	160706	E 01 201 810 000 000 305	MS Elevator Annual Oper
001		CC	1 01833	SCHOOL SPECIALTY	10/04/2024	\$67.84	160681	E 01 100 203 312 000 401	PO 33439 Indy Sportime Relay Batons 11
001		CC	1 02499	J.W. PEPPER OF MINNEAPOLIS	10/04/2024	\$147.98	160769	E 01 100 259 000 000 430	PO 33396 Indy Wright Teacher
001		CC	1 02499	J.W. PEPPER OF MINNEAPOLIS	10/04/2024	\$60.00	160649	E 01 201 259 000 000 430	PO 33532 HS Supplies
001		CC	1 02499	J.W. PEPPER OF MINNEAPOLIS	10/04/2024	\$54.98	160750	E 01 100 259 000 000 430	PO 33396 Indy Supplies
001		CC	1 02824	FLINN SCIENTIFIC INC	10/04/2024	\$261.71	160718	E 01 300 260 000 000 430	PO 33301 & PO 33430 HS Supplies
001		CC	1 02824	FLINN SCIENTIFIC INC	10/04/2024	\$612.49	160718	E 01 300 260 000 000 430	PO 33301 & PO 33430 HS Supplies
001		CC	1 02824	FLINN SCIENTIFIC INC	10/04/2024	\$12.09	160662	E 01 300 260 000 000 430	PO 33430 HS Supplies
001		CC	1 02824	FLINN SCIENTIFIC INC	10/04/2024	\$20.59	160662	E 01 300 260 000 000 430	PO 33430 HS Supplies
001		CC	1 02824	FLINN SCIENTIFIC INC	10/04/2024	\$15.96	160814	E 01 300 260 000 000 430	PO 33301 HS Refill, Sling Psychrometer K
001		CC	1 03165	PITSCO INC	10/04/2024	\$813.14	160721	E 01 300 361 000 830 433	PO 33312 HS Shop Supplies
001		CC	1 03183	KROMER COMPANY	10/04/2024	\$188.83	160752	E 01 005 810 000 000 401	B&G Supplies
001		CC	1 03361	PAXTON-PATTERSON	10/04/2024	\$1,539.02	160722	E 01 300 361 000 830 433	PO 33311 HS Shop Supplies
001		CC	1 03388	CONTINENTAL CLAY CO	10/04/2024	\$295.75	160747	E 01 300 212 000 000 430	PO 33299 HS Supplies
001		CC	1 03455	GRAINGER	10/04/2024	\$290.97	160709	E 01 201 810 000 000 401	PO 33466 MS Repair Supplies
001		CC	1 03455	GRAINGER	10/04/2024	\$991.39	160773	E 01 300 810 000 000 401	HS Compressor

# Big Lake Public Schools, ISD #727

## Payment Reg by Check-No Voids

Payment Date Range: 10/01/2024 - 10/31/2024

Bank	Check No	Ty	Grp Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
001		CC	1 03455	GRAINGER	10/04/2024	\$207.36	160703	E 01 110 810 000 000 401	PO 33467 Misc Repair Supplies
001		CC	1 03455	GRAINGER	10/04/2024	\$147.60	160704	E 01 300 810 000 000 401	PO 33468 HS D batteries
001		CC	1 03455	GRAINGER	10/04/2024	\$8.49	160700	E 01 201 810 000 000 401	PO 33466 MS Repair Supplies
001		CC	1 04641	IEA	10/04/2024	\$761.25	160737	E 05 005 865 000 352 305	Environmental, Health & Safety Managemen
001		CC	1 04641	IEA	10/04/2024	\$968.00	160737	E 06 100 870 000 000 305	Environmental, Health & Safety Managemen
001		CC	1 04762	CHRIS LOMMEL PHOTOGRAPHY	10/04/2024	\$435.00	160692	E 11 300 295 188 000 401	Girls Soccer Team Banner 2024
001		CC	1 04762	CHRIS LOMMEL PHOTOGRAPHY	10/04/2024	\$435.00	160669	E 11 300 295 124 000 401	Volleyball Team Banner
001		CC	1 04874	AMAZON.COM	10/04/2024	\$579.85	160724	E 01 005 630 000 000 455	Ethernet Cables, SanDisk 2TB Portable SS
001		CC	1 04874	AMAZON.COM	10/04/2024	\$326.17	160788	E 01 005 630 000 000 466	STEM Science Kits
001		CC	1 04874	AMAZON.COM	10/04/2024	\$1,902.45	160795	E 01 005 630 000 000 466	LEGO Education BricQ Motion Prime
001		CC	1 04874	AMAZON.COM	10/04/2024	\$108.29	160683	E 01 005 630 000 000 455	Network Server Rack
001		CC	1 04874	AMAZON.COM	10/04/2024	\$1,992.00	160723	E 01 005 630 000 000 455	65" TVs
001		CC	1 04874	AMAZON.COM	10/04/2024	\$380.00	160803	E 01 005 630 000 000 455	Yealink Phones
001		CC	1 04874	AMAZON.COM	10/04/2024	\$570.84	160812	E 01 005 630 000 000 455	Yealink Phone and Apple trackpad
001		CC	1 04874	AMAZON.COM	10/04/2024	\$412.95	160729	E 01 005 630 000 000 455	TV Carts, Raspberry Pi 25
001		CC	1 04874	AMAZON.COM	10/04/2024	\$145.98	160688	E 01 005 630 000 000 455	Wireless Keyboard
001		CC	1 04874	AMAZON.COM	10/04/2024	\$321.69	160716	E 01 005 630 000 000 455	Camera Tripod, camera accessories
001		CC	1 04874	AMAZON.COM	10/04/2024	\$704.58	160794	E 01 005 630 000 000 466	Bee Bot Class Bundle
001		CC	1 04874	AMAZON.COM	10/04/2024	\$62.99	160720	E 01 005 630 000 000 455	Camera Case
001		CC	1 04874	AMAZON.COM	10/04/2024	\$188.97	160672	E 01 005 630 000 000 455	Camera Cases
001		CC	1 04874	AMAZON.COM	10/04/2024	\$2,234.88	160699	E 01 005 630 000 000 455	Ethernet cable and adaptors
001		CC	1 04874	AMAZON.COM	10/04/2024	\$698.00	160815	E 06 100 870 000 000 555	65' TVs IES Proj ID 22D100.06F LES Proj
001		CC	1 04874	AMAZON.COM	10/04/2024	\$698.00	160815	E 06 110 870 000 000 555	65' TVs IES Proj ID 22D100.06F LES Proj
001		CC	1 05118	MSCA	10/04/2024	\$60.00	160682	E 01 300 710 000 000 820	Fischer
001		CC	1 05118	MSCA	10/04/2024	\$60.00	160666	E 01 300 710 000 000 820	Penner PO 33511
001		CC	1 05248	PIZZA FACTORY	10/04/2024	\$49.72	160713	E 01 300 790 000 699 490	Pizza for PCN meeting - TIP
001		CC	1 05248	PIZZA FACTORY	10/04/2024	\$269.08	160744	E 01 300 790 000 699 490	Pizza Factory PCN Mtg
001		CC	1 05276	MPS	10/04/2024	\$3,822.50	160673	E 05 300 220 602 302 460	PO 33426 HS Language of Composition Er
001		CC	1 05351	HOME DEPOT	10/04/2024	\$65.98	160660	E 04 500 596 000 344 401	SR Supplies
001		CC	1 05351	HOME DEPOT	10/04/2024	\$1,475.00	160652	E 06 100 870 000 000 530	Bond Project ID #22D100.07E Garage Stor
001		CC	1 05351	HOME DEPOT	10/04/2024	\$99.95	160741	E 01 005 810 000 000 401	Bond #22G110.07E \$698.00
001		CC	1 05351	HOME DEPOT	10/04/2024	\$698.00	160741	E 06 110 870 000 000 530	Bond #22G110.07E \$698.00
001		CC	1 05351	HOME DEPOT	10/04/2024	\$64.97	160696	E 01 110 740 000 000 401	Stool
001		CC	1 05951	RUTTGER'S BAY LAKE LODGE	10/04/2024	\$504.68	160695	E 01 300 790 000 699 366	Ruttgers Bay Lake Resort
001		CC	1 05951	RUTTGER'S BAY LAKE LODGE	10/04/2024	\$504.68	160765	E 01 300 790 000 699 366	Ruttgers Bay Lake Resort

# Big Lake Public Schools, ISD #727

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Payment Date Range: 10/01/2024 - 10/31/2024

Bank	Check No	Ty	Grp Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
001		CC	1 06051	FINKEN WATER CENTERS	10/04/2024	\$105.45	160742	E 01 201 810 000 000 401	Solar Salt & Drinking water
001		CC	1 06051	FINKEN WATER CENTERS	10/04/2024	\$48.95	160742	E 01 300 810 000 000 401	Solar Salt & Drinking water
001		CC	1 06051	FINKEN WATER CENTERS	10/04/2024	\$37.45	160742	E 01 100 810 000 000 401	Solar Salt & Drinking water
001		CC	1 06051	FINKEN WATER CENTERS	10/04/2024	\$52.95	160742	E 01 005 810 000 000 332	Solar Salt & Drinking water
001		CC	1 06130	COBORN'S INC.	10/04/2024	\$344.13	160726	E 01 300 790 000 699 490	Coborns Breakfast for Big Lake PCN Mtg
001		CC	1 06130	COBORN'S INC.	10/04/2024	\$23.98	160654	E 01 300 790 000 699 490	Coborns EPIC Mtg
001		CC	1 06130	COBORN'S INC.	10/04/2024	\$33.16	160674	E 01 300 790 000 699 490	Coalition Mtg
001		CC	1 06130	COBORN'S INC.	10/04/2024	\$64.53	160707	E 01 005 790 000 320 490	American Indian Ed Supplies
001		CC	1 06947	MINNETESOL	10/04/2024	\$35.00	160761	E 01 200 205 011 417 366	Membership/conference Renewal (Emilia V
001		CC	1 06947	MINNETESOL	10/04/2024	\$175.00	160690	E 01 200 205 000 417 366	2024 Mn English Learner Education Confei
001		CC	1 06947	MINNETESOL	10/04/2024	\$175.00	160691	E 01 200 205 000 417 366	2024 MN English Learner Education Confe
001		CC	1 06947	MINNETESOL	10/04/2024	\$175.00	160684	E 01 200 205 000 417 366	2024 MN English Learner Education Confe
001		CC	1 06947	MINNETESOL	10/04/2024	\$35.00	160766	E 01 200 205 011 417 366	Membership/Conference Renewal (Stephai
001		CC	1 06947	MINNETESOL	10/04/2024	\$35.00	160768	E 01 200 205 011 417 366	Membership/Confernce Renewal (Laura Kr
001		CC	1 07785	CARIBOU COFFEE CO	10/04/2024	\$55.69	160717	E 01 300 790 000 699 490	9.10 PCN Mtg 26
001		CC	1 07785	CARIBOU COFFEE CO	10/04/2024	\$53.46	160714	E 01 300 790 000 699 490	Carbiou PCN Mtg 9.11
001		CC	1 08066	TARGET	10/04/2024	\$210.40	160776	E 01 100 203 000 000 401	Bissell Sweepers
001		CC	1 08066	TARGET	10/04/2024	\$210.40	160784	E 01 100 203 000 000 401	Bissell Sweepers
001		CC	1 08066	TARGET	10/04/2024	\$210.40	160777	E 01 100 203 000 000 401	Bissell Sweepers
001		CC	1 08066	TARGET	10/04/2024	\$45.00	160754	E 12 100 411 000 740 401	Rolling drawer container Sped ASD teache
001		CC	1 08066	TARGET	10/04/2024	\$11.89	160651	E 01 005 105 097 000 401	Stationary and Office Supplies
001		CC	1 08066	TARGET	10/04/2024	\$168.42	160771	E 01 100 203 000 000 401	Bissell Sweepers
001		CC	1 08198	ROCHESTER TELECOM SYSTEMS INC	10/04/2024	\$12.59	160796	E 01 005 810 000 000 320	DO Long Distance
001		CC	1 08198	ROCHESTER TELECOM SYSTEMS INC	10/04/2024	\$3.98	160799	E 01 201 810 000 000 320	MS Long Distance
001		CC	1 08198	ROCHESTER TELECOM SYSTEMS INC	10/04/2024	\$7.20	160800	E 01 110 810 000 000 320	Liberty Long Distance
001		CC	1 08198	ROCHESTER TELECOM SYSTEMS INC	10/04/2024	\$7.00	160801	E 04 500 505 000 321 305	CE Long Distance
001		CC	1 08198	ROCHESTER TELECOM SYSTEMS INC	10/04/2024	\$8.12	160802	E 01 300 810 000 000 320	HS Long Distance
001		CC	1 08198	ROCHESTER TELECOM SYSTEMS INC	10/04/2024	\$8.56	160804	E 01 100 810 000 000 320	Indy Long Distance
001		CC	1 08347	WALMART	10/04/2024	\$32.48	160790	E 04 500 580 000 325 430	ECFE Supplies
001		CC	1 08347	WALMART	10/04/2024	\$16.08	160793	E 01 110 203 312 000 430	Steam -GTKYD 1st & 2nd gr science
001		CC	1 08347	WALMART	10/04/2024	\$53.42	160793	E 01 110 203 100 000 430	Steam -GTKYD 1st & 2nd gr science
001		CC	1 08347	WALMART	10/04/2024	\$30.70	160793	E 01 110 203 200 000 430	Steam -GTKYD 1st & 2nd gr science
001		CC	1 08347	WALMART	10/04/2024	\$114.79	160665	E 04 500 596 000 344 401	SR Supplies
001		CC	1 08347	WALMART	10/04/2024	\$55.99	160738	E 01 200 216 637 401 430	Homeless Support- student school supplies
001		CC	1 08347	WALMART	10/04/2024	\$23.93	160725	E 04 500 596 000 344 401	SR Supplies

# Big Lake Public Schools, ISD #727

## Payment Reg by Check-No Voids

Payment Date Range: 10/01/2024 - 10/31/2024

				Pay/Void							
Bank	Check No	Ty	Grp Code	Vendor	Date	Amount	Voucher #	Account Code	Description		
001		CC	1 08347	WALMART	10/04/2024	\$23.55	160809	E 01 200 216 637 401 430	Homeless Instructional Supplies		
001		CC	1 08465	INNOVATIVE OFFICE SOLUTIONS	10/04/2024	\$68.28	160813	E 01 300 211 000 000 401	PO 33290 HS Supplies		
001		CC	1 08465	INNOVATIVE OFFICE SOLUTIONS	10/04/2024	\$101.74	160816	E 01 300 211 000 000 401	PO 33288 Tech Ed Supplies		
001		CC	1 08465	INNOVATIVE OFFICE SOLUTIONS	10/04/2024	\$19.50	160687	E 01 300 211 000 000 401	PO 33291 HS Supplies		
001		CC	1 08465	INNOVATIVE OFFICE SOLUTIONS	10/04/2024	\$111.93	160689	E 01 300 211 000 000 401	PO 33291 HS Supplies		
001		CC	1 08465	INNOVATIVE OFFICE SOLUTIONS	10/04/2024	\$13.21	160740	E 01 100 203 000 000 401	PO 33436 Indy Supplies		
001		CC	1 08465	INNOVATIVE OFFICE SOLUTIONS	10/04/2024	\$25.12	160746	E 01 100 203 000 000 401	PO 33436 Indy Supplies		
001		CC	1 08465	INNOVATIVE OFFICE SOLUTIONS	10/04/2024	\$33.51	160755	E 01 300 211 000 000 401	PO 33293 HS Supplies		
001		CC	1 08465	INNOVATIVE OFFICE SOLUTIONS	10/04/2024	\$30.79	160756	E 01 300 211 000 000 401	PO 33294 HS Supplies		
001		CC	1 08465	INNOVATIVE OFFICE SOLUTIONS	10/04/2024	\$1.24	160758	E 01 300 211 000 000 401	PO 33293 HS Supplies		
001		CC	1 08465	INNOVATIVE OFFICE SOLUTIONS	10/04/2024	\$3,265.00	160798	E 04 500 520 000 322 401	PO 33240 ABE Mesh Back, Low Back, Arm		
001		CC	1 08465	INNOVATIVE OFFICE SOLUTIONS	10/04/2024	\$3.70	160764	E 01 300 211 000 000 401	PO 33294 HS Supplies		
001		CC	1 09217	HORIZON COMMERCIAL POOL SUPPL	10/04/2024	\$1,510.97	160778	E 01 300 810 000 000 350	HS Repaired Indoor Pool UV System: Insta		
001		CC	1 09612	IXL LEARNING	10/04/2024	\$2,175.00	160745	E 12 201 420 000 372 406	IXL FY25 Renewal		
001		CC	1 09612	IXL LEARNING	10/04/2024	\$2,175.00	160745	E 12 300 420 000 372 406	IXL FY25 Renewal	27	
001		CC	1 09612	IXL LEARNING	10/04/2024	\$7,475.00	160745	E 05 100 203 602 302 406	IXL FY25 Renewal		
001		CC	1 09612	IXL LEARNING	10/04/2024	\$7,475.00	160745	E 05 110 203 602 302 406	IXL FY25 Renewal		
001		CC	1 09612	IXL LEARNING	10/04/2024	\$7,475.00	160745	E 05 201 208 602 302 406	IXL FY25 Renewal		
001		CC	1 09728	FEDERATED CO-OPS	10/04/2024	\$669.11	160678	E 01 005 810 000 000 440	#2 Dyed No Bio		
001		CC	1 09728	FEDERATED CO-OPS	10/04/2024	\$444.73	160757	E 01 005 810 000 000 440	Premium Gas No Ethanol		
001		CC	1 09728	FEDERATED CO-OPS	10/04/2024	\$472.52	160762	E 01 005 810 000 000 440	#2 Dyed No Bio		
001		CC	1 10327	NAC MECHANICAL AND ELECTRICAL	10/04/2024	\$1,250.00	160736	E 01 100 810 000 000 350	AHU 3 Transformer Replacement		
001		CC	1 10338	ADAM'S PEST CONTROL, INC.	10/04/2024	\$55.00	160779	E 01 201 810 000 000 305	MS Pest Control		
001		CC	1 10338	ADAM'S PEST CONTROL, INC.	10/04/2024	\$55.00	160781	E 01 100 810 000 000 305	Indy Pest Control		
001		CC	1 10338	ADAM'S PEST CONTROL, INC.	10/04/2024	\$55.00	160787	E 01 110 810 000 000 305	Liberty Pest Control		
001		CC	1 10434	MAJESTIC CREATIONS	10/04/2024	\$48.00	160658	E 01 005 010 000 000 401	Travel Blanket (Cindy Stoll)		
001		CC	1 10454	USA GYMNASTICS UNIVERSITY	10/04/2024	\$124.00	160806	E 04 500 560 122 321 820	Gymnastics		
001		CC	1 10454	USA GYMNASTICS UNIVERSITY	10/04/2024	\$75.00	160807	E 04 500 560 122 321 820	Gymnastics- membership IB		
001		CC	1 10454	USA GYMNASTICS UNIVERSITY	10/04/2024	\$30.00	160808	E 04 500 560 122 321 305	Gymnastics Background Check		
001		CC	1 10498	PEARSON EDUCATION, INC.	10/04/2024	\$270.31	160646	E 12 110 401 000 740 433	PO 33386 Liberty Supplies		
001		CC	1 10575	CONSTANT CONTACT	10/04/2024	\$245.00	160789	E 04 500 505 000 321 305	CE Mktg		
001		CC	1 10586	AUSCO DESIGN &MARKETING	10/04/2024	\$2,854.00	160676	E 01 110 203 902 000 401	Staff tshirts		
001		CC	1 10586	AUSCO DESIGN &MARKETING	10/04/2024	\$322.00	160680	E 04 500 505 000 321 401	PBIS Shirts		
001		CC	1 10586	AUSCO DESIGN &MARKETING	10/04/2024	\$468.00	160656	E 11 300 293 118 000 401	PO 33460 Boys Soccer Jerseys		
001		CC	1 10619	4IMPRINT	10/04/2024	\$406.72	160810	E 01 300 790 000 699 401	Umbrellas		

# Big Lake Public Schools, ISD #727

## Payment Reg by Check-No Voids

Payment Date Range: 10/01/2024 - 10/31/2024

Bank	Check No	Ty	Grp	Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
001		CC	1	10659	MATBOSSAPP.COM	10/04/2024	\$599.00	160749	E 11 300 294 115 000 406	VideoStats Subscription
001		CC	1	10673	GOPHER STATE EVENTS, LLC	10/04/2024	\$402.75	160763	E 11 300 294 116 000 305	Cross-Country
001		CC	1	10673	GOPHER STATE EVENTS, LLC	10/04/2024	\$402.75	160763	E 11 300 296 186 000 305	Cross-Country
001		CC	1	12129	SIPTRUNK, INC	10/04/2024	\$72.22	160792	E 01 005 630 000 000 320	Back-up phones
001		CC	1	12304	SAM'S CLUB	10/04/2024	\$39.98	160727	E 01 300 298 918 000 490	Java Hive- Coffee
001		CC	1	12304	SAM'S CLUB	10/04/2024	\$29.94	160661	E 01 300 211 245 000 490	Hornet Hospitality
001		CC	1	12304	SAM'S CLUB	10/04/2024	\$87.80	160733	E 11 300 298 000 000 490	Concessions- cotton candy
001		CC	1	12335	LEARNING WITHOUT TEARS	10/04/2024	\$148.50	160664	E 12 110 411 000 740 433	PO 33385 Liberty Handwriting without Tear
001		CC	1	12418	USPS	10/04/2024	\$5.58	160679	E 01 005 105 000 000 329	Postage
001		CC	1	12418	USPS	10/04/2024	\$10.55	160797	E 01 400 203 000 000 329	Online Schooling Postage
001		CC	1	12418	USPS	10/04/2024	\$6.13	160735	E 01 400 203 000 000 329	Online Learning Postage
001		CC	1	12418	USPS	10/04/2024	\$11.16	160759	E 01 005 105 000 000 329	Postage
001		CC	1	12484	HUBBARD ELECTRIC INC	10/04/2024	\$38,047.62	160767	E 05 005 630 000 795 305	PO 33232 Installations of Circuits
001		CC	1	12528	RAYMOND GEDDES & COMPANY, INC.	10/04/2024	\$75.28	160702	E 01 100 203 290 000 401	PBIS incentives
001		CC	1	12674	QUADIENT LEASING USA, INC.	10/04/2024	\$51.30	160697	E 01 005 110 000 000 401	DO Customer Sealing Kit 28
001		CC	1	12851	NEW YORK TIMES	10/04/2024	\$4.03	160648	E 01 300 220 000 000 430	English Dept. - Schulte
001		CC	1	12871	ZOOM US	10/04/2024	\$149.90	160694	E 12 100 406 000 740 406	SPED Student Specific
001		CC	1	12916	VOYAGER SOPRIS	10/04/2024	\$1,457.00	160811	E 05 201 256 602 302 406	MS TM3 Student & Teacher Lev 1 Digital
001		CC	1	13036	CENTER FOR THE COLLABORATIVE C	10/04/2024	\$378.00	160805	E 05 100 203 602 302 406	Indy Caring School Community
001		CC	1	13072	CINTAS CORPORATION NO 2	10/04/2024	\$147.83	160734	E 01 300 810 350 000 305	August 2024 Uniform Services
001		CC	1	13072	CINTAS CORPORATION NO 2	10/04/2024	\$147.79	160734	E 01 100 810 350 000 305	August 2024 Uniform Services
001		CC	1	13072	CINTAS CORPORATION NO 2	10/04/2024	\$147.83	160734	E 01 201 810 350 000 305	August 2024 Uniform Services
001		CC	1	13072	CINTAS CORPORATION NO 2	10/04/2024	\$147.79	160734	E 01 110 810 350 000 305	August 2024 Uniform Services
001		CC	1	13072	CINTAS CORPORATION NO 2	10/04/2024	(\$2.39)	160734	E 01 300 810 350 000 305	August 2024 Uniform Services
001		CC	1	13090	DIGITAL INSPIRATIONS	10/04/2024	\$78.00	160657	E 01 100 050 000 000 405	Email notifications for Google forms
001		CC	1	13185	PATRIOT NEWS MN	10/04/2024	\$169.00	160732	E 01 005 010 000 000 305	Aug 31 Legal
001		CC	1	13185	PATRIOT NEWS MN	10/04/2024	\$240.50	160671	E 01 005 105 097 000 305	Review & Comment Publication 09/14 & N:
001		CC	1	13185	PATRIOT NEWS MN	10/04/2024	\$221.00	160671	E 02 005 770 000 701 305	Review & Comment Publication 09/14 & N:
001		CC	1	13260	THE BUFF	10/04/2024	\$37.33	160711	E 01 300 790 000 699 490	PCN Mtg
001		CC	1	13311	WAYZATA RESULTS	10/04/2024	\$34.10	160751	E 11 300 294 116 000 369	Boys Cross Country Entry Fee (Wayzata R
001		CC	1	13322	STYLE CATERING	10/04/2024	\$15.03	160719	E 01 005 020 000 000 366	Chamber Lunch
001		CC	1	13369	WRUCK SEWER PORTABLE RENTAL, I	10/04/2024	\$175.00	160685	E 11 300 292 000 000 335	Liberty Rental CC meet 08/27
001		CC	1	13369	WRUCK SEWER PORTABLE RENTAL, I	10/04/2024	\$175.00	160685	E 11 300 292 000 000 335	Liberty Rental CC meet 08/27
001		CC	1	13369	WRUCK SEWER PORTABLE RENTAL, I	10/04/2024	\$229.80	160668	E 04 500 505 000 321 335	CE Liberty Rental
001		CC	1	13369	WRUCK SEWER PORTABLE RENTAL, I	10/04/2024	\$250.96	160645	E 04 500 505 000 321 335	Portable Rental August 2024

### Big Lake Public Schools, ISD #727

### Payment Reg by Check-No Voids

Payment Date Range: 10/01/2024 - 10/31/2024

Bank	Check No	Ty	Grp	Code	Vendor	Pay/Void Date	Amount	Voucher #	Account Code	Description
001		CC	1	13369	WRUCK SEWER PORTABLE RENTAL, L	10/04/2024	\$253.54	160645	E 11 300 292 000 000 335	Portable Rental August 2024
001		CC	1	13407	LEARNING RESOURCES INC	10/04/2024	\$145.00	160653	E 04 500 505 000 321 366	CE Wkshp
001		CC	1	13420	OAKI	10/04/2024	\$343.20	160782	E 04 500 596 000 344 430	SR Supplies
001		CC	1	13598	WILLYS ON THE WATER	10/04/2024	\$41.34	160730	E 01 300 790 000 699 490	Big Lake PCN Mtg
001		CC	1	13657	WALMART.COM	10/04/2024	\$126.90	160791	E 01 110 203 312 000 430	Steam supplies & Kindergarten Science
001		CC	1	13657	WALMART.COM	10/04/2024	\$25.64	160791	E 01 110 201 000 000 430	Steam supplies & Kindergarten Science
001		CC	1	13687	E&G 1123 ECOMM	10/04/2024	\$117.53	160712	E 04 500 580 415 325 490	Coalition Lunch
001		CC	1	13687	E&G 1123 ECOMM	10/04/2024	\$315.33	160753	E 01 300 790 000 699 490	Lunch for Big Lake PCN Mtg
001		CC	1	13818	THE PIONEER MANUFACTURE	10/04/2024	\$3,220.50	160780	E 01 005 810 000 000 401	B&G Paint
001		CC	1	13818	THE PIONEER MANUFACTURE	10/04/2024	\$956.37	160731	E 01 005 810 000 000 401	Brite Stripe Yellow Gold
001		CC	1	13818	THE PIONEER MANUFACTURE	10/04/2024	\$2,188.34	160647	E 01 005 810 000 000 401	B&G Supplies
001		CC	1	13909	WALL ST JOURNAL	10/04/2024	\$2.00	160698	E 01 300 341 000 830 433	wall street journal monthly access
001		CC	1	13982	ASL INTERPRETING SERVICES INC	10/04/2024	\$221.00	160663	E 01 300 294 000 000 357	Interpreting Services 09/13 & 09/14
001		CC	1	13982	ASL INTERPRETING SERVICES INC	10/04/2024	\$391.75	160663	E 01 300 294 000 000 357	Interpreting Services 09/13 & 09/14
001		CC	1	13982	ASL INTERPRETING SERVICES INC	10/04/2024	\$284.50	160686	E 01 300 294 000 000 357	HS Interpreting Services 09/09 29
001		CC	1	13982	ASL INTERPRETING SERVICES INC	10/04/2024	\$497.50	160650	E 01 300 294 000 000 357	HS Interpreting 09/17/2024
001		CC	1	14032	WRISTCO.COM	10/04/2024	\$50.00	160772	E 11 300 292 141 000 401	HS Athletics Wristbands pink & yellow
001		CC	1	14032	WRISTCO.COM	10/04/2024	\$50.00	160772	E 11 300 298 000 000 401	HS Athletics Wristbands pink & yellow
001		CC	1	14038	50TH ANNUAL MINNES	10/04/2024	\$640.00	160659	E 01 300 790 000 699 366	Prevention Program Sharing Conference R
001		CC	1	14040	R-Tt.Com	10/04/2024	\$79.99	160743	E 01 005 630 000 000 405	R-Studio for Mac
001		CC	1	14041	INDOOR MEDIA	10/04/2024	\$6,995.00	160760	E 01 300 790 000 699 401	Coborns Carts advertising
001		CC	1	7811	FEDEX FREIGHT INC	10/04/2024	\$68.99	160693	E 01 300 790 000 699 401	250 Qk Pstcd 5.5x8.5
001		CC	1	7811	FEDEX FREIGHT INC	10/04/2024	\$5.43	160693	E 01 005 110 999 000 401	250 Qk Pstcd 5.5x8.5

**Check Total: \$140,954.49**

**Bank 001 Total:**

**Report Total:**

<b>October 2024 Personnel</b>				
<b>Employee (Last, First Name)</b>	<b>Position</b>	<b>Building</b>	<b>Effective Date</b>	<b>Action Type</b>
Lindquist, Bethany	School Monitor	Independence	09/30/2024	New Hire
Bessette, Terri	Paraeducator	High School	09/30/2024	Transfer
Kitzman, Kristopher	Coach	High School	03/05/2024	Termination
Pundsack, Sara	PCN Coordinator	High School	10/18/2024	Resignation
Hanson, Melissa	School Monitor	Liberty	10/14/2024	New Hire
Peterson, Theresa	Paraeducator	Liberty	10/14/2024	Transfer
Johnson, Michelle	School Monitor	Independence	10/14/2024	New Hire
Fagen, Kyle	Coach	Athletics/Activities	06/05/2024	Resignation
Roth, Andrea	Dean of Students	Middle School	10/21/2024	New Hire
Bost, Jeff	Custodian/ Groundskeeper	District Wide	10/28/2024	New Hire
Kasper, Brian	School Monitor	Independence	10/21/2024	New Hire
Wallace, Madison	LTS Teacher	Liberty	02/12/2025	Transfer
Meirose, Kimberly	Teacher	Independence	10/30/2024	New Hire
Gludemans, Denise	Teacher	High School	12/31/2024	Retirement
Ginther, Danielle	PCN Coordinator	High School	10/28/2024	New Hire
Graham, Suzanne	Homebound Instructor	Middle School	10/29/2024	Transfer

The following resolution was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_:

**RESOLUTION ACCEPTING DONATIONS**

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Big Lake Schools, ISD 727, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Mac’s Mini’s	\$180.00	Softball Team
Mason’s LLC	\$200.00	Softball Team
Mac’s Mini’s	\$100.00	Swim/Dive Team
Big Lake Spud Run: Geoff Randall Memorial	\$2,500.00	\$1,500.00 Trap Team, \$1,000.00 Robotics
Big Lake Spud Run	\$1,000.00	High School General Fund
Big Lake Spud Run	\$6,000.00	Two \$3,000 senior scholarships in memory of Geoff Randall
Two Rivers Campground	Coffee and gifts for staff valued at \$500.00	Staff appreciation at Independence Elementary
Big Lake Spud Run	\$1,000.00	Middle School student programs
Big Lake Quarter Back Club	\$2,575.00	Coach stipend
Big Lake Spud Run	\$1,000.00	Student and classroom activities at Independence
Coborn’s	\$521.46	School needs at Independence Elementary
Mason’s LLC	\$75.00	Swim/Dive Team
Ember Coffee Company	Coffee valued at \$200.00	Support staff at Independence Elementary
Big Lake Spud Run	\$1,000.00	Support a positive learning environment at Liberty
Big Lake Gymnastics Booster	Spotting Block System valued at \$7,764.26	Gymnastics
Brain Freeze Ice Cream	\$60.00	Trap Team
Travel 2 The Core	\$750.00	Scoreboard Elite sponsorship

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted on October 30, 2024.

**VARSITY AND JUNIOR VARSITY  
MSHSL HOCKEY COOPERATIVE AGREEMENT  
(2024-2025 and 2025-2026)**

This agreement is entered into by and between Becker School District, Big Lake School District and Becker/Big Lake Blue Line Club to describe the rights and obligations of all parties regarding the establishment of a MSHSL cooperative agreement for varsity and junior varsity boys hockey programs. Becker School District will be the “host” district of this agreement. The Becker School District, Big Lake School District and Becker/Big Lake Blue Line Club agree as follows:

1. **Hockey Program:** The School Districts will continue a MSHSL cooperative agreement varsity and junior varsity hockey program during the 2024-2025 and 2025-2026 school years, subject to the provisions of the agreement. The agreement shall continue for an initial term of two years and may be extended in increments of two years upon mutual agreement of both parties. Each extension shall be confirmed in writing at least 90 days after the end of the hockey season.
2. **Title IX Compliance Programs:** The parties agree that the expenses for Title IX compliance programs will be monitored during the duration of this agreement. It is understood that the decision regarding compliance programs is made solely by the individual School Boards.
3. **Control of the Program:** The parties recognize that it is the School District's legal obligation to administer its sports program. All decisions regarding the hockey program shall be made solely by the Becker and Big Lake School Districts and shall not be subject to any approval, consent, or other control of any other entity. The Becker Activities Director shall meet with the Big Lake Activities Director from time to time to seek advice on matters outside the budget; however, the School District's shall not be bound by the Becker/Big Lake Blue Line Club advice on program matters.
4. **Academic Standards:** The School District's shall impose academic standards on participants in the hockey program consistent with those set upon students participating in other MSHSL competitive sports in each School District.
5. **Establishment of Program Budget:** All parties agree to use their best efforts to arrive at a reasonable budget that will enable the Becker and Big Lake School District's to provide a quality hockey program. The School District's Athletic Directors shall be responsible for the administration of cooperative sports.
6. **Cooperative agreements with Becker School District and Big Lake School District:** The Becker School District and the Big Lake School District agree to participate in a cooperative agreement. The current cooperative agreement covers the 2024-2025 and 2025-2026 seasons. At the end of the 2025-2026 season, the two School District's will meet to evaluate the cooperative agreement and determine whether it should continue.
7. **Payment of Net Expenses:** "Net expenses" shall be calculated by subtracting district registration fees, game admission receipts, and ice arena levies for both schools from the total expenses based upon percentage of total hockey participants in each school.

Ice arena levies will be split between Becker and Big Lake Schools based upon the percentage of total hockey participants in each school.

Transportation shall be paid for by the Becker/Big Lake Blue Line Club, which shall be provided by the schools to ensure students are covered by each district's liability insurance. The transportation will be billed back to the Becker/Big Lake Blue Line Club. Any coach buses ordered by the Becker/Big Lake Blue Club will pay bus companies directly for those buses.

8. **Accounting:** At the end of each season, the Becker School District Activities Director shall provide an accounting of the year's expenses and receipts to the Big Lake School District and the Becker/Big Lake Blue Line Club.
9. **Revenue:** Big Lake Public Schools will collect all gate receipts via GoFan's electronic ticketing system (cashless, not tickets sold at the door). The gate receipts will be used to offset costs associated with the expenditures within the program.
10. **Failure to Make Payments:** If the Becker/Big Lake Blue Line Club fails to make payments as described above, the Becker School District shall provide written notice to the Becker/Big Lake Blue Line Club. A twenty (20) day grace period for payment will be allowed. If payment is not made within this time, the hockey program will be terminated.
11. **Equipment:** Hockey students shall provide their own equipment, including but not limited to: skates, shin-guards, girdles, breezers, athletic supporters, chest pads, elbow pads, shoulder pads, mouthguards, gloves, helmets, and sticks. Game jerseys and socks are provided by Becker School District. All student-provided or Becker/Big Lake Blue Line Club donated equipment must meet Minnesota State High School League safety standards. The Becker/Big Lake Blue Line Club will cover the cost of certifying and maintaining the equipment. If there is a termination of this cooperative agreement, any equipment donated will be sold. The proceeds of any equipment sold will be split between Becker School District, Big Lake School District and Becker/Big Lake Blue Line Club.
12. **Fees and Donations:** No student may participate in high school hockey unless the appropriate fee for each season, as determined by Becker and Big Lake School Districts, is paid in full.
13. **Termination of the Hockey Program:** Either party may terminate the hockey program if it believes it is in its best interest to do so. Written notice by certified letter must be provided, and the Becker/Big Lake Blue Line Club Representative shall meet with the Becker School District and Big Lake School District to discuss a transition period.
14. **Review Provision:** At the end of each hockey season, the School Districts shall meet with the Becker/Big Lake Blue Line Club to evaluate the program and determine whether it should continue.
15. **Compliance Agreement:** This agreement constitutes the full understanding between the parties. No other oral or written representations shall be enforceable.

**IN WITNESS WHEREOF**, the undersigned parties have executed this agreement:

**Becker/Big Lake Blue Line Club**

By: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

**Big Lake Public Schools**

By: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

**Becker Public Schools**

By: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

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# School Board Financial Report

October 24th, 2024

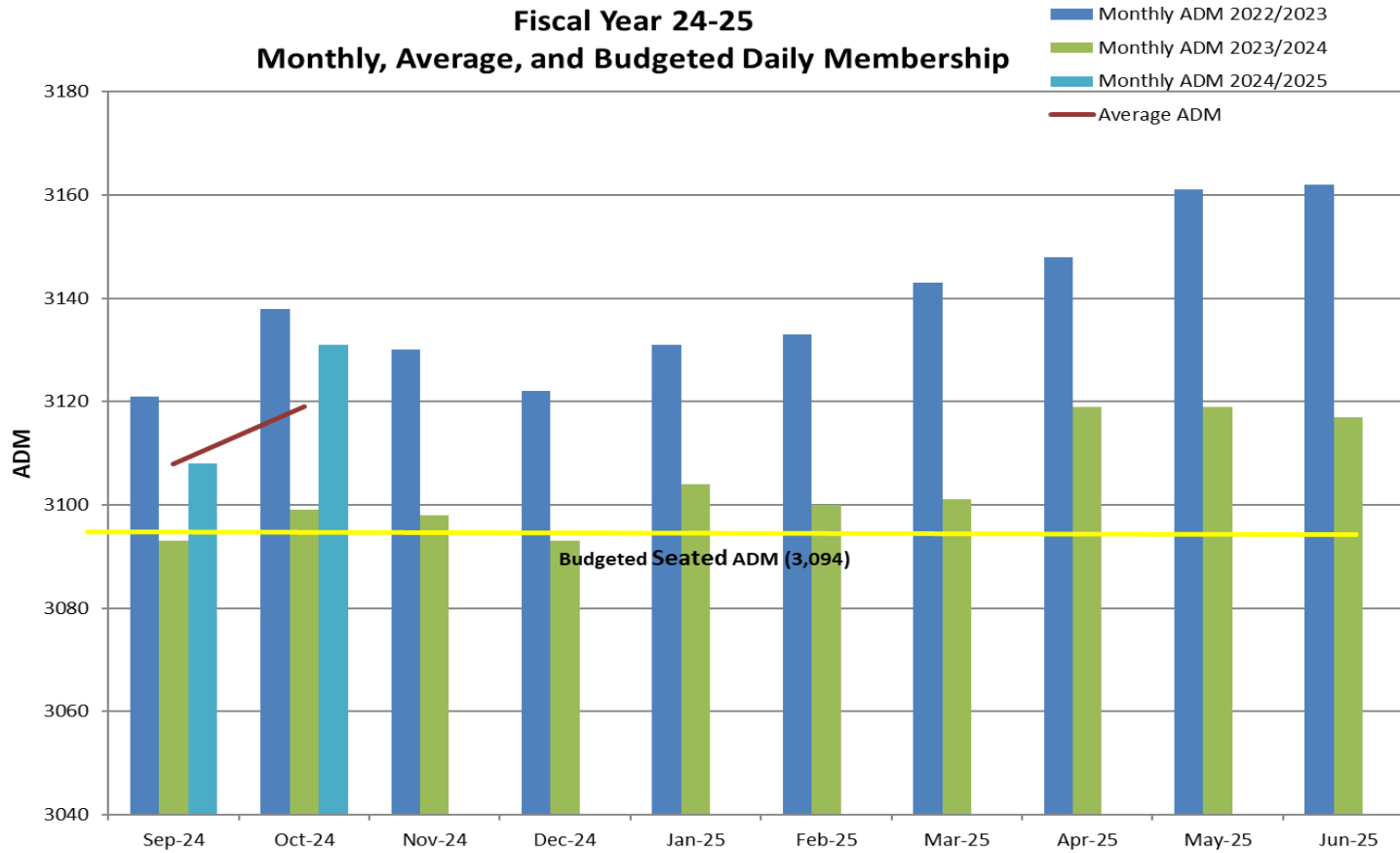
Presented by Angie Manuel, Director of Business Services

# 24-25 Enrollment Update

- ❖ September 4<sup>th</sup> Revised Seated ADM: 3,108
- ❖ October 1<sup>st</sup> Seated ADM: 3,131
  - ✓ Increase of 23 ADM's
  - ✓ ECSE student's 1<sup>st</sup> day later in month
  - ✓ Other increases in MS, HS, and 6-12 Big Lake Online
  - ✓ 25 ADM's above budgeted seated enrollment

ADM=Average Daily Membership

## Fiscal Year 24-25 Monthly, Average, and Budgeted Daily Membership



# Summer Term Unemployment Update

- Summer 2023 Cost: \$196,575
- Summer 2024 Cost: \$282,245
  - Summer 2024 Unemployment Survey due Nov. 11<sup>th</sup>
  - Funding likely secure in 24-25
  - 25-26 funding is unknown. Forecasted to be depleted<sup>39</sup> sometime during this fiscal year.

# School Board Member's Workers' Comp Insurance

Minnesota statute 176.011 Subd (9) (6):

*“an elected or appointed official of the state, or of a county, city, town, school district, or governmental subdivision in the state. An officer of a political subdivision elected or appointed for a regular term of office, or to complete the unexpired portion of a regular term, shall be included only after the governing body of the political subdivision has adopted an ordinance or resolution to that effect;”*

40

Consideration for Big Lake School Board members

# School Board Action

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**Approve financial report**

**CASH REPORT FOR SCHOOL BOARD**

**BIG LAKE PUBLIC SCHOOLS**  
 Independent School District # 727  
 for month: September 2024

<b>101 - CASH ACCOUNTS</b>					
	<b>Beg Balance</b>	<b>Receipts</b>	<b>Checks</b>	<b>Adjustments</b>	<b>End Balance</b>
General Fund	\$ 948,907	\$ 3,914,650	\$ (4,126,048)		\$ 737,509
Food Service	(\$328,297)	20,266	(83,477)		(\$391,508)
Community Service	(\$245,351)	240,726	(370,780)		(\$375,405)
Building Fund	(\$13,737)	2,017,133	(2,014,318)		(\$10,922)
Debt Service	\$722,880	-	-		\$722,880
Project fund- HVAC (Fund 15)	\$0	12,750	(12,750)		\$0
Custodial Fund (Fund 18)	\$803	-	-		\$803
OPEB Trust Fund	(\$30,279)	-	(540)		(\$30,819)
<b>TOTAL PER BOOKS</b>	<b>1,054,926</b>	<b>6,205,525.00</b>	<b>(\$6,607,913)</b>	<b>\$0</b>	<b>652,538</b>
					General Checking Account \$652,538
					<b>TOTAL PER BANK \$652,538</b>

<b>102 - PETTY CASH ACCOUNT</b>					
	<b>Beg Balance</b>	<b>Receipts</b>	<b>Checks</b>	<b>Adjustments</b>	<b>End Balance</b>
General Fund	\$1,882	-	-	-	\$1,882
					Petty Cash Checking Account \$1,882
					<b>TOTAL PER BANK \$1,882</b>

<b>104 - INVESTMENT ACCOUNTS</b>					
	<b>Beg Balance</b>	<b>Deposits</b>	<b>Withdrawals</b>	<b>Adjustments</b>	<b>End Balance</b>
General Fund	(\$2,759,827)	\$ 5,641,242	\$ (3,792,201)		(\$910,786)
General Fund - Operating invest. Insurance	\$2,342,695	\$ 8,444	\$ -		\$2,351,139
General Fd Operating Investments	\$18,500,985	736,100	(693,000)		\$18,544,085
Food Service	\$1,207,473	11,694	-		\$1,219,167
Community Service	\$1,871,989	37,117	-		\$1,909,106
Debt Service	\$3,180,769	125,178	-		\$3,305,947
Facility Maintenance Invest. 2021A (Fd 15)	\$67,418	275	(12,750)		\$54,943
Facilities Investments 2022A (Fd 06)	\$6,908,617	23,923	(2,014,050)		\$4,918,490
OPEB Trust Fund	\$139,661	-	(17)		\$139,644
OPEB Trust Equities	\$1,295,360	17,996	-		\$1,313,356
<b>TOTAL PER BOOKS</b>	<b>\$32,755,140</b>	<b>\$6,601,969</b>	<b>(\$6,512,018)</b>	<b>\$0</b>	<b>\$32,845,091</b>
					MN Trust \$5,523,434
					Operating Invest- Insurance proceeds \$2,351,139
					Operating Investments \$18,544,085
					Refunding Bond Investments \$0
					Building Fund Investments \$4,973,433
					OPEB Trust \$1,453,000
					<b>TOTAL PER BANK \$32,845,091</b>

<b>CASH AND INVESTMENT BALANCE SUMMARY BY FUND</b>					
	<b>Beg Balance</b>	<b>Deposits</b>	<b>Withdrawals</b>	<b>Adjustments</b>	<b>End Balance</b>
General Fund	\$ 19,034,642	\$ 10,300,436	\$ (8,611,249)	\$ -	\$ 20,723,829
Food Service	\$879,176	31,960	(83,477)	-	\$827,659
Community Service	\$1,626,638	277,843	(370,780)	-	\$1,533,701
Debt Service	3,903,649	125,178	-	-	4,028,827
Project Fund HVAC- Fund 15	\$67,418	\$13,025	(\$25,500)	\$0	\$54,943
Custodial Fund (Fund 18)	\$803	-	-	-	\$803
Bond Account Investments (fund 06)	\$6,894,880	\$2,041,056	(\$4,028,368)	\$0	\$4,907,568
OPEB Trust Fund	\$109,382	-	(557)	-	\$108,825
OPEB Trust Equities	\$1,295,360	17,996	-	-	\$1,313,356
<b>TOTAL PER BOOKS</b>	<b>33,811,948</b>	<b>\$12,807,494</b>	<b>(\$13,119,931)</b>	<b>\$0</b>	<b>33,499,511</b>
		42			Cash \$652,538
					Petty Cash \$1,882
					Investments \$32,845,091
					<b>TOTAL PER BANK \$33,499,511</b>

**BIG LAKE PUBLIC SCHOOLS ISD #727**  
**Investment Transactions 23-24**  
**September 30, 2024**

	Yield	Purchased	Maturity Date	Balance 07/01/21	Purchased	Premium/ Interest Paid	Interest Rec'd	Realized Gain/Loss	Matured	Mark to Market Unrealized Loss	Balance 09/30/24	
<b>PMA (Operating Investments):</b>												
GreenState credit union	5.112%	5/26/2023	10/17/2024	230,700.00							230,700.00	
Cornerstone Bank	5.112%	5/26/2023	1/16/2025	230,100.00							230,100.00	
Connexus Credit Union CD	5.354%	8/25/2023	2/25/2025	248,350.25						565.77	248,916.02	
Farmers Insurance Group CD	5.389%	10/27/2023	7/26/2024	240,200.00					240,200.00		0.00	
Nexbank CD	5.481%	10/27/2023	7/26/2024	240,050.00					240,050.00		0.00	
First Priority Bank CD	5.453%	10/27/2023	12/19/2024	235,150.00							235,150.00	
Schertz Bank & Trust	5.388%	10/27/2023	12/19/2024	235,300.00							235,300.00	
Financial Federal Bank CD	4.650%	2/29/2024	1/27/2026	229,450.00							229,450.00	
CIBC Bank USA CD	4.565%	2/29/2024	1/27/2026	229,800.00							229,800.00	
Valley Natl bank Wayne CD	4.905%	3/8/2024	9/5/2025	242,599.52						2,609.92	245,209.44	
Morgan Stanley bank CD	4.905%	3/8/2024	9/8/2025	242,733.06							245,381.60	
Bank of America	4.855%	3/7/2024	9/8/2025	242,593.81							245,289.97	
Eaglebank CD	4.704%	3/8/2024	12/8/2025	247,293.25							250,669.80	
Affinity Bank CD	4.510%	3/8/2024	12/8/2025	247,598.13							251,103.02	
Western Alliance bank	4.955%	3/12/2024	9/12/2025	242,752.02						2,667.46	245,419.48	
Community National CD	5.074%	6/10/2024	7/5/2025	236,400.00							236,400.00	
Farmers & Merchants Union Bank CD	5.036%	6/10/2024	7/25/2025	236,500.00							236,500.00	
ServisFirst bank	5.004%	6/10/2024	3/19/2026	229,500.00							229,500.00	
Solera National bank CD	5.039%	6/11/2024	7/25/2025	236,400.00							236,400.00	
Treasury # 64155 (Insurance storm	5.257%	4/19/2024	7/18/2024	1,636,923.94				4,076.06	1,641,000.00		0.00	
Treasury # 64477 (Insurance storm	5.260%	5/28/2024	9/24/2024	684,472.27				2,096.03	693,000.00		0.00	
Treasury # 65218	5.175%	7/18/2024	10/29/2024		\$1,641,038.34					6,431.70	1,658,964.94	
Treasury # 66355	4.416%	9/25/2024	1/21/2025		\$692,200.96					17,826.60	692,273.56	
MN Trust Term Series- 20250127AB09	4.970%	3/19/2024	1/27/2025	2,500,000.00							2,500,000.00	
MN Trust Term Series- 20250519AA09	5.050%	5/17/2024	5/19/2025	500,000.00							500,000.00	
MN Trust Term Series- 20260107AA09	4.820%	5/17/2024	1/7/2026	1,500,000.00							1,500,000.00	
MN Trust Term Series- 20260518AA09	4.700%	5/17/2024	5/18/2026	500,000.00							500,000.00	
MN Trust Term Series- 20250123AA09	4.910%	8/23/2024	1/23/2025		1,500,000.00						1,500,000.00	
MN Trust Term Series- 20260727AB 09	3.950%	8/21/2024	7/27/2026		500,000.00						500,000.00	
Savings Deposit Account	0.380%	4/30/2022		3,023,303.60				39,480.09			3,062,783.69	
MN Trust Limited Term Duration		6/11/2017		4,338,849.82				81,181.93			4,420,031.75	
MN Trust Investment Shares Portfolio	5.079%			8,483,423.33	14,013,430.19		96,782.05		17,070,201.80		5,523,433.77	
<b>Subtotal - General Fund</b>				<b>27,690,443.00</b>	<b>18,346,669.49</b>	<b>0.00</b>	<b>96,782.05</b>	<b>126,834.11</b>	<b>19,884,451.80</b>	<b>42,380.19</b>	<b>26,418,657.04</b>	
				Ok with SMART Funds 01,02,04,05,07,11,12							Ok with SMART Func	
				104-002/003 and 104-014							104-002/003 and 104	
<b>Fund 6</b>												
<b>PMA (2022A Bond Investments):</b>												
US Treasury-50432	1.112%	1/31/2022	7/15/2024	499,045.44				954.56	500,000.00		0.00	
US Treasury-50433	1.133%	1/31/2022	8/15/2024	496,899.42				966.59	500,000.00	2,133.99	0.00	
US Treasury-52467	2.472%	4/28/2022	7/15/2024	748,568.15				1,431.85	750,000.00		0.00	
US Treasury-52827	2.529%	5/12/2022	8/15/2024	1,490,698.25				2,899.78	1,500,000.00	6,401.97	0.00	
TruStar Bank CD	4.606%	2/8/2023	8/9/2024	233,600.00							233,600.00	
Latino Community Credit Union CD	4.605%	2/8/2023	8/9/2024	233,600.00							233,600.00	
Pacific National Bank	4.595%	2/10/2023	8/13/2024	233,700.00							233,700.00	
Fieldpoint Private Bank & Trust CD	4.613%	2/10/2023	8/13/2024	233,350.00							233,350.00	
General Electric Credit Union CD	4.743%	2/8/2023	11/26/2024	230,050.00							230,050.00	
ELGA Credit Union CD	4.440%	2/8/2023	11/26/2024	231,150.00							231,150.00	
First Internet Bank of Indiana	4.370%	2/9/2023	1/15/2025	230,150.00							230,150.00	
PeoplesFirst Bank CD	4.504%	2/9/2023	1/15/2025	229,550.00							229,550.00	
MN Trust Investment Shares Portfolio	5.079%	1/31/2022		5,149,146.90	4,184,250.00		145,416.65		5,481,224.33		\$ 3,997,589.22	
<b>Subtotal - Building Fund 6</b>				<b>10,239,508.16</b>	<b>4,184,250.00</b>	<b>-</b>	<b>145,416.65</b>	<b>6,252.78</b>	<b>9,665,474.33</b>	<b>8,535.96</b>	<b>4,918,489.22</b>	
				B06-104-022							B06-104-022	
<b>Fund 15</b>												
<b>PMA (2021A Facility Maintenance Bonds Investments):</b>												
Federated Institutional Tax-Free Cash Trust	3.220%	2/29/2024		277,354.44			1,076.17		278,430.61		0.00	
MN Trust Investment Shares Portfolio	5.079%			2,156.78	278,430.61		386.59		226,030.60		54,943.38	
<b>Subtotal - OPEB Fund 45</b>				<b>279,511.22</b>	<b>278,430.61</b>	<b>-</b>	<b>1,462.76</b>	<b>-</b>	<b>504,461.21</b>	<b>-</b>	<b>54,943.38</b>	
				B07, 15 104-020							B07, 15 104-020	
				B07, 15 104-021							B07, 15 104-021	
<b>PMA (OPEB Trust Investments):</b>				B07, 15 104-021							B07, 15 104-021	
Great Midwest bank	4.444%	12/29/2022	11/15/2024	139,000.00							139,000.00	
SDS-Goldman Sachs MMA	4.960%	5/1/2024		697.17			8.87		62.49		643.55	
<b>Subtotal - OPEB Fund 45</b>				<b>139,697.17</b>	<b>-</b>	<b>-</b>	<b>8.87</b>	<b>-</b>	<b>62.49</b>	<b>-</b>	<b>139,643.55</b>	
				B45-104-015							B45-104-015	
<b>PMA (OPEB Equity Investments):</b>												
Cash & equivalent				2,961.76						13,075.42	16,037.18	
Bond				859,415.20						(4,899.98)	854,515.22	
Mortgage Bad Sec.- Vanguard				112,909.80						56,951.78	169,861.58	
Equity Investments				274,368.06						(1,425.97)	272,942.09	
<b>Subtotal - OPEB Fund 45 Asset</b>				<b>1,249,654.82</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>63,701.25</b>	<b>1,313,356.07</b>	
				B45-104-016							B45-104-016	
<b>Total OPEB Fund 45</b>				<b>1,389,351.99</b>	<b>-</b>	<b>-</b>	<b>8.87</b>	<b>-</b>	<b>62.49</b>	<b>63,701.25</b>	<b>1,452,999.62</b>	
<b>TOTAL</b>				<b>39,598,814.37</b>	<b>22,809,350.10</b>	<b>-</b>	<b>243,670.33</b>	<b>133,086.89</b>	<b>30,054,449.83</b>	<b>114,617.40</b>	<b>32,845,089.26</b>	
Percentage of Portfolio - CD's	15.592%											
Percentage of Portfolio - Bonds	2.602%											
Percentage of Portfolio -MBS	0.517%											
Percentage of Portfolio - Liq Asset	0.049%											
Percentage of Portfolio - Equities	0.831%											
Percentage of Portfolio - US Treasury	7.158%											
Percentage of Portfolio - MN Trust Term Seri	21.312%											
Percentage of Portfolio - MN Trust SDA	9.325%											
Percentage of Portfolio - MN Trust Limited Tr	13.457%											
Percentage of Portfolio - MN Trust Money M	29.155%											
	100.00%											

**WIRE TRANSFER SUMMARY**  
**Big Lake Public Schools**  
**Independent School District #727**  
**September 30, 2024**

DATE	FROM	TO	AMOUNT	PURPOSE
9/3/2024	Old National-Checking	Heartland Pmt System	\$ 139.89	MOSAIC Credit Card Fees
9/4/2024	Old National-Checking	Further	\$ 1,719.45	Flex Claim Pymts
9/4/2024	Old National-Checking	EYEMED	\$ 2,911.58	Insurance Coverage
9/4/2024	Old National-Checking	Amazon	\$ 6,017.01	Invoice Payments
9/5/2024	Old National-Checking	Amazon	\$ 910.77	Invoice Payments
9/5/2024	Old National-Checking	Metropolitan Life	\$ 1,308.11	Insurance Coverage
9/5/2024	Old National-Checking	SSI MN TRANCHE 2 LLC	\$ 8,893.03	Solar Contract
9/5/2024	Old National-Checking	USS MINNESOTA ONE MT	\$ 38,581.19	Solar Contract
9/5/2024	MN Trust-PMA	Old National-Checking	\$ 1,200,000.00	Payroll and Payroll AP
9/6/2024	Old National-Checking	Trustmark	\$ 964.92	Insurance Coverage
9/6/2024	Old National-Checking	Delta Dental	\$ 28,956.04	Dental Insurance
9/9/2024	Old National-Checking	FleetCor	\$ 110.80	Kwik Trip Billing
9/10/2024	Old National-Checking	Transfirst/TSYS	\$ 3,335.47	Affinity Credit Card fees
9/10/2024	Old National-Checking	Further	\$ 4,123.12	Flex Claim Pymts
9/10/2024	Old National-Checking	Bankcard Service	\$ 7,220.80	ELEYO Credit Card Fees
9/10/2024	Old National-Checking	EBC	\$ 66,040.40	403b & 457 contributions
9/11/2024	Old National-Checking	ELEYOmonthlysoft	\$ 1,450.00	ELEYO User Fees
9/11/2024	Old National-Checking	Amazon	\$ 2,534.04	Invoice Payments
9/12/2024	Old National-Checking	Neopost	\$ 200.00	DO Postage
9/12/2024	Old National-Checking	Further	\$ 21,923.25	H.S.A Contributions
9/13/2024	Old National-Checking	Vision Transportation	\$ 10,569.25	Transportation billing
9/17/2024	Old National-Checking	Old National Bank	\$ 97.53	Old National Service Charge
9/17/2024	Old National-Checking	Further	\$ 1,392.89	Flex Claim Pymts
9/18/2024	Old National-Checking	EYEMED	\$ 2,972.04	Insurance Coverage
9/18/2024	Old National-Checking	Amazon	\$ 2,978.22	Invoice Payments
9/19/2024	Old National-Checking	Amazon	\$ 7,895.14	Invoice Payments
9/19/2024	MN Trust-PMA	Old National-Checking	\$ 1,900,000.00	Payroll and Payroll AP
9/23/2024	Old National-Checking	Old National Bank	\$ 12.00	NSF Check
9/23/2024	Old National-Checking	Neopost	\$ 200.00	DO Postage
9/23/2024	Old National-Checking	Further	\$ 456.80	Further Fee
9/23/2024	Old National-Checking	Verizon	\$ 1,044.76	Verizon billing
9/23/2024	Old National-Checking	Windstream	\$ 1,463.44	Windstream billing
9/23/2024	Old National-Checking	Compass Group	\$ 80,836.61	Chartwells
9/24/2024	Old National-Checking	Further	\$ 2,121.96	Flex Claim Pymts
9/24/2024	Old National-Checking	NewYork Life	\$ 11,533.86	Life & LTD Insurance
9/24/2024	Old National-Checking	EBC	\$ 67,008.86	403b & 457 contributions
9/25/2024	Old National-Checking	Amazon	\$ 3,025.23	Invoice Payments
9/26/2024	Old National-Checking	Further	\$ 22,058.25	H.S.A Contributions
9/27/2024	Old National-Checking	Trustmark	\$ 964.92	Insurance Coverage
9/27/2024	Benefit Resource BRI	Old National-Checking	\$ 10,478.30	Cobra Payment
9/27/2024	MN Trust-PMA BONDS	Old National-Checking	\$ 12,750.00	Bond Draw 2021A
9/27/2024	MN Trust-PMA BONDS	Old National-Checking	\$ 2,014,049.82	Bond Draw 2022A
9/30/2024	Old National-Checking	Bremer Bank	\$ 168.30	ACH Charge
9/30/2024	Old National-Checking	Neopost	\$ 200.00	DO Postage

**COMPLIANCE ISSUES**

- |    |   |                   |
|----|---|-------------------|
| 1) | Preliminary UFARS data loaded to MDE by September 15th, 2024  | In compliance     |
| 2) | Revenue and Expenditure Budget published by earlier of one week after school board accepts final audit or November 30, 2024 | Not in compliance |
| 3) | Final UFARS data to MDE by November 30, 2024  | Not in compliance |
| 4) | The 2023/2024 audit (electronic copy) received at MDE by December 31st, 2024  | Not in compliance |
| 5) | Board members having received training in financial matters per statute   | In compliance     |

**FISCAL HEALTH - INCOME STATEMENT PARAMETERS**

- 1) Revenue/Expenditure Monitor - *Exp/Rev Summary - FD Report*

	REVENUE		(Calculated)	EXPENDITURES		(Calculated)
	Budget	Actual \$ YTD	Actual % YTD	Budget	Actual \$ YTD	Actual % YTD
General Fund (01,05,11 &12)	\$ 48,136,281	\$ 7,267,375	15%	\$ 51,759,731	\$ 6,287,474	12%
Food Service (02)	\$ 2,539,321	\$ 101,786	4%	\$ 2,704,248	\$ 126,262	5%
Community Service (04)	\$ 3,100,400	\$ 853,400	28%	\$ 3,320,336	\$ 766,091	23%
Building Construction (06)	\$ 125,000	\$ 160,205	128%	\$ 5,675,500	\$ 3,138,373	55%
Debt Service (07)	\$ 6,573,324	\$ 318,516	5%	\$ 6,157,924	\$ 775,525	13%
OPEB Irrevocable Trust Fund (45)	\$ 60,000	\$ 63,710	106%	\$ 42,286	\$ 1,134	3%

- 2) ADM Monitor - *Principals' monthly reporting*

Original

Budgeted Seated ADM	3094
Tuition ADM	77
Budgeted ADM	3171

**NOTES**

*No budget revisions*

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## STUDENT ATTENDANCE

### I. PURPOSE

- A. The school board believes that regular school attendance is directly related to success in academic work, benefits students socially, provides opportunities for important communications between teachers and students, and establishes regular habits of dependability important to the future of the student. The purpose of this policy is to encourage regular school attendance. It is intended to be positive and not punitive.
- B. This policy also recognizes that class attendance is a joint responsibility to be shared by the student, parent or guardian, teacher, and administrators. This policy will assist students in attending class.

### II. GENERAL STATEMENT OF POLICY

- A. Responsibilities
  - 1. Student's Responsibility  
It is the student's right to be in school. It is also the student's responsibility to attend all assigned classes every day that school is in session and to be aware of and follow the correct procedures when absent from an assigned class. Finally, it is the student's responsibility to request any missed assignments due to an absence.
  - 2. Parent or Guardian's Responsibility  
It is the responsibility of the student's parent or guardian to ensure the student is attending school, to inform the school in the event of a student absence, and to work cooperatively with the school and the student to solve any attendance problems that may arise.
  - 3. Teacher's Responsibility  
It is the teacher's responsibility to take daily attendance and to maintain accurate attendance records in each assigned class. It is also the teacher's responsibility to be familiar with all procedures governing attendance and to apply these procedures uniformly. It is also the teacher's responsibility to provide any student who has been absent with any missed assignments upon request. Finally, it is the teacher's responsibility to work cooperatively with the student's parent or guardian and the student to solve any attendance problems that may arise.
  - 4. Administrator's Responsibility
    - a. It is the administrator's responsibility to require students to attend all assigned classes. It is also the administrator's responsibility to be familiar with all procedures governing attendance and to apply these procedures uniformly to all students, to maintain accurate records on student attendance, and monitor previous days absences. Finally, it is the administrator's responsibility to inform the student's parent or guardian of the student's attendance and to work cooperatively with them and the student to solve attendance problems.
    - b. In accordance with the Minnesota Compulsory Instruction Law, Minnesota Statutes, section 120A.22, the students of the school district are REQUIRED to attend all assigned classes every day school is in session, unless the student has been excused by the school board from attendance because the student has already completed state and school district standards required to graduate from high school, has withdrawn, or has a valid excuse for absence.
- B. Attendance Procedures  
Attendance procedures shall be presented to the school board for review and approval. When approved by the school board, the attendance procedures will be included as an addendum to this policy.

## 1. Excused Absences

- a. To be considered an excused absence, the student's parent or legal guardian may be asked to verify, in writing, the reason for the student's absence from school. A note from a physician or a licensed mental health professional stating dates that the student cannot attend school is a valid excuse.
  - i. May include preapproved family trips of short duration at principal discretion.
- b. The following reasons shall be sufficient to constitute excused absences:
  - i. Illness
  - ii. Serious illness in the student's immediate family
  - iii. A death or funeral in the student's immediate family or of a close friend or relative
  - iv. Medical, dental, or orthodontic treatment or a counseling appointment
  - v. Court appearances occasioned by family or personal action
  - vi. Religious instruction not to exceed three hours in any week
  - vii. Physical emergency conditions such as fire, flood, storm, etc.
  - viii. Official school field trip or other school-sponsored outing
  - ix. Removal of a student pursuant to a suspension. Suspensions are to be handled as excused absences and students will be permitted to complete make-up work.
  - x. Family emergencies
  - xi. Active duty in any military branch of the United States
  - xii. A student's condition that requires ongoing treatment for a mental health diagnosis
  - xiii. that it is the wish of the parent, guardian, or other person having control of the child, that the child attend for a period or periods not exceeding in the aggregate three hours in any week, instruction conducted by a Tribal spiritual or cultural advisor, or a school for religious instruction conducted and maintained by a church, or association of churches, or any Sunday school association incorporated under the laws of this state, or any auxiliary thereof. This instruction must be conducted and maintained in a place other than a public school building, and it must not, in whole or in part, be conducted and maintained at public expense. A child may be absent from school on days that the child attends upon instruction according to this clause.
- c. Consequences of Excused Absences
  - i. Students whose absences are excused are required to make up all assignments missed or to complete alternative assignments as deemed appropriate by the classroom teacher
  - ii. Student make up work will be determined by teacher. See Student Handbook for further clarification.

## 2. Unexcused Absences

- a. The following are examples of absences which will not be excused:
  - i. Truancy. An absence by a student which was not approved by the parent and/or the school district
  - ii. Any absence in which the student failed to comply with any reporting requirements of the school district's attendance procedures
  - iii. Work at home
  - iv. Work at a business, except under the school-sponsored work release program
  - v. Any other absence not included under the attendance procedures set out in this policy
- b. Consequences of Unexcused Absences
  - i. Absences resulting from official suspension will be handled in accordance with the Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56
  - ii. Days during which a student is suspended from school shall not be counted in a student's total cumulated unexcused absences
  - iii. In cases of recurring unexcused absences, the administration may also request the county attorney to file a petition with the juvenile court, pursuant to Minnesota statutes

- C. Tardiness
  - 1. Definition: Students are expected to be in their assigned area at designated times. Failure to do so constitutes tardiness
  - 2. Procedures for Reporting Tardiness
    - a. Students tardy at the start of school must report to the school office for an admission slip
    - b. Tardiness between periods will be handled by the teacher
  - 3. Excused Tardiness
 

Valid excuses for tardiness are:

    - a. Illness
    - b. Serious illness in the student's immediate family
    - c. A death or funeral in the student's immediate family or of a close friend or relative
    - d. Medical, dental, orthodontic, or mental health treatment
    - e. Court appearances occasioned by family or personal action
    - f. Physical emergency conditions such as fire, flood, storm, etc.
    - g. Any tardiness for which the student has been excused in writing by an administrator or faculty member
  - 4. Unexcused Tardiness
    - a. An unexcused tardiness is failing to be in an assigned area at the designated time class period commences without a valid excuse.
    - b. Tardiness may result in school consequences.
- D. Participation in Extracurricular Activities and School-Sponsored On-the-Job Training Programs
  - 1. This policy applies to all students involved in any extracurricular activity scheduled either during or outside the school day and any school-sponsored on-the-job training programs
  - 2. School-initiated absences will be accepted and participation permitted
  - 3. A student may not participate in any activity or program if he or she has an unexcused absence from any class during the day. Reference Activities Handbook for further guidance.
  - 4. If a student is suspended from any class, he or she may not participate in any activity or program that day

### III. RELIGIOUS OBSERVANCE ACCOMMODATION

Reasonable efforts will be made by the school district to accommodate any student who wishes to be excused from a curricular activity for a religious observance. Requests for accommodations should be directed to the building principal.

### IV. DISSEMINATION OF POLICY

- A. This policy shall be made available to parents and students at the commencement of each school year. This policy shall also be available by contacting the school main office.
- B. The school district will provide annual notice to parents of the school district's policy relating to a student's absence from school for religious observance

### V. REQUIRED REPORTING

- A. Continuing Truant
 

Minnesota Statutes section 260A.02 provides that a continuing truant is a student who is subject to the compulsory instruction requirements of Minnesota Statutes section 120A.22 and is absent from instruction in a school, as defined in Minnesota Statutes section 120A.05, without valid excuse within a single school year for:

  - 1. Three days if the child is in elementary school; or
  - 2. Three or more class periods on five days if the child is in middle school or high school
- B. Reporting Responsibility

When a student is initially classified as a continuing truant, Minnesota Statutes section 260A.03 provides that the school attendance officer or other designated school official shall notify the student's parent or legal guardian, by first class mail or other reasonable means, of the following:

1. That child is truant
2. That the parent or guardian should notify the school if there is a valid excuse for the child's absences
3. That the parent or guardian is obligated to compel the attendance of the child at school pursuant to Minnesota Statutes section 120A.22 and parents or guardians who fail to meet this obligation may be subject to prosecution under Minnesota Statutes section 120A.34
4. That this notification serves as the notification required by Minnesota Statutes section 120A.34
5. That alternative educational programs and services may be available in the child's enrolling or resident district
6. That the parent or guardian has the right to meet with appropriate school personnel to discuss solutions to the child's truancy
7. That if the child continues to be truant, the parent and child may be subject to juvenile court proceedings under Minnesota Statutes Chapter 260C
8. That if the child is subject to juvenile court proceedings, the child may be subject to suspension, restriction, or delay of the child's driving privilege pursuant to Minnesota Statutes section 260C.201; and
9. That it is recommended that the parent or guardian accompany the child to school and attend classes with the child for one day

C. Habitual Truant

1. A habitual truant is a child under the age of 18 years who is absent from attendance at school without lawful excuse for seven school days per school year if the child is in elementary school or for one or more class periods on seven school days per school year if the child is in middle school, or high school, or a child who is 18 years of age who is absent from attendance at school without lawful excuse for one or more class periods on seven school days per school year and who has not lawfully withdrawn from school
2. A school district attendance officer shall refer a habitual truant child and the child's parent or legal guardian to appropriate services and procedures, under Minnesota Statutes Chapter 260A

**Legal References:** Minn. Stat. § 120A.05 (Definitions)  
Minn. Stat. § 120A.22 (Compulsory Instruction)  
Minn. Stat. § 120A.24 (Reporting)  
Minn. Stat. § 120A.26 (Enforcement and Prosecution)  
Minn. Stat. § 120A.34 (Violations; Penalties)  
Minn. Stat. § 120A.35 (Absence from School for Religious Observance)  
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)  
Minn. Stat. § 260A.02 (Definitions)  
Minn. Stat. § 260A.03 (Notice to Parent or Guardian When Child is a Continuing Truant)  
Minn. Stat. § 260C.007, subd. 19 (Habitual Truant Defined)  
Minn. Stat. § 260C.201 (Dispositions; Children in Need of Protection or Services or Neglected and in Foster Care)  
*Goss v. Lopez*, 419 U.S. 565 (1975)  
*Slocum v. Holton Bd. of Educ.*, 429 N.W.2d 607 (Mich. App. Ct. 1988)  
*Campbell v. Bd. of Educ. of New Milford*, 475 A.2d 289 (Conn. 1984)  
*Hamer v. Bd. of Educ. of Twp. High Sch. Dist. No. 113*, 66 Ill. App.3d 7, 383 N.E.2d 231 (1978)  
*Gutierrez v. Sch. Dist. R-1*, 585 P.2d 935 (Co. Ct. App. 1978)  
*Knight v. Bd. of Educ.*, 38 Ill. App. 3d 603, 348 N.E.2d 299 (1976)

*Dorsey v. Bale*, 521 S.W.2d 76 (Ky. 1975)

***Cross References:*** MSBA/MASA Model Policy 506 (Student Discipline)

## ENROLLMENT OF NONRESIDENT STUDENTS

### I. PURPOSE

The school district desires to participate in the Enrollment Options Program established by Minnesota Statutes, section 124D.03. The purpose of this policy is to set forth the application and exclusion procedures used by the school district in making said determination.

### II. GENERAL STATEMENT OF POLICY

The school board adopts specific standards for acceptance and rejection of Open Enrollment applications.

### III. OPEN ENROLLMENT PROCESS

- A. Open Enrollment applications will be approved provided that acceptance of the application will not exceed the capacity of a program, excluding special education services; class; grade level; or school building as established by school board resolution and provided that:
- 1) space is available for the applicant under enrollment cap standards established by school board policy or other directive; and
  - 2) in considering the capacity of a grade level, the school district may only limit the enrollment of nonresident students to a number not less than the lesser of: (a) one percent of the total enrollment at each grade level in the school district; or (b) the number of school district resident students at that grade level enrolled in a nonresident school district in accordance with Minnesota Statutes, section 124D.03.
  - 3) the applicant is not otherwise excluded by action of the school district because of previous conduct in another school district.
- B. If the school district limits enrollment of nonresident students pursuant to this section, the district shall report to the Commissioner of the Minnesota Department of Education (MDE) by July 15 on the number of nonresident pupils denied admission due to the limitations on the enrollment of nonresident pupils.
- C. The parent of a student with a disability not yet enrolled in kindergarten and not open enrolled in a nonresident district may elect, in the same manner as the parent of a resident student with a disability, a school in the nonresident district where the child is enrolled in a Head Start program or a licensed child care setting in the nonresident district, provided the child can be served in the same setting as other children in the nonresident district with the same level of disability.

Under this paragraph, parents may be required to demonstrate enrollment in a community preschool or childcare setting.

- D. A nonresident preschool aged child with a disability open enrolled in the district may be required to open enroll for kindergarten.

### IV. BASIS FOR DECISIONS

- A. Standards that may be used for rejection of application.
- In addition to the provisions above, the school district may refuse to allow a pupil who is expelled under Minnesota Statutes, section 121A.45 to enroll during the term of the expulsion if the student was expelled for:

- 1) possessing a dangerous weapon, including a weapon, device, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, except that such term does not include a pocket knife with a blade less than two and one-half inches in length, at school or a school function;
- 2) possessing or using an illegal drug at school or a school function;
- 3) selling or soliciting the sale of a controlled substance while at school or a school function; or
- 4) committing a third-degree assault involving assaulting another and inflicting substantial bodily harm.

B. Standards that may not be used for rejection of application.

The school district may not use the following standards in determining whether to accept or reject an application for open enrollment:

- 1) previous academic achievement of a student;
- 2) athletic or extracurricular ability of a student;
- 3) disabling conditions of a student;
- 4) a student's proficiency in the English language;
- 5) the student's district of residence except where the district of residence is directly included in an enrollment options strategy included in an approved achievement and integration program; or
- 6) previous disciplinary proceedings involving the student. This shall not preclude the school district from proceeding with exclusion as set out in ~~Section F.~~ of this policy.

C. Application.

The student and parent or guardian must complete and submit the "General Statewide Enrollment Options Application for K-12 and Early Childhood Special Education (or the Statewide Enrollment Options Application for State-funded Voluntary Prekindergarten (VPK) Application if applicable) developed by MDE and available on its website.

The school district may require a nonresident student enrolled in a program under Minnesota Statutes, section 125A.13, or in a preschool program, except for a program under Minnesota Statutes, section 124D.151 to follow the application procedures under this subdivision to enroll in kindergarten. A district must allow a nonresident student enrolled in a program under Minnesota Statutes, section 124D.151 or to remain enrolled in the district when the student enters kindergarten without submitting annual or periodic applications, unless the district terminates the student's enrollment under subdivision 12.

The school district shall notify the parent or guardian in writing by February 15 or within ninety (90) days for applications submitted after January 15 in the case of achievement and integration district transfers whether the application has been accepted or rejected. If an application is rejected, the district must state in the notification the reason for rejection. The parent or guardian must notify the nonresident district by March 1 or within ten (10) business days whether the pupil intends to enroll in the nonresident district.

D. Lotteries.

If a school district has more applications than available seats at a specific grade level, it must hold an impartial lottery following the January 15 deadline to determine which students will receive seats. The district must give priority to enrolling siblings of currently enrolled students, students whose applications are related to an approved integration and achievement plan, children of the school district's staff, and students residing in that part of a municipality (a statutory or home rule charter city or town) where:

- 1) the student's resident district does not operate a school building;
- 2) the municipality is located partially or fully within the boundaries of at least five school districts;

- 3) the nonresident district in which the student seeks to enroll operates one or more school buildings within the municipality; and
- 4) no other nonresident, independent, special, or common school district operates a school building within the municipality.

The process for the school district lottery must be established by school board policy and posted on the school district's website.

#### E. Exclusion

- 1) Administrator's initial determination. If a school district administrator knows or has reason to believe that an applicant has engaged in conduct that has subjected or could subject the applicant to expulsion or exclusion under law or school district policy, the administrator will transmit the application to the superintendent with a recommendation of whether exclusion proceedings should be initiated.
- 2) Superintendent's review. The superintendent may make further inquiries. If the superintendent determines that the applicant should be admitted, he or she will notify the applicant and the school board chair. If the superintendent determines that the applicant should be excluded, the superintendent will notify the applicant and determine whether the applicant wishes to continue the application process. Although an application may not be rejected based on previous disciplinary proceedings, the school district reserves the right to initiate exclusion procedures pursuant to the Minnesota Pupil Fair Dismissal Act as warranted on a case-by-case basis.

#### F. Termination of Enrollment

The school district may terminate the enrollment of a nonresident student enrolled under an enrollment options program pursuant to Minnesota Statutes, section 124D.03 or 124D.08 at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy under Minnesota Statutes, chapter 260A, and the student's case has been referred to juvenile court. A "habitual truant" is a child under 17 years of age who is absent from attendance at school without lawful excuse for seven school days in a school year if the child is in elementary school or for one or more class periods on seven school days in a school year if the child is in middle school, junior high school, or high school, or a child who is 17 years of age who is absent from attendance at school without lawful excuse for one or more class periods on seven school days in a school year and who has not lawfully withdrawn from school under Minnesota Statutes, section 120A.22, subdivision 8. The school district may also terminate the enrollment of a nonresident student over 17 years of age if the student is absent without lawful excuse for one or more periods on 15 school days and has not lawfully withdrawn from school under Minnesota Statutes, section 120A.22, subdivision 8.

A student who has not applied for and been accepted for open enrollment pursuant to this policy and does not otherwise meet the residency requirements for enrollment may be terminated from enrollment and removed from school. Prior to removal from school, the school district will send to the student's parents a written notice of the school district's belief that the student is not a resident of the school district. The notice shall include the facts upon which the belief is based and notice to the parents of their opportunity to provide documentary evidence, in person or in writing, of residency to the superintendent or the superintendent's designee. The superintendent or the superintendent's designee will make the final determination as to the residency status of the student.

Notwithstanding the requirement that an application must be approved by the board of the nonresident district, a student who has been enrolled in a district, who is identified as homeless, and whose parent or legal guardian moves to another district, or who is placed in foster care in another school district, may continue to enroll in the nonresident

district without the approval of the board of the nonresident district. The approval of the board of the student's resident district is not required.

***Legal References:*** Minn. Stat. § 120A.22, Subd. 3(e) and Subd. 8 (Compulsory Instruction)  
Minn. Stat. § 121A.40-121A.56 (The Pupil Fair Dismissal Act)  
Minn. Stat. § 124D.03 (Enrollment Options Program)  
Minn. Stat. § 124D.08 (School Board Approval to Enroll in Nonresident District; Exceptions)  
Minn. Stat. § 124D.151 (Voluntary Prekindergarten Program)  
Minn. Stat. § 124D.68 (Graduation Incentives Program)  
Minn. Stat. § 125A.13 (School of Parents' Choice)  
Minn. Stat. Ch. 260A (Truancy)  
Minn. Stat. § 260C.007, Subd. 19 (Definitions)  
Minn. Op. Atty. Gen. 169-f (Aug. 13, 1986)  
*Indep. Sch. Dist. No. 623 v. Minn. Dept. of Educ.*, Co. No. A05-361, 2005 WL 3111963 (Minn. Ct. App. 2005) (unpublished)

***Cross References:*** MSBA/MASA Model Policy 506 (Student Discipline)  
MSBA/MASA Model Policy 517 (Student Recruiting)

## **ADDING/ELIMINATING A SCHOOL SPONSORED ACTIVITY**

### **I. PURPOSE**

To establish criteria by which the Big Lake School District may decide to add or eliminate Minnesota State High School League (MSHSL) athletic or fine art activities to its offerings

### **II. GENERAL STATEMENT OF POLICY**

The Board recognizes that student interest and participation changes over time, and that offerings available to students must change in response to interest. In addition, the board supports the goal of gender equity in athletic competition.

Therefore proposals to add or eliminate an activity will be presented by administration for Board approval. The proposals will be based on student interest and if appropriate, gender equity considerations. The proposals will include a programmatic and financial analysis.

Big Lake School District may add MSHSL sponsored activities in one of three ways. All decisions must be approved at the board level

### **III. PROCESS FOR ADDING A SPORT OR ACTIVITY**

- A. Offer the activity at Big Lake School District. In order to be considered by the District, all new activity proposals must meet the following minimal criteria:
  - 1) The activity must currently exist at the youth level.
  - 2) The activity has participants to sustain a program now and into the future.
  - 3) The District has necessary facilities needed to offer the activity.
  - 4) The activity will not create an imbalance of participation rates by males and females that would put the district out of Title IX compliance.
  - 5) The District has the financial resources available to implement and sustain the cost as determined by the District.
  - 6) Assess the availability of qualified Coaches/Advisors as determined by the District.
  - 7) Approval of the School Board.
- B. Sponsor the activity as a host school of a cooperative sponsorship. The above minimum criteria, in addition to the following, must be met before pursuing a cooperative sponsorship.
  - 1) The District will be responsible for the financial administration of the activity
  - 2) As the host school, the District will calculate the costs of the program and bill each member school on a per participant ratio.
    - a. Costs that will be included in the expenses of the program will include but are not limited to MSHSL fees, coaching salaries, transportation, officials, contest workers, uniforms, equipment, custodial services and administrative services.
  - 3) Approval of the school board
- C. Participate in the activity as a member of a cooperative sponsorship with another school serving as the host school.
  - 1) This option does not need to meet the minimum criteria mentioned above.
  - 2) The District may or may not participate in the financial administration of the activity.
  - 3) The activity will not create an imbalance of participation rates by males and females that would put the district out of Title IX compliance.
  - 4) The addition of the activity is consistent with the District's goals and objectives.
  - 5) The district determines the host school of the cooperative sponsorship agreement holds similar expectations as the District.

- 6) The host school must be located geographically close to Big Lake High School where the student(s) could get to practice and games and not miss valuable class time.
- 7) Approval of the school board

#### **IV. RESPONSIBILITY**

The following process will be utilized for review and potential approval of a new activity:

- A. A person or group will submit a request to the Activities Director. The Activities Director and Principal will determine if the above minimum criteria are met. If the Activities Director and the Principal support the proposal, it will be brought to the Superintendent for discussion.
- B. Upon Superintendent approval, the proposal will be brought to the appropriate board committees for discussion.
- C. Upon board committee approval, the proposal will be brought to the school board for discussion and/or action.

#### **V. PROCESS FOR ELIMINATING A SPORT OR ACTIVITY**

##### **A. Conditions**

Any of the following conditions may call for a Building or District to consider eliminating or temporarily suspending an interscholastic sport or activity:

- 1) Lack of student interest, diminishing participation, or overall viability of a program.
- 2) Downward trend in the sport or activity in the Conference and/or in the MSHSL.
- 3) Sport or activity is not sponsored by the MSHSL or the Conference (high school).
- 4) Sport or activity is not linked to a high school program (MS level).
- 5) Facility overuse or capacity is challenged.
- 6) Lack of qualified coaching/advising candidates or applicants.
- 7) Cost of the sport or activity exceeds the available resources to support the program.
- 8) The sport or activity is available to students in the community in a non-school sponsored program.

##### **B. Process**

- 1) Activities Director conducts an inventory of current programs
- 2) Activity Director conducts a financial audit of the program with the Director of Business Services
- 3) Activity Director determines whether deleting the sport or activity will create an imbalance in offerings for boys/girls as required by Title IX laws.
- 4) Activity Director prepares a recommendation, which may include combining activities with another school or district.

##### **C. Recommendation**

- 1) The Activity Director will forward a recommendation to the Superintendent.
- 2) If the recommendation is to eliminate or temporarily suspend a sport/activity the Superintendent will review the request and forward it with a recommendation and supporting data to the school board for action.

## SCHOOL SPONSORED STUDENT PUBLICATIONS AND ACTIVITIES

### I. PURPOSE

The purpose of this policy is to protect students' rights to free speech in production of school sponsored publications and activities while at the same time balancing the school district's role in supervising student publications and the operation of public schools.

### II. GENERAL STATEMENT OF POLICY

Big Lake Schools will sponsor student publications and activities with the purpose of promoting educational and recreational opportunities for its students, consistent with (district policies, norms, and) the special characteristics of a school environment.

- A. The school district may exercise editorial control over the style and content of student expression in school-sponsored publications and activities.
- B. Expressions and representations made by students in school-sponsored publications and activities are not expressions of official school district policy. Faculty advisors shall supervise student writers to ensure compliance with the law and school district policies.
- C. Students who believe their right to free expression has been unreasonably restricted in a school-sponsored media or activity may seek review of the decision by the building principal. The principal shall issue a decision no later than three (3) school days after review is requested.
  - 1) Students producing school-sponsored media and activities shall be under the supervision of a faculty advisor and the school principal. School-sponsored media and activities shall be subject to the guidelines set forth below.
  - 2) School-sponsored media may be distributed at reasonable times and locations.

### III. DEFINITIONS

- A. "Distribution" means circulation or dissemination of material by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying material, or placing materials in internal staff or student mailboxes.
- B. "Material and substantial disruption" of a normal school activity means:
  - 1) Where the normal school activity is an educational program of the school district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.
  - 2) Where the normal school activity is voluntary in nature (including, without limitation, school athletic events, school plays and concerts, and lunch periods) "material and substantial disruption" is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity

In order for expression to be considered disruptive, there must exist specific facts upon which the likelihood of disruption can be forecast, including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.

- C. "Minor" means any person under the age of eighteen (18).
- D. "Obscene to minors" means:
  - 1) The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested

- 2) The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, or lewd exhibition of the genitals
  - 3) The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors
- E. "School activities" means any activity of students sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays and other theatrical productions, and in-school lunch periods
- F. "School-sponsored media" means material that is:
- 1) Prepared, wholly, or substantially written, published, broadcast, or otherwise disseminated by a student journalist enrolled in the school district
  - 2) Distributed or generally made available to students in the school; and
  - 3) Prepared by a student journalist under the supervision of a student media adviser.
- School-sponsored media does not include material prepared solely for distribution or transmission in the classroom in which the material is produced, or a yearbook
- G. "Student journalist" means a school district student in grades 6 through 12 who gathers, compiles, writes, edits, photographs, records, or otherwise prepares information for dissemination in school-sponsored media.
- H. "Student media adviser" means a qualified teacher, as defined in Minnesota Statutes, section 122A.16, that the school district employs, appoints, or designates to supervise student journalists or provide instruction relating to school-sponsored media

#### IV. GUIDELINES

- A. Except as provided in paragraph B below, a student journalist has the right to exercise freedom of speech and freedom of the press in school-sponsored media regardless of whether the school-sponsored media receives financial support from the school or district, uses school equipment or facilities in its production, or is produced as part of a class or course in which the student journalist is enrolled. Freedom of speech includes freedom to express political viewpoints. Consistent with paragraph B below, a student journalist has the right to determine the news, opinion, feature, and advertising content of school-sponsored media. The school district must not discipline a student journalist for exercising rights or freedoms under this paragraph or the First Amendment of the United States Constitution.
- B. Student expression in school-sponsored media, a yearbook, or school-sponsored activity is prohibited when the material:
- 1) is obscene to minors
  - 2) is defamatory
  - 3) is profane, harassing, threatening, or intimidating;
  - 4) constitutes an unwarranted invasion of privacy;
  - 5) violates federal or state law;
  - 6) causes a material and substantial disruption of school activities
  - 7) is directed to inciting or producing imminent lawless action on school premises or the violation of lawful school policies or rules, including a policy adopted in accordance with Minnesota Statutes, section 121A.03 or 121A.031
  - 8) advertises or promotes any product or service not permitted for minors by law
  - 9) expresses or advocates sexual, racial, or religious harassment or violence or prejudice;
  - or
  - 10) is distributed or displayed in violation of time, place, and manner regulations

- C. The school district must not retaliate or take adverse employment action against a student media adviser for supporting a student journalist exercising rights or freedoms under paragraph A above or the First Amendment of the United States Constitution
- D. Notwithstanding the rights or freedoms of this Article or the First Amendment of the United States Constitution, nothing in this Article inhibits a student media adviser from teaching professional standards of English and journalism to student journalists.
- E. These professional standards may include, but are not limited to, the following:
  - 1) assuring that participants learn whatever lessons the activity is designed to teach;
  - 2) assuring that readers or listeners are not exposed to material that may be inappropriate for their level of maturity;
  - 3) assuring that the views of the individual speaker are not erroneously attributed to the school;
  - 4) assuring that the school is not associated with any position other than neutrality on matters of political controversy;
  - 5) assuring that the sponsored student speech cannot reasonably be perceived to advocate conduct otherwise inconsistent with the shared values of a civilized social order;
  - 6) assuring that the school is not associated with expression that is, for example, ungrammatical, poorly written, inadequately researched, biased or prejudiced, vulgar or profane, or unsuitable for immature audiences
- F. Time, Place, and Manner of Distribution  
Students shall be permitted to distribute written materials at school as follows:
  - 1) Time—distribution shall be limited to the hours before the school day begins, during lunch hour and after school is dismissed
  - 2) Place—written materials may be distributed in locations so as not to interfere with the normal flow of traffic within the school hallways, walkways, entry ways, and parking lots. Distribution shall not impede entrance to or exit from school premises in any way
  - 3) Matter—no one shall induce or coerce a student or staff member to accept a student publication

**Legal References:** U. S. Const., amend. I  
*Morse v. Frederick*, 551 U.S. 393 (2007)  
*Hazelwood School District v. Kuhlmeier*, 484 U.S. 260 (1988)  
*Bystrom v. Fridley High School, I.S.D. No. 14*, 822 F. 2d 747 (8<sup>th</sup> Cir. 1987)  
 Minn. Stat. § 121A.03 (Model Policy)  
 Minn. Stat. § 121A.031 (School Student Bullying Policy)  
 Minn. Stat. § 121A.80 (Student Journalism; Student Expression)

**Cross References:** MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)  
 MSBA/MASA Model Policy 506 (Student Discipline)  
 MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)



## STUDENT MEDICATION AND TELEHEALTH

### I. PURPOSE

The purpose of this policy is to set forth the provisions that must be followed when administering nonemergency prescription medication to students at school.

### II. GENERAL STATEMENT OF POLICY

The school district acknowledges that some students may require prescribed drugs or medication or telehealth during the school day. The school district's licensed school nurse, any trained health aid, principal, or teacher will administer prescribed medications, except any form of medical cannabis, in accordance with law and school district procedures.

### III. DRUG AND MEDICATION REQUIREMENTS

#### A. Administration of Drugs and Medicine

- 1) The administration of medication or drugs at school requires a completed signed request from the student's parent. An oral request must be reduced to writing within two school days, provided that the school district may rely on an oral request until a written request is received.
- 2) Drugs and medicine subject to Minnesota Statutes, 121A.22 must be administered, to the extent possible, according to school board procedures that must be developed in consultation with:
  - a. with a licensed nurse, in a district that employs a licensed nurse under Minnesota Statutes, section 148.171;
  - b. with a licensed school nurse, in a district that employs a licensed school nurse licensed under Minnesota Rules, part 8710.6100;
  - c. with a public or private health-related organization, in a district that contracts with a public or private health or health-related organization, according to Minnesota Statutes, 121A.21; or
  - d. with the appropriate party, in a district that has an arrangement approved by the Commissioner of the Minnesota Department of Education, according to Minnesota Statutes, 121A.21.
- 3) Exclusions  
The provisions on administration of drugs and medicine above do not apply to drugs or medicine that are:
  - a. purchased without a prescription;
  - b. used by a pupil who is 18 years old or older;
  - c. used in connection with services for which a minor may give effective consent;
  - d. used in situations in which, in the judgment of the school personnel, including a licensed nurse, who are present or available, the risk to the pupil's life or health is of such a nature that drugs or medicine should be given without delay;
  - e. used off the school grounds;
  - f. used in connection with athletics or extracurricular activities;
  - g. used in connection with activities that occur before or after the

- regular school day;
- h. provided or administered by a public health agency to prevent or control an illness or a disease outbreak as provided under Minnesota law;
- i. prescription asthma or reactive airway disease medications can be self-administered by a student with an asthma inhaler if:
  - i. the school district has received a written authorization each school year from the pupil's parent permitting the student to self-administer the medication;
  - ii. the inhaler is properly labeled for that student; and
  - iii. the parent has not requested school personnel to administer the medication to the student.

In a school that does not have a school nurse or school nursing services, the student's parent or guardian must submit written verification from the prescribing professional which documents that an assessment of the student's knowledge and skills to safely possess and use an asthma inhaler in a school setting has been completed.

If the school district employs a school nurse or provides school nursing services under another arrangement, the school nurse or other appropriate party must assess the student's knowledge and skills to safely possess and use an asthma inhaler in a school setting and enter into the student's school health record a plan to implement safe possession and use of asthma inhalers.

- j. epinephrine auto-injectors, consistent with Minnesota Statutes, section 121A.2205, if the parent and prescribing medical professional annually inform the pupil's school in writing that
  - i. the pupil may possess the epinephrine or
  - ii. the pupil is unable to possess the epinephrine and requires immediate access to epinephrine auto-injectors that the parent provides properly labeled to the school for the pupil as needed.
- k. For the purposes of Minnesota Statutes, 121A.22, special health treatments and health functions, such as catheterization, tracheostomy suctioning, and gastrostomy feedings, do not constitute administration of drugs or medicine.
- l. Emergency health procedures, including emergency administration of drugs and medicine are not subject to this policy.

#### B. Prescription Medication

- 1) An "Administering Prescription Medications" form must be completed annually (once per school year) and/or when a change in the prescription or requirements for administration occurs. Prescription medication as used in this policy does not include any form of medical cannabis as defined in Minnesota Statutes section 152.22, subdivision 6.
- 2) Prescription medication must come to school in the original container labeled for the student by a pharmacist in accordance with law and must be administered in a manner consistent with the instructions on the label.

- 3) The school nurse may request to receive further information about the prescription, if needed, prior to administration of the substance.
- 4) Prescription medications are not to be carried by the student, but will be left with the appropriate school district personnel. Exceptions to this requirement are: prescription asthma medications self-administered with an inhaler (See Paragraph III.A.3(i) above) and medications administered as noted in a written agreement between the school district and the parent or as specified in an IEP (individualized education program), Section 504 plan, or IHP (individual health plan).
- 5) The school must be notified immediately by the parent or student 18 years old or older in writing of any change in the student's prescription medication administration. A new medical authorization or container label with new pharmacy instructions shall be required immediately as well.
- 6) The school nurse, or other designated person, shall be responsible for the filing of the Administering Prescription Medications form in the health records section of the student file. The school nurse, or other designated person, shall be responsible for providing a copy of such form to the principal and to other personnel designated to administer the medication.
- 7) For drugs or medicine used by children with a disability, administration may be as provided in the IEP, Section 504 plan or IHP.
- 8) If the administration of a drug or medication described in this section requires the school district to store the drug or medication, the parent or legal guardian must inform the school if the drug or medication is a controlled substance. For a drug or medication that is not a controlled substance, the request must include a provision designating the school district as an authorized entity to transport the drug or medication for the purpose of destruction if any unused drug or medication remains in the possession of school personnel. For a drug or medication that is a controlled substance, the request must specify that the parent or legal guardian is required to retrieve the drug or controlled substance when requested by the school.

C. Nonprescription Medication.

A secondary student may possess and use nonprescription pain relief in a manner consistent with the labeling, if the school district has received written authorization from the student's parent or guardian permitting the student to self-administer the medication. The parent or guardian must submit written authorization for the student to self-administer the medication each school year. The school district may revoke a student's privilege to possess and use nonprescription pain relievers if the school district determines that the student is abusing the privilege. This provision does not apply to the possession or use of any drug or product containing ephedrine or pseudoephedrine as its sole active ingredient or as one of its active ingredients. Except as stated in this paragraph, only prescription medications are governed by this policy.

D. Possession and Use of Epinephrine Auto-Injectors

At the start of each school year or at the time a student enrolls in school, whichever is first, a student's parent, school staff, including those responsible for student health care, and the prescribing medical professional must develop and implement an individualized written health plan for a student who is prescribed epinephrine auto-injectors that enables the student to:

- 1) possess epinephrine auto-injectors; or

- 2) if the parent and prescribing medical professional determine the student is unable to possess the epinephrine, have immediate access to epinephrine auto-injectors in close proximity to the student at all times during the instructional day.

For the purposes of this policy, “instructional day” is defined as eight hours for each student contact day.

The plan must designate the school staff responsible for implementing the student’s health plan, including recognizing anaphylaxis and administering epinephrine auto-injectors when required, consistent with state law. This health plan may be included in a student’s Section 504 plan.

Districts and schools may obtain and possess epinephrine auto-injectors to be maintained and administered by school personnel, including a licensed nurse, to a student or other individual if, in good faith, it is determined that person is experiencing anaphylaxis regardless of whether the student or other individual has a prescription for an epinephrine auto-injector. The administration of an epinephrine auto-injector in accordance with Minnesota Statutes, section 121A.2207 is not the practice of medicine.

Effective July 1, 2024, registered nurses may administer epinephrine auto-injectors in a school setting according to a condition-specific protocol as authorized under Minnesota Statutes, section 148.235, subdivision 8. Notwithstanding any limitation in Minnesota Statutes, sections 148.171 to 148.285, licensed practical nurses may administer epinephrine auto-injectors in a school setting according to a condition-specific protocol that does not reference a specific patient and that specifies the circumstances under which the epinephrine auto-injector is to be administered, when caring for a patient whose condition falls within the protocol.

A district or school may enter into arrangements with manufacturers of epinephrine auto-injectors to obtain epinephrine auto-injectors at fair-market, free, or reduced prices. A third party, other than a manufacturer or supplier, may pay for a school’s supply of epinephrine auto-injectors

E. Sunscreen

A student may possess and apply a topical sunscreen product during the school day while on school property or at a school-sponsored event without a prescription, physician’s note, or other documentation from a licensed health care professional. School personnel are not required to provide sunscreen or assist students in applying sunscreen.

F. Procedure regarding unclaimed drugs or medications.

- 1) The school district has adopted the following procedure for the collection and transport of any unclaimed or abandoned prescription drugs or medications remaining in the possession of school personnel in accordance with this policy. Before the transportation of any prescription drug or medication under this policy, the school district shall make a reasonable attempt to return the unused prescription drug or medication to the student’s parent or legal guardian. Transportation of unclaimed or unused

prescription drugs or medications will occur at least annually, but may occur more frequently at the discretion of the school district

- 2) If the unclaimed or abandoned prescription drug is not a controlled substance as defined under Minnesota Statutes section 152.01, subdivision 4, or is an over-the-counter medication, the school district will either designate an individual who shall be responsible for transporting the drug or medication to a designated drop-off box or collection site or request that a law enforcement agency transport the drug or medication to a drop-off box or collection site on behalf of the school district
- 3) If the unclaimed or abandoned prescription drug is a controlled substance as defined in Minnesota Statutes section 152.01, subdivision 4, the school district or school personnel is prohibited from transporting the prescription drug to a drop-off box or collection site for prescription drugs identified under this paragraph. The school district must request that a law enforcement agency transport the prescription drug or medication to a collection bin that complies with Drug Enforcement Agency regulations, or if a site is not available, under the agency's procedure for transporting drugs

#### **IV. ACCESS TO SPACE FOR MENTAL HEALTH CARE THROUGH TELEHEALTH**

- A. Beginning October 1, 2024, to the extent space is available, the school district must provide an enrolled secondary school student with access during regular school hours, and to the extent staff is available, before or after the school day on days when students receive instruction at school, to space at the school site that a student may use to receive mental health care through telehealth from a student's licensed mental health provider. A secondary school must develop a plan with procedures to receive requests for access to the space.
- B. The space must provide a student privacy to receive mental health care.
- C. A student may use a school-issued device to receive mental health care through telehealth if such use is consistent with the district or school policy governing acceptable use of the school-issued device.
- D. A school may require a student requesting access to space under this section to submit to the school a signed and dated consent from the student's parent or guardian, or from the student if the student is age 16 or older, authorizing the student's licensed mental health provider to release information from the student's health record that is requested by the school to confirm the student is currently receiving mental health care from the provider. Such a consent is valid for the school year in which it is submitted.

***Legal References:*** Minn. Stat. § 13.32 (Educational Data)  
Minn. Stat. § 121A.21 (School Health Services)  
Minn. Stat. § 121A.216 (Access to Space for Mental Health Care through Telehealth)  
Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)

Minn. Stat. § 121A.2205 (Possession and Use of Epinephrine Auto-Injectors; Model Policy)  
Minn. Stat. § 121A.2207 (Life-Threatening Allergies in Schools; Stock Supply of Epinephrine Auto-Injectors)  
Minn. Stat. § 121A.221 (Possession and Use of Asthma Inhalers by Asthmatic Students)  
Minn. Stat. § 121A.222 (Possession and Use of Nonprescription Pain Relievers by Secondary Students)  
Minn. Stat. § 121A.223 (Possession and Use of Sunscreen)  
Minn. Stat. § 148.171 (Definitions; Title)  
Minn. Stat. § 151.212 (Label of Prescription Drug Containers)  
Minn. Stat. § 152.01 (Definitions)  
Minn. Stat. § 152.22 (Definitions)  
Minn. Stat. § 152.23 (Limitations)  
Minn. Rule 8710.6100 (School Nurse)  
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Act)  
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)

***Cross References:*** MSBA/MASA Model Policy 418 (Drug-Free Workplace/Drug-Free School)



## GRADUATION REQUIREMENTS

### I. PURPOSE

The purpose of this policy is to set forth requirements for graduation from the school district.

### II. GENERAL STATEMENT OF POLICY

The policy of the school district is that all students must demonstrate, as determined by the school district, their satisfactory completion of the credit requirements and their understanding of academic standards. The school district must adopt graduation requirements that meet or exceed state graduation requirements established in law or rule.

### III. DEFINITIONS

- A. "Credit" means a student's successful completion of an academic trimester of study or a student's mastery of the applicable subject matter, as determined by the school district.
- B. "English language learners" or "ELL" student means an individual whose first language is not English and whose test performance may be negatively impacted by lack of English language proficiency.
- C. "Individualized Education Program" or "IEP" means a written statement developed for a student eligible by law for special education and services.
- D. "Required standard" means a statewide adopted expectation for student learning in the content areas of language arts, mathematics, science, social studies, physical education, health, and the arts. Locally developed academic standards in health apply until statewide rules implementing statewide health standards under Minnesota Statutes, section 120B.021, subdivision 3, are required to be implemented in the classroom.
- E. "Section 504 Accommodation" means the defined appropriate accommodations or modifications that must be made in the school environment to address the needs of an individual student with disabilities.

### IV. DISTRICT ASSESSMENT COORDINATOR

Assistant Superintendent of Teaching and Learning shall be named the District Assessment Coordinator. Said person shall be in charge of all test procedures and shall bring recommendations to the school board annually for approval.

### V. ASSESSMENT GRADUATION REQUIREMENTS

#### A. Graduation Requirements

Students' state graduation requirements, based on a longitudinal, systematic approach to student education and career planning, assessment, instructional support, and evaluation, include the following:

- 1) Achievement and career and college readiness in mathematics, reading, and writing, to monitor students' continuous development of and growth in requisite knowledge and skills; analyze students' progress and performance levels, identifying students' academic strengths and diagnosing areas where

students require curriculum or instructional adjustments, targeted interventions, or remediation; and, based on analysis of students' progress and performance data, determine students' learning and instructional needs and the instructional tools and best practices that support academic rigor for the student and

- 2) Consistent with this paragraph and Minnesota Statutes section 120B.125, (see Policy 604, Section II.H.), age-appropriate exploration and planning activities and career assessments to encourage students to identify personally relevant career interests and aptitudes and help students and their families develop a regularly reexamined transition plan for postsecondary education or employment without need for postsecondary remediation.
- 3) Based on appropriate state guidelines, students with an IEP may satisfy state graduation requirements by achieving an individual score on the state-identified alternative assessments.

**B. Targeted Instruction Plan**

- 1) A student must receive targeted, relevant, academically rigorous, and resourced instruction, which may include a targeted instruction and intervention plan focused on improving the student's knowledge and skills in core subjects so that the student has a reasonable chance to succeed in a career or college without need for postsecondary remediation.
- 2) Consistent with Minnesota Statutes, sections 120B.13, 124D.09, 124D.091, 124D.49, and related sections, an enrolling school or district must actively encourage a student in grade 11 or 12 who is identified as academically ready for a career or college to participate in courses and programs awarding college credit to high school students. Students are not required to achieve a specified score or level of proficiency on an assessment under this subdivision to graduate from high school.
- 3) As appropriate, students through grade 12 must continue to participate in targeted instruction, intervention, or remediation and be encouraged to participate in courses awarding college credit to high school students.
- 4) A student's progress toward career and college readiness must be recorded on the student's high school transcript.

**VI. GRADUATION CREDIT REQUIREMENTS**

Students must successfully complete, as determined by the school district, the following high school level credits for graduation:

To graduate from Big Lake High School, a student must have successfully completed a minimum of 73 credits (required and elective), to fulfill graduation requirements.

A "credit" is equivalent to a student's successful completion of one trimester of study or a student's mastery of the applicable subject matter in grades 9-12, as determined by school district administration.

Credit Distribution Requirement:

- 12.0 English Language Arts sufficient to satisfy all academic standards in English Language Arts
- 12.0 Social Studies: Three and one-half credits of social studies, encompassing at least United States history, geography, government and citizenship in either grade 11 or 12 for students beginning in grade 9 in the 2025-2026 school year and later or an advanced placement, international baccalaureate, or other

rigorous course on government and citizenship under Minnesota Statutes, section 120B.21, subdivision 1a, and a combination of other credits encompassing at least United States history, geography, government and citizenship, world history, and economics sufficient to satisfy all of the academic standards in social studies

3 credits of Civics

3 credits of U.S. History, 2 credits Economics

2 credits of World History

1 credit of Geography

1 elective

- 9.0 Mathematics sufficient to satisfy all of the academic standards in mathematics (must include 3 credits of Algebra II)
- 9.0 Science Three credits of science, including one credit to satisfy all the earth and space science standards for grades 9 through 12, one credit to satisfy all the life science standards for grades 9 through 12, and one credit to satisfy all the chemistry or physics standards for grades 9 through 12;
- 6.0 Physical Education/Health satisfy the state standards in physical education
- 3.0 Arts sufficient to satisfy all of the academic standards in the arts
- 1.0 High School Success Skills or EXCEL Civics (requiring additional elective)
- 1.0 Financial Literacy or Money Management Skills
- 1.0 Career Planning
- 1.0 One Course from the List Below
- Career Preparation
  - On the Job Training
  - Youth Apprenticeship
  - Creating Entrepreneurial Opportunities (CEO)
  - College Success Skills
- 18.0 Electives
- 73.0 Total credits (minimum)
- Credit equivalencies
- A one-half credit of economics taught in a school's agriculture, food, and natural resources education or business education program or department may fulfill a one-half credit in social studies if the credit is sufficient to satisfy all of the academic standards in economics.
  - An agriculture science or career and technical education credit may fulfill the elective science credit required if the credit meets the state physical science, life science, earth and space science, chemistry, or physics academic standards or a combination of these academic standards as approved by the school district. An agriculture or career and technical education credit may fulfill the credit in chemistry or physics required if the credit meets the state chemistry or physics academic standards as approved by the school district. A student must satisfy either all of the chemistry or all of the physics academic standards prior to graduation. An agriculture science or career and technical education credit may not fulfill the required biology credit.

- A career and technical education credit may fulfill a mathematics or arts credit requirement.
- A computer science credit may fulfill a mathematics credit requirement if the credit meets state academic standards in mathematics.
- A Project Lead the Way credit may fulfill a mathematics or science credit requirement if the credit meets the state academic standards in mathematics or science.
- An ethnic studies course may fulfill a social studies, language arts, arts, math, or science credit if the course meets the applicable state academic standards. An ethnic studies course may fulfill an elective credit if the course meets applicable local standards or other requirements.

## VII. GRADUATION STANDARDS REQUIREMENTS

- A. All students must have the opportunity to demonstrate their understanding of the following academic standards:
- 1) School District Standards, Health (K-12);
  - 2) School District Standards, Career and Technical Education (K-12); and
  - 3) School District Standards, World Languages (K-12)
- B. Academic standards in health, world languages, and career and technical education will be reviewed on an annual basis.\* A school district must use the current world languages standards developed by the American Council on the Teaching of Foreign Languages.
- \* Reviews are required to be conducted on a periodic basis. Therefore, this time period may be changed to accommodate individual school district needs.
- C. All students must satisfactorily complete the following required Graduation Standards in accordance with the standards developed by the Minnesota Department of Education (MDE):
- 1) Minnesota Academic Standards, English Language Arts K-12;
  - 2) Minnesota Academic Standards, Mathematics K-12;
  - 3) Minnesota Academic Standards, Science K-12;
  - 4) Minnesota Academic Standards, Social Studies K-12; and
  - 5) Minnesota Academic Standards, Physical Education K-12.
- D. State standards in the Arts K-12 are available, or school districts may choose to develop their own standards.
- E. The academic standards for language arts, mathematics, and science apply to all students except the very few students with extreme cognitive or physical impairments for whom an IEP team has determined that the required academic standards are inappropriate. An IEP team that makes this determination must establish alternative standards.

## VIII. EARLY GRADUATION

Students may be considered for early graduation, as provided for within Minnesota Statutes section 120B.07, upon meeting the following conditions:

- A. All course or standards and credit requirements must be met;
- B. The principal or designee shall conduct an interview with the student and contact parent or guardian, familiarize the parties with opportunities available in post-secondary education, and arrive at a timely decision; and
- C. The principal's decision shall be in writing and may be subject to review by the superintendent and school board.

***Legal References:*** Minn. Stat. § 120B.018 (Definitions)

Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota’s Students)  
Minn. Stat. § 120B.021 (Required Academic Standards)  
Minn. Stat. § 120B.023 (Benchmarks)  
Minn. Stat. § 120B.024 (Credits)  
Minn. Stat. § 120B.07 (Early Graduation)  
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement Goals; Striving for Comprehensive Achievement and Civic Readiness)  
Minn. Stat. § 120B.125 (Planning for Students’ Successful Transition to Postsecondary Education and Employment; Personal Learning Plans)  
Minn. Stat. § 120B.30 (General Requirements; Statewide Assessments)  
Minn. Stat. § 120B.303 (Assessment Graduation Requirements)  
Minn. Stat. § 120B.307 (College and Career Readiness)  
Minn. Rules Part 3501.0660 (Academic Standards For Kindergarten through Grade 12)  
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)  
Minn. Rules Part 3501.0820 (Academic Arts Standards for Kindergarten through Grade 12)  
Minn. Rules Parts 3501.0900-3501.0960 (Academic Standards in Science)  
Minn. Rules Parts 3501.1200-1210 (Academic Standards for English Language Development)  
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)  
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)  
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

***Cross References:*** MSBA/MASA Model Policy 104 (School District Mission Statement)  
MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)  
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)  
MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)  
MSBA/MASA Model Policy 616 (School District System Accountability)