

JULY 18, 2013 (3rd Thursday)  
7:00 PM  
REGULAR MEETING OF THE  
BOARD OF EDUCATION  
SCHOOL DISTRICT 33

WALTER C. LIES BOARD ROOM  
JOHN E. HENNIG EDUCATIONAL  
SERVICE CENTER  
312 E. FOREST AVENUE  
WEST CHICAGO, ILLINOIS

## AGENDA

\* Requires Board Action

I. **Call to Order/Roll Call**

*(This is how the meeting begins.)*

II. **Pledge of Allegiance**

*(The Board members and the people in attendance are invited to say the Pledge of Allegiance.)*

III. **Additions/Changes to Agenda**

*(The Board of Education may use this opportunity to pull items out of the consent agenda at regular board meetings to be voted on separately, or may add items for discussion purposes only.)*

IV. **Public Hearing to Consider Waiver Application**

*(A school district is required to apply for a waiver when considering to conduct a full day school improvement day during the school year. Part of the process is to hold a public hearing to give the public an opportunity to hear a description of the waiver proposal and address the Board with any questions they may have.)*

V. **Approve Authorization for Submission of Waiver Application for Full Day School Improvement Day**

*(The Board will be asked to approve submission of a waiver application for conducting a full day school improvement day after holding a public hearing. It is required to submit this waiver for legislative approval.)*

VI. **Presentations/Recognitions**

*(The Board of Education periodically hears presentations from students, District 33 departments and programs, and outside groups in order to keep the Board informed of District operations and opportunities.)*

- Targeting Achievement Through Governance Training (TAG) - Steve Clark, IASB

VII. **Public Comment**

*(Public comments (limited to 3 minutes each) are welcome at this Board of Education meeting. In order to conduct productive meetings, there will be no dialogue with the public about topics during this meeting. The Board may make a brief response to a public comment, or will provide for follow-up with individuals or groups at a later date, if the Board determines that issues require additional research. For certain issues that require additional understanding the Board may also schedule a special meeting where public dialogue can occur. Thank you for your interest in district issues and for your understanding of meeting protocol.)*

VIII. **E.T.A.W.C. Statement** - (Kathy McKee)

*(The Elementary Teachers' Association of West Chicago has an opportunity to address the Board of Education.)*

IX. **Consent Agenda** \*

*(The Board reviews minutes from past meetings to make sure they reflect that specific meeting. Each month the Board reviews expenditures, payroll, and the financial statements of the District. The Board may accept resignations, employ certified staff, approve leave requests, approve classified staff changes, adopt policies and job descriptions, approve disposal of closed session recordings, and approve other related staffing and employment requests and expenditures.)*

A. Approve Board of Education meeting minutes

- B. Approve current expenditures
- C. Approve current payrolls
- D. Approve current imprest list
- E. Accept resignations
- F. Employ personnel
- G. Approve request for maternity leaves, unpaid leaves of absence, job transfers, and /or job shares
- H. Approve classified staff changes
- I. Approve disposition of closed session audio tapes

X. **Financial Reports**

*(The Board receives monthly updates on the District's financial situation compared to the adopted budget. This is a good check to see if we are close to budget predictions for the year. The Board also receives student activity account reports from each school during the school term.)*

- A. Treasurers' Report
- B. Budget Report
- C. Cash flow summary report
- D. Financial Charts
- E. Student Activity Account Report
- F. Revenue Report (update of receipts)

XI. **Discussion of New / Ongoing Business with Possible Action** \*

*(These are a variety of either new or ongoing topics where the Board has the opportunity to receive information, to ask questions, to discuss options, and to direct administration to continue working on an item. If ready, the Board may take action at this meeting or at a subsequent meeting.)*

- A. Second reading and possible adoption of policies  
*(The Board of Education will conduct a second reading on several policies and may adopt these policies if ready.)*
- B. Team work / shared agreements

XII. **Action Items** \*

*(These are additional items which are not routine and are acted on as individual motions. These items may be moved into the consent agenda if requested by the Board.)*

- A. Approve tentative FY'14 school budget  
*(The Board is required to approve the posting of the tentative budget for public view for the upcoming school year. The official budget is adopted after holding a public hearing at the regular board meeting in September.)*
- B. Approve resolution for continued use of mobile classrooms  
*(The Board will be asked to approve the continued use of mobile classrooms. This is an annual action that follows inspection of these facilities to ensure they remain appropriate for students and learning.)*
- C. Approve resolution for continuation of areas of hazardous bussing  
*(The Board of Education will be asked to approve areas of hazardous bussing. This allows the Board to access state reimbursement for transporting students who live over 1.5 miles from their school, or would have to cross busy streets or other hazards.)*
- D. Authorize disposal of unneeded equipment/materials  
*(The Board of Education will be asked to approve the disposition of equipment/materials purchased with District funds. This equipment is either inoperable or too costly to repair.)*

- E. Approve membership in the Legislative Educational Network of DuPage (LEND)  
*(This is an annual action of the Board. Membership keeps the Board updated and allows input into the legislative process.)*

**XIII. Information Items**

*(There are regularly scheduled reports on a number of information items the Board wishes to track. Additional items are sometimes included to keep the Board informed of topics and issues that are related to District 33 or to public education in general.)*

- A. Current job listings
- B. Short term maternity leave report
- C. Student attendance report
- D. Student suspension report
- E. Truancy referral report
- F. Freedom of Information report
- G. Out-of-district placement of students with disabilities
- H. Quarterly vandalism report  
*(The Board receives a report of any vandalism that occurred in the District on a quarterly basis.)*
- I. Board outreach  
*(Board members who have attended other meetings in the community may report back to District 33's Board of Education.)*
- J. School newsletters  
*(In order to keep the board members informed, District 33 schools periodically send copies of their newsletters during the school year.)*

**XIV. Report of District Committee Meetings**

*(This is an opportunity for administrators and Board members who have attended various committees and other meetings to give brief reports of discussions from those meetings.)*

- A. Middle School Project Steering Committee
- B. SASSED Board of Control (Kathy Wolfe) - June 26, 2013
- C. Legislative Committee - (Kathy Wolfe)
- D. Open Comments (Board Members)

**XV. Review of Upcoming Meetings/Events**

*(This is a schedule of the upcoming meetings and events that Board members may be attending.)*

- A. Suggested agenda items for next board meeting
- B. Special Board Meeting - Monday, July 22, 2013 - 7:00 p.m.
- C. Special Board Meeting - Tuesday, July 23, 2013 - 7:00 p.m.
- D. Next Regular Board Meeting (1st Thursday) - August 1, 2013 - 7:00 p.m. - ESC
- E. SASSED Board of Control - August 21, 2013 - 7:00 p.m. - Naperville,IL

**XVI. Closed Session**

*(The Board of Education may convene into closed session to discuss confidential matters, and may take action upon reconvening into open session only during regular or special board meetings. No action can be taken on a specific agenda item unless it has been posted on that particular agenda. The Board is permitted to discuss various items in closed session, including but not limited to: collective bargaining, pending or imminent litigation, sale/purchase/lease of property, student discipline, and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. The motion to convene into closed session will state the specific reason(s).)*

**Motion to Convene Into Closed Session \***

*(The Board will move to convene into closed session to discuss a specific item(s) that are listed below. These are anticipated discussion items during closed session. Prior to convening into closed session, the Board may add an item(s) for discussion as part of the motion, but action will be taken only on the item(s) stated on the posted agenda.)*

The Board of Education will move to go into closed session to discuss information regarding litigation matters, collective bargaining matters, and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

**XVII. Action Items Following Closed Session \***

*(The Board of Education approves closed session minutes as read after reconvening to open session, and may take action on an item(s) that are listed on the posted agenda.)*

**A. Approve closed session minutes as read**

*(This is a regular task of the Board of Education if an executive session is held. After the Board reconvenes to open session it is required that the board members approve these minutes.)*

**XVIII. Adjournment**

*(This is how the meeting ends.)*