

OCTOBER 20, 2011
6:00 PM
REGULAR MEETING OF THE
BOARD OF EDUCATION
SCHOOL DISTRICT 33

WALTER C. LIES BOARD ROOM
JOHN E. HENNIG EDUCATIONAL
SERVICE CENTER
312 E. FOREST AVENUE
WEST CHICAGO, ILLINOIS

AGENDA

* Requires Board Action

I. **Call to Order/Roll Call**

(This is how the meeting begins.)

II. **Pledge of Allegiance**

(The Board members and the people in attendance are invited to say the Pledge of Allegiance.)

III. **Additions/Changes to Agenda**

(The Board of Education may use this opportunity to pull items out of the consent agenda at regular board meetings to be voted on separately, or may add items for discussion purposes at regular and Committee of the Whole meetings.)

IV. **Presentations/Recognitions**

(The Board of Education periodically hears presentations from students, District 33 departments and programs, and outside groups in order to keep the Board informed of District operations and opportunities.)

- *Preschool Presentation* - Sandy Warner & several preschool staff
(Preschool staff wishes to thank the Board of Education for restarting preschool! A report of start up will be provided.)

- *Facility Use and Fee Structure* - Fred Cadena & Kathy Wolfe
(Fred Cadena, District 33's Maintenance Technician, will present information about facility use and costs to the Board. Consideration for a rental fee structure will also be presented.)

V. **Public Comment**

(Public comments (limited to 3 minutes each) are welcome at this Board of Education meeting. In order to conduct productive meetings, there will be no dialogue with the public about topics during this meeting. The Board may make a brief response to a public comment, or will provide for follow-up with individuals or groups at a later date, if the Board determines that issues require additional research. For certain issues that require additional understanding the Board may also schedule a special meeting where public dialogue can occur. Thank you for your interest in district issues and for your understanding of meeting protocol.)

VI. **E.T.A.W.C. Statement** - (Kathy McKee)

(The Elementary Teachers' Association of West Chicago has an opportunity to address the Board of Education).

VII. **Consent Agenda** *

(The Board reviews minutes from past meetings to make sure they reflect that specific meeting. Each month the Board reviews expenditures, payroll, and the financial statements of the District. The Board may accept resignations, employ certified staff, approve leave requests, approve classified staff changes, adopt policies and job descriptions, approve disposal of closed session recordings, and approve other related staffing and employment requests and expenditures.)

- A. Approve Board of Education meeting minutes
- B. Approve current expenditures
- C. Approve current payrolls

- D. Approve current imprest list
- E. Accept resignations
- F. Employ personnel
- G. Approve request for maternity leaves, unpaid leaves of absence, job transfers, and /or job shares
- H. Approve classified staff changes
- I. Approve disposition of closed session audio tapes

VIII. **Financial Reports**

(The Board receives monthly updates on the District's financial situation compared to the adopted budget. This is a good check to see if we are close to budget predictions for the year. The Board also receives student activity account reports from each school during the school term.)

- A. Treasurer's Report
- B. Statement of Position
- C. Budget Report
- D. Student Activity Account Report
- E. Revenue report (update of receipts)
- F. Grant summary

(This is a report of the number and amount of grant funding that administration brings into District 33.)

IX. **Action Items** *

(These are additional items which are not routine and are acted on as individual motions. These items may be moved into the consent agenda if requested by the Board.)

- A. Accept fiscal year 2011 audit

(The annual audit was presented to the Board at the last meeting. The Board is asked to accept the audit at this meeting. District 33 again earned financial recognition status from the State of Illinois. This is the highest rating awarded by the State.)

- B. Award construction contracts for Middle School project

(The Board will be asked to approve additional construction contracts for the Middle School project.)

- C. Approve contract for purchase of property

(The Board of Education will be asked to approve a contract for the purchase of property.)

X. **New / Ongoing Business with Possible Action** *

(These items are typically items that have been in discussion over one or more board meetings. New topics are brought to the Board in this section also. The Board may act on any item when it is satisfied it has all the necessary information to make an informed decision.)

- A. Second reading and possible adoption of revised policies

(The Board of Education will conduct a second reading on revisions to several policies and may adopt these policies if ready.)

XI. **Information Items**

(There are regularly scheduled reports on a number of information items the Board wishes to track. Additional items are sometimes included to keep the Board informed of topics and issues that are related to District 33 or to public education in general.)

- A. Current job listings
- B. Short term maternity leave report
- C. Student attendance report

- D. Student suspension report
- E. Truancy referral report
- F. Freedom of Information report
- G. Out-of-district placement of students with disabilities
- H. Historical report on enrollment and staffing

XII. Report of District Committee Meetings

(This is an opportunity for administrators and Board members who have attended various committees and other meetings to give brief reports of discussions from those meetings.)

- A. Middle School Project Steering Committee
- B. PTO Council (September 22, 2011) -
- C. Council of Governments (September 26, 2011) - (Ed Leman)
- D. SASSED Board of Control (September 28, 2011) - Ed Leman
- E. Insurance Committee (October 13, 2011) - Ed Leman
- F. Foundation for Educational Excellence (October 13, 2011) - Sue Stibal
- G. Legislative Committee - Ed Leman

XIII. Review of Upcoming Meetings/Events

(This is a schedule of the upcoming meetings and events that Board members may be attending.)

- A. SASSED Board of Control - October 26, 2011 - 7:00 p.m. - Naperville, IL
- B. PTO Council - October 27, 2011 - 9:15 a.m. - Middle School Library Learning Center
(Board Rep - John Haffner)
- C. LEND Meeting - October 28, 2011 - 7:00 a.m. - LEND Office, Glen Ellyn, IL
- D. Next Committee of the Whole Board Meeting - November 3, 2011 - 7:00 p.m. - ESC
- E. Insurance Committee - November 10, 2011 - 3:15 p.m. - ESC
- F. Foundation for Educational Excellence - November 10, 2011 - 5:30 p.m. - ESC
- G. WeGo Together For Kids Family Night - November 15, 2011 - 6:00 p.m. - West Chicago Middle School
Topic: "What did you do in school today?"
- H. Next Regular Board of Education Meeting - November 17, 2011 - 7:00 p.m. - ESC
- I. All District 33 Orchestra Concert - November 21, 2011 - 7:00 p.m. - West Chicago Middle School

XIV. Closed Session

(The Board of Education may convene into closed session to discuss confidential matters. Listed below are the kinds of topics that the Board may discuss in closed session. The Board may take action upon reconvening into open session only during regular or special board meetings. If action is needed at a Committee of the Whole meeting the Board can take action only if the item is specifically listed on the agenda.)

Review previous closed session minutes and discuss information regarding collective bargaining, litigation matters, sale/purchase/lease of property, student discipline, and the appointment, employment, compensation, discipline, performance or dismissal of specific employees (action may follow discussion)

XV. Action Items Following Closed Session

(The Board of Education approves closed session minutes as read after reconvening to open session, and may take action on any other items that are listed on the posted agenda.)

- A. Approve closed session minutes as read *
- (This is a regular task of the Board of Education if an executive session is held. After the Board reconvenes to open session it is required that the board members approve these minutes.)*

- B. Approve previous closed session minutes to remain closed forever, remain closed at this time to be reviewed again in six months, or to be open and made available for public inspection
(School districts are required to review previous closed session minutes every six months.)

XVI. **Adjournment**

(This is how the meeting ends.)