

SEPTEMBER 20, 2012 3rd Thursday
7:00 PM
REGULAR MEETING OF THE
BOARD OF EDUCATION
SCHOOL DISTRICT 33

LIBRARY LEARNING CENTER
WEST CHICAGO MIDDLE SCHOOL
238 E. HAZEL STREET
WEST CHICAGO, ILLINOIS

AGENDA

* Requires Board Action

I. **Call to Order/Roll Call**

(This is how the meeting begins.)

II. **Pledge of Allegiance**

(The Board members and the people in attendance are invited to say the Pledge of Allegiance.)

III. **Additions/Changes to Agenda**

(The Board of Education may use this opportunity to pull items out of the consent agenda at regular board meetings to be voted on separately, or may add items for discussion purposes only.)

IV. **Public Hearing on 2012-2013 Official School Budget**

(The Board of Education will conduct a public hearing on the 2012-2013 official budget which has been on display for at least 30 days prior to adopting the budget. Dr. Wolfe will bring an updated budget because conditions have changed since the posting of the tentative budget.)

V. **Adopt 2012-2013 Official School Budget**

(After the public hearing the board members will vote to approve the 2012-2013 official school budget.)

VI. **Presentations/Recognitions**

(The Board of Education periodically hears presentations from students, District 33 departments and programs, and outside groups in order to keep the Board informed of District operations and opportunities.)

- Recognition of Carl Meyer for outstanding support of the West Chicago Middle School expansion project
- Middle School ELL Presentation - Toni Galan

VII. **Public Comment**

(Public comments (limited to 3 minutes each) are welcome at this Board of Education meeting. In order to conduct productive meetings, there will be no dialogue with the public about topics during this meeting. The Board may make a brief response to a public comment, or will provide for follow-up with individuals or groups at a later date, if the Board determines that issues require additional research. For certain issues that require additional understanding the Board may also schedule a special meeting where public dialogue can occur. Thank you for your interest in district issues and for your understanding of meeting protocol.)

VIII. **E.T.A.W.C. Statement** - (Kathy McKee)

(The Elementary Teachers' Association of West Chicago has an opportunity to address the Board of Education.)

IX. **Consent Agenda** *

(The Board reviews minutes from past meetings to make sure they reflect that specific meeting. Each month the Board reviews expenditures, payroll, and the financial statements of the District. The Board may accept resignations, employ certified staff, approve leave requests, approve classified staff changes, adopt policies and job descriptions, approve disposal of closed session recordings, and approve other related staffing and employment requests and expenditures.)

A. Approve Board of Education meeting minutes

- B. Approve current expenditures
- C. Approve current payrolls
- D. Approve current imprest list
- E. Accept resignations
- F. Employ personnel
- G. Approve request for maternity leaves, unpaid leaves of absence, job transfers, and /or job shares
- H. Approve classified staff changes
- I. Approve disposition of closed session audio tapes

X. **Financial Reports**

(The Board receives monthly updates on the District's financial situation compared to the adopted budget. This is a good check to see if we are close to budget predictions for the year. The Board also receives student activity account reports from each school during the school term.)

- A. Treasurer's Report
- B. Statement of Position
- C. Budget Report
- D. Student Activity Account Report
- E. Revenue report (update of receipts)

XI. **Discussion of New / Ongoing Business with Possible Action** *

(These are a variety of either new or ongoing topics where the Board has the opportunity to receive information, to ask questions, to discuss options, and to direct administration to continue working on an item. If ready, the Board may take action at this meeting or at a subsequent meeting.)

XII. **Action Items** *

(These are additional items which are not routine and are acted on as individual motions. These items may be moved into the consent agenda if requested by the Board.)

- A. Approve extra duty assignments
(The Board of Education approves extra duty assignments for tasks such as bus duty, athletics, supervision, and performances, which are filled by teachers who are paid at contract defined rates.)
- B. Approve the posting of staff salaries and benefits, as legislated
(The Board is required to approve the posting of staff salaries and benefits for the previous school year, which are then posted by October 1st and submitted to the Illinois State Board of Education.)

XIII. **Information Items**

(There are regularly scheduled reports on a number of information items the Board wishes to track. Additional items are sometimes included to keep the Board informed of topics and issues that are related to District 33 or to public education in general.)

- A. Current job listings
- B. Short term maternity leave report
- C. Student attendance report
- D. Student suspension report
- E. Truancy referral report
- F. Freedom of Information report
- G. Out-of-district placement of students with disabilities

- H. Teacher transfers for FY'13
(There are a number of teachers who will be moving to positions other than what they filled last year. The Board receives an update of these changes each year.)
- I. First day and sixth day enrollments
(Each year we take a first day enrollment and a sixth day enrollment count as unofficial indicators of student enrollment until the final count is taken for the year in the last attendance day of September.)
- J. Summer program summary
(Many programs occur during the summer months. This report is a summary of the various learning activities in which our students participated.)

XIV. Report of District Committee Meetings

(This is an opportunity for administrators and Board members who have attended various committees and other meetings to give brief reports of discussions from those meetings.)

- A. Middle School Project Steering Committee
- B. Board Member Community Outreach
- C. PTO Council (September 6, 2012) - Brenda Vishanoff
- D. Foundation for Educational Excellence - September 13, 2012 (Sue Stibal)
- E. Legislative Committee - Ed Leman

XV. Review of Upcoming Meetings/Events

(This is a schedule of the upcoming meetings and events that Board members may be attending.)

- A. Suggested agenda items for next board meeting
- B. SASED Board of Control - September 26, 2012 - 7:00 p.m. - Naperville, IL
- C. WeGo Together For Kids Family Night - October 2, 2012 - 6:00-8:00 p.m., - West Chicago Middle School
- D. PTO Council - October 4, 2012 - 9:00 - 11:00 a.m. - Middle School Library Learning Center
- E. Next Board of Education Meeting (1st Thursday) - October 4, 2012 - 7:00 p.m. - ESC
- F. Foundation for Educational Excellence - October 11, 2012 - 5:30 p.m. - ESC
- G. Citizens' Advisory Council - October 11, 2012 - 7:00 p.m. - ESC
- H. LEND Meeting - October 26, 2012 - 7:00 am. - LEND Office, Glen Ellyn, IL

XVI. Closed Session

(The Board of Education may convene into closed session to discuss confidential matters, and may take action upon reconvening into open session only during regular or special board meetings. No action can be taken on a specific agenda item unless it has been posted on that particular agenda. The Board is permitted to discuss various items in closed session, including but not limited to: collective bargaining, pending or imminent litigation, sale/purchase/lease of property, student discipline, and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. The motion to convene into closed session will state the specific reason(s).)

Motion to Convene Into Closed Session *

(The Board will move to convene into closed session to discuss specific items that are listed below. These are anticipated discussion items during closed session. Prior to convening into closed session, the Board may add an item(s) for discussion as part of the motion, but action will be taken only on the item(s) stated on the posted agenda.)

The Board of Education will move to go into closed session to discuss information regarding collective bargaining matters, and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

XVII. **Action Items Following Closed Session** *

(The Board of Education approves closed session minutes as read after reconvening to open session, and may take action on an item(s) that is listed on the posted agenda.)

A. Approve closed session minutes as read

(This is a regular task of the Board of Education if an executive session is held. After the Board reconvenes to open session it is required that the board members approve these minutes.)

XVIII. **Adjournment**

(This is how the meeting ends.)