



Board of Education Big Lake School District #727 Organizational Meeting

Mission Statement

Our mission is to challenge, educate, & inspire all students to reach their highest level of achievement in academics, athletics, & the arts.

Monday, January 9, 2023
6:30 PM
Middle School Student Center
601 Minnesota Ave
Big Lake, MN 55309

- I. Call to Order
Chair, Tonya Reasoner
- II. Oath of Office
Chair, Tonya Reasoner
- III. Roll Call
Chair, Tonya Reasoner
- IV. Approve Agenda
Chair, Tonya Reasoner
- V. Pledge of Allegiance
Chair, Tonya Reasoner
- VI. Organization for 2023
Board Chair
 - A. Chair
Elect Chair for 2023
 - B. Clerk
Elect Clerk for 2023
 - C. Treasurer
Elect Treasurer for 2023
- VII. Board Meeting Schedule 3
Board Chair
Review 2023 meeting dates and make changes if needed.
- VIII. Designation of Official Newspaper
Board Chair
The Patriot
- IX. Designation of Depository for School Funds
Board Chair
Old National Bank of Big Lake and any other as determined
- X. Compensation for School Board Members 4
Board Chair
\$75.00 for regular/special meetings and committees. \$110.00 for meetings exceeding four hours.
Yearly stipend of \$700 for Board Chair and \$500 for Treasurer.
- XI. Approve Use of Facsimile Signature Stamp for Board Members Signing Checks
Board Chair
Signature stamps for Board Chair, Clerk and Treasurer
- XII. Electronic Fund Transfers
Board Chair
Approve Director of Business Services, Accountant, Compensation Coordinator, Payroll Specialist, and Superintendent to make electronic fund transfers on behalf of Big Lake Schools.
- XIII. Committee Representation 5
Board Chair
Review committee assignments of Board members for 2023

XIV. Legal Counsel

Board Chair

Legal counsel on a need basis by the Superintendent or Board's discretion. Ratwik, Roszak & Maloney is the legal firm used by the District.

XV. Set Mileage Reimbursement Rate

Board Chair

Set rate at the IRS mileage reimbursement rate of 65.5 cents per mile

XVI. Membership in Organizations

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Board Chair

- A. Minnesota School Board Association (MSBA)
- B. Schools for Equity Education (SEE)
- C. Resource Training and Solutions
- D. Central Minnesota Education Resource Development Council
- E. Minnesota State High School League (MSHSL)

XVII. Adjournment

Board Chair

Adjourn the Organizational meeting.

Strategic Plan Focus Areas

Student Support

Staff Support

Family & Community Engagement

2023 Big Lake School District #727 Board of Education Meeting Dates

The Board of Education meeting dates for 2023 are listed below. All meetings are held in the Middle School Student Center unless otherwise indicated. The Big Lake Board of Education reserves the right to change the meeting dates/locations when conflicts occur.

<u>Date</u>	<u>Meeting Type</u>	<u>Time</u>
Thursday, January 26, 2023	Regular Meeting	6:30 PM
Thursday, February 9, 2023	Work Session	6:30 PM
Thursday, February 23, 2023	Regular Meeting	6:30 PM
Thursday, March 9, 2023	Work Session	6:30 PM
Thursday, March 23, 2023	Regular Meeting	6:30 PM
Thursday, April 13, 2023	Work Session	6:30 PM
Thursday, April 27, 2023	Regular Meeting	6:30 PM
Thursday, May 11, 2023	Work Session	6:30 PM
Thursday, May 25, 2023	Regular Meeting	6:30 PM
Thursday, June 15, 2023	Regular Meeting	6:30 PM
Thursday, July 27, 2023	Regular Meeting	6:30 PM
Thursday, August 24, 2023	Regular Meeting	6:30 PM
Thursday, September 28, 2023	Regular Meeting	6:30 PM
Thursday, October 12, 2023	Work Session	6:30 PM
Thursday, October 26, 2023	Regular Meeting	6:30 PM
Thursday, November 9, 2023	Work Session	6:30 PM
Thursday, November 16, 2023	Regular Meeting	6:30 PM
Thursday, December 14, 2023	Truth in Taxation	6:00 PM
Thursday, December 14, 2023	Regular Meeting	6:30 PM

Clarification for Board Payroll

Paid Meetings

1. Any meeting that is called to order and adjourned with documented minutes (or recorded) will be counted as a paid meeting.
 - Regular Board Meeting
 - Work Session
 - Special Meeting
 - Organizational Meeting
 - Truth in Taxation
 - Closed Meeting—a closed session within a regular meeting will not be counted as a paid meeting
2. Committee Meetings
3. Negotiation Meetings
4. District Advisory Meetings
5. Special Community Events (if you are there in an official School Board capacity)
 - Music in the Park
 - Expo
6. School Functions (if you are there in an official School Board capacity)
 - Graduation
 - Kindergarten Round Up
7. City/County Meetings
 - Joint Powers
8. Individual Meetings with Superintendent
9. Phone conference for official school business

Unpaid

Facility Tours

Award Banquets

Phone, email, or meetings between two or three board members

Treasurer meeting

Wright Tech Board Meetings (paid from Wright Tech)



2022 SCHOOL BOARD COMMITTEES

Finance Committee

MEMBERS: Tony Scales, Amber Sixberry, Tonya Reasoner

The finance committee meets during the year as needed during the budget cycle. Members of this committee understand the financial status of the district and serve in an advisory capacity to administration and the board. Recommendations from this committee are presented to the board for further discussion and action.

Meeting Dates:

As Needed

Policy Committee

MEMBERS: Lenette Brown, Amber Sixberry, Tonya Reasoner

The policy committee continuously reviews current policy and makes recommendations to the board for further discussion and approval. This committee seeks to understand and interpret current and emerging legislation and mandates in order to develop policy drafts, which guide and govern decisions for Big Lake Schools.

Meeting Dates

As Needed

Buildings and Grounds Committee

MEMBERS: Lenette Brown, Dan Nygaard, Amber Sixberry

Meet as needed



2022 SCHOOL BOARD REPRESENTATIVES

- Food Service: Lenette Brown (Alternate—Tony Scales)
- Sherburne and Northern Wright Special Education Cooperative: Tonya Reasoner
- Policy Enforcement Review Team: Amber Sixberry
- Minnesota State High School League: Amber Sixberry
- Community Education Advisory: Lenette Brown
- Wright Technical Center: Amber Sixberry (Alternate—Tonya Reasoner)
- Transportation: Tony Scales (Alternate—Lenette Brown)
- Legislative/Schools for Equity in Education: Lenette Brown
- World’s Best Workforce: Lenette Brown (Alternate—Tonya Reasoner)
- Negotiations
 - Administrative/Non-Affiliated: Lenette Brown (Alternate-Tonya Reasoner)
 - Certified (Teachers): Tony Scales (Alternate—Amber Sixberry)
 - Support Staff (Custodians, Education Assistants, Secretaries): Lenette Brown (Alternate—Dan Nygaard)

2022-2023 Membership Costs

Minnesota School Board Association (MSBA) Regular Membership	\$11,189
• Support Services for School Board	
Schools for Equity in Education (SEE)	\$4,721
• SEE supports and encourages the involvement of parents, community members, business, staff and school board members in our work with state legislators and leaders including adequate and sustainable education funding	
Resource Training and Solutions	\$3,675.80
• Health and safety	
• Professional development	
Central Minnesota Educational Research and Developmental Council (CMERDC)	\$1,323
• Access to finance and human resources software	
• Volume purchasing	
• UFARS support	
Minnesota State High School League (MSHSL)	\$6,713.25