

**BRECKENRIDGE SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT #846
WEDNESDAY, SEPTEMBER 18, 2024
REGULAR MEETING - 4:00 PM
ELEMENTARY CLASSROOM #206
810 BEEDE AVENUE
BRECKENRIDGE, MN 56520**

AGENDA

- 1. Call the Meeting to Order**
 - A. Pledge of Allegiance
 - B. School Happenings
- 2. Approval of Agenda**
- 3. Public Input**
- 4. Approval of Consent Agenda**
 - A. Minutes

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The Regular Meeting of the Board of Education, Independent School District No. 846, Breckenridge, Minnesota met Wednesday, August 21, 2024, at 7:00 AM in the Elementary School, Classroom #206.

UNOFFICIAL MINUTES UNTIL APPROVED AT THE NEXT BOARD MEETING

Members Present: Arnhalt, Ernst, Hasbargen, Johnson, Mikkelson and Neppel

Chairperson Johnson called the regular meeting to order at 7:00 AM with the Pledge of Allegiance recited.

Motion by Arnhalt, seconded by Mikkelson to approve the amended agenda *Adding:* Hires-Jaylyn LaPlante, Kindergarten Para-Educator, Paige Gunderson, HS Para-Educator, Alexia Dick, SpEd Para-Educator, Lance Dudden, SpEd Para-Educator, Bethani Drennan, HS Food Service, Karmen Merrick, Elm Food Service and Resignation-Susie Espinoza-Hernandez, Title 1 Para-Educator 6-0

CONSENT AGENDA:

Motion by Neppel, seconded by Ernst to approve the consent agenda. 6-0

Previous month's minutes – July 17th, 2024

Financial reports as presented including:

General Ledger Debits: July 2024

General Fund: \$543,301.37—Food Service: \$50,928.48—Community Service: \$20,638.07—Debt Redemption: \$69,701.89—Trust Fund: \$0.00—Student Activities: \$113.50

Accounts Payable/Wires & Checks: 07/13/2024-08/19/2024

Total: \$684,683.31

Hires: Brad Neznik, 7-12 Special Education Teacher, Sadie Rowlette, FACS & 7-12 Special Education Teacher, Luke Olsby, 5-12 Vocal Music Instructor, Joy Watson, SpEd Para-Educator, Erica Geisen, ALC Para-Educator, Jaylyn LaPlante, Kindergarten Para-Educator, Paige Gunderson, HS Para-Educator, Alexia Dick, SpEd Para-Educator, Lance Dudden, SpEd Para-Educator, Bethani Drennan, HS Food Service, Karmen Merrick, Elm Food Service, Jolynn Werner-Sasse, NHS Advisor, Noah Brenden, Knowledge Bowl Advisor

Resignations: Susie Espinoza-Hernandez, Title 1 Para-Educator

COMMUNICATIONS:

look Tri-Valley Migrant Program – Beth Higdem

◊Thank you to the district for use of the space◊low income Headstart program for migrant workers◊3 classrooms, 25 students and 2 pregnant moms◊18 employees, some from the district◊opportunity for continuing education for those employed◊free meals for the community in June and July

Facilities Manager – Jerry Rosenthal

◊Presented a picture showing the gym floor update, went smoothly◊New 5K bulbs in HS gym, plans to upgrade Elem Gym bulbs◊most of the district has fluorescent bulbs, plans to update to all LED, will save on utility costs◊Painting lines on newly paved parking lots◊No timeline yet on roof repairs

Business Manager – Dessica Komestakes

◊Busy in the Business Office◊Audit has started and is going well◊Lots of new hires

Superintendent – Kristie Sullivan

◊Welcome Jen Sanchez, thank you to Courtney and Steph for training◊Thank you to custodial staff, exciting to see parking lot facelifts◊Looking for people to apply to be a part of the Community Task Force Committee, 6 dates set ◊Not filling the Food Service Director position, Steph Beyer will stay on to consult with head cooks◊ALC planning is going well, opt-in program for students◊Congratulations to Jordan Snyder on being voted Best Teacher in the Valley◊SpEd Co-Op has moved, renovations are running behind, setting 3 to start a week later◊Ready for Back to School workshops, keynote will be attend by district staff, Rothsay, St. Mary's and local PD have been invited to attend◊Thank you to the 4 candidates that have filed for school board◊Thank you Maxine and Dee for planning Wednesday morning late start program◊LTERS training, and PLCs for paras planned◊Fully staffed heading into new school year other than title 1 para position

OLD BUSINESS:

Motion by Mikkelson, seconded by Arnhalt to award the Dairy Bid to Cash-Wa and the Fuel Bid to Farmers Union. 6-0

Second Reading of Policy 504 Student Dress and Appearance

NEW BUSINESS:

Motion by Arnhalt to adopt the RESOLUTION ACCEPTING DONATIONS for the following:

July donations received: \$5,000.00

Cowgirls Basketball, Volleyball, and Softball \$5,000.00 (Gym Floor)

Hasbargen seconded the motion. 6-0

Motion by Mikkelson, seconded by Neppi accept the bread and bread products contract that is bid through Lakes Country Service Coop for 2024/2025. 6-0

Motion by Neppi, seconded by Ernst to approve the contracted service agreements for Morris-Leatherman Company and Zerr-Berg Architects. 6-0

Motion by Mikkelson, seconded by Arnhalt to approve the 2024/2025 Elementary Student Handbook. 6-0

Motion by Hasbargen, seconded by Ernst to approve the 2024/2025 High School Student Handbook. 6-0

Motion by Mikkelson, seconded by Arnhalt to approve the 2024/2025 Chromebook Handbook. 6-0

Motion by Ernst, seconded by Neppi to approve the 2024/2025 Employee Handbook. 6-0

Motion by Arnhalt, seconded by Neppi to approve the Resolution Relating to the Election of School Board Members and calling the School District General Election. 6-0 (copy on file) Individuals filing for school board election: Ann Hiedeman, Calvin Hought, Brett Johnson, Ty Mikkelson

Motion by Mikkelson, seconded by Ernst to approve the Resolution Declaring a School Board Vacancy Caused by Prolonged Absence of School Board member, Shawn Krause-Roberts.6-0

Motion by Mikkelson, seconded by Hasbargen to adjourn at 8:14AM. 5-0

Next regular meeting date is Wednesday, September 18th, 2024, at 4:00PM

Chair

Clerk

B. Financials

1. Financial Report & Bills

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Breckenridge Public School Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
FAB		45440		Wire	1 3893		ADVANCED STRIPING & SEALCOATING		No	Yes	No	08/28/2024	4,875.00
FAB		45446		Wire	1 00193		GREAT PLAINS NATURAL GAS		No	Yes	No	08/30/2024	480.39
FAB		45447		Wire	1 00055		BRECKENRIDGE PUBLIC UTILITIES		No	Yes	No	08/30/2024	12,895.85
FAB		45448		EL	1 01719		ECONO FOODS		No	Yes	No	08/30/2024	19.17
FAB		45449		EL	1 02274	REMIT	APPLE COMPUTER, INC.		No	Yes	No	08/30/2024	11.75
FAB		45450		EL	1 1071		UNITED STATES POSTAL SERVICE		No	Yes	No	08/30/2024	4.13
FAB		45451		EL	1 2901		DOLLAR TREE STORES INC.		No	Yes	No	08/30/2024	30.76
FAB		45452		EL	1 3833		COLUMN SOFTWARE PBC		No	Yes	No	08/30/2024	243.90
FAB		45453		Wire	1 03359		WALMART STORE		No	Yes	No	08/30/2024	6.82
FAB		45454		Wire	1 03359	Remit	WALMART - CAPITAL ONE		No	Yes	No	08/30/2024	25.90
FAB		45455		AE	1 00314		MASBO		No	Yes	No	08/30/2024	135.00
FAB		45473		Check	1 01994		FARM CITY SUPPLY		Yes	No	Yes	08/30/2024	189.48
FAB		45473		Check	1 01994		FARM CITY SUPPLY		Yes	No	Yes	08/31/2024	(189.48)
FAB		45474		Wire	1 00039		MN DEPT OF REVENUE (EFT)		No	Yes	No	08/30/2024	4,928.33
FAB		45475		Wire	1 00599		P.E.R.A.		No	Yes	No	08/30/2024	6,194.68
FAB		45476		Wire	1 00600		TEACHERS RETIREMENT ASSN.		No	Yes	No	08/30/2024	22,328.22
FAB	01	45477		Wire	1 01233		EFTPS		No	Yes	No	08/30/2024	39,769.55
FAB		45478		Wire	1 2251		FURTHER (FSA/ HSA)		No	Yes	No	08/30/2024	5,444.23
FAB		45479		Wire	1 2277		EDUCATORS BENEFIT ACH		No	Yes	No	08/30/2024	6,961.75
FAB		45480		Wire	1 3702		REVTRAK		No	Yes	No	08/30/2024	61.30
FAB		45481		Wire	1 00039		MN DEPT OF REVENUE (EFT)		No	No	No	08/30/2024	5,114.23
FAB		45482		Wire	1 00599		P.E.R.A.		No	Yes	No	08/30/2024	6,123.08
FAB		45483		Wire	1 00600		TEACHERS RETIREMENT ASSN.		No	Yes	No	08/30/2024	22,839.48
FAB		45484		Wire	1 01233		EFTPS		No	Yes	No	08/30/2024	38,491.34
FAB		45485		Wire	1 2251		FURTHER (FSA/ HSA)		No	Yes	No	08/30/2024	5,444.23
FAB		45486		Wire	1 2277		EDUCATORS BENEFIT ACH		No	No	No	08/30/2024	6,737.93
FAB		45487		Wire	1 3459		AMERITAS LIFE INSURANCE		No	No	No	08/30/2024	195.68
FAB		45488		Wire	1 2277		EDUCATORS BENEFIT ACH		No	Yes	No	08/30/2024	208.00
FAB		45489		Wire	1 2251		FURTHER (FSA/ HSA)		No	Yes	No	08/31/2024	31.64
FAB		45490		Wire	1 3901		HEALTH EQUITY		No	Yes	No	08/31/2024	1,252.50
FAB		45433	129070	Check	1 3696		GRAND RAPIDS PUBLIC SCHOOLS ISE		Yes	Yes	No	08/20/2024	20,956.00
FAB		45432	129071	Check	1 3539		GUARDIAN		Yes	Yes	No	08/20/2024	1,886.42
FAB		45434	129072	Check	1 3769		ONTRACK OVERHEAD DOOR		Yes	Yes	No	08/20/2024	311.00
FAB		45435	129073	Check	1 3831		RELIANCE STANDARD LIFE INSURANC		Yes	Yes	No	08/20/2024	1,325.07
FAB		45437	129074	Check	1 2638		MSBA		Yes	Yes	No	08/21/2024	295.00
FAB		45436	129075	Check	1 02662		PIONEER ATHLETICS		Yes	Yes	No	08/21/2024	58.35
FAB		45438	129076	Check	1 3269		SOUTHERN VALLEY MECHANICAL		Yes	Yes	No	08/21/2024	275.03
FAB		45439	129077	Check	1 3385		VON HANSON'S SNACKS, INC		Yes	Yes	No	08/21/2024	159.94
FAB		45444	129078	Check	1 3482		ISD # 22 DETROIT LAKES HIGH SCHOO		Yes	No	No	08/28/2024	200.00

Breckenridge Public School Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
FAB		45443	129079	129079	Check	1	2281	MASA		Yes	No	No	08/28/2024	650.00
FAB		45441	129080	129080	Check	1	01184	MIN SCHOOL EMPLOYEES ASSOC		Yes	No	No	08/28/2024	162.74
FAB		45442	129081	129081	Check	1	1292	ND CHILD SUPPORT DIVISION		Yes	No	No	08/28/2024	457.50
FAB		45445	129082	129082	Check	1	3892	OFF DUTY CHIEF, LLC	S Corporation	Yes	Yes	No	08/28/2024	2,500.00
FAB		45458	129083	129083	Check	1	2821	EITER, TERRY J.		Yes	No	No	09/09/2024	195.00
FAB		45460	129084	129084	Check	1	3105	HOLZBAUER, MEGAN		Yes	No	No	09/09/2024	70.00
FAB		45462	129085	129085	Check	1	3347	JACOBSON, JAMES		Yes	No	No	09/09/2024	145.00
FAB		45463	129086	129086	Check	1	3461	KIRCHNER, PHIL		Yes	No	No	09/09/2024	145.00
FAB		45464	129087	129087	Check	1	3555	LYNGAAS, JACKSON		Yes	No	No	09/09/2024	145.00
FAB		45461	129088	129088	Check	1	3261	QUAST, JONATHAN LEE		Yes	No	No	09/09/2024	205.00
FAB		45467	129089	129089	Check	1	3897	RINGER, HANNAH ROCHELLE	Ind/Sole Proprietor	Yes	No	No	09/09/2024	120.00
FAB		45459	129090	129090	Check	1	2980	SAVARY, DYLAN MARTIN		Yes	No	No	09/09/2024	145.00
FAB		45457	129091	129091	Check	1	1850	TAG UP		Yes	No	No	09/09/2024	621.00
FAB		45466	129092	129092	Check	1	3896	TOMLINSON, KAYLEE MAUREEN	Ind/Sole Proprietor	Yes	No	No	09/09/2024	120.00
FAB		45456	129093	129093	Check	1	1569	WAHPETON AUTO VALUE		Yes	No	No	09/09/2024	272.78
FAB		45465	129094	129094	Check	1	3609	WULFEKUHLE, CASSIE	Ind/Sole Proprietor	Yes	No	No	09/09/2024	225.00
FAB		45470	129095	129095	Check	1	2635	BRECKENRIDGE SCHOOL FOOD SERV		Yes	No	No	09/10/2024	1,000.00
FAB		45472	129096	129096	Check	1	3695	MANSTROM, CATHERINE		Yes	No	No	09/10/2024	1,293.00
FAB		45468	129097	129097	Check	1	01184	MIN SCHOOL EMPLOYEES ASSOC		Yes	No	No	09/10/2024	332.08
FAB		45469	129098	129098	Check	1	1292	ND CHILD SUPPORT DIVISION		Yes	No	No	09/10/2024	457.50
FAB		45471	129099	129099	Check	1	3694	STOPPLEWORTH, JESSICA		Yes	No	No	09/10/2024	1,150.00
FAB		45549	129100	129100	Check	1	3895	3P LEARNING INC.		Yes	No	No	09/16/2024	1,400.00
FAB		45518	129101	129101	Check	1	1981	ALBERTSON'S PARTS CITY AUTO PA		Yes	No	No	09/16/2024	134.99
FAB		45541	129102	129102	Check	1	3697	A-OX WELDING SUPPLY COMPANY INC		Yes	No	No	09/16/2024	182.43
FAB		45552	129103	129103	Check	1	3900	BENTON-STEARNES ED DISTRICT		Yes	No	No	09/16/2024	128.82
FAB		45522	129104	129104	Check	1	2394	BEYER, STEPHANIE		Yes	No	No	09/16/2024	648.84
FAB		45532	129105	129105	Check	1	3219	BIG J'S SMOKEHOUSE		Yes	No	No	09/16/2024	400.00
FAB		45538	129106	129106	Check	1	3593	BLUE CROSS BLUE SHIELD OF MN		Yes	No	No	09/16/2024	46,558.56
FAB		45515	129107	129107	Check	1	1879	CI SPORT, INC		Yes	No	No	09/16/2024	1,084.68
FAB		45503	129108	129108	Check	1	01680	COLONIAL ENTERPRISES INC		Yes	No	No	09/16/2024	1,150.00
FAB		45499	129109	129109	Check	1	00545	CONTINGENT FUND		Yes	No	No	09/16/2024	1,084.89
FAB		45513	129110	129110	Check	1	1545	CREATIVE STITCHES		Yes	No	No	09/16/2024	1,518.00
FAB		45491	129111	129111	Check	1	00111	CULINEX		Yes	No	No	09/16/2024	52.07
FAB		45496	129112	129112	Check	1	00482	DAILY NEWS		Yes	No	No	09/16/2024	415.00
FAB		45492	129113	129113	Check	1	00115	DEMCO, INC		Yes	No	No	09/16/2024	73.04
FAB		45523	129114	129114	Check	1	2471	DISCOUNT MAGAZINE SUBSCRIPTION		Yes	No	No	09/16/2024	99.00
FAB		45520	129115	129115	Check	1	2265	EDUCATORS BENEFIT CONSULTANTS-		Yes	No	No	09/16/2024	138.40
FAB		45505	129116	129116	Check	1	01994	FARM CITY SUPPLY		Yes	No	No	09/16/2024	1,259.84
FAB		45493	129117	129117	Check	1	00153	FARMERS UNION OIL CO		Yes	No	No	09/16/2024	1,168.16

Breckenridge Public School Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
FAB		45528	129118	Check	1	2774	FIRST ADVANTAGE BACKGROUND SEF		Yes	No	No	09/16/2024	5.74
FAB		45545	129119	Check	1	3789	FIRST CHOICE FOOD & BEVERAGE SO		Yes	No	No	09/16/2024	1,334.18
FAB		45529	129120	Check	1	2788	FLINN SCIENTIFIC, INC		Yes	No	No	09/16/2024	103.15
FAB		45531	129121	Check	1	3175	FREDERICKSEN, CHAD		Yes	No	No	09/16/2024	79.06
FAB		45502	129122	Check	1	01666	GERRELIS SPORTS CENTER, INC.		Yes	No	No	09/16/2024	1,019.60
FAB		45511	129123	Check	1	1499	GOPHER STATE ONE-CALL		Yes	No	No	09/16/2024	4.05
FAB		45544	129124	Check	1	3764	Graybar Electric Company, Inc		Yes	No	No	09/16/2024	1,309.00
FAB		45509	129125	Check	1	1432	GRIPPERS SPORTS TROPHYS		Yes	No	No	09/16/2024	775.00
FAB		45548	129126	Check	1	3894	GRUVY EDUCATION, LLC.	Ind/Sole Proprietor	Yes	No	No	09/16/2024	5,447.00
FAB		45501	129127	Check	1	01529	HILLYARD /HUTCHINSON		Yes	No	No	09/16/2024	3,003.67
FAB		45512	129128	Check	1	1505	INNOVATIVE OFFICE SOLUTIONS		Yes	No	No	09/16/2024	16,453.35
FAB		45527	129129	Check	1	2732	IXL LEARNING		Yes	No	No	09/16/2024	6,562.50
FAB		45524	129130	Check	1	2556	JW PEPPER		Yes	No	No	09/16/2024	716.17
FAB		45497	129131	Check	1	00518	LAKES COUNTRY SERVICE COOP		Yes	No	No	09/16/2024	5,550.00
FAB		45542	129132	Check	1	3723	LEXIA LEARNING SYSTEMS LLC		Yes	No	No	09/16/2024	7,674.00
FAB		45535	129133	Check	1	3328	MARCO TECHNOLOGIES, LLC		Yes	No	No	09/16/2024	2,166.94
FAB		45550	129134	Check	1	3898	MARK MEYER INSTALLATION	Ind/Sole Proprietor	Yes	No	No	09/16/2024	1,150.00
FAB		45525	129135	Check	1	2603	MCGRAW-HILL SCHOOL EDUCATION		Yes	No	No	09/16/2024	4,673.49
FAB		45536	129136	Check	1	3346	MINNESOTA HOIST INSPECTION INC		Yes	No	No	09/16/2024	543.98
FAB		45526	129137	Check	1	2718	MN STATE COMMUNITY AND TECHNIC/		Yes	No	No	09/16/2024	811.43
FAB		45494	129138	Check	1	00322	MN STATE HIGH SCHOOL LEAGUE		Yes	No	No	09/16/2024	950.00
FAB		45551	129139	Check	1	3899	MOBILE BICYCLE DOCTOR, LLC	Ind/Sole Proprietor	Yes	No	No	09/16/2024	1,996.00
FAB		45508	129140	Check	1	1243	NORTH CENTRAL TRUCK EQUIPMENT		Yes	No	No	09/16/2024	251.14
FAB		45540	129141	Check	1	3690	NWEA		Yes	No	No	09/16/2024	1,721.25
FAB		45519	129142	Check	1	2193	PEMBERTON LAW, P.L.L.P.		Yes	No	No	09/16/2024	850.00
FAB		45495	129143	Check	1	00385	PERMA BOUND		Yes	No	No	09/16/2024	131.44
FAB		45517	129144	Check	1	1967	PIZZA RANCH		Yes	No	No	09/16/2024	264.00
FAB		45537	129145	Check	1	3572	RED RIVER TELEPHONE ASSN		Yes	No	No	09/16/2024	750.01
FAB		45507	129146	Check	1	1188	REGION 3 FFA		Yes	No	No	09/16/2024	250.00
FAB		45546	129147	Check	1	3831	RELIANCE STANDARD LIFE INSURANC		Yes	No	No	09/16/2024	1,325.07
FAB		45510	129148	Check	1	1434	RENAISSANCE LEARNING, INC.		Yes	No	No	09/16/2024	1,899.85
FAB		45521	129149	Check	1	2266	rSCHOOLTODAY		Yes	No	No	09/16/2024	562.50
FAB		45533	129150	Check	1	3224	SANFORD HEALTH OCCUPATION MEDI		Yes	No	No	09/16/2024	115.00
FAB		45504	129151	Check	1	01941	SCHMITT MUSIC CENTERS		Yes	No	No	09/16/2024	250.00
FAB		45500	129152	Check	1	00919	SCHOOL NURSE SUPPLY INC.		Yes	No	No	09/16/2024	742.70
FAB		45530	129153	Check	1	2949	STORHAUG, CYNTHIA JEAN		Yes	No	No	09/16/2024	1,198.32
FAB		45514	129154	Check	1	1774	VIKING COCA-COLA BOTTLING CO.		Yes	No	No	09/16/2024	1,888.75
FAB		45543	129155	Check	1	3756	Vivacity Tech		Yes	No	No	09/16/2024	8,492.00
FAB		45516	129156	Check	1	1945	WAHPETON ACE HARDWARE		Yes	No	No	09/16/2024	16.99

Breckenridge Public School Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
FAB		45534	129157	Check	1 3246		WAHPETON FABRICATION		Yes	No	No	09/16/2024	573.71
FAB		45539	129158	Check	1 3682		WALLY'S PLUMBING SERVICES, LLC		Yes	No	No	09/16/2024	546.00
FAB		45506	129159	Check	1 02267	remit	WASTE MANAGEMENT		Yes	No	No	09/16/2024	1,409.63
FAB		45547	129160	Check	1 3884		YONDR, INC		Yes	No	No	09/16/2024	12,876.25
FAB		45498	129161	Check	1 00536		ZANER-BLOSER, INC		Yes	No	No	09/16/2024	2,356.20
Bank Total:												\$385,029.09	
Report Total:												\$385,029.09	

Breckenridge Public School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
9465	0846	FAB														
			16460	Credit	A	08/15/24	0846 B 01 215 027	Check 1	1284	REINERTSON, PERRY Life & Disability Payable					2.60	0.00
							0846 B 01 215 025			Group Health Payable					554.96	0.00
														Receipt Total:	\$557.56	\$0.00
			16461	Credit	A	08/15/24	0846 B 01 215 027	Check 1	1291	Lindberg Brad Life & Disability Payable					13.00	0.00
							0846 B 01 215 025			Group Health Payable					1,227.00	0.00
														Receipt Total:	\$1,240.00	\$0.00
			16462	Credit	A	08/15/24	0846 B 01 115 000	Check 1	C1	Misc	1458	05/23/24	Invoice	333.20	333.20	0.00
														Receipt Total:	\$333.20	\$0.00
			16463	Credit	A	08/15/24	0846 B 01 115 000	Check 1	C1	Misc	1459	06/03/24	Invoice	521.73	200.00	0.00
														Receipt Total:	\$200.00	\$0.00
			16464	Credit	A	08/15/24	0846 B 01 215 025	Check 1	C1	Misc					104.96	0.00
										Group Health Payable				Receipt Total:	\$104.96	\$0.00
			16465	Credit	A	08/15/24	0846 E 01 300 294 000 430 204	Check 1	C1	Misc					155.50	0.00
										HS Boys Football Instr Suppli				Receipt Total:	\$155.50	\$0.00
			16466	Credit	A	08/15/24	0846 R 01 005 000 099 000	Check 1	C1	Misc					3,045.60	0.00
										Misc. Revenue				Receipt Total:	\$3,045.60	\$0.00
			16467	Credit	A	08/15/24	0846 R 01 005 000 021 000	Check 1	1287	Robert & Jessica Schuler Tuition Income					2,605.98	0.00
														Receipt Total:	\$2,605.98	\$0.00
			16468	Credit	A	08/15/24	0846 R 01 005 000 113 000	Check 1	C1	Misc					2,000.48	0.00
										E Rate Reimbursement				Receipt Total:	\$2,000.48	\$0.00
			16469	Credit	A	08/15/24	0846 R 04 005 591 000 050 285	Check 1	1273	MINN-DAK FARMERS COC Youth Summer Theatre Fees					75.00	0.00
														Receipt Total:	\$75.00	\$0.00

Breckenridge Public School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
9466	0846	FAB	16477	Credit A	08/15/24			Wire	1	STATE OF MINNESOTA						
					0846	R 04	005 505 321	258	000	Comm Ed Other State Credits				126.10		0.00
					0846	R 01	005 005 000	258	000	Other State Credits				277.38		0.00
					0846	R 07	005 000 000	258	000	Debt Serice Ag Credit				1,317.12		0.00
														\$783,104.75	\$0.00	
														\$783,104.75	\$0.00	
9467	0846	FAB	16478	Credit A	08/15/24			Wire	1	STATE OF MINNESOTA						
					0846	R 02	005 770 705	300	000	Breakfast State Aid				9,207.05		0.00
														\$9,207.05	\$0.00	
														\$9,207.05	\$0.00	
9468	0846	FAB	16480	Credit A	08/15/24			Wire	1	STATE OF MINNESOTA						
					0846	R 01	005 790 499	400	118	21 CCLC Revenue				36,134.22		0.00
														\$36,134.22	\$0.00	
														\$36,134.22	\$0.00	
9469	0846	FAB	16479	Credit A	08/30/24			Wire	1	STATE OF MINNESOTA						
					0846	R 01	005 005 000	211	000	Gen Ed Aid Rev FY 24				228,725.28		0.00
					0846	R 01	005 760 720	370	000	Pupil Trans Dcfl Misc. Rev.				1,775.07		0.00
					0846	R 01	250 420 000	360	000	Special Ed Aid				68,444.20		0.00
					0846	E 01	100 712 320	175	000	Cultural Liason				1,470.00		0.00
					0846	R 04	005 580 325	300	000	ECFE State Aid				758.31		0.00
					0846	R 04	005 582 344	300	000	School Readines State Aids				927.92		0.00
					0846	R 04	005 583 354	300	000	Preschool Screening State Aic				30.33		0.00
					0846	R 07	005 000 000	317	000	LTFM State Aid				1,341.70		0.00
					0846	R 01	005 000 312	300	000	Literacy Incentive Aid				610.33		0.00
					0846	R 04	701 590 351	301	000	Preschool Screening Nonpubl				828.33		0.00
					0846	R 01	005 620 343	300	000	Library State Aids				1,200.00		0.00
					0846	R 01	005 005 000	227	000	Abatement Aid				0.48		0.00
					0846	R 04	005 505 321	227	000	Comm Ed Abatement Aid				0.03		0.00
					0846	R 01	005 000 373	300	000	Student Support Personnel				1,200.00		0.00
					0846	R 01	005 000 374	300	000	Student Support Personnel C				1,200.00		0.00

Breckenridge Public School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
9469	0846	FAB	23-24	16479	Credit A	08/30/24		Wire	1	1002	STATE OF MINNESOTA					
						0846	R 07 005 000	000	234	000	Ag Credit State Aid			892.37	892.37	0.00
						0846	R 07 005 000	000	258	000	Debt Service Ag Credit			58,286.07	58,286.07	0.00
						0846	R 07 005 000	000	229	000	Disparity Reduc Aid			1,512.92	1,512.92	0.00
						0846	R 01 250 420	000	360	000	Special Ed Aid			193,264.04	193,264.04	0.00
						0846	R 07 005 000	000	317	000	LTFM State Aid			9,010.54	9,010.54	0.00
														Receipt Total:	\$571,477.92	\$0.00
														Deposit Total:	\$571,477.92	\$0.00
9470	0846	FAB		16482	Credit A	08/15/24		Wire	1	1023	HS HOT LUNCH					
						0846	R 02 005 770	705	476	000	Breakfast Program			221.10	221.10	0.00
														Receipt Total:	\$221.10	\$0.00
														Deposit Total:	\$221.10	\$0.00
9471	0846	FAB		16483	Credit A	08/15/24		Wire	1	1002	STATE OF MINNESOTA					
						0846	R 01 005 211	000	405	117	Youth Skills Training Revenue			26,332.01	26,332.01	0.00
														Receipt Total:	\$26,332.01	\$0.00
														Deposit Total:	\$26,332.01	\$0.00
9472	0846	FAB		16481	Credit A	08/15/24		Wire	1	1003	HS GENERAL FUND RECI					
						0846	R 02 005 770	705	300	000	Breakfast State Aid			65.55	65.55	0.00
														Receipt Total:	\$65.55	\$0.00
														Deposit Total:	\$65.55	\$0.00
9473	0846	FAB		16484	Credit A	08/09/24		Wire	1	C1	Misc					
						0846	R 01 005 000	000	092	000	Interest Income			14,682.21	14,682.21	0.00
														Receipt Total:	\$14,682.21	\$0.00
														Deposit Total:	\$14,682.21	\$0.00
9474	0846	FAB		16485	Credit A	08/30/24		Check	1	1003	HS GENERAL FUND RECI					
						0846	R 01 300 792	000	621	000	HS Concessions Sale of Mate			976.00	976.00	0.00

Breckenridge Public School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
9474	0846	FAB	16485	Credit A	08/30/24	0846	R 01 300 296	000 060 211	1003	HS GENERAL FUND RECI						
										HS Girls Volleyball Revenue					1,307.00	0.00
															\$2,283.00	\$0.00
															\$2,283.00	\$0.00
9475	0846	FAB	16489	Credit A	08/25/24	0846	R 01 300 296	000 060 214	1003	HS GENERAL FUND RECI						
										HS Girls Activity Tickets Reve					1,320.00	0.00
										Art Fees					20.00	0.00
										Tablet Protection Plan Fee					50.00	0.00
										General Fees					3,675.00	0.00
										Student Lunch Sales					100.00	0.00
															\$5,165.00	\$0.00
															\$5,165.00	\$0.00
9476	0846	FAB	16486	Credit A	08/26/24	0846	R 01 005 000	000 117 000	1209	AMERICAN EXPRESS						
										Credit Card Rebates					49.84	0.00
															\$49.84	\$0.00
															\$49.84	\$0.00
9477	0846	FAB	16488	Credit A	08/25/24	0846	R 01 005 000	000 051 000	1003	HS GENERAL FUND RECI						
										Tablet Protection Plan Fee					325.00	0.00
										MS Music Fees					45.00	0.00
										Art Fees					20.00	0.00
										HS Music Fees					65.00	0.00
										General Athletics Fees					10,875.75	0.00
										HS Girls Activity Tickets Reve					4,190.00	0.00
										Student Lunch Sales					775.63	0.00
										Tablet Protection Plan Fee					20.00	0.00
															\$16,316.38	\$0.00
															\$16,316.38	\$0.00
9478	0846	FAB	16487	Credit A	08/25/24	0846	R 04 005 505	321 040 000	1009	COMMUNITY EDUCATION						
										Comm Ed Tuition					4,842.00	0.00

Breckenridge Public School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
9478	0846	FAB	16487	Credit	A	08/25/24		Wire	1	1009							
							0846	R	04	005	570	321	040	000	School Age Care Tuition from	449.00	0.00
							0846	R	04	005	580	325	040	000	ECFE Tuition	115.00	0.00
							0846	R	04	005	591	000	050	204	Youth Football Fees	470.00	0.00
															Receipt Total:	\$5,876.00	\$0.00
															Deposit Total:	\$5,876.00	\$0.00
															Report Total:	\$1,484,188.08	\$0.00

**Reconciliation of Ledger Balances with Bank Statement
Independent School District NO. 846
Breckenridge, Minnesota**

Date of Report: September 16th, 2024

For the Month of August 2024

General Ledger Balances

FUNDS	Balance Beg. of Month	Debits	Credits	Balance End of Month
General Fund	\$2,804,753.42	1,569,979.90	955,285.32	\$3,419,448.00
Food Service	137,519.23	11,093.83	1,345.89	\$147,267.17
Comm. Serv.	165,008.10	8,782.42	113,125.93	\$60,664.59
Debt. Redemption	284,776.36	110,189.31	0.00	\$394,965.67
Trust Fund	4,356.73	0.00	0.00	\$4,356.73
Student Activities	56,522.09	0.00	2,306.57	\$54,215.52
TOTALS:	\$3,452,935.93	\$1,700,045.46	\$1,072,063.71	\$4,080,917.68

Bank Balances

Description	Balance Per Bank	Outstanding Checks and Wires	Deposits in Transit	Balance
Bremer	\$56,898.68	40,523.71	0.00	\$16,374.97
The 'Barn" Cash Box				50.00
BMO (Contingent)				8,000.00
TOTALS:				\$24,424.97

Investments

Minn. School District Liquid Asset Fund	5.1100%	\$ 289,265.26
Minn. School District "MAX" Fund	5.2100%	\$3,711,921.96
Bremer Money Market	4.0000%	\$60,150.10
TOTALS:		\$ 4,061,337.32

TOTAL CASH AND INVESTMENTS:	\$4,085,762.29
	\$4,085,762.29

Breckenridge Public School Student Activity Guideline Period Ending August 31, 2024

Sequence: Group-Sub, Crs

										B25						
L	Fd	Org	Pro	Fin	O/S	Crs	Class	Sub	Description	Annual Budget	Period 202502	Year To Date	% YTD	Encumbrances	+ Enc	Remaining Balance
00 Assets																
B	21	101	000				100	00	Student Activities Cash	0.00	(2,306.57)	54,215.52	0%	0.00	0%	(54,215.52)
00 Assets																
924 Class of 2024																
B	21	401	924				400	924	Class of 2024	0.00	0.00	(3,851.45)	0%	0.00	0%	3,851.45
R	21	005	298	301	099	924	401	924	Class of 2024 Revenue	(2,000.00)	0.00	0.00	0%	0.00	0%	(2,000.00)
E	21	005	298	301	401	924	401	924	Class of 2024 Supplies	6,000.00	0.00	0.00	0%	0.00	0%	6,000.00
924 Class of 2024																
925 Class of 2025																
B	21	401	925				400	925	Class of 2025	0.00	0.00	(4,065.21)	0%	0.00	0%	4,065.21
R	21	005	298	301	099	925	401	925	Class of 2025 Revenue	(9,000.00)	0.00	0.00	0%	0.00	0%	(9,000.00)
925 Class of 2025																
978 National Honor Society																
B	21	401	978				400	978	National Honor Society	0.00	0.00	300.82	0%	0.00	0%	(300.82)
E	21	005	298	301	401	978	401	978	National Honor Society Suppli	1,300.00	0.00	192.50	15%	0.00	15%	1,107.50
978 National Honor Society																
979 High School Student Council																
B	21	401	979				400	979	High School Student Council	0.00	0.00	(9,391.60)	0%	0.00	0%	9,391.60
E	21	005	298	301	401	979	401	979	High School Student Council	2,500.00	2,294.82	2,294.82	92%	0.00	92%	205.18
R	21	005	298	301	099	979	401	979	High School Student Council I	(5,000.00)	0.00	0.00	0%	0.00	0%	(5,000.00)
979 High School Student Council																
980 Letterclub																
B	21	401	980				400	980	Letterclub	0.00	0.00	(5,639.24)	0%	0.00	0%	5,639.24
E	21	005	298	301	401	980	401	980	Letterclub Supplies	1,000.00	11.75	11.75	1%	0.00	1%	988.25
980 Letterclub																
981 Mathletes																
B	21	401	981				400	981	Mathletes	0.00	0.00	6.74	0%	0.00	0%	(6.74)
E	21	005	298	301	401	981	401	981	Mathletes Supplies	500.00	0.00	0.00	0%	0.00	0%	500.00
981 Mathletes																
982 HS Band																
B	21	401	982				400	982	HS Band	0.00	0.00	(5,114.81)	0%	0.00	0%	5,114.81
R	21	005	298	301	099	982	401	982	HS Band Revenue	(15,000.00)	0.00	0.00	0%	0.00	0%	(15,000.00)
E	21	005	298	301	401	982	401	982	HS Band Supplies	17,000.00	0.00	0.00	0%	0.00	0%	17,000.00
982 HS Band																
											0.00	(256%)	0.00	(256%)	7,114.81	

Breckenridge Public School Student Activity Guideline Period Ending August 31, 2024

Sequence: Group-Sub, Crs

										B25							
L	Fd	Org	Pro	Fin	O/S	Crs	Class	Sub	Description	Annual Budget	Period 202502	Year To Date	% YTD Encumbrances	% YTD + Enc	Remaining Balance		
983 Boys Golf																	
B	21	401	983				400	983	Boys Golf	0.00	0.00	(230.54)	0.00	0%	230.54		
E	21	005	298	301	401	983	401	983	Boys Golf Supplies	500.00	0.00	0.00	0.00	0%	500.00		
983 Boys Golf																	
984 HS Choir																	
B	21	401	984				400	984	HS Choir	0.00	0.00	(5,864.44)	0.00	0%	5,864.44		
E	21	005	298	301	401	984	401	984	HS Choir Supplies	500.00	0.00	0.00	0.00	0%	500.00		
984 HS Choir																	
986 FFA																	
B	21	401	986				400	986	FFA	0.00	0.00	(6,711.13)	0.00	0%	6,711.13		
E	21	005	298	301	401	986	401	986	FFA Supplies	4,000.00	0.00	0.00	0.00	0%	4,000.00		
R	21	005	298	301	099	986	401	986	FFA Revenue	(1,000.00)	0.00	0.00	0.00	0%	(1,000.00)		
986 FFA																	
987 Close Up																	
B	21	401	987				400	987	Close Up	0.00	0.00	(1,620.79)	0.00	0%	1,620.79		
987 Close Up																	
988 Speech																	
B	21	401	988				400	988	Speech	0.00	0.00	(4,427.59)	0.00	0%	4,427.59		
E	21	005	298	301	401	988	401	988	Speech Supplies	450.00	0.00	0.00	0.00	0%	450.00		
988 Speech																	
989 Drama Club																	
B	21	401	989				400	989	Drama Club	0.00	0.00	(1,513.71)	0.00	0%	1,513.71		
E	21	005	298	301	401	989	401	989	Drama Club Supplies	750.00	0.00	0.00	0.00	0%	750.00		
R	21	005	298	301	099	989	401	989	Drama Club Revenue	(1,500.00)	0.00	0.00	0.00	0%	(1,500.00)		
989 Drama Club																	
990 DECA																	
B	21	401	990				400	990	DECA	0.00	0.00	(4,783.76)	0.00	0%	4,783.76		
E	21	005	298	301	401	990	401	990	DECA Supplies	8,000.00	0.00	0.00	0.00	0%	8,000.00		
R	21	005	298	301	099	990	401	990	DECA Revenue	(9,000.00)	0.00	(113.50)	0.00	1%	(8,886.50)		
990 DECA																	
991 Robotics																	
B	21	401	991				400	991	Robotics	0.00	0.00	(3,694.38)	0.00	0%	3,694.38		
991 Robotics																	
										Report Totals:							
										0.00	0.00	(0.00)	0.00	0%	(0.00)		

Breckenridge Public School-Contingent Account
Account Summary
August 2024

	<u>Aug 24</u>
Ordinary Income/Expense	
Expense	
01005010000899000 Sch Bd Misc	165.00
01300296000369211 VB Entry Fees	175.00
04005505321329000 ComEd Postage	494.89
B01115003 Flow-thru	250.00
R04005505321040000 Com Ed Refnd	0.00
Total Expense	<u>1,084.89</u>
Net Ordinary Income	<u>-1,084.89</u>
Net Income	<u><u>-1,084.89</u></u>

**Breckenridge Public School-Contingent Account
Transaction List by Date
August 2024**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Aug 24				
08/07/2024	27151	Minnesota BCA	OLSBY & ROWLETT	-30.00
08/07/2024			Deposit void check 27061	35.00
08/07/2024	27152	Breckenridge Food Service	Lunch Account Chelsea Whitlock	-35.00
08/14/2024	27153	Minnesota BCA	Erica Geisen	-15.00
08/14/2024	27154	ISD #548	VIKING INVITATIONAL VOLLEYB...	-175.00
08/14/2024	27155	Minnesota BCA	Jaylyn Laplante & Paige Gunderson	-30.00
08/14/2024	27156	Farmers Union Oil of Southern V...		-250.00
08/14/2024	27157	Minnesota BCA	Joy Watson	-15.00
08/14/2024	27158	US Postmaster	Community Ed Postage	-494.89
08/14/2024			Deposit	1,601.81
08/14/2024	27159	Minnesota BCA	Madisyn Johnson, Karmen Merrick,...	-60.00
08/14/2024	27160	Minnesota BCA	Kristen Martin	-15.00
Aug 24				

C. Hires

1. Kristen Martin, SPED Para-Educator
2. Madisyn Johnson, SPED Para-Educator
3. Amiya Braun, Reading Corps

D. Resignations

1. Sue LeNoue, Media Specialist
2. Sherry Kliniske, HS Para-Educator
3. Lance Dudden, Para-Educator

E. Extra Curricular Contracts

22

Football		
Varsity Coach	Yaggie, Carson	
Coordinator (Defensive/Offensive)	Brendan, Noah	
Asst. High School	Nordick, Josh	
Asst. High School	Christenson, Jordan	
Jr. High	Erlandson,E	
Jr High	McCall, Mike	
Volleyball		
Varsity	Wilson, M	
"B" Squad	Johnson, M	
Jr. Varsity	Finkral	
Freshman	Dauer, B	
Jr High	Smith, Sue	
Jr High	Hansey, Sierra	
Jr High	Hansey, Sierra	
Fall Cheerleading (HS)	Hajek, Christine	

5. Communications

- A. Ex-officio Student Representatives
- B. Dean of Students
- C. K-12 Principal

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Breckenridge Elementary School

Breckenridge Pride...Inspiring to Excel



K-12 Board Report September 2024

#1 BOARD VALUE: To provide a world-class education for Breckenridge students.

#2 BOARD VALUE: The board values the need for individualized learning and will prioritize our resources to support student achievement through active and engaging learning.

Breckenridge Pride:

- HUGE SHOUT OUT to all that helped in the emergency situation last week at the school - - To those that directed students, supported those at the accident scene and those that took care of calling in emergency support. To those of you that reassured students that were witnesses that day and the following as well. It took a team and everyone jumped in to help in so many different ways!
- Thanks to our Student Council Advisors, Jordan and Steph, who put in many extra hours last week to make Homecoming Week a fun week. As hard as it was to have it this early in the year, it was also an opportunity to build relationships and start the year out with some positive, engaging team activities!
- Great representation in the Headwaters Day parade with our band, elementary students & Mrs. Snyder joined us, football players and Homecoming court all near the front of the parade.

Staff Open Positions:

- Working on recent resignations
 - Media Center
 - 2 New SPED evals at elem
 - Recent high school resignation
 - Title I replacement
 - Need daycare options for families in town. People interested in positions, but can't find daycare.

Yondr Pouches:

- Overall going well
 - 1-2 confiscated per day
 - Parents are supportive and have even asked if they have to take the phone home with them when they come to pick it up or can they just leave it overnight and their child goes without.
 - Others realizing benefits
 - Can't believe how much more I get done sitting in the library when I don't have my phone.

Breckenridge Elementary School

Breckenridge Pride...Inspiring to Excel

- Students having conversations in class, hallways, lunch/recess, etc.
- Will need to do a Yondr pouch check in the near future.

Instructional Leadership Team

- September Key Take-Aways
 - Our middle/high school students will be surveyed soon. The survey will inquire about relationships and connections they feel they have and/or don't have.
 - This survey, along with building culture, is a means to improve student behavior and effort which will ultimately affect academic achievement.
 - Our next meeting will include a review of collected survey data along with a mini-presentation of NTN culture practices from staff who have implemented it (Travis and Jack)

Building Goals 2024-25:

Elementary Goal #1: Reading SMART Goal: Breckenridge elementary school staff will increase student proficiency by 10% so that 60% of Breckenridge elementary students will meet or exceed grade level standards as measured by the Minnesota Comprehensive Assessments in the spring of 2025.

Elementary Goal #2: MATH SMART Goal: Breckenridge elementary school staff will increase student proficiency by 10% so that 60% of Breckenridge elementary students will meet or exceed grade level standards as measured by the Minnesota Comprehensive Assessments in the spring of 2025.

Elementary Goal #3: TITLE 1 SMART Goal: Breckenridge elementary school staff will increase K-4 student proficiency by 10% from fall of 2024 to spring of 2025 so that Breckenridge elementary students will meet spring benchmarks as measured by the FAST Assessments in the spring of 2025.

High School Building Goals:

High School Goal #1: During the 2024-25 school year, Breckenridge 7th - 12th grade students will feel an increased sense of belonging as measured by the number of activities a student participates in both inside and outside of school. An engagement/needs assessment survey will be completed multiple times this year to determine growth in participation, gaps in which activities might be added and an increased awareness of opportunities available to students that will result in improved student relationships, networking and connections. An "Exploratory Afternoon" will be

Breckenridge Elementary School

Breckenridge Pride...Inspiring to Excel

conducted 1x per quarter to expose students to additional opportunities they may not have access to. Monthly team building activities will also be done on a school-wide basis to improve student connections and build relationships.

High School Goal #2: During the 2024-25 school year, Breckenridge 7th-12th grade MCA (Reading, Math, and Science) test results will match state average passing percentages.

During the 2024-2025 school year, Breckenridge 7th-12th grade students will show growth in their previous MCA scores reducing the number of students in the "does not meet" category to 25%.

During the 2024-2025 school year, Breckenridge 7th-12th grade students will show growth in their previous MCA scores reducing the number of students in the "partially meet" category to 25 %.

The proficiency gap between free/reduced lunch and non-free/reduced lunch students enrolled at Breckenridge Public Schools meeting enrollment criteria in grades 3-8 & 10 as assessed on MCA reading test will decrease from 6.9% in 2024 to 3% in 2025.

High School Goal #3: The composite ACT score for students at Breckenridge will increase from 18 in Spring of 2024 to 18.5 in Spring of 2025.

High School Goal #4: The percentage of students who graduate in May 2025 will grow from 93.8% to 96.8%.

- D. Facilities Manager
 - E. Business Manager
 - F. Superintendent
 - G. Community Ed
 - H. Committee Reports
- 6. Old Business**
- A. Adopt Policy 504

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504 STUDENT DRESS AND APPEARANCE

I. PURPOSE

The purpose of this policy is to enhance the education of students by establishing expectations that support educational goals. Students and their families have the primary and joint responsibility for student clothing and appearance. Teachers and other district staff should exemplify and reinforce student clothing and appearance standards and help students develop an understanding of appropriate appearance in the school environment.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to encourage students to be dressed appropriately for school activities and in keeping with community standards.
- B. A student's clothing or appearance may not materially and substantially disrupt or interfere with the educational mission, school environment, classwork, or school activities. A student's dress or appearance may not incite or contribute to substantial disorder or invasion of the rights of others or pose a threat to the health or safety of the student or others.
- C. Students' rights to choose their dress and appearance for school and school-related activities will be protected provided that the clothing:
 - 1. does not injure people or damage property;
 - 2. does not materially and substantially disrupt or interfere with the educational process or classwork;
 - 3. does not interfere with the requirements of discipline in the operation of the school or school activities, materially disrupt classwork;
 - 4. does not involve substantial disorder or invasion of the rights of others.

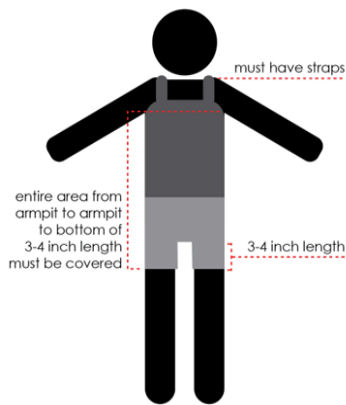
Such clothing includes, but is not limited to, the following:

- 1. Clothing for the weather.
- 2. Clothing that does not create a health or safety hazard.
- 3. Clothing for the activity (i.e., physical education or the classroom).

4. Footwear that does not present a safety hazard and that does not damage property.
5. Headwear, including hats or head coverings, are allowed provided that it does not cover the student's face to the extent that the student is not identifiable. Headgear must not interfere with the educational process. Hoodies must allow the face and ears to be visible from the front and sides and must not interfere with the line of sight to any student or staff including while the student wearing the hoodie is seated. Students may wear headgear for a medical or religious reason.

Student clothing may not include the following:

1. Extremely brief garments and see-through garments may not be worn.
2. Clothing must cover areas from one armpit across to the other armpit, down to approximately 3 to 4 inches in length on the upper thighs (see image).



3. Clothing (including emblems, badges, symbols, signs, words, objects or pictures on clothing or jewelry) bearing a message that is lewd, vulgar, obscene, libelous, or denigrates, harasses, discriminates against others on the basis of protected class status under the Minnesota Human Rights Act, or violates school district policies prohibiting discrimination, violence, harassment, or other harmful activities.
4. Apparel promoting products or activities that are illegal for use by minors.
5. Communicating a message that is racist, sexist, or otherwise derogatory to

a protected minority group, or approves, advances, or provokes any form of religious, racial, or sexual harassment and/or violence against other individuals as defined in Policy 413.

- D. The intention of this policy is not to abridge the rights of students to express political, religious, philosophical, or similar opinions by wearing clothing on which such messages are stated. Such messages are acceptable as long as they are not lewd, vulgar, obscene, libelous; do not denigrate, harass, or discriminate against others on the basis of protected class status under the Minnesota Human Rights Act; or do not violate school district policies prohibiting discrimination, bullying, violence, harassment, or other harmful activities.

III. PROCEDURES

- A. Enforcement of a student dress code will be approached with careful consideration and sensitivity, with the goals of supporting students as they express themselves and pursue their full potential, of not shaming students, and of minimalizing loss of instructional time. When possible, dress code matters should be addressed privately with students, should seek to determine whether factors exist that impact the student's ability to comply with the dress code, and should seek to address such issues.
- B. When, in the reasonable judgment of the administration, (1) a student's clothing or appearance may materially and substantially disrupt or interfere with the educational mission, school environment, classwork, or school activities; (2) may incite or contribute to substantial disorder or invasion of the rights of others; or (3) pose a threat to the health or safety of the student or others, the student will be directed to make modifications. Parents or guardians will be notified. Other consequences may be enforced in line with Policy 506 (Student Discipline).
- C. The administration may recommend a form of clothing considered appropriate for a specific event and communicate the recommendation to students and parents or guardians. A school district must not prohibit an American Indian student from wearing American Indian regalia, Tribal regalia, or objects of cultural significance at a graduation ceremony.
- D. Likewise, an organized student group may recommend a form of clothing for students considered appropriate for a specific event and bring such recommendation to the administration for approval.

Legal References: U. S. Const., amend. I
Minn. Stat. § 124D.792 (Graduation Ceremonies; Tribal Regalia and Objects of Cultural Significance)
Minn. Stat. § 363A.03, Subd. 36a (Definitions)

Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503 (1969)
B.W.A. v. Farmington R-7 Sch. Dist., 554 F.3d 734 (8th Cir. 2009)
Lowry v. Watson Chapel Sch. Dist., 540 F.3d 752 (8th Cir. 2008)
Stephenson v. Davenport Cmty. Sch. Dist., 110 F.3d 1303 (8th Cir. 1997)
B.H. ex rel. Hawk v. Easton Area School Dist., 725 F.3d 293 (3rd Cir. 2013)
D.B. ex rel. Brogdon v. Lafon, 217 Fed.Appx. 518 (6th Cir. 2007)
Hardwick v. Heyward, 711 F.3d 426 (4th Cir. 2013)
Madrid v. Anthony, 510 F.Supp.2d 425 (S.D. Tex. 2007)
McIntire v. Bethel School, Indep. Sch. Dist. No. 3, 804 F.Supp. 1415 (W.D. Okla. 1992)
Hicks v. Halifax County Bd. of Educ., 93 F.Supp.2d 649 (E.D. N.C. 1999)
Olesen v. Bd. of Educ. of Sch. Dist. No. 228, 676 F.Supp. 820 (N.D. Ill. 1987)

Cross References: Policy 413 (Harassment and Violence)
Policy 506 (Student Discipline)
Policy 525 (Violence Prevention)

7. New Business

A. Resolution Accepting Donations

B. Ex-officio Student Representatives

C. Resolution Filling a School Board Vacancy Caused by Prolonged
Absence

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Resolution Filling a School Board Vacancy Caused by Prolonged Absence

**INDEPENDENT SCHOOL DISTRICT NO. 846
BRECKENRIDGE PUBLIC SCHOOL
STATE OF MINNESOTA**

WHEREAS, in a resolution adopted on August 21st, 2024, the School Board declared that a vacancy exists on the School Board due to illness or prolonged absence from the district by School Board member Shawn Krause-Roberts, whose term expires the first Monday in January 2025.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 846, State of Minnesota, as follows:

Pursuant to Minnesota Statute 123B.09, subd. 4, _____ is hereby appointed to fill the vacancy and to serve the remainder of the unexpired term of the aforementioned School Board member, or until such ill or absent member is again able to resume duties as a member of the School Board, whichever date is earliest. The appointment shall be effective immediately as of the date of this resolution, and after the Appointee takes the oath of office.

This Resolution is adopted as of the 18th day of September, 2024.

Dated: September 18th, 2024

BY ORDER OF THE SCHOOL BOARD

School District Clerk

Minnesota Department of Education
Levy Limitation and Certification Report
2024 Payable 2025

District Number-Type: 0846-01
District Name: Breckenridge Public School District
Home County: Wilkin County

Date Printed: 9/17/24
Limits Updated: 9/15/24
Proposed Submitted: 9/17/24

LIMIT

PROPOSED

SUBTOTALS BY LEVY CATEGORY

- GENERAL - RMV VOTER
- GENERAL - RMV OTHER
- GENERAL - NTC VOTER
- GENERAL - NTC OTHER
- COMMUNITY SERVICE - NTC OTHER
- GENERAL DEBT - NTC VOTER
- GENERAL DEBT - NTC OTHER
- OPEB DEBT - NTC VOTER
- OPEB DEBT - NTC OTHER

The School Board has voted to certify the MAXIMUM levy authority.

After October 1st, the county auditor should consult the Minnesota Department of Education (MDE) website for the district's current levy limitation and use this amount for the Truth in Taxation notices.

SUBTOTALS BY FUND

- GENERAL FUND
- COMMUNITY SERVICES FUND
- GENERAL DEBT SERVICE FUND
- OPEB/PENSION DEBT SERVICE FUND

If there is a change to the district's levy limitation after October 1st, the county will be notified by MDE via email. Before finalizing tax computations for the Truth in Taxation notices, counties should double check the MDE website to be sure no changes have been made to the district's levy limitation that the county is not already aware of through this email process.

SUBTOTALS BY TAX BASE

- REFERENDUM MARKET VALUE
- NET TAX CAPACITY

SUBTOTALS BY TRUTH IN TAXATION CATEGORY

- VOTER APPROVED
- OTHER

TOTAL LEVY

- TOTAL LEVY

The school district must submit the completed original of this form to the home county auditor by September 30, 2024. A duplicate form must be submitted to Minnesota Department of Education, School Finance Division, 400 NE Stinson Blvd., Minneapolis, MN 55413, by October 7, 2024.

The certified levy listed above is the levy voted by the school board for taxes payable in 2025.

Signature of School Board Clerk

Date of Certification

INDEPENDENT SCHOOL DISTRICT NO. 846
SCHOOL BUS DRIVERS
SALARY SCHEDULE AND POLICIES
2024-2025 and 2025-2026

The following provisions shall constitute salary and payment schedules for the contract years 2024-2025 and 2025-2026. Base rate of pay, based on 171 day school year:

Routes 1, 2, 3, 6, and 8

	2024-2025		2025-2026	
	Daily	Annually	Daily	Annually
YEAR 0	\$97.63	\$16,694	\$104.63	\$17,891
YEAR 1	98.75	16,886	105.75	18,083
YEAR 3	106.58	18,225	113.58	19,422
YEAR 5	108.37	18,531	115.37	19,728
YEAR 7	109.67	18,754	116.67	19,951

Routes 4 and 5

	2024-2025		2025-2026	
	Daily	Annually	Daily	Annually
YEAR 0	\$90.81	\$15,529	\$97.81	\$16,726
YEAR 1	91.88	15,712	98.88	16,909
YEAR 3	99.01	16,931	106.01	18,128
YEAR 5	100.32	17,155	107.32	18,352
YEAR 7	101.55	17,365	108.55	18,562

Town Routes A and B

	2024-2025		2025-2026	
	Daily	Annually	Daily	Annually
YEAR 0	\$67.35	\$11,517	\$74.35	\$12,714
YEAR 1	67.90	11,611	74.90	12,808
YEAR 3	71.51	12,229	78.51	13,426
YEAR 5	71.78	12,275	78.78	13,472
YEAR 7	72.41	12,382	79.41	13,579

Extra-Curricular Pay: Extra-curricular trips with a School Bus shall be paid \$23.00 per hour in the 2024-25 year and \$25.00 per hour in the 2025-2026 year from the time the driver leaves the bus shop and returns. Should the trip require that the driver cannot take their regular route, the driver will receive regular route pay and deduct 1 1/2 hours from the total trip time. Drivers will not receive the “extra long route pay”. All extra-curricular trips will be given out on a rotating basis among the regular route drivers whose names are on the extra-curricular rotation roster. All shuttle trips will be paid a minimum of 1 ½ hours per trip.

Other Rates:

Type III Driver (those without a CDL license and School Bus endorsement) - \$21.63 per hour

Extra Long Route Pay: Because of an ongoing shortage of bus drivers, some bus routes have been combined. (Route 1 was discontinued). The combined routes are 6 and 8 (both AM and PM) and route 2 (PM only). Drivers who take these combined routes will receive an extra \$21 per AM or PM shift driven per day above the basic rate stipend. Drivers will mark accordingly on their time sheet so they are paid accurately. There are times when drivers for these routes may receive only the basic rate pay if the long route isn't driven or needed.

Substitute Drivers: Paid on the same schedule as regular drivers.
Steps: Year "0" will only apply to those drivers hired after 1/1/2009. Those hired prior to 1/1/2009 will start at year "1" and will advance according to the actual number of years of experience within the school district.

Benefits:

1. District to pay the cost of driver's physical.
2. Drivers to receive three (3) personal days per year. (This includes split shifts.)
3. Drivers will receive Holiday Pay on Christmas Day and New Years Day.
4. Drivers shall be entitled to one (1) day per month or nine (9) per year for personal illness, which shall accumulate to 50 days. (This includes split shifts.) This leave may be used for personal illness or death within the immediate family including immediate in-laws.

Other Policies:

1. Cleaning buses: Drivers are responsible for inside the bus
Bus Supervisor is responsible for the outside of the bus.
2. Pre-trip inspection: to be done by driver.
3. License fee: paid by driver.
4. Fuelling buses: done by driver.
5. Attendance at two bus driver meetings per year with no additional compensation.
7. Required training sessions will be paid at the extracurricular rate (type III drivers will be paid at the Type III Driver rate stated above.).
8. Pay stubs with leave information will be printed when a driver is paid.
9. Jackets will be provided at no cost to the drivers upon district approval.

Chairman, School District Negotiation Committee

Date

Bus Driver Chief Negotiator

Date

F. Student Fundraising
G. Assurance Of Compliance

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Assurance of Compliance

0846-01 Breckenridge Public School District
-INFORMATION NEEDED TO EVIDENCE COMPLIANCE-
School Year: 24-25

* - indicates required fields.

Coordinator Identification Information

	Human Rights Coordinator	Title IX Coordinator	504 Coordinator
Name*	<input type="text" value="Kristie Sullivan"/>	<input type="text" value="Corinna Erickson"/>	<input type="text" value="Noah Brenden"/>
Telephone Number*	<input type="text" value="2186436822 ext 4008"/>	<input type="text" value="2186436822 ext 4020"/>	<input type="text" value="2186436822 ext 4013"/>
Fax Number*	<input type="text" value="2186435229"/>	<input type="text" value="2186435229"/>	<input type="text" value="2186435229"/>
E-Mail Address*	<input type="text" value="sullivank@isd846.org"/>	<input type="text" value="ericksonc@isd846.org"/>	<input type="text" value="brendenn@isd846.org"/>


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Mandated Reporter Training

Minnesota Chapter 260E.30, Subd. 2(b). Districts must inform all mandated reporters of the duties.

* I verify that all mandated reporters employed by or otherwise associated with any school in this district have been informed of mandated reporting requirements and of the prohibition of retaliation against anyone reporting maltreatment.

Date of Verification *



As part of the Minnesota Department of Education's data collection for the Minnesota Olmstead Plan related to the topic area Prevent Abuse and Neglect, please provide the following information;

Total number of school district employees who have received mandated reporter training as of verification date?

Number of licensed staff?

Number of unlicensed staff?

*This information is requested to assist in the prevention of abuse and neglect of students with disabilities through increased awareness and education of all school personnel and their duties associated with mandated reporting requirements.

Document Submittal Verification

Does MDE have current and accurate copies of the following documents?
Please submit updated policy if revised since Last Submitted Date.

Harassment and Violence policy is required every two years. Please upload your Harassment and Violence policy.

Document	Last Submitted Date	Upload Document*
Harassment and Violence policy	09/16/2022	Select Upload Document: <input type="button" value="Choose File"/> Policy 413 ... Violence.pdf

District Compliance Requirements Checklist

This assurance is given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts, or other federal and state financial assistance extended after the date hereof to the district by the U.S. Department of Education and the Minnesota Department of Education (MDE), including installment payments after such date of application for federal financial assistance and state aid allotments which were approved before such date.

The district recognizes and agrees that such federal and state financial assistance will be extended in reliance on the representations, supporting information required by Minnesota Statute, section 127A.42, subd. 3 and agreements made in this assurance. This assurance is binding on the district and the persons who are authorized to submit information on behalf of the district.

Check all statements in which the district has complied with the state and federal requirements prohibiting discrimination.

Federal Laws:

- ✓ • Title VI of the Civil Rights Act of 1964 (42 USC 2000d, et. seq.; 34 C.F.R. Part 100), which provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the district receives federal financial assistance.

- ✓ • Title VII of the Civil Rights Act of 1964 (42 USC 2000e, et. seq.; P.L. 88-352), as amended by the Equal Employment Opportunity Act of 1972 (P.L. 92-261), which prohibits discrimination in employment because of an individual's race, color, religion, sex, or national origin.

- ✓ • Title VII of the Civil Rights Act of 1964 Pregnancy Discrimination Act (within Title VII) (42 USC § 2000e(k)).

- ✓ • Title IX of the Education Amendments of 1972 (20 USC § 1681; 34 C.F.R. Part 106), which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.

- ✓ • The Age Discrimination in Employment Act of 1967 (29 USC § 621; 42 USC § 6101; 29 C.F.R. Part 621), which prohibits discrimination on the basis of age (over 40 years).

- ✓ • Section 504 of the Rehabilitation Act of 1973 (34 C.F.R. part 104) prohibiting discrimination on the basis of disability.

- ✓ • The American with Disabilities Act (42 USC § 12101, et seq.), also prohibiting discrimination on the basis of disability.

- ✓ • Denial of Equal Educational Opportunity Prohibited (20 USC § 1703).

- ✓ • The Fair Housing Act (42 USC § 3601 et seq.; 24 C.F.R. part 100).

- ✓ • The Age Discrimination Act of 1975 (42 USC § 6101 and 6102; 34 C.F.R. part 110).

- ✓ • Prohibition of Discrimination Based on Blindness (20 USC § 1684).

State Laws:

- The Minnesota Human Rights Act (Minn. Stat. § 363A), which prohibits discrimination in education programs and activities on grounds of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, sexual orientation, disability or age.

- Minnesota Statutes, section 121A.031, which requires school districts to have a written policy to prevent and to prohibit student bullying.

- Minnesota Statutes, section 121A.03, which requires school districts to have a policy prohibiting sexual/racial/religion harassment and violence which applies to students, teachers, administrators and other school personnel.

- Minnesota Statutes, section 121A.04, which prohibits sex discrimination in athletic programs.

- Minnesota Rules, part 3500.0550, relating to the Inclusive Educational Program Plan.

- Minnesota Rules, Chapter 3535.0100-.0180; 3535.2300-.2800; 3535.3000-.3700, relating to equality of educational opportunity and school desegregation, and prohibition of discriminatory practices.

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By clicking "Submit" you are affirming that these laws are available in each building in the district, that the information that you have provided is accurate, and that you have the authority to submit this assurance on behalf of the district. Clicking "Cancel" will clear data entered.

NOTE: When data entry is complete, click "Submit" to send data to The Minnesota Department of Education.

Submit

Cancel

H. Truth and Taxation

I. Adopt Policies: 420,422, 423, 427

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Adopted: 07/13/2004

Breckenridge ISD 846 Policy 420

Orig. 1995

Revised: ~~07/21/2020~~ 09/18/2024

Rev. 201522

Per MSBA, policies updated due to Minnesota statutory provisions or non-substantive changes can be approved at one meeting. (Approval provision is included in Policy 208)

420 STUDENTS AND EMPLOYEES WITH SEXUALLY TRANSMITTED INFECTIONS AND DISEASES AND CERTAIN OTHER COMMUNICABLE DISEASES AND INFECTIOUS CONDITIONS

I. PURPOSE

Public concern that students and staff of the school district be able to attend the schools of the district without becoming infected with serious communicable or infectious diseases, including, but not limited to, Human Immunodeficiency Virus (HIV), Acquired Immunodeficiency Syndrome (AIDS), Hepatitis B, and Tuberculosis, requires that the school board adopt measures effectively responding to health concerns while respecting the rights of all students, employees, and contractors, including those who are so infected. The purpose of this policy is to adopt such measures.

II. GENERAL STATEMENT OF POLICY

A. Students

The policy of the school board is that students with communicable diseases not be excluded from attending school in their usual daily attendance setting so long as their health permits and their attendance does not create a significant risk of the transmission of illness to students or employees of the school district. A procedure for minimizing interruptions to learning resulting from communicable diseases will be established by the school district in its IEP and Section 504 team process, if applicable, and in consultation with community health and private health care providers. Procedures for the inclusion of students with communicable diseases will include any applicable educational team planning processes, including the review of the educational implications for the student and others with whom the student comes into contact.

B. Employees

The policy of the school board is that employees with communicable diseases not be excluded from attending to their customary employment so long as they are physically, mentally, and emotionally able to safely perform tasks assigned to them and so long as their employment does not create a significant risk of the transmission of illness to students, employees, or others in the school district. If a reasonable accommodation will eliminate the significant risk of transmission, such accommodation will be undertaken unless it poses an undue hardship to the school district.

C. Circumstances and Conditions

1. Determinations of whether a contagious individual's school attendance or job performance creates a significant risk of the transmission of the illness to students or employees of the school district will be made on a case by case basis. Such decisions will be based upon the nature of the risk (how it is transmitted), the duration of the risk (how long the carrier is infectious), the severity of the risk (what is the potential harm to third parties), and the probabilities the disease will be transmitted and will cause varying degrees of harm. When a student is disabled, such a determination will be made in consultation with the educational planning team.
2. The school board recognizes that some students and some employees, because of special circumstances and conditions, may pose greater risks for the transmission of infectious conditions than other persons infected with the same illness. Examples include students who display biting behavior, students or employees who are unable to control their bodily fluids, who have oozing skin lesions, or who have severe disorders which result in spontaneous external bleeding. These conditions need to be taken into account and considered in assessing the risk of transmission of the disease and the resulting effect upon the educational program of the student or employment of the employee by consulting with the Commissioner of Health, the physician of the student or employee, and the parent(s)/guardian(s) of the student.

D. Students with Special Circumstances and Conditions

The school principal, along with the infected individual's physician, the infected individual or parent(s)/guardian(s), and others, if appropriate, will weigh risks and benefits to the student and to others, consider the least restrictive appropriate educational placement, and arrange for periodic reevaluation as deemed necessary by the state epidemiologist. The risks to the student shall be determined by the student's physician.

E. Extracurricular Student Participation

Student participation in nonacademic, extracurricular, and non-educational programs of the school district are subject to a requirement of equal access and comparable services.

F. Precautions

The school district will develop routine procedures for infection control at school and for educating employees about these procedures. The procedures shall be developed through cooperation with health professionals taking into consideration any guidelines of the Minnesota Department of Education and the Minnesota

Department of Health. (These precautionary procedures shall be consistent with the school district's procedures regarding blood-borne pathogens developed pursuant to the school district's employee right to know policy.)

G. Information Sharing

1. Employee and student health information shall be shared within the school district only with those whose jobs require such information and with those who have a legitimate educational interest (including health and safety) in such information and shall be shared only to the extent required to accomplish legitimate educational goals and to comply with employees' right to know requirements.
2. Employee and student health data shall be shared outside the school district only in accordance with state and federal law and with the school district's policies on employee and student records and data.

H. Reporting

If a medical condition of student or staff threatens public health, it must be reported to the **Minnesota** Commissioner of Health.

I. Prevention

The school district shall, with the assistance of the **Minnesota** Commissioners of Health and Education, implement a program to prevent and reduce the risk of sexually transmitted diseases in accordance with **Minnesota Statutes section 121A.23** ~~which~~ **that** includes:

1. planning materials, guidelines, and other technically accurate and updated information;
2. a comprehensive, developmentally appropriate, technically accurate, and updated curriculum that includes helping students to abstain from sexual activity until marriage;
3. cooperation and coordination among school districts and Service Cooperatives;
4. a targeting of adolescents, especially those who may be at high risk of contracting sexually transmitted diseases and infections, for prevention efforts;
5. involvement of parents and other community members;
6. in-service training for district staff and school board members;

7. collaboration with state agencies and organizations having a sexually transmitted infection and disease prevention or sexually transmitted infection and disease risk reduction program;
8. collaboration with local community health services, agencies and organizations having a sexually transmitted infection and disease risk reduction program; and
9. participation by state and local student organizations.
10. The program must be consistent with the health and wellness curriculum.
11. The school district may accept funds for sexually transmitted infection and disease prevention programs developed and implemented under this section from public and private sources, including public health funds and foundations, department professional development funds, federal block grants, or other federal or state grants.

J. Vaccination and Screening

The school district will develop procedures regarding the administration of Hepatitis B vaccinations and Tuberculosis screenings in keeping with current state and federal law. The procedures shall provide that the Hepatitis B vaccination series be offered to all who have occupational exposure at no cost to the employee.

- Legal References:** Minn. Stat. § 121A.23 (~~Health-Related~~ Programs to Prevent and Reduce the Risks of Sexually Transmitted Infections and Diseases)
Minn. Stat. § 144.441-~~442~~ (Tuberculosis ~~Screening in Schools~~)
Minn. Stat. § 142 (Testing in School Clinics)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education ~~Improvement~~ Act of ~~2004~~)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act)
29 C.F.R. 1910.1030 (~~Occupational Exposure to~~ Bloodborne Pathogens)
Kohl by Kohl v. Woodhaven Learning Center, 865 F.2d 930 (8th Cir.), *cert. denied*, 493 U.S. 892, ~~110 S.Ct. 239~~ (1989)
School Board of Nassau County, Fla. v. Arline, 480 U.S. 273, ~~107 S.Ct. 1123~~ (1987)
16 EHLR 712, OCR Staff Memo, April 5, 1990
- Cross References:** Policy 402 (Disability Nondiscrimination)
Policy 407 (Employee Right to Know – Exposure to Hazardous Substances)
Policy 521 (Student Disability Nondiscrimination)

Adopted: 07/13/2004

Breckenridge ISD 846 Policy 422

Orig. 1995

Revised: ~~10/21/2020~~ 09/18/2024

Rev. 20~~20~~22

Per MSBA, policies updated due to Minnesota statutory provisions or non-substantive changes can be approved at one meeting.
(Approval provision is included in Policy 208)

422 POLICIES INCORPORATED BY REFERENCE

PURPOSE

Certain policies as contained in this policy reference manual are applicable to employees as well as to students. ~~In order~~ To avoid undue duplication, the school district provides notice by this section of the application and incorporation by reference of the following policies ~~which that~~ also apply to employees:

~~Policy 102 — Equal Educational Opportunity~~

~~Policy 103 — Complaints — Students, Employees, Parents, Other Persons~~

~~Policy 206 — Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations~~

~~Policy 211 — Criminal or Civil Action Against School District, School Board Member, Employee, or Student~~

~~Policy 305 — Policy Implementation~~

Policy 505 Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees

Policy 507 Corporal Punishment

Policy 510 Student Activities

Policy 511 Student Fundraising

Policy 517 Student Recruiting

Policy 518 DNR-DNI Orders

Policy 519 Interviews of Students by Outside Agencies

Policy 522 Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process

Policy 524 Internet Acceptable Use and Safety Policy

Policy 525 Violence Prevention

Policy 535 Service Animals in Schools

~~Policy 610 — Field Trips~~

~~Policy 710 — Extracurricular Transportation~~

~~Policy 711 — Video Recording on School Buses~~

~~Policy 712 — Video Surveillance Other Than on Buses~~

~~Policy 802 — Disposition of Obsolete Equipment and Material~~

Employees are charged with notice that the above cited policies are also applicable to employees; however, employees are also on notice that the provisions of the various policies speak for themselves and may be applicable although not specifically listed above.

Legal References: None

Cross References: None

Adopted: 07/13/2004

Breckenridge ISD 846 Policy 423

Orig. 1999

Revised: ~~12/20/2010~~ 09/18/2024

Rev. 20~~09~~22

Per MSBA, policies updated due to Minnesota statutory provisions or non-substantive changes can be approved at one meeting.
(Approval provision is included in Policy 208)

423 EMPLOYEE-STUDENT RELATIONSHIPS

I. PURPOSE

The school district is committed to an educational environment in which all students are treated with respect and dignity. Every school district employee is to provide students with appropriate guidance, understanding, and direction while maintaining a standard of professionalism and acting within accepted standards of conduct.

II. GENERAL STATEMENT OF POLICY

- A. This policy applies to all school district employees at all times, whether on or off duty and on or off of school district locations.
- B. At all times, students will be treated by teachers and other school district employees with respect, courtesy, and consideration and in a professional manner. Each school district employee is expected to exercise good judgment and professionalism in all interpersonal relationships with students. Such relationships must be and remain on a teacher-student basis or an employee-student basis.
- C. Teachers must be mindful of their inherent positions of authority and influence over students. Similarly, other school district employees also may hold positions of authority over students of the school district and must be mindful of their authority and influence over students.
- D. Sexual relationships between school district employees and students, without regard to the age of the student, are strictly forbidden and may subject the employee to criminal liability.
- E. Other actions that violate this policy include, but are not limited to, the following:
 - 1. Dating students.
 - 2. Having any interaction/activity of a sexual nature with a student.
 - 3. Committing or attempting to induce students or others to commit an illegal act or act of immoral conduct which may be harmful to others or bring discredit to the school district.
 - 4. Supplying alcohol or any illegal substance to a student, allowing a student

access to such substances, or failing to take reasonable steps to prevent such access from occurring.

- F. School district employees shall, whenever possible, employ safeguards against improper relationships with students and/or claims of such improper relationships.
- G. Excessive informal and social involvement with individual students is unprofessional, is not compatible with employee-student relationships, and is inappropriate.
- H. School district employees will adhere to applicable standards of ethics and professional conduct in Minnesota law.

III. REPORTING AND INVESTIGATION

- A. Complaints and/or concerns regarding alleged violations of this policy shall be handled in accordance with ~~MSBA/MASA Model~~ Policy 103 (Complaints – Students, Employees, Parents, Other Persons) unless other specific complaint procedures are provided within any other policy of the school district.
- B. All employees shall cooperate with any investigation of alleged acts, conduct, or communications in violation of this policy.

IV. SCHOOL DISTRICT ACTION

Upon receipt of a report, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge. It also may include reporting to appropriate state or federal authorities, including the Minnesota Professional Educator Licensing and Standards Board or the appropriate licensing authority and appropriate agencies responsible for investigating reports of maltreatment of minors and/or vulnerable adults. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law, and school district policies.

V. SCOPE OF LIABILITY

Employees are placed on notice that if an employee acts outside the performance of the duties of the position for which the employee is employed or is guilty of malfeasance, willful neglect of duty, or bad faith, the school district is not required to defend and indemnify the employee for damages in school-related litigation.

Legal References: Minn. Stat. § 13.43, Subd. 16 (~~School District or Charter School Disclosure of Violence or Inappropriate Sexual Contact~~ Personnel Data)
Minn. Stat. § 122A.20, Subd. 2 (~~Mandatory Reporting to Professional~~)

~~Educator Licensing and Standards Board or Board of School Administrators~~ Suspension or Revocation of Licenses)

Minn. Stat. § 122A.40, Subds. 5(b) and 13(b) (~~Employment; Contracts; Termination~~ Mandatory immediate discharge of teachers with license revocations due to child or sex abuse convictions)

Minn. Stat. §§ 609.341-609.352 (~~Defining “intimate parts” and “position of authority” as well as detailing various sex offenses~~ Definitions)

Minn. Stat. Ch. 260E § ~~626.556~~ (Reporting of Maltreatment of Minors)

Minn. Stat. § 626.557 (Reporting of Maltreatment of Vulnerable Adults)

Minn. Rules Part 3512.5200 (Code of Ethics for School Administrators)

Minn. Rules Part 8710.2100 (Code of Ethics for Minnesota Teachers)

- Cross References:***
- Policy 103 (Complaints – Students, Employees, Parents, Other Persons)
 - Policy 211 (Criminal or Civil Action Against School District, School Board Member, Employee, or Student)
 - Policy 306 (Administrator Code of Ethics)
 - Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
 - Policy 413 (Harassment and Violence)
 - Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
 - Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
 - Policy 421 (Gifts to Employees and School Board Members)
 - Policy 507 (Corporal Punishment)

427 WORKLOAD LIMITS FOR CERTAIN SPECIAL EDUCATION TEACHERS

I. PURPOSE

The purpose of this policy is to establish general parameters for determining the workload limits of special education staff who provide services to children with disabilities receiving direct special education services 60 percent or less of the instructional day.

II. DEFINITIONS

A. Special Education Staff; Special Education Teacher

“Special education staff” and “special education teacher” both mean a teacher employed by the school district who is licensed under the rules of the Minnesota Professional Educator Licensing and Standards Board to instruct children with specific disabling conditions.

B. Direct Services

“Direct services” means special education services provided by a special education teacher or a related service professional when the services are related to instruction, including cooperative teaching.

C. Indirect Services

“Indirect services” means special education services provided by a special education teacher or a related service professional which include ongoing progress reviews; cooperative planning; consultation; demonstration teaching; modification and adaptation of the environment, curriculum, materials, or equipment; and direct contact with the pupil ~~children with disabilities~~ to monitor and observe.

D. Workload

“Workload” means a special education teacher’s total number of minutes required for all due process responsibilities, including direct and indirect services, evaluation and reevaluation time, management of individualized education programs (IEPs), travel time, parental contact, and other services required in the IEPs.

III. GENERAL STATEMENT OF POLICY

- A. Workload limits for special education teachers shall be determined by the appropriate special education administrator, in consultation with the building principal and the superintendent.
- B. In determining workload limits for special education staff, the school district shall take into consideration the following factors: student contact minutes, evaluation and reevaluation time, indirect services, management of IEPs, travel time, and other services required in the IEPs of eligible students.

IV. COLLECTIVE BARGAINING AGREEMENT UNAFFECTED

This policy shall not be construed as a reopening of negotiations between the school district and the special education teachers' exclusive representative, nor shall it be construed to alter or limit in any way the managerial rights or other authority of the school district set forth in the Public Employers Labor Relations Act or in the collective bargaining agreement between the school district and the special education teachers' exclusive representative.

Legal References: Minn. Stat. § 179A.07, Subd. 1 (Inherent Managerial Policy)
Minn. Rule 3525.0210, Subps. 14, 27, 44, and 49 (Definitions of ~~“Direct Services,” “Indirect Services,” “Teacher,” and “Workload”~~)
Minn. Rule 3525.2340, Subp. 4.B. (Case Loads for School-Age Educational Service Alternatives)

Cross References: ~~MSBA/MASA Model~~ Policy 508 (Extended School Year for Certain Students with Individualized Education Programs)
~~MSBA/MASA Model~~ Policy 608 (Instructional Services – Special Education)

8. Adjournment