

AUGUST 15, 2013 (3rd Thursday)
7:00 PM
REGULAR MEETING OF THE
BOARD OF EDUCATION
SCHOOL DISTRICT 33

WALTER C. LIES BOARD ROOM
JOHN E. HENNIG EDUCATIONAL
SERVICE CENTER
312 E. FOREST AVENUE
WEST CHICAGO, ILLINOIS

AGENDA

* Requires Board Action

I. **Call to Order/Roll Call**

(This is how the meeting begins.)

II. **Pledge of Allegiance**

(The Board members and the people in attendance are invited to say the Pledge of Allegiance.)

III. **Additions/Changes to Agenda**

(The Board of Education may use this opportunity to pull items out of the consent agenda at regular board meetings to be voted on separately, or may add items for discussion purposes only.)

IV. **Shared Agreements Reflection**

(The Board of Education will take time during each meeting to reflect on their Shared Agreements.)

- *Respect for Staff and Other Board Members and Their Opinions*
- *Be Prepared for Board Meetings*
- *Be Willing to See Things From the Eyes of Seven (7) People, Not Just One (1)*
- *Commitment to Shared Leadership*
- *Allow People to Complete Thoughts*

V. **Presentations/Recognitions**

(The Board of Education periodically hears presentations from students, District 33 departments and programs, and outside groups in order to keep the Board informed of District operations and opportunities. There are no presentations or recognitions scheduled for this board meeting.)

VI. **Public Comment**

(Public comments (limited to 3 minutes each) are welcome at this Board of Education meeting. In order to conduct productive meetings, there will be no dialogue with the public about topics during this meeting. The Board may make a brief response to a public comment, or will provide for follow-up with individuals or groups at a later date, if the Board determines that issues require additional research. For certain issues that require additional understanding the Board may also schedule a special meeting where public dialogue can occur. Thank you for your interest in district issues and for your understanding of meeting protocol.)

VII. **E.T.A.W.C. Statement** - (Kathy McKee)

(The Elementary Teachers' Association of West Chicago has an opportunity to address the Board of Education).

VIII. **Consent Agenda** *

(The Board reviews minutes from past meetings to make sure they reflect that specific meeting. Each month the Board reviews expenditures, payroll, and the financial statements of the District. The Board may accept resignations, employ certified staff, approve leave requests, approve classified staff changes, adopt policies and job descriptions, approve disposal of closed session recordings, and approve other related staffing and employment requests and expenditures.)

- A. Approve Board of Education meeting minutes
- B. Approve current expenditures

- C. Approve current payrolls
- D. Approve current imprest list
- E. Accept resignations
- F. Employ personnel
- G. Approve request for maternity leaves, unpaid leaves of absence, job transfers, and /or job shares
- H. Approve classified staff changes
- I. Approve disposition of closed session audio tapes

IX. Financial Reports

(The Board receives monthly updates on the District's financial situation compared to the adopted budget. This is a good check to see if we are close to budget predictions for the year. The Board also receives student activity account reports from each school during the school term.)

- A. Treasurers' Report
- B. Budget Report
- C. Cash flow summary report
- D. Financial Charts
- E. Student Activity Account Report
- F. Revenue Report (update of receipts)

X. Discussion of New / Ongoing Business with Possible Action *

(These are a variety of either new or ongoing topics where the Board has the opportunity to receive information, to ask questions, to discuss options, and to direct administration to continue working on an item. If ready, the Board may take action at this meeting or at a subsequent meeting.)

- A. Approve hearing officers for 2013-2014 school year
(Each year Community High School District 94 and West Chicago Elementary School District 33 identify persons to serve as hearing officers for a variety of purposes, which includes student discipline and harassment concerns. Some of the hearing officers in each district serve on behalf of the other district. This is approved by the Board of Education on an annual basis.)
- B. Curriculum night schedule
(The curriculum night schedule will be finalized with a list of the board members who have offered to attend a specific District 33 school's curriculum night.)
- C. Committee Assignments for 2013-2014
(This is a list of district committees for the 2013-2014 school year that board members are invited to participate on. Participation will be finalized at this meeting.)
- D. Town Hall Meetings
(The board members will continue discussion of the schedule and topics for Town Hall Meetings for this school year.)

XI. Action Items *

(These are additional items which are not routine and are acted on as individual motions. These items may be moved into the consent agenda if requested by the Board.)

XII. Information Items

(There are regularly scheduled reports on a number of information items the Board wishes to track. Additional items are sometimes included to keep the Board informed of topics and issues that are related to District 33 or to public education in general.)

- A. Current job listings

- B. Short term maternity leave report
- C. Student attendance report
- D. Student suspension report
- E. Truancy referral report
- F. Freedom of Information report
- G. Out-of-district placement of students with disabilities
- H. Staffing and enrollment update
(The Board will receive an update on the placement of students and staff after additional registrations have been received.)
- I. United Way Neighborhood Network
- J. Parent/Student Handbook 2013-2014
- K. Board outreach
(Board members who have attended other meetings in the community may report back to District 33's Board of Education.)
- L. School newsletters
(In order to keep the board members informed, District 33 schools periodically send copies of their newsletters during the school year.)

XIII. Report of District Committee Meetings

(This is an opportunity for administrators and Board members who have attended various committees and other meetings to give brief reports of discussions from those meetings.)

- A. Curriculum Coordinating Council (Brenda Vishanoff)
- B. Legislative Committee - (Kathy Wolfe)
- C. Open Comments (Board Members)

XIV. Review of Upcoming Meetings/Events

(This is a schedule of the upcoming meetings and events that Board members may be attending.)

- A. Suggested agenda items for next board meeting
- B. Special Board Meeting - August 20, 2013 - 6:00 to 9:00 p.m. - ESC (IASB "Starting Right" Workshop)
- C. SASSED Board of Control - August 21, 2013 - 7:00 p.m. - Naperville, IL
- D. District 33 New Teacher Ice Cream Social - August 28, 2013 - 2:15 to 3:00 p.m. - West Chicago Middle School
- E. Opening Institute Day - August 29, 2013 - 8:00 a.m. - West Chicago Middle School
- F. Opening Institute Day - August 30, 2013 - 8:00 a.m. - Individual Buildings
- G. Next Regular Board Meeting (1st Thursday) - September 5, 2013 - 7:00 p.m. - ESC
- H. Foundation for Educational Excellence - September 12, 2013 - 5:30 p.m. - ESC
- I. Mexican Independence Day Celebration - Sunday, September 15, 2013
- J. PTO Council - TBD - 9:00 a.m. - West Chicago Middle School
- K. LEND Meeting - September 27, 2013 - 7:00 a.m. - Marquardt School District 15, Glendale Heights
- L. Council of Governments' Meeting - September 30, 2013 - (time and location TBD) ???
- M. WeGo Together For Kids Family Night - October 8, 2013 - 6:00 p.m. - West Chicago Middle School

XV. Closed Session

(The Board of Education may convene into closed session to discuss confidential matters, and may take action upon reconvening into open session only during regular or special board meetings. No action can be taken on a specific agenda item unless it has been posted on that particular agenda. The Board is permitted to discuss various items in

closed session, including but not limited to: collective bargaining, pending or imminent litigation, sale/purchase/lease of property, student discipline, and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. The motion to convene into closed session will state the specific reason(s).

Motion to Convene Into Closed Session *

(The Board will move to convene into closed session to discuss a specific item(s) that are listed below. These are anticipated discussion items during closed session. Prior to convening into closed session, the Board may add an item(s) for discussion as part of the motion, but action will be taken only on the item(s) stated on the posted agenda.)

The Board of Education will move to go into closed session to discuss information regarding litigation matters, collective bargaining matters, and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

XVI. Action Items Following Closed Session *

(The Board of Education approves closed session minutes as read after reconvening to open session, and may take action on an item(s) that are listed on the posted agenda.)

A. Approve closed session minutes as read

(This is a regular task of the Board of Education if an executive session is held. After the Board reconvenes to open session it is required that the board members approve these minutes.)

XVII. Adjournment

(This is how the meeting ends.)