

DECEMBER 15, 2011
6:30 PM
REGULAR MEETING OF THE
BOARD OF EDUCATION
SCHOOL DISTRICT 33

WALTER C. LIES BOARD ROOM
JOHN E. HENNIG EDUCATIONAL
SERVICE CENTER
312 E. FOREST AVENUE
WEST CHICAGO, ILLINOIS

**PLEASE NOTE: MEETING WILL BEGIN AT 6:30 P.M.
PUBLIC HEARING ON LEVY WILL BE HELD AT 7:00 P.M**

AGENDA

* Requires Board Action

I. Call to Order/Roll Call

(This is how the meeting begins.)

II. Pledge of Allegiance

(The Board members and the people in attendance are invited to say the Pledge of Allegiance.)

III. Additions/Changes to Agenda

(The Board of Education may use this opportunity to pull items out of the consent agenda at regular board meetings to be voted on separately, or may add items for discussion purposes at regular and Committee of the Whole meetings.)

IV. Public Hearing on 2011 Tax Levy

(The Board conducts this public hearing after publishing a notice of the hearing and the intent to levy (request) property tax dollars to operate the school district. The hearing precedes formal action to adopt the levy.)

V. Adopt 2011 Tax Levy

(After the hearing the Board will act to adopt the levy. Once adopted, the levy will be filed with the DuPage County Clerk's office.)

VI. Presentations/Recognitions

(The Board of Education periodically hears presentations from students, District 33 departments and programs, and outside groups in order to keep the Board informed of District operations and opportunities. There are no presentations scheduled for this board meeting.)

VII. Public Comment

(Public comments (limited to 3 minutes each) are welcome at this Board of Education meeting. In order to conduct productive meetings, there will be no dialogue with the public about topics during this meeting. The Board may make a brief response to a public comment, or will provide for follow-up with individuals or groups at a later date, if the Board determines that issues require additional research. For certain issues that require additional understanding the Board may also schedule a special meeting where public dialogue can occur. Thank you for your interest in district issues and for your understanding of meeting protocol.)

VIII. E.T.A.W.C. Statement - (Kathy McKee)

(The Elementary Teachers' Association of West Chicago has an opportunity to address the Board of Education).

IX. Consent Agenda *

(The Board reviews minutes from past meetings to make sure they reflect that specific meeting. Each month the Board reviews expenditures, payroll, and the financial statements of the District. The Board may accept resignations, employ certified staff, approve leave requests, approve classified staff changes, adopt policies and job descriptions, approve disposal of closed session recordings, and approve other related staffing and employment requests and expenditures.)

- A. Approve Board of Education meeting minutes
- B. Approve current expenditures
- C. Approve current payrolls
- D. Approve current imprest list
- E. Accept resignations
- F. Employ personnel
- G. Approve request for maternity leaves, unpaid leaves of absence, job transfers, and /or job shares
- H. Approve classified staff changes
- I. Approve disposition of closed session audio tapes

X. **Financial Reports**

(The Board receives monthly updates on the District's financial situation compared to the adopted budget. This is a good check to see if we are close to budget predictions for the year. The Board also receives student activity account reports from each school during the school term.)

- A. Treasurer's Report
- B. Statement of Position
- C. Budget Report
- D. Student Activity Account Report
- E. Revenue report (update of receipts)

XI. **Action Items** *

(These are additional items which are not routine and are acted on as individual motions. These items may be moved into the consent agenda if requested by the Board.)

- A. Award construction contracts for Middle School project
(Additional bids may be awarded for work on the Middle School addition and renovation project.)
- B. Approve contribution to employee health savings account (HSA)
(When the Board began to offer a Health Savings Account (HSA), which is a high deductible PPO, a decision was made to provide employees who were willing to migrate to the lower cost program with assistance in building up the account. Both employees and the District benefit from lower premium costs with an HSA. The Board will be asked to decide whether or not to continue.)

XII. **New / Ongoing Business with Possible Action** *

(These items are typically items that have been in discussion over one or more board meetings. New topics are brought to the Board in this section also. The Board may act on any item when it is satisfied it has all the necessary information to make an informed decision.)

- A. Second reading and possible adoption of revised policies
(The Board of Education will conduct a second reading on revisions to several policies and may adopt these policies if ready.)
- B. Memorandum of Understanding - new reduction in force procedures
(This action is required of the Performance Evaluation Reform Act. At this time the District and the teachers' association agree that District 33 is exempt from developing a reduction in force sequence of honorable dismissal that would be used in spring of 2012. This new requirement will be developed for potential use by the spring of 2013.)
- C. Board activities to support district goals
(Board members will review community meetings they have recently attended.)

- D. Board visits
(The Board of Education will receive a schedule for visiting staff in another District 33 school.)

XIII. Information Items

(There are regularly scheduled reports on a number of information items the Board wishes to track. Additional items are sometimes included to keep the Board informed of topics and issues that are related to District 33 or to public education in general.)

- A. Current job listings
- B. Short term maternity leave report
- C. Student attendance report
- D. Student suspension report
- E. Truancy referral report
- F. Freedom of Information report
- G. Out-of-district placement of students with disabilities
- H. District "Rising Star" update

XIV. Report of District Committee Meetings

(This is an opportunity for administrators and Board members who have attended various committees and other meetings to give brief reports of discussions from those meetings.)

- A. Middle School Project Steering Committee
- B. SASSED Board of Control (December 7, 2011) - Ed Leman
- C. Insurance Committee (December 8, 2011) - Ed Leman
- D. Foundation for Educational Excellence (December 8, 2011) - Sue Stibal
- E. Legislative Committee - Ed Leman

XV. Review of Upcoming Meetings/Events

(This is a schedule of the upcoming meetings and events that Board members may be attending.)

- A. LEND Meeting - December 16, 2011 - 7:00 a.m. - LEND Office, Glen Ellyn, IL
- B. Next Committee of the Whole Board Meeting - January 5, 2012 - 7:00 p.m. - ESC
- C. Insurance Committee - January 12, 2012 - 3:15 p.m. - ESC
- D. Foundation for Educational Excellence - January 12, 2012 - 5:30 p.m. - ESC
- E. Citizens' Advisory Council - January 12, 2012 - 7:00 p.m. - ESC
- F. Next Regular Board of Education Meeting - January 19, 2012 - 7:00 p.m. - ESC
- G. SASSED Board of Control - January 25, 2012 - 7:00 p.m. - Naperville, IL
- H. PTO Council - January 26, 2012 - 9:15 a.m. - Middle School Library Learning Center
(Board Rep - Dave Barclay)
- I. Joint Boards Dinner Meeting - January 30, 2012 - 6:00 p.m. - Community High School District 94
- J. WeGo Together For Kids Family Night - February 28, 2012 - 6:00 p.m. - West Chicago Middle School
Topic: "Will you stand up for safety?"

XVI. Closed Session

(The Board of Education may convene into closed session to discuss confidential matters. Listed below are the kinds of topics that the Board may discuss in closed session. The Board may take action upon reconvening into open session only during regular or special board meetings. If action is needed at a Committee of the Whole meeting the Board can take action only if the item is specifically listed on the agenda.)

Discuss information regarding collective bargaining, litigation matters, sale/purchase/lease of property, student discipline, and the appointment, employment, compensation, discipline, performance or dismissal of specific

employees (action may follow discussion)

XVII. **Action Items Following Closed Session**

(The Board of Education approves closed session minutes as read after reconvening to open session, and may take action on any other items that are listed on the posted agenda.)

A. Approve closed session minutes as read *

(This is a regular task of the Board of Education if an executive session is held. After the Board reconvenes to open session it is required that the board members approve these minutes.)

XVIII. **Adjournment**

(This is how the meeting ends.)