

Work Session

Thursday, January 6, 2022 7:00 PM

Middle School Student Center, 601 Minnesota Ave, Big Lake, MN 55309

I. Call to Order	Presenter: Chair, Tonya Reasoner
II. Roll Call	Presenter: Chair, Tonya Reasoner
III. Calendar Discussion	Presenter: Superintendent, Tim Truebenbach
IV. Superintendent Evaluation/Goals	Presenter: Superintendent, Tim Truebenbach
V. Strategic Plan Process Discussion	Presenter: Superintendent, Tim Truebenbach
VI. Adjournment	Presenter: Chair, Tonya Reasoner

Big Lake Public Schools 2022-2023 School Calendar

Student Days.....170
Teacher Days.....183

Important Dates:

SEPTEMBER

Sep 5—Labor Day—No School
Sep 6—School begins 6 & 9th only
Sep 6 & 7 (Grade K-5 Assess. by appt)
Sep 7—School begins grades 6-12
Sep 8—School begins grades K-5

OCTOBER

Oct 19—K-5 PD Day—No School
Elementary Students
Oct 20-21—MEA--No School

NOVEMBER

Nov 4—No School Students—MS &
HS PD, K-5 PT Conferences
Nov 23—PD Day—No School Students
Nov 24-25—Thanksgiving—No School

DECEMBER

Dec 2—End Tri 1
Dec 5—No School Students—PD/TW
Dec 23-Jan 2—Winter Break

JANUARY

Jan 16—No School
Jan 17—PD Day—No School Students

FEBRUARY

Feb 16—K-5 PD—No School
Elementary Students
Feb 17-20—No School

MARCH

Mar 9—End Tri 2
Mar 10—No School Students—PD/TW
Mar 13-- No School Students—MS &
HS PD, K-5 PT Conferences

APRIL

Apr 7-10—No School

MAY

May 29—Memorial Day—No School
May 31—Seniors Last Day

JUNE

June 1—Last Day
June 2—Teacher PD/TW
June 2—Graduation

P/T Conferences

Nov 4—K-5
Mar 13—K-5

July 2022					August 2022					September 2022				
Mon	Tue	Wed	Th	Fri	Mon	Tue	Wed	Th	Fri	Mon	Tue	Wed	Th	Fri
				1	1	2	3	4	5				1 PD	2 NS
4	5	6	7	8	8	9	10	11	12	5 NS	6 K-5 Assess 6 th and 9 th orientation	7 K-5 Assess 6-12 start	8 K-5 Start	9
11	12	13	14	15	15	16	17	18	19	12	13	14	15	16
18	19	20	21	22	22	23	24	25	26	19	20	21	22	23
25	26	27	28	29	29 PD	30 PD	31 PD			26	27	28	29	30

October 2022					November 2022					December 2022				
Mon	Tue	Wed	Th	Fri	Mon	Tue	Wed	Th	Fri	Mon	Tue	Wed	Th	Fri
3	4	5	6	7		1	2	3	4 MS & HS PD K-5 PT conf.				1	*2 End Tri 1
10	11	12	13	14	7	8	9	10	11	5 NS PD/TW	6	7	8	9
17	18	19 K-5 PD	20 TC MEA	21 MEA	14	15	16	17	18	12	13	14	15	16
24	25	26	27	28	21	22	23 PD	24 NS	25 NS	19	20	21	22	23 NS
31					28	29	30			26 NS	27 NS	28 NS	29 NS	30 NS

January 2023					February 2023					March 2023				
Mon	Tue	Wed	Th	Fri	Mon	Tue	Wed	Th	Fri	Mon	Tue	Wed	Th	Fri
2 NS	3	4	5	6			1	2	3			1	2	3
9	10	11	12	13	6	7	8	9	10	6	7	8	*9 End Tri 2	10 NS PD/TW
16 NS	17 PD	18	19	20	13	14	15	16 K-5 PD	17 NS	13 MS & HS PD K-5 PT conf.	14	15	16	17
23	24	25	26	27	20 NS	21	22	23	24	20	21	22	23	24
30	31				27	28				27	28	29	30	31

April 2023					May 2023					June 2023				
Mon	Tue	Wed	Th	Fri	Mon	Tue	Wed	Th	Fri	Mon	Tue	Wed	Th	Fri
3	4	5	6	7 NS	1	2	3	4	5				*1 Last Day	2 NS PD/TW Graduation
10 NS TC	11	12	13	14	8	9	10	11	12	5	6	7	8	9
17	18	19	20	21	15	16	17	18	19	12	13	14	15	16
24	25	26	27	28	22	23	24	25	26	19	20	21	22	23
					29 NS	30	31 Seniors Last Day			26	27	28	29	30

Trimester End dates

December 2
March 9
June 1

NS = No School
PD = Professional Development
TC = Teacher Comp Day
PT = Parent/Teacher Conf.
* = End of Trimester

Tri 1=58
Tri 2=57
Tri 3=55

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Teacher Days.....183

Important Dates:

SEPTEMBER

Sep 4—Labor Day—No School
Sep 5—School begins 6 & 9th only
Sep 5 & 6 (Grade K-5 Assess. by appt)
Sep 6—School begins grades 6-12
Sep 7—School begins grades K-5

OCTOBER

Oct 18—K-5 PD Day—No School
Elementary Students
Oct 19-20—MEA—No School

NOVEMBER

Nov 3—No School Students—MS &
HS PD, K-5 PT Conferences
Nov 22—PD Day—No School Students
Nov 23-24—Thanksgiving—No School

DECEMBER

Dec 1—End Tri 1
Dec 4—No School Students—PD/TW
Dec 22-Jan 1—Winter Break

JANUARY

Jan 15—No School
Jan 16—PD Day—No School Students

FEBRUARY

Feb 15—K-5 PD—No School
Elementary Students
Feb 16-19—No School

MARCH

Mar 7—End Tri 2
Mar 8—No School Students—PD/TW
Mar 11—No School Students—MS &
HS PD, K-5 PT Conferences
Mar 29—No School

APRIL

Apr 1—No School

MAY

May 27—Memorial Day—No School
May 29—Seniors Last Day
May 30—Last Day
May 31—PD/TW
May 31—Graduation

P/T Conferences

Nov 3—K-5
Mar 11—K-5

July 2023					August 2023					September 2023				
Mon	Tue	Wed	Th	Fri	Mon	Tue	Wed	Th	Fri	Mon	Tue	Wed	Th	Fri
3	4	5	6	7		1	2	3	4					1 NS
10	11	12	13	14	7	8	9	10	11	4 NS	5 K-5 Assessa 6 th and 9 th orientation	6 K-5 Assess: 6-12 start	7 K-5 Start	8
17	18	19	20	21	14	15	16	17	18	11	12	13	14	15
24	25	26	27	28	21	22	23	24	25	18	19	20	21	22
31					28 PD	29 PD	30 PD	31 PD		25	26	27	28	29

October 2023					November 2023					December 2023				
Mon	Tue	Wed	Th	Fri	Mon	Tue	Wed	Th	Fri	Mon	Tue	Wed	Th	Fri
2	3	4	5	6			1	2	3 MS & HS PD K-5 PT conf.					*1 End Tri 1
9	10	11	12	13	6	7	8	9	10	4 NS PD/TW	5	6	7	8
16	17	18 K-5 PD	19 TC MEA	20 MEA	13	14	15	16	17	11	12	13	14	15
23	24	25	26	27	20	21	22 PD	23 NS	24 NS	18	19	20	21	22 NS
30	31				27	28	29	30		25 NS	26 NS	27 NS	28 NS	29 NS

January 2024					February 2024					March 2024				
Mon	Tue	Wed	Th	Fri	Mon	Tue	Wed	Th	Fri	Mon	Tue	Wed	Th	Fri
1 NS	2	3	4	5				1	2					1
8	9	10	11	12	5	6	7	8	9	4	5	6	*7 End Tri 2	8 NS PD/TW
15 NS	16 PD	17	18	19	12	13	14	15 K-5 PD	16 NS	11 MS & HS PD K-5 PT conf.	12	13	14	15
22	23	24	25	26	19 NS	20	21	22	23	18	19	20	21	22
29	30	31			26	27	28	29		25	26	27	28	29 NS

April 2024					May 2024					June 2024				
Mon	Tue	Wed	Th	Fri	Mon	Tue	Wed	Th	Fri	Mon	Tue	Wed	Th	Fri
1 NS TC	2	3	4	5			1	2	3	3	4	5	6	7
8	9	10	11	12	6	7	8	9	10	10	11	12	13	14
15	16	17	18	19	13	14	15	16	17	17	18	19	20	21
22	23	24	25	26	20	21	22	23	24	24	25	26	27	28
29	30				27 NS	28	29 Seniors Last Day	*30 Last Day	31 NS PD/TW Graduation					

Trimester End dates

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Superintendent Goals, 2020-2021:

Goal #1:

By the end of the 2020-2021 school year, Big Lake Schools will delineate the expectations for and develop a comprehensive professional learning plan for data-informed instruction, assessment, and learning as a core competency in every classroom.

Tangibles/Measurables/Evidence:

- Leadership team comprised of district and building administrators and teacher leaders
- Clearly defined research-based expectations
- Comprehensive professional learning plan
- Align to School Improvement Planning framework

Goal #2:

By the end of the 2020-2021 school year, Big Lake Schools will increase presence in communication outlets and develop a communications plan for ongoing, consistent communications with all stakeholders

Tangibles/Measurables/Evidence:

- Leadership team comprised of district and building administrators and teacher leaders
- Clearly defined communication expectations
- Comprehensive Communications plan

Goal #3:

By the end of the 2020-2021 school year, Big Lake Schools will identify, articulate, and communicate the district's organizational structure, position responsibilities, and evaluation systems for all employees that make up the district.

Tangibles/Measurables/Evidence:

- Leadership team comprised of district and building administrators and teacher leaders
- Comprehensive Organizational Charts
- Comprehensive Evaluation tools and templates
- Updated/reviewed Job Descriptions