

**BRECKENRIDGE SCHOOL BOARD MEETING  
INDEPENDENT SCHOOL DISTRICT #846  
WEDNESDAY, JANUARY 19, 2022  
REGULAR MEETING - 4:00 PM  
ELEMENTARY CONFERENCE ROOM #233  
810 BEEDE AVENUE  
BRECKENRIDGE, MN 56520**

**AGENDA**

- 1. Call the Meeting to Order**
  - A. Pledge of Allegiance
  - B. School Happenings
- 2. Approval of Agenda**
- 3. Organizational Meeting** **3**
  - A. Election of Officers
  - B. Regular Board Meeting Schedule 6
  - C. Wire Transfer Authority
  - D. Depositories
  - E. School Bank
  - F. Safekeeping Bank
  - G. Legal Counsel
  - H. Official Newspaper
  - I. Board Member Compensation
  - J. IRS Mileage
  - K. Assignment of Committees 7
- 4. Public Input**
- 5. Approval of Consent Agenda**
  - A. Minutes 8
  - B. Financials
    1. Financial Report & Bills 12
    2. Contingent Account 43
  - C. Hires
    1. Elly LaHaise, Para-Educator
    2. Lisa Rugenstein, Custodian
    3. Darcie Cribb, Jr High Track Coach
  - D. Resignations
    1. Darcie Cribb, Elementary Track Coordinator
    2. Caryn Brenden, Summer Recreation Track and Field Coordinator
  - E. Enrollment 45

<b>6. Communications</b>	
A. Superintendent	
B. Director of Finance and Operations	
C. Elementary Principal	46
D. High School Principal	48
E. Ex-officio Student Representatives	
F. High School Counselor Report	
<b>7. Old Business</b>	
A. Accept Seniority Lists	51
<b>8. New Business</b>	
A. Resolution Accepting Donations	66
B. Breckenridge District Test Security Procedure	67
C. Comfort Dog	
<b>9. Adjournment</b>	

# Standards for School Board Leadership

## The Role of the School Board

As the entity legally charged with governing a school district, each school board is responsible to its community for governing efficiently and leading effectively to provide for equitable education, resulting in high student achievement.

*The following five standards are essential to being an effective, high-performing school board team.*

### Standard 1: Conduct and Ethics

The school board, as a whole, provides leadership to the community on behalf of the school district by conducting its business in a fair, respectful, legal, and responsible manner.

*An effective, high-performing school board strives to meet the following benchmarks:*

- A. Recognize the school board team consists of school board members and the superintendent and evaluates its performance at least annually.
- B. Take full responsibility for its activity and behavior at and away from the school board table.
- C. Encourage its members to express their individual opinions, respect others' opinions, and vote according to their convictions.
- D. Speak with one voice after reaching a decision.
- E. Spend time on board governance work rather than staff work - focuses on the ends not the means.
- F. Provide for orientation and ongoing training for all school board members.
- G. Follow established policies, including the chain-of-command, by directing people with concerns to the appropriate staff.
- H. Set an example of respectful and civil leadership.

### Standard 2: Vision

The school board, with community input, envisions the educational future of the community and then formulates the goals, defines the outcomes, and sets the course for the school district.

*An effective, high-performing school board strives to meet the following benchmarks:*

- A. Use clear, focused, attainable, and measurable goals and outcomes to support gains in student achievement.
- B. Develop a strategic plan which includes well crafted school district belief statements, mission statement, vision statement, goals, and objectives that enable the school board to evaluate school district performance.
- C. Regularly monitor the strategic plan to evaluate progress toward goal achievement and school district success.
- D. Ensure that the school district belief statements, mission statement, vision statement, goals, and objectives are reflected in school board policies, mirrored in the budget planning and implementation efforts, and is supported district-wide.
- E. Communicate the strategic plan and the progress to the community.

### Standard 3: Structure

The school board, to achieve its vision, establishes organizational and physical structures for student and staff success.

*An effective, high-performing school board strives to meet the following benchmarks:*

- A. Create organizational and physical structures based on equity in which all students and staff have the resources and supports to maximize achievement.
- B. Advocate and provide for learning through rigorous curriculum, effective technology, and a safe and secure environment.
- C. Select and employ one person – the superintendent – as the school district’s chief executive officer to lead and manage the school district.
- D. Hold the superintendent accountable for school district performance and compliance with written school board policy.
- E. Delegate the authority to the superintendent to recommend and evaluate all school district staff within the standards established through written school board policies.
- F. Accept ultimate responsibility for the care, management, fiscal oversight, and control of the school district while understanding that the day-to-day operations will be conducted by the staff.

### Standard 4: Accountability

The school board is accountable to the community for constantly monitoring the conditions affecting the school district as a whole.

*An effective, high-performing school board strives to meet the following benchmarks:*

- A. Recognize the duty to itself and the community to determine whether the authority delegated to the superintendent is being used as intended.
- B. Evaluate the superintendent’s performance at least annually.
- C. Use student achievement data and other indicators when available as the basis for assessing progress toward school district goals and compliance with school board policies and state and federal laws.
- D. Recognize the distinction between “monitoring data” (data used by the school board to address accountability) and “management data” (data used by the staff for operations).

### Standard 5: Advocacy and Communication

The school board advances its vision at the local, regional, state, and national levels.

*An effective, high-performing school board strives to meet the following benchmarks:*

- A. Focus on community-wide concerns and values that best support equity and student achievement rather than being influenced by special interests.
- B. Develop communication strategies to build trust between the school board and the superintendent, staff, students, and community.
- C. Utilize a public relations strategy that supports the flow of information into and out of the school district.
- D. Engage and build relationships with both public and private stakeholders.
- E. Advocate on local, state, and national levels.



## Responsibilities of the School Board

### Board Duties

- Hire superintendent, who is an ex-officio member of the board, and delegate authority
- Oversight of human, financial, and facility resources
- Set policy and judicial review
- Collective bargaining
- Community relations and advocacy

### Chair Duties

#### Per MN Statute

- Preside at all meetings (Minn. Stat. 123B.14, sub. 2)
- Represent district in all actions (Minn. Stat. 123B.14, sub. 2)
- Countersign orders (Minn. Stat. 123B.14, sub. 2)
- Is a voting member (Minn. Stat. 123B.14, sub. 4)
- Responsible for all duties usually incumbent on such officer (Minn. Stat. 123B.14, sub. 2)
- Draw orders in absence of clerk (Minn. Stat. 123B.14, sub. 2)

#### Per Best Practice

- Guide board process
- Develop agenda with superintendent
- First point of contact with superintendent

### Vice Chair Duties

#### Per Best Practice

- Exists per district policy
- Performs “chair duties” during absence of the chair
- Additional duties as assigned by the chair or board

### Clerk Duties

#### Per MN Statute

- School district elections (notice, candidate filing, ballots, absentees, returns, results) (See MSBA Election Manual)
- Keep records, make, and issue reports (Minn. Stat. 123b.14, sub. 7)
- Draw orders for payments (Minn. Stat. 123b.14, sub. 7)

### Treasurer Duties

#### Per MN Statute

- Make deposits (Minn. Stat. 123B.14)
- Pay bills (Minn. Stat. 123B.12, 123B.26)
- Promptly pay bills (Minn. Stat. 471.425)
- Make requested reports (Minn. Stat. 123B.14)
- Responsible for all duties usually incumbent on such officer (Minn. Stat. 123B.14, sub. 2)

#### Per Best Practice

- Financial reporting oversight
- Financial procedure and controls oversight

“The persons who perform the duties of the clerk and treasurer need not be members of the board and the board by resolution may combine the duties of the offices of clerk and treasurer in a single person in the Office of Business Affairs.” (Minn. Stat. 123B.14, sub. 1) In practice, when a single person performs the duties of clerk and treasurer, that person often delegates at least some of the duties to others.

# Breckenridge Public Schools

*"Home of the Cowboys & Cowgirls"*

INDEPENDENT SCHOOL DISTRICT #846 • DISTRICT OFFICE  
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## Breckenridge School District #846 2022 School Board Meeting Schedule

### Elementary Conference Room #233

Wednesday, January 19	Regular/Organizational @ 4:00 pm
Friday, January 28	Retreat @ 8:00 am
Wednesday, February 16	Regular @ 4:00 pm
Wednesday, March 16	Regular @ 4:00 pm
Wednesday, April 20	Regular @ 4:00 pm
Wednesday, May 18	Regular @ 4:00 pm
Wednesday, June 15	Regular @ 7:00 am
Wednesday, July 20	Regular @ 7:00 am
July/August	Retreat
Wednesday, August 17	Regular @ 7:00 am
Wednesday, September 21	Regular @ 4:00 pm
Wednesday, October 19	Regular @ 4:00 pm
Wednesday, November 16	Regular @ 4:00 pm
Wednesday, December 21	Regular @ 4:00 pm

Meetings that are cancelled due to inclement weather will be rescheduled to the following day, same time and location unless otherwise noted.

**BRECKENRIDGE BOARD OF EDUCATION**  
**2022 COMMITTEES**  
**Approved 1/19/2022**

**STANDING COMMITTEES**

**ACTIVITIES**

*Meets as needed*  
Clayton Ernst  
Marc Hasbargen  
Ty Mikkelson

**BUDGET/FACILITIES**

*Suggested meetings February, June*  
Steve Arnhalt  
Clayton Ernst  
Brett Johnson

**COMMUNITY ED/ECFE**

*Suggested meetings April, October*  
Shawn Roberts

**WBWF/POLICY**

*Suggested meetings April, October*  
Justin Neopl

**NEGOTIATIONS/PERSONNEL**

*Meets as needed*  
Steve Arnhalt  
Justin Neopl  
Shawn Roberts

**AD HOC COMMITTEES**

**MEET & CONFER**

Chairperson (Brett Johnson)

**MSBA LEGISLATIVE**

Chairperson (Brett Johnson)

**MSHSL**

Chairperson (Brett Johnson)

**BOARD REPRESENTATIVES**

**LAKES COUNTRY SERVICE COOP**

Marc Hasbargen (elected)

**SPECIAL EDUCATION (FFASEC)**

Brett Johnson

**STAFF DEVELOPMENT (Rotating)**

Jan Marc  
Feb Clayton  
Mar Brett  
Apr Steve  
May Shawn  
Sep Ty  
Oct Justin  
Nov  
Dec

**WELLNESS/HEALTH**

Shawn Roberts

**BRECKENRIDGE EDUCATION  
FOUNDATION**

Marc Hasbargen

**SAFETY**

Ty Mikkelson

**COVID INCIDENT COMMAND TEAM**

Ty Mikkelson  
Shawn Roberts

**The Regular Meeting of the Board of Education, Independent School District No. 846, Breckenridge, Minnesota met Monday, December 13, 2021, at 5:00 PM in the Elementary School, conference room #233 with a virtual component.**

UNOFFICIAL MINUTES UNTIL APPROVED AT THE NEXT BOARD MEETING

**Members Present:** Arnhalt, Ernst, Hasbargen, Johnson, Mikkelson, Neppl, Roberts and Superintendent Strand.

**Ex-officio Members Present:** Baumhardt, Johnson

Chairperson Johnson called the regular meeting to order at 5:03 PM with the Pledge of Allegiance recited.

Superintendent Strand recognized:

- Ethan Lauritsen as Student of the Month at the Red Door Art Gallery
- Music Department for the awesome concerts of the last few weeks
- ECFE Santa event that was attended by 212 people in early December
- FFA winners: Brekin Anderson placed 3<sup>rd</sup> overall in General Livestock and Kaiden Roberts placed 3<sup>rd</sup> overall in the Food Science contest

**Motion** by Hasbargen, seconded by Mikkelson to approve the agenda as presented. 7-0

**CONSENT AGENDA:**

**Motion** by Arnhalt, seconded by Ernst to approve the consent agenda. 7-0

Previous month's minutes – November 17, 2021

Financial reports as presented including:

Checks #125504 - #125587 in the amount of \$147,038.17

Wire disbursements of \$251,080.51 (11/15/21 through 12/10/21)

Hires: Rhonda Lagasu, Transportation Shuttle Driver; Neil Kusler, Financial Consultant; Jack Nathe, Technology Coordinator; Kimberley Willemssen, Accounting Clerk

Resignations: Kylee Moline, K-3 Literacy Tutor (MN Reading Corps); Linda Lopez, Custodian; Kimberley Willemssen, Para-Educator

Extra-Curricular Contracts: Eric Erlandson, Co-Head Wrestling Coach; Jessica Kappes, Elementary Wrestling Coordinator

Reviewed enrollment numbers – 691 / K-12-629; Preschool-62

**COMMUNICATIONS:**

Superintendent – Brad Strand

- ♦ WBWF presentation to community committee ♦ 2 hour late start Monday, December 6

Director of Finance and Operations – Gail Korth

- ♦ acclimate to position/learning software and programs

Elementary Principal – Corinna Erickson

- ♦ sheriff group building tours ♦ exploring therapy dog on campus ♦ 3<sup>rd</sup> grade class home today until after Christmas break

High School Principal – Craig Peterson

- ♦ technology ticket system ♦ educator excellence team ♦ vaping and damage to high school bathrooms

Ex-officio Student Representatives – reported

- ♦ FFA fruit sales ♦ FFA competitions ♦ extra-curricular competitions starting after break

**NEW BUSINESS:**

**Motion** by Neppl to adopt the RESOLUTION ACCEPTING DONATIONS for the following:

*November donations received: \$4,404.75*

AgCountry Farm Credit Services \$1,800.00 (FFA); West Central Initiative \$604.75 (agency building grades 9 & 10); North Dakota Community Foundation \$2,000.00 (youth programs)

Roberts seconded the motion. 7-0 (resolution on file)

**Motion** by Mikkelson, seconded by Arnhalt to adopt the RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS FOR REDUCTION IN PROGRAMS AND POSITIONS AND REASONS THEREFOR. 7-0 (resolution on file)

**Motion** by Ernst, seconded by Roberts to approve the 2020/2021 World’s Best Workforce (WBWF) Summary and Achievement and Integration (A&I) Progress Report and the online submission of the report to MDE. 7-0 (copy on file)

**Motion** by Mikkelson, seconded by Roberts to approve the 2021/2022 Faculty/Staff Handbook. 7-0

**Motion** by Arnhalt to approve contract settlements for:

- Principals Contract 2021/2022 and 2022/2023
- Director of Innovation & Learning 2021/2022 and 2022/2023
- Administrative Assistant/Community Ed Coordinator 2021/2022
- Transportation Supervisor 2021/2022

And wage reopener for:

- SACC/YEP Coordinator 2021/2022
- Food Service Director 2021/2022
- Bus Drivers 2021/2022

Neppl seconded the motion. 7-0

The board discussed the referendum and future facilities planning. Feedback included:

- Follow up survey after election (InGensa joined discussion virtually)
- Board/community needs accurate feedback
- Communicate/educate our public
- Need vision/plan
- Community concerns that came through Grass Roots Group
  - Location of project
  - Cost and tax tolerance
  - High School – what to do with the building

Neppl left the meeting at 5:59 PM.

Truth and taxation power point was presented by Superintendent Strand at 6:03 PM. Information presented included the 2021 payable 2022 tax levy and current year budget. The public was given the opportunity to speak. No comments were received.

**Motion** by Arnhalt to certify the 2021 payable 2022 tax levy at \$1,642,350.67 broken down as follows: General Fund \$849,554.59; Community Service \$75,033.36; Debt Service \$717,762.72. Hasbargen seconded the motion. 6-0 (copy on file)

Discussion continued on the referendum and future facilities planning.

**Motion** by Mikkelson, seconded by Arnhalt to adjourn at 7:16 PM. 6-0

Next regular meeting date Wednesday, January 19, 2022 at 4:00 PM.

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Chair

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Clerk

**The Special Meeting of the Board of Education, Independent School District No. 846, Breckenridge, Minnesota met Monday, January 10, 2022, at 4:00 PM in the Elementary School, conference room #233.**

UNOFFICIAL MINUTES UNTIL APPROVED AT THE NEXT BOARD MEETING

**Members Present:** Arnhalt, Ernst, Hasbargen, Johnson, Mikkelson, Nepl, Roberts, and Superintendent Strand.

Chairperson Johnson called the special meeting to order at 4:08 PM with the Pledge of Allegiance recited.

**Motion** by Roberts, seconded by Arnhalt to approve the agenda as presented. 7-0

**Motion** by Arnhalt, seconded by Mikkelson to adopt Policy 491 Mandatory COVID-19 Vaccination or Testing and Face Coverings for immediate emergency adoption due to the COVID health pandemic. 7-0

**Motion** by Ernst, seconded by Mikkelson to adjourn at 5:01 PM. 7-0

Next regular meeting date Wednesday, January 19, 2022 at 4:00 PM.

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Chair

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Clerk

**Reconciliation of Ledger Balances with Bank Statement  
Independent School District NO. 846  
Breckenridge, Minnesota**

Date of Report: January 14, 2021

For the Month of December 2021

**General Ledger Balances**

FUNDS	Balance Beg. of Month	Debits	Credits	Balance End of Month
General Fund	(\$293,079.86)	922,560.16	927,351.02	(\$297,870.72)
Food Service	119,380.34	13,565.91	58,359.60	\$74,586.65
Comm. Serv.	180,517.66	29,702.41	18,132.83	\$192,087.24
Cap. Exp.	(47,472.22)	0.00	50.00	(\$47,522.22)
Debt. Redemption	708,411.97	51,374.32	500.00	\$759,286.29
Trust Fund	2,100.67	17,100.00	0.00	\$19,200.67
Student Activities	59,896.61	920.55	3,772.11	\$57,045.05
TOTALS:	\$729,755.17	\$1,035,223.35	\$1,008,165.56	\$756,812.96

**Bank Balances**

Description	Balance Per Bank	Outstanding Checks and Wires	Deposits in Transit	Balance
Bremer	\$777,057.36	28,694.40	0.00	\$748,362.96
The 'Barn" Cash Box				50.00
Bank of the West (Contingent)				8,000.00
Petty Cash				400.00
TOTALS:				\$756,812.96

**Investments**

Minn. School District Liquid Asset Fund	0.01%	\$21,690.02	
Minn. School District "MAX" Fund	0.03%	\$2,502,567.79	
Bremer Money Market	0.02%	\$103,546.45	
TOTALS:			\$2,627,804.26
TOTAL CASH AND INVESTMENTS:			----- \$3,384,617.22 =====

**Breckenridge Public School**  
**Receipts for the Month of December 2021**

Control #	Bank	Receipt #	Date	Received From	Amount	Description	Fund
8625	FAB	15118	12/3/2021	ELEM GENERAL FUND DEPOSITS	2,405.00	Roller Skating	General
8625	FAB	15118	12/3/2021	ELEM GENERAL FUND DEPOSITS	20.00	Misc. Revenue	General
8625	FAB	15118	12/3/2021	ELEM GENERAL FUND DEPOSITS	842.00	Student Lunch Sales	Food Service
<b>8625 Total</b>					3,267.00		
8626	FAB	15119	12/8/2021	BREMER BANK	502.25	ACH Return	General
<b>8626 Total</b>					502.25		
8627	FAB	15120	12/8/2021	HS GENERAL FUND RECEIPTS	40.00	Activity Tickets	General
8627	FAB	15120	12/8/2021	HS GENERAL FUND RECEIPTS	10.00	ChromeBook Repair Fees	General
8627	FAB	15120	12/8/2021	HS GENERAL FUND RECEIPTS	441.00	Concession Sales	General
8627	FAB	15120	12/8/2021	HS GENERAL FUND RECEIPTS	975.00	Drivers Education	General
8627	FAB	15120	12/8/2021	HS GENERAL FUND RECEIPTS	620.00	Wrestling Gate Receipts	General
8627	FAB	15120	12/8/2021	HS GENERAL FUND RECEIPTS	75.00	Sport Fees	General
8627	FAB	15120	12/8/2021	HS GENERAL FUND RECEIPTS	300.00	Yearbook Ads	General
8627	FAB	15120	12/8/2021	HS GENERAL FUND RECEIPTS	80.00	Drama DVDs	General
8627	FAB	15120	12/8/2021	HS GENERAL FUND RECEIPTS	390.00	Student Lunch Sales	Food Service
<b>8627 Total</b>					2,931.00		
8628	FAB	15121	12/8/2021	HS GENERAL FUND RECEIPTS	613.00	Concession Sales	General
8628	FAB	15121	12/8/2021	HS GENERAL FUND RECEIPTS	530.00	Girls Basketball Gate Receipts	General
8628	FAB	15121	12/8/2021	HS GENERAL FUND RECEIPTS	1.03	Sales Taxes Payable	General
8628	FAB	15121	12/8/2021	HS GENERAL FUND RECEIPTS	116.97	DECA Revenue	Student Activities
<b>8628 Total</b>					1,261.00		
8629	FAB	15122	12/20/2021	HS GENERAL FUND RECEIPTS	682.00	Concession Sales	General
8629	FAB	15122	12/20/2021	HS GENERAL FUND RECEIPTS	459.00	Boys Basketball Gate Receipts	General
<b>8629 Total</b>					1,141.00		
8630	FAB	15123	12/23/2021	PREMIER REBATES	19.77	Food Service CMA Rebates 3rd Q	Food Service
<b>8630 Total</b>					19.77		
8631	FAB	15124	12/22/2021	HS GENERAL FUND RECEIPTS	645.00	Concession Sales	General
8631	FAB	15124	12/22/2021	HS GENERAL FUND RECEIPTS	399.00	Boys Basketball Gate Receipts	General
8631	FAB	15124	12/22/2021	HS GENERAL FUND RECEIPTS	0.39	Sales Taxes Payable	General
8631	FAB	15124	12/22/2021	HS GENERAL FUND RECEIPTS	75.00	Student Lunch Sales	Food Service
8631	FAB	15124	12/22/2021	HS GENERAL FUND RECEIPTS	58.61	DECA Revenue	Student Activities
<b>8631 Total</b>					1,178.00		
8632	FAB	15125	12/23/2021	PREMIER REBATES	18.41	Food Service Rebate 3rd Q	Food Service
<b>8632 Total</b>					18.41		
8633	FAB	15126	12/10/2021	HS GENERAL FUND RECEIPTS	105.00	Activity Tickets	General
8633	FAB	15126	12/10/2021	HS GENERAL FUND RECEIPTS	874.00	Concession Sales	General

**Breckenridge Public School**  
**Receipts for the Month of December 2021**

8633	FAB	15126	12/10/2021	HS GENERAL FUND RECEIPTS	636.00	Girls Basketball Gate Receipts	General
8633	FAB	15126	12/10/2021	HS GENERAL FUND RECEIPTS	0.64	Sales Taxes Payable	General
8633	FAB	15126	12/10/2021	HS GENERAL FUND RECEIPTS	150.00	Sport Fees	General
8633	FAB	15126	12/10/2021	HS GENERAL FUND RECEIPTS	120.00	Student Lunch Sales	Food Service
8633	FAB	15126	12/10/2021	HS GENERAL FUND RECEIPTS	114.36	DECA Revenue	Student Activities
<b>8633 Total</b>					2,000.00		
8634	FAB	15127	12/15/2021	HS GENERAL FUND RECEIPTS	690.50	Concession Sales	General
8634	FAB	15127	12/15/2021	HS GENERAL FUND RECEIPTS	325.00	Drivers Education	General
8634	FAB	15127	12/15/2021	HS GENERAL FUND RECEIPTS	543.00	Boys Basketball Gate Receipts	General
8634	FAB	15127	12/15/2021	HS GENERAL FUND RECEIPTS	2.57	Sales Taxes Payable	General
8634	FAB	15127	12/15/2021	HS GENERAL FUND RECEIPTS	550.00	Yearbook Ads	General
8634	FAB	15127	12/15/2021	HS GENERAL FUND RECEIPTS	71.00	Student Lunch Sales	Food Service
8634	FAB	15127	12/15/2021	HS GENERAL FUND RECEIPTS	408.43	DECA Revenue	Student Activities
<b>8634 Total</b>					2,590.50		
8635	FAB	15128	12/17/2021	Misc	100.00	FB JERSEY	General
<b>8635 Total</b>					100.00		
8636	FAB	15129	12/17/2021	Misc	75.00	Misc. Revenue	General
<b>8636 Total</b>					75.00		
8637	FAB	15130	12/17/2021	Misc	100.00	FB JERSEY	General
<b>8637 Total</b>					100.00		
8638	FAB	15131	12/17/2021	Misc	200.00	FB JERSEYS	General
<b>8638 Total</b>					200.00		
8639	FAB	15132	12/17/2021	Misc	100.00	FB JERSEY	General
<b>8639 Total</b>					100.00		
8640	FAB	15133	12/17/2021	Misc	15.00	ID FEE	General
<b>8640 Total</b>					15.00		
8641	FAB	15134	12/17/2021	Misc	100.00	NO 8TH GR HOL TOURNEY	General
<b>8641 Total</b>					100.00		
8642	FAB	15135	12/17/2021	OSMONDSON, BETTY	200.00	Gifts & Bequests	Trust
<b>8642 Total</b>					200.00		
8643	FAB	15136	12/17/2021	Health Insurance Payment	437.05	Group Health Payable	General
8643	FAB	15136	12/17/2021	Life Insurance Payment	6.00	Life & Disability Payable	General
<b>8643 Total</b>					443.05		
8644	FAB	15137	12/17/2021	Misc	10.00	ID FEE	General
<b>8644 Total</b>					10.00		
8645	FAB	15138	12/17/2021	Misc	50.00	1 UMP	Community Service
<b>8645 Total</b>					50.00		

**Breckenridge Public School**  
**Receipts for the Month of December 2021**

8646	FAB	15139	12/17/2021	REGION 6A	4,052.98	Misc. Revenue	General
<b>8646 Total</b>					4,052.98		
8647	FAB	15140	12/17/2021	FARM CITY SUPPLY	120.00		General
<b>8647 Total</b>					120.00		
8648	FAB	15141	12/17/2021	WEST CENTRAL INITIATIVE FUND	16,900.00	SCHOLARSHIP	Trust
<b>8648 Total</b>					16,900.00		
8649	FAB	15142	12/17/2021	Misc	95.00	GIVE MN - ELEMENTARY DONATION	General
<b>8649 Total</b>					95.00		
8650	FAB	15143	12/17/2021	MONSON, MICHELLE & AUSTIN	586.65		General
<b>8650 Total</b>					586.65		
8651	FAB	15144	12/17/2021	Dental Insurance Payment	32.28	Dental Insurance	General
<b>8651 Total</b>					32.28		
8652	FAB	15145	12/17/2021	VIKING COCA-COLA BOTTLING CO.	454.00	Food/ Beverage	General
<b>8652 Total</b>					454.00		
8653	FAB	15146	12/2/2021	AMAZON	14.59	CREDIT MEMO - 3x3 ZIP BAGS	General
<b>8653 Total</b>					14.59		
8654	FAB	15147	12/1/2021	AMAZON	15.16	CREDIT FOR 2022 WKLY APPT BOOK	General
<b>8654 Total</b>					15.16		
8655	FAB	15148	12/17/2021	HS GENERAL FUND RECEIPTS	40.00	Activity Tickets	General
8655	FAB	15148	12/17/2021	HS GENERAL FUND RECEIPTS	595.00	Concession Sales	General
8655	FAB	15148	12/17/2021	HS GENERAL FUND RECEIPTS	325.00	DRIVERS EDUCATION	General
8655	FAB	15148	12/17/2021	HS GENERAL FUND RECEIPTS	630.00	Girls Basketball Gate Receipts	General
8655	FAB	15148	12/17/2021	HS GENERAL FUND RECEIPTS	350.00	Yearbook Ads	General
8655	FAB	15148	12/17/2021	HS GENERAL FUND RECEIPTS	93.00	Student Lunch Sales	Food Service
<b>8655 Total</b>					2,033.00		
8656	FAB	15149	12/28/2021	Dental Insurance Payment	32.28	Dental Insurance	General
<b>8656 Total</b>					32.28		
8657	FAB	15150	12/28/2021	Misc	100.00	Rent	General
<b>8657 Total</b>					100.00		
8658	FAB	15151	12/28/2021	VOLLEYBALL BOOSTERS	317.00	Misc. Revenue	General
<b>8658 Total</b>					317.00		
8659	FAB	15152	12/28/2021	FOOTBALL BOOSTER CLUB	834.64	COACH BUS TO ROSEAU	General
<b>8659 Total</b>					834.64		
8660	FAB	15153	12/28/2021	DOUGLAS COUNTY SOCIAL SERVICES	700.00		General
<b>8660 Total</b>					700.00		
8661	FAB	15154	12/28/2021	WILKIN COUNTY	3,000.00	LCTS - COLLAB GRANT	Community Service
<b>8661 Total</b>					3,000.00		

**Breckenridge Public School**  
**Receipts for the Month of December 2021**

8662	FAB	15155	12/28/2021	Misc	50.00	CREDIT FOR 11/23/21	General
<b>8662 Total</b>					50.00		
8663	FAB	15156	12/30/2021	ELEM GENERAL FUND DEPOSITS	45.00	CE CLASSES	Community Service
8663	FAB	15156	12/30/2021	ELEM GENERAL FUND DEPOSITS	2,072.00	SACC	Community Service
8663	FAB	15156	12/30/2021	ELEM GENERAL FUND DEPOSITS	36.00	ECFE	Community Service
8663	FAB	15156	12/30/2021	ELEM GENERAL FUND DEPOSITS	345.00	YOUTH BASKETBALL	Community Service
8663	FAB	15156	12/30/2021	ELEM GENERAL FUND DEPOSITS	175.00	YOUTH WRESTLING	Community Service
<b>8663 Total</b>					2,673.00		
8664	FAB	15157	12/30/2021	ELEM GENERAL FUND DEPOSITS	40.00	SCH READINESS-PRESCHOOL-ECFE	Community Service
8664	FAB	15157	12/30/2021	ELEM GENERAL FUND DEPOSITS	208.00	YEP	Community Service
<b>8664 Total</b>					248.00		
8665	MAX	15158	12/15/2021	STATE OF MINNESOTA	393,958.63	2022 Gen Ed Aid	General
8665	MAX	15158	12/15/2021	STATE OF MINNESOTA	1,006.43	20-21 Literacy Incentive Aid	General
<b>8665 Total</b>					394,965.06		
8666	MAX	15159	12/30/2021	STATE OF MINNESOTA	195,542.56	2022 General Education	General
8666	MAX	15159	12/30/2021	STATE OF MINNESOTA	1,129.12	2022 AGR HSTD MKT VAL CR	Debt Service
8666	MAX	15159	12/30/2021	STATE OF MINNESOTA	40,865.66	2022 SCH BLDG BOND AG CR	Debt Service
8666	MAX	15159	12/30/2021	STATE OF MINNESOTA	1,630.00	2022 Disparity Reduct Aid	Debt Service
8666	MAX	15159	12/30/2021	STATE OF MINNESOTA	7,749.54	2022 BORD CTY DISP CR	Debt Service
8666	MAX	15159	12/30/2021	STATE OF MINNESOTA	4,487.96	2022 EARLY CHILD & FAM EDUC	Community Service
8666	MAX	15159	12/30/2021	STATE OF MINNESOTA	9,318.84	2022 SCHOOL READINESS REVENUE	Community Service
8666	MAX	15159	12/30/2021	STATE OF MINNESOTA	492.30	2022 PRESCH HEALTH SCREENING	Community Service
8666	MAX	15159	12/30/2021	STATE OF MINNESOTA	40.70	2022 HOME VISITING	Community Service
8666	MAX	15159	12/30/2021	STATE OF MINNESOTA	219.13	2022 Abatement Aid	General
8666	MAX	15159	12/30/2021	STATE OF MINNESOTA	8,713.28	SUMMER FOOD REPLACE 22	Food Service
<b>8666 Total</b>					270,189.09		
8667	LAF	15160	12/9/2021	STATE OF MINNESOTA	2,343.68	PATHWAYS 2	Community Service
8667	LAF	15160	12/9/2021	STATE OF MINNESOTA	2,343.68	PATHWAYS 2	Community Service
<b>8667 Total</b>					4,687.36		
8668	LAF	15161	12/22/2021	STATE OF MINNESOTA	4,722.51	Medical Assistance - COVFFY22	General
<b>8668 Total</b>					4,722.51		
8669	LAF	15162	12/23/2021	STATE OF MINNESOTA	5,598.32	Federal Aid	General
<b>8669 Total</b>					5,598.32		
8670	LAF	15163	12/29/2021	STATE OF MINNESOTA	55.43	State SFSP meal Reimbursement	Food Service
<b>8670 Total</b>					55.43		
8671	LAF	15164	12/16/2021	STATE OF MINNESOTA	566.77	Federal Aid	General
8671	LAF	15164	12/16/2021	STATE OF MINNESOTA	1,573.57	Federal Aid	General

**Breckenridge Public School**  
**Receipts for the Month of December 2021**

8671	LAF	15164	12/16/2021	STATE OF MINNESOTA	6,900.90	Federal Aid	General
8671	LAF	15164	12/16/2021	STATE OF MINNESOTA	16,632.58	Federal Aid	General
8671	LAF	15164	12/16/2021	STATE OF MINNESOTA	5,885.92	Federal Aid	General
8671	LAF	15164	12/16/2021	STATE OF MINNESOTA	994.41	Federal Aid	General
8671	LAF	15164	12/16/2021	STATE OF MINNESOTA	851.29	Federal Aid	General
8671	LAF	15164	12/16/2021	STATE OF MINNESOTA	1,593.89	Federal Aid	General
8671	LAF	15164	12/16/2021	STATE OF MINNESOTA	2,948.14	Federal Aid	General
8671	LAF	15164	12/16/2021	STATE OF MINNESOTA	1,090.44	Federal Aid	General
<b>8671 Total</b>					39,037.91		
8672	FAB	15165	12/15/2021	MSDMAX	70,000.00	Minn. Sch. Dist Liquid Asset	General
<b>8672 Total</b>					70,000.00		
8673	FAB	15166	12/17/2021	MSDMAX	200,000.00	Minn. Sch. District "max" Fund	General
<b>8673 Total</b>					200,000.00		
8674	FAB	15167	12/23/2021	MSDMAX	25,352.64	Minn. Sch. Dist Liquid Asset	General
8674	FAB	15167	12/23/2021	MSDMAX	4,647.36	Minn. Sch. Dist Liquid Asset	Community Service
<b>8674 Total</b>					30,000.00		
8675	FAB	15168	12/23/2021	MSDMAX	315,572.60	Minn. Sch. District "max" Fund	General
8675	FAB	15168	12/23/2021	MSDMAX	8,713.28	Minn. Sch, District "max" Fund	Food Service
8675	FAB	15168	12/23/2021	MSDMAX	14,339.80	Minn. Sch. District "max" Fund	Community Service
8675	FAB	15168	12/23/2021	MSDMAX	51,374.32	Minn. Sch. District "MAX" Fund	Debt Service
<b>8675 Total</b>					390,000.00		
8676	LAF	15169	12/31/2021	MSDMAX	0.41	Interest Income	General
<b>8676 Total</b>					0.41		
8677	MAX	15170	12/31/2021	MSDMAX	52.68	Interest Income	General
<b>8677 Total</b>					52.68		
8678	BREM	15171	12/31/2021	BREMER BANK	1.76	Interest Income	General
<b>8678 Total</b>					1.76		
8679	FAB	15172	12/17/2021	HS GENERAL FUND RECEIPTS	153.00	High School Student Council Re	Student Activities
<b>8679 Total</b>					153.00		
8680	FAB	15173	12/1/2021	Life Insurance Payment	12.00	Life & Disability Payable	General
8680	FAB	15173	12/1/2021	Health Insurance Payment	650.96	Group Health Payable	General
<b>8680 Total</b>					662.96		
8681	FAB	15174	12/31/2021	CREDIT CARD DEPOSIT	1,300.00	DRIVERS ED	General
8681	FAB	15174	12/31/2021	CREDIT CARD DEPOSIT	562.00	USER FEES	General
8681	FAB	15174	12/31/2021	CREDIT CARD DEPOSIT	260.00	Activity Tickets	General
8681	FAB	15174	12/31/2021	CREDIT CARD DEPOSIT	2,960.45	Student Lunch Sales	Food Service
8681	FAB	15175	12/31/2021	NUSEED AMERICAS INC.	-20.00	FAN BUS	General



## Breckenridge Public School

## Payment Register

Check #	Vendor #	Vendor Name	Date	Amount	Description	Fund
	2251	FURTHER (FSA/ HSA)	12/8/2021	3.03	Flexible Benefits 09/01/21-08/31/22	General
		<b>FURTHER (FSA/ HSA) Total</b>		3.03		
	55	BRECKENRIDGE PUBLIC UTILITIES	12/10/2021	4,686.67	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	12/10/2021	703.30	Water-Sewer	General
	55	BRECKENRIDGE PUBLIC UTILITIES	12/10/2021	215.19	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	12/10/2021	63.83	Water-Sewer	General
	55	BRECKENRIDGE PUBLIC UTILITIES	12/10/2021	25.00	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	12/10/2021	21.00	Water-Sewer	General
	55	BRECKENRIDGE PUBLIC UTILITIES	12/10/2021	5,877.22	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	12/10/2021	611.10	Water-Sewer	General
		<b>BRECKENRIDGE PUBLIC UTILITIES Total</b>		12,203.31		
	1052	AMERICAN FAM. LIFE ASSURANCE	12/15/2021	165.71	AFLAC Payable	General
		<b>AMERICAN FAM. LIFE ASSURANCE Total</b>		165.71		
	2277	EDUCATORS BENEFIT ACH	12/15/2021	2,645.13	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	12/15/2021	951.10	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	12/15/2021	953.76	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	12/15/2021	468.98	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	12/15/2021	710.01	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	12/15/2021	5,104.14	Tax Shelter Payable	General
		<b>EDUCATORS BENEFIT ACH Total</b>		10,833.12		
	1233	EFPTS	12/15/2021	33,279.70	FICA Payable	General
	1233	EFPTS	12/15/2021	15,610.36	Federal Withholding Payable	General
		<b>EFPTS Total</b>		48,890.06		
	2251	FURTHER (FSA/ HSA)	12/15/2021	135.00	Flexible Benefits 09/01/21-08/31/22	General
	2251	FURTHER (FSA/ HSA)	12/15/2021	6,299.23	HSA Deductions	General
		<b>FURTHER (FSA/ HSA) Total</b>		6,434.23		
	1753	MN STATE RETIREMENT SYSTEM	12/15/2021	127.76	HCSP Payable	General
		<b>MN STATE RETIREMENT SYSTEM Total</b>		127.76		
	39	MN DEPT OF REVENUE (EFT)	12/15/2021	5,999.72	MN State Withholding Payable	General
		<b>MN DEPT OF REVENUE (EFT) Total</b>		5,999.72		
	599	P.E.R.A.	12/15/2021	11,369.21	PERA Payable	General
		<b>P.E.R.A. Total</b>	19	11,369.21		
	2656	QUADIENT FINANCE USA	12/15/2021	700.00	Postage	General
		<b>QUADIENT FINANCE USA Total</b>		700.00		

Breckenridge Public School

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600	TEACHERS RETIREMENT ASSN.	12/15/2021	22,798.22	TRA Payable	General
	<b>TEACHERS RETIREMENT ASSN. Total</b>		22,798.22		
2251	FURTHER (FSA/ HSA)	12/22/2021	1,314.91	Flexible Benefits 09/01/21-08/31/22	General
	<b>FURTHER (FSA/ HSA) Total</b>		1,314.91		
2277	EDUCATORS BENEFIT ACH	12/30/2021	2,605.13	Tax Shelter Payable	General
2277	EDUCATORS BENEFIT ACH	12/30/2021	951.10	Tax Shelter Payable	General
2277	EDUCATORS BENEFIT ACH	12/30/2021	953.76	Tax Shelter Payable	General
2277	EDUCATORS BENEFIT ACH	12/30/2021	468.98	Tax Shelter Payable	General
2277	EDUCATORS BENEFIT ACH	12/30/2021	710.01	Tax Shelter Payable	General
2277	EDUCATORS BENEFIT ACH	12/30/2021	5,104.02	Tax Shelter Payable	General
	<b>EDUCATORS BENEFIT ACH Total</b>		10,793.00		
1233	EFPTS	12/30/2021	36,900.20	FICA Payable	General
1233	EFPTS	12/30/2021	16,638.76	Federal Withholding Payable	General
	<b>EFPTS Total</b>		53,538.96		
2251	FURTHER (FSA/ HSA)	12/30/2021	6,399.27	HSA Deductions	General
2251	FURTHER (FSA/ HSA)	12/30/2021	135.00	Flexible Benefits 09/01/21-08/31/22	General
	<b>FURTHER (FSA/ HSA) Total</b>		6,534.27		
1753	MN STATE RETIREMENT SYSTEM	12/30/2021	126.49	HCSP Payable	General
	<b>MN STATE RETIREMENT SYSTEM Total</b>		126.49		
39	MN DEPT OF REVENUE (EFT)	12/30/2021	6,638.03	MN State Withholding Payable	General
	<b>MN DEPT OF REVENUE (EFT) Total</b>		6,638.03		
599	P.E.R.A.	12/30/2021	13,674.57	PERA Payable	General
	<b>P.E.R.A. Total</b>		13,674.57		
600	TEACHERS RETIREMENT ASSN.	12/30/2021	22,618.31	TRA Payable	General
	<b>TEACHERS RETIREMENT ASSN. Total</b>		22,618.31		
1753	MN STATE RETIREMENT SYSTEM	1/3/2022	14,241.61	Health Care Savinigs Plan	General
	<b>MN STATE RETIREMENT SYSTEM Total</b>		14,241.61		
193	GREAT PLAINS NATURAL GAS	1/4/2022	380.66	Heating Fuel	General
193	GREAT PLAINS NATURAL GAS	1/4/2022	24.14	Heating Fuel	General
193	GREAT PLAINS NATURAL GAS	1/4/2022	6,779.15	Heating Fuel	General
193	GREAT PLAINS NATURAL GAS	1/4/2022	6,054.87	Heating Fuel	General
193	GREAT PLAINS NATURAL GAS	1/4/2022	268.13	Gas	General
	<b>GREAT PLAINS NATURAL GAS Total</b>	20	13,506.95		
2251	FURTHER (FSA/ HSA)	1/5/2022	292.11	Flexible Benefits 09/01/21-08/31/22	General

Breckenridge Public School

Payment Register

		<b>FURTHER (FSA/ HSA) Total</b>		292.11		
	55	BRECKENRIDGE PUBLIC UTILITIES	1/10/2022	4,272.33	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	1/10/2022	890.80	Water	General
	55	BRECKENRIDGE PUBLIC UTILITIES	1/10/2022	25.00	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	1/10/2022	21.00	Water-Sewer	General
	55	BRECKENRIDGE PUBLIC UTILITIES	1/10/2022	302.31	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	1/10/2022	63.83	Water-Sewer	General
	55	BRECKENRIDGE PUBLIC UTILITIES	1/10/2022	6,290.68	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	1/10/2022	716.10	Water-Sewer	General
		<b>BRECKENRIDGE PUBLIC UTILITIES Total</b>		12,582.05		
	2727	AMERICAN EXPRESS	1/12/2022	122.23	Travel	General
	2727	AMERICAN EXPRESS	1/12/2022	-91.28	Travel	General
	2727	AMERICAN EXPRESS	1/12/2022	49.61	Staff Dev General Supply	General
	2727	AMERICAN EXPRESS	1/12/2022	8.97	Miscellaneous	General
	2727	AMERICAN EXPRESS	1/12/2022	10.45	Travel/ Lodging	General
		<b>AMERICAN EXPRESS Total</b>		99.98		
	3459	AMERITAS LIFE INSURANCE	1/12/2022	6.12	Vision Insurance	General
	3459	AMERITAS LIFE INSURANCE	1/12/2022	272.96	Vision Insurance	General
	3459	AMERITAS LIFE INSURANCE	1/12/2022	-6.12	Vision Insurance	General
		<b>AMERITAS LIFE INSURANCE Total</b>		272.96		
	2274	APPLE COMPUTER, INC.	1/12/2022	10.68	Letterclub Supplies	Student Activities
		<b>APPLE COMPUTER, INC. Total</b>		10.68		
	2482	BUILDERS FIRST SOURCE	1/12/2022	178.70	Supply	General
		<b>BUILDERS FIRST SOURCE Total</b>		178.70		
	2901	DOLLAR TREE STORES INC.	1/12/2022	29.75	High School Student Council Supplies	Student Activities
		<b>DOLLAR TREE STORES INC. Total</b>		29.75		
	1719	ECONO FOODS	1/12/2022	73.44	Materials for Group Activities	General
	1719	ECONO FOODS	1/12/2022	61.89	Supply	General
	1719	ECONO FOODS	1/12/2022	24.42	Food	Food Service
	1719	ECONO FOODS	1/12/2022	66.25	Food	Food Service
	1719	ECONO FOODS	1/12/2022	67.13	Food	Food Service
		<b>ECONO FOODS Total</b>		293.13		
	2477	HOME DEPOT	1/12/2022	59.70	#161640 2in x 4in x 96in Prime Whitewood Stud	General
	2477	HOME DEPOT	1/12/2022	100.80	#914223 1in x 3in x 8ft Select Pine Board	General

Breckenridge Public School

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	2477	HOME DEPOT	1/12/2022	497.80	#454532 12mm Sande Plywood (1/2in x 4ft x 8ft)	General
	2477	HOME DEPOT	1/12/2022	496.40	#1004498292 Swaner Hardwood 1in x 3in x 8ft Cherry S4S Board (2-Pack)	General
	2477	HOME DEPOT	1/12/2022	441.70	#1001385757 Handprint Birch Plywood (1/2in x 2ft x 4ft)	General
	2477	HOME DEPOT	1/12/2022	957.40	#1001303841 Builders Choice 1in x 6in x 8ft S4S Cherry Board (2-Pack)	General
	2477	HOME DEPOT	1/12/2022	662.60	#1001303866 Builders Choice 1in x 6in x 8ft S4S Red Oak Board (2-Pack)	General
	2477	HOME DEPOT	1/12/2022	79.00	Delivery	General
		<b>HOME DEPOT Total</b>		3,295.40		
	3472	MN SECRETARY OF STATE--NOTARY	1/12/2022	120.00	Miscellaneous	General
		<b>MN SECRETARY OF STATE--NOTARY Total</b>		120.00		
	2188	P-CARD, HARRIS BANK	1/12/2022	51.81	Supply	General
	2188	P-CARD, HARRIS BANK	1/12/2022	247.95	DECA Supplies	Student Activities
		<b>P-CARD, HARRIS BANK Total</b>		299.76		
	2080	THREE RIVERS DECORATING	1/12/2022	50.00	Supply	General
		<b>THREE RIVERS DECORATING Total</b>		50.00		
	3359	WALMART - CAPITAL ONE	1/12/2022	14.97	General Supply	Food Service
	3359	WALMART - CAPITAL ONE	1/12/2022	29.79	General Supply	Community Service
	3359	WALMART - CAPITAL ONE	1/12/2022	12.88	General Supply	General
	3359	WALMART - CAPITAL ONE	1/12/2022	31.52	Materials for Group Activities	General
	3359	WALMART - CAPITAL ONE	1/12/2022	15.62	Miscellaneous	General
	3359	WALMART - CAPITAL ONE	1/12/2022	47.04	High School Student Council Supplies	Student Activities
	3359	WALMART - CAPITAL ONE	1/12/2022	48.66	High School Student Council Supplies	Student Activities
		<b>WALMART - CAPITAL ONE Total</b>		200.48		
	2267	WASTE MANAGEMENT	1/12/2022	390.24	Garbage	General
	2267	WASTE MANAGEMENT	1/12/2022	390.00	Garbage	General
	2267	WASTE MANAGEMENT	1/12/2022	139.91	Garbage	General
		<b>WASTE MANAGEMENT Total</b>		920.15		
	1052	AMERICAN FAM. LIFE ASSURANCE	1/14/2022	165.71	AFLAC Payable	General

Breckenridge Public School

Payment Register

		<b>AMERICAN FAM. LIFE ASSURANCE Total</b>		165.71		
	2277	EDUCATORS BENEFIT ACH	1/14/2022	2,605.13	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	1/14/2022	1,374.20	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	1/14/2022	1,182.89	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	1/14/2022	468.98	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	1/14/2022	710.01	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	1/14/2022	3,868.30	Tax Shelter Payable	General
		<b>EDUCATORS BENEFIT ACH Total</b>		10,209.51		
	1233	EFPTS	1/14/2022	35,029.94	FICA Payable	General
	1233	EFPTS	1/14/2022	17,025.75	Federal Withholding Payable	General
		<b>EFPTS Total</b>		52,055.69		
	2251	FURTHER (FSA/ HSA)	1/14/2022	6,207.68	HSA Deductions	General
	2251	FURTHER (FSA/ HSA)	1/14/2022	-124.52	HSA Deductions	General
		<b>FURTHER (FSA/ HSA) Total</b>		6,083.16		
	1753	MN STATE RETIREMENT SYSTEM	1/14/2022	71.02	HCSP Payable	General
		<b>MN STATE RETIREMENT SYSTEM Total</b>		71.02		
	39	MN DEPT OF REVENUE (EFT)	1/14/2022	6,455.00	MN State Withholding Payable	General
		<b>MN DEPT OF REVENUE (EFT) Total</b>		6,455.00		
	599	P.E.R.A.	1/14/2022	9,147.16	PERA Payable	General
	599	P.E.R.A.	1/14/2022	-30.95	PERA Payable	General
		<b>P.E.R.A. Total</b>		9,116.21		
	600	TEACHERS RETIREMENT ASSN.	1/14/2022	26,005.41	TRA Payable	General
		<b>TEACHERS RETIREMENT ASSN. Total</b>		26,005.41		
125588	2857	BELLIG, SAM	12/16/2021	155.00	Officials/ Contracted Services	General
		<b>BELLIG, SAM Total</b>		155.00		
125589	2272	BROOKLYN PUBLISHERS, LLC	12/16/2021	71.50	Scripts for "The Velocity of Sin"	General
125589	2272	BROOKLYN PUBLISHERS, LLC	12/16/2021	140.00	Performance Royalties "The Velocity of Sin"	General
125589	2272	BROOKLYN PUBLISHERS, LLC	12/16/2021	30.00	Limited Video Rights "The Velocity of Sin"	General
125589	2272	BROOKLYN PUBLISHERS, LLC	12/16/2021	12.00	Freight	General
		<b>BROOKLYN PUBLISHERS, LLC Total</b>		253.50		
125590	1673	CDW GOVERNMENT INC.	12/16/2021	32.11	4373031 StarTech.com 3ft USB C to VGA Cable 1080p - USB Type C to VGA Video Adapter	General
		<b>CDW GOVERNMENT INC. Total</b>		32.11		
125591	2846	ENDRESON, MATT	12/16/2021	125.00	Officials/ Contracted Services	General

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		<b>ENDRESON, MATT Total</b>		125.00		
125592	3575	ENGEL, RODERICK	12/16/2021	125.00	Officials/ Contracted Services	General
		<b>ENGEL, RODERICK Total</b>		125.00		
125593	3631	GRAHN, DEREK	12/16/2021	86.74	DECA Supplies	Student Activities
		<b>GRAHN, DEREK Total</b>		86.74		
125594	2815	GREEN, TROY	12/16/2021	125.00	Officials/ Contracted Services	General
		<b>GREEN, TROY Total</b>		125.00		
125595	2822	GULSETH, MARK	12/16/2021	175.00	Officials/ Contracted Services	General
		<b>GULSETH, MARK Total</b>		175.00		
125596	3250	HENDRICKSON, KAREN	12/16/2021	125.00	Personal Services	General
		<b>HENDRICKSON, KAREN Total</b>		125.00		
125597	2824	KING, ROY M.	12/16/2021	66.00	Officials/ Contracted Services	General
		<b>KING, ROY M. Total</b>		66.00		
125598	3629	LYSNE, ANAKA	12/16/2021	66.00	Officials/ Contracted Services	General
		<b>LYSNE, ANAKA Total</b>		66.00		
125599	3149	MARCO TECHNOLOGIES LLC NW 7128	12/16/2021	208.55	Copier/Printer Maintenance	General
		<b>MARCO TECHNOLOGIES LLC NW 7128 Total</b>		208.55		
125600	303	MASSP	12/16/2021	535.00	Travel	General
		<b>MASSP Total</b>		535.00		
125601	1274	MN DEPT OF EDUCATION	12/16/2021	6,400.00	Refund Overpayment - Summer School	General
125602	1274	MN DEPT OF EDUCATION	12/16/2021	12.60	Refund Overpayment - Summer School	Food Service
125602	1274	MN DEPT OF EDUCATION	12/16/2021	598.08	Refund overpayment	Food Service
125602	1274	MN DEPT OF EDUCATION	12/16/2021	59.40	Refund overpayment	Food Service
		<b>MN DEPT OF EDUCATION Total</b>		7,070.08		
125603	3570	OLSON, DARRELL WADE	12/16/2021	125.00	Officials/ Contracted Services	General
		<b>OLSON, DARRELL WADE Total</b>		125.00		
125604	3634	OLSON, JACK L	12/16/2021	125.00	Officials/ Contracted Services	General
		<b>OLSON, JACK L Total</b>		125.00		
125605	3157	OTTERTAIL/ MINN-DAKOTA COACHES	12/16/2021	1,777.64	Transportation	General
		<b>OTTERTAIL/ MINN-DAKOTA COACHES Total</b>		1,777.64		
125606	604	AFSCME COUNCIL 65	12/28/2021	89.50	Custodial Dues Payable	General
		<b>AFSCME COUNCIL 65 Total</b>		89.50		
125607	3637	BOOKER, JAMES	12/28/2021	38.50	Officials/ Contracted Services	General
125607	3637	BOOKER, JAMES	12/28/2021	66.00	Officials/ Contracted Services	General
		<b>BOOKER, JAMES Total</b>		104.50		

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125608	603	BRECKENRIDGE ED LOCAL 1299	12/28/2021	2,306.10	Breck Federation of Teachers Payable	General
		<b>BRECKENRIDGE ED LOCAL 1299 Total</b>		2,306.10		
125609	3642	GLAD, NOAH	12/28/2021	135.00	Officials/ Contracted Services	General
		<b>GLAD, NOAH Total</b>		135.00		
125610	3539	GUARDIAN	12/28/2021	329.40	Voluntary Life Insurance	General
125610	3539	GUARDIAN	12/28/2021	1,667.27	Dental Insurance	General
125610	3539	GUARDIAN	12/28/2021	1,135.53	Life & Disability Payable	General
		<b>GUARDIAN Total</b>		3,132.20		
125611	3024	LAMBRECHT, BRETT	12/28/2021	125.00	Officials/ Contracted Services	General
		<b>LAMBRECHT, BRETT Total</b>		125.00		
125612	3629	LYSNE, ANAKA	12/28/2021	66.00	Officials/ Contracted Services	General
		<b>LYSNE, ANAKA Total</b>		66.00		
125613	3018	MARTINSON, RICK S	12/28/2021	135.00	Officials/ Contracted Services	General
		<b>MARTINSON, RICK S Total</b>		135.00		
125614	1367	MCEA EXECUTIVE OFFICE	12/28/2021	152.00	Dues	Community Service
		<b>MCEA EXECUTIVE OFFICE Total</b>		152.00		
125615	3640	MEECE, EVAN	12/28/2021	135.00	Officials/ Contracted Services	General
		<b>MEECE, EVAN Total</b>		135.00		
125616	2034	MINN. MATHEMATICS LEAGUE	12/28/2021	40.00	7TH GRADE	General
125616	2034	MINN. MATHEMATICS LEAGUE	12/28/2021	40.00	8TH GRADE	General
125616	2034	MINN. MATHEMATICS LEAGUE	12/28/2021	3.00	SHIPPING	General
		<b>MINN. MATHEMATICS LEAGUE Total</b>		83.00		
125617	1872	MN CHILD SUPPORT PAYMENT CTR	12/28/2021	424.00	Child Support Payable	General
		<b>MN CHILD SUPPORT PAYMENT CTR Total</b>		424.00		
125618	1184	MN SCHOOL EMPLOYEES ASSOC	12/28/2021	1,246.88	Breck School Employees Assn Payable	General
		<b>MN SCHOOL EMPLOYEES ASSOC Total</b>		1,246.88		
125619	1779	NCPERS GROUP LIFE INS	12/28/2021	64.00	PERA Life Insurance Payable	General
		<b>NCPERS GROUP LIFE INS Total</b>		64.00		
125620	2818	PETERSON, RICHARD	12/28/2021	125.00	Officials/ Contracted Services	General
		<b>PETERSON, RICHARD Total</b>		125.00		
125621	749	POSTMASTER	12/28/2021	265.00	Postage	Community Service
		<b>POSTMASTER Total</b>		265.00		
125622	3638	PULSKAMP, SIDNIE	12/28/2021	66.00	Officials/ Contracted Services	General
		<b>PULSKAMP, SIDNIE Total</b>		66.00		
125623	2816	RONAN, MITCHEL DUANE	12/28/2021	125.00	Officials/ Contracted Services	General

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		<b>RONAN, MITCHEL DUANE Total</b>		125.00		
125624	3641	SAUVE, GRAHAM	12/28/2021	135.00	Officials/ Contracted Services	General
		<b>SAUVE, GRAHAM Total</b>		135.00		
125625	3639	THALMANN, KOLBY R	12/28/2021	135.00	Officials/ Contracted Services	General
		<b>THALMANN, KOLBY R Total</b>		135.00		
125626	3051	WOLD, JOHN	12/28/2021	135.00	Officials/ Contracted Services	General
		<b>WOLD, JOHN Total</b>		135.00		
125627	2635	BRECKENRIDGE SCHOOL FOOD SERVICE	1/7/2022	150.00	ANGEL FUND	Food Service
		<b>BRECKENRIDGE SCHOOL FOOD SERVICE Total</b>		150.00		
125628	360	NDSCS	1/7/2022	750.00	SCHOLARSHIP BRECKENRIDGE	Trust Fund
		<b>NDSCS Total</b>		750.00		
125629	3643	NORTHWEST TECHNICAL COLLEGE	1/7/2022	1,000.00	Scholarship Breckenridge	Trust Fund
125629	3643	NORTHWEST TECHNICAL COLLEGE	1/7/2022	500.00	Glee Boldingh Scholarship	Trust Fund
		<b>NORTHWEST TECHNICAL COLLEGE Total</b>		1,500.00		
125630	3644	TENNESSEE TECHNOLOGICAL UNIVERSITY	1/7/2022	1,000.00	Scholarship Breckenridge	Trust Fund
125630	3644	TENNESSEE TECHNOLOGICAL UNIVERSITY	1/7/2022	500.00	Rob Schuler Scholarship	Trust Fund
125630	3644	TENNESSEE TECHNOLOGICAL UNIVERSITY	1/7/2022	350.00	Lois Montgomery Scholarship	Trust Fund
		<b>TENNESSEE TECHNOLOGICAL UNIVERSITY Total</b>		1,850.00		
125631	604	AFSCME COUNCIL 65	1/13/2022	97.60	Custodial Dues Payable	General
		<b>AFSCME COUNCIL 65 Total</b>		97.60		
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	623.75	B013J5RPHI Totem the feel good game, Self-Esteem Game for Team Building, School, Family Bonding, Counseling and Therapy	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	0.00	Amazon Shipping Charge	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	17.79	B079DN8BZG Mig Welding gun accessory 0.035" kit for Miller Millermatic M-10,M-15 and Hobart H-9 H-10: 20pcs Contact Tips 000-068 0.035" 2pcs gas noz	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	210.00	B078C52X27 Masterweld Miller 250 amp 169597 Mig Welding Gun Torch Stinger M-25 20 ft M25	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	0.00	Amazon Shipping Charge	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	180.12	B07XH3F9W7 PGN - ER70S-6 .035" (0.9 mm) Mild Steel MIG Welding Wire - 44 Lbs Spool	General

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125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	0.00	Amazon Shipping Charge	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	19.98	B07FFHPY7X Basic Fun! 2224 Lite Brite Peg and Template Refill Pack, Light Up Drawing Board Accessories, LED Drawing Board Pegs with Colors, Toys for C	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	69.98	B00GGY85EC AmScope 120X-1200X 52-pcs Kids Beginner Microscope STEM Kit with Metal Body Microscope, Plastic Slides, LED Light and Carrying Box (M30-ABS	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	45.98	B08R3TW6PD Upgraded Magnetic Blocks Tough Building Tiles STEM Toys for 3 Year Old Boys and Girls Learning by Playing Games for Toddlers Kids Toys Com	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	29.98	B009VE38D2 Spirograph Design Set Tin -- Classic Gear Design Kit in a Collectors Tin -- for Ages 8	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	29.94	B01N6B8SX0 Basic Fun Lite-Brite Ultimate Classic Retro and Vintage Toy, Gift for Girls and Boys, Ages 4 (Packaging May Vary)	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	34.99	B01N1ZAVPD Etch A Sketch - Classic - Red	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	26.43	B01LXCGQQZ UCreate Watercolor Paper, White, Bulk, 90lb., 9" x 12", 250 Sheets	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	0.00	Amazon Shipping Charge	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	32.69	B073Q6GWPJ Greenpro Screw Organizer and Hardware Organizer, Wall Mount Hardware and Craft Storage, Cabinet Drawer Organizer	General

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125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	24.49	B08GY9575R SanDisk 32GB 3-Pack Ultra SDHC UHS-I Memory Card (3x32GB) - SDSAUN4-032G-GN6IM	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	0.00	Amazon Shipping Charge	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	27.22	B00006IF67 Scotch Magic Tape, 6 Rolls, Numerous Applications, Invisible, Engineered for Repairing, 3/4 x 1000 Inches, Boxed (810K6)	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	17.49	B07Q2W1BJW Astrobrights Mega Collection, Colored Cardstock, "Classic" 5-Color Assortment, 320 Sheets, 65 lb/176 gsm, 8.5" x 11" - MORE SHEETS! (91630)	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	9.12	B07B7MBG8P Amazon Basics Office Desk Tape Dispenser - 3-Pack	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	26.99	B08DDCD893 Hammermill White Cardstock, 110 lb, 8.5 x 11 Colored Cardstock, 3 Pack (600 Sheets) - Thick Card Stock, Made in the USA, 168380C	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	0.00	Amazon Shipping Charge	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	203.61	B07P5445NB YOSUN V13h010I57 Projector Lamp for Epson Brightlink 450wi 455wi Powerlite 450w 450wi 460 Elplp57 Projector Replacement Lamp Bulb	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	0.00	Amazon Shipping Charge	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	12.99	B0044S5000 Non-Toxic Giant Tempera Paint Cakes - 2 1/4 x 3/4 inch- Set of 6 - Blue	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	23.47	B06WGZYF2R Mr. Sketch 2003992 Scented Washable Markers, Chisel Tip, Assorted Colors, 36 Count	General

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125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	13.17	B0044S7QZ6 Jack Richeson Giant Tempera Paint Cakes, 2-1/4 x 3/4 Inches, Black, Set of 6	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	12.99	B0044S5O32 Jack Richeson Giant Tempera Paint Cakes, 2-1/4 x 3/4 Inches, Purple, Set of 6 - 067125	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	0.00	Amazon Shipping Charge	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	8.49	B075RRX4QD Coceca 10pcs 6 Inch Gold Dream Catcher Metal Rings, Metal Hoops for Dream Catcher and Crafts	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	7.77	B005BXLPIJG SAN80653 - Expo Low Odor Dry Erase Marker Starter Set	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	5.69	B07MV2XWQ6 Flat Key Rings 50 Pieces 1 inches Flat Key Rings Metal Keychain Rings Split Keyrings Flat O Ring for Home Car Office Keys Attachment(Silver	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	12.79	B08FTHWC94 Gluerious Mini Hot Glue Gun with 30 Glue Sticks for Crafts School DIY Arts Home Quick Repairs, 20W, Blue	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	12.02	B000GP0RHK Westcott Right & Left Handed Scissors For Kids, 5" Pointed Scissors, Assorted, 12 Pack (ACM13141)	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	14.19	B001D8OJ8W Chenille Kraft Wonderfoam Assorted Shape Decorative Foam Shape, Assorted Size, Assorted Color, 0.5 lb Tub, Pack of 3000	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	17.79	6305428417 Smoke Signals	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	0.00	Amazon Shipping Charge	General

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125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	49.98	B000UXZQ42 Logitech H390 Wired Headset, Stereo Headphones with Noise-Cancelling Microphone, USB, In-Line Controls, PC/Mac/Laptop - Black	General
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	837.00	1337272094 Accounting	Capital Outlay
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	24.97	B082SL4J56 [26 Pack] 4" Planter Nursery Pots Clay Pots Terracotta Pot Clay Ceramic Pottery Planter Cactus Flower Pots Succulent Nursery Pots Garden Te	Community Service
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	13.98	B08C2HM2SH 15 Pcs Wooden Rings, Macrame Wooden Rings, Natural Unfinished Solid Wood Rings for DIY Craft Pendant Connectors Jewelry Making (55 mm)	Community Service
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	14.99	B08RS13K91 Light Green Macrame Cord 4mm x 150yards, Colored Macrame Rope, 3 Strand Twisted Cotton Rope Macrame Yarn, Colorful Cotton Craft Cord for Wa	Community Service
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	31.96	B07MHBZ858 Macrame Cord 4mm x 240yd   100% Natual Cotton Macrame Rope   3 Strand Twisted Cotton Cord for Handmade Plant Hanger Wall Hanging Craft Maki	Community Service
125632	1129	AMAZON CAPITAL SERVICES	1/13/2022	8.99	B07WF7GCZV 3mm x 220 Yards Cotton Macrame Cord Kit, Natural Cotton Cord with 44pcs Different Sizes Wooden Beads for Adults Beginners Crafts, Kitting,	Community Service
		<b>AMAZON CAPITAL SERVICES Total</b>		2,753.78		
125633	1295	ARAMARK UNIFORM SERVICES	1/13/2022	76.26	Miscellaneous	General
125633	1295	ARAMARK UNIFORM SERVICES	1/13/2022	43.13	Miscellaneous	General
		<b>ARAMARK UNIFORM SERVICES Total</b>		119.39		
125634	3246	AUTO CREATION & SIGNS	1/13/2022	8.85	General Supply	General

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125634	3246	AUTO CREATION & SIGNS	1/13/2022	29.00	General Supply	General
		<b>AUTO CREATION &amp; SIGNS Total</b>		37.85		
125635	3593	BLUE CROSS BLUE SHIELD OF MN	1/13/2022	49,890.15	Group Health Payable	General
		<b>BLUE CROSS BLUE SHIELD OF MN Total</b>		49,890.15		
125636	603	BRECKENRIDGE ED LOCAL 1299	1/13/2022	2,306.10	Breck Federation of Teachers Payable	General
		<b>BRECKENRIDGE ED LOCAL 1299 Total</b>		2,306.10		
125637	152	BREMER BANK	1/13/2022	35.00	Miscellaneous	General
		<b>BREMER BANK Total</b>		35.00		
125638	3560	BRENCO	1/13/2022	200.80	General Supply	General
125638	3560	BRENCO	1/13/2022	120.70	General Supply	Food Service
125638	3560	BRENCO	1/13/2022	238.00	General Supply	General
		<b>BRENCO Total</b>		559.50		
125639	1673	CDW GOVERNMENT INC.	1/13/2022	104.16	Supply	General
		<b>CDW GOVERNMENT INC. Total</b>		104.16		
125640	1530	CENTRAL MN FOSTER GRANDPARENT	1/13/2022	570.00	Consulting Fees	General
		<b>CENTRAL MN FOSTER GRANDPARENT Total</b>		570.00		
125641	3293	CONTINENTAL CLAY	1/13/2022	350.10	CCLFW LOW-FIRE WHITE EARTHENWARE: CONE 06-4	General
125641	3293	CONTINENTAL CLAY	1/13/2022	104.50	shipping	General
		<b>CONTINENTAL CLAY Total</b>		454.60		
125642	545	CONTINGENT FUND	1/13/2022	15.00	Miscellaneous	General
125642	545	CONTINGENT FUND	1/13/2022	1,486.24	Travel/ Lodging	General
125642	545	CONTINGENT FUND	1/13/2022	63.84	Travel	General
125642	545	CONTINGENT FUND	1/13/2022	14.97	General Supply	General
125642	545	CONTINGENT FUND	1/13/2022	60.00	Miscellaneous	General
125642	545	CONTINGENT FUND	1/13/2022	13.44	Contracted Transport	General
125642	545	CONTINGENT FUND	1/13/2022	158.28	Travel	General
125642	545	CONTINGENT FUND	1/13/2022	73.00	Supply	General
125642	545	CONTINGENT FUND	1/13/2022	200.00	Entry Fees/ Student Travel	General
125642	545	CONTINGENT FUND	1/13/2022	159.30	Supply	General
125642	545	CONTINGENT FUND	1/13/2022	101.00	Dues-Memberships-Lic-Fees	General
125642	545	CONTINGENT FUND	1/13/2022	34.52	Supply	Community Service
125642	545	CONTINGENT FUND	1/13/2022	163.47	Supply	Community Service
		<b>CONTINGENT FUND Total</b>	31	2,543.06		
125643	111	CULINEX	1/13/2022	59.20	General Supply	Food Service
125643	111	CULINEX	1/13/2022	142.00	General Supply	Food Service

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125643	111	CULINEX	1/13/2022	-176.40	General Supply	Food Service
125643	111	CULINEX	1/13/2022	55.14	General Supply	Food Service
125643	111	CULINEX	1/13/2022	53.26	General Supply	Food Service
125643	111	CULINEX	1/13/2022	0.00	General Supply	Food Service
125643	111	CULINEX	1/13/2022	31.97	General Supply	Food Service
					Duke Manufacturing Thurmaduke™ Cold Food Unit, mobile, 32"W x 32"D x 36"H, 16ga stainless steel top, NSF 7 stainless steel mechanical cold pan, 8"	
125643	111	CULINEX	1/13/2022	7,792.64		Food Service
125643	111	CULINEX	1/13/2022	-1,313.27	Less Sneeze Guard	Food Service
		<b>CULINEX Total</b>		6,644.54		
125644	482	DAILY NEWS	1/13/2022	48.60	Advertising	General
125644	482	DAILY NEWS	1/13/2022	48.60	Advertising	General
		<b>DAILY NEWS Total</b>		97.20		
125645	3646	DALY, JUSTIN P	1/13/2022	135.00	Officials/ Contracted Services	General
		<b>DALY, JUSTIN P Total</b>		135.00		
125646	1433	EARTHGRAINS COMPANY	1/13/2022	24.00	Food	Food Service
125646	1433	EARTHGRAINS COMPANY	1/13/2022	40.32	Food	Food Service
125646	1433	EARTHGRAINS COMPANY	1/13/2022	43.05	Food	Food Service
125646	1433	EARTHGRAINS COMPANY	1/13/2022	68.00	Food	Food Service
125646	1433	EARTHGRAINS COMPANY	1/13/2022	44.80	Food	Food Service
125646	1433	EARTHGRAINS COMPANY	1/13/2022	27.28	Food	Food Service
125646	1433	EARTHGRAINS COMPANY	1/13/2022	35.84	Food	Food Service
125646	1433	EARTHGRAINS COMPANY	1/13/2022	58.10	Food	Food Service
125646	1433	EARTHGRAINS COMPANY	1/13/2022	34.60	Food	Food Service
125646	1433	EARTHGRAINS COMPANY	1/13/2022	46.36	Food	Food Service
125646	1433	EARTHGRAINS COMPANY	1/13/2022	25.95	Food	Food Service
125646	1433	EARTHGRAINS COMPANY	1/13/2022	44.80	Food	Food Service
125646	1433	EARTHGRAINS COMPANY	1/13/2022	67.29	Food	Food Service
		<b>EARTHGRAINS COMPANY Total</b>		560.39		
125647	3303	ECOLAB	1/13/2022	82.80	Repair	Food Service
		<b>ECOLAB Total</b>		82.80		
125648	2265	EDUCATORS BENEFIT CONSULTANTS-AVIBEN	1/13/2022	123.35	Consulting Fees	General
		<b>EDUCATORS BENEFIT CONSULTANTS-AVIBEN Total</b>		123.35		
125649	1994	FARM CITY SUPPLY	1/13/2022	15.99	General Supply	General

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125649	1994	FARM CITY SUPPLY	1/13/2022	32.97	General Supply	General
125649	1994	FARM CITY SUPPLY	1/13/2022	20.97	General Supply	General
125649	1994	FARM CITY SUPPLY	1/13/2022	16.58	General Supply	General
125649	1994	FARM CITY SUPPLY	1/13/2022	2.58	General Supply	Community Service
125649	1994	FARM CITY SUPPLY	1/13/2022	40.48	General Supply	General
125649	1994	FARM CITY SUPPLY	1/13/2022	6.58	General Supply	General
125649	1994	FARM CITY SUPPLY	1/13/2022	179.99	General Supply	General
125649	1994	FARM CITY SUPPLY	1/13/2022	19.98	General Supply	General
125649	1994	FARM CITY SUPPLY	1/13/2022	1.29	General Supply	General
125649	1994	FARM CITY SUPPLY	1/13/2022	53.48	General Supply	General
125649	1994	FARM CITY SUPPLY	1/13/2022	2.00	General Supply	General
125649	1994	FARM CITY SUPPLY	1/13/2022	35.99	General Supply	General
125649	1994	FARM CITY SUPPLY	1/13/2022	9.98	General Supply	General
125649	1994	FARM CITY SUPPLY	1/13/2022	59.98	Vocational Supply	General
125649	1994	FARM CITY SUPPLY	1/13/2022	39.98	Vocational Supply	General
125649	1994	FARM CITY SUPPLY	1/13/2022	6.09	General Supply	General
		<b>FARM CITY SUPPLY Total</b>		544.91		
125650	153	FARMERS UNION OIL CO	1/13/2022	496.45	Gasoline & Oil	General
125650	153	FARMERS UNION OIL CO	1/13/2022	5,757.70	Gasoline & Oil	General
125650	153	FARMERS UNION OIL CO	1/13/2022	22.52	Gasoline & Oil	General
125650	153	FARMERS UNION OIL CO	1/13/2022	47.97	General Supply	General
125650	153	FARMERS UNION OIL CO	1/13/2022	2.15	General Supply	General
125650	153	FARMERS UNION OIL CO	1/13/2022	34.98	General Supply	General
		<b>FARMERS UNION OIL CO Total</b>		6,361.77		
125651	1211	FERGUS FALLS AREA SPEC. EDUC.	1/13/2022	54,400.00	FF Special Ed Coop	General
		<b>FERGUS FALLS AREA SPEC. EDUC. Total</b>		54,400.00		
125652	3547	FERGUSON ENTERPRISES	1/13/2022	7,036.32	55G CRYOTEK 100 ANTI-FREEZE (GLYCOL)	General
		<b>FERGUSON ENTERPRISES Total</b>		7,036.32		
125653	2774	FIRST ADVANTAGE BACKGROUND SERVICES CORP	1/13/2022	9.34	Miscellaneous	General
		<b>FIRST ADVANTAGE BACKGROUND SERVICES CORP</b>		9.34		
125654	2581	FRONTLINE TECHNOLOGIES GROUP, LLC	1/13/2022	2,198.70	Consulting Fees	General
		<b>FRONTLINE TECHNOLOGIES GROUP, LLC Total</b>		2,198.70		
125655	2238	FURTHER	1/13/2022	70.40	Consulting Fees	General
		<b>FURTHER Total</b>	33	70.40		
125656	2361	HILDI INC	1/13/2022	2,750.00	Consulting Fees	General
		<b>HILDI INC Total</b>		2,750.00		

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125657	1529	HILLYARD /HUTCHINSON	1/13/2022	161.18	General Supply	Food Service
125657	1529	HILLYARD /HUTCHINSON	1/13/2022	214.96	General Supply	General
125657	1529	HILLYARD /HUTCHINSON	1/13/2022	222.72	General Supply	General
125657	1529	HILLYARD /HUTCHINSON	1/13/2022	76.66	General Supply	General
125657	1529	HILLYARD /HUTCHINSON	1/13/2022	285.90	General Supply	General
125657	1529	HILLYARD /HUTCHINSON	1/13/2022	398.45	General Supply	Food Service
125657	1529	HILLYARD /HUTCHINSON	1/13/2022	87.00	General Supply	General
125657	1529	HILLYARD /HUTCHINSON	1/13/2022	185.01	General Supply	General
		<b>HILLYARD /HUTCHINSON Total</b>		1,631.88		
125658	1946	HOGLUND BUS CO., INC.	1/13/2022	112.97	Repair/Equipment	General
		<b>HOGLUND BUS CO., INC. Total</b>		112.97		
125659	1505	INNOVATIVE OFFICE SOLUTIONS	1/13/2022	29.92	ICX94190082 TICKET,ADMIT ONE,4RL,AST	General
125659	1505	INNOVATIVE OFFICE SOLUTIONS	1/13/2022	12.57	BAU61626 CLIPBOARD,RCY,UNBRKABL,GN	General
125659	1505	INNOVATIVE OFFICE SOLUTIONS	1/13/2022	4.12	CY0587708 MARKER,CLASSIC,BROAD,8/ST	General
125659	1505	INNOVATIVE OFFICE SOLUTIONS	1/13/2022	3.10	CY0684008 PENCIL,COLOR,8/ST,AST	General
125659	1505	INNOVATIVE OFFICE SOLUTIONS	1/13/2022	16.01	STD13247C144A6 PENCIL,PENCIL HB #2,YL	General
125659	1505	INNOVATIVE OFFICE SOLUTIONS	1/13/2022	18.34	WAU22551 PAPER,500SH24/60#,RD	General
125659	1505	INNOVATIVE OFFICE SOLUTIONS	1/13/2022	21.88	UNV35211 ENVELOPE,#10,4X9.5,WND,WE	General
		<b>INNOVATIVE OFFICE SOLUTIONS Total</b>		105.94		
125660	1954	INTERSTATE POWER SYSTEMS, INC	1/13/2022	934.46	General Supply	General
125660	1954	INTERSTATE POWER SYSTEMS, INC	1/13/2022	815.86	Repair/Building	General
		<b>INTERSTATE POWER SYSTEMS, INC Total</b>		1,750.32		
125661	3039	J. H. LARSON COMPANY	1/13/2022	-87.30	General Supply	General
125661	3039	J. H. LARSON COMPANY	1/13/2022	261.90	General Supply	General
		<b>J. H. LARSON COMPANY Total</b>		174.60		
125662	3092	JK SPORTS	1/13/2022	825.40	Supply	General
		<b>JK SPORTS Total</b>		825.40		
125663	2325	JOHN DEERE FINANCIAL	1/13/2022	337.22	Repair/Equipment	General
		<b>JOHN DEERE FINANCIAL Total</b>		337.22		
125664	3645	JOHNSON, JASON	1/13/2022	100.00	Officials/ Contracted Services	Community Service

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		<b>JOHNSON, JASON Total</b>		100.00		
125665	2556	JW PEPPER	1/13/2022	7.99	Chrysalis Clarinet Solo	General
125665	2556	JW PEPPER	1/13/2022	5.99	Shipping/Handling	General
		<b>JW PEPPER Total</b>		13.98		
125666	1086	KBMW 1450	1/13/2022	90.00	Advertising	General
125666	1086	KBMW 1450	1/13/2022	200.00	Advertising	General
		<b>KBMW 1450 Total</b>		290.00		
125667	3100	KEMPS LLIC	1/13/2022	297.27	Milk	Food Service
125667	3100	KEMPS LLIC	1/13/2022	612.67	Milk	Food Service
125667	3100	KEMPS LLIC	1/13/2022	355.56	Milk	Food Service
125667	3100	KEMPS LLIC	1/13/2022	170.34	Milk	Food Service
125667	3100	KEMPS LLIC	1/13/2022	586.74	Milk	Food Service
125667	3100	KEMPS LLIC	1/13/2022	252.51	Milk	Food Service
125667	3100	KEMPS LLIC	1/13/2022	336.53	Milk	Food Service
125667	3100	KEMPS LLIC	1/13/2022	210.50	Milk	Food Service
125667	3100	KEMPS LLIC	1/13/2022	143.01	Milk	Food Service
125667	3100	KEMPS LLIC	1/13/2022	243.51	Milk	Food Service
125667	3100	KEMPS LLIC	1/13/2022	253.66	Milk	Food Service
125667	3100	KEMPS LLIC	1/13/2022	557.76	Milk	Food Service
125667	3100	KEMPS LLIC	1/13/2022	286.02	Milk	Food Service
125667	3100	KEMPS LLIC	1/13/2022	357.66	Milk	Food Service
		<b>KEMPS LLIC Total</b>		4,663.74		
125668	518	LAKES COUNTRY SERVICE COOP	1/13/2022	50.00	Technology Equipment	Capital Outlay
		<b>LAKES COUNTRY SERVICE COOP Total</b>		50.00		
125669	1220	LAKESHORE	1/13/2022	18.99	DS484 Speedy Snow - 1-Pound Bucket	General
		<b>LAKESHORE Total</b>		18.99		
125670	1192	LINDE GAS & EQUIPMENT INC	1/13/2022	417.76	Vocational Supply	General
125670	1192	LINDE GAS & EQUIPMENT INC	1/13/2022	48.95	Vocational Supply	General
		<b>LINDE GAS &amp; EQUIPMENT INC Total</b>		466.71		
125671	3328	MARCO TECHNOLOGIES, LLC	1/13/2022	1,732.81	Copier/Printer Maintenance	General
		<b>MARCO TECHNOLOGIES, LLC Total</b>		1,732.81		
125672	3492	MINN TEX	1/13/2022	715.62	FFA Supplies	Student Activities
		<b>MINN TEX Total</b>		715.62		
125673	3350	MINNKOTA ENVIRO SERVICES	1/13/2022	33.00	Garbage	General
		<b>MINNKOTA ENVIRO SERVICES Total</b>		33.00		
125674	3483	MN BAND DIRECTORS ASSOCIATION	1/13/2022	140.00	Entry Fees/ Student Travel	General

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		<b>MN BAND DIRECTORS ASSOCIATION Total</b>		140.00		
125675	1872	MN CHILD SUPPORT PAYMENT CTR	1/13/2022	424.00	Child Support Payable	General
		<b>MN CHILD SUPPORT PAYMENT CTR Total</b>		424.00		
125676	3489	MN FFA STATE ASSOCIATION	1/13/2022	1,090.00	FFA membership fee	General
		<b>MN FFA STATE ASSOCIATION Total</b>		1,090.00		
125677	3472	MN SECRETARY OF STATE--NOTARY	1/13/2022	120.00	Miscellaneous	General
		<b>MN SECRETARY OF STATE--NOTARY Total</b>		120.00		
125678	1875	MSHSL - SECTION 6A	1/13/2022	40.00	Dues	General
		<b>MSHSL - SECTION 6A Total</b>		40.00		
125679	2076	MSU - MOORHEAD	1/13/2022	750.00	Scholarships	Trust Fund
		<b>MSU - MOORHEAD Total</b>		750.00		
125680	360	NDSCS	1/13/2022	600.00	Scholarships	Trust Fund
125680	360	NDSCS	1/13/2022	1,000.00	Scholarships	Trust Fund
125680	360	NDSCS	1/13/2022	600.00	Scholarships	Trust Fund
125680	360	NDSCS	1/13/2022	750.00	Scholarships	Trust Fund
		<b>NDSCS Total</b>		2,950.00		
125681	3036	NDSU FIN. AID--BISON CONNECTION	1/13/2022	750.00	Scholarship Breckenridge	Trust Fund
125681	3036	NDSU FIN. AID--BISON CONNECTION	1/13/2022	750.00	Scholarships	Trust Fund
125681	3036	NDSU FIN. AID--BISON CONNECTION	1/13/2022	500.00	Scholarships	Trust Fund
125681	3036	NDSU FIN. AID--BISON CONNECTION	1/13/2022	1,750.00	Scholarships	Trust Fund
		<b>NDSU FIN. AID--BISON CONNECTION Total</b>		3,750.00		
125682	2855	NEW DOMINION SCHOOL	1/13/2022	4,997.57	Tuition to Oth Distr	General
		<b>NEW DOMINION SCHOOL Total</b>		4,997.57		
125683	1243	NORTH CENTRAL TRUCK EQUIPMENT	1/13/2022	60.48	Repair/Equipment	General
125683	1243	NORTH CENTRAL TRUCK EQUIPMENT	1/13/2022	26.94	Repair/Equipment	General
125683	1243	NORTH CENTRAL TRUCK EQUIPMENT	1/13/2022	43.14	Repair/Equipment	General
		<b>NORTH CENTRAL TRUCK EQUIPMENT Total</b>		130.56		
125684	927	NW LINKS	1/13/2022	1,612.43	Internet	General
		<b>NW LINKS Total</b>		1,612.43		
125685	2104	OK TIRE STORES	1/13/2022	1,008.31	Repair/Equipment	General
		<b>OK TIRE STORES Total</b>		1,008.31		
125686	2193	PEMBERTON, SORLIE, RUFER &	1/13/2022	363.50	Consulting Fees	General
		<b>PEMBERTON, SORLIE, RUFER &amp; Total</b>		363.50		
125687	1967	PIZZA RANCH	1/13/2022	96.00	Food/ Beverage	General
125687	1967	PIZZA RANCH	1/13/2022	98.00	Food/ Beverage	General
125687	1967	PIZZA RANCH	1/13/2022	98.00	Food/ Beverage	General
125687	1967	PIZZA RANCH	1/13/2022	98.00	Food/ Beverage	General

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125687	1967	PIZZA RANCH	1/13/2022	98.00	Food/ Beverage	General
		<b>PIZZA RANCH Total</b>		488.00		
125688	3419	QUADIENT LEASING USA, INC.	1/13/2022	183.09	Rent/Lease	General
125688	3419	QUADIENT LEASING USA, INC.	1/13/2022	183.09	Rent/Lease	General
		<b>QUADIENT LEASING USA, INC. Total</b>		366.18		
125689	3572	RED RIVER TELEPHONE ASSN	1/13/2022	30.58	Telephone	General
125689	3572	RED RIVER TELEPHONE ASSN	1/13/2022	35.98	Telephone	General
125689	3572	RED RIVER TELEPHONE ASSN	1/13/2022	342.50	Telephone	General
125689	3572	RED RIVER TELEPHONE ASSN	1/13/2022	342.49	Telephone	General
		<b>RED RIVER TELEPHONE ASSN Total</b>		751.55		
125690	1188	REGION 3 FFA	1/13/2022	120.00	FFA Supplies	Student Activities
		<b>REGION 3 FFA Total</b>		120.00		
125691	411	REGION I COMPUTER SERVICES	1/13/2022	39.68	General Supply	General
125691	411	REGION I COMPUTER SERVICES	1/13/2022	166.52	Check Stock	General
125691	411	REGION I COMPUTER SERVICES	1/13/2022	1,775.31	Dues	General
125691	411	REGION I COMPUTER SERVICES	1/13/2022	2,662.96	Data Processing Svcs	Capital Outlay
		<b>REGION I COMPUTER SERVICES Total</b>		4,644.47		
125692	2816	RONAN, MITCHEL DUANE	1/13/2022	38.50	Officials	General
		<b>RONAN, MITCHEL DUANE Total</b>		38.50		
125693	2862	SCHMIDGALL, JOHN	1/13/2022	135.00	Official	General
		<b>SCHMIDGALL, JOHN Total</b>		135.00		
125694	1941	SCHMITT MUSIC CENTERS	1/13/2022	448.50	Band - Summer School funds	Community Service
125694	1941	SCHMITT MUSIC CENTERS	1/13/2022	75.00	Bass Clarinet - Selmer #70013	General
125694	1941	SCHMITT MUSIC CENTERS	1/13/2022	75.00	Bass Clarinet - Selmer #71371	General
125694	1941	SCHMITT MUSIC CENTERS	1/13/2022	30.00	Euphonium Besson 822829	General
125694	1941	SCHMITT MUSIC CENTERS	1/13/2022	150.00	Trombone Olds 648477	General
125694	1941	SCHMITT MUSIC CENTERS	1/13/2022	75.60	Vandoren Bari Saxophone Reeds 3 box of 5	General
125694	1941	SCHMITT MUSIC CENTERS	1/13/2022	27.75	Vandoren alto saxophone reeds strength 3	General
125694	1941	SCHMITT MUSIC CENTERS	1/13/2022	-150.00	Supply	General
		<b>SCHMITT MUSIC CENTERS Total</b>		731.85		
125695	1126	SCHOOL SPECIALTY	1/13/2022	1.75	088708 School Smart Blank 90# Plain Index Card, 3 x 5 Inches, White, Pack of 100	General

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125695	1126	SCHOOL SPECIALTY	1/13/2022	51.95	053907 Earthchoice Multi-Purpose Paper, 20 lb, 8-1/2 x 11 Inches, Blue, Pack of 500	General
125695	1126	SCHOOL SPECIALTY	1/13/2022	14.29	087298 Exact Color Copy Paper, 8-1/2 x 11 Inches, 20 lb, Bright Red, Pack of 500	General
125695	1126	SCHOOL SPECIALTY	1/13/2022	36.24	085253 School Smart Plain Newsprint Arithmetic Paper, 8-1/2 X 11 in, Canary, Pack of 500	General
		<b>SCHOOL SPECIALTY Total</b>		104.23		
125696	1921	SIGELMAN STEEL & RECYCLING INC	1/13/2022	4,515.00	Steel for ag classes	General
		<b>SIGELMAN STEEL &amp; RECYCLING INC Total</b>		4,515.00		
125697	3017	SMITH, ETHAN ANTHONY	1/13/2022	231.00	Officials/ Contracted Services	General
		<b>SMITH, ETHAN ANTHONY Total</b>		231.00		
125698	3247	SMITH, LINDSAY MARIE	1/13/2022	154.00	Officials/ Contracted Services	General
		<b>SMITH, LINDSAY MARIE Total</b>		154.00		
125699	3524	SOLUTIONS	1/13/2022	2,500.00	Fed Sub Award SubCont <\$25000	General
		<b>SOLUTIONS Total</b>		2,500.00		
125700	833	ST. MARYS SCHOOL	1/13/2022	2,853.50	1st half Nursing hours for C Deal	Community Service
		<b>ST. MARYS SCHOOL Total</b>		2,853.50		
125701	2131	SUMMIT FIRE PROTECTION	1/13/2022	220.50	General Supply	General
		<b>SUMMIT FIRE PROTECTION Total</b>		220.50		
125702	2502	TERRACE LANES	1/13/2022	140.00	General Supply	Community Service
125702	2502	TERRACE LANES	1/13/2022	136.50	General Supply	Community Service
		<b>TERRACE LANES Total</b>		276.50		
125703	2397	THE FORUM	1/13/2022	79.50	3 months	General
		<b>THE FORUM Total</b>		79.50		
125704	608	TRAINING ROOM, INC.	1/13/2022	115.77	General Supply	General
		<b>TRAINING ROOM, INC. Total</b>		115.77		
125705	3193	U.S. BANK	1/13/2022	325,000.00	Bond Principal	Debt Service
125705	3193	U.S. BANK	1/13/2022	109,131.25	Bond Interest	Debt Service
125705	3193	U.S. BANK	1/13/2022	200,000.00	Bond Principal	Debt Service
125705	3193	U.S. BANK	1/13/2022	9,031.25	Bond Interest	Debt Service
		<b>U.S. BANK Total</b>		643,162.50		
125706	2369	UNIVERSITY OF JAMESTOWN	1/13/2022	500.00	Scholarships	Trust Fund
125706	2369	UNIVERSITY OF JAMESTOWN	1/13/2022	1,000.00	Scholarship Breckenridge	Trust Fund
		<b>UNIVERSITY OF JAMESTOWN Total</b>		1,500.00		

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125707	2007	UNIVERSITY OF MARY	1/13/2022	1,250.00	Scholarships	Trust Fund
		<b>UNIVERSITY OF MARY Total</b>		1,250.00		
125708	3140	UNIVERSITY OF MN--CROOKSTON	1/13/2022	200.00	ANRAD FEES	Student Activities
		<b>UNIVERSITY OF MN--CROOKSTON Total</b>		200.00		
125709	1409	US FOODS, INC	1/13/2022	102.83	General Supply	Food Service
125709	1409	US FOODS, INC	1/13/2022	117.48	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	84.64	General Supply	Food Service
125709	1409	US FOODS, INC	1/13/2022	63.95	General Supply	Food Service
125709	1409	US FOODS, INC	1/13/2022	60.05	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	83.69	General Supply	Food Service
125709	1409	US FOODS, INC	1/13/2022	-6.31	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	1,606.86	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	81.54	General Supply	Food Service
125709	1409	US FOODS, INC	1/13/2022	1,535.97	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	84.59	General Supply	Food Service
125709	1409	US FOODS, INC	1/13/2022	235.76	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	12.33	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	488.12	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	186.83	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	1,417.10	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	111.42	General Supply	Food Service
125709	1409	US FOODS, INC	1/13/2022	1,466.03	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	24.15	Food	General
125709	1409	US FOODS, INC	1/13/2022	111.03	Food/ Beverage	Food Service
125709	1409	US FOODS, INC	1/13/2022	1,597.38	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	121.86	General Supply	Food Service
125709	1409	US FOODS, INC	1/13/2022	106.04	Food/ Beverage	General
125709	1409	US FOODS, INC	1/13/2022	1,017.34	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	8.71	General Supply	Food Service
125709	1409	US FOODS, INC	1/13/2022	1,515.12	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	150.32	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	2,146.07	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	105.31	General Supply	Food Service
125709	1409	US FOODS, INC	1/13/2022	1,129.01	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	60.58	General Supply	Food Service
125709	1409	US FOODS, INC	1/13/2022	2,064.15	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	111.51	General Supply	Food Service

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125709	1409	US FOODS, INC	1/13/2022	1,216.89	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	31.82	General Supply	Food Service
125709	1409	US FOODS, INC	1/13/2022	906.93	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	32.49	General Supply	Food Service
125709	1409	US FOODS, INC	1/13/2022	1,426.05	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	161.44	General Supply	Food Service
125709	1409	US FOODS, INC	1/13/2022	20.44	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	1,677.45	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	219.39	General Supply	Food Service
125709	1409	US FOODS, INC	1/13/2022	48.21	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	48.81	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	32.35	General Supply	Food Service
125709	1409	US FOODS, INC	1/13/2022	63.95	General Supply	Food Service
125709	1409	US FOODS, INC	1/13/2022	42.19	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	72.67	General Supply	Food Service
125709	1409	US FOODS, INC	1/13/2022	-0.30	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	-2.27	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	-6.98	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	-1.87	Food	Food Service
125709	1409	US FOODS, INC	1/13/2022	-11.30	Food	Food Service
		<b>US FOODS, INC Total</b>		23,979.82		
125710	2343	VALLEY FAB AND REPAIR	1/13/2022	73.24	General Supply	General
125710	2343	VALLEY FAB AND REPAIR	1/13/2022	3.77	Repair/Equipment	General
		<b>VALLEY FAB AND REPAIR Total</b>		77.01		
125711	1774	VIKING COCA-COLA BOTTLING CO.	1/13/2022	344.00	Food/ Beverage	General
125711	1774	VIKING COCA-COLA BOTTLING CO.	1/13/2022	317.00	Food/ Beverage	General
125711	1774	VIKING COCA-COLA BOTTLING CO.	1/13/2022	370.25	Food/ Beverage	General
		<b>VIKING COCA-COLA BOTTLING CO. Total</b>		1,031.25		
125712	3395	VOORHEES, RITCHIE	1/13/2022	135.00	Official	General
		<b>VOORHEES, RITCHIE Total</b>		135.00		
125713	1945	WAHPETON ACE HARDWARE	1/13/2022	60.92	General Supply	General
125713	1945	WAHPETON ACE HARDWARE	1/13/2022	8.59	General Supply	General
		<b>WAHPETON ACE HARDWARE Total</b>		69.51		
125714	1569	WAHPETON AUTO VALUE	1/13/2022	47.09	Repair/Equipment	General
125714	1569	WAHPETON AUTO VALUE	1/13/2022	10.52	Repair/Equipment	General
125714	1569	WAHPETON AUTO VALUE	1/13/2022	11.99	Repair/Equipment	General
125714	1569	WAHPETON AUTO VALUE	1/13/2022	35.97	Repair/Equipment	General

**Payment Register**

125714	1569	WAHPETON AUTO VALUE	1/13/2022	47.96	Repair/Equipment	General
125714	1569	WAHPETON AUTO VALUE	1/13/2022	10.98	Repair/Equipment	General
125714	1569	WAHPETON AUTO VALUE	1/13/2022	16.46	Repair/Equipment	General
		<b>WAHPETON AUTO VALUE Total</b>		180.97		
		<b>Grand Total</b>		1,276,725.20		
		Wire Disbursements		391,318.33		
		Check Disbursements		885,406.87		
		<b>Fund Summary</b>				
		General Fund		572,311.27		
		Food Service Fund		37,474.28		
		Community Service Fund		4,420.75		
		Capital Fund		3,549.96		
		Debt Service Fund		643,162.50		
		Trust Fund		14,300.00		
		Student Activities Fund		1,506.44		

# Breckenridge Public Schools

Student Activities Account

31-Dec-21

UFARS Crs #		12/01/2021 Balance	Deposits	Expenses	12/31/2021 Balance
921	Class of 2021	0.00			0.00
922	Class of 2022	3,077.85			3,077.85
923	Class of 2023	0.00			0.00
978	National Honor Society	1,338.47			1,338.47
979	HS Student Council	5,112.72	153.00	168.00	5,097.72
980	Letterclub	3,750.65		10.68	3,739.97
981	Mathletes	237.36			237.36
982	HS Band	18,179.84		1,625.00	16,554.84
983	Boys Golf	170.99			170.99
984	HS Choir	5,757.36			5,757.36
986	FFA	3,140.87		1,164.90	1,975.97
987	Close Up	1,620.79			1,620.79
988	Speech	4,732.27			4,732.27
989	Drama Club	2,862.17			2,862.17
990	DECA	4,766.18	770.37	806.35	4,730.20
991	Robotics	3,553.38			3,553.38
	<b>Totals</b>	<b>58,300.90</b>	<b>923.37</b>	<b>3,774.93</b>	<b>55,449.34</b>

**Breckenridge Public School-Contingent Account**  
**Account Summary**  
 December 2021

	Dec 21
<b>Ordinary Income/Expense</b>	
<b>Expense</b>	
01005010000899000 Sch Bd Misc	15.00
01005020000366000 Supt Trvl/Ldg	1,486.24
01005199000366000 Electn Mileag	63.84
01005199000401000 Election Supp	14.97
01005760720899000 Transpt Misc	60.00
01005760723360000 Cntrct Trnspt	13.44
01050640307366000 Staf Dev Grnt	158.28
01100203000430000 Elem Supply	73.00
01201296000369202 GBB Entry Fee	0.00
01300291000369286 One Act Play	200.00
01300291000430287 3 Act Supply	159.30
01300296000820202 GBB Dues	101.00
04005505321430000 Comm Ed Spply	34.52
04005580325430000 ECFE Supply	163.47
<b>Total Expense</b>	2,543.06
<b>Net Ordinary Income</b>	-2,543.06
<b>Net Income</b>	-2,543.06

**Breckenridge Public School-Contingent Account  
Transaction List by Date  
December 2021**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>Dec 21</b>				
12/20/2021			Deposit	1,545.12
12/20/2021	26647	Stacy Diaz	Supply Fall Play	-159.30
12/20/2021	26648	Kennedy Niska	ACDA Fall Conference	-158.28
12/20/2021	26649	Tony Bogenreif	MSHSL Dues	-47.50
12/20/2021	26650	Austin Imdieke	MSHSL Dues	-53.50
12/20/2021	26651	Rondo Weinkauff	Jacket	-60.00
12/20/2021	26652	April Hoffert	Supply	-28.00
12/20/2021	26653	Tanya Kelsen	Supply	-45.00
12/20/2021	26654	Region 6A	One Act Play 1/29/22	-200.00
12/20/2021	26655	Deanne Differding	Supply	-138.47
12/20/2021	26656	Hawley Public School	VOID: 12/4/21 Jr Hi GBB	0.00
12/20/2021	26657	Lucinda Oss	Mileage	-13.44
12/20/2021	26658	Cathy Affield	Mileage & Misc	-113.33
12/21/2021	26659	Don Schill	Santa & Mrs. Claus/ECFE Santa	-25.00
12/21/2021	26660	Minnesota BCA	LaHaise	-15.00
12/30/2021	26661	Brad Strand	Mileage	-1,486.24
<b>Dec 21</b>				



# Breckenridge Elementary School

## Breckenridge Pride...Inspiring to Excel



Elementary Board Report:  
January 2022

**#1 BOARD VALUE:** To provide a world-class education for Breckenridge students.

**#2 BOARD VALUE:** The board values the need for individualized learning and will prioritize our resources to support student achievement through active and engaging learning.

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### Celebrations and Thank yous:

- Paraeducator Week - Jan. 24-28
- Studio 5 and 6 presentations on Student Showcase night!
- Kelly Larson - Organized and spent lots of time supporting our family that lost their home to a fire right before Christmas. Wahp-Breck Basketball Border Battle next Saturday will be a fundraising event for the family.
- FLEX Learning Days - Staff have spent parts of these days doing professional development and reflecting on their learning. The response has been well done and it has given them time to work on their Professional Growth Plans that are part of Breckenridge's Educator Excellence Plan.

### Coming up - February I Love to Read Month

- [https://drive.google.com/file/d/1KNfVvkgUvOpHba\\_Gk67Vd1X8iNg\\_MMoN/view?usp=sharing](https://drive.google.com/file/d/1KNfVvkgUvOpHba_Gk67Vd1X8iNg_MMoN/view?usp=sharing)
- Student Planning Committee Members: Rylee Mayes, Fiona Iverson, Joshua Barth, Brielle Kelsen, Adam Hustel, Arabella England, Allie Goulet and Jacob Voss.
- MN Author visit March 1 and 2 - Nancy Carlson

### Literacy/Reading Curriculum

- Literacy Fair - Feb. 18, 2022 Teacher Workshop Day
- [https://docs.google.com/spreadsheets/d/1H0WtYEh1kcBDLcDeMYQ6LAEi1TtoDk8gBus\\_bNoRA/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1H0WtYEh1kcBDLcDeMYQ6LAEi1TtoDk8gBus_bNoRA/edit?usp=sharing)

### Winter Benchmarking Assessments

- FAST Reading Assessments completed last week
- AVMR - postponed (K, 3-6); Mrs. Randall and Mrs. Fuentes will complete 1-2 this week.

### District Assessments

- Training videos sent out.
- District Security Procedures document complete.

# Breckenridge Elementary School

## Breckenridge Pride...Inspiring to Excel

- [https://docs.google.com/document/d/1XHxKGktQO5EyBAz5G\\_ysZLMr9lNtmOnZKNamxf5F67w/edit?usp=sharing](https://docs.google.com/document/d/1XHxKGktQO5EyBAz5G_ysZLMr9lNtmOnZKNamxf5F67w/edit?usp=sharing)
- Accommodations for MCA complete; ACT in progress
- Sergey Karamanov working on ACCESS assessment preparation.

**Breckenridge High School  
School Board Report  
Mon. Jan. 13, 2022  
Principal: Craig J. Peterson  
4:00pm**

**High School Goal #1: How do we make PBL a reality for the 2021-22 school year?  
-What does successful participation look like? (adults? students? parents/guardians?  
community?)**  
**High School Goal #2: Literacy: Written Communication**  
**High School Goal #3: Feedback: Student, Parent/Guardian and Staff feedback**  
**High School Goal #4: Equity and Opportunities**

**Celebrations:**

\*\*\*\*\*Over the past few months, I've continued to watch and experience the "extra's" our staff do and have done for students and one another. Their care is incredibly authentic. Education and educators have taken a lot of hits over the past 2 years. They have held their heads high and have taken the high ground in many instances and controlled what they can control.

Educators overall, have had to take on more responsibilities and social-emotional capacities regarding their students. Our Breckenridge Staff has embraced this with grace and an understanding, you can't teach or direct. Know, that we've got an incredible staff that believes in themselves and our students. They are curious, have a growth mindset and genuinely care about their colleagues, families and the culture of Breckenridge.

**Attachments:**

- 2nd Semester Schedule

[https://docs.google.com/spreadsheets/d/1saTOE0R1n\\_Tc6Zyb0JN1Sf0ZE0WC4UNBE-PCHVaiG04/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1saTOE0R1n_Tc6Zyb0JN1Sf0ZE0WC4UNBE-PCHVaiG04/edit?usp=sharing)

**Old Business**

**1. New Tech network and training: Step 3 of a 4 year plan (from 2019)**

-<https://newtechnetwork.org/>

\*\*\*\*Meetings with Victoria on Jan. 12; She will be coming back to Breckenridge in April

*UPDATE: Victoria worked with our gr. 7-10 staff on Wed. Jan. 12.*

-

**Facilitator Teams:**

**Step 1: 2019-2020 (learning), 2020-2021 (Phase 1), 2021-2022 (Phase 2), 2022-2023 (Phase 3)**

**Gr. 7-8:** Mary D., Jack H., Margaret W., Travis E., Emily M., Hayley B., Liz D, Missy J., Kelly Larson (9 teachers)

**Step 2: 2020-2021 (investigate/learn), 2021-2022 (Phase 1), 2022-2023 (Phase 2)**

**Gr. 9-10:** Jolynn W., Stacey D., Tina A., Al G., Austin I., Emily C., Linda H., Brenda R., Kelly Leiseth (9 teachers)

**Step 3: 2020-2021 (investigate/learn), 2021-2022 (Profile of a Graduate), 2022-2023 (Step 1)**

**Gr. 11-12:** Stan G., Dennis S., Gus A, Tony B. Derek G., Brad L., Kim Q., Chad F., Grace R. (9 teachers)

\*\*\*\***2.Profile of a Graduate:** <https://sites.google.com/isd846.org/breck-grad/home>

1. Inspired
2. Impassioned
3. Empowered
4. Engaged

\*\*\***Presentation at February Board Meeting**

- ***We have 24 students on our “Pilot/Prototype Group”***

\*\*\**Working with our 11-12 team to help create “e-learning” portfolios using google sites platform. We are also looking at finding rubrics/evidence and other resources to display evidence of learning with our students (artifacts and evidence around the portfolio)*

\*\*\**We see this as a growth portfolio demonstrating student growth in learning towards this Portrait of a Graduate.*

### **3.Educator Excellence Team**

- Thurs. Jan. 13: We are going to be doing Instructional rounds
- One of the best things we do at Breckenridge is our Educator Excellence team.

### **4.Learning Outcomes:These are the 5 areas in which we assess students**

- |                                    |                       |
|------------------------------------|-----------------------|
| A.Knowledge and Thinking (Content) | D. Oral Communication |
| B. Collaboration                   | E. Agency             |

### **C. Written Communication**

### **5.1st semester grades**

- 1st qtr and 2nd qtr = Semester grade (this goes on the transcript); Block class: 1st qtr =Semester grade (transcript)
- Semester ends on Fri. Jan. 21
- ALL grades are DUE by Wed. Jan. 26

### **6.January: Student Showcase Night (5pm-8:30pm); I felt this went very well; Very well attended**

- Mon. Jan. 10 is our Student Showcase night; Gr. 5-12

### **New Business:**

#### **1.NTN Goals: per Staff survey and NTN Leadership team**

- \*\*\*\*Written Literacy across grades 7-12
- Instruction
- Adult Culture

#### **2.NDSCS Spring Registration (Started last week)**

- \*\*\*DUE by Fri. Dec. 10
- A.NDSCS courses (additions)
  - Accounting, Med terms and Med. classes

### **3. Technology ticket system**

-Jack, Tom and Miriam have created a “ticket system” for staff and students. Any issues with tech, staff or students can email the ticket system for a referral.

### **Activities and Facilities:**

-

### **February Board Meeting:**

1. Profile of a Graduate Presentation
2. 2nd Semester Scheduling

### **New Projects the High School is working on:**

1. Profile of a Graduate Presentation

### **Announcements/Calendar of Events**

- Fri. Jan. 21: End of 1st Semester
- Mon. Jan. 24: Staff Development
- Tues. Jan. 25: Starting 7th grade transition (2:30pm); Meet with 6th grade
- Wed. Jan. 26: ALL Semester grades DUE
- Wed. Jan. 26-Fri. Jan. 28: MASSP conference in Minneapolis
- Mon. Jan. 31: Meet with Seniors
- Thurs. Feb. 10: Early Out
- Mon. Feb. 14: 2022-23 School Year Pre-registration Starts

Name	Union	Seniority Date	Adjusted Hire Date	Tenure Date	Seniority Code	Folder Number
Eric W. Erlandson	TEACH	09/01/1989	08/30/1989	09/01/1992		0320707
<b>File Folder Number 0320707</b>						
<b>License Code 1 Description</b>				<b>Expiration Date</b>		
080450 COACHING		7-12	Tier 4	06/30/2022		
180100 ELEMENTARY EDUCATION		1-6	Tier 4	06/30/2022		
Tracy L. Bommersbach	TEACH	09/01/1990	09/01/1990	09/01/1993		0328944
<b>File Folder Number 0328944</b>						
<b>License Code 1 Description</b>				<b>Expiration Date</b>		
180100 ELEMENTARY EDUCATION		K-6	Tier 4	06/30/2023		
Stanley L. Goldade	TEACH	09/01/1991	08/29/1991	09/01/1994		0329044
<b>File Folder Number 0329044</b>						
<b>License Code 1 Description</b>				<b>Expiration Date</b>		
110000 MATHEMATICS		7-12	Tier 4	06/30/2025		
Sergey Grantovich Karamanov	TEACH	11/01/1991	11/01/1991	11/01/1994	.64 FTE(.11 ULA)	0335907
<b>File Folder Number 0335907</b>						
<b>License Code 1 Description</b>				<b>Expiration Date</b>		
060206 ENGLISH AS A SECOND LANGUAGE		K-12	Tier 4	06/30/2026		
Nadine Marie Kramer	TEACH	09/01/1994	08/29/1994	09/01/1997		0322341
<b>File Folder Number 0322341</b>						
<b>License Code 1 Description</b>				<b>Expiration Date</b>		
080450 COACHING		7-12	Tier 4	06/30/2022		
180100 ELEMENTARY EDUCATION		1-6	Tier 4	06/30/2022		

Name	Union	Seniority Date	Adjusted Hire Date	Tenure Date	Seniority Code	Folder Number
Dennis Sumption	TEACH	09/01/1995	09/01/1995	09/01/1998		0276938
<b>File Folder Number 0276938</b>				<b>Expiration Date</b>		
<b>License Code 1 Description</b>						
080450 COACHING		7-12	Tier 4	06/30/2026		
150000 SOCIAL STUDIES -ALL-		7-12	Tier 4	06/30/2026		
Brenda Kay Steffens-Romereim	TEACH	09/01/1995	09/01/1995	09/01/1998		0352474
<b>File Folder Number 0352474</b>				<b>Expiration Date</b>		
<b>License Code 1 Description</b>						
060219 SPANISH		7-12	Tier 4	06/30/2024		
Chad A. Fredericksen	TEACH	09/01/1995	09/01/1995	09/01/1998		0350115
<b>File Folder Number 0350115</b>				<b>Expiration Date</b>		
<b>License Code 1 Description</b>						
080450 COACHING		7-12	Tier 4	06/30/2026		
150000 SOCIAL STUDIES -ALL-		7-12	Tier 4	06/30/2026		
Allan P. Gripentrog	TEACH	09/01/1998	08/31/1998	09/01/2001		0347132
<b>File Folder Number 0347132</b>				<b>Expiration Date</b>		
<b>License Code 1 Description</b>						
130200 LIFE SCIENCES		7-12	Tier 4	06/30/2023		
Lori J. Randall	TEACH	09/01/1999	08/30/1999	09/01/2002		0316070
<b>File Folder Number 0316070</b>				<b>Expiration Date</b>		
<b>License Code 1 Description</b>						
180100 ELEMENTARY EDUCATION		K-6	Tier 4	06/30/2025		

Name	Union	Seniority Date	Adjusted Hire Date	Tenure Date	Seniority Code	Folder Number
Renee A. Fedderson	TEACH	09/01/1999	08/30/1999	09/01/2002		0327477
<b>File Folder Number 0327477</b>						
<b>License Code 1 Description</b>				<b>Expiration Date</b>		
080450 COACHING		7-12	Tier 4	06/30/2025		
180100 ELEMENTARY EDUCATION		1-6	Tier 4	06/30/2025		
Brad J. Lindberg	TEACH	09/01/1999	08/30/1999	09/01/2000		0305624
<b>File Folder Number 0305624</b>						
<b>License Code 1 Description</b>				<b>Expiration Date</b>		
080100 HEALTH EDUCATION		K-12	Tier 4	06/30/2023		
080300 PHYSICAL EDUCATION		K-12	Tier 4	06/30/2023		
080450 COACHING		7-12	Tier 4	06/30/2023		
210000 DRIVER EDUCATION		7-12	Tier 4	06/30/2023		
Stacy Lynn Busta	TEACH	09/01/1999	08/30/1999	09/01/2002		0378443
<b>File Folder Number 0378443</b>						
<b>License Code 1 Description</b>				<b>Expiration Date</b>		
180100 ELEMENTARY EDUCATION		1-6	Tier 4	06/30/2022		
210000 DRIVER EDUCATION		9-12	Tier 4	06/30/2022		
Linda Lee Hillestad	TEACH	09/01/2000	08/29/2000	09/01/2003		0294038
<b>File Folder Number 0294038</b>						
<b>License Code 1 Description</b>				<b>Expiration Date</b>		
080100 HEALTH EDUCATION		K-12	Tier 4	06/30/2026		
080300 PHYSICAL EDUCATION		K-12	Tier 4	06/30/2026		
080450 COACHING		7-12	Tier 4	06/30/2026		
190302 DEVELOPMENTAL/ADAPTED PHYSICAL ED.		Pre K-12	Tier 4	06/30/2026		

Name	Union	Seniority Date	Adjusted Hire Date	Tenure Date	Seniority Code	Folder Number
Melissa S Johnson	TEACH	09/01/2001	08/27/2001	09/01/2004		0353347
<b>File Folder Number 0353347</b>						
<b>License Code 1</b>	<b>Description</b>			<b>Expiration Date</b>		
080100	HEALTH EDUCATION	5-12	Tier 4	06/30/2022		
080300	PHYSICAL EDUCATION	K-12	Tier 4	06/30/2022		
080450	COACHING	7-12	Tier 4	06/30/2022		
<hr/>						
Jolynn Nicholle Werner	TEACH	09/01/2001	08/27/2001	09/01/2004		0378507
<b>File Folder Number 0378507</b>						
<b>License Code 1</b>	<b>Description</b>			<b>Expiration Date</b>		
050000	ENGLISH/LANGUAGE ARTS	7-12	Tier 4	06/30/2022		
<hr/>						
Stacy Ann Diaz	TEACH	09/01/2001	08/27/2001	09/01/2004		0395698
<b>File Folder Number 0395698</b>						
<b>License Code 1</b>	<b>Description</b>			<b>Expiration Date</b>		
110000	MATHEMATICS	7-12	Tier 4	06/30/2022		
<hr/>						
Kelly Lynn Larson	TEACH	09/01/2002	08/28/2002	09/01/2005		0406786
<b>File Folder Number 0406786</b>						
<b>License Code 1</b>	<b>Description</b>			<b>Expiration Date</b>		
940710	SCHOOL SOCIAL WORKER	Pre K-12	Tier 4	06/30/2023		
<hr/>						
Robin Stephanie Werner	TEACH	09/01/2002	08/28/2002	09/01/2005		0356921
<b>File Folder Number 0356921</b>						
<b>License Code 1</b>	<b>Description</b>			<b>Expiration Date</b>		
180100	ELEMENTARY EDUCATION	K-6	Tier 4	06/30/2023		

Name	Union	Seniority Date	Adjusted Hire Date	Tenure Date	Seniority Code	Folder Number
Rachel A. Johnson	TEACH	09/01/2005	08/30/2005	09/01/2008		0344862
<b>File Folder Number 0344862</b>						
<b>License Code 1 Description Expiration Date</b>						
180100	ELEMENTARY EDUCATION	K-6	Tier 4	06/30/2022		
180102	PRE-KINDERGARTEN	Pre K	Tier 4	06/30/2022		
<hr/>						
Emily Nadine Mertes	TEACH	09/01/2007	01/02/2007	09/01/2008		0401359
<b>File Folder Number 0401359</b>						
<b>License Code 1 Description Expiration Date</b>						
190200	EMOTIONAL BEHAVIOR DISORDERS	K-12	Tier 4	06/30/2023		
190201	LEARNING DISABILITIES	K-12	Tier 4	06/30/2023		
199800	DEVELOPMENTAL DISABILITIES	K-12	Tier 4	06/30/2023		
<hr/>						
Sarah Jo Kratcha	TEACH	09/01/2007	08/28/2007	09/01/2010		0426331
<b>File Folder Number 0426331</b>						
<b>License Code 1 Description Expiration Date</b>						
180100	ELEMENTARY EDUCATION	K-6	Tier 4	06/30/2022		
180105	PRE-PRIMARY	AGE 3 - K	Tier 4	06/30/2022		
<hr/>						
Serrina M Lemna	TEACH	09/01/2012	08/28/2012	09/01/2015		0380000
<b>File Folder Number 0380000</b>						
<b>License Code 1 Description Expiration Date</b>						
180100	ELEMENTARY EDUCATION	K-6	Tier 4	06/30/2023		
180105	PRE-PRIMARY	AGE 3 - K	Tier 4	06/30/2023		

Name	Union	Seniority Date	Adjusted Hire Date	Tenure Date	Seniority Code	Folder Number
Lindsay Marie Eggiman	TEACH	09/01/2012	08/28/2012	09/01/2013		0426548
<b>File Folder Number 0426548</b>						
<b>License Code 1</b>	<b>Description</b>			<b>Expiration Date</b>		
050196	READING	K-12	Tier 4	06/30/2022		
150000	SOCIAL STUDIES -ALL-	5-8	Tier 4	06/30/2022		
180100	ELEMENTARY EDUCATION	K-6	Tier 4	06/30/2022		
Corinna Margaret Erickson						
	PRINCIPAL	08/01/2013	08/01/2013	08/01/2014		0344917
<b>File Folder Number 0344917</b>						
<b>License Code 1</b>	<b>Description</b>			<b>Expiration Date</b>		
180100	ELEMENTARY EDUCATION	1-6	Tier 4	06/30/2025		
190200	EMOTIONAL BEHAVIOR DISORDERS	K-12	Tier 4	06/30/2025		
190201	LEARNING DISABILITIES	K-12	Tier 4	06/30/2025		
933000	PRINCIPAL K-12	District	Professional Admin	06/30/2025		
Kelly J Leiseth						
	TEACH	09/01/2014	08/25/2014	09/01/2017		0461597
<b>File Folder Number 0461597</b>						
<b>License Code 1</b>	<b>Description</b>			<b>Expiration Date</b>		
080100	HEALTH EDUCATION	5-12	Tier 4	06/30/2022		
080300	PHYSICAL EDUCATION	K-12	Tier 4	06/30/2022		
190200	EMOTIONAL BEHAVIOR DISORDERS	K-12	Tier 4	06/30/2022		
190302	DEVELOPMENTAL/ADAPTED PHYSICAL ED.	Pre K-12	Tier 4	06/30/2022		
Jamie Lynn Jensen						
	TEACH	09/01/2015	09/02/2008	09/01/2018		0426093
<b>File Folder Number 0426093</b>						
<b>License Code 1</b>	<b>Description</b>			<b>Expiration Date</b>		
180100	ELEMENTARY EDUCATION	K-6	Tier 4	06/30/2026		
180105	PRE-PRIMARY	AGE 3 - K	Tier 4	06/30/2026		

Name	Union	Seniority Date	Adjusted Hire Date	Tenure Date	Seniority Code	Folder Number
Margaret Lucille Wilson	TEACH	09/01/2015	08/18/2015	09/01/2018		0473179
<b>File Folder Number 0473179</b>						
<b>License Code 1</b>	<b>Description</b>	<b>Expiration Date</b>				
110000	MATHEMATICS	06/30/2022	Tier 4			
<b>File Folder Number 0484341</b>						
<b>License Code 1</b>	<b>Description</b>	<b>Expiration Date</b>				
180100	ELEMENTARY EDUCATION	06/30/2026	Tier 4			
180150	EARLY CHILDHOOD EDUCATION	06/30/2026	Tier 4			
<b>File Folder Number 0349403</b>						
<b>License Code 1</b>	<b>Description</b>	<b>Expiration Date</b>				
050000	ENGLISH/LANGUAGE ARTS	06/30/2022	Tier 4			
180100	ELEMENTARY EDUCATION	06/30/2022	Tier 4			
920000	DISTRICT SUPERINTENDENT	06/30/2022	Professional Admin			
933000	PRINCIPAL K-12	06/30/2022	Professional Admin			
<b>File Folder Number 0494218</b>						
<b>License Code 1</b>	<b>Description</b>	<b>Expiration Date</b>				
140050	BUSINESS	06/30/2023	Tier 4			

Name	Union	Seniority Date	Adjusted Hire Date	Tenure Date	Seniority Code	Folder Number
Michelle Lynn Monson	TEACH	09/01/2016	09/01/2016	09/01/2019		0467606
<b>File Folder Number 0467606</b>						
<b>License Code 1 Description</b>				<b>Expiration Date</b>		
130600 SCIENCE 5-8		5-8	Tier 4	06/30/2023		
180100 ELEMENTARY EDUCATION		K-6	Tier 4	06/30/2023		
Craig J Peterson	PRINCIPAL	08/01/2017	08/01/2017	08/01/2018		0380983
<b>File Folder Number 0380983</b>						
<b>License Code 1 Description</b>				<b>Expiration Date</b>		
150000 SOCIAL STUDIES -ALL-		7-12	Tier 4	06/30/2025		
933000 PRINCIPAL K-12		District	Professional Admin	06/30/2025		
Kimberly Jean Quast	TEACH	09/01/2017	08/15/2017	09/01/2020		0479844
<b>File Folder Number 0479844</b>						
<b>License Code 1 Description</b>				<b>Expiration Date</b>		
940310 SCHOOL COUNSELOR		K-12	Tier 4	06/30/2025		
Rikki Rae Fischer	TEACH	09/01/2017	08/15/2017	09/01/2020		0502385
<b>File Folder Number 0502385</b>						
<b>License Code 1 Description</b>				<b>Expiration Date</b>		
940310 SCHOOL COUNSELOR		K-12	Tier 4	06/30/2023		
Heather M RobertsdaHL	TEACH	09/01/2017	08/16/2017	09/01/2020		0499276
<b>File Folder Number 0499276</b>						
<b>License Code 1 Description</b>				<b>Expiration Date</b>		
180100 ELEMENTARY EDUCATION		K-6	Tier 4	06/30/2026		
199810 ACADEMIC AND BEHAVIORAL STRATEGIST		K-12	Tier 4	06/30/2026		

Name	Union	Seniority Date	Adjusted Hire Date	Tenure Date	Seniority Code	Folder Number
Caryn A Brenden	TEACH	01/22/2018	08/15/2017	01/22/2021		0505880
<b>File Folder Number 0505880</b>						
<b>License Code 1 Description Expiration Date</b>						
180100	ELEMENTARY EDUCATION	K-6	Tier 4			06/30/2023
199810	ACADEMIC AND BEHAVIORAL STRATEGIST	K-12	Tier 4			06/30/2023
Austin James Imdieke	TEACH	09/01/2018	06/26/2018	09/01/2021		0510474
<b>File Folder Number 0510474</b>						
<b>License Code 1 Description Expiration Date</b>						
150000	SOCIAL STUDIES -ALL-	5-12	Tier 4			06/30/2026
Jack Michael Hiedeman	TEACH	09/01/2018	07/01/2018	09/01/2021		0508256
<b>File Folder Number 0508256</b>						
<b>License Code 1 Description Expiration Date</b>						
150000	SOCIAL STUDIES -ALL-	5-8	Tier 4			06/30/2023
180100	ELEMENTARY EDUCATION	K-6	Tier 4			06/30/2023
Christina Kay Aigner	TEACH	09/01/2018	07/02/2018	09/01/2021		0508356
<b>File Folder Number 0508356</b>						
<b>License Code 1 Description Expiration Date</b>						
130200	LIFE SCIENCES	9-12	Tier 4			06/30/2023
130301	CHEMISTRY	9-12	Tier 4			06/30/2023
130600	SCIENCE 5-8	5-8	Tier 4			06/30/2023

Name	Union	Seniority Date	Adjusted Hire Date	Tenure Date	Seniority Code	Folder Number
Travis J Ekren	TEACH	09/01/2018	07/02/2018	09/01/2019		0439080
<b>File Folder Number 0439080</b>						
<b>License Code 1 Description Expiration Date</b>						
130200	LIFE SCIENCES	9-12	Tier 4			06/30/2024
130600	SCIENCE 5-8	5-8	Tier 4			06/30/2024
Elizabeth Marie Dub	TEACH	09/01/2018	07/25/2018	09/01/2021		0502595
<b>File Folder Number 0502595</b>						
<b>License Code 1 Description Expiration Date</b>						
020000	VISUAL ARTS	K-12	Tier 4			06/30/2023
Hayley Ann Thull Bouressa	TEACH	09/01/2018	08/01/2018	09/01/2021		0488082
<b>File Folder Number 0488082</b>						
<b>License Code 1 Description Expiration Date</b>						
120400	VOCAL AND CLASSROOM MUSIC	K-12	Tier 4			06/30/2026
120500	INSTR(BAND/ORCH) AND CLASSROOM MUSIC	K-12	Tier 4			06/30/2026
Anthony William Bogenreif	TEACH	09/01/2018	08/06/2018	09/01/2021		0450762
<b>File Folder Number 0450762</b>						
<b>License Code 1 Description Expiration Date</b>						
080100	HEALTH EDUCATION	5-12	Tier 4			06/30/2023
080300	PHYSICAL EDUCATION	K-12	Tier 4			06/30/2023
Jordan James Christensen	TEACH	01/22/2019	01/22/2019			0513129
<b>File Folder Number 0513129</b>						
<b>License Code 1 Description Expiration Date</b>						
180100	ELEMENTARY EDUCATION	K-6	Tier 3			06/30/2022

Name	Union	Seniority Date	Adjusted Hire Date	Tenure Date	Seniority Code	Folder Number
Julie A Ekren	TEACH	09/01/2019	07/25/2019	09/01/2020		0416730
<b>File Folder Number 0416730</b>						
<b>License Code 1 Description</b>				<b>Expiration Date</b>		
180100 ELEMENTARY EDUCATION		K-6	Tier 4	06/30/2026		
Emily R Christensen	TEACH	09/01/2019	07/25/2019	09/01/2020		0442728
<b>File Folder Number 0442728</b>						
<b>License Code 1 Description</b>				<b>Expiration Date</b>		
120500 INSTR(BAND/ORCH) AND CLASSROOM MUSIC		K-12	Tier 4	06/30/2026		
Kennedy Mikael Niska	TEACH	09/01/2020	09/01/2020			1000331
<b>File Folder Number 1000331</b>						
<b>License Code 1 Description</b>				<b>Expiration Date</b>		
120400 VOCAL AND CLASSROOM MUSIC		K-12	Tier 3	06/30/2022	ASSIGN	
Grace Olivia Ruckheim	TEACH	09/01/2021	07/01/2021			1011009
<b>File Folder Number 1011009</b>						
<b>License Code 1 Description</b>				<b>Expiration Date</b>		
010100 AGRICULTURAL EDUCATION		5-12	Tier 3	06/30/2024		
160000 TEACHER/COORDINATOR WORK BASED LRN		9-12	Tier 3	06/30/2024		
Toviao Lee Hopkins	TEACH	09/01/2021	07/01/2021			0395448
<b>File Folder Number 0395448</b>						
<b>License Code 1 Description</b>				<b>Expiration Date</b>		
150000 SOCIAL STUDIES -ALL-		5-8	Tier 4	06/30/2026		
180100 ELEMENTARY EDUCATION		K-6	Tier 4	06/30/2026		

Name	Union	Seniority Date	Adjusted Hire Date	Tenure Date	Seniority Code	Folder Number
Madison Dayne Lura	TEACH	09/01/2021	08/31/2021			1011526
<b>File Folder Number 1011526</b>						
<b>License Code 1</b>	<b>Description</b>			<b>Expiration Date</b>		
180100	ELEMENTARY EDUCATION	1-6	Tier 3	06/30/2024		
Ean Shawn Goos	TEACH	09/01/2021	08/31/2021			1001278
<b>File Folder Number 1001278</b>						
<b>License Code 1</b>	<b>Description</b>			<b>Expiration Date</b>		
180100	ELEMENTARY EDUCATION	K-6	Tier 3	06/30/2022		
Sarah A. Roberts	TEACH	09/01/2021	08/31/2021			0440466
<b>File Folder Number 0440466</b>						
<b>License Code 1</b>	<b>Description</b>			<b>Expiration Date</b>		
130600	SCIENCE 5-8	5-8	Tier 4	06/30/2023		
180100	ELEMENTARY EDUCATION	K-6	Tier 4	06/30/2023		
Gustav Bryan Anderson	TEACH	09/01/2021	09/01/2021			1007637
<b>File Folder Number 1007637</b>						
<b>License Code 1</b>	<b>Description</b>			<b>Expiration Date</b>		
050100	COMMUNICATION ARTS/LITERATURE	5-12	Tier 3	06/30/2024		

Employee Count 54

**NON CERTIFIED CLERICAL, PARA-EDUCATOR, &  
FOOD SERVICE SENIORITY LIST  
2021-2022 SCHOOL YEAR**

(11/18/2021)

<b>NAME</b>	<b>POSITION</b>	<b>SENIORITY START DATE</b>
<b>CLERICAL</b>		
Peggy Kram	Secretary/Health Aide	10/04/2011
Rachel Kusler	Accounting Clerk	12/10/2013
Belinda Slettedahl	Secretary	01/08/2021
Lindsey Jagol	Secretary/MARSS Coordinator	01/25/2021
Adelle Heggem	Secretary	02/22/2021
<b>PARA-EDUCATOR</b>		
Connie Krabbenhoft	Title 1 Para-Educator	09/08/1989
Cheryl Ferrell	Special Ed Para-Educator	
	09/10/1990	
Kristie Rittenhouse	Special Ed Para-Educator	12/06/1993
Lucinda Oss	Special Ed Para-Educator	09/05/2000
Maxine Lammers	Media Para-Educator	10/02/2000
Denise Lande	Special Ed Para-Educator	09/03/2002
Lisa Hought	Title 1 Para-Educator	01/20/2005
Barbara Tschakert	Classroom Para-Educator	10/25/2006
Stephanie Anderson	Special Ed Para-Educator	09/25/2007
Susan LeNoue	Media Specialist/Special Ed Para	01/02/2008
Cindy Kvidera	SPED Scheduling Coordinator/ Media Para-Educator	07/01/2010
Kristi Baumhardt	Special Ed Para-Educator	10/04/2011
Melissa Mammenga	Special Ed Para-Educator	09/02/2013
Darcie Cribb	Special Ed Para-Educator	12/02/2013
Heidi Hoaby	Special Ed Para-Educator	09/06/2016
Theresa Synder	Special Ed Para-Educator	09/06/2016
Linda Palmer	Special Ed Para-Educator	09/05/2017
Amy Beasley	Special Ed Para-Educator	01/16/2018
Deanne Differding	Classroom Para-Educator	01/08/2019
Marissa Burhans	Special Ed Para-Educator	09/03/2019
Jan Mimnaugh	Title 1 Para-Educator	09/03/2019
Brooklyn Weinkauf	Special Ed Para-Educator	03/03/2020
Espinoza-Hernandez, Susie	Title 1 Para-Educator	11/05/2020
Mann, Cortney	Special Ed Para-Educator	11/05/2020
Schiltz, Christine	Special Ed Para-Educator	05/03/2021
<b>FOOD SERVICE</b>		
Nancy Heitkamp	Head Cook	09/14/1992
Lori Formanek	Assistant Cook	11/20/2006
Pamela Braun	Cook's Helper	09/02/2014
Debra Jordheim	Head Cook	09/06/2016
April Lauritsen	Cook's Helper	09/06/2016
Joan Vagts	Cook's Helper	09/03/2019
Marie Prochnow	Cook's Helper	03/08/2021

# BRECKENRIDGE PUBLIC SCHOOLS

## CUSTODIAL SENIORITY LIST 2021-2022 SCHOOL YEAR

<u>NAME</u>	<u>STARTING DATE</u>
Steve Bakken	06/13/1994
Chad Affield	08/01/2018
Trenton Anderson	08/01/2018
Jim Grawe	11/18/2019
Evonne Vaughn	10/12/2020
Nacole Langston	03/15/2021
11/18/2021	

# BRECKENRIDGE PUBLIC SCHOOLS

## PRINCIPAL SENIORITY LIST 2021-2022 SCHOOL YEAR

<u>NAME</u>	<u>START DATE</u>	<u>QUALIFICATION</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>
Corinna Erickson	08/01/2013	Principal K-12	Principal	Pre K- Grade 6
Craig Peterson	08/01/2017	Principal K-12	Principal	Grade 7 – 12

11/18/2021

**RESOLUTION ACCEPTING DONATIONS**

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Breckenridge ISD 846, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
<b>Received From</b>	<b>Amount</b>	<b>Requested Purpose</b>
Betty Osmondson	200.00	Scholarship
Breck Education Foundation	16,900.00	Scholarships
Mighty Cause Charitable Foundation	95.00	Elementary School
Wilkin County Collaborative	3,000.00	Fun Club

**Total for Month of December                      \$20,195.00**

The vote on adoption of the Resolution was:      Unanimous in Favor

Whereupon, said Resolution was declared duly adopted on      January 19, 2022

By: \_\_\_\_\_  
Chair

By: \_\_\_\_\_  
Clerk

## BRECKENRIDGE DISTRICT TEST SECURITY PROCEDURE

### District Test Security Procedures for Breckenridge Public School for school year 2021-22

*This template may be modified or adjusted as needed, including separating procedures by school, test, and/or adding rows or columns as needed. However, all requirements specified in the District Test Security Procedure Requirements in the current year's version of the Procedures Manual must be included. If other district policies and procedures are referenced, they should be included with this procedure. Roles (e.g., DAC, principal) or individual staff member names should be included to specify who is responsible for the given tasks.*

*The District Test Security Procedure Requirements includes references to Procedures Manual chapters for more information on the procedures included here.*

#### ASSESSMENT STAFF

The following staff member is the District Assessment Coordinator for the school district for the current testing year:

Corinna Erickson
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*(List all contacts assigned as District Assessment Coordinators, if applicable.)*

The following staff members are the School Assessment Coordinators for each school for the current testing year:

School Assessment Coordinator	School(s)
Corinna Erickson	Breckenridge Elementary
Craig Peterson	Breckenridge High School

*(If no School Assessment Coordinators are assigned, indicate that or note other contacts in each school that may assist with testing.)*

#### DISTRICT MONITORING OF TEST ADMINISTRATION

The plan for monitoring testing within the district by the District Assessment Coordinator (or other designated staff) is as follows:

<p>The test monitor and a teacher will be present during each test session to complete active test monitoring. The test monitor will report back to Cindy Kvidera at the elementary and Kim Quast at the high school who reports to the SAC and/or DAC.</p>
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*(Include how visits are determined and how information will be collected and shared following the visit.)*

The following staff members will monitor test administrations in the district and provide information following the monitoring:

Corinna Erickson, Craig Peterson, Cindy Kvidera, Kim Quast, Jack Nathe

### TESTING CALENDAR

The following staff members are responsible for setting the annual district testing calendar and updating all required information:

Corinna Erickson, Elementary Principal

Craig Peterson, High School Principal

The following staff members ensure that the testing calendar is posted to the district website:

Corinna Erickson, Elementary Principal/DAC

The following staff members are responsible for verifying and updating test administration dates on the website:

Corinna Erickson, Elementary Principal/DAC

### TRAINING AND COMMUNICATION

The following staff members will ensure annual completion of required trainings by staff via the following method(s):

Staff Member	Method(s) for Verifying Training Completed
Corinna Erickson	Online and/or sign-in sheets
Craig Peterson	Online and/or sign-in sheets

*(This may include using reports in service provider systems or tracking trainings provided in the district or schools. Separate information by test and/or role as needed.)*

The following staff member roles are required to complete the following additional trainings, as required by the district:

Role	Additional Trainings
Cindy Kvidera	Test Monitor, Technology Support
Connie Krabbenhoft	Test Monitor Training
Paraprofessionals assigned to provide small group or 1-1 testing	Test Monitor Training

*(Document trainings required by role, like Test Monitor or staff assisting with test materials.)*

District policies and procedures will be provided in the following method(s) listed. The following staff members are responsible for providing this information or training to staff prior to testing:

Method(s) for Providing District Policies and Procedures	Staff Member
Assessment training meetings and e-mail	Corinna Erickson and Craig Peterson

The following staff members will provide information on the MDE test security tip line and MDE contact information for reporting test security concerns to all staff via the method(s) indicated:

Staff Member	Method(s) for Providing Information
Corinna Erickson	Assessment training meetings, training videos
Craig Peterson	Assessment training meetings, training videos

***DISTRICT POLICIES AND PROCEDURES FOR TESTING – PREPARATION***

The following student resources will be used to prepare students for testing:

Student Resources	Grade
MDE site resources	3rd - 11th
PearsonAccessNext resources	3rd - 11th

*(Expand as needed to address differences by grade, subject, and student.)*

The following staff members will ensure that students are reminded of the importance of test security via the method(s) listed.

Staff Member	Method(s) for Communicating
Classroom teachers, paraprofessionals, administration	Students will be reminded before and after testing sessions. Students will watch the testing video that also addresses test security.

*(Communication methods can include student handbooks, district and school websites, newsletters, etc.)*

The district’s processes for documenting reasons why students may not be participating in testing and how this information will be communicated to applicable school staff are as follows:

Process for Documentation	Method(s) for Communicating
---------------------------	-----------------------------

<p>Teachers should notify the DAC as soon as possible if they know a student/family is going to opt out of testing so proper documentation and paperwork can be completed.</p> <p>If a student is ill on the day of testing, arrangements will be made for them to make-up the test at an alternate time. If the student is unable to complete the testing within the appropriate testing window, they will be exempt from taking the assessment and marked as such in TestWes.</p>	<p>Teachers or SAC should notify the DAC via e-mail if a student will not be testing. SAC should notify the DAC if a student is not able to test within the testing window due to an extended illness.</p>
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*(The reasons why students may not be participating include parent/guardian refusals and medical excuses.)*

The district’s process for ensuring that students take the correct assessment and receive the general supports, linguistic supports, and/or accommodations required is explained below:

The testing coordinators in each building will communicate with test monitors who is taking which test to prevent someone from taking the wrong test. SPED staff will communicate with the DAC and SAC any details of accommodations that need to be made for students with such accommodations.

*(Include how information on which test – MCA or MTAS; ACCESS or Alternate ACCESS – and general supports, linguistic supports, and accommodations is communicated with the applicable school staff.)*

The district’s procedure for preparing testing rooms is explained below:

Staff are reminded to remove or cover all materials on walls prior to testing. Students are spread out across tables and desks to avoid observing other student tests.

*(Include information on student seating/spacing to maintain test security and removing or covering materials on walls and student desks.)*

The district’s procedures for ensuring test security is maintained in testing rooms that have security cameras, and the staff verifying these procedures, are as follows:

Procedure	Staff Member
Not applicable	

*(Include information relevant to the features of the security cameras present, including the ability to control remotely and ensuring no test content is visible on the video feed. If the best practices in the Procedures Manual cannot be followed, describe the steps that will be taken to mitigate the risk of a security violation).*

Materials allowed for testing will be gathered by the staff members listed below and will be distributed on the day of testing as follows:

Materials	Staff Members	Collection and Distribution Plan
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Testing materials	Test monitors, Cindy Kvidera, Kim Quast, Craig Peterson, and Connie Krabbenhoft	<p>Testing tickets, scratch paper and other testing materials will be furnished by the test monitor and collected by the test monitor at the end of each testing session for shredding after testing is complete.</p> <p>Students will bring pencils and a book to read when done with the testing session. All other materials are supplied by the test monitors.</p>
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*(Note if materials will be supplied by the school or students.)*

The district’s plan for ensuring students get to the correct locations on test day is explained below. The staff members listed will assist with helping students get to the right locations:

Plan	Staff Member
<p>A test schedule is provided to all staff.</p> <p>Classroom teachers or paraprofessionals escort students to the testing locations. Students are directed to the proper rooms at that time, if they show up at an incorrect location.</p> <p>A roster of all students and their test tickets testing during a test session will be provided to each test monitor for each test session.</p>	Classroom teachers or paraprofessionals.

The following method will be used to track which students test with which Test Monitor or Test Administrator, including tracking which other trained staff will be present in the room:

A clipboard with student rosters for testing stations will be kept in each room. A schedule of testing monitors along with the classroom teachers will also be created to determine which staff members should report to each testing station.

The procedure for ensuring students do not use or access cell phones or other prohibited devices, including wearable technology, is listed below; actions that will be taken if the procedure is not followed are also listed:

No electronic devices will be allowed in the testing rooms. If a test session is held in a classroom, the teacher will collect all electronic devices and place in a secure place (i.e. closet or desk drawer out of access by students).

**DISTRICT POLICIES AND PROCEDURES FOR TESTING – TEST ADMINISTRATION**

The following procedure will be used for student breaks for all students during testing, including how test content will be secured during these breaks:

<b>Procedure for Student Breaks</b>	<b>Plan for Securing Test Content</b>
Stretch breaks as determined by teacher. Students stay at their computer, face the back of the room. No talking is allowed.	Computer screen is covered by a piece of paper or test is paused.

The district’s procedure for breaks for use of the restroom or other interruptions during testing is as follows:

For individual restroom breaks or other interruptions during testing, students pause their test and are escorted to a restroom or hallway until the issue can be resolved.
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The following staff members will monitor students if they leave the testing room (e.g., in the hallway):

Classroom teachers monitor students if they leave the testing room.
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The staff members listed will answer questions or provide assistance during test administration. Test Monitors and Test Administrators will use the following method to contact others for assistance:

<b>Staff Member to Contact</b>	<b>Communication Method</b>
Cindy Kvidera, Craig Peterson, Kim Quast, Perry Reinertson, Connie Krabbenhoft, or Corinna Erickson	Any of these staff members will be present during testing and typically move from room to room to address any questions immediately as they come up during testing. A landline is available in each testing room in case of an emergency.

The procedure for an unexpected situation arising with students during testing (e.g., illness, behavioral issues, early dismissal) is detailed below; Test Monitors and Test Administrators should contact the staff members listed for assistance or in case of emergency:

<b>Procedure</b>	<b>Staff Member to Contact</b>
Classroom teachers will escort student out of the testing room/space to another appropriate place as needed. Test will be paused and resumed at a later time when student is able to finish.	Corinna Erickson, Craig Peterson, school office staff (if needed) Cindy Kvidera or Connie Krabbenhoft

The procedure for an entire group of students unexpectedly leaving during test administration (e.g., emergency situation, fire drill) is detailed below:

Students will be escorted out of the room immediately and door will be locked.

If the Test Monitor or Test Administrator becomes ill or needs to leave during testing, the procedure for ensuring students continue to be monitored is as follows:

Classroom teachers will remain in the testing rooms to continue monitoring the testing. Another test monitor/administrator will be called to go to that classroom.

If students complete testing early, the procedure is outlined below; if students will remain in the testing room, the following activities are allowed:

Procedure	Allowable Activities (if applicable)
<p>Students are allowed to read a book silently while they wait for others to complete the testing. When the majority of the class has completed testing, students that have finished will be taken back to their classroom by the classroom teacher so the others can finish their tests. The test monitor stays in the room to continue monitoring the testing.</p>	<p>Read a book.</p>

If students need extra time to test, the procedure below will be followed:

Depending on the circumstances, students will either be asked to find an appropriate place to stop in the assessment or remain in the classroom to complete the assessment. If the student needs to complete the assessment at a different time or day, arrangements will be made with Cindy Kvidera or Kim Quast to complete the assessment.

If students finish testing on a previous day, the procedure below will be followed to ensure only students who are testing are present in testing rooms:

Students that finish testing will remain in a designated classroom such as SPED resource room or another teacher's classroom.

If a student reports an error or technical issue with a test item, the procedure for documenting the issue is outlined below, and issues will be reported to the staff members listed here:

Procedure	Staff Member to Contact
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The following are recorded: Student name, grade, test, test question number, student ID, and error message or student comment.	Cindy Kvidera, DAC, Kim Quast, Perry Reinertson
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Staff report mis-administrations and security violations to the staff members listed below, using the process outlined:

Procedure	Staff Member to Contact
Staff will report mis-administrations and security breaches immediately to one of the staff members listed to the right. They may be asked to assist with completion of any of the test security administration paperwork that is necessary.	Corinna Erickson, Cindy Kvidera, or Craig Peterson. Cindy or Craig will report any concerns to the DAC.

*(If not reported directly to the District Assessment Coordinator, also include how information will be communicated to him/her.)*

### **DISTRICT POLICIES AND PROCEDURES FOR TESTING – AFTER TESTING**

The following is the district’s policy for discussing the test administration experience with students after test administration:

Staff may discuss overall test session, but nothing about specific test questions.
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*(Indicate what may or may not be discussed with students following testing.)*

The staff members listed below are responsible for entering student responses from MCA paper accommodated test materials:

A trained special education para has completed the data entry for paper tests.
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*(As needed, include any procedures or timelines for data entry that have been established.)*

The staff members listed below are responsible for entering MTAS scores from MTAS Data Collection Forms:

Emily Mertes, High School SPED teacher
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*(As needed, include any procedures or timelines for score entry that have been established.)*

### **DISTRICT POLICIES AND PROCEDURES FOR TESTING – SECURE TEST MATERIALS**

#### **Receipt and Organization of Secure Test Materials**

The following is a list of each secure, locked location at each school within the district where test materials for online and paper administrations will be kept:

School	Secure Location(s)
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Breckenridge Elementary	Locked file room in the elementary office and locked cabinet in computer lab office, Room 324
Breckenridge High School	Locked office in the high school office and locked file cabinet in Room 305.

Listed below are staff members who have access to these locations where secure test materials are stored:

Office secretaries, custodians, Cindy Kvidera, Kim Quast, Emily Mertes and principals
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If test materials are delivered to the district, the staff members listed below will distribute secure test materials to each school following the procedure listed:

Staff Member	Procedure
Corinna Erickson or Craig Peterson	DAC will label boxes/materials for delivery through inter-school mail that is handled by a school employee or given directly to the high school principal who will distribute test materials to appropriate staff.

*(This may not be applicable for charter schools or districts where all schools are located in one building.)*

The staff members listed below will receive and store all materials in a predetermined secure locked location:

BES - Cindy Kvidera (Room 324)- Materials received from DAC and testing tickets.
BHS- Kim Quast (high school office) -Materials received from DAC and testing tickets.

The staff members listed below will inventory materials using the security checklists. Any discrepancies will be reported immediately following the procedure listed:

Staff Member Inventorying Materials	Procedure for Discrepancies
Corinna Erickson - DAC	DAC will contact test administration monitor. Report will be filed with MDE if materials are unable to be located.

The staff members listed below will organize test materials for each Test Monitor and Test Administrator, following the procedures listed:

Staff Member Organizing Materials	Procedure
Corinna Erickson and Cindy Kvidera Craig Peterson and Kim Quast	Testing materials will be organized according to schedule, placed on a clipboard and distributed to test monitor before a test session.

## Distribution of Materials to Test Monitors or Test Administrators

The procedure for distributing test materials to the Test Monitors and Test Administrators is listed below:

After organizing test session materials on clipboards, Cindy Kvidera will personally distribute clipboards to test monitors prior to start of test. (Elementary)

After organizing test session materials, Kim Quast will distribute to test monitors prior to the start of test. (High School)

*(Separate information by test, mode, and/or role as needed.)*

Test Monitors and Test Administrators report any discrepancies in test materials received immediately to the staff members listed below:

BES - Cindy Kvidera or Corinna Erickson

BHS - Kim Quast or Craig Peterson

If students are taking the tests over multiple days, the procedure for collecting and storing test materials between test sessions is as follows:

BES - Test monitors will staple and collect all scratch paper from each student after the students have written their name on each piece of scratch paper. The scratch paper and clipboard will be returned to Cindy Kvidera and locked in a cabinet.

BHS- Test monitor will collect all scratch paper from each student after the students have written their name on each piece of scratch paper. The scratch paper and test materials will be returned to Kim Quast and locked in the office.

*(Separate procedures by test, mode, and/or role as needed.)*

## Return of Materials

After testing, Test Monitors and Test Administrators will return test materials and *Test Materials Assigned to Students Checklists* (or other checklist used in the district) to the staff members listed below:

BES - Cindy Kvidera or Connie Krabbenhoft

BHS- Kim Quast or Craig Peterson

When the test materials are returned to the staff members listed below, they will be inventoried and secured in the following locations, until returned to the district (if applicable) or shipped back to the service provider.

Staff Member	Secured Location
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Cindy Kvidera	Room 324, locked cabinet
Kim Quast	Locked office in high school office.

The staff members listed below will prepare the materials for their return to the district (if applicable) or for shipment to the service provider:

Corinna Erickson

The following staff members will securely destroy student testing tickets and any other hard-copy materials provided to student during test at the end of test administration:

Cindy Kvidera at BES and Kim Quast at BHS.

**DISTRICT POLICIES AND PROCEDURES FOR TESTING – TEST RESULTS**

The district’s policy about providing preliminary test results is detailed below:

On occasion (curriculum planning, Title I team planning, etc.) preliminary test data is shared with planning teams in August. Teachers may access On Demand Reports after the test is taken.

The following information is communicated if preliminary results are provided:

Staff that receive preliminary testing information are told that the results are confidential until the release date. Information that may be handed out earlier than this release date is collected for shredding. Teachers are told that they are not to share student results with family members until after the release date.

*(Indicate what information is provided about appropriate use of preliminary results.)*

Final embargoed results will be provided to the following staff members through the following methods:

Staff Members	Methods
Corinna Erickson  Craig Peterson	Printed data information is provided for staff and access to results is also available to them on PearsonAccessNext. Our student information system has contracted with Pearson for uploading of student test data in the fall.

*(Methods may include student information systems, data warehouses, or service provider systems.)*

The following information is communicated to staff about abiding by the embargo:

Staff Members	Methods
Corinna Erickson  Craig Peterson	Printed data information is provided for staff and access to results is also available to them on PearsonAccessNext. Our student information system has contracted with Pearson for uploading of student test data in the fall.

*(Indicate how information about the embargo will be shared with staff who have access to, or may be part of discussions about, preliminary or final assessment results.)*

Individual Student Reports (ISRs) will be provided to families as described below:

Students/Families/Guardians receive these reports in the fall at Open House or Conferences. Reports that are not picked up are mailed to parents.

*(Hard-copy or electronic versions of the ISRS may be provided. Ensure the method for providing takes student data privacy into account.)*