

Regular Meeting

Thursday, March 25, 2021 6:30 PM

Virtual, 601 Minnesota Ave, Big Lake, MN 55309

I. Call to Order	Presenter: Chair, Tonya Reasoner
II. Roll Call	Presenter: Chair, Tonya Reasoner
III. Approve Agenda	Presenter: Chair, Tonya Reasoner
IV. Pledge of Allegiance	Presenter: Chair, Tonya Reasoner
V. Open Forum	Presenter: Chair, Tonya Reasoner
VI. Consent Agenda	Presenter: Chair, Tonya Reasoner
A. Previous Minutes	
B. Claims and Accounts	
C. Credit Card Report	
D. Personnel	
E. Approve Policy 707 Transportation of Public School Students	
VII. Donations	Presenter: Chair, Tonya Reasoner
VIII. Financial Report (<i>C. Strong Financial Foundation</i>)	Presenter: Director of Business Services, Angie Manuel
IX. Survey Research Proposal (<i>F. Expand and Strengthen Public Support</i>)	Presenter: Superintendent, Tim Truebenbach
X. Tech Levy Update (<i>D. Technology Integration</i>)	Presenter: Technology Manager, Jon Beach
XI. Updated Regulations for Use of District Facilities, Grounds, and Equipment (<i>F. Expand and Strengthen Public Support</i>)	Presenter: Director of Community Education & Communication Services, Allen Berg
XII. Buildings and Grounds Committee Update (<i>E. Facilities and Infrastructure Design</i>)	Presenter: Superintendent, Tim Truebenbach
XIII. Resolution for Non-Renewal of Teaching Contracts (<i>C. Strong Financial Foundation</i>)	Presenter: Superintendent, Tim Truebenbach
XIV. Student Representative Report (<i>F. Expand and Strengthen Public Support</i>)	Presenter: Student Representative, Ella Dotzler
XV. Superintendent Report (<i>F. Expand and Strengthen Public Support</i>)	Presenter: Superintendent, Tim Truebenbach
XVI. Adjournment	Presenter: Chair, Tonya Reasoner

TRANSPORTATION OF PUBLIC SCHOOL STUDENTS

I. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to provide for the transportation of students in a manner which will protect their health, welfare, and safety.
- B. The school district recognizes that transportation is an essential part of the school district services to students and parents but further recognizes that transportation by school bus is a privilege and not a right for an eligible student.

II. DEFINITIONS

- A. “Child with a disability” includes every child identified under federal and state special education law as deaf or hard of hearing, blind or visually impaired, deafblind, or having a speech or language impairment, a physical impairment, other health disability, developmental cognitive disability, an emotional or behavioral disorder, specific learning disability, autism spectrum disorder, traumatic brain injury, or severe multiple impairments, and who needs special education and related services, as determined by the rules of the Commissioner of Education. A licensed physician, an advanced practice nurse, or a licensed psychologist is qualified to make a diagnosis and determination of attention deficit disorder or attention deficit hyperactivity disorder for purposes of identifying a child with a disability. In addition, every child under age three, and at the school district’s discretion from age three to seven, who needs special instruction and services, as determined by the rules of the Commissioner, because the child has a substantial delay or has an identifiable physical or mental condition known to hinder normal development is a child with a disability. A child with a short-term or temporary physical or emotional illness or disability, as determined by the rules of the Commissioner, is not a child with a disability. (Minn. Stat. § 125A.02)
- B. “Home” is the legal residence of the child. In the discretion of the school district, “home” also may be defined as a licensed day care facility, school day care facility, a respite care facility, the residence of a relative, or the residence of a person chosen by the student’s parent or guardian as the home of a student for part or all of the day, if requested by the student’s parent or guardian, or an afterschool program for children operated by a political subdivision of the state, if the facility, residence, or program is within the attendance area of the school the student attends. Unless otherwise specifically provided by law, a homeless student is a resident of the school district if enrolled in the school district. (Minn. Stat. § 123B.92, Subd. 1(b)(1); Minn. Stat. § 127A.47, Subd. 2)
- C. “Homeless student” means a student, including a migratory student, who lacks a fixed, regular, and adequate nighttime residence and includes: students who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; are awaiting foster care placement; have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings; are living in cars, parks, public spaces, abandoned

buildings, substandard housing, bus or train stations, or similar settings, and migratory children who qualify as homeless because they are living in any of the preceding listed circumstances. (42 U.S.C. § 11434a)

- D. “Nonpublic school” means any school, church, or religious organization, or home school wherein a resident of Minnesota may legally fulfill the compulsory instruction requirements of Minn. Stat. §120A.22, which is located within the state, and which meets the requirements of Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d, *et seq.*). (Minn. Stat. §123B.41, Subd. 9)
- E. “Nonresident student” is a student who attends school in the school district and resides in another district, defined as the “nonresident district.” In those instances when the divorced or legally separated parents or parents residing separately share joint physical custody of a student and the parents reside in different school districts, the student shall be a resident of the school district designated by the student’s parents. When parental rights have been terminated by court order, the legal residence of a student placed in a residential or foster facility for care and treatment is the district in which the student resides. (Minn. Stat. § 123B.88, Subd. 6; Minn. Stat. § 125A.51; Minn. Stat. § 127A.47, Subd. 3)
- F. “Pupil support services” are health, counseling, and guidance services provided by the public school in the same district where the nonpublic school is located. (Minn. Stat. § 123B.41, Subd. 4)
- G. “School of origin,” for purposes of determining the residence of a homeless student, is the school that the student attended when permanently housed or the school in which the student was last enrolled. (42 U.S.C. § 11432(g)(3)(G))
- H. “Shared time basis” is a program where students attend public school for part of the regular school day and who otherwise fulfill the requirements of Minn. Stat. § 120A.22 by attendance at a nonpublic school. (Minn. Stat. § 126C.01, Subd. 8)
- I. “Student” means any student or child attending or required to attend any school as provided in Minnesota law and who is a resident or child of a resident of Minnesota. (Minn. Stat. § 123B.41, Subd. 11)

III. ELIGIBILITY

- A. Upon the request of a parent or guardian, the school district shall provide transportation to and from school, at the expense of the school district, for all resident students who reside two miles or more from the school, except for those students whose transportation privileges have been revoked or have been voluntarily surrendered by the student’s parent or guardian. (Minn. Stat. § 123B.88, Subd. 1)
- B. The school district may, in its discretion, also provide transportation to any student to and from school, at the expense of the school district, for any other purpose deemed appropriate by the school board.
 - 1. Transportation State Requirement
In accordance with Minnesota Statute 123B.88, bus transportation to and from school is required to be provided by the district to students residing two miles or more from their assigned school. However, the Big Lake School Board has approved

free transportation for students in grades K-5 who live one or more miles from their assigned school.

2. District Provided Transportation

In calculating district-provided transportation eligibility, the distance is measured from the school building entrance, designated by the district for student use, and the distance to the student's resident property (where the front of the property meets the street) along public roadways. If any portion of the front of the resident property as identified by the street address that meets the street is outside this distance, the student will be provided bus transportation to and from school.

3. Non-Public and Charter School Students

Non-public and charter school students attending schools within the district boundary will follow the same eligibility.

4. Assigned Bus

Students may only ride their assigned bus. Other arrangements may be accommodated on an emergency basis if/when a parent contacts the transportation company to secure approval. Legal Reference: 123B.88

C. In the discretion of the school district, transportation along regular school bus routes may also be provided, where space is available, to any person where such use of a bus does not interfere with the transportation of students. The cost of providing such transportation must be paid by those individuals using these services or some third-party payor. Bus transportation also may be provided along school bus routes when space is available for participants in early childhood family education programs and school readiness programs if these services do not result in an increase in the school district's expenditures for transportation. (Minn. Stat. § 123B.88, Subd. 10, 11, 12, and 13)

D. For purposes of stabilizing enrollment and reducing mobility, the school district may, in its discretion, establish a full-service school zone and may provide transportation for students attending a school in that full-service school zone. A full-service school zone may be established for a school that is located in an area with higher than average crime or other social and economic challenges and that provides education, health or human services, or other parental support in collaboration with a city, county, state, or nonprofit agency.

IV. TRANSPORTATION OF NONRESIDENT STUDENTS

A. The school district will provide transportation from home to school to nonresident students who open enroll to the Big Lake School District and who live within five miles of the district boundary. All other open enrolled students must find transportation to the nearest bus stop within one mile of the district boundary or to a location directed them by the Superintendent or his designee. If requested by the parent of a nonresident student, the school district shall provide transportation to a nonresident student within its borders at the same level of service that is provided to resident students. For the 2020-2021 school year: If a non-resident student is already receiving transportation outside of five miles, that transportation will continue for the remainder of the 2020-21 school year. Beginning in the 2021-2022 school year, transportation for non-resident students will only be provided within five miles of the district boundary. B. If the school district decides to transport a nonresident student within the student's resident district, the school district will notify the student's resident district of its decision, in writing, prior to providing transportation. (Minn. Stat. § 123B.88, Subd. 6)

C. When divorced or legally separated parents or parents residing separately reside in different school districts and share physical custody of a student, the parents shall be

responsible for the transportation of the student to the border of the school district during those times when the student is residing with the parent in the nonresident school district. (Minn. Stat. § 127A.47, Subd. 3(b))

- D. The school district may provide transportation to allow a student who attends a high-need English language learner program and who resides within the transportation attendance area of the program to continue in the program until the student completes the highest grade level offered by the program. (Minn. Stat. § 123B.92, Subd. 3(b))

V. TRANSPORTATION OF RESIDENT STUDENTS TO NONDISTRICT SCHOOLS

- A. In general, the school district shall not provide transportation between a resident student's home and the border of a nonresident district where the student attends school under the Enrollment Options Program. A parent may be reimbursed by the nonresident district for the costs of transportation from the pupil's residence to the border of the nonresident district if the student is from a family whose income is at or below the poverty level, as determined by the federal government. The reimbursement may not exceed the pupil's actual cost of transportation or 15 cents per mile traveled, whichever is less. Reimbursement may not be paid for more than 250 miles per week. (Minn. Stat. § 124D.03, Subd. 8). Applications for reimbursement must be received in writing at the school business office prior to November 30 of the forthcoming school year. Exceptions to this date will be made for special cases such as move-ins. The application must include the names of the children and the name of the non-public school.
- B. Resident students shall be eligible for transportation to and from a nonresident school district at the expense of the school district, if in the discretion of the school district, inadequate room, distance to school, unfavorable road conditions, or other facts or conditions make attendance in the resident student's own district unreasonably difficult or impracticable. The school district, in its discretion, may also provide for transportation of resident students to schools in other districts for grades and departments not maintained in the district, including high school, for the whole or a part of the year or for resident students who attend school in a building rented or leased by the school district in an adjacent district. (Minn. Stat. § 123B.88, Subds. 1 and 4)
- C. In general, the school district is not responsible for transportation for any resident student attending school in an adjoining state under a reciprocity agreement but may provide such transportation services at its discretion. (Minn. Stat. § 124D.041)

VI. SPECIAL EDUCATION STUDENTS/STUDENTS WITH A DISABILITY/ STUDENTS WITH TEMPORARY DISABILITIES

- A. Upon a request of a parent or guardian, the board must provide necessary transportation, consistent with Minn. Stat. § 123B.92, Subd. 1(b)(4), for a resident child with a disability not yet enrolled in kindergarten for the provision of special instruction and services. Special instruction and services for a child with a disability not yet enrolled in kindergarten include an individualized education program (IEP) team placement in an early childhood program when that placement is necessary to address the child's level of functioning and needs. (Minn. Stat. § 123B.88, Subd. 1)
- B. Resident students with a disability whose handicapped conditions are such that the student cannot be safely transported on the regular school bus and/or school bus route and/or when

the student is transported on a special route for the purpose of attending an approved special education program shall be entitled to special transportation at the expense of the school district or the day training and habilitation program attended by the student. The school district shall determine the type of vehicle used to transport students with a disability on the basis of the handicapping condition and applicable laws. This provision shall not be applicable to parents who transport their own child under a contract with the school district. (Minn. Stat. § 123B.88, Subd. 19; Minn. Rules Part 7470.1600)

- C. Resident students with a disability who are boarded and lodged at Minnesota state academies for educational purposes, but who also are enrolled in a public school within the school district, shall be provided transportation, by the school district to and from said board and lodging facilities, at the expense of the school district. (Minn. Stat. § 125A.65)
- D. If a resident student with a disability attends a public school located in a contiguous school district and the school district of attendance does not provide special instruction and services, the school district shall provide necessary transportation for the student between the school district boundary and the educational facility where special instruction and services are provided within the school district. The school district may provide necessary transportation of the student between its boundary and the school attended in the contiguous district, but shall not pay the cost of transportation provided outside the school district boundary. (Minn. Stat. § 125A.12)
- E. When a student with a disability or a student with a short-term or temporary disability is temporarily placed for care and treatment in a day program located in another school district and the student continues to live within the school district during the care and treatment, the school district shall provide the transportation, at the expense of the school district, to that student. The school district may establish reasonable restrictions on transportation, except if a Minnesota court or agency orders the child placed at a day care and treatment program and the school district receives a copy of the order, then the school district must provide transportation to and from the program unless the court or agency orders otherwise. Transportation shall only be provided by the school district during regular operating hours of the school district. (Minn. Stat. § 125A.15(b); Minn. Stat. § 125A.51(d))
- F. When a nonresident student with a disability or a student with a short-term or temporary disability is temporarily placed in a residential program within the school district, including correctional facilities operated on a fee-for-service basis and state institutions, for care and treatment, the school district shall provide the necessary transportation at the expense of the school district. Where a joint powers entity enters into a contract with a privately owned and operated residential facility for the provision of education programs for special education students, the joint powers entity shall provide the necessary transportation. (Minn. Stat. § 125A.15(c) and (d); Minn. Stat. § 125A.51(e))
- G. Each driver and aide assigned to a vehicle transporting students with a disability will be provided with appropriate training for the students in their care, will assist students with their safe ingress and egress from the bus, will ensure the proper use of protective safety devices, and will be provided with access to emergency health care information as required by law. (Minn. Rules Part 7470.1700)
- H. Any parent of a student with a disability who believes that the transportation services provided for that child are not in compliance with the applicable law may utilize the

VII. HOMELESS STUDENTS

- A. Homeless students shall be provided with transportation services comparable to other students in the school district. (42 U.S.C. § 11432(e)(3)(C)(i)(III)(cc) and (g)(4)(A))
- B. Upon request by the student's parent, guardian, or homeless education liaison, the school district shall provide transportation for a homeless student as follows:
 - 1. A resident student who becomes homeless and is residing in a public or private shelter location or has other non-shelter living arrangements within the school district shall be provided transportation to and from the student's school of origin and the shelter or other non-shelter location on the same basis as transportation services are provided to other students in the school district. (42 U.S.C. § 11432(g)(1)(J)(iii)(I))
 - 2. A resident student who becomes homeless and is residing in a public or private shelter location or has other non-shelter living arrangements outside of the school district shall be provided transportation to and from the student's school of origin and the shelter or other non-shelter location on the same basis as transportation services are provided to other students in the school district, unless the school district and the school district in which the student is temporarily placed agree that the school district in which the student is temporarily placed shall provide transportation. (Minn. Stat. § 125A.51(f); 42 U.S.C. § 11432(g)(1)(J)(iii)(II))
 - 3. If a nonresident student is homeless and is residing in a public or private homeless shelter or has other non-shelter living arrangements within the school district, the school district may provide transportation services between the shelter or non-shelter location and the student's school of origin outside of the school district upon agreement with the school district in which the school of origin is located. (Minn. Stat. § 125A.51(f))
 - 4. A homeless nonresident student enrolled under Minn. Stat. § 124D.08, Subd. 2a, must be provided transportation from the student's district of residence to and from the school of enrollment. (Minn. Stat. § 123B.92, Subd. 3(c)).

VIII. AVAILABILITY OF SERVICES

Transportation shall be provided on all regularly scheduled school days or make-up days. Transportation will not be provided during the summer school break. Transportation may be provided for summer instructional programs for students with a disability or in conjunction with a learning year program. Transportation between home and school may also be provided, in the discretion of the school district, on staff development days. (Minn. Stat. § 123B.88, Subd. 21)

IX. MANNER OF TRANSPORTATION

The scheduling of routes, establishment of the location of bus stops, manner and method of transportation, control and discipline of school children, the determination of fees, and any other matter relating thereto shall be within the sole discretion, control and management of the school board. The school district may, in its discretion, provide room and board, in lieu of transportation, to a student who may be more economically and conveniently provided for by that means. (Minn. Stat. § 123B.88, Subd. 1)

X. RESTRICTIONS

Transportation by the school district is a privilege and not a right for an eligible student. A student's eligibility to ride a school bus may be revoked for a violation of school bus safety or conduct policies, or violation of any other law governing student conduct on a school bus pursuant to the school district's discipline policy. Revocation of a student's bus riding privilege is not an exclusion, expulsion, or suspension under the Pupil Fair Dismissal Act. Revocation procedures for a student who is an individual with a disability under 20 U.S.C. § 1415 (Individuals with Disabilities Act), 29 U.S.C. § 794 (the Rehabilitation Act), and 42 U.S.C. § 12132, (Americans with Disabilities Act) are governed by these provisions. (Minn. Stat. § 121A.59)

XI. FEES

- A. In its discretion, the school district may charge fees for transportation of students to and from extracurricular activities conducted at locations other than school, where attendance is optional. (Minn. Stat. § 123B.36, Subd. 1(10))
- B. The school district may charge fees for transportation of students to and from school when authorized by law. If the school district charges fees for transportation of students to and from school, guidelines shall be established for that transportation to ensure that no student is denied transportation solely because of inability to pay. The school district also may waive fees for transportation if the student's parent is serving in, or within the past year has served in, active military service as defined in Minn. Stat. § 190.05. (Minn. Stat. § 123B.36, Subds. 1(11) and 6)
- C. The school district may charge reasonable fees for transportation of students to and from post-secondary institutions for students enrolled under the post-secondary enrollment options program. Families who qualify for mileage reimbursement may use their state mileage reimbursement to pay this fee. (Minn. Stat. § 123B.36, Subd. 1(13))
- D. Where, in its discretion, the school district provides transportation to and from an instructional community-based employment station that is part of an approved occupational experience vocational program, the school district may require the payment of reasonable fees for transportation from students who receive remuneration for their participation in these programs. (Minn. Stat. § 123B.36, Subd. 3)

Rationale: *The purpose of this policy is to provide for the transportation of students consistent with the requirements of law.*

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.59 (Bus Transportation is a Privilege Not a Right)
Minn. Stat. § 123B.36 (Authorized Fees)
Minn. Stat. § 123B.41 (Educational Aids for Nonpublic School Children; Definitions)
Minn. Stat. § 123B.44 (Provision of Pupil Support Services)

Minn. Stat. § 123B.88 (Independent School Districts, Transportation)
Minn. Stat. § 123B.92 (Transportation Aid Entitlement)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.04 (Enrollment Options Programs in Border States)
Minn. Stat. § 124D.041 (Reciprocity with Adjoining States)
Minn. Stat. § 124D.08 (School Board's Approval to Enroll in Nonresident District)
Minn. Stat. Ch. 125A (Children With a Disability)
Minn. Stat. § 125A.02 (Children With a Disability, Defined)
Minn. Stat. § 125A.12 (Attendance in Another District)
Minn. Stat. § 125A.15 (Placement in Another District; Responsibility)
Minn. Stat. § 125A.51 (Placement of Children Without Disabilities; Education and Transportation)
Minn. Stat. § 125A.515 (Placement of Students; Approval of Education Program)
Minn. Stat. § 125A.65 (Attendance at Academies for the Deaf and Blind)
Minn. Stat. § 126C.01 (General Education Revenue - Definitions)
Minn. Stat. § 127A.47 (Payments to Resident and Nonresident Districts)
Minn. Stat. § 190.05 (Definitions)
Minn. Rules Part 7470.1600 (Transporting Pupils with Disability)
Minn. Rules Part 7470.1700 (Drivers and Aides for Pupils with Disabilities)
20 U.S.C. § 1415 (Individuals with Disabilities Education Improvement Act of 2004)
29 U.S.C. § 794 (Rehabilitation Act of 1973, § 504)
42 U.S.C. § 2000d (Prohibition Against Exclusion from Participation in, Denial of Benefits of, and Discrimination under Federally Assisted Programs on Ground of Race, Color, or National Origin)
42 U.S.C. § 11431 *et seq.* (McKinney-Vento Homeless Assistance Act of 2001)
42 U.S.C. § 12132 *et seq.* (Americans With Disabilities Act)

Cross References: MSBA/MASA Model Policy 708 (Transportation of Nonpublic School Students)
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
MSBA/MASA Model Policy 710 (Extracurricular Transportation)
MSBA Service Manual, Chapter 2, Transportation

The following resolution was moved by _____ and seconded by _____:

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Big Lake Schools, ISD 727, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Connexus Energy Foundation	\$3,000.00	Class of 2021 scholarship fund
Anderson Income Tax Service	Supplies for STEM lab	STEM lab
Ashley Johnson	\$50.00	ECFE
Big Lake Gymnastics Parent Booster	\$1,104.68	Pit foam

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted on March 25, 2021.

SUMMARY OF YTD 20-21 BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

GENERAL FUND:

REVENUE:

Original Budget	\$36,364,281 *	Jun-20
-Adjust gen ed aid for decrease in enrollment	(\$724,625) *	Dec-20
-Establish budget for CRF federal funds	\$766,916 *	Dec-20
-Revenue rec'd from Big Lake Township and Sherburne County for COVID relief	\$300,569 *	Dec-20
-Transfer eligible CRF funds to food service and community service funds; rev=exp	(\$23,891) *	Jan-21
-Close out of Fall activities and athletics = reduced revenue and expenses	(\$31,966) *	Jan-21
-Adjust Title budget estimates	\$4,149 *	Jan-21
-Adjust CARES ACT Round I budgets: Transfer eligible revenue & expenditures to food service fund	(\$5,451) *	Feb-21
-Adjust for receipt of utilities rebate monies earmarked for facilities needs; rev=exp	\$34,000	
-Establish budgets for tech protection insurance fees and technology repairs budget; rev=exp	\$43,225	

AMOUNT	DATE
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NET CURRENT REVENUE BUDGET

\$36,727,207

GENERAL FUND:

EXPENSE:

Original Budget	\$37,519,840 *	Jun-20
-Establish budget for CRF COVID related expenses	\$766,916 *	Dec-20
-Edgenuity costs (Big Lake Online)	\$139,000 *	Dec-20
-Transfer part of CRF budgeted expenditures to food service and community service funds; rev=exp	(\$23,891) *	Jan-21
-Close out of Fall activities and athletics = reduced revenue and expenses	(\$31,966) *	Jan-21
-Fall staffing revision - revise estimates based on actual hiring through December	\$26,023 *	Jan-21
-Adjust Title budget estimates	(\$10,146) *	Jan-21
-Added budget for copier replacement (from Assigned for Copiers fund balance)	\$14,279 *	Jan-21
-Amend budget revision in December for CRF related expenses	(\$215,563) *	Jan-21
-Adjust CARES ACT Round I budgets: Transfer eligible revenue & expenditures to food service fund	(\$5,451) *	Feb-21
-Staffing revision #2 - update staffing and benefit changes since last fall	(\$13,623)	
-Adjust for receipt of utilities rebate monies earmarked for facilities needs; rev=exp	\$34,000	
-Adjust budgets for Assigned fund balances from 19-20	\$110,279	
-Establish budgets for tech protection insurance fees and technology repairs budget; rev=exp	\$43,225	

AMOUNT	DATE
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NET CURRENT EXPENSE BUDGET

\$38,352,922

SUMMARY OF YTD 20-21 BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

FOOD SERVICE FUND:

REVENUE:

Original Budget	\$1,655,850	* Jun-20
-Establish budget for eligible CRF expenses; rev=exp	\$7,261	* Jan-21
-Adjust CARES ACT Round I budgets: Transfer eligible revenue & expenditures to food service fund	\$5,451	* Feb-21

NET CURRENT REVENUE BUDGET

\$1,668,562

EXPENSE:

Original Budget	\$1,655,850	* Jun-20
-Establish budget for eligible CRF expenses; rev=exp	\$7,261	* Jan-21
-Adjust CARES ACT Round I budgets: Transfer eligible revenue & expenditures to food service fund	\$5,451	* Feb-21
-Staffing revision #2 - update staffing and benefit changes since last fall	(\$3,066)	

NET CURRENT EXPENSE BUDGET

\$1,665,496

COMMUNITY SERVICE FUND:

REVENUE:

Original Budget	\$1,940,459	* Jun-20
-Revenue rec'd from Big Lake Township and Sherburne County for COVID relief	\$107,761	* Dec-20
-Establish budget for eligible CRF expenses; rev=exp	\$16,631	* Jan-21
-Reduced revenue budget for driver's ed and Hive Time tuition	(\$85,850)	* Jan-21
-Reduce revenue budget for cancelled programs due to COVID: Musical, Robotics, Ski Club, no field trips in Kid's club	(\$63,160)	* Feb-21

NET CURRENT REVENUE BUDGET

\$1,915,841

EXPENSE:

Original Budget	\$2,173,632	* Jun-20
-Establish budget for eligible CRF expenses; rev=exp	\$16,630	* Jan-21
-Fall staffing revision - revise estimates based on actual hiring through December	(\$101,313)	* Jan-21
-Reduce expenses for decreased programming (driver's ed)	(\$42,300)	* Jan-21
-Reduce expenditure budget for cancelled programs due to COVID: Musical, Robotics, Ski Club, no field trips in Kid's club	(\$54,906)	* Feb-21
-Staffing revision #2 - update staffing and benefit changes since last fall	\$3,725	

NET CURRENT EXPENSE BUDGET

\$1,995,468

AMOUNT	DATE
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BUILDING CONSTRUCTION FUND

REVENUE:

Original Budget	\$9,950	* Jun-20
-Bond proceeds from 2021A Facilities Maintenance Bonds	\$7,969,480	
-Adjust investment income	(\$400)	

NET CURRENT REVENUE BUDGET

\$7,979,030

EXPENSE:

Original Budget	\$6,881,788	* Jun-20
-Adjust construction fund budgets for updated estimates of 20-21 costs	\$890,654	

NET CURRENT EXPENSE BUDGET

\$7,772,442

SUMMARY OF YTD 20-21 BUDGET ADJUSTMENTS

**Denotes Specific School Board Approval*

DEBT SERVICE FUND

REVENUE:

Original Budget	\$5,516,400	*	Jun-20
-Transfer in from closing out of OPEB Debt Service fund; Board approved in December	\$100,819	*	Jan-21
-Bonds proceeds from 2021A Facilities Maintenance Bonds	\$180,140		

AMOUNT	DATE
--------	------

NET CURRENT REVENUE BUDGET

\$5,797,359

EXPENSE:

Original Budget	\$5,807,280	*	Jun-20
-----------------	-------------	---	--------

NET CURRENT EXPENSE BUDGET

\$5,807,280

OPEB Irrevocable Trust Fund

REVENUE:

Original Budget	45,000	*	Jun-20
-----------------	--------	---	--------

AMOUNT	DATE
--------	------

NET CURRENT REVENUE BUDGET

45,000

EXPENSE:

Original Budget	\$248,355	*	Jun-20
-Fall staffing revision; adjust OPEB benefits based on updated health information	\$787	*	Jan-21
-Staffing revision #2 - change implicit rate for updated actuary study	(\$36,440)		

NET CURRENT EXPENSE BUDGET

\$212,702

ISD #727 2020-2021 Revised Budget

March 25th, 2021

	Audited Fund Balance June 30,2020	Revenue Budget 20-21	Expenditure Budget 20-21	Projected Net Change Incr(Decr) in Fund Balance	Transfers	Budgeted Fund Balance June 30,2021
General:						
Restricted -						
Long Term Facilities Maintenance	\$ 81,783	\$ 452,080	\$ 345,484	\$ 106,596	\$ -	\$ 188,379
Operating Capital	\$ 455,306	\$ 720,022	\$ 1,028,199	\$ (308,177)	\$ -	\$ 147,129
Capital Projects Levy	\$ 226,670	\$ 519,531	\$ 530,835	\$ (11,304)	\$ -	\$ 215,366
Basic Skills Programs	\$ 76,094	\$ 612,211	\$ 678,780	\$ (66,569)	\$ -	\$ 9,525
Staff Development	\$ 92,814	\$ 434,814	\$ 413,956	\$ 20,858	\$ -	\$ 113,672
Third Party/Medical Assistance	\$ 230,996	\$ 100,000	\$ 169,737	\$ (69,737)	\$ -	\$ 161,259
Area Learning Center (ALC)	\$ 33,648	\$ 267,086	\$ 300,734	\$ (33,648)	\$ -	\$ -
Scholarships	\$ 16,650	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ 16,650
Student Activities	\$ 10,386	\$ 14,870	\$ 14,577	\$ 293	\$ -	\$ 10,679
Committed for Severance	\$ 620,191	\$ -	\$ 107,420	\$ (107,420)	\$ -	\$ 512,771
Committed for Liberty Shelter	\$ 29,120	\$ -	\$ 29,120	\$ (29,120)	\$ -	\$ -
Assigned for Q Comp	\$ 138,190	\$ 801,115	\$ 804,184	\$ (3,069)	\$ -	\$ 135,121
Assigned for Athletics and Activities	\$ 179,525	\$ 957,409	\$ 957,409	\$ -	\$ -	\$ 179,525
Assigned for Building Level Activities	\$ 122,937	\$ 15,700	\$ 26,598	\$ (10,898)	\$ -	\$ 112,039
Other Assigned Fund Balances	\$ 156,348	\$ 11,000	\$ 129,173	\$ (118,173)	\$ -	\$ 38,175
Nonspendable for Prepaid Items	\$ 118,522	\$ -	\$ -	\$ -	\$ -	\$ 118,522
Unassigned	\$ 7,548,558	\$ 31,809,369	\$ 32,804,716	\$ (995,347)	\$ -	\$ 6,553,211
Subtotal	\$ 10,137,738	\$ 36,727,207	\$ 38,352,922	\$ (1,625,715)	\$ -	\$ 8,512,023
Food Service:						
Restricted						
Restricted	\$ 38,923	\$ 1,668,562	\$ 1,665,496	\$ 3,066	\$ -	\$ 41,989
Nonspendable for Inventory	\$ 227,522	\$ -	\$ -	\$ -	\$ -	\$ 227,522
Subtotal	\$ 266,445	\$ 1,668,562	\$ 1,665,496	\$ 3,066	\$ -	\$ 269,511
Community Service:						
Restricted -						
Community Education	\$ 359,366	\$ 1,302,559	\$ 1,367,644	\$ (65,085)	\$ -	\$ 294,281
ECFE	\$ 52,390	\$ 243,857	\$ 244,557	\$ (700)	\$ -	\$ 51,690
School Readiness	\$ (23,826)	\$ 351,485	\$ 367,430	\$ (15,945)	\$ -	\$ (39,771)
Preschool Screening	\$ 7,917	\$ 17,940	\$ 15,837	\$ 2,103	\$ -	\$ 10,020
Subtotal	\$ 395,847	\$ 1,915,841	\$ 1,995,468	\$ (79,627)	\$ -	\$ 316,220
Building Construction Fund						
Restricted -						
Long-Term Facilities Maintenance	\$ 4,762,317	\$ 7,978,980	\$ 7,696,928	\$ 282,052	\$ -	\$ 5,044,369
Referendum Projects	\$ 75,464	\$ 50	\$ 75,514	\$ (75,464)	\$ -	\$ -
	\$ 4,837,781	\$ 7,979,030	\$ 7,772,442	\$ 206,588	\$ -	\$ 5,044,369
Debt Service - Restricted	\$ 1,805,961	\$ 5,797,359	\$ 5,807,280	\$ (9,921)	\$ -	\$ 1,796,040
OPEB Irrevocable Trust Fund	\$ 1,606,793	\$ 45,000	\$ 212,702	\$ (167,702)	\$ -	\$ 1,439,091
OPEB Bonds Debt Service Fund	\$ 100,819	\$ -	\$ 100,819	\$ (100,819)	\$ -	\$ -
Total	\$ 19,151,384	\$ 54,132,999	\$ 55,907,129	\$ (1,774,130)	\$ -	\$ 17,377,254

CASH REPORT FOR SCHOOL BOARD

BIG LAKE PUBLIC SCHOOLS

Independent School District # 727

for month: February 2021

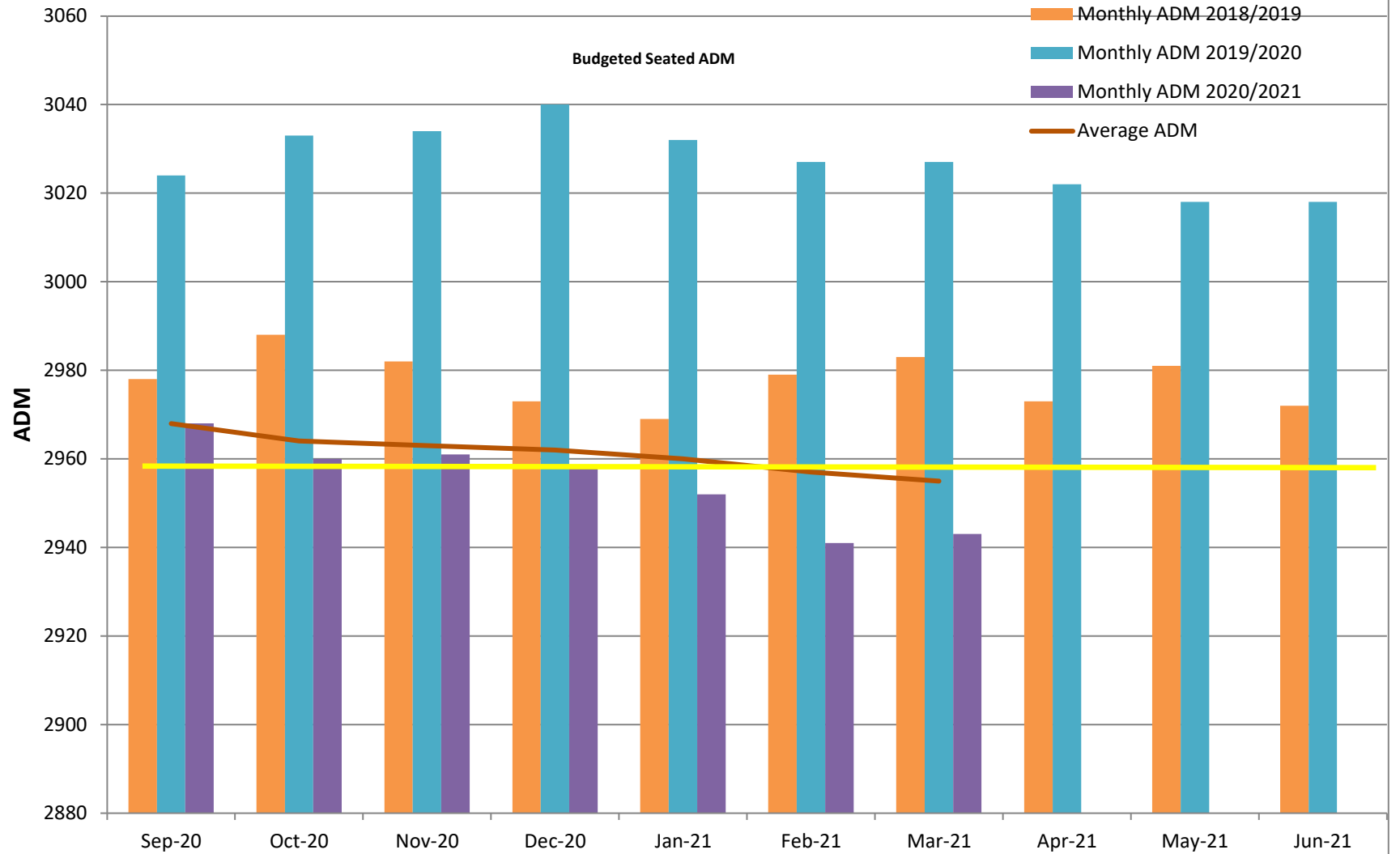
101 - CASH ACCOUNTS					
	Beg Balance	Receipts	Checks	Adjustments	End Balance
General Fund	4,812,737	3,747,424	(3,530,994)		\$5,029,167
Food Service	(\$992,864)	4,286	(85,441)		(\$1,074,019)
Community Service	(\$940,448)	109,175	(172,080)		(\$1,003,353)
Building Fund	\$0	36,465	(36,465)		\$0
Debt Service	(\$2,238,328)	-	-		(\$2,238,328)
Parking Lot Construction (Fund 14)	\$0	-	-		\$0
Project fund- HVAC (Fund 15)	\$0	51,141	(51,141)		\$0
Custodial Fund (Fund 18)	\$1,553	39	-		\$1,592
OPEB Trust Fund	(\$17,970)	-	(233)		(\$18,203)
OPEB Debt Service Fund	\$0	-	-		\$0
TOTAL PER BOOKS	624,680	3,948,530.00	(\$3,876,354)	\$0	696,856
				General Checking Account	\$1,222
				TOTAL PER BANK	\$1,222
102 - PETTY CASH ACCOUNT					
	Beg Balance	Receipts	Checks	Adjustments	End Balance
General Fund	\$1,999	-	(\$225)	-	\$1,774
				Petty Cash Checking Account	\$1,774
				TOTAL PER BANK	\$1,774
104 - INVESTMENT ACCOUNTS					
	Beg Balance	Deposits	Withdrawals	Adjustments	End Balance
General Fund	(\$903,217)	\$4,403,120	(\$5,130,617)		(\$1,630,714)
General Fd Operating Investments	\$7,290,556	\$2,000,100	(\$1,245,100)		\$8,045,556
Food Service	\$1,314,025	\$71,424	\$0		\$1,385,449
Community Service	\$1,634,182	\$10,827	\$0		\$1,645,009
Debt Service	\$3,528,619	\$6,945	\$0		\$3,535,564
Facilities Investments 2017A	\$61,990	\$1	\$0		\$61,991
Facilities Investments 2019A (Fd 06)	\$394,585	\$8	(\$36,465)		\$358,128
Tax Abatement Invest. 2019A (Fd 14)	\$0				\$0
Facility Maintenance Invest. 2020A (Fd 07)	\$362,000	\$0	\$0		\$362,000
Facility Maintenance Invest. 2020A (Fd 15)	\$85,261	\$2	(\$51,141)		\$34,122
Facility Maintenance Invest. 2021A (Fd 07)	\$0	\$180,140	\$0		\$180,140
Facility Maintenance Invest. 2021A (Fd 15)	\$0	\$7,798,229			\$7,798,229
OPEB Trust Fund	\$1,130,077	\$45	(\$21)		\$1,130,101
OPEB Trust Equities	\$559,994	\$7,322	\$0		\$567,316
OPEB Debt Service	\$0				\$0
TOTAL PER BOOKS	\$15,458,072	\$14,478,163	(\$6,463,344)	\$0	\$23,472,891
				MN Trust	\$4,935,306
				Operating Investments	\$8,045,556
				Building Fund Investments	\$8,794,612
				OPEB Trust	\$1,697,417
				TOTAL PER BANK	\$23,472,891

CASH AND INVESTMENT BALANCE SUMMARY BY FUND					
	Beg Balance	Deposits	Withdrawals	Adjustments	End Balance
General Fund	\$11,202,075.00	10,150,644	(9,906,936)	-	\$11,445,783
Food Service	\$321,161	75,710	(85,441)	-	\$311,430
Community Service	\$693,734	120,002	(172,080)	-	\$641,656
Debt Service	\$1,652,291	\$187,085	\$0	-	\$1,839,376
Parking Lot Construction (Fund 14)	\$0	-	\$0	-	\$0
Project Fund HVAC- Fund 15	\$85,261	\$7,849,372	(\$102,282)	-	\$7,832,351
Custodial Fund (Fund 18)	\$1,553	\$39	\$0	-	\$1,592
Bond Account Investments (fund 06)	\$456,575	\$36,474	(\$72,930)	-	\$420,119
OPEB Trust Fund	\$1,112,107	45	(254)	-	\$1,111,898
OPEB Trust Equities	\$559,994	7,322	-	-	\$567,316
OPEB Debt Service	\$0	-	-	-	\$0
TOTAL PER BOOKS	16,084,751	\$18,426,693	(\$10,339,923)	\$0	24,171,521
				Cash	\$1,222
				Petty Cash	\$1,774
				Investments	\$23,472,891
				TOTAL PER BANK	\$23,475,887

WIRE TRANSFER SUMMARY
Big Lake Public Schools
Independent School District #727
February 28, 2021

DATE	FROM	TO	AMOUNT	PURPOSE
2/1/2021	Old National-Checking	Heartland Pmt System	\$ 83.92	Nutri Kids Credit Card Fees
2/1/2021	Old National-Checking	Neopost	\$ 201.00	DO Postage
2/2/2021	Old National-Checking	EBC	\$ 55,460.99	403b & 457 contributions
2/3/2021	Old National-Checking	Further	\$ 7,996.52	Flex Claim Pymts
2/3/2021	Old National-Checking	Further	\$ 24,622.36	H.S.A Contributions
2/4/2021	Old National-Checking	Public Surplus	\$ 411.51	Sale of MS chairs, Kiln, & desks
2/5/2021	CC Choices ACH	Old National-Checking	\$ 3,287.28	Pathway I
2/8/2021	Old National-Checking	Delta Dental	\$ 26,634.04	Dental Insurance
2/9/2021	Old National-Checking	ELEYOmonthlysoft	\$ 1,250.00	ELEYO User Fees
2/9/2021	Old National-Checking	Bankcard Service	\$ 2,128.13	ELEYO Credit Card Fees
2/10/2021	Old National-Checking	Transfirst/TSYS	\$ 958.21	Affinity Credit Card fees
2/10/2021	Old National-Checking	Further	\$ 5,684.97	Flex Claim Pymts
2/12/2021	Old National-Checking	BLEM	\$ 8,213.01	Teacher Unions Dues
2/12/2021	MN Trust-PMA	Old National-Checking	\$ 1,500,000.00	Payroll and Payroll AP
2/16/2021	Old National-Checking	CIGNA	\$ 9,673.14	Life & LTD Insurance
2/17/2021	Old National-Checking	Further	\$ 2,207.55	Flex Claim Pymts
2/17/2021	Old National-Checking	EBC	\$ 60,259.74	403b & 457 contributions
2/18/2021	Old National-Checking	Further	\$ 25,020.30	H.S.A Contributions
2/18/2021	MN Trust-PMA	MN Trust-PMA	\$ 7,978,343.28	2021A Facility Maintenance Bonds
2/19/2021	Old National-Checking	Neopost	\$ 201.00	DO Postage
2/22/2021	Old National-Checking	Neopost	\$ 100.00	Liberty Postage
2/24/2021	Old National-Checking	Further	\$ 632.95	Further Fee
2/24/2021	Old National-Checking	Further	\$ 5,539.04	Flex Claim Pymts
2/25/2021	Retiree Accounts	Old National-Checking	\$ 11,889.24	Auto Transfers for COBRA/Retiree Ins
2/25/2021	MN Trust-PMA BONDS	Old National-Checking	\$ 36,465.00	2019A Draw
2/25/2021	MN Trust-PMA BONDS	Old National-Checking	\$ 51,141.00	HVAC Draw 2020A
2/25/2021	MN Trust-PMA	Old National-Checking	\$ 1,600,000.00	Payroll and Payroll AP
2/26/2021	Old National-Checking	Old National Bank	\$ 51.99	Old National Service Charge
2/26/2021	Old National-Checking	Bremer Bank	\$ 163.70	ACH Charge

20-21 Monthly, Average, and Budgeted Daily Membership



Treasurer's Report
 Month of February, 2020/21 School Year
 Amber Sixberry, Treasurer

Big Lake School District #727
 Respectfully Submitted at the 03/25/21 Board Meeting
(Italicized, underlined phrase in parenthesis denotes the source of the data and notes)

COMPLIANCE ISSUES

- | | | |
|----|---|---------------|
| 1) | Preliminary UFARS data loaded to MDE by September 15th, 2020 | In compliance |
| 2) | Revenue and Expenditure Budget published by earlier of one week after school board accepts final audit or November 30, 2020 | In compliance |
| 3) | Final UFARS data to MDE by November 30, 2020 | In compliance |
| 4) | The 2019/2020 audit (electronic copy) received at MDE by December 31st, 2020 | In compliance |
| 5) | Board members having received training in financial matters per statute | In compliance |

FISCAL HEALTH - INCOME STATEMENT PARAMETERS

- 1) Revenue/Expenditure Monitor - *Exp/Rev Summary - FD Report*

	REVENUE			<i>(Calculated)</i>	EXPENDITURES			<i>(Calculated)</i>
	Budget	Actual \$ YTD	Actual % YTD		Budget	Actual \$ YTD	Actual % YTD	
General Fund (01,05,09,11 &12)	\$ 36,727,207	\$ 17,358,191	47%	\$ 38,352,922	\$ 20,031,466	52%		
Food Service (02)	\$ 1,668,562	\$ 661,607	40%	\$ 1,665,496	\$ 621,664	37%		
Community Service (04)	\$ 1,915,841	\$ 960,113	50%	\$ 1,995,468	\$ 1,125,647	56%		
Building Construction (06)	\$ 7,979,030	\$ 7,976,461	100%	\$ 7,772,442	\$ 4,692,573	60%		
Debt Service (07)	\$ 5,797,359	\$ 658,769	11%	\$ 5,807,280	\$ 5,803,118	100%		
OPEB Irrevocable Trust Fund (45)	\$ 45,000	\$ 90,791	202%	\$ 212,702	\$ 18,370	9%		
OPEB Bonds Debt Service Fund (47)	\$ -	\$ -	0%	\$ 100,819	\$ 100,819	100%		

- 2) ADM Monitor - *Principals' monthly reporting*

	Original	Revision (1)	Revision (2)
Budgeted Seated ADM	3062	2959	
Tuition ADM	58	58	
Budgeted ADM	3120	3017	

NOTES

See budget revisions

CREDIT OPINION

22 March 2021

 Rate this Research

Contacts

Dan Kowalski +1.312.706.9992
Associate Lead Analyst
dan.kowalski@moody's.com

Gregory W. Lipitz +1.212.553.7782
VP-Sr Credit Officer/Manager
gregory.lipitz@moody's.com

CLIENT SERVICES

Americas 1-212-553-1653

Asia Pacific 852-3551-3077

Japan 81-3-5408-4100

EMEA 44-20-7772-5454

Big Lake Independent School District 727, MN

Update following upgrade to Aa3

Summary

[Big Lake ISD 727](#) (Aa3) benefits from strong reserves and liquidity as well as solid resident incomes and growing wealth given its favorable location between the Twin Cities and [St. Cloud](#) (Aa2). Enrollment declines are driven by large open enrollment out of the district to neighboring schools and charters. The district's direct leverage, debt and pensions, is above average and will remain elevated because of capital needs.

On January 26, 2021, Moody's placed the district's rating under review in conjunction with the release of the US K-12 Public School District methodology. On March 19, Moody's completed the review by assigning an Aa3 issuer rating and upgrading its general obligation unlimited tax (GOULT) rating to Aa3.

Credit strengths

- » Above average resident incomes, moderate resident wealth
- » Solid fund balance and strong liquidity

Credit challenges

- » Declining enrollment and losses from open enrollment
- » Above average leverage with some outstanding capital needs

Rating outlook

Moody's does not usually assign outlooks to local governments with this amount of debt.

Factors that could lead to an upgrade

- » Growth in enrollment, resident incomes and resident wealth
- » Moderation of the debt and pension burdens

Factors that could lead to a downgrade

- » Deterioration of resident incomes and wealth; additional enrollment declines
- » Material declines in reserves or liquidity
- » Further increases in leverage

Key indicators

Exhibit 1

Big Lake Independent School District 727, MN

	2017	2018	2019	2020
Economy				
Resident income	146.3%	144.9%	140.6%	140.6%
Full value (\$000)	\$1,494,704	\$1,643,734	\$1,789,243	\$1,912,997
Population	17,942	18,424	18,463	18,463
Full value per capita	\$83,308	\$89,217	\$96,910	\$103,612
Enrollment	3,124	3,091	3,056	3,067
Enrollment trend	N/A	N/A	-1.6%	-0.6%
Financial performance				
Operating revenue (\$000)	\$38,425	\$38,964	\$39,954	\$41,021
Available fund balance (\$000)	\$7,273	\$8,525	\$9,571	\$10,789
Net cash (\$000)	\$11,776	\$13,264	\$14,416	\$16,826
Available fund balance ratio	18.9%	21.9%	24.0%	26.3%
Net cash ratio	30.6%	34.0%	36.1%	41.0%
Leverage				
Debt (\$000)	\$42,105	\$42,208	\$41,671	\$44,572
ANPL (\$000)	\$102,926	\$92,105	\$69,610	\$83,742
OPEB (\$000)	\$1,218	\$1,280	\$1,033	\$1,377
Long-term liabilities ratio	380.6%	348.0%	281.1%	316.2%
Implied debt service (\$000)	\$2,736	\$3,128	\$3,110	\$3,038
Pension tread water (\$000)	\$2,311	\$2,071	\$1,851	\$1,900
OPEB contributions (\$000)	\$153	\$113	\$89	\$0
Fixed-costs ratio	13.5%	13.6%	12.6%	12.0%

For definitions of the metrics in the table above please refer to the [US K-12 Public School Districts Methodology](#) or see the Glossary in the Appendix below. Metrics represented as N/A indicate the data were not available at the time of publication. The medians come from our most recently published [K12 Median Report](#).

Sources: US Census Bureau, Big Lake Independent School District 727, MN's financial statements and Moody's Investors Service

Profile

Located approximately 40 miles northwest of the [Minneapolis](#) (Aa1 stable) and [St. Paul](#) (Aa1 negative), the district includes the [City of Big Lake](#) (A1) and surrounding unincorporated areas. The district has a population of about 18,463 and serves approximately 3,000 students. The district provides education for students in grades kindergarten through twelve.

Detailed credit considerations

Economy

Declining enrollment and a competitive open enrollment environment will continue to pose challenges to revenue growth, although the district's strong incomes and increasing per capita wealth allows the district to tap into local voter support for new money.

The district's population grew rapidly in recent decades, increasing by 97% between 1990 and 2000 and by 46% between 2000 and 2010 and has since then remained stable. Similarly, district enrollment grew rapidly in the early 2000s, but has generally been declining since then. Enrollment decreased at an average annual rate of 0.6% through 2020, although fiscal 2020 alone saw a 2.2% increase in enrollment, the largest increase since the mid 2000s. Fiscal 2021 enrollment experienced a decline (2.3%), partially driven by the pandemic. Management expects about half of those students to return next year.

Open enrollment is a challenge as the district loses a large 17% of its net enrollment to outside districts and charters. The district implemented a number of changes to help increase enrollment trends including expanding programming and investing in an online platform that is in the process of being certified. The program received a waiver in 2020, given the unique circumstances surrounding the pandemic. The district also maintains an off-site apprenticeship program, which may draw students that would prefer to engage in trades after school instead of seeking tertiary education.

This publication does not announce a credit rating action. For any credit ratings referenced in this publication, please see the ratings tab on the issuer/entity page on www.moody's.com for the most updated credit rating action information and rating history.

Resident incomes are strong at 141% of the national median after adjusting for regional price parity. Economic market values per capita are a similarly solid \$104,000 with consistent new residential growth from its favorable location between the Twin Cities and St. Cloud. As of December 2020, Sherburne County's unemployment rate (5.2%) was slightly above the state's rate (4.6%) and below the national rate (6.5%). Strong local economic factors have helped the district pass new referendum authority to increase revenue in 2015 that sunsets in fiscal 2026, offsetting the financial impact of enrollment declines.

Financial operations

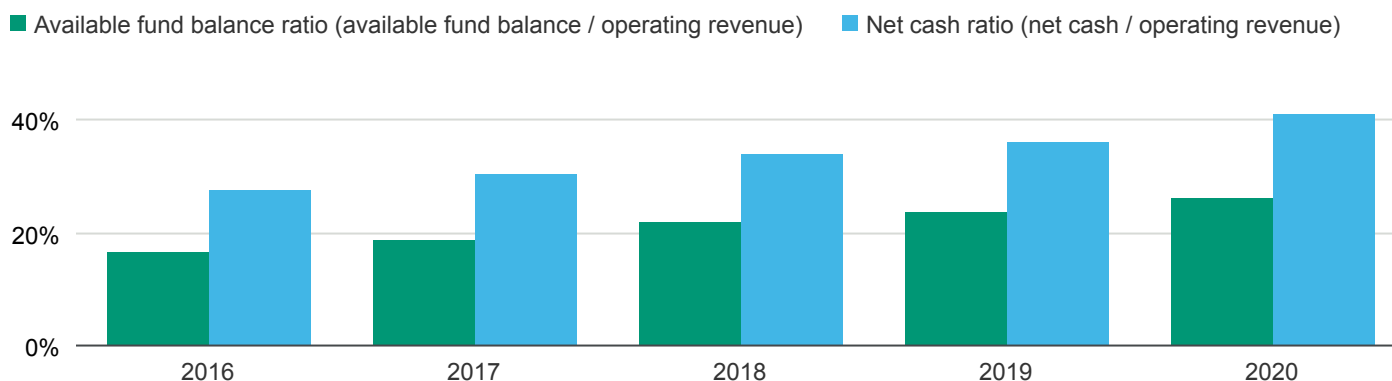
The district's financial profile is a credit strength and is supported by a sound operating history and improved reserves. For fiscal 2020, the district closed the year better than anticipated, as the pandemic forced students to engage in remote learning, which eliminated certain expenditures and drove a \$1.4 million improvement in fund balance. For fiscal 2021, the district is expecting a \$1.0 million draw on reserves because of enrollment losses and increased staffing for socially distanced classes, offset somewhat by federal and other pandemic aid. Starting in fiscal 2022, the district will look to adjust staffing levels to enrollment needs, which may require the use of fund balance to smooth this transition, although we do not expect fund balance will dip below that of similarly Aa-rated schools. The district's policy is to maintain at least 8% of expenditures in reserve.

State aid makes up 72% of operating revenue while local property taxes make up 23% of revenue. The State of Minnesota will likely not make cuts to school funding because of state revenue surpluses; so, the district's ability to capture new state funding will be determined by enrollment trends.

In 2015, district voters approved a \$475 per pupil increase in the district's revenue, which is generating an additional \$1.8 million annually and increases with inflation. District voters also approved a capital levy in 2015 that generates over \$500,000 annually, which is largely dedicated to technology improvements. Both levies were approved in 2015 are valid through fiscal 2026, and the district may request an increase in operating referendum authority in 2023, applicable for revenue in fiscal 2026. The district also has an ongoing \$724 per pupil local optional revenue authority that produces \$2.4 million annually.

Exhibit 2

Fund balance and cash balance as percentage of operating revenues



Source: Issuer financial statements; Moody's Investors Service

Leverage

The district's long-term leverage ratio will remain above average given additional capital needs. The leverage ratio is 324% of operating revenue with debt accounting for 120% of revenue and pensions and OPEB burdens making up the majority of leverage. The district plans to request voter approval in November 2021 to issue \$20-\$30 million in new debt for outstanding capital needs, which would increase the leverage ratio by another 60% of revenue.

The district participates in two multi-employer cost sharing plans, the General Employees Retirement Fund and Teachers Retirement Association of Minnesota. The plans use a 7.5% discount rate though the state has decreased this discount rate over time. Contributions across the plans were 91% of the amount needed to tread water in fiscal 2020, so net liabilities are expected to grow

assuming plan assumptions hold. The pension burden is otherwise stabilizing following 2018 legislation that reduced benefits and increased contributions

Adjusted fixed costs, inclusive of debt service and retirement contributions are a moderate 12% of operating revenue. Actual fixed costs are slightly higher given above average principal amortization with 75% of debt scheduled to retire in ten years.

Legal security

The district's GOULT bonds are ultimately secured by the district's full faith and credit pledge and the authority to levy a dedicated property tax unlimited as to rate and amount. The bonds are also secured by statute.

The bonds are additionally supported by the State of Minnesota's School District Credit Enhancement Program which provides for an unlimited advance from the state's General Fund should the district be unable to meet debt service requirements.

ESG considerations

Environmental

Based on data from Moody's affiliate Four Twenty Seven, Sherburne County has high exposure to water stress. It also maintains low to no risk for sea level rise, heat stress and extreme rainfall. We do not view environmental risks as material for the school district's credit profile.

Social

The coronavirus pandemic is a major social consideration. In aggregate, the district expects to receive approximately \$2 million in various state and federal support coronavirus related support. District enrollment has fallen about 2% in fiscal 2021 as a result of the pandemic but is expected to recover to some extent in the following year. Still the district's longer-term enrollment trend is negative.

Governance

Minnesota school districts have an Institutional Framework score ¹ of A. The state controls the bulk of school district revenue through a per-pupil funding formula. The state has provided for regular annual increases in the funding formula for several years but has occasionally delayed disbursements. Districts can generate a moderate amount of additional locally determined revenue with the ability to access revenue up to \$724 per pupil without voter approval. Most districts access this amount and can go to voters for an additional operating referendum authority up to the standard referendum cap, which is just under \$1,800 per pupil and increases with inflation.

Rating methodology and scorecard factors

The US K-12 Public School Districts Methodology includes a scorecard, a tool providing a composite score of a school district's credit profile based on the weighted factors we consider most important, universal and measurable, as well as possible notching factors dependent on individual credit strengths and weaknesses. Its purpose is not to determine the final rating, but rather to provide a standard platform from which to analyze and compare school district credits.

Exhibit 3

Big Lake Independent School District 727, MN

	Measure	Weight	Score
Economy			
Resident Income (MHI Adjusted for RPP / US MHI)	140.6%	10.0%	Aaa
Full value per capita (full valuation of the tax base / population)	103,612	10.0%	Aa
Enrollment trend (three-year CAGR in enrollment)	-0.6%	10.0%	A
Financial performance			
Available fund balance ratio (available fund balance / operating revenue)	26.3%	20.0%	Aaa
Net cash ratio (net cash / operating revenue)	41.0%	10.0%	Aaa
Institutional framework			
Institutional Framework	A	10.0%	A
Leverage			
Long-term liabilities ratio ((debt + ANPL + adjusted net OPEB) / operating revenue)	324.4%	20.0%	A
Fixed-costs ratio (adjusted fixed costs / operating revenue)	12.0%	10.0%	Aaa
Notching factors			
No notchings applied			
Scorecard-Indicated Outcome			Aa2
Assigned Rating			Aa3

Sources: US Census Bureau, Big Lake Independent School District 727, MN's financial statements and Moody's Investors Service

Appendix

Exhibit 4

Key Indicators Glossary

	Definition	Typical Source*
Economy		
Resident income	Median Household Income (MHI), adjusted for Regional Price Parity (RPP), as a % of the US	MHI: American Community Survey (US Census Bureau) RPP: US Bureau of Economic Analysis
Full value (\$000)	Estimated market value of taxable property accessible to the district	State repositories, district's audited financial reports, offering documents or continuing disclosure
Population	Population of school district	American Community Survey (US Census Bureau)
Full value per capita	Full value / population of school district	
Enrollment	Student enrollment of school district	State data publications
Enrollment trend	3-year Compound Annual Growth Rate (CAGR) of Enrollment	State data publications; Moody's Investors Service
Financial performance		
Operating revenue (\$000)	Total annual operating revenue in what we consider to be the district's operating funds	Audited financial statements
Available fund balance (\$000)	Committed, assigned and unassigned fund balances in what we consider to be the district's operating funds	Audited financial statements
Net cash (\$000)	Net cash (cash and liquid investments minus short-term debt) in what we consider to be the district's operating funds	Audited financial statements
Available fund balance ratio	Available fund balance / Operating Revenue	Audited financial statements
Net cash ratio	Net Cash / Operating Revenue	Audited financial statements
Leverage		
Debt (\$000)	District's direct gross debt outstanding	Audited financial statements; official statements
ANPL (\$000)	District's pension liabilities adjusted by Moody's to standardize the discount rate used to compute the present value of accrued benefits	Audited financial statements; Moody's Investors Service
OPEB (\$000)	District's net other post-employment benefit (OPEB) liabilities adjusted by Moody's to standardize the discount rate used to compute the present value of accrued benefits	Audited financial statements; Moody's Investors Service
Long-term liabilities ratio	Debt, ANPL and OPEB liabilities as % of operating revenue	Audited financial statements, official statements; Moody's Investors Service
Implied debt service (\$000)	Annual cost to amortize district's long-term debt over 20 years with level payments	Audited financial statements; official statements; Moody's Investors Service
Pension tread water (\$000)	Pension contribution necessary to prevent reported unfunded pension liabilities from growing, year over year, in nominal dollars, if all actuarial assumptions are met	Audited financial statements; Moody's Investors Service
OPEB contributions (\$000s)	District's actual contribution in a given period, typically the fiscal year	Audited financial statements; official statements
Fixed-costs ratio	Implied debt service, pension tread water and OPEB contributions as % of operating revenue	Audited financial statements, official statements, pension system financial statements

*Note: If typical data source is not available then alternative sources or proxy data may be considered. For more detailed definitions of the metrics listed above please refer to the [US K-12 Public School Districts Methodology](#).

Source: Moody's Investors Service

Endnotes

- The institutional framework score categorically assesses whether a district has the legal ability to raise the bulk of its operating revenue at the local level or if the state determines the bulk of its operating revenue. Beyond the local versus state categorization, the strength of the institutional framework score is a measure of the district's flexibility in raising additional locally determined operating revenue. See [US K-12 Public School Districts Methodology](#) for more details.

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CLIENT SERVICES

Americas	1-212-553-1653
Asia Pacific	852-3551-3077
Japan	81-3-5408-4100
EMEA	44-20-7772-5454

School Board Financial Report

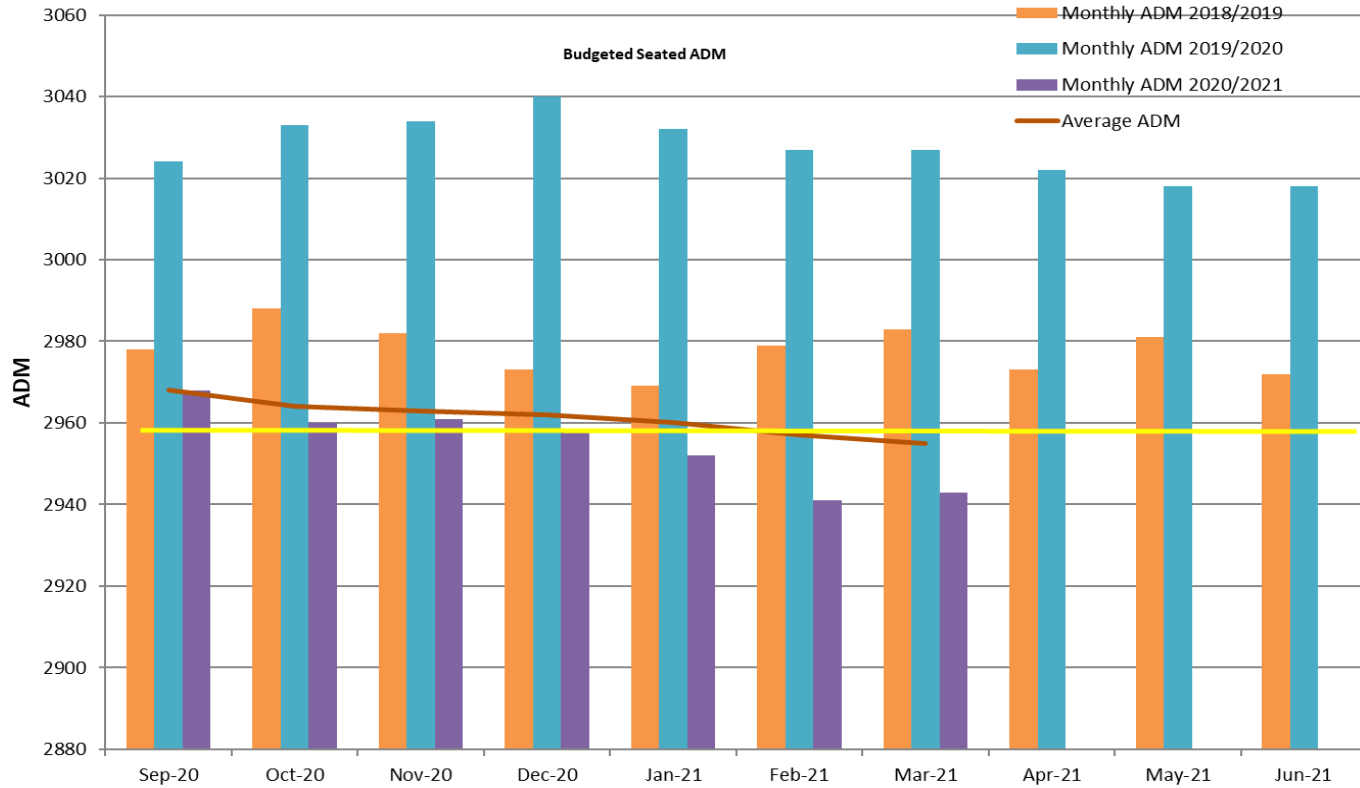
March 25th, 2021

Angie Manuel, Director of Business Services

Enrollment

- March 1st Seated Enrollment Increased Slightly (+2)
- Average Daily Membership (ADM) below enrollment budget
 - 4 ADM's below budget of 2,959
 - Day 1 ADM's: 2,968 March 1st ADM's: 2,943 Average: 2,955
- Unique to 20-21: Unusually high number of part-time students
 - Up to 23 part-time students in 20-21
 - Typically, 6-10 students a year
 - Affects “shared time” aid, a separate state aid category

20-21 Monthly, Average, and Budgeted Daily Membership



Financial Update

- Budget Revisions to be Approved

General Fund Revenues: +\$77,225

- Receipt of utility rebates and tech protection fees; earmarked for specific projects

General Fund Expenditures: +\$173,881

- Staffing Revision #2: Update for changes since last fall
- Earmarked expenses from utility rebates and tech protection fees
- Assign budgets from 19-20 Assigned Fund Balances

Food Service Fund Expenditures: -\$3,066

- Staffing Revision #2: Update for changes since last fall

Community Service Fund Expenditures: +\$3,725

- Staffing Revision #2: Update for changes since last fall

Budget Revisions

- Budget Revisions to be Approved (Continued)

Building Construction Fund Revenues: +\$7,969,080

- Bond proceeds from 2021A Facilities Maintenance Bonds

Building Construction Fund Expenditures: +\$890,654

- Updated construction project expenses for 20-21

Debt Service Fund Revenues: +\$180,140

- Capitalized interest bond proceeds from 2021A bonds

OPEB Trust Fund Expenditures: -\$36,440

- Decrease in implicit rate subsidy from updated actuary study

Fund Balance Update

- **General Fund Unassigned Fund Balance: \$6,553,211**
 - \$1,115 less from February update
- **Building Construction Fund: \$ 5,044,369**
 - Remaining balance to be spent on MS HVAC project in 21-22
- **Minor changes in other fund balances**

ISD #27 2020-2021 Revised Budget

March 25th, 2021

	Audited	Revenue	Expenditure	Projected		Budgeted
	Fund Balance	Budget	Budget	Net Change		Fund Balance
	June 30,2020	20-21	20-21	Incr(Decr)	Transfers	June 30,2021
				in Fund Balance		
General:						
Restricted -						
Long Term Facilities Maintenance	\$ 81,783	\$ 452,080	\$ 345,484	\$ 106,596	\$ -	\$ 188,379
Operating Capital	\$ 455,306	\$ 720,022	\$ 1,028,199	\$ (308,177)	\$ -	\$ 147,129
Capital Projects Levy	\$ 226,670	\$ 519,531	\$ 530,835	\$ (11,304)	\$ -	\$ 215,366
Basic Skills Programs	\$ 76,094	\$ 612,211	\$ 678,780	\$ (66,569)	\$ -	\$ 9,525
Staff Development	\$ 92,814	\$ 434,814	\$ 413,956	\$ 20,858	\$ -	\$ 113,672
Third Party/Medical Assistance	\$ 230,996	\$ 100,000	\$ 169,737	\$ (69,737)	\$ -	\$ 161,259
Area Learning Center (ALC)	\$ 33,648	\$ 267,086	\$ 300,734	\$ (33,648)	\$ -	\$ -
Scholarships	\$ 16,650	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ 16,650
Student Activities	\$ 10,386	\$ 14,870	\$ 14,577	\$ 293	\$ -	\$ 10,679
Committed for Severance	\$ 620,191	\$ -	\$ 107,420	\$ (107,420)	\$ -	\$ 512,771
Committed for Liberty Shelter	\$ 29,120	\$ -	\$ 29,120	\$ (29,120)	\$ -	\$ -
Assigned for Q Comp	\$ 138,190	\$ 801,115	\$ 804,184	\$ (3,069)	\$ -	\$ 135,121
Assigned for Athletics and Activities	\$ 179,525	\$ 957,409	\$ 957,409	\$ -	\$ -	\$ 179,525
Assigned for Building Level Activities	\$ 122,937	\$ 15,700	\$ 26,598	\$ (10,898)	\$ -	\$ 112,039
Other Assigned Fund Balances	\$ 156,348	\$ 11,000	\$ 129,173	\$ (118,173)	\$ -	\$ 38,175
Nonspendable for Prepaid Items	\$ 118,522	\$ -	\$ -	\$ -	\$ -	\$ 118,522
Unassigned	\$ 7,548,558	\$ 31,809,369	\$ 32,804,716	\$ (995,347)	\$ -	\$ 6,553,211
Subtotal	\$ 10,137,738	\$ 36,727,207	\$ 38,352,922	\$ (1,625,715)	\$ -	\$ 8,512,023
Food Service:						
Restricted	\$ 38,923	\$ 1,668,562	\$ 1,665,496	\$ 3,066	\$ -	\$ 41,989
Nonspendable for Inventory	\$ 227,522	\$ -	\$ -	\$ -	\$ -	\$ 227,522
Subtotal	\$ 266,445	\$ 1,668,562	\$ 1,665,496	\$ 3,066	\$ -	\$ 269,511
Community Service:						
Restricted -						
Community Education	\$ 359,366	\$ 1,302,559	\$ 1,367,644	\$ (65,085)	\$ -	\$ 294,281
ECFE	\$ 52,390	\$ 243,857	\$ 244,557	\$ (700)	\$ -	\$ 51,690
School Readiness	\$ (23,826)	\$ 351,485	\$ 367,430	\$ (15,945)	\$ -	\$ (39,771)
Preschool Screening	\$ 7,917	\$ 17,940	\$ 15,837	\$ 2,103	\$ -	\$ 10,020
Subtotal	\$ 395,847	\$ 1,915,841	\$ 1,995,468	\$ (79,627)	\$ -	\$ 316,220
Building Construction Fund						
Restricted -						
Long-Term Facilities Maintenance	\$ 4,762,317	\$ 7,978,980	\$ 7,696,928	\$ 282,052	\$ -	\$ 5,044,369
Referendum Projects	\$ 75,464	\$ 50	\$ 75,514	\$ (75,464)	\$ -	\$ -
	\$ 4,837,781	\$ 7,979,030	\$ 7,772,442	\$ 206,588	\$ -	\$ 5,044,369
Debt Service - Restricted	\$ 1,805,961	\$ 5,797,359	\$ 5,807,280	\$ (9,921)	\$ -	\$ 1,796,040
OPEB Irrevocable Trust Fund	\$ 1,606,793	\$ 45,000	\$ 212,702	\$ (167,702)	\$ -	\$ 1,439,091
OPEB Bonds Debt Service Fund	\$ 100,819	\$ -	\$ 100,819	\$ (100,819)	\$ -	\$ -
Total	\$ 19,151,384	\$ 54,132,999	\$ 55,907,129	\$ (1,774,130)	\$ -	\$ 17,377,254

Bond Rating Upgrade

- **Bond Rating Upgrade:** Upgraded from A1 to Aa3
 - Selected for review as of result of new US K-12 Public School District methodology
 - Credit strengths: Above average resident income, moderate resident wealth, solid fund balance and strong liquidity
 - Credit challenges: Declining enrollment and losses from open enrollment, above average leverage with some outstanding capital needs

Bond Rating Upgrade

Minnesota School Rating Distribution as 3-8-21

Aaa: 3 Aa1: 2 Aa2: 16 **Aa3: 27** A1: 59 A2: 28 A3: 11 Baa1&below: 9

Total MN School Ratings: 155

Median School Rating: A1

Source: Moody's Investor Service

Update on Corona Relief Aid – ESSER II

- 21-22 and 22-23 funding has been approved by the Legislature
- 20-21 funding has not been approved
 - Affects summer school programming
- No final allocations yet. Estimate: \$825,061
- Discussion on equity among school districts

Round I and Round II state average: \$772/student

Region 4 Greater MN > 2,000 average: \$639/student

Big Lake: \$353

Mpls: \$2,852

Becker: \$129

St. Paul: \$2,952

Monticello: \$500

Duluth: \$1,263

Princeton: \$518

Rochester: \$ 663

Elk River: \$156

Source: Schools for Equity in Education

School Board Action

Approve budget revisions and financial report

The Morris Leatherman Company
3128 Dean Court
Minneapolis, Minnesota 55416
612-920-0337
612-920-1069 (fax)

March 9, 2021

Mr. Tim Truebenbach
Big Lake School District
501 Minnesota Avenue
Big Lake, Minnesota 55309

Dear Kayla:

The Morris Leatherman Company is pleased to present this survey research proposal to you for the Big Lake Public School District. This prospectus is organized in three parts: a discussion of the goals of the research; a potential design and schedule; and, estimated project costs. As you will see, I am certain that we can provide the Big Lake School District with the information it seeks in both a cost-effective and timely manner.

GOALS OF THE RESEARCH:

The survey would assess the attitudes and opinions of residents of the Big Lake Public School District on four separate, but interrelated issues:

- 1. General Perceptions and Strategic Planning in the School District.*
- 2. Referendum Atmospherics.*
- 3. Bond Referendum Proposal*
- 4. Demographics.*

DESIGN OF THE RESEARCH:

The Morris Leatherman Company proposes to conduct a telephone survey of 500 randomly selected households in the Big Lake Public School District. The overall sample is also of

sufficient size to permit the district to be divided into a maximum of three or four categories for more detailed analysis, such as age, mobility, home ownership, location of residence, presence of children, and other demographic characteristics.

To insure the integrity of the sample, MLC places the most exacting sampling standards in the industry on our procedures. MLC uses a mix of random digit dial landline and cell phone numbers. Before an alternate household is substituted for a designated target, at least twenty tries are made to contact the initial households during a seven day period. The telephone calls take place during various times on weekday evenings and during the weekend. Our interviewers are also instructed to seek convenient appointments with interviewees, cutting our non-contact rate to less than five percent on average. An unbiased selection process is also used to identify the adult member of the household to be interviewed. To validate the completed sample, the latest 2010 United States Census population characteristics are utilized as a standard of comparison.

The questionnaire would be administered by MLC trained and supervised personnel. The computer analysis will be obtained from our in-house C-MENTOR and SPSS statistical analysis systems, insuring both access to the most current analysis programs and confidentiality of the data set.

The Big Lake Public School District will be presented with the final report highlighting all the major findings of the study. MLC will also speak to any major differences from and similarities with other similar school districts who have sought bond funds. A volume of all computer generated cross tabulations and other multivariate statistical techniques will also be included.

SCHEDULE OF THE RESEARCH:

Our general timeline for a project of this size and complexity is listed below:

1. Planning with the School District Administration, and/or School Board to establish the topics to be covered in the survey. Based on these topic concepts, MLC would word specific, neutral questions. This activity will be completed by telephone and/or e-mail, depending on client wishes, within two weeks of the initiation of the contract.
2. Obtain final approval of the survey instrument. This activity is normally completed within four weeks of the initiation of the contract.
3. Final determination of the field dates for interviewing.
4. Pre-testing and, if needed, approval of resulting revisions. This activity is completed by the second day of fieldwork.
5. Completion of all fieldwork within a two-to-three week period.

6. Computer analysis and preparation of the frequencies. This activity will be available within two weeks after completion of the field work.

7. Delivery of the final written report to the Big Lake School District. MLC will actively work the School District in structuring the information and communications effort to best meet the findings of the survey. In particular, this will include specific recommendations about the type of information disseminated by the School District in both the lead-up and duration of the referendum campaign. Afterwards, telephone consultation, as the need arises, will be provided about the study's findings and implications.

PROJECT COSTS:

The cost of a survey is driven by two factors: sample size and questionnaire length. A study whose parameters are a maximum of 60 questions administered to a 500 household random sample of the Big Lake Public School District would cost \$18,000.00. Each additional question unit beyond the initial allotment would be \$150.00. The cost for this type of survey does not normally exceed \$22,000.

As company policy, MLC requires one-half of the cost prior to the commencement of field work; the remainder is due upon delivery of the final written report. .

If you require any further information from us, feel free to contact me. We look forward to the opportunity to work with the Big Lake Public School District.

Sincerely,
Peter Leatherman
Managing Partner

Big Lake Community Education Services

Phone: 763.262.2523

Big Lake School District #727

Regulations for Use of District Facilities, Grounds, and Equipment

General Information:

Rental of Facilities: Parties interested in using district facilities, grounds, or equipment are required to obtain prior approval through Big Lake Community Education Services. Electronic requester application and facility requestor login are available online at www.biglakeschools.org (please click on Community Education and then Facilities). Rental requests for non-school activities must be submitted and approved at least seven business days prior to the requested date of use. A non-refundable permit fee of \$15 must accompany all facility permits. A deposit or partial payment may be required prior to the use of district facilities.

Solicitation: Solicitation of materials or membership recruitment by an organization or individual on school grounds is prohibited, unless prior approval has been received from the Director of Community Education Services.

Right of Cancellation: The school district reserves the right to cancel any reservations should district needs arise. Regular school activities and organizations of the school district shall have first priority in the use of any facility. The district facilities management team shall reserve the right to cancel all field use due to poor site conditions.

Payment: Payment for use of facilities, equipment, service and supplies, and district personnel fees is due within one month of invoice date. Permit holders with an unpaid invoice after one month of invoice date will be charged a \$10 per month late fee and will not be allowed to use Big Lake School District 727 facilities until payment has been received.

Cancellations: Permit cancellations must be made at least 48 hours in advance for weekday use of school facilities and one week in advance for weekend use of facilities or renter will be liable for all rental fees.

School closings: When school or evening activities are cancelled due to inclement weather or physical problems, all scheduled rentals and activities will also be cancelled. The Director of Community Education Services may determine exceptions to this procedure. Local media stations and the district website will carry announcements of school closings and, when possible, Community Education will notify facility users. In the event of snow, plowing is not guaranteed, as the district's snow removal contract is for the benefit of the school week. If extra plowing is requested the cost will be paid by the permit holder.

Rental/Reservations Classifications:

Group I, First Priority – No Rental Fees (possible personnel charges):

- Recognized school organizations and school functions/events.
- Local tax supported agencies serving Big Lake School District 727.
- Political caucuses.

Groups II, III, IV (In-District):

Group II

- Local non-profit youth agencies and civic organizations within Big Lake School District 727 boundaries if composed of 75% of district residents. *
- Local non-profit community groups holding a youth activity. *

Group III

- Non-profit community groups located in Big Lake School District 727 and/or serving a majority of Big Lake School District 727 residents. *

Group IV

- Commercial, business or private organizations located in Big Lake School District 727.
- Individual community members residing in Big Lake School District 727.
- Non-profit youth agencies and civic organizations with less than 75% of participants as district residents.*

Group V (Out-of-District):

- All groups, businesses, organizations, and individuals not located in Big Lake School District 727.

*All facility rental charges are at the discretion of the Community Education Services Director, per participant fees or other agreements may be arranged with local non-profit groups in lieu of renting facilities for practices/games per the Facility Fee Schedule.

Facility Fee Schedule

Fees for facilities not listed below shall be at the discretion
of the Director of Community Education Services

Facility	Group II	Group III	Group IV	Group V
Gym Court	\$20/ct/hr	\$30/ct/hr	\$40/ct/hr	\$50/ct/hr
Cafeteria	\$30/hr	\$45/hr	\$60/hr	\$75 /hr
Auditorium	\$40/hr	\$60/hr	\$80/hr	\$100/hr
Kitchen	\$25/hr	\$40/hr	\$50/hr	\$65/hr
Classroom	\$7/hr	\$10/hr	\$14/hr	\$18/hr
Special Rooms*	\$20/hr	\$30/hr	\$40/hr	\$50 /hr
Wrestling Room	\$20/hr	\$30/hr	\$40/hr	\$50/hr
Gymnastics Gym	\$50/hr	\$75/hr	\$100/hr	\$125/hr
Pool	\$45/hr	\$65/hr	\$90/hr	\$110 /hr
Athletic Field	\$12/field/hr	\$18/field/hr	\$24/field/hr	\$30/field/hr
Tennis Court	\$7/ct/hr	\$10/ct/hr	\$14/ct/hr	\$18/ct/hr
Football Stadium includes press box (lights, concessions, & bathrooms extra)	\$75/hr	\$115/hr	\$150/hr	\$190/hr
Concession Stand**	\$10/hr	\$15/hr	\$20/hr	\$30/hr
Varsity Football Concession Stand	\$15/hr	\$25/hr	\$30/hr	\$40/hr
Outdoor Restrooms***	\$15/hr	\$25/hr	\$30/hr	\$40/hr

*Special rooms include music rooms, media centers, life skills rooms, art rooms, lecture rooms, and the community room.

** HS, MS, 4-plex, varsity baseball and trailer.

***Custodial fees will be charged for cleaning.

Big Lake School District 727 Personnel

A Big Lake School District 727 employee **must** be present whenever school building facilities are in use. A cook must be on duty whenever the kitchen and/or kitchen equipment is used. A Red Cross Certified Lifeguard must be on duty whenever the pool is in use. A custodian shall be on duty when necessary. The Director of Community Education Services in cooperation with administration, custodians, cooks and other staff shall determine the need for personnel.

When District employee time is devoted to or necessitated by an activity, the renter shall pay the personnel fees listed below. There is a minimum fee of two hours for all personnel not already on duty. Hourly wages are subject to change.

A. Custodians	\$40/hour	F. Lifeguards	\$18/hour
B. Cooks	\$40-\$70/hour	G. Field Maintenance	\$21/hour
C. Media Technician	\$30/hour	H. Other Personnel	as determined by the Director of Community Education Services
D. Building Attendant	\$19/hour		
E. Full Field Prep	\$30/field (Association only)		

Miscellaneous fees:

A. Garbage/Dumpster	actual cost
B. Snow Removal	actual cost
C. Portable Restrooms/Sinks	actual cost
D. Late Payment Fee (accounts over 30 days)	\$10/month
E. Stadium Light Fee	\$15/hour
F. Four-Plex Light Fee	\$15/field/hour
G. Baseball Light Fee	\$20/hour
H. LCD Projector	\$20
I. Microphone	\$10
J. Piano	\$25
K. Risers	\$10/section
L. Other Equipment	as determined by the Director of Community Education Services

Rules & Regulations

Equipment: At an additional charge, rental groups may use school equipment if arrangements are made in advance through the Community Education Services office. Any equipment brought into Big Lake School District 727 facilities must be approved in advance by the Director of Community Education Services. Equipment will be removed immediately following the activity. District 727 is not liable for damage or loss to any personal property of the renter or their participants.

Supervision: Permit holders are responsible for on-site, continuous, adult supervision of their activity. Adult supervisors are responsible for the group's conduct and compliance with all rules, in addition to ensuring that the group remains in the area authorized in the permit. The permit holder is responsible for personal injury and property damage. Groups must furnish their own first aid kits. Big Lake School District employees will supervise facility operation.

Use of Facilities: All facilities shall be used consistent with their design, unless the Director of Community Education Services has granted prior approval. All food and refreshments are restricted to cafeterias or outside, unless approved in advance. Authorized Big Lake School District employees shall have access to facilities at all times to verify appropriate use. Renters shall assist with clean up and all areas must be returned to their original order. Renters shall immediately report any damage to the facility to the Director of Community Education.

Laws/Policies: Big Lake School District 727 policies (available online at www.biglakeschools.org), local and state ordinances and laws, and fire codes pertaining to the use of public facilities must be observed. Policies include, but are not limited to the following:

- Firearms and weapons of any kind are prohibited.
- Gambling, the use or possession of alcoholic beverages, illegal chemicals and tobacco products on school property is prohibited.
- State Fire Laws must be observed at all times. If a fire alarm sounds in any area of a building, the entire building must be evacuated. The number occupying an area shall not exceed designated capacity.
- Emergency exits shall remain visible and accessible at all times.
- No parking in fire lanes. Access for emergency vehicles must be maintained at all times. Violators may be tagged and/or towed.

Concessions: Individuals or groups selling concessions must comply with the MN Dept. of Health license secured by Chartwells for Big Lake School District 727. A detailed list of eligible food items covered by this license is available in the Community Education Services office. If you or your group choose to offer more food choices than are eligible under Chartwells/Big Lake School District 727's license, you or your group must obtain your own concession license through the MN Dept. of Health and a copy of said license must be on file in the Big Lake Community Education Services office prior to the first date of your event.

Hold Harmless Agreement: Individuals or groups using District 727 facilities shall agree to hold harmless District 727 and its officers, agents, and employees, and shall agree to indemnify District 727 for any and all damages, costs, and expenses, including attorney's fees incurred, suffered, or claimed by any person arising out of the individual or organization's negligence or use of the premises and/or the parking facilities on or adjacent thereto.

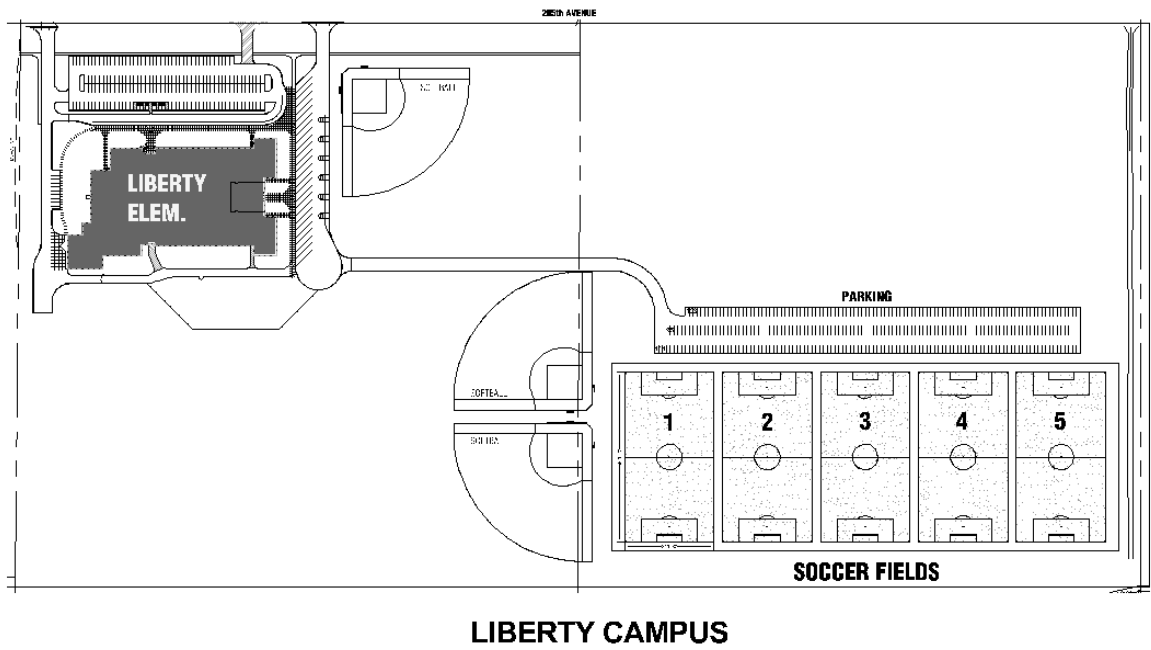
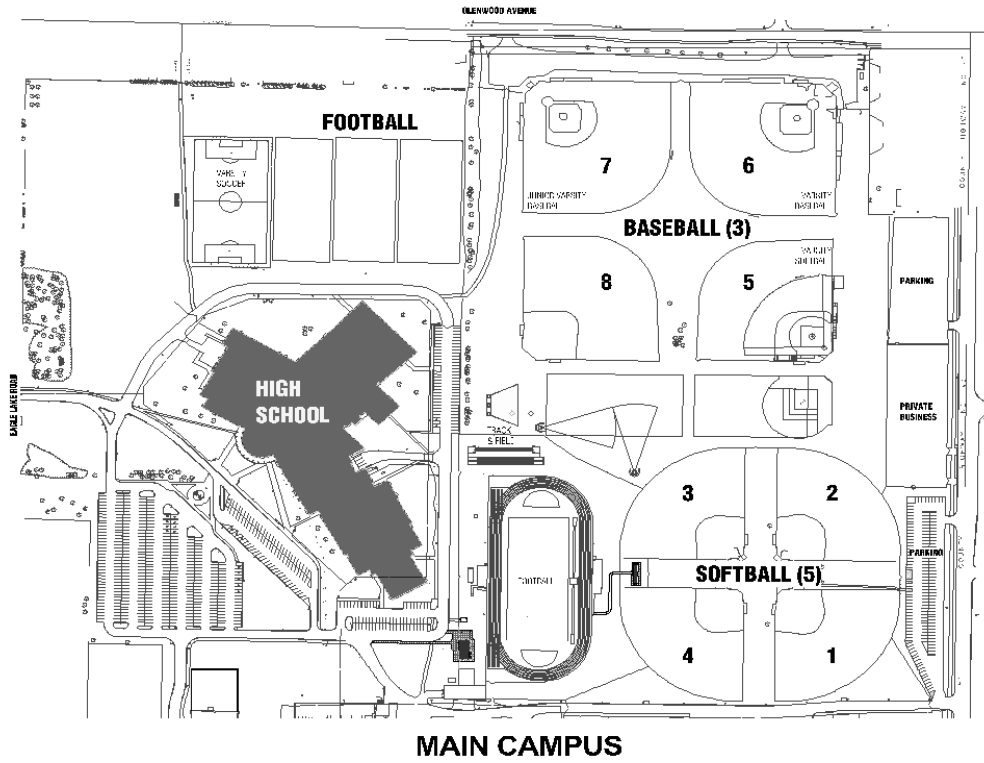
Liability: Individuals or groups using Big Lake School District 727 facilities must provide their own damage and liability insurance, naming **Big Lake School District 727, 501 Minnesota Avenue, Big Lake, MN 55309** as an **additional insured** in an amount not less than \$1,500,000 for any number of claims arising out of a single event, and 3,000,000 aggregate. The certificate of insurance **must** be on file in the Big Lake Community Education Services' office prior to using Big Lake School District 727 facilities. The renter assumes full responsibility for injury or death of activity participants and/or attendees and any damages to property that may occur in the facility they are using.

Expectations:

- No driving on greenway lanes between four-plex ballfields. If you need to bring product to the concession stand, walk it in, use a golf cart, a four-wheeler with turf tires or arrange help in advance with the Head of Grounds. Exceptions need prior approval by Head of Grounds.
- No trailers may be parked on greenway lanes between four-plex ballfields. Exceptions need approval in advance by Building and Grounds Manager. RV/camping trailers can park along the bus land or the parking lot along County Road 43.
- No driving of motorized vehicles on school grounds by anyone under 16. The driver needs proper driver's license and certification.
- Pick up any trash left behind including inside the dug-outs.
- Once your season/event is done, concession stand(s) must be emptied of all product and all appliances unplugged.
- Before another organizations takes over using the concession stand, empty all your product from the concession stand(s)

Storage: Strategically placed storage areas exist on school grounds for community storage. These areas will have rakes, etc. for keeping grounds in the best shape as possible. At the four-plex is a wooden storage unit located on the north end

and Field 6 storage room is in the 3rd base dugout. We have keyed both of these areas with the same key. Keys are available in the Community Education Office.



Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE TEACHING CONTRACTS OF PROBATIONARY CERTIFIED STAFF

WHEREAS, _____ is a probationary certified staff employed by Independent School District No. 727, Big Lake, MN,

THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 727, that pursuant to Minnesota Statutes § 122A.40, Subdivision 5, that the teaching contract of _____ is a probationary certified staff in Independent School District No. 727, is hereby terminated effective at the close of the current 2020 – 2021 school year.

BE IT FURTHER RESOLVED that written notice be sent to, _____, regarding termination and non-renewal of his contract as provided by law, and that said notice shall be in substantially the following form:

Dear:

You are hereby notified that at a meeting of the School Board of Independent School District No. 727 held on March 25, 2021, a resolution was adopted by majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2021-2022 school year. Said action of the School Board is taken pursuant to M.S. 122A.40 and in accordance with Section 12.1 of the master contract.

You may officially request that the School Board give its reasons for the non-renewal of your teaching contract. Such request is to be made in writing to the Human Resources Manager.

Yours very truly,

SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 727

By _____
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Probationary Non- Renewal List 21/22

Sarah Thompson