



**Board of Education
Big Lake School District #727
Organizational Meeting and Work Session**

**Thursday, January 5, 2017
6:30 PM
District Office Teaching &
Learning Room**

Mission Statement

Our mission is to challenge, educate, & inspire all students
to reach their highest level of achievement in
academics, athletics, & the arts.

- I. Call to Order
Presenter: Chair, Mark Hedstrom
- II. Roll Call
Presenter: Chair, Mark Hedstrom
- III. Pledge of Allegiance
Presenter: Chair, Mark Hedstrom
- IV. Oath of Office
Presenter: Clerk, Tonya Reasoner
- V. Organization for 2017
Presenter: Board Chair
 - A. Chair
Elect Chair for 2017
 - B. Clerk
Elect Clerk for 2017
 - C. Treasurer
Elect Treasurer for 2017
- VI. Resolution to Delegate Clerk and Treasurer Duties
Pass a resolution to delegate the treasurer duties to Angie Manuel and the clerk duties to Kim Johnson
Presenter: Board Chair
- VII. Designation of Official Newspaper
West Sherburne Tribune in Big Lake
- VIII. Designation of Depository for School Funds
Klein Bank of Big Lake and any other as determined
- IX. Designate Date, Time, and Location for School Board Meetings
Regular meetings held on the fourth Thursday at 6:30 pm, each month in the Community Room at Independence Elementary, unless otherwise stipulated by Board action. Work sessions held in the Teaching and Learning Room of the Central Office on the second Thursday of the months listed, unless otherwise noted.
- X. Compensation for School Board Members
\$60.00 for regular/special meetings and committees. \$100.00 for meetings exceeding four hours. Yearly stipend of \$600 for Board Chair and \$400 for Treasurer.

- XI. Approve Use of Facsimile Signature Stamp for Board Members Signing Checks
Signature stamps for Board Chair, Clerk and Treasurer
- XII. Electronic Fund Transfers
Approve Director of Business Services, Accountant, and Superintendent to make electronic fund transfers on behalf of Big Lake Schools.
- XIII. Committee Representation
Proposed committee assignments of Board members for 2017
- XIV. Legal Counsel
Legal counsel on a need basis by the Superintendent or Board's discretion. Ratwik, Roszak & Maloney is the legal firm used by the District.
- XV. Membership in Organizations
 - A. Minnesota School Board Association (MSBA)
 - B. Schools for Equity Education (SEE)
 - C. Resource Training and Solutions
 - D. Central Minnesota Education Resource Development Council
 - E. Minnesota State High School League (MSHSL)
- XVI. Joint Powers Meeting Announcement
January 19, 2017, 6:00 PM, Big Lake City Hall
Presenter: Superintendent, Steve Westerberg
- XVII. Adjournment
Adjourn the Organizational meeting.
Presenter: Board Chair
- XVIII. Call to Order
Work Session
Presenter: Board Chair
- XIX. Roll Call
Presenter: Board Chair
- XX. Discussion on Transportation
Discuss how transportation fees are presently being administered
Presenter: Superintendent, Steve Westerberg
- XXI. Update on Financial Forecast
Discuss financial projections and budget parameters
Presenter: Director of Business Services, Angie Manuel
- XXII. Complete Book Study
Complete book study over pages 79-131 (fixes 9-15) in "A Repair Kit for Grading: 15 Fixes for Broken Grades."
Presenter: Superintendent, Steve Westerberg
- XXIII. Adjournment
Adjourn Work Session
Presenter: Board Chair

- A. Implement practices that ensure all learners achieve at exceptional levels
- B. Ensure that staff, students, and families share in the accountability for the educational success of each student
- C. Establish a strong financial foundation that supports achievement of school district goals
- D. Seamlessly integrate technology as both a tool and a catalyst to maximize daily learning opportunities for students and staff
- E. Ensure that the facilities and infrastructure of Big Lake Schools are designed to optimize student learning in a safe, sustainable, and attractive environment
- F. Expand and strengthen public support for the school district