

Regular Meeting

Monday, May 24, 2021 6:30 PM

Middle School Student Center, 601 Minnesota Ave, Big Lake, MN 55309

I. Call to Order	Presenter: Chair, Tonya Reasoner
II. Roll Call	Presenter: Chair, Tonya Reasoner
III. Approve Agenda	Presenter: Chair, Tonya Reasoner
IV. Pledge of Allegiance	Presenter: Chair, Tonya Reasoner
V. Open Forum	Presenter: Chair, Tonya Reasoner
VI. Consent Agenda	Presenter: Chair, Tonya Reasoner
A. Previous Minutes	
B. Claims and Accounts	
C. Credit Card Report	
D. Personnel	
VII. Donations	Presenter: Chair, Tonya Reasoner
VIII. Financial Report (<i>C. Strong Financial Foundation</i>)	Presenter: Treasurer, Amber Sixberry
IX. SEL Update (<i>A. Implement Practices for Exceptional Learning</i>)	Presenter: Liberty Assistant Principal, Teresa Smock-Potter
X. Q Comp Update (<i>F. Expand and Strengthen Public Support</i>)	Presenter: Executive Director of Teaching and Learning, David Bernard
XI. Resolution for Non-Renewal of Teaching Contracts (<i>C. Strong Financial Foundation</i>)	Presenter: Superintendent, Tim Truebenbach
XII. Approve MOA's (<i>F. Expand and Strengthen Public Support</i>)	Presenter: Superintendent, Tim Truebenbach
XIII. Approve Updated 2020-2021 Calendar (<i>F. Expand and Strengthen Public Support</i>)	Presenter: Superintendent, Tim Truebenbach
XIV. Student Representative Report (<i>F. Expand and Strengthen Public Support</i>)	Presenter: Student Representative, Ella Dotzler
XV. Superintendent Report (<i>F. Expand and Strengthen Public Support</i>)	Presenter: Superintendent, Tim Truebenbach
XVI. Adjournment	Presenter: Chair, Tonya Reasoner
XVII. Closed Session	Presenter: Chair, Tonya Reasoner

**ISD 727 SCHOOL BOARD
PERSONNEL ACTIONS
05/24/21**

Employee	Position	Effective Date
HIRE		
Brown, Jordyn	Classroom Teacher – Independence Elementary	08/30/2021
Hansen, Alexa	Administrative Assistant – Liberty Elementary	08/01/2021
Nelson, Rosemary	Classroom Teacher – Liberty Elementary	08/30/2021
Pettit, Laura	Classroom Teacher – Independence Elementary	08/30/2021
Pagel, Hannah	Administrative Dean of Students - Middle School	07/01/2021
Bormann, Lynn	Administrative Dean of Students - Liberty Elementary	07/01/2021
Employee	Position	Effective Date
Roussin, Daniel – Resignation	Building Custodian – Independence Elementary	05/11/2021
Stenson, Melanie - Resignation	Classroom Teacher – Liberty Elementary	06/04/2021
Thompson, Katie – Resignation	Assistant Principal – Independence Elementary	06/30/2021
Scharf, Sarah - Resignation	Media Assistant - Big Lake High School	06/03/2021
Kapphahn, Angela - Resignation	Classroom Teacher - Independence Elementary	06/04/2021
Loso, Penny - Retirement	Office Assistant - Middle School	06/03/2021

***Changes added after original form distributed**

05/24/2021 4:00 PM

The following resolution was moved by _____ and seconded by _____:

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Big Lake Schools, ISD 727, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Compass Group USA Division	\$3,666.00	Java Hive \$1,666.00 and 2021 Scholarships \$2,000.00
Team Christie Thomas Fund	\$400.00	Class of 2021 Scholarships
Caribou Coffee	3 carafes of coffee	Teacher appreciation week
H & H Improvements LLC	\$50.00	ECFE Roll & Stroll Event
Big Lake Spud Fest	\$5,000.00	Early Childhood programs
Big Lake Lioness	\$200.00	Purchase books to be given out at Early Childhood Screening
Big Lake Lions Club	\$3,000.00	Class of 2021 Scholarships
Big Lake Spud Fest	\$3,000.00	Class of 2021 Scholarships

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted on May 24, 2021.

SUMMARY OF YTD 20-21 BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

GENERAL FUND:

REVENUE:

	AMOUNT	DATE
Original Budget	\$36,364,281	* Jun-20
-Adjust gen ed aid for decrease in enrollment	(\$724,625)	* Dec-20
-Establish budget for CRF federal funds	\$766,916	* Dec-20
-Revenue rec'd from Big Lake Township and Sherburne County for COVID relief	\$300,569	* Dec-20
-Transfer eligible CRF funds to food service and community service funds; rev=exp	(\$23,891)	* Jan-21
-Close out Fall activities and athletics = reduced revenue and expenses	(\$31,966)	* Jan-21
-Adjust Title budget estimates	\$4,149	* Jan-21
-Adjust CARES ACT Round I budgets: Transfer eligible revenue & expenditures to food service fund	(\$5,451)	* Feb-21
-Adjust for receipt of utilities rebate monies earmarked for facilities needs; rev=exp	\$34,000	* Mar-21
-Establish budgets for tech protection insurance fees and technology repairs budget; rev=exp	\$43,225	* Mar-21
-Decrease parking fee budget - no fees charged in 20-21	(\$20,000)	* Apr-21
-Adjust for receipt of utilities rebate monies and sale of assets earmarked for facilities needs; rev=exp	\$38,965	* Apr-21
-Close out Winter activities and athletics = reduced revenue and expenses	(\$86,131)	
-Adjust fundraising activity revenue accounts for actual donations and fundraising receipts	\$52,195	
-Revise CARES ACT Round I budgets: Transfer eligible revenue & expenditures to food service fund	(\$8,418)	
-Adjust Misc Tax Revenue for larger than expected forfeited land sales receipt	\$55,686	
-Adjust general education aid for decrease in pupil units	(\$74,567)	
-Adjust tax delinquency rate to 1.5% from 3% originally budgeted	\$51,575	
-Incr tax revenue for actual unemployment and CTE 20-21 tax shift	\$66,806	

NET CURRENT REVENUE BUDGET

\$36,803,318

GENERAL FUND:

EXPENSE:

	AMOUNT	DATE
Original Budget	\$37,519,840	* Jun-20
-Establish budget for CRF COVID related expenses	\$766,916	* Dec-20
-Edgenuity costs (Big Lake Online)	\$139,000	* Dec-20
-Transfer part of CRF budgeted expenditures to food service and community service funds; rev=exp	(\$23,891)	* Jan-21
-Close out of Fall activities and athletics = reduced revenue and expenses	(\$31,966)	* Jan-21
-Fall staffing revision - revise estimates based on actual hiring through December	\$26,023	* Jan-21
-Adjust Title budget estimates	(\$10,146)	* Jan-21
-Added budget for copier replacement (from Assigned for Copiers fund balance)	\$14,279	* Jan-21
-Amend budget revision in December for CRF related expenses	(\$215,563)	* Jan-21
-Adjust CARES ACT Round I budgets: Transfer eligible revenue & expenditures to food service fund	(\$5,451)	* Feb-21
-Staffing revision #2 - update staffing and benefit changes since last fall	(\$13,623)	* Mar-21
-Adjust for receipt of utilities rebate monies earmarked for facilities needs; rev=exp	\$34,000	* Mar-21
-Adjust budgets for Assigned fund balances from 19-20	\$110,279	* Mar-21
-Establish budgets for tech protection insurance fees and technology repairs budget; rev=exp	\$43,225	* Mar-21
-Adjust for receipt of utilities rebate monies and sale of assets earmarked for facilities needs; rev=exp	\$38,965	* Apr-21
-Close out Winter activities and athletics = reduced revenue and expenses	(\$86,131)	
-Establish budgets for fundraising activity accounts	\$36,660	
-Revise CARES ACT Round I budgets: Transfer eligible revenue & expenditures to food service fund	(\$8,418)	
-Decrease staffing budget from original estimate of extra COVID time	(\$83,937)	
-Decrease staffing budget from original estimate of targeted services expenditures; less due to COVID	(\$36,123)	

NET CURRENT EXPENSE BUDGET

\$38,213,938

SUMMARY OF YTD 20-21 BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

FOOD SERVICE FUND:

REVENUE:

Original Budget	\$1,655,850	*	Jun-20
-Establish budget for eligible CRF expenses; rev=exp	\$7,261	*	Jan-21
-Adjust CARES ACT Round I budgets: Transfer eligible revenue & expenditures to food service fund	\$5,451	*	Feb-21
-Revise CARES ACT Round I budgets: Transfer eligible revenue & expenditures to food service fund	\$8,418		

NET CURRENT REVENUE BUDGET

\$1,676,980

EXPENSE:

Original Budget	\$1,655,850	*	Jun-20
-Establish budget for eligible CRF expenses; rev=exp	\$7,261	*	Jan-21
-Adjust CARES ACT Round I budgets: Transfer eligible revenue & expenditures to food service fund	\$5,451	*	Feb-21
-Staffing revision #2 - update staffing and benefit changes since last fall	(\$3,066)	*	Mar-21
-Revise CARES ACT Round I budgets: Transfer eligible revenue & expenditures to food service fund	\$8,418		

NET CURRENT EXPENSE BUDGET

\$1,673,914

COMMUNITY SERVICE FUND:

REVENUE:

Original Budget	\$1,940,459	*	Jun-20
-Revenue rec'd from Big Lake Township and Sherburne County for COVID relief	\$107,761	*	Dec-20
-Establish budget for eligible CRF expenses; rev=exp	\$16,631	*	Jan-21
-Reduced revenue budget for driver's ed and Hive Time tuition	(\$85,850)	*	Jan-21
-Reduce revenue budget for cancelled programs due to COVID: Musical, Robotics, Ski Club, no field trips in Kid's club	(\$63,160)	*	Feb-21
-Adjust for decreased program activity revenue	(\$1,675)	*	Apr-21
-Adjust tax delinquency rate to 1.5% from 3% originally budgeted	\$1,637		

NET CURRENT REVENUE BUDGET

\$1,915,803

EXPENSE:

Original Budget	\$2,173,632	*	Jun-20
-Establish budget for eligible CRF expenses; rev=exp	\$16,630	*	Jan-21
-Fall staffing revision - revise estimates based on actual hiring through December	(\$101,313)	*	Jan-21
-Reduce expenses for decreased programming (driver's ed)	(\$42,300)	*	Jan-21
-Reduce expenditure budget for cancelled programs due to COVID: Musical, Robotics, Ski Club, no field trips in Kid's club	(\$54,906)	*	Feb-21
-Staffing revision #2 - update staffing and benefit changes since last fall	\$3,725	*	Mar-21
-Decr expenditure budget for updated staffing projections, decreased program activities due to COVID	(\$101,629)	*	Apr-21
-Adjust capital exp budget for district rental tables	\$5,911		

NET CURRENT EXPENSE BUDGET

\$1,899,750

BUILDING CONSTRUCTION FUND

REVENUE:

Original Budget	\$9,950	*	Jun-20
-Bond proceeds from 2021A Facilities Maintenance Bonds	\$7,969,480	*	Mar-21
-Adjust investment income	(\$400)	*	Mar-21

NET CURRENT REVENUE BUDGET

\$7,979,030

EXPENSE:

Original Budget	\$6,881,788	*	Jun-20
-Adjust construction fund budgets for updated estimates of 20-21 costs	\$890,654	*	Mar-21

NET CURRENT EXPENSE BUDGET

\$7,772,442

SUMMARY OF YTD 20-21 BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

DEBT SERVICE FUND

REVENUE:

	AMOUNT	DATE
Original Budget	\$5,516,400	* Jun-20
-Transfer in from closing out of OPEB Debt Service fund; Board approved in December	\$100,819	* Jan-21
-Bonds proceeds from 2021A Facilities Maintenance Bonds	\$180,140	* Mar-21
-Adjust tax delinquency rate to 1.5% from 3% originally budgeted	\$72,832	

NET CURRENT REVENUE BUDGET

\$5,870,191

EXPENSE:

Original Budget	\$5,807,280	* Jun-20
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NET CURRENT EXPENSE BUDGET

\$5,807,280

OPEB Irrevocable Trust Fund

REVENUE:

Original Budget	45,000	* Jun-20
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NET CURRENT REVENUE BUDGET

45,000

EXPENSE:

Original Budget	\$248,355	* Jun-20
-Fall staffing revision; adjust OPEB benefits based on updated health information	\$787	* Jan-21
-Staffing revision #2 - change implicit rate for updated actuary study	(\$36,440)	* Mar-21

NET CURRENT EXPENSE BUDGET

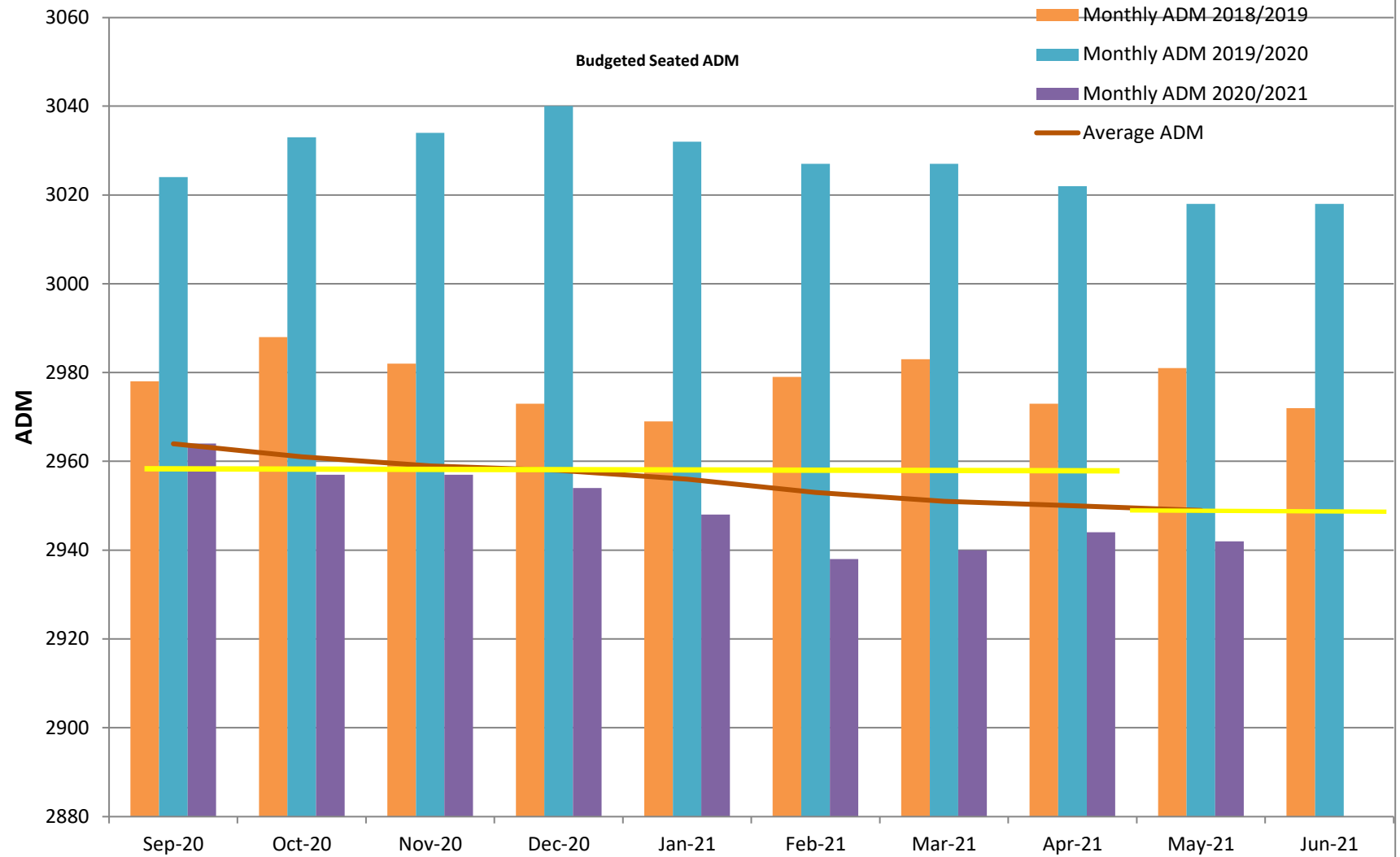
\$212,702

ISD #727 2020-2021 Revised Budget

May 24th, 2021

	Audited Fund Balance June 30,2020	Revenue Budget 20-21	Expenditure Budget 20-21	Projected Net Change Incr(Decr) in Fund Balance	Transfers	Budgeted Fund Balance June 30,2021
General:						
Restricted -						
Long Term Facilities Maintenance	\$ 81,783	\$ 452,080	\$ 345,484	\$ 106,596	\$ -	\$ 188,379
Operating Capital	\$ 455,306	\$ 717,268	\$ 1,028,199	\$ (310,931)	\$ -	\$ 144,375
Capital Projects Levy	\$ 226,670	\$ 519,531	\$ 530,835	\$ (11,304)	\$ -	\$ 215,366
Basic Skills Programs	\$ 76,094	\$ 608,353	\$ 678,780	\$ (70,427)	\$ -	\$ 5,667
Staff Development	\$ 92,814	\$ 433,146	\$ 413,956	\$ 19,190	\$ -	\$ 112,004
Third Party/Medical Assistance	\$ 230,996	\$ 100,000	\$ 169,737	\$ (69,737)	\$ -	\$ 161,259
Area Learning Center (ALC)	\$ 33,648	\$ 267,086	\$ 300,734	\$ (33,648)	\$ -	\$ -
Scholarships	\$ 16,650	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ 16,650
Student Activities	\$ 10,386	\$ 14,870	\$ 14,577	\$ 293	\$ -	\$ 10,679
Committed for Severance	\$ 620,191	\$ -	\$ 107,420	\$ (107,420)	\$ -	\$ 512,771
Committed for Liberty Shelter	\$ 29,120	\$ -	\$ 29,120	\$ (29,120)	\$ -	\$ -
Assigned for Q Comp	\$ 138,190	\$ 799,111	\$ 804,184	\$ (5,073)	\$ -	\$ 133,117
Assigned for Athletics and Activities	\$ 179,525	\$ 918,857	\$ 907,938	\$ 10,919	\$ -	\$ 190,444
Assigned for Building Level Activities	\$ 122,937	\$ 15,700	\$ 26,598	\$ (10,898)	\$ -	\$ 112,039
Other Assigned Fund Balances	\$ 156,348	\$ 11,000	\$ 129,173	\$ (118,173)	\$ -	\$ 38,175
Nonspendable for Prepaid Items	\$ 118,522	\$ -	\$ -	\$ -	\$ -	\$ 118,522
Unassigned	\$ 7,548,558	\$ 31,934,316	\$ 32,715,203	\$ (780,887)	\$ -	\$ 6,767,671
Subtotal	\$ 10,137,738	\$ 36,803,318	\$ 38,213,938	\$ (1,410,620)	\$ -	\$ 8,727,118
Food Service:						
Restricted						
	\$ 227,522	\$ 1,676,980	\$ 1,673,914	\$ 3,066	\$ -	\$ 230,588
Nonspendable for Inventory						
	\$ 38,923	\$ -	\$ -	\$ -	\$ -	\$ 38,923
Subtotal	\$ 266,445	\$ 1,676,980	\$ 1,673,914	\$ 3,066	\$ -	\$ 269,511
Community Service:						
Restricted -						
Community Education	\$ 359,366	\$ 1,302,521	\$ 1,279,397	\$ 23,124	\$ -	\$ 382,490
ECFE	\$ 52,390	\$ 243,857	\$ 239,986	\$ 3,871	\$ -	\$ 56,261
School Readiness	\$ (23,826)	\$ 351,485	\$ 365,730	\$ (14,245)	\$ -	\$ (38,071)
Preschool Screening	\$ 7,917	\$ 17,940	\$ 14,637	\$ 3,303	\$ -	\$ 11,220
Subtotal	\$ 395,847	\$ 1,915,803	\$ 1,899,750	\$ 16,053	\$ -	\$ 411,900
Building Construction Fund						
Restricted -						
Long-Term Facilities Maintenance	\$ 4,762,317	\$ 7,978,980	\$ 7,696,928	\$ 282,052	\$ -	\$ 5,044,369
Referendum Projects	\$ 75,464	\$ 50	\$ 75,514	\$ (75,464)	\$ -	\$ -
	\$ 4,837,781	\$ 7,979,030	\$ 7,772,442	\$ 206,588	\$ -	\$ 5,044,369
Debt Service - Restricted	\$ 1,805,961	\$ 5,870,191	\$ 5,807,280	\$ 62,911	\$ -	\$ 1,868,872
OPEB Irrevocable Trust Fund	\$ 1,606,793	\$ 45,000	\$ 212,702	\$ (167,702)	\$ -	\$ 1,439,091
OPEB Bonds Debt Service Fund	\$ 100,819	\$ -	\$ 100,819	\$ (100,819)	\$ -	\$ -
Total	\$ 19,151,384	\$ 54,290,322	\$ 55,680,845	\$ (1,390,523)	\$ -	\$ 17,760,861

20-21 Monthly, Average, and Budgeted Daily Membership



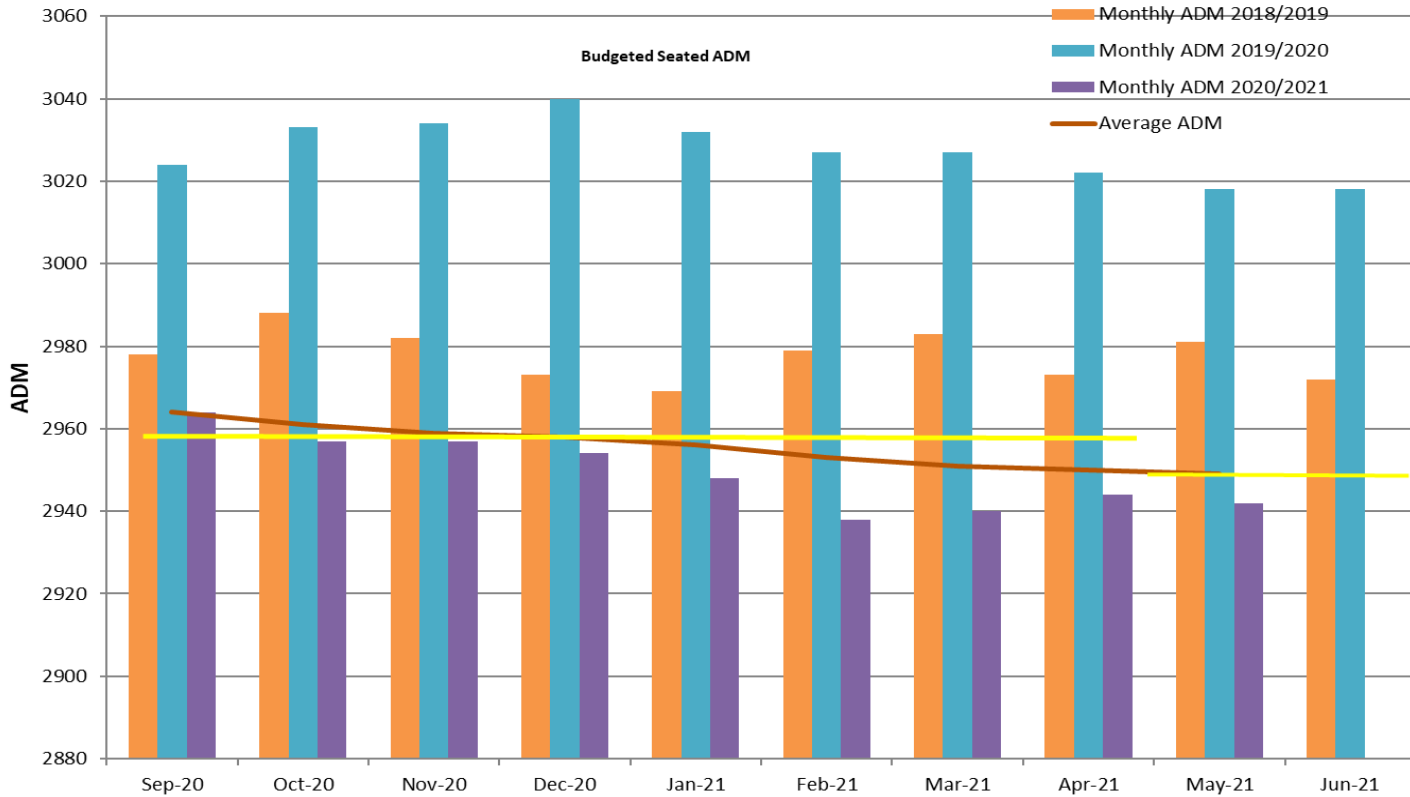
School Board Financial Report

May 24th, 2021

Enrollment

- May 1st seated enrollment decreased 1 student
- New budgeted seated enrollment: 2,948
 - Decrease of 11 adm's (average daily membership)
- Budget adjustment made for new seated enrollment
 - Decrease of \$74,567 in general education aid

20-21 Monthly, Average, and Budgeted Daily Membership



Financial Update

- Budget Revisions to be Approved

General Fund Revenues: +\$57,146 (net)

- Negative adjustment for gen ed aid offset by increased collections of tax revenue

General Fund Expenditures: -\$177,949 (net)

- Reduced expenses from programs due to COVID
- Less extra COVID staffing time needed than originally estimated

Food Service Fund Revenues: +\$8,418

- Adjust for CARES Act qualifying revenues and expenses

Food Service Fund Expenditures: +\$8,418

- Adjust for CARES Act qualifying revenues and expenses

Financial Update

- Budget Revisions to be Approved

Community Service Fund Revenues: +\$1,637

- Increase tax revenue for less delinquent taxes

Community Service Fund Expenditures: +\$5,911

-Adjust for capital purchase

Debt Service Fund Revenues: +\$72,832

-Increase tax revenue for less delinquent expenses

Fund Balance Update

- **General Fund Unassigned Fund Balance: \$6,767,671**
 - Increase of \$234,460 from April update
 - Better than expected tax collections and less than anticipated COVID expenses has contributed to increase in fund balance
 - More budget adjustments forthcoming as all 20-21 line items are being examined in preparation for 21-22 budget

Update on Federal Funding

Governor's Discretionary American Rescue Plan Funds

- Big Lake Schools to receive \$91,926
 - Summer 2021 and 2022
 - Programming to support academic enrichment and mental health
 - Funding in addition to \$4/membership hour used to recruit summer school teachers and expanded summer school transportation

Legislative Update

- Budget agreement reached for E-12 education: \$525 million
 - Previous targets: Governor: \$745 million House: \$772 million Senate: \$152 million
 - Special session likely June 14th
 - Speculation is \$525 million is not enough for schools receive 2% increase in gen ed aid each year of the biennium. More likely to see 1% increase.

School Board Action

Approve budget revisions and financial report

CASH REPORT FOR SCHOOL BOARD

BIG LAKE PUBLIC SCHOOLS
Independent School District # 727
for month: April 2021

101 - CASH ACCOUNTS					
	Beg Balance	Receipts	Checks	Adjustments	End Balance
General Fund	\$ 5,343,390	\$ 2,935,260	\$ (3,386,130)		\$ 4,892,520
Food Service	(\$1,166,661)	12,983	(128,618)		(\$1,282,296)
Community Service	(\$960,138)	158,538	(158,300)		(\$959,900)
Building Fund	\$0	18,670	(18,670)		\$0
Debt Service	(\$2,238,328)	-	(3,800)		(\$2,242,128)
Project fund- HVAC (Fund 15)	\$0	6,287	(6,287)		\$0
Custodial Fund (Fund 18)	\$1,554	6	-		\$1,560
OPEB Trust Fund	(\$18,822)	-	(240)		(\$19,062)
TOTAL PER BOOKS	960,995	3,131,744.00	(\$3,702,045)	\$0	390,694
				General Checking Account	\$390,694
				TOTAL PER BANK	\$390,694

102 - PETTY CASH ACCOUNT					
	Beg Balance	Receipts	Checks	Adjustments	End Balance
General Fund	\$1,741	-	(\$289)	-	\$1,452
				Petty Cash Checking Account	\$1,452
				TOTAL PER BANK	\$1,452

104 - INVESTMENT ACCOUNTS					
	Beg Balance	Deposits	Withdrawals	Adjustments	End Balance
General Fund	(\$64,453)	\$ 5,714,404	\$ (7,100,000)		(\$1,450,049)
General Fd Operating Investments	\$7,561,400	5,000,100	(2,000,000)		\$10,561,500
Food Service	\$1,483,683	138,193	-		\$1,621,876
Community Service	\$1,733,799	2,460	-		\$1,736,259
Debt Service	\$3,535,564	-	-		\$3,535,564
Facilities Investments 2017A	\$61,992	1	-		\$61,993
Facilities Investments 2019A (Fd 06)	\$130,870	2	(18,670)		\$112,202
Facility Maintenance Invest. 2020A (Fd 07)	\$362,000	-	-		\$362,000
Facility Maintenance Invest. 2020A (Fd 15)	\$30,478	1	(6,287)		\$24,192
Facility Maintenance Invest. 2021A (Fd 07)	\$180,140	-	-		\$180,140
Facility Maintenance Invest. 2021A (Fd 15)	\$7,798,514	218	-		\$7,798,732
OPEB Trust Fund	\$1,130,034	46	-		\$1,130,080
OPEB Trust Equities	\$577,362	20,013	-		\$597,375
TOTAL PER BOOKS	\$24,521,383	\$10,875,438	(\$9,124,957)	\$0	\$26,271,864
				MN Trust	\$5,443,648
				Operating Investments	\$10,561,500
				Building Fund Investments	\$8,539,261
				OPEB Trust	\$1,727,434
				TOTAL PER BANK	\$26,271,843

CASH AND INVESTMENT BALANCE SUMMARY BY FUND					
	Beg Balance	Deposits	Withdrawals	Adjustments	End Balance
General Fund	\$ 12,842,078	\$ 13,649,764	\$ (12,486,419)	\$ -	\$ 14,005,423
Food Service	\$317,022	151,176	(128,618)	-	\$339,580
Community Service	\$773,661	160,998	(158,300)	-	\$776,359
Debt Service	\$1,839,376	-	(3,800)	-	\$1,835,576
Project Fund HVAC- Fund 15	\$7,828,992	6,506	(12,574)	-	\$7,822,924
Custodial Fund (Fund 18)	\$1,554	6	-	-	\$1,560
Bond Account Investments (fund 06)	\$192,862	\$18,673	(\$37,340)	\$0	\$174,195
OPEB Trust Fund	\$1,111,212	46	(240)	-	\$1,111,018
OPEB Trust Equities	\$577,362	20,013	-	-	\$597,375
TOTAL PER BOOKS	25,484,119	\$14,007,182	(\$12,827,291)	\$0	26,664,010
				Cash	\$390,694
				Petty Cash	\$1,452
				Investments	\$26,271,843
				TOTAL PER BANK	\$26,663,989

WIRE TRANSFER SUMMARY
Big Lake Public Schools
Independent School District #727
April 30, 2021

DATE	FROM	TO	AMOUNT	PURPOSE
4/1/2021	Old National-Checking	Heartland Pmt System	\$ 242.93	Nutri Kids Credit Card Fees
4/2/2021	CC Choices ACH	Old National-Checking	\$ 3,657.91	Pathway I
4/2/2021	Old National-Checking	EBC	\$ 52,862.90	403b & 457 contributions
4/5/2021	Old National-Checking	Neopost	\$ 201.00	DO Postage
4/6/2021	Old National-Checking	Delta Dental	\$ 26,942.22	Dental Insurance
4/7/2021	Old National-Checking	Further	\$ 438.09	Flex Claim Pymts
4/7/2021	Old National-Checking	CIGNA	\$ 9,415.73	Life & LTD Insurance
4/8/2021	Old National-Checking	ELEYOmonthlysoft	\$ 1,425.00	ELEYO User Fees
4/8/2021	Old National-Checking	Bankcard Service	\$ 3,823.56	ELEYO Credit Card Fees
4/9/2021	MN Trust-PMA	Old National-Checking	\$ 1,100,000.00	Payroll and Payroll AP
4/12/2021	Old National-Checking	Transfirst/TSYS	\$ 1,945.41	Affinity Credit Card fees
4/13/2021	Old National-Checking	BLEM	\$ 8,213.01	Teacher Unions Dues
4/13/2021	Old National-Checking	EBC	\$ 52,871.50	403b & 457 contributions
4/14/2021	Old National-Checking	Further	\$ 945.35	Flex Claim Pymts
4/14/2021	Old National-Checking	Further	\$ 24,742.55	H.S.A Contributions
4/15/2021	Old National-Checking	CIGNA	\$ 7,901.74	Life & LTD Insurance
4/19/2021	Old National-Checking	MN Dept of Rev	\$ 5.00	Sales Tax
4/19/2021	Old National-Checking	Neopost	\$ 100.00	Indep Postage
4/19/2021	CC Choices ACH	Old National-Checking	\$ 239.38	Pathway I
4/21/2021	Old National-Checking	Further	\$ 3,124.42	Flex Claim Pymts
4/22/2021	Old National-Checking	Further	\$ 316.00	Further Fee
4/22/2021	MN Trust-PMA	Old National-Checking	\$ 1,000,000.00	Payroll and Payroll AP
4/23/2021	Sherburne County	Old National-Checking	\$ 7,683.47	Wildlife Refuge
4/26/2021	Old National-Checking	Neopost	\$ 201.00	DO Postage
4/26/2021	Old National-Checking	BLEM	\$ 8,213.01	Teacher Unions Dues
4/26/2021	Retiree Accounts	Old National-Checking	\$ 11,869.08	Auto Transfers for COBRA/Retiree Ins
4/27/2021	Old National-Checking	Further	\$ 24,828.85	H.S.A Contributions
4/28/2021	Old National-Checking	Further	\$ 1,833.75	Flex Claim Pymts
4/30/2021	Old National-Checking	Old National Bank	\$ 20.80	Old National Service Charge
4/30/2021	Old National-Checking	Bremer Bank	\$ 158.60	ACH Charge
4/30/2021	CC Choices ACH	Old National-Checking	\$ 4,484.67	Pathway I
4/30/2021	MN Trust-PMA BONDS	Old National-Checking	\$ 6,286.80	HVAC Draw 2020A
4/30/2021	MN Trust-PMA BONDS	Old National-Checking	\$ 18,670.00	2019A Draw

COMPLIANCE ISSUES

- | | | |
|----|---|---------------|
| 1) | Preliminary UFARS data loaded to MDE by September 15th, 2020 | In compliance |
| 2) | Revenue and Expenditure Budget published by earlier of one week after school board accepts final audit or November 30, 2020 | In compliance |
| 3) | Final UFARS data to MDE by November 30, 2020 | In compliance |
| 4) | The 2019/2020 audit (electronic copy) received at MDE by December 31st, 2020 | In compliance |
| 5) | Board members having received training in financial matters per statute | In compliance |

FISCAL HEALTH - INCOME STATEMENT PARAMETERS

- 1) Revenue/Expenditure Monitor - *Exp/Rev Summary - FD Report*

	REVENUE			<i>(Calculated)</i>	EXPENDITURES			<i>(Calculated)</i>
	Budget	Actual \$ YTD	Actual % YTD		Budget	Actual \$ YTD	Actual % YTD	
General Fund (01,05,09,11 &12)	\$ 36,803,318	\$ 24,924,900	68%	\$ 38,213,938	\$ 25,555,892	67%		
Food Service (02)	\$ 1,676,980	\$ 921,264	55%	\$ 1,673,914	\$ 853,207	51%		
Community Service (04)	\$ 1,915,803	\$ 1,360,358	71%	\$ 1,899,750	\$ 1,384,445	73%		
Building Construction (06)	\$ 7,979,030	\$ 7,976,973	100%	\$ 7,772,442	\$ 4,948,437	64%		
Debt Service (07)	\$ 5,870,191	\$ 658,769	11%	\$ 5,807,280	\$ 5,806,918	100%		
OPEB Irrevocable Trust Fund (45)	\$ 45,000	\$ 120,849	269%	\$ 212,702	\$ 19,271	9%		
OPEB Bonds Debt Service Fund (47)	\$ -	\$ -	0%	\$ 100,819	\$ 100,819	100%		

- 2) ADM Monitor - *Principals' monthly reporting*

	Original	Revision (1)	Revision (2)
Budgeted Seated ADM	3062	2959	
Tuition ADM	58	58	
Budgeted ADM	3120	3017	

NOTES

See budget revisions

Social & Emotional Learning

May 24th School Board Presentation

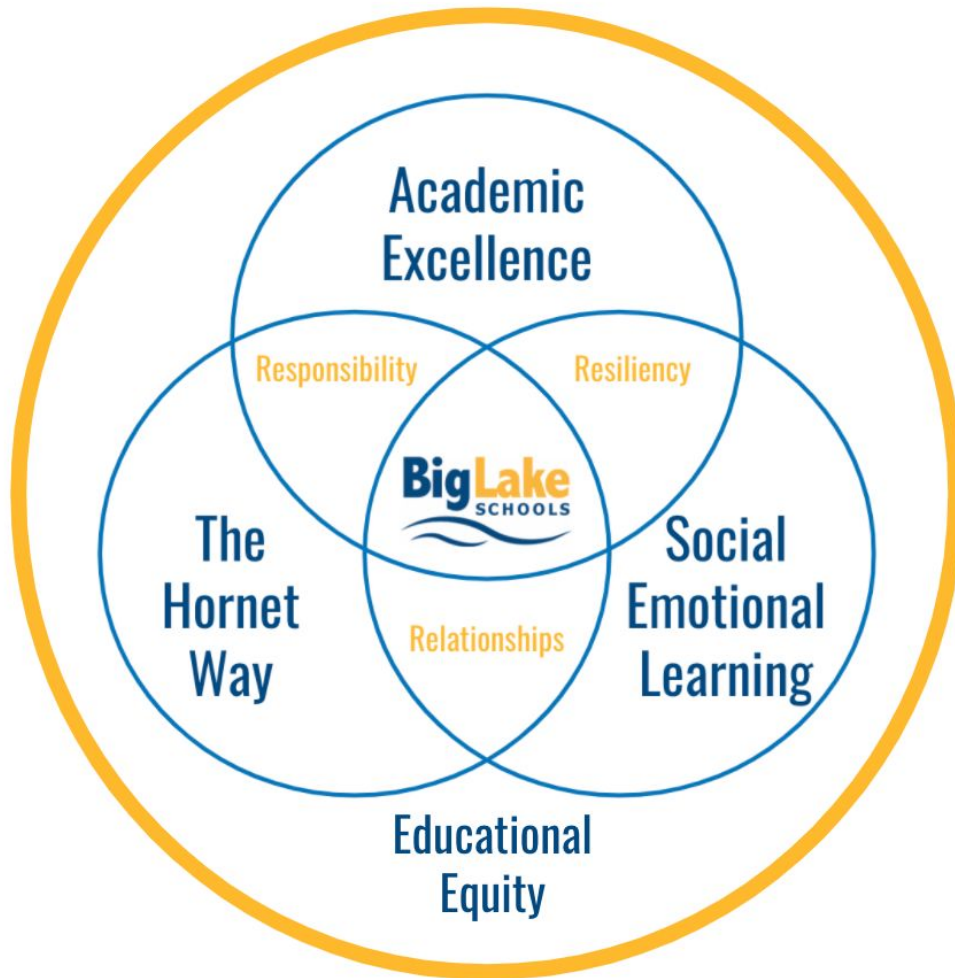
Big Lake Schools' SEL Vision

Big Lake Schools, in partnership with our families and community, is driven to teach skills necessary to build resiliency, understand and **manage** emotions, develop a healthy sense of **self and social awareness**, establish and maintain positive **relationships**, make **responsible decisions**, and embrace diversity with respect for others through social and emotional learning.



Guiding Framework:

*Informing what we believe,
what we value, and who we
aspire to be*



Why SEL



“Consider just a few developing statistics during the COVID-19 period by National 4-H Council and the Harris Poll (2020) and EdWeek Research Center Survey (Harold & Kurtz, 2020):

- Seven out of 10 teens reported struggling with mental health in some way.
- More than half of the students surveyed experienced anxiety.
- Forty-five percent felt excessive stress.
- Forty-three percent identified as struggling with depression.
- Sixty-one percent reported loneliness.
- Compared to their engagement level prior to the COVID-19 closures, students’ current level of engagement with their schoolwork has decreased significantly.
- One out of four students was reported to be essentially truant during the COVID-19 closures: MIA, not logging in, not making contact, etc.”

SEL District Team

- Early Childhood: Sarah Fritsch
- Liberty: *Teresa Smock-Potter, Heather Rutledge, Jackie Durand
- Independence STEM: *Deb Terlinden, Jona Deavel, Emily Wroge
- Middle: *Trista Rusher, Keri Neubauer, Tony Trudeau
- High: *Bob Dockendorf, *Megan Perry, Jenelle Stach
- District Office: *David Bernard, Tim Truebenbach
- Communications: Allen Berg

* Denotes members of the MDE Community of Practice

20-21 Liberty SEL Accomplishments

- Adult SEL focus at all staff meetings
- Celebrated staff putting SEL into action in a variety of ways
- Utilized SAEBRS student data to create layers of social and emotional support
- Partnered with PBIS Team to make both successful



20-21 Independence SEL Accomplishments



- Adult SEL activities: Three Good Things, Gratitude Letters, Cognitive Distortions
- Bounce Back Presentation to teachers
- Weekly SEL videos during morning presentation for students with a focus on the Zones of Regulation and Mindfulness and Monthly Character themes videos
- We Celebrated You Matter Day, Unity Day and Kindness Day with activities

20-21 Middle School SEL Accomplishments



- Staff SEL focus this year
- Weekly Adult SEL PLC discussions centered around Onward the book activities, videos, articles as they relate to building resilience in adults
 - Know yourself, understand emotions, tell empowering stories, build community, be here now, take care of yourself, focus on the bright spots, cultivate compassion, be a learner, play and create, ride the waves of change, celebrate and appreciate
 - Many staff very receptive and appreciated the time to connect as well as practice self-care during PLC by connecting with co-workers, building quality relationships and build self-reflection in the moment and want to continue the work
- Adult SEL also practiced during several staff meetings
- Began utilizing CASEL's signature practices during staff meetings/PLCs
- PBIS committee continue to push out SEL activities to students on a regular basis

20-21 High School SEL Accomplishments

- Weekly Adult SEL facilitated the beginning of PLC's by ILT. Information was prepared ahead of time
- Made SEL a well known focus area for the year and priority for next year
- Large focus on the importance of culture and self-care

Spring Survey: Celebration Moments

76% Agree or Strongly Agree: I attend professional learning opportunities to cultivate my own social and emotional competence.

87.4% Agree or Strongly Agree: My school provides opportunities for me and others in our school community to learn more about SEL at least once a year.

98.1 % Agree or Strongly Agree: I believe that social and emotional competence is related to students' academic success.

99% Agree or Strongly Agree: I am committed to promoting social and emotional competence in my students.

95.23% Agree or Strongly Agree: I regularly work to understand the perspectives of peers and students from cultures that are different than my own.

** 2021 Big Lake Schools Spring Survey Results (216 staff)

Spring Survey: Next Target Areas

37.8% Disagree or Strongly Disagree: My school has shared a strategic plan for schoolwide SEL.

44.2% Disagree or Strongly Disagree: My school has adopted an evidence-based approach to promoting students' social and emotional competence in the classroom.

47.2% Disagree or Strongly Disagree: I have the resources I need (training, materials) to implement SEL at my school.

37% Disagree or Strongly Disagree: My school provides SEL to the entire student population through a continuum of supports that include quality instruction and a positive learning environment at tier 1 and more intensive supports at tiers 2 and 3 as needed.

56.3% Disagree or Strongly Disagree: I am fully implementing the social and emotional learning approach that has been adopted at my grade level(s).

Spring Survey: Next Target Areas Continued



58.5% Disagree or Strongly Disagree: Teachers across all subject areas and grades in my school develop lesson plans that help students grow and practice their social and emotional competence.

68.3% Disagree or Strongly Disagree: I am able to find the time needed to provide explicit SEL instruction to my students.

75.4% Disagree or Strongly Disagree: I have sufficient planning time to prepare to effectively implement the SEL approach adopted by my school.

67.9% Disagree or Strongly Disagree: I know how my school is measuring success when it comes to implementing schoolwide SEL.

** 2021 Big Lake Schools Spring Survey Results (216 staff)

Focus for 21-22

- Utilize our staff survey from our SEL work with MDE during the 20-21 school year as a guide
- Be responsive to the needs exacerbated by the pandemic
- **SEL is what we do, not just a separate thing**

Make Big Lake Schools' a SEL Leader

- Integral part of all schools' improvement planning
 - District goal
 - During the 2021-2022 school year, 100 percent of BLS teachers and admin will effectively implement targeted SEL practices at least 80 percent* of the time (implementation science).
 - Each building (ILT) will have an SEL goal
 - Share updates with school board
 - Integrated into PGP goals
- Create and manage a community platform for students, teachers and families to support SEL practices
- Coordinate Regional SEL Professional Learning Conference

Integrate SEL into Student Learning

- Implement intentional, systematic and cohesive Tier 1 SEL supports into daily instruction
 - Focus on the MN SEL Competencies
 - Integrate SEL into Lesson Planning
 - Explore, critically analyze and coordinate purchases
 - Curriculums for elementary
 - Advisory concept for secondary
 - Explore other curriculum that could supplement
 - Utilize Universal Screener at all levels to meet different levels of student needs

Continue SEL Learning with Staff

- Continue supporting SEL growth for staff
 - *Onward* by Elena Aguilar - Book Club
 - Integrate into PLCs
 - Deepen work with *Onward*
 - CASEL's Signature Practices
 - Data Protocols
 - Provide targeted coaching and observations for probationary teachers
 - Facilitate District SEL Meetings
 - Continue growth as a district and at the building level

Thank you for your time!

Any questions?

Q-Comp Annual Update

May 24, 2021

Q-Comp Purposes

- Recruit and retain highly qualified teachers
- Encourage highly qualified teachers to undertake challenging assignments and support teachers' roles in improving students' educational achievement
- Provide incentive to encourage teachers to improve their knowledge and skills

Core Components in BLS

Career Advancement

- Peer Coaches
- Instructional Leadership Team (ILT) Members / Professional Learning Community (PLC) Leads
- Mentors
- Q-Comp Advisory

Core Components in BLS

Job-Embedded Professional Development

- Professional Growth Plan (PGP)
- PLCs
- Coaching (informal consultation, co-planning; formal scheduled non-evaluative observations)
- School Improvement Planning (SIP) and Data Workshops
- New Teacher Induction
- Mentoring

Core Components in BLS

Teacher Development and Evaluation

- Formal evaluation process for probationary teachers
 - 3 observation cycles a year
 - PGP process
 - Mentorship
- Formal evaluation process for tenured teachers
 - 1 observation cycle every 3 years
 - PGP process
 - High cycle review (conference with admin)

Core Components in BLS

Performance Pay and Reformed Salary Schedule

- Additional compensation provided for:
 - PGP (all teachers)
 - PLCs (all teachers)
 - Building Goal (all teachers)
 - Leadership (ILT/PLC lead, mentoring, Q-Comp advisory)

PGP: Current Prioritized Practices

- Relationship development
- Routines, rituals, and procedures
- Performances of understanding (Universal Design for Learning)
- Success criteria
- Assessment
- Data literacy
- Teacher as facilitator
- Student agency
- SPED procedures

PGP: Additional Prioritized Practices

- Social Emotional Learning (SEL)
- Targeted Literacy Practices

Coaching Model

- Scheduled coaching with each teacher
- Informal coaching conferences
- Co-planning
- Modeling
- Co-teaching
- Consultation
- Just-in-time PD
- Data coaching

Professional Learning Communities (PLCs)

- SEL signature practices embedded in PLCs
- Monthly PLC focusing on literacy
- Monthly PLC focusing on data
- Other PLC meetings focusing on building goals to support School Improvement Plan (SIP)

Funding for Q-Comp

- \$544,000 in State Aid
- \$255,000 from local levy and equalization funding (state aid)
- ~\$30,000 from district professional development budget to support coaching model

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE TEACHING CONTRACTS OF PROBATIONARY CERTIFIED STAFF

WHEREAS, _____ is a probationary certified staff employed by Independent School District No. 727, Big Lake, MN,

THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 727, that pursuant to Minnesota Statutes § 122A.40, Subdivision 5, that the teaching contract of _____ is a probationary certified staff in Independent School District No. 727, is hereby terminated effective at the close of the current 2020 – 2021 school year.

BE IT FURTHER RESOLVED that written notice be sent to, _____, regarding termination and non-renewal of his contract as provided by law, and that said notice shall be in substantially the following form:

Dear:

You are hereby notified that at a meeting of the School Board of Independent School District No. 727 held on May 24, 2021, a resolution was adopted by majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2021-2022 school year. Said action of the School Board is taken pursuant to M.S. 122A.40 and in accordance with Section 12.1 of the master contract.

You may officially request that the School Board give its reasons for the non-renewal of your teaching contract. Such request is to be made in writing to the Human Resources Manager.

Yours very truly,

SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 727

By _____
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Probationary Non- Renewal List 21/22

Carlton Jacobs

MEMORANDUM OF AGREEMENT- POSA

This Memorandum of Agreement ("MOA") is entered into by and between, Big Lake Administrators' Association ("Association"), and Independent School District No. 727, Big Lake Schools ("District).

WHEREAS, the Association and the District are parties to a collective bargaining agreement ("CBA") governing the negotiated terms and conditions of employment for Administrators employed by the District; and

WHEREAS, the District would like to assign Keri Neubauer to temporarily work as a Principal on special assignment ("POSA") and perform the duties of an Administrator of Big Lake Online for 0.5 of schedule during the 2021-2022 and 2022-2023 school years;

NOW, THEREFORE, IN CONSIDERATION OF the mutual promises and agreements contained in this MOA, including the relinquishment of certain legal rights, the parties hereby agree as follows:

1. Termination of Special Assignment. The District may terminate this MOA and special assignment at any time before June 30, 2023, with or without cause, by providing written notice to Keri Neubauer. The District will give a two month notice of the termination of the special assignment. If the District terminates the special assignment before June 30, 2023 or at the completion of this MOA, Keri Neubauer will return to the position she held immediately before being assigned to work as a POSA. Keri Neubauer shall have no right to a position as an Administrator of Big Lake Online. This Special Assignment will terminate on June 30, 2023.

2. Waiver of Any Continuing Contract Right to an Administrator of Big Lake Online. The parties agree that this MOA does not give rise to any new or additional rights for Keri Neubauer under the Continuing Contract Law, Minnesota Statutes section 122A.40. The parties further agree that upon termination of this MOA, Keri Neubauer will have no right under the Continuing Contract Law to claim any part of any Administrator of Big Lake Online position. In the event that the parties are in error, Keri Neubauer hereby knowingly and voluntarily waives any right she may have under the Continuing Contract Law as a result of this MOA, including, but not limited to, the right to claim an Administrator of Big Lake Online position. Upon termination of this MOA, Keri Neubauer will have no right to receive any salary or benefits that are not expressly provided under the Administrators' CBA.

3. Waiver. Keri Neubauer and the Association hereby waive any right they may

have, either individually or collectively, to file a grievance, request a hearing, or pursue any other action against the District regarding the terms of this MOA, other than to enforce this MOA.

4. No Precedent or Past Practice. Nothing in this MOA shall be deemed to establish a precedent or practice or to alter any established precedent or practice arising out of or relating to the Administrative Agreement between the District and the Association. No party may submit this MOA in any proceeding as evidence of a precedent or practice.
5. Equal Drafting. This MOA must be construed to have been drafted equally by the parties.
6. Choice of Law and Severability. This MOA is governed by the laws of the State of Minnesota. If a court determines that any part of this MOA is unenforceable, Keri Neubauer will immediately be returned to the position held immediately before being assigned to work as a POSA.
7. Entire Agreement. This MOA constitutes the entire agreement between the parties relating to the subject matter described in this document. No party has relied upon any statements or promises that are not set forth in this document. This MOA controls to the extent that it conflicts with the terms of the Administrative Agreement. No changes to this MOA are valid unless they are in writing and signed by both parties.

IN WITNESS WHEREOF, the parties have entered into this MOA on the dates shown below.

By signing below, each party acknowledges that it has reviewed this MOA with representative or legal counsel and that it understands and voluntarily agrees to be legally bound by all terms of the MOA.

Employee

Date: _____ Keri Neubauer: _____

For Big Lake Independent School District #727

Date: _____ Board Chair: _____

For Big Lake Administrator's Association

Date: _____ President: _____

MEMORANDUM OF AGREEMENT- POSA

This Memorandum of Agreement ("MOA") is entered into by and between, Big Lake Administrators' Association ("Association"), and Independent School District No. 727, Big Lake Schools ("District).

WHEREAS, the Association and the District are parties to a collective bargaining agreement ("CBA") governing the negotiated terms and conditions of employment for Administrators employed by the District; and

WHEREAS, the District would like to assign Teresa Smock-Potter to temporarily work as a Principal on special assignment ("POSA") and perform the duties of an SEL Coordinator during the 2021-2022 and 2022-2023 school years;

NOW, THEREFORE, IN CONSIDERATION OF the mutual promises and agreements contained in this MOA, including the relinquishment of certain legal rights, the parties hereby agree as follows:

1. Termination of Special Assignment. The District may terminate this MOA and special assignment at any time before June 30, 2023, with or without cause, by providing written notice to Teresa Smock-Potter. The District will give a two month notice of the termination of the special assignment. If the District terminates the special assignment before June 30, 2023 or at the completion of this MOA, Teresa Smock-Potter will return to the position she held immediately before being assigned to work as a POSA. Teresa Smock-Potter shall have no right to a position as an SEL Coordinator. This Special Assignment will terminate on June 30, 2023.

2. Waiver of Any Continuing Contract Right to an SEL Coordinator. The parties agree that this MOA does not give rise to any new or additional rights for Teresa Smock-Potter under the Continuing Contract Law, Minnesota Statutes section 122A.40. The parties further agree that upon termination of this MOA, Teresa Smock-Potter will have no right under the Continuing Contract Law to claim any part of any SEL Coordinator position. In the event that the parties are in error, Teresa Smock-Potter hereby knowingly and voluntarily waives any right she may have under the Continuing Contract Law as a result of this MOA, including, but

not limited to, the right to claim an SEL Coordinator position. Upon termination of this MOA, Teresa Smock-Potter will have no right to receive any salary or benefits that are not expressly provided under the Administrators' CBA.

3. Waiver. Teresa Smock-Potter and the Association hereby waive any right they may have, either individually or collectively, to file a grievance, request a hearing, or pursue any other action against the District regarding the terms of this MOA, other than to enforce this MOA.
4. No Precedent or Past Practice. Nothing in this MOA shall be deemed to establish a precedent or practice or to alter any established precedent or practice arising out of or relating to the Administrative Agreement between the District and the Association. No party may submit this MOA in any proceeding as evidence of a precedent or practice.
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7. Entire Agreement. This MOA constitutes the entire agreement between the parties relating to the subject matter described in this document. No party has relied upon any statements or promises that are not set forth in this document. This MOA controls to the extent that it conflicts with the terms of the Administrative Agreement. No changes to this MOA are valid unless they are in writing and signed by both parties.

IN WITNESS WHEREOF, the parties have entered into this MOA on the dates shown below.

By signing below, each party acknowledges that it has reviewed this MOA with representative or legal counsel and that it understands and voluntarily agrees to be legally bound by all terms of the MOA.

Employee

Date: _____ Teresa Smock-Potter: _____

For Big Lake Independent School District #727

Date: _____ Board Chair: _____

For Big Lake Administrator's Association

Date: _____ President: _____

Big Lake Public Schools 2020-2021 School Calendar

Board approved
12/19/2019
Revised and approved
8/6/2020

Student Days.....166
Teacher Days.....183

Important Dates:

SEPTEMBER

Sep 7—Labor Day—No School
Sep 8—School begins 6-12
Sep 8-11 (Grade K-5 Assess. by appt)
Sep 14—School begins grades K-5

OCTOBER

October 15-16—No School

NOVEMBER

Nov 6—No School Students—MS & HS PD, K-5 PT Conferences
Nov—9-10 No School Students-Planning Days
Nov 25—PD Day--No School Students
Nov 26-27—Thanksgiving—No School
Nov 30—K-5 Planning Day

DECEMBER

Dec 3—End Tri 1
Dec 4—No School Students—PD/TW
Dec 24-Jan 1—Winter Break

JANUARY

Jan 18—PD Day—No School Students

FEBRUARY

Feb 12-16—No School
Feb 26 No School Students—K-5 Conferences, MS and HS PD

MARCH

Mar 1—No School
Mar 12—End Tri 2
Mar 15—No School Students—PD/TW
Mar 16-17—No School MS and HS-Planning Days

APRIL

Apr 1-5—No School

MAY

May 31—Memorial Day—No School

JUNE

June 2—Seniors Last Day
June 3—Last Day
June 4—Teacher PD/TW
June 4—Graduation

P/T Conferences

Nov 6—K-5
Feb 26—K-5

Trimester End dates

December 3
March 12
June 3

July 2020					August 2020					September 2020				
Mon	Tue	Wed	Th	Fri	Mon	Tue	Wed	Th	Fri	Mon	Tue	Wed	Th	Fri
		1	2	3	3	4	5	6	7		1 PD	2 PD	3 PD	4 NS
6	7	8	9	10	10	11	12	13	14	7 NS	8 K-5 Assess 6-12 start	9 K-5 Assess	10 K-5 Assess	11 K-5 Assess
13	14	15	16	17	17	18	19	20	21	14 K-5 Start	15	16	17	18
20	21	22	23	24	24	25	26 PD	27 PD	28	21	22	23	24	25
27	28	29	30	31	31 PD					28	29	30		

October 2020					November 2020					December 2020				
Mon	Tue	Wed	Th	Fri	Mon	Tue	Wed	Th	Fri	Mon	Tue	Wed	Th	Fri
			1	2	2	3	4	5	6 MS & HS PD K-5 PT conf.		1	2	*3 End Tri 1	4 NS PD/TW
5	6	7	8	9	9 NS Planning Day	10 NS Planning Day	11	12	13	7	8	9	10	11
12	13	14	15 TC Ed MN	16 Ed MN	16	17	18	19	20	14	15	16	17	18
19	20	21	22	23	23	24	25 PD	26 NS	27 NS	21	22	23	24 NS	25 NS
26	27	28	29	30	30 K-5 planning day					28 NS	29 NS	30 NS	31 NS	

January 2021					February 2021					March 2021				
Mon	Tue	Wed	Th	Fri	Mon	Tue	Wed	Th	Fri	Mon	Tue	Wed	Th	Fri
				1 NS	1	2	3	4	5	1 NS	2	3	4	5
4	5	6	7	8	8	9	10	11	12 NS	8	9	10	11	*12 End Tri 2
11	12	13	14	15	15 NS	16 NS	17	18	19	15 NS PD/TW	16 HS and MS Planning Days	17 HS and MS Planning Days	18	19
18 PD	19	20	21	22	22	23	24	25	26 NS K-5 Conf. 6-12 PD	22	23	24	25	26
25	26	27	28	29						29	30	31		

April 2021					May 2021					June 2021				
Mon	Tue	Wed	Th	Fri	Mon	Tue	Wed	Th	Fri	Mon	Tue	Wed	Th	Fri
			1 NS	2 NS	3	4	5	6	7		1	2 Seniors Last Day	*3 Last Day	4 NS PD/TW Graduation
5 NS TC	6	7	8	9	10	11	12	13	14	7	8	9	10	11
12	13	14	15	16	17	18	19	20	21	14	15	16	17	18
19	20	21	22	23	24	25	26	27	28	21	22	23	24	25
26	27	28	29	30	31 NS					28	29	30		

The following dates have been designated as potential make-up days: March 1, April 1, June 4, June 7, etc.

NS = No School

N = New Teacher Work Day

PD = Professional Dev. Teacher

TC = Teacher Comp Day

PT = Parent/Teacher Conf.

* = End of Trimester

Tri 1=55

Tri 2=57

Tri 3=54