

**BRECKENRIDGE SCHOOL BOARD MEETING
INDEPENDENT SCHOOL DISTRICT #846
WEDNESDAY, SEPTEMBER 16, 2020
REGULAR MEETING - 4:00 PM
ELEMENTARY GYMNASIUM
810 BEEDE AVENUE
BRECKENRIDGE, MN 56520**

AGENDA

- 1. In accordance with Minnesota Statutes 13D.021, members of the public may attend this meeting in person or virtually. Physical distancing and face masks are required to attend in person. Due to the current health pandemic, persons may monitor this meeting from a remote location by conference call - Phone: 1-316-302-5930 PIN: 990 484 211#**
- 2. Call the Meeting to Order**
 - A. Pledge of Allegiance
 - B. School Happenings
- 3. Approval of Agenda**
- 4. Public Input**
- 5. Approval of Consent Agenda**
 - A. Minutes
 - B. Financials
 1. Financial Report & Bills
 2. Contingent Account
 - C. Hires
 1. Jessica Dolechek, Special Ed Para-Educator
 2. Julie Mikkelson, Cook's Helper
 3. Paige Rudick, Special Ed Para-Educator
 4. Katie Tschakert, Special Ed Para-Educator
 5. Madelyn Anderson, SACC Assistant
 6. Sierra Hansey, SACC Assistant
 7. Ella Marts, SACC Assistant
 8. Mattea Vig, SACC Assistant
 9. Laura Holzworth, Early Childhood Coordinator (LCSC)
 10. Teresa Day, K-3 Literacy Tutor (MN Reading Corps)
 11. Kaitlyn Walsh, K-3 Literacy Tutor (MN Reading Corps)
 - D. Resignations
 1. Ashley Berndt, Special Ed Para-Educator
 2. Mindi Bruce, Para-Educator
 3. Susie Espinoza-Hernandez, Special Ed Para-Educator

4. Tanner Nygaard, Student Support Advocate/Native American Liaison
5. Steve Sampson, Technology Specialist
6. Judy Smith, Assistant Cook
7. Heather Miller, Early Childhood Coordinator (LCSC)

E. Enrollment

6. Communications

- A. Superintendent
- B. Business Manager
- C. Elementary Principal
- D. High School Principal
- E. Ex-officio Student Representatives
- F. Committee Reports

7. Old Business

- A. Policies Second Reading - 422, 496, 522, 523

8. New Business

- A. Resolution Accepting Donations
- B. Ex-officio Student Representative
- C. Assurance of Compliance
- D. MDE Identified Official with Authority
- E. Public Health Contract
- F. Truth and Taxation
- G. Preliminary Levy
- H. Student Fundraising
- I. Memorandums of Understanding

9. Adjournment

The Regular Meeting of the Board of Education, Independent School District No. 846, Breckenridge, Minnesota met Tuesday, August 18, 2020, at 7:00 AM via an electronic virtual setting.

UNOFFICIAL MINUTES UNTIL APPROVED AT THE NEXT BOARD MEETING

Members Present: Arnhalt, Ernst, Hasbargen, B. Johnson, E. Johnson, Mikkelson, Neppl and Superintendent Cordes

Chairperson E. Johnson called the regular meeting to order virtually at 7:01 AM with the Pledge of Allegiance recited.

Motion by Hasbargen to approve the agenda removing Resignation: Mindi Bruce, Para-Educator; and removing Hire: Kandi Tetzloff, K-3 Literacy Tutor (MN Reading Corps) Arnhalt seconded the motion. Roll call vote – unanimous – 7-0

CONSENT AGENDA:

Motion by Ernst, seconded by Mikkelson to approve the consent agenda. Roll call vote 7-0
Previous month's minutes – July 21, 2020, August 5, 2020 Retreat, August 5, 2020 Special Financial reports as presented including:
Checks #123854 - #123914 in the amount of \$120,237.55
Wire disbursements of \$177,479.05 (7/16/20 through 8/14/20)
Resignations: Isabella Peterson, Para-Educator; Kristie Williams, ECFE Parent Educator; Diane Christensen, Food Service Aide

COMMUNICATIONS:

Superintendent – Diane Cordes – reported

- ♦ county COVID numbers are what determines school's learning plan of being in-person, hybrid or distance learning
- ♦ facebook live communication of back to school plan

Business Manager – Neil Kusler – reported

- ♦ school audit work being done remotely

High School Principal – Craig Peterson – reported

- ♦ summer custodian work
- ♦ virtual New Tech network training
- ♦ 4 weeks of summer school in August

Elementary Principal – Corinna Erickson – reported

- ♦ prep for school reentry with individual family appointments on September 8 and 9
- ♦ virtual academy option - edmentum-calvert learning

Activities Committee – reported

- ♦ update on boys basketball program feedback
- ♦ MSHSL coaching resolution

OLD BUSINESS:

Motion by Mikkelson to adopt Policy 601 School District Curriculum and Instruction Goals; Policy 602 Organization of School Calendar and School Day; Policy 603 Curriculum Development; Policy 604 Instructional Curriculum; Policy 606 Textbooks and Instructional Materials; Policy 607 Organization of Grade Levels; Policy 611 Home Schooling; Policy 612.1 Development of Parent and Family Engagement Policies for Title I Programs. Ernst seconded the motion. 7-0

Motion by Ernst, seconded by Arnhalt to award the dairy bid to Cass-Clay for the 2020/2021 school year. 7-0 (copy on file)

Motion by Arnhalt, seconded by Mikkelson to award the fuel bid to Farmer's Union (Cenex) for the 2020/2021 school year. 7-0 (copy on file)

Motion by Hasbargen, seconded by Nepl to accept the bread and bread products contract that is bid through Lakes Country Service Coop for 2020/2021. 7-0

NEW BUSINESS:

Motion by Arnhalt to adopt the RESOLUTION ACCEPTING DONATIONS for the following:

July donations received: \$3,440.00 – \$2,500.00 Bayer/Monsanto (preschool program); \$500.00 Headway Marketing-Smith Motors (twin town baseball); \$100.00 Breckenridge Lions Club (twin town baseball); \$100.00 Breckenridge Lions Club (easter egg hunt); \$100.00 Wrestling Boosters (teambuildr); \$100.00 BCT Cross Country/Track Boosers (teambuildr); \$40.00 Bell Bank

B. Johnson seconded the motion. Roll call vote 7-0 (copy on file)

Motion by B. Johnson to name Superintendent Cordes as the District Incident Command Coordinator as part of the Safe Learning Plan. Also named on the Incident Command Team are:

High School Building Coordinator – Craig Peterson
Elementary Building Coordinator – Corinna Erickson
School Board Members – Erin Johnson and Ty Mikkelson

Arnhalt seconded the motion. Roll call vote 7-0

Motion by Ernst, seconded by Hasbargen to approve the Resolution Relating to the Election of School Board Members and Calling the School District General Election. Roll call vote 7-0 (copy on file)
Individuals filing for school board election: Erin Johnson, Ty Mikkelson, Tracey Desjarlais, Brett Johnson, Shawn Krause Roberts, Steven Arnhalt

Motion by Hasbargen, seconded by Ernst to approve the 2020/2021 high school student handbook (grades 7-12). Roll call vote 7-0

Motion by Arnhalt, seconded by Hasbargen to approve the 2020/2021 elementary school student handbook (grades K-6). Roll call vote 7-0

Administration provided an update on the Breckenridge Virtual Academy (Edmentum). The academy is different than spring's distance learning as students are held more accountable with higher expectations and parents will be responsible for helping their child to be successful with completion of daily work. Students will access online standards based curriculum through Edmentum. Students will have daily contact and support from Breckenridge licensed staff. (copy on file)

Motion by Arnhalt to approve hiring two permanent daily teacher substitutes for 2020/2021 paid for by COVID relief dollars. Hasbargen seconded the motion. Roll call vote 7-0

Motion by Arnhalt, seconded by Ernst to approve two Memorandums of Understanding with the Teacher Union Local 1299 for updated language in the teacher contract due to the coronavirus (COVID-19) pandemic. The two MOUs are: Addressing Hours of Service and Addressing Emergency Duty. Roll call vote 7-0 (copy on file)

Motion by Hasbargen to approve the FAQ-Leave Related to COVID-19 document that the District will follow regarding COVID related leave requests from staff. Mikkelson seconded the motion. Roll call vote 7-0 (copy on file)

Motion by Arnhalt to adopt Policy 808 COVID-19 Face Covering Policy for immediate adoption due to the current health pandemic emergency. Mikkelson seconded the motion. Roll call vote 7-0

First reading of Policy 422 Policies Incorporated by Reference; Policy 496 Political Campaigns and Activities; Policy 522 Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process; Policy 523 Policies Incorporated by Reference

Motion by Hasbargen, seconded by Ernst to adjourn at 8:52 AM. 7-0

Next regular meeting date Wednesday, September 16, 2020 at 4:00 PM.

Chair

Clerk

**Breckenridge Public School
Receipts for the Month of August 2020**

Control #	Receipt #	Date	Received From	Amount	Description	Fund
8210	14500	8/14/2020	STATE OF MINNESOTA	132.66	2020 AG HMSTD CREDIT	General
8210	14500	8/14/2020	STATE OF MINNESOTA	131.50	2020 AG HMSTD CREDIT	Community Service
8210	14500	8/14/2020	STATE OF MINNESOTA	1,209.93	Due Fm Mn Children	Debt Service
8210	14500	8/14/2020	STATE OF MINNESOTA	21,040.00	2020 SCHOOL BLDG BOND AG	Debt Service
8210	14500	8/14/2020	STATE OF MINNESOTA	119.95	2020 DISPARITY	General
8210	14500	8/14/2020	STATE OF MINNESOTA	118.89	2020 DISPARITY	Community Service
8210	14500	8/14/2020	STATE OF MINNESOTA	1,093.96	2020 DISPARITY	Debt Service
8210	14500	8/14/2020	STATE OF MINNESOTA	183.08	2020 BORDER CITY	General
8210	14500	8/14/2020	STATE OF MINNESOTA	181.48	2020 BORDER CITY	Community Service
8210	14500	8/14/2020	STATE OF MINNESOTA	1,669.80	2020 BORDER CITY	Debt Service
8210	14500	8/14/2020	STATE OF MINNESOTA	621,942.09	2021 GENERAL EDUCATION AID	General
8210 Total				647,823.34		
8211	14501	8/14/2020	MSDMAX	150,000.00	Minn. Sch. District "max" Fund	General
8211 Total				150,000.00		
8212	14502	8/17/2020	MSDMAX	150,000.00	Minn. Sch. District "max" Fund	General
8212 Total				150,000.00		
8213	14503	8/21/2020	ISD 777	6,072.74		General
8213	14504	8/21/2020	BELL BANK	1,000.00		Capital Outlay
8213	14505	8/21/2020	FOOTBALL BOOSTER CLUB	100.00	TEAMBULDR	General
8213 Total				7,172.74		
8214	14506	8/26/2020	ISD 309 - PARK RAPIDS	2,635.34		General
8214	14507	8/26/2020	ISD 146 - BARNESVILLE SCHOOLS	9,682.01		General
8214	14508	8/26/2020	BREMER BANK	1,000.00		Capital Outlay
8214	14509	8/26/2020	Misc	10,410.00	FOOTBALL UNIFORMS	Capital Outlay
8214	14510	8/26/2020	Misc	25.00	Fees	Community Service
8214 Total				23,752.35		
8215	14511	8/28/2020	STATE OF MINNESOTA	175,387.40	2020 GEN ED AID	General
8215	14511	8/28/2020	STATE OF MINNESOTA	45,536.07	Due Fm Mn Children	General
8215	14511	8/28/2020	STATE OF MINNESOTA	793.32	2020 INDIAN ED DISTRICT	General
8215	14511	8/28/2020	STATE OF MINNESOTA	604.98	2020 ECFE	Community Service
8215	14511	8/28/2020	STATE OF MINNESOTA	906.48	2020 SCHOOL READINESS	Community Service
8215	14511	8/28/2020	STATE OF MINNESOTA	50.40	2020 PRESCHOOL SCREEN	Community Service
8215	14511	8/28/2020	STATE OF MINNESOTA	705.09	2020 LT FACT MAINT	Debt Service
8215	14511	8/28/2020	STATE OF MINNESOTA	939.89	2020 LITERACY AID	General
8215	14511	8/28/2020	STATE OF MINNESOTA	4.49	2020 HOME VISITING	Community Service
8215	14511	8/28/2020	STATE OF MINNESOTA	686.15	2020 NONPUBLIC ADI	Community Service

Breckenridge Public School
Receipts for the Month of August 2020

8215	14511	8/28/2020	STATE OF MINNESOTA	165,968.75	2021 GEN ED AID	General
8215	14511	8/28/2020	STATE OF MINNESOTA	1,198.76	2021 AG JHMSTD CREDIT	General
8215	14511	8/28/2020	STATE OF MINNESOTA	38,511.85	2021 SCH BLDIG BOND AG CREDIT	General
8215	14511	8/28/2020	STATE OF MINNESOTA	1,805.89	2021 DISPARIITY	Debt Service
8215	14511	8/28/2020	STATE OF MINNESOTA	6,715.99	LTFM State Aid	Debt Service
8215 Total				439,815.01		
8216	14512	8/28/2020	MSDMAX	163,520.53	Minn. Sch. District "max" Fund	General
8216	14512	8/28/2020	MSDMAX	2,252.50	Minn. Sch. District "max" Fund	Community Service
8216	14512	8/28/2020	MSDMAX	9,226.97	Minn. Sch. District "MAX" Fund	Debt Service
8216 Total				175,000.00		
8217	14513	8/31/2020	MSDMAX	0.62	Interest Income	General
8217 Total				0.62		
8218	14514	8/31/2020	MSDMAX	259.26	Interest Income	General
8218 Total				259.26		
8219	14515	8/31/2020	BREMER BANK	14.15	Interest Income	General
8219 Total				14.15		
8220	14516	8/31/2020	CREDIT CARD DEPOSIT	70.00	Tablet Protection Plan Fee	General
8220	14516	8/31/2020	CREDIT CARD DEPOSIT	111.00	CALCULATORS RECEIVABLE	General
8220	14516	8/31/2020	CREDIT CARD DEPOSIT	2,100.00	USER FEES	General
8220	14516	8/31/2020	CREDIT CARD DEPOSIT	135.00	Student Lunch Sales	Food Service
8220	14516	8/31/2020	CREDIT CARD DEPOSIT	24.34	Library Book FEE	Capital Outlay
8220 Total				2,440.34		
8221	14517	8/31/2020	CREDIT CARD DEPOSIT	-165.00	Fees	Community Service
8221	14518	8/31/2020	CREDIT CARD DEPOSIT	150.00	Fees	Community Service
8221 Total				-15.00		
Grand Total				1,596,262.81		
			Fund Summary			
			General Fund	1,535,278.97		
			Food Service Fund	135.00		
			Community Service Fund	4,946.87		
			Capital Fund	12,434.34		
			Debt Service Fund	43,467.63		
			Trust Fund	0.00		
			Student Activities Fund	0.00		

**Reconciliation of Ledger Balances with Bank Statement
Independent School District NO. 846
Breckenridge, Minnesota**

Date of Report: September 4, 2020

For the Month of August 2020

General Ledger Balances

FUNDS	Balance Beg. of Month	Debits	Credits	Balance End of Month
General Fund	(\$118,616.16)	701,724.53	707,570.01	(\$124,461.64)
Food Service	6,182.33	135.00	4,275.50	\$2,041.83
Comm. Serv.	163,820.53	2,262.50	35,789.60	\$130,293.43
Cap. Exp.	145,471.54	12,434.34	23,827.31	\$134,078.57
Debt. Redemption	311,862.28	9,226.97	6,604.00	\$314,485.25
Trust Fund	3,088.53	0.00	0.00	\$3,088.53
Student Activities	45,466.63	0.00	10.68	\$45,455.95
TOTALS:	\$557,275.68	\$725,783.34	\$778,077.10	\$504,981.92

Bank Balances

Description	Balance Per Bank	Outstanding Checks and Wires	Deposits in Transit	Balance
Bremer	\$548,907.23	52,375.31	0.00	\$496,531.92
The 'Barn" Cash Box		.		50.00
Bank of the West (Contingent)				8,000.00
Petty Cash				400.00
TOTALS:				\$504,981.92

Investments

Minn. School District Liquid Asset Fund	0.05%	\$13,826.40
Minn. School District "MAX" Fund	0.15%	\$2,440,021.92
Bremer Money Market		\$103,502.55
MSDLAF Net Interest Rate 1.90%	Matures 10/23/2020	\$244,000.00
MSDLAF Net Interest Rate 1.80%	Matures 12/21/2020	\$245,000.00
TOTALS:		\$3,046,350.87
TOTAL CASH AND INVESTMENTS:		----- \$3,551,332.79 =====

Breckenridge Public School

Payment Register

Check #	Vendor #	Vendor Name	Date	Amount	Description	Fund
	172	CASH-WA DISTRIBUTING	8/14/2020	226.43	Food	Food Service
		CASH-WA DISTRIBUTING Total		226.43		
	3538	SCHOOL ADMINISTRATIVE SPECIALTY SERVICES	8/20/2020	11,273.33	S.A.S.S. Contract	General
		SCHOOL ADMINISTRATIVE SPECIALTY SERVICES Total		11,273.33		
	172	CASH-WA DISTRIBUTING	8/21/2020	105.26	Food	Food Service
		CASH-WA DISTRIBUTING Total		105.26		
	2251	FURTHER (FSA/ HSA)	8/26/2020	2,500.00	Flexible Benefits 09/01/19-08/31/20	General
	2251	FURTHER (FSA/ HSA)	8/31/2020	10.00	Flexible Benefits 09/01/19-08/31/20	General
		FURTHER (FSA/ HSA) Total		2,510.00		
	39	MN DEPT OF REVENUE (EFT)	8/31/2020	3,112.95	MN State Withholding Payable	General
	39	MN DEPT OF REVENUE (EFT)	8/31/2020	1,488.69	MN State Withholding Payable	General
		MN DEPT OF REVENUE (EFT) Total		4,601.64		
	599	P.E.R.A.	8/31/2020	188.46	PERA Payable	General
	599	P.E.R.A.	8/31/2020	5,616.99	PERA Payable	General
		P.E.R.A. Total		5,805.45		
	600	TEACHERS RETIREMENT ASSN.	8/31/2020	17,617.57	TRA Payable	General
	600	TEACHERS RETIREMENT ASSN.	8/31/2020	4,149.05	TRA Payable	General
		TEACHERS RETIREMENT ASSN. Total		21,766.62		
	1233	EFPTS	8/31/2020	16,390.48	FICA Payable	General
	1233	EFPTS	8/31/2020	8,756.39	Federal Withholding Payable	General
	1233	EFPTS	8/31/2020	9,925.70	FICA Payable	General
	1233	EFPTS	8/31/2020	4,353.08	Federal Withholding Payable	General
		EFPTS Total		39,425.65		
	1753	MN STATE RETIREMENT SYSTEM	8/31/2020	132.81	HCSP Payable	General
		MN STATE RETIREMENT SYSTEM Total		132.81		
	2251	FURTHER (FSA/ HSA)	8/31/2020	4,026.39	HSA Deductions	General
	2251	FURTHER (FSA/ HSA)	8/31/2020	1,875.54	HSA Deductions	General
		FURTHER (FSA/ HSA) Total		5,901.93		
	2277	EDUCATORS BENEFIT ACH	8/31/2020	1,145.15	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	8/31/2020	122.16	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	8/31/2020	368.75	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	8/31/2020	249.54	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	8/31/2020	657.84	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	8/31/2020	1,943.79	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	8/31/2020	425.00	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	8/31/2020	1,030.37	Tax Shelter Payable	General

Breckenridge Public School

Payment Register

	2277	EDUCATORS BENEFIT ACH	8/31/2020	304.17	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	8/31/2020	317.50	Tax Shelter Payable	General
	2277	EDUCATORS BENEFIT ACH	8/31/2020	3,556.14	Tax Shelter Payable	General
		EDUCATORS BENEFIT ACH Total		10,120.41		
	3460	SUN LIFE ASSURANCE COMPANY OF CANADA	8/31/2020	646.29	Dental Insurance	General
	3460	SUN LIFE ASSURANCE COMPANY OF CANADA	8/31/2020	170.41	Dental Insurance	General
	3460	SUN LIFE ASSURANCE COMPANY OF CANADA	8/31/2020	57.36	Dental Insurance	General
		SUN LIFE ASSURANCE COMPANY OF CANADA Total		874.06		
	3459	AMERITAS LIFE INSURANCE	9/2/2020	62.60	Vision Insurance	General
	3459	AMERITAS LIFE INSURANCE	9/2/2020	74.88	Vision Insurance	General
	3459	AMERITAS LIFE INSURANCE	9/2/2020	39.48	Vision Insurance	General
		AMERITAS LIFE INSURANCE Total		176.96		
	749	POSTMASTER	9/4/2020	34.50	Postage	General
		POSTMASTER Total		34.50		
	1719	ECONO FOODS	9/4/2020	15.14	Miscellaneous	General
	1719	ECONO FOODS	9/4/2020	1.75	Supply	General
		ECONO FOODS Total		16.89		
	2188	P-CARD, HARRIS BANK	9/4/2020	62.91	Miscellaneous	General
	2188	P-CARD, HARRIS BANK	9/4/2020	79.31	Supply	General
	2188	P-CARD, HARRIS BANK	9/4/2020	58.18	Supply	General
	2188	P-CARD, HARRIS BANK	9/4/2020	128.34	Supply	General
	2188	P-CARD, HARRIS BANK	9/4/2020	76.38	Supply	General
	2188	P-CARD, HARRIS BANK	9/4/2020	56.93	Supply	General
	2188	P-CARD, HARRIS BANK	9/4/2020	31.20	Supply	General
		P-CARD, HARRIS BANK Total		493.25		
	2901	DOLLAR TREE STORES INC.	9/4/2020	20.00	General Supply	General
		DOLLAR TREE STORES INC. Total		20.00		
	313	STAR TRIBUNE	9/4/2020	197.08	7 day e-edition yearly Subscriber # 10229286	General
		STAR TRIBUNE Total		197.08		
	2267	WASTE MANAGEMENT OF ND	9/4/2020	336.21	Garbage	General
	2267	WASTE MANAGEMENT OF ND	9/4/2020	344.01	Garbage	General
	2267	WASTE MANAGEMENT OF ND	9/4/2020	107.92	Garbage	General
		WASTE MANAGEMENT OF ND Total		788.14		
	2274	APPLE COMPUTER, INC.	9/4/2020	10.68	Apple Music Membership	Student Activities
		APPLE COMPUTER, INC. Total		10.68		
	3359	WALMART STORE	9/4/2020	299.90	General Supply	General

Breckenridge Public School

Payment Register

	3359	WALMART STORE	9/4/2020	299.90	General Supply	General
		WALMART STORE Total		599.80		
	3376	WILKIN DRINK & EATERY	9/4/2020	83.52	Travel	General
		WILKIN DRINK & EATERY Total		83.52		
	1454	702 COMMUNICATIONS	9/4/2020	30.58	Telephone	General
	1454	702 COMMUNICATIONS	9/4/2020	35.99	Telephone	General
	1454	702 COMMUNICATIONS	9/4/2020	354.60	Telephone	General
	1454	702 COMMUNICATIONS	9/4/2020	354.59	Telephone	General
		702 COMMUNICATIONS Total		775.76		
	1714	MN BOARD OF SCHOOL ADMIN	9/4/2020	102.49	Dues	General
	1714	MN BOARD OF SCHOOL ADMIN	9/4/2020	102.49	Dues	General
	1714	MN BOARD OF SCHOOL ADMIN	9/4/2020	102.49	Dues	General
		MN BOARD OF SCHOOL ADMIN Total		307.47		
	2727	AMERICAN EXPRESS	9/4/2020	315.00	General Supply	General
		AMERICAN EXPRESS Total		315.00		
	193	GREAT PLAINS NATURAL GAS	9/4/2020	38.27	Heating Fuel	General
	193	GREAT PLAINS NATURAL GAS	9/4/2020	30.89	Heating Fuel	General
	193	GREAT PLAINS NATURAL GAS	9/4/2020	84.85	Gas	General
	193	GREAT PLAINS NATURAL GAS	9/4/2020	815.98	Heating Fuel	General
	193	GREAT PLAINS NATURAL GAS	9/4/2020	231.38	Heating Fuel	General
		GREAT PLAINS NATURAL GAS Total		1,201.37		
	1753	MN STATE RETIREMENT SYSTEM	9/8/2020	5,030.69	Health Care Savinigs Plan	General
		MN STATE RETIREMENT SYSTEM Total		5,030.69		
	172	CASH-WA DISTRIBUTING	9/8/2020	596.83	Food	Food Service
		CASH-WA DISTRIBUTING Total		596.83		
	55	BRECKENRIDGE PUBLIC UTILITIES	9/10/2020	331.30	Water-Sewer	General
	55	BRECKENRIDGE PUBLIC UTILITIES	9/10/2020	7,678.14	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	9/10/2020	404.85	Water-Sewer	General
	55	BRECKENRIDGE PUBLIC UTILITIES	9/10/2020	5,976.78	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	9/10/2020	61.50	Water-Sewer	General
	55	BRECKENRIDGE PUBLIC UTILITIES	9/10/2020	39.88	Electricity	General
	55	BRECKENRIDGE PUBLIC UTILITIES	9/10/2020	56.33	Water-Sewer	General
	55	BRECKENRIDGE PUBLIC UTILITIES	9/10/2020	100.22	Electricity	General
		BRECKENRIDGE PUBLIC UTILITIES Total		14,649.00		
			11		B00CBAWIIY Scotch Thermal Laminating Pouches, 200-Pack, 8.9 x 11.4 inches, Letter Size	
	1129	AMAZON.COM	9/10/2020	51.38	Sheets, Clear, 3-Mil (TP3854-200)	General

Payment Register

	1129	AMAZON.COM	9/10/2020	21.99	B0010JEJPC Scotch Thermal Laminator, 2 Roller System for a Professional Finish, Use for Home, Office or School, Suitable for use with Photos (TL901X)	General
	1129	AMAZON.COM	9/10/2020	82.20	B07ZRZNB7 Anti-Fog Spray for Non-Reflective Lenses Prevents Fogging of Glass or Plastic Windows, Mirrors, Eyewear Lenses, Glasses, Swim Goggles, Sk	General
	1129	AMAZON.COM	9/10/2020	0.00	Amazon Shipping Charge	General
	1129	AMAZON.COM	9/10/2020	183.84	B085FXRHH4 Artnaturals Hand Sanitizer Gel Alcohol Based (1 Gallon x 128 Fl Oz / 3785ml) Infused with Jojoba Oil, Alovera Gel & Vitamin E Unscented F	General
	1129	AMAZON.COM	9/10/2020	0.00	Amazon Shipping Charge	General
	1129	AMAZON.COM	9/10/2020	16.05	1492642045 Shark Lady: The True Story of How Eugenie Clark Became the Ocean's Most Fearless Scientist	General
	1129	AMAZON.COM	9/10/2020	13.19	0062307819 How to Read a Book	General
	1129	AMAZON.COM	9/10/2020	13.69	0545722888 The Rooster Who Would Not Be Quiet!	General
	1129	AMAZON.COM	9/10/2020	9.19	0399255370 The Day the Crayons Quit	General
	1129	AMAZON.COM	9/10/2020	16.87	1619639513 Be a Friend	General
	1129	AMAZON.COM	9/10/2020	10.99	0399257373 Stuck	General
	1129	AMAZON.COM	9/10/2020	6.99	0763642843 Those Shoes	General
	1129	AMAZON.COM	9/10/2020	11.59	006268776X My Magic Breath: Finding Calm Through Mindful Breathing	General
	1129	AMAZON.COM	9/10/2020	7.99	0064435164 The Worrywarts	General
	1129	AMAZON.COM	9/10/2020	10.62	0553537865 Grumpy Monkey	General
	1129	AMAZON.COM	9/10/2020	13.69	0439206375 The Recess Queen	General
	1129	AMAZON.COM	9/10/2020	15.99	1534425365 Sulwe	General
	1129	AMAZON.COM	9/10/2020	17.99	0553510770 The Book of Gold	General
	1129	AMAZON.COM	9/10/2020	14.40	1368003559 We Don't Eat Our Classmates	General
	1129	AMAZON.COM	9/10/2020	14.34	1626721270 Nerdy Birdy	General
	1129	AMAZON.COM	9/10/2020	8.99	0425288196 Violet the Pilot	General
	1129	AMAZON.COM	9/10/2020	7.99	1338337548 Pig the Stinker (Pig the Pug)	General
	1129	AMAZON.COM	9/10/2020	7.99	1984852094 The Bear Ate Your Sandwich	General
	1129	AMAZON.COM	9/10/2020	14.30	0545865026 The Word Collector	General

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	1129	AMAZON.COM	9/10/2020	10.38	0399246533 The Day You Begin	General
	1129	AMAZON.COM	9/10/2020	14.40	0316319570 Malala's Magic Pencil	General
	1129	AMAZON.COM	9/10/2020	12.39	1442457023 The Fantastic Flying Books of Mr. Morris Lessmore	General
	1129	AMAZON.COM	9/10/2020	12.41	0525579648 All Are Welcome	General
	1129	AMAZON.COM	9/10/2020	9.99	1626726825 After the Fall (How Humpty Dumpty Got Back Up Again)	General
	1129	AMAZON.COM	9/10/2020	7.47	141972701X I Am Peace: A Book of Mindfulness (I Am Books)	General
	1129	AMAZON.COM	9/10/2020	10.85	1524772038 Giraffe Problems (Animal Problems)	General
	1129	AMAZON.COM	9/10/2020	13.99	1454914041 Lady Pancake & Sir French Toast (Volume 1)	General
	1129	AMAZON.COM	9/10/2020	11.65	0763660531 Journey (Aaron Becker's Wordless Trilogy)	General
	1129	AMAZON.COM	9/10/2020	12.66	1338291769 Pig the Fibber (Pig the Pug)	General
	1129	AMAZON.COM	9/10/2020	14.30	1452173133 What Can a Citizen Do? (Kids Story Books, Cute Children's Books, Kids Picture Books, Citizenship Books for Kids)	General
	1129	AMAZON.COM	9/10/2020	12.29	1626726035 Dude!	General
	1129	AMAZON.COM	9/10/2020	13.59	0316431273 Saturday	General
	1129	AMAZON.COM	9/10/2020	11.99	0811860639 Manfish: A Story of Jacques Cousteau	General
	1129	AMAZON.COM	9/10/2020	14.03	043977733X Henry's Freedom Box: A True Story from the Underground Railroad	General
	1129	AMAZON.COM	9/10/2020	9.50	0803736800 Dragons Love Tacos	General
	1129	AMAZON.COM	9/10/2020	0.00	Amazon Shipping Charge	General
	1129	AMAZON.COM	9/10/2020	12.26	B06VSXMXDH AmazonBasics Catalog Mailing Envelopes, Peel & Seal, 10x13 Inch, White, 100-Pack	General
	1129	AMAZON.COM	9/10/2020	21.52	B07YTT3M19 2020-2021 Desk Calendar - 18 Months Desk/Wall Calendar, 17" x 12", Large Monthly Desk Calendar, Jul 2020 - Dec 2021, Large Ruled Blocks, Te	General
	1129	AMAZON.COM	9/10/2020	19.09	13 B00CMKA9HK Post-it Super Sticky Notes, 3 in x 3 in, 24 Pads, 70 Sheets/Pad (654-24SSAU-CP)	General

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	1129	AMAZON.COM	9/10/2020	11.99	B00QSR9KFU AmazonBasics Legal/Wide Ruled 8-1/2 by 11-3/4 Legal Pad - Canary (50 Sheet Paper Pads, 12 pack)	General
	1129	AMAZON.COM	9/10/2020	9.99	B06WP28WZW AmazonBasics Catalog Mailing Envelopes, Peel & Seal, 6x9 Inch, Brown Kraft, 100-Pack - AMZP12	General
	1129	AMAZON.COM	9/10/2020	0.00	Amazon Shipping Charge	General
	1129	AMAZON.COM	9/10/2020	14.99	B075LFC9LS Moread DisplayPort (DP) to VGA Adapter, 2 Pack, Gold-Plated Display Port to VGA Adapter (Male to Female) Compatible with Computer, Desktop,	Capital Outlay
	1129	AMAZON.COM	9/10/2020	34.99	B077D3J9XR Moread DisplayPort (DP) to VGA Adapter, 5 Pack, Gold-Plated Display Port to VGA Adapter (Male to Female) Compatible with Computer, Desktop,	Capital Outlay
	1129	AMAZON.COM	9/10/2020	43.96	B01I4ZOIQY USB Type C Cable 5-Pack 3FT,SMALLElectric USB Type A to C Fast Charger Cords for Galaxy S20 S10 S9 S8 Plus, Braided Fast Charging Cable for	Capital Outlay
	1129	AMAZON.COM	9/10/2020	0.00	Amazon Shipping Charge	Capital Outlay
	1129	AMAZON.COM	9/10/2020	82.20	B07ZRZBNB7 Optix 55 Anti-Fog Spray for Non-Reflective Lenses Prevents Fogging of Glass or Plastic Windows, Mirrors, Eyewear Lenses, Glasses, Swim Go	General
	1129	AMAZON.COM	9/10/2020	0.00	Amazon Shipping Charge	General
	1129	AMAZON.COM	9/10/2020	-82.20	General Supply	General
	1129	AMAZON.COM	9/10/2020	69.90	0786814543 The Birchbark House	General
	1129	AMAZON.COM	9/10/2020	0.00	Amazon Shipping Charge	General
	1129	AMAZON.COM	9/10/2020	63.60	B003U6SF44 School Smart Picture Story Chart Pad, 1 Inch Rule, 24 x 36 Inches, White	General
	1129	AMAZON.COM	9/10/2020	0.00	Amazon Shipping Charge	General
	1129	AMAZON.COM	9/10/2020	10.99	B07V3TM13W The Scientific Method Science for Classroom Chart Teacher Supplies for Classroom School Decor Teaching Learning Bulletin Board Cool Wall De	General

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	1129	AMAZON.COM	9/10/2020	19.70	B07G13B1NN Mentos Individually Wrapped Chewy Mint Candy Bulk Bag, Peppermint, Party, Non Melting, 37 ounces/385 Pieces (Bulk pack of 2)	General
	1129	AMAZON.COM	9/10/2020	18.95	B084Q6K9CF 6 Inch Disposable Clear Plastic Plates In Bulk By Framo for Party and Dinner, And For Any Occasion, Microwaveable, Travel, and Events (180 C	General
	1129	AMAZON.COM	9/10/2020	13.99	B07B8WT2V8 7 Oz Clear Disposable Plastic Cups by Framo, For Any Occasion, Ice Tea, Juice, Soda, and Coffee Glasses for Party, Picnic, BBQ, Travel, and	General
	1129	AMAZON.COM	9/10/2020	0.00	Amazon Shipping Charge	General
	1129	AMAZON.COM	9/10/2020	33.99	155799966X Evan-Moor Basic Phonics Skills for Grades Pre-K and K, Level A, Teacher Reproducible Pages; Teaching Resource Workbook	General
	1129	AMAZON.COM	9/10/2020	25.00	1557999678 Evan-Moor Basic Phonics Skills for Grades K-1, Level B, Teacher Reproducible Pages; Teaching Resource Workbook; Reader	General
	1129	AMAZON.COM	9/10/2020	35.28	General Supply	General
		AMAZON.COM Total		1,224.34		
123915	604	AFSCME COUNCIL 65	8/28/2020	116.51	Custodial Dues Payable	General
		AFSCME COUNCIL 65 Total		116.51		
123916	3507	BARTUNEK, BRYCE	8/28/2020	125.00	Officials/ Contracted Services	General
		BARTUNEK, BRYCE Total		125.00		
123917	2402	DELL MARKETING LP	8/28/2020	11,552.04	OptiPlex 3070 SFF MLK	Capital Outlay
123917	2402	DELL MARKETING LP	8/28/2020	1,575.16	Dell Latitude 3510	Capital Outlay
		DELL MARKETING LP Total		13,127.20		
123918	2535	EDMENTUM, INC.	8/28/2020	10,500.00	Calvert Digital Per Student - Semester	General
		EDMENTUM, INC. Total		10,500.00		
123919	1872	MN CHILD SUPPORT PAYMENT CTR	8/28/2020	411.00	Child Support Payable	General
		MN CHILD SUPPORT PAYMENT CTR Total		411.00		
123920	2718	MN STATE COMMUNITY AND TECHNICAL COLLEGE	8/28/2020	100.00	Miscellaneous	General
		MN STATE COMMUNITY AND TECHNICAL COLLEGE Total		100.00		
123921	1779	NCPERS GROUP LIFE INS	8/28/2020	112.00	PERA Life Insurance Payable	General

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123921	1779	NCPERS GROUP LIFE INS	8/28/2020	16.00	PERA Life Insurance Payable	General
		NCPERS GROUP LIFE INS Total		128.00		
123922	2600	RAM MUTUAL INSURANCE COMPANY	8/28/2020	259.00	Worker's Comp	General
		RAM MUTUAL INSURANCE COMPANY Total		259.00		
123923	3359	WALMART STORE	8/28/2020	19.27	Supply	General
123923	3359	WALMART STORE	8/28/2020	41.90	Supply	General
123923	3359	WALMART STORE	8/28/2020	24.00	General Supply	General
123923	3359	WALMART STORE	8/28/2020	48.00	General Supply	General
123923	3359	WALMART STORE	8/28/2020	6.40	General Supply	General
123923	3359	WALMART STORE	8/28/2020	34.66	Miscellaneous	General
123923	3359	WALMART STORE	8/28/2020	157.21	Supply	General
123923	3359	WALMART STORE	8/28/2020	6.23	Supply	General
123923	3359	WALMART STORE	8/28/2020	134.58	Supply	General
		WALMART STORE Total		472.25		
123924	604	AFSCME COUNCIL 65	9/10/2020	124.41	Custodial Dues Payable	General
		AFSCME COUNCIL 65 Total		124.41		
123925	1295	AMERIPRIDE LINEN SUPPLY CO.	9/10/2020	37.98	Miscellaneous	General
123925	1295	AMERIPRIDE LINEN SUPPLY CO.	9/10/2020	65.23	Miscellaneous	General
		AMERIPRIDE LINEN SUPPLY CO. Total		103.21		
123926	2269	ASCD	9/10/2020	139.00	Dues	General
		ASCD Total		139.00		
123927	3246	AUTO CREATION & SIGNS	9/10/2020	500.00	Markers of Social Distancing	General
123927	3246	AUTO CREATION & SIGNS	9/10/2020	9.00	Markers of Social Distancing	General
123927	3246	AUTO CREATION & SIGNS	9/10/2020	500.00	Markers of Social Distancing	General
		AUTO CREATION & SIGNS Total		1,009.00		
123928	2000	BELSETH, MICHAEL	9/10/2020	616.00	Personal Services	Community Service
		BELSETH, MICHAEL Total		616.00		
123929	1837	BOLD PRINT	9/10/2020	78.45	General Supply	General
		BOLD PRINT Total		78.45		
123930	2482	BUILDERS FIRST SOURCE	9/10/2020	98.19	General Supply	General
123930	2482	BUILDERS FIRST SOURCE	9/10/2020	50.98	General Supply	General
123930	2482	BUILDERS FIRST SOURCE	9/10/2020	132.28	General Supply	General
123930	2482	BUILDERS FIRST SOURCE	9/10/2020	59.28	General Supply	General
123930	2482	BUILDERS FIRST SOURCE	9/10/2020	127.96	General Supply	General
123930	2482	BUILDERS FIRST SOURCE	9/10/2020	219.75	General Supply	General
123930	2482	BUILDERS FIRST SOURCE	9/10/2020	68.36	General Supply	General
		BUILDERS FIRST SOURCE Total		756.80		

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123931	3360	CHILLER SYSTEMS, INC	9/10/2020	680.78	Repair/Building	General
		CHILLER SYSTEMS, INC Total		680.78		
123932	2973	COLE PAPERS, INC	9/10/2020	158.44	General Supply	General
		COLE PAPERS, INC Total		158.44		
123933	1552	COLONIAL DOOR	9/10/2020	3,706.00	Repair/Building	General
		COLONIAL DOOR Total		3,706.00		
123934	545	CONTINGENT FUND	9/10/2020	45.00	Miscellaneous	General
123934	545	CONTINGENT FUND	9/10/2020	353.16	Contracted Transport	General
123934	545	CONTINGENT FUND	9/10/2020	45.93	Supply	General
123934	545	CONTINGENT FUND	9/10/2020	192.36	General Supply	General
123934	545	CONTINGENT FUND	9/10/2020	64.00	General Supply	General
123934	545	CONTINGENT FUND	9/10/2020	90.00	Postage	Food Service
123934	545	CONTINGENT FUND	9/10/2020	433.01	Postage	Community Service
123934	545	CONTINGENT FUND	9/10/2020	25.00	Fees	Community Service
		CONTINGENT FUND Total		1,248.46		
123935	111	CULINEX	9/10/2020	237.76	General Supply	Food Service
123935	111	CULINEX	9/10/2020	83.64	General Supply	Food Service
123935	111	CULINEX	9/10/2020	138.68	General Supply	Food Service
		CULINEX Total		460.08		
123936	482	DAILY NEWS	9/10/2020	36.54	Advertising	General
123936	482	DAILY NEWS	9/10/2020	36.54	Advertising	General
		DAILY NEWS Total		73.08		
123937	115	DEMCO, INC	9/10/2020	12.03	PS Back Date Due	General
123937	115	DEMCO, INC	9/10/2020	31.98	Non Glare Label Protectors W12882620	General
123937	115	DEMCO, INC	9/10/2020	22.51	Vistafoil Laminate W12280920	General
123937	115	DEMCO, INC	9/10/2020	27.81	Contract Discounts	General
123937	115	DEMCO, INC	9/10/2020	8.55	BookMarks W13802800	General
		DEMCO, INC Total		102.88		
123938	3545	DIRECTOR'S ASSISTANT	9/10/2020	988.35	Blowhole Mask, Black (QTY 100-499)	General
123938	3545	DIRECTOR'S ASSISTANT	9/10/2020	19.76	SHIPPING	General
		DIRECTOR'S ASSISTANT Total		1,008.11		
123939	2077	ECKROTH MUSIC	9/10/2020	189.00	Bell Cover 8" Trombone, Bari Sax	General
					Bell Cover 10"	
123939	2077	ECKROTH MUSIC	9/10/2020	115.50	Euphonium/Baritone/Mellophone	General
123939	2077	ECKROTH MUSIC	9/10/2020	84.00	Bell Cover 12" French Horn	General
123939	2077	ECKROTH MUSIC	9/10/2020	78.50	Bass Clarinet - Bundy #28733	General
123939	2077	ECKROTH MUSIC	9/10/2020	166.00	Tuba - Conn #200044	General

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123939	2077	ECKROTH MUSIC	9/10/2020	117.00	Baritone - Bach #0615	General
123939	2077	ECKROTH MUSIC	9/10/2020	127.00	Euphonium - Yamaha #118987	General
123939	2077	ECKROTH MUSIC	9/10/2020	127.00	Euphonium - Besson #822805	General
123939	2077	ECKROTH MUSIC	9/10/2020	127.00	Euphonium - Besson #822807	General
123939	2077	ECKROTH MUSIC	9/10/2020	212.00	Euphonium - Besson #822829	General
123939	2077	ECKROTH MUSIC	9/10/2020	86.00	Trumpet - Yamaha #239374A	General
123939	2077	ECKROTH MUSIC	9/10/2020	166.00	Tuba - Conn #GL790049	General
123939	2077	ECKROTH MUSIC	9/10/2020	192.00	Tuba - Yamaha #103199	General
123939	2077	ECKROTH MUSIC	9/10/2020	182.00	Tuba - Yamaha #103396	General
123939	2077	ECKROTH MUSIC	9/10/2020	176.67	Clarinet - Selmer #53121	General
123939	2077	ECKROTH MUSIC	9/10/2020	72.00	Flute - Armstrong #J1578	General
123939	2077	ECKROTH MUSIC	9/10/2020	133.75	Clarinet - Buffet #1253671	General
123939	2077	ECKROTH MUSIC	9/10/2020	137.00	Clarinet - Vito #D11153	General
123939	2077	ECKROTH MUSIC	9/10/2020	111.00	Clarinet - Barclay #59408	General
123939	2077	ECKROTH MUSIC	9/10/2020	117.00	Euphonium - Yamaha #116438	General
123939	2077	ECKROTH MUSIC	9/10/2020	117.00	Baritone - King #491010	General
123939	2077	ECKROTH MUSIC	9/10/2020	72.00	Alto Saxophone - Bundy II #1207098	General
123939	2077	ECKROTH MUSIC	9/10/2020	193.00	Tuba - Conn #200331	General
123939	2077	ECKROTH MUSIC	9/10/2020	117.00	Baritone - Conn #GL280269	General
123939	2077	ECKROTH MUSIC	9/10/2020	86.00	Trumpet - Yamaha #316774A	General
123939	2077	ECKROTH MUSIC	9/10/2020	86.00	Cornet - Olds #320103	General
123939	2077	ECKROTH MUSIC	9/10/2020	86.00	Trumpet - Yamaha #004950A	General
123939	2077	ECKROTH MUSIC	9/10/2020	199.50	Alto Saxophone - Buescher #542892	General
123939	2077	ECKROTH MUSIC	9/10/2020	117.00	Euphonium - Yamaha #116510	General
123939	2077	ECKROTH MUSIC	9/10/2020	117.00	Baritone - Reynolds #26291	General
123939	2077	ECKROTH MUSIC	9/10/2020	161.00	Euphonium - Besson #822828	General
		ECKROTH MUSIC Total		4,067.92		
123940	3303	ECOLAB	9/10/2020	80.00	Repair	Food Service
		ECOLAB Total		80.00		
123941	2265	EDUCATORS BENEFIT CONSULTANTS-AVIBEN	9/10/2020	115.41	Consulting Fees	General
		EDUCATORS BENEFIT CONSULTANTS-AVIBEN Total		115.41		
123942	3109	EIDE BAILLY LLP	9/10/2020	11,000.00	Consulting Fees	General
		EIDE BAILLY LLP Total		11,000.00		
123943	1259	ESSENTIA HEALTH	9/10/2020	10.00	Miscellaneous	General
		ESSENTIA HEALTH Total	18	10.00		
123944	2349	FARGO FREIGHTLINER	9/10/2020	128.37	Repair/Equipment	General
		FARGO FREIGHTLINER Total		128.37		

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123945	1994	FARM CITY SUPPLY	9/10/2020	11.01	General Supply	General
123945	1994	FARM CITY SUPPLY	9/10/2020	31.15	General Supply	General
123945	1994	FARM CITY SUPPLY	9/10/2020	94.10	General Supply	General
123945	1994	FARM CITY SUPPLY	9/10/2020	107.11	General Supply	General
123945	1994	FARM CITY SUPPLY	9/10/2020	32.49	General Supply	General
123945	1994	FARM CITY SUPPLY	9/10/2020	61.73	General Supply	General
123945	1994	FARM CITY SUPPLY	9/10/2020	45.83	General Supply	General
123945	1994	FARM CITY SUPPLY	9/10/2020	9.60	General Supply	General
123945	1994	FARM CITY SUPPLY	9/10/2020	68.05	General Supply	General
123945	1994	FARM CITY SUPPLY	9/10/2020	-36.49	General Supply	General
123945	1994	FARM CITY SUPPLY	9/10/2020	9.58	General Supply	General
123945	1994	FARM CITY SUPPLY	9/10/2020	32.58	General Supply	General
123945	1994	FARM CITY SUPPLY	9/10/2020	45.73	General Supply	General
123945	1994	FARM CITY SUPPLY	9/10/2020	18.98	General Supply	General
123945	1994	FARM CITY SUPPLY	9/10/2020	63.31	General Supply	General
123945	1994	FARM CITY SUPPLY	9/10/2020	29.58	General Supply	General
123945	1994	FARM CITY SUPPLY	9/10/2020	68.14	General Supply	General
123945	1994	FARM CITY SUPPLY	9/10/2020	13.77	General Supply	General
123945	1994	FARM CITY SUPPLY	9/10/2020	23.16	General Supply	General
123945	1994	FARM CITY SUPPLY	9/10/2020	11.27	General Supply	General
123945	1994	FARM CITY SUPPLY	9/10/2020	51.25	General Supply	General
123945	1994	FARM CITY SUPPLY	9/10/2020	68.08	General Supply	General
123945	1994	FARM CITY SUPPLY	9/10/2020	127.91	General Supply	General
		FARM CITY SUPPLY Total		987.92		
123946	153	FARMERS UNION OIL CO	9/10/2020	105.90	Repair/ Grounds	General
123946	153	FARMERS UNION OIL CO	9/10/2020	22.99	General Supply	General
123946	153	FARMERS UNION OIL CO	9/10/2020	575.41	Gasoline & Oil	General
		FARMERS UNION OIL CO Total		704.30		
123947	2238	FURTHER	9/10/2020	68.55	Consulting Fees	General
		FURTHER Total		68.55		
123948	1666	GERRELLS SPORTS CENTER, INC.	9/10/2020	10,410.00	Uniforms	Capital Outlay
123948	1666	GERRELLS SPORTS CENTER, INC.	9/10/2020	1,195.00	Uniforms	Capital Outlay
		GERRELLS SPORTS CENTER, INC. Total		11,605.00		
123949	1499	GOPHER STATE ONE-CALL	9/10/2020	2.70	Miscellaneous	General
		GOPHER STATE ONE-CALL Total	19	2.70		
123950	1432	GRIPPERS SPORTS TROPHYS	9/10/2020	30.00	Supply	General
		GRIPPERS SPORTS TROPHYS Total		30.00		

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123951	3539	GUARDIAN	9/10/2020	930.07	Life & Disability Payable	General
		GUARDIAN Total		930.07		
123952	1832	HALDEMAN HOMME, INC.	9/10/2020	5,200.00	Repair/Equipment	General
		HALDEMAN HOMME, INC. Total		5,200.00		
123953	1529	HILLYARD /HUTCHINSON	9/10/2020	-26.38	General Supply	General
123953	1529	HILLYARD /HUTCHINSON	9/10/2020	110.07	General Supply	General
123953	1529	HILLYARD /HUTCHINSON	9/10/2020	812.14	General Supply	General
123953	1529	HILLYARD /HUTCHINSON	9/10/2020	255.09	General Supply	General
123953	1529	HILLYARD /HUTCHINSON	9/10/2020	30.00	General Supply	General
123953	1529	HILLYARD /HUTCHINSON	9/10/2020	6.70	General Supply	General
123953	1529	HILLYARD /HUTCHINSON	9/10/2020	-59.17	General Supply	General
123953	1529	HILLYARD /HUTCHINSON	9/10/2020	234.03	General Supply	General
123953	1529	HILLYARD /HUTCHINSON	9/10/2020	110.07	General Supply	General
123953	1529	HILLYARD /HUTCHINSON	9/10/2020	158.10	General Supply	General
123953	1529	HILLYARD /HUTCHINSON	9/10/2020	583.20	General Supply	General
		HILLYARD /HUTCHINSON Total		2,213.85		
123954	2505	HUDL	9/10/2020	900.00	Supply	General
		HUDL Total		900.00		
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	61.28	WAU40411 PAPER,LTR,250PK,110# ,WE	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	77.20	WAU49161 PAPER,250SH,90#EXINDEX,GN	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	128.37	SAN80003 MARKER,EXPO 2,CHISEL,BE	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	128.37	SAN80002 MARKER,EXPO 2,CHISEL,RD	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	116.70	SAN80004 MARKER,EXPO 2,CHISEL,GN	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	105.03	SAN80001 MARKER,EXPO 2,CHISEL,BK	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	14.34	UNV43118 STAPLER,ECON,FULL	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	24.04	UNV21127 PROTECTOR,SHEET,CLR	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	16.44	SAN30001 MARKER,SHARPIE,FINE PT,BK	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	17.60	UNV20630 PAD,LGL RULD,PERF,LTR,WH	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	6.78	UNV46300 PAD,NRW RULD,PERF,5X8,WH	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	16.10	BICWOTAP10 TAPE,CORRECTION,10/BX,WH	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	20.04	UNV36320 ENVELOPE,#10 SIDESM,WH	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	20.93	PFX421013TEA FOLDER,INTR,1/3CT,LTR,TL	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	11.13	PAP1753362 PEN,GEL,FINE PT,0.5MM,BK	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	46.56	WAU22581 PAPER,500SH,24LB,TGN	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	34.92	WAU22531 PAPER,500SH,24#,YW	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	51.90	WAU26701 PAPER,8.5X11,XBRIGHT,BYL	General

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123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	42.00	TOPPENPAL1 PenPal Rubber Pen/Pencil Holder, 2 5/8 x 5/8, Colors Vary	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	15.96	MAX190560 EB-95 Stereo Earbuds, Black	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	3.59	COS091455 LABEL,PEELER,5/PK,BE	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	3.20	CYO684012 PENCIL,CRAYOLA,LONG,12/ST	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	31.88	DURMN16RT4Z BATTERY,9 VOLT 4/PK	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	46.74	DURMN2400B24000 BATTERY,COPPRTP,AAA,24/BX	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	63.39	DUROPT1500B12PR BATTERY,OPTIMUM AA,12/PK	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	80.55	KCC50219 TISSUE,FCL,160SH,WH,12/3	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	8.52	MMM620025921 TAPE,INVIS,1X2592,3"CORE	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	19.86	MMM810P10K TAPE,MAGIC,.75X1M,10RL,CR	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	17.74	NUD38020Z FRAME,8.5X11,T,CLR	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	3.02	SAN25876PP HIGHLIGHTER,MJR-ACCT,6/ST	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	46.70	SAN80078 MARKER,CHISEL,DRYERAS,8ST	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	17.18	SAN81045 MARKER,EXPO2,DE,CHSL,16ST	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	8.74	UBC1739929 PEN,UNIBALL 207 8/ST,AST	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	1.80	UNV10210VP CLIP,BINDER,MED,36/PK	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	8.48	DIX22480 PENCIL,CLR,3.3MM,50/ST	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	34.48	CLO35420CTIOS Disinfectant Cleaner, 128 oz. Refill, Clorox Clean-Up	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	11.29	BWKV040CGW WIPES,10X12,DRC,CROLL,WH	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	8.25	HOD26502 Academic Ruled Monthly Planner, 14-Month July-August, 11 x 8.5, Black, 2020-2021	General
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	8.80	UNV10630 PAD,LGL RULED,PERF,LTR,CA	Food Service
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	11.10	UNV16113 FOLDER,REIN,1/3CT,MLA,LTR	Food Service
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	7.87	PENBK91A PEN,BPT,BK91,MED,BK	Food Service
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	6.78	UNV46300 PAD,NRW RULD,PERF,5X8,WH	Food Service
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	8.22	SAN30001 MARKER,SHARPIE,FINE PT,BK	Food Service
123955	1505	INNOVATIVE OFFICE SOLUTIONS	9/10/2020	7.16	UNV35669 NOTE,SLFST3X3,12PD/PK,AST	Food Service
		INNOVATIVE OFFICE SOLUTIONS Total		1,421.03		
123956	2257	J & R SCHOOL SUPPLIES	9/10/2020	35.80	5312 Happy birthday pencils	General

Breckenridge Public School

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123956	2257	J & R SCHOOL SUPPLIES	9/10/2020	9.00	Freight	General
		J & R SCHOOL SUPPLIES Total		44.80		
123957	1557	JIRAK TRUCKING, INC	9/10/2020	208.18	Repair/ Grounds	General
		JIRAK TRUCKING, INC Total		208.18		
123958	3092	JK SPORTS	9/10/2020	349.70	General Supply	Community Service
		JK SPORTS Total		349.70		
123959	2325	JOHN DEERE FINANCIAL	9/10/2020	224.91	Repair/Equipment	General
123959	2325	JOHN DEERE FINANCIAL	9/10/2020	77.37	General Supply	General
		JOHN DEERE FINANCIAL Total		302.28		
123960	242	JOHNSON CONTROLS	9/10/2020	2,035.10	Repair/Building	General
		JOHNSON CONTROLS Total		2,035.10		
123961	2752	JUNIOR LIBRARY GUILD	9/10/2020	214.20	City High	Capital Outlay
123961	2752	JUNIOR LIBRARY GUILD	9/10/2020	249.90	Graphic Novels High Plus	Capital Outlay
123961	2752	JUNIOR LIBRARY GUILD	9/10/2020	235.90	PG High Plus	Capital Outlay
123961	2752	JUNIOR LIBRARY GUILD	9/10/2020	249.90	Current Trends High Plus	Capital Outlay
123961	2752	JUNIOR LIBRARY GUILD	9/10/2020	249.90	Fantasy/Science Fiction High	Capital Outlay
123961	2752	JUNIOR LIBRARY GUILD	9/10/2020	249.90	MYSTERY & Adventure High	Capital Outlay
123961	2752	JUNIOR LIBRARY GUILD	9/10/2020	144.60	PG Middle/High	Capital Outlay
123961	2752	JUNIOR LIBRARY GUILD	9/10/2020	144.60	High-Lo Mature-High	Capital Outlay
123961	2752	JUNIOR LIBRARY GUILD	9/10/2020	0.00	FREE CHOICE HIGH INTEREST READING HIGHQ	Capital Outlay
		JUNIOR LIBRARY GUILD Total		1,738.90		
123962	3328	MARCO TECHNOLOGIES, LLC	9/10/2020	1,620.92	Copier/Printer Maintenance	General
		MARCO TECHNOLOGIES, LLC Total		1,620.92		
123963	3518	MATBOSS, LLC	9/10/2020	399.00	Supply	General
		MATBOSS, LLC Total		399.00		
123964	1171	MEDCO	9/10/2020	186.00	QUOTE# ESTMD3009236	General
123964	1171	MEDCO	9/10/2020	-0.12	Rounding Adjustment	General
123964	1171	MEDCO	9/10/2020	154.74	QUOTE# ESTMD3009236	General
123964	1171	MEDCO	9/10/2020	-0.12	Rounding Adjustment	General
123964	1171	MEDCO	9/10/2020	62.21	QUOTE# ESTMD3009236	General
123964	1171	MEDCO	9/10/2020	-0.13	Rounding Adjustment	General
		MEDCO Total		402.58		
123965	1216	MINN STATE UNIV. -- MOORHEAD	9/10/2020	500.00	Scholarship Breckenridge	Trust Fund
		MINN STATE UNIV. -- MOORHEAD Total	22	500.00		
123966	730	MINN. HISTORICAL SOCIETY	9/10/2020	750.00	NL 1yr Northern Lights 1yr eBook sub - students	Capital Outlay

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123966	730	MINN. HISTORICAL SOCIETY	9/10/2020	50.00	NL 1yr tchr Northern Lights eBook 1yr Per Teacher + Dgtl Tchrs Ed.	Capital Outlay
		MINN. HISTORICAL SOCIETY Total		800.00		
123967	3346	MINNESOTA HOIST INSPECTION INC	9/10/2020	185.00	HOIST INSPECTION	Capital Outlay
		MINNESOTA HOIST INSPECTION INC Total		185.00		
123968	1872	MN CHILD SUPPORT PAYMENT CTR	9/10/2020	411.00	Child Support Payable	General
		MN CHILD SUPPORT PAYMENT CTR Total		411.00		
123969	322	MN STATE HIGH SCHOOL LEAGUE	9/10/2020	160.00	Supply	General
123969	322	MN STATE HIGH SCHOOL LEAGUE	9/10/2020	160.00	Supply	General
123969	322	MN STATE HIGH SCHOOL LEAGUE	9/10/2020	160.00	Supply	General
123969	322	MN STATE HIGH SCHOOL LEAGUE	9/10/2020	160.00	Supply	General
123969	322	MN STATE HIGH SCHOOL LEAGUE	9/10/2020	160.00	Supply	General
123969	322	MN STATE HIGH SCHOOL LEAGUE	9/10/2020	160.00	Supply	General
123969	322	MN STATE HIGH SCHOOL LEAGUE	9/10/2020	160.00	Supply	General
123969	322	MN STATE HIGH SCHOOL LEAGUE	9/10/2020	160.00	Consulting Fees	General
123969	322	MN STATE HIGH SCHOOL LEAGUE	9/10/2020	160.00	Supply	General
123969	322	MN STATE HIGH SCHOOL LEAGUE	9/10/2020	160.00	Supply	General
123969	322	MN STATE HIGH SCHOOL LEAGUE	9/10/2020	160.00	Supply	General
123969	322	MN STATE HIGH SCHOOL LEAGUE	9/10/2020	160.00	Supply	General
123969	322	MN STATE HIGH SCHOOL LEAGUE	9/10/2020	160.00	Supply	General
123969	322	MN STATE HIGH SCHOOL LEAGUE	9/10/2020	160.00	Supply	General
123969	322	MN STATE HIGH SCHOOL LEAGUE	9/10/2020	160.00	Supply	General
123969	322	MN STATE HIGH SCHOOL LEAGUE	9/10/2020	160.00	Supply	General
123969	322	MN STATE HIGH SCHOOL LEAGUE	9/10/2020	160.00	Supply	General
123969	322	MN STATE HIGH SCHOOL LEAGUE	9/10/2020	160.00	Supply	General
123969	322	MN STATE HIGH SCHOOL LEAGUE	9/10/2020	363.00	Supply	General
123969	322	MN STATE HIGH SCHOOL LEAGUE	9/10/2020	160.00	Supply	General
123969	322	MN STATE HIGH SCHOOL LEAGUE	9/10/2020	160.00	Supply	General
		MN STATE HIGH SCHOOL LEAGUE Total		3,243.00		
123970	2104	OK TIRE STORES	9/10/2020	616.75	Repair/Equipment	General
		OK TIRE STORES Total		616.75		
123971	3210	PALMER CREATIONS	9/10/2020	2,049.00	Printing & Binding	Community Service
		PALMER CREATIONS Total		2,049.00		
123972	3366	POPP BINDING & LAMINATING INC.	9/10/2020	408.00	25'x250' 3mil clear film 1" core	General
123972	3366	POPP BINDING & LAMINATING INC.	9/10/2020	84.45	Shipping	General
		POPP BINDING & LAMINATING INC. Total		492.45		
123973	2656	QUADIANT FINANCE USA	9/10/2020	500.00	Postage	General
		QUADIANT FINANCE USA Total		500.00		
123974	1209	REALLY GOOD STUFF	9/10/2020	26.12	155567 Zenergy Chime Trio	General

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123974	1209	REALLY GOOD STUFF	9/10/2020	13.58	157539 Pick A Student Sticks Kit	General
123974	1209	REALLY GOOD STUFF	9/10/2020	11.39	165023 Happy Birthday Silicone Bracelets	General
123974	1209	REALLY GOOD STUFF	9/10/2020	4.08	166348 Missing Tooth Stickers	General
123974	1209	REALLY GOOD STUFF	9/10/2020	8.54	156661 Its My Birthday Crowns	General
123974	1209	REALLY GOOD STUFF	9/10/2020	9.49	705999 Pete The Cat Groovy Name Tag Labels	General
123974	1209	REALLY GOOD STUFF	9/10/2020	18.98	706490 Super Power Name Tag Labels	General
123974	1209	REALLY GOOD STUFF	9/10/2020	4.08	164995 V.I.P. Sticker Badges	General
123974	1209	REALLY GOOD STUFF	9/10/2020	5.69	702772 Pete The Cat Groovy Shoes Accents	General
123974	1209	REALLY GOOD STUFF	9/10/2020	4.74	703161 Pete The Cat Nameplates	General
123974	1209	REALLY GOOD STUFF	9/10/2020	58.23	167331 Colorations 1 Colored Masking Tape, Set of 6	General
123974	1209	REALLY GOOD STUFF	9/10/2020	17.09	158550 Really Good Stuff Hang Up Totes	General
123974	1209	REALLY GOOD STUFF	9/10/2020	14.24	162833 Ready To Decorate Crayon Welcome Kit	General
123974	1209	REALLY GOOD STUFF	9/10/2020	11.39	164057 Ready To Decorate Crayon Welcome Refill	General
123974	1209	REALLY GOOD STUFF	9/10/2020	16.71	165691 So Sweet Positive Behavior Jar	General
123974	1209	REALLY GOOD STUFF	9/10/2020	18.04	161876 EZ Stick Classroom Line Up Helpers	General
123974	1209	REALLY GOOD STUFF	9/10/2020	18.99	163609 Carpet Mark Its 6 Colors Set of 24	General
123974	1209	REALLY GOOD STUFF	9/10/2020	5.41	165697 Dry Erase Grouping Poster	General
123974	1209	REALLY GOOD STUFF	9/10/2020	50.34	705010 Polka Dot Chart Tablets Red Blue And Black	General
123974	1209	REALLY GOOD STUFF	9/10/2020	39.88	154268 Homework Folders	General
123974	1209	REALLY GOOD STUFF	9/10/2020	39.88	154269 Important Papers Folders	General
123974	1209	REALLY GOOD STUFF	9/10/2020	8.34	1103144TH Make The Grade Pencils	General
123974	1209	REALLY GOOD STUFF	9/10/2020	45.58	155805 Zaner Bloser Intermediate Two Sided Cardstock Desktop Helpers With Sleeves Set Of 12	General
		REALLY GOOD STUFF Total		450.81		
123975	411	REGION I COMPUTER SERVICES	9/10/2020	1,080.00	Genovation 908-S Keypads with Scanners	General
123975	411	REGION I COMPUTER SERVICES	9/10/2020	20.00	SHIPPING	General
123975	411	REGION I COMPUTER SERVICES	9/10/2020	2,358.00	Consulting Fees	Food Service
		REGION I COMPUTER SERVICES Total		3,458.00		
123976	1434	RENAISSANCE LEARNING, INC.	9/10/2020	750.00	HOSTING FEE	General
123976	1434	RENAISSANCE LEARNING, INC.	9/10/2020	1,237.50	STAR MATH	General
123976	1434	RENAISSANCE LEARNING, INC.	9/10/2020	1,237.50	STAR READING	General

Breckenridge Public School

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		RENAISSANCE LEARNING, INC. Total		3,225.00		
123977	3224	SANFORD HEALTH OCCUPATION MEDICINE CLINIC	9/10/2020	290.00	Miscellaneous	General
		SANFORD HEALTH OCCUPATION MEDICINE CLINIC Total		290.00		
123978	1126	SCHOOL SPECIALTY	9/10/2020	95.28	027282 PAPER ROLL RAINBOW KRAFT 36 IN X 1000 FT BLACK	General
		SCHOOL SPECIALTY Total		95.28		
123979	2412	SHI	9/10/2020	4,840.00	Securly 1:1 Cloud - One Year - Includes Filter, Securly Classroom, MDM, Securly Home Part# SECURLY11CLOUD QTY 500 Lic.	General
		SHI Total		4,840.00		
123980	467	SUPREME SCHOOL SUPPLY CO	9/10/2020	72.50	248dncr permit to leave book	General
123980	467	SUPREME SCHOOL SUPPLY CO	9/10/2020	73.00	teachers daily reference planner 36	General
123980	467	SUPREME SCHOOL SUPPLY CO	9/10/2020	39.00	class record book 37-8	General
123980	467	SUPREME SCHOOL SUPPLY CO	9/10/2020	27.10	Activity Fund receipts 109 NCR	General
123980	467	SUPREME SCHOOL SUPPLY CO	9/10/2020	41.50	Tardy Slips 113d-ncr	General
123980	467	SUPREME SCHOOL SUPPLY CO	9/10/2020	16.69	Freight	General
123980	467	SUPREME SCHOOL SUPPLY CO	9/10/2020	65.25	Teacher Daily Plan Book (40)	General
123980	467	SUPREME SCHOOL SUPPLY CO	9/10/2020	15.35	Freight	General
		SUPREME SCHOOL SUPPLY CO Total		350.39		
123981	3546	TEAM FITZ GRAPHICS	9/10/2020	1,145.00	Supply	General
		TEAM FITZ GRAPHICS Total		1,145.00		
123982	1516	TELIN TRANSPORTATION GROUP	9/10/2020	64.40	Repair/Equipment	General
		TELIN TRANSPORTATION GROUP Total		64.40		
123983	1409	US FOODS, INC	9/10/2020	-10.16	Food	Food Service
123983	1409	US FOODS, INC	9/10/2020	-1.60	Food	Food Service
123983	1409	US FOODS, INC	9/10/2020	-0.94	Food	Food Service
123983	1409	US FOODS, INC	9/10/2020	31.77	Food	Food Service
123983	1409	US FOODS, INC	9/10/2020	291.68	Food	Food Service
123983	1409	US FOODS, INC	9/10/2020	152.32	Food	Food Service
123983	1409	US FOODS, INC	9/10/2020	154.95	General Supply	Food Service
		US FOODS, INC Total		618.02		
123984	3430	VARSITY SPIRIT FASHION	9/10/2020	831.30	CHEERLEADING UNIFORMS	Capital Outlay
123984	3430	VARSITY SPIRIT FASHION	9/10/2020	0.00	Misc	Capital Outlay
123984	3430	VARSITY SPIRIT FASHION	9/10/2020	55.50	SHIPPING/ HANDLING	Capital Outlay
		VARSITY SPIRIT FASHION Total	25	886.80		
123985	1945	WAHPETON ACE HARDWARE	9/10/2020	259.99	General Supply	General
123985	1945	WAHPETON ACE HARDWARE	9/10/2020	15.96	General Supply	General

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123985	1945	WAHPETON ACE HARDWARE	9/10/2020	29.35	General Supply	General
123985	1945	WAHPETON ACE HARDWARE	9/10/2020	60.95	General Supply	General
123985	1945	WAHPETON ACE HARDWARE	9/10/2020	57.96	General Supply	General
		WAHPETON ACE HARDWARE Total		424.21		
123986	1569	WAHPETON AUTO VALUE	9/10/2020	11.99	Repair/Equipment	General
123986	1569	WAHPETON AUTO VALUE	9/10/2020	12.84	Repair/Equipment	General
123986	1569	WAHPETON AUTO VALUE	9/10/2020	11.36	Repair/Equipment	General
		WAHPETON AUTO VALUE Total		36.19		
		Grand Total		236,016.41		
		Wire Disbursements		129,264.87		
		Check Disbursements		106,751.54		
		Fund Summary				
		General Fund		199,011.63		
		Food Service Fund		4,584.55		
		Community Service Fund		3,472.71		
		Capital Fund		28,436.84		
		Debt Service Fund		0.00		
		Trust Fund		500.00		
		Student Activities Fund		10.68		

Breckenridge Public Schools

Student Activities Account

August 31,2020

UFARS Crs #		08/01/2020 Balance	Deposits	Expenses	8/31/2020 Balance
919	Class of 2019	0.00			0.00
920	Class of 2020	0.00			0.00
921	Class of 2021	3,252.00			3,252.00
978	National Honor Society	1,837.68			1,837.68
979	HS Student Council	5,055.60			5,055.60
980	Letterclub	2,932.21		10.68	2,921.53
981	Mathletes	248.56			248.56
982	HS Band	11,892.38			11,892.38
983	Boys Golf	62.53			62.53
984	HS Choir	4,717.36			4,717.36
985	SADD	0.00			0.00
986	FFA	2.95			2.95
987	Close Up	1,324.49			1,324.49
988	Speech	4,294.32			4,294.32
989	Drama Club	2,125.55			2,125.55
990	DECA	4,432.62			4,432.62
991	Robotics	3,253.38			3,253.38
	Totals	45,431.63	0.00	10.68	45,420.95

Breckenridge Public School-Contingent Account
Account Summary
August 2020

	<u>Aug 20</u>
Ordinary Income/Expense	
Expense	
01005010000899000 Sch Bd Misc	45.00
01005760723360000 Cntrct Trnspt	353.16
01100203000430000 Elem Supply	45.93
01100790154401000 CRF Supply	192.36
01201810000401999 COVID Supply	64.00
02005770701329000 Fd Svc Postge	90.00
04005505321329000 ComEd Postage	433.01
R02005770701601000 Lunch Refund	0.00
R04005591000050208 Sumr Rec Ref	25.00
	<hr/>
Total Expense	1,248.46
	<hr/>
Net Ordinary Income	-1,248.46
	<hr/>
Net Income	<u><u>-1,248.46</u></u>

**Breckenridge Public School-Contingent Account
Transaction List by Date
August 2020**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Aug 20				
08/13/2020			Deposit/Reissue Lost Ck #26299	24.30
08/13/2020	26381	April Avelsgard	Lunch Refund/Lost Check #26299	-24.30
08/17/2020			Deposit	383.80
08/25/2020	26382	US Postmaster	CE/Back to School Mailing	-523.01
08/26/2020	26383	Simone Gebro	Refund Youth Yoga	-25.00
08/26/2020	26384	Rondo Weinkauf	Hand Sanitizer	-64.00
08/26/2020	26385	Jennifer Bellmore	Summer School Mileage	-117.72
08/26/2020	26386	Julie Ekren	Supply-Yoga Mats	-96.18
08/26/2020	26387	Tracy Bommersbach	Supply-Yoga Mats	-96.18
08/26/2020	26388	Stacy Busta	Supply	-45.93
08/26/2020	26389	Minnesota BCA	Joseph, Mikkelson, Bommersbach	-45.00
08/26/2020	26390	Jennifer Bellmore	Summer School Mileage	-235.44
Aug 20				

Breckenridge Public Schools Enrollment Numbers 2020 - 2021

	August	September	October	November	December	January	February	March	April	May	June
K		42									45
1		36									32
2		28									48
3		44									42
4		32									51
5		42									50
6		47									47
7		50									41
8		43									43
9		52									63
10		68									50
11		49									49
12		48									57
PSEO		0									1
ALP only		0									9
Total		581	0	0	0	0	0	0	0	0	628
Pre-School		58									83
Elementary Virtual		32									
Middle Virtual		7									
High Virtual		7									
VL		7									8
Grand Total		692	0	0	0	0	0	0	0	0	719
MS St. Mary's		32									22
ALP Concurrent											13
NDSCS Concurrent		5									15
Homeschool Part-time		0									2



Education and Leadership for a Lifetime

2100 Freeway Boulevard, Brooklyn Center, Minnesota 55430-1735 | (763) 560-2262, FAX (763) 569-0499 | www.mshsl.org

September 3, 2020

Dear Superintendent, School Board Members, Presidents and Heads of School,

The Minnesota State High School League has provided educational opportunities for students through education-based fine arts activities and athletics for over 100 years. In addition, it provides leadership, education and governance for 43 different activities and all member schools in Minnesota. The impacts of the COVID-19 pandemic have been profound, yet the value of student experiences in MSHSL activities and athletics is important and well documented. As a result, the desire of students, families, schools, and communities to continue to provide and take part in these important opportunities remains strong. The League remains committed to these two primary goals in this difficult year:

- Provide participation opportunities in MSHSL activities and athletics to the greatest extent possible, and
- Provide these opportunities in the safest way possible for all participants, coaches, directors, schools and communities.

The COVID-19 pandemic has had and will continue to have dramatic impacts on the operations and financial situation of the Minnesota State High School League, yet it has only increased the workload for the League as it has for you and your school. As a direct result of the programming impacts of COVID-19 and the reduction of revenue, the financial responsibility of our member schools will increase significantly for this 2020-2021 school year. As a member school, the details of your membership dues for this school year have been set by the Board of Directors at their August 4, 2020 Board Meeting. These details can be found in the enclosed document titled "2020-2021 Membership Fee Summary."

Background

The Minnesota State High School League has maintained a practice of limiting the financial support from member schools to the greatest extent possible, while continuing to be responsive to the strong desires of our schools to grow programming within our organization. The League does not receive any direct financial support from state funding, but rather is primarily funded through four major sources: tournament ticket sales, member school dues and fees, sponsorship agreements, and broadcast contracts. In addition, it is important to know that the MSHSL is required to hold reserves that may not exceed 50% or be less than 20% of the annual expenses of the League. Over the past few years, ticket sales at tournaments has declined and expenses in all categories have grown. Therefore, the League has made reductions and accessed available reserves which are now at the lower limit of approximately 20%.

While the Board of Directors constantly monitors the League's financial situation, this past school year additional review was done to address the growing gap between revenues and expenses. While actions have been taken to reduce the costs in nearly all areas within the League, in February of 2020, the Board of Directors made the decision to approve increased fees for member schools which were projected to increase the annual revenue from member schools from \$1.2 million to \$1.9 million. Given the magnitude of the programming and services that are provided, this amount will be well short of the costs of operations for 2020-2021. More detail on these membership services and the additional programming that has been added since 2007, please see the enclosed document titled "Membership Benefits." For the past few years, the League's annual budget has been approximately \$9 million. The primary source of revenue has been our state tournaments, with more than 75% of League revenue coming from ticket sales, sponsorships and broadcast revenues. More detail on the MSHSL budget for 2019-2020 and 2020-2021 are available on the attachment titled "Minnesota State High School League Budget Summary."

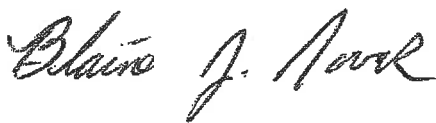
- Eliminated the costs of bi-annual Area Meetings and replaced these informative sessions with interactive online meetings for the entire state titled “*The LEAD Network.*”
- Reduced Board of Directors and Committee costs using online meetings which has eliminated most costs related to mileage, travel, food and lodging.
- Reduced operational costs of the MSHSL League Office through reduced maintenance, change in communications providers, significant reduction in staff expenses for travel, lodging, etc. and reductions in supplies.

Representatives of the League have been active in sharing the concerns regarding the MSHSL Budget over the past two years with our important professional organizations including Minnesota School Board Association (MSBA), Minnesota Association of School Administrators (MASA), Minnesota Association of Secondary School Principals (MASSP) and the Minnesota Association of Activities Administrators (MNIAAA). These presentations have taken place at annual conferences as well as direct interaction with the Board of Directors within each organization over the past few months. Each of the leadership groups in your fine organizations have shared their support for the opportunities and leadership provided by the League and recognize the unique challenges that the League has encountered.

It is important for you to know that our Board has supported the actions to continue forward with the rebuild of our MSHSL website which is critical in the efforts to grow our communication with our activity administrators in each of our member schools, along with better informing the public of information and news of the MSHSL. With an initial rollout this past month, we are excited by the efficiencies it will provide and the ways it will better serve our member schools and the public.

With the direction of the Board of Directors and the creation of a model of an organization that is funded by its membership, the League is positioned to continue to lead our schools and provide opportunities for students. Everyone who participates in League activities and athletics thanks you and your school community for maintaining your membership and partnering in providing the opportunities that have long been a part of the Minnesota State High School League.

Sincerely,



Blaine Novak
President, MSHSL Board of Directors
Superintendent, New York Mills



Erich Martens
Executive Director, MSHSL

Enclosures:

- Finance Task Force Summary
- Membership Benefits
- Minnesota State High School League Budget Summary
- 2020-2021 Membership Fee Summary



2020-2021 MINNESOTA STATE HIGH SCHOOL LEAGUE

Finance Task Force Summary

The MSHSL Board of Directors created a Finance Task Force to assist the League in creating a budget and a model of finance for the coming 2020-2021 school year. This task force was assembled with representation from large and small schools, public and nonpublic, as well as metro schools and outstate schools. Together this group reviewed historical financial information and programming costs. They assessed the current needs of the member schools and the impacts of the ongoing COVID-19 pandemic on MSHSL programming and finance. The primary tasks assigned by the Board of Directors was to prepare a potential budget that would sustain the programming and services that the MSHSL has provided for years and to build an equitable model of revenue to meet these needs.

The Task Force began with consensus on the guiding principles that would inform and direct the work that they would do. These guiding principles included:

- The opportunities provided for students in MSHSL activities and athletics are critical to the high school educational experience
- Maintaining current MSHSL programming and the support provided to our member schools are the major focus of the task force
- Building a sustainable financial model for the short term and long term is required.
- The model must address equity and fairness and recognize the unique characteristics of our member schools
- Sharing excess revenue back to member schools has been a consistent practice of the Minnesota State High School League and is a goal for future budgets

Through multiple meetings, and significant discussion along with the review of financial documents, and a strong consideration that state tournaments will not occur this year in the way they have in the past, the Task Force provided the Board of Directors with three potential models that could be used to equitably share the costs of the operations of the League across all members. The Board of Directors discussed these models and ultimately approved a hybrid model of membership dues which incorporates the activity fee model as a portion of the school's responsibility and then also added two additional membership dues installments that were identified by school size and mirrored the classification system that is in place for our four class athletic programs.

A basic grid of the installment plans for the 2020-2021 school year is shown here:

# of Schools	Enrollment	Class	Current Membership Fees due 10/1/2020	Installment Plan #1 due 11/30/2020	Installment Plan #2 due 2/28/2021
64	1234-3276	AAAA	Invoiced 8/1/2020	\$ 5,500	\$ 5,500
64	570-1228	AAA	Invoiced 8/1/2020	\$ 4,500	\$ 4,500
128	205-568	AA	Invoiced 8/1/2020	\$ 3,500	\$ 3,500
138	102-204	A	Invoiced 8/1/2020	\$ 2,500	\$ 2,500
66	51 - 100	A	Invoiced 8/1/2020	\$ 1,500	\$ 1,500
46	5-50	A	Invoiced 8/1/2020	\$ 500	\$ 500
Home Schools	1-4		Invoiced 8/1/2020	\$ 0	\$ 0
506			\$ 1,990,000	\$ 1,555,000	\$ 1,555,000

Membership Benefits

MEMBER-REQUESTED SERVICES AND PROGRAMMING



-
- **43 programs including Athletics, Fine Arts, and Adapted Athletics**
 - **On-call administrative support for Member Schools**
 - **Coaches education**
 - **Officials registration and education**
 - **Leadership and professional development opportunities**
 - **Eligibility and governance**
 - **Legislative advocacy**
 - **Sports medicine**
 - **Concussion insurance**
 - **Catastrophic insurance**
 - **Recognition and awards programs**
 - **Tournament administration**
 - **Statewide media coverage of events**
 - **Technology systems and services**
 - **Activity specific technology support**
 - **Publications**
-

Minnesota State High School League

Budget Summary

2019-2020 Approved Budget

2020-2021 Approved Budget

9/3/2020

	MSHSL Budget 2019-2020	MSHSL Approved Budget 2020-2021
Revenues		
Tournaments/Television/Sponsors	\$ 7,294,522	\$ -
School Registrations	\$ 1,216,000	\$ 5,000,000
Officials/Coaches Fee	\$ 443,500	\$ 170,000
Other/School Supplies	\$ 213,400	\$ 88,300
Total Revenues	\$ 9,167,422	\$ 5,258,300
Expenses		
Tournaments	\$ 3,345,150	\$ -
Membership Insurance	\$ 793,700	\$ 751,000
Membership Materials	\$ 283,900	\$ 223,200
Officials/Coaches	\$ 390,000	\$ 272,000
Personnel	\$ 3,385,200	\$ 2,982,000
Operations/Administration	\$ 1,376,900	\$ 1,144,200
Total Expenses	\$ 9,574,850	\$ 5,372,400
Excess of revenue over (under) expenses	(407,428)	(114,100)



2020-2021 MINNESOTA STATE HIGH SCHOOL LEAGUE

2020-2021 Membership Fee Summary for *Breckenridge High School*

This is not an invoice – please do not pay.
Schools will receive separate invoices on October 15, 2020 and January 15, 2021

*Breckenridge High School MSHSL Enrollment: **203**

August Invoice Summary – sent July/August 2020, due 10/1/2020

Description	Fee
Annual Membership Fee	\$160.00
\$1 Per Student Fee	\$203.00
Activity Fee Registration Total (\$160 per activity)	\$2880.00

August Invoice TOTAL: **\$3243.00**

November Membership Fee – to be sent 10/15/2020, due 11/30/2020

Description	Fee
COVID-19 Installment 1	\$2500.00

February Membership Fee – to be sent 1/15/2021, due 2/28/2021

Description	Fee
COVID-19 Installment 2	\$2500.00

2020-2021 Membership Fee Total \$8243.00

*MSHSL Enrollments are determined in even-numbered years by the Board of Directors using the most current MARSS Report to the MDE for grades 9, 10, 11 and 12. From those enrollment numbers, the Board of Directors subtracts 40% of the free/reduced lunch count reported.

Breckenridge Elementary School

Breckenridge Pride...Inspiring to Excel



Elementary Board Report:

September 2020

#1 BOARD VALUE: To provide a world-class education for Breckenridge students.

#2 BOARD VALUE: The board values the need for individualized learning and will prioritize our resources to support student achievement through active and engaging learning.

Elementary Open House Conferences:

Positive reports from teachers

Liked the more relaxed, individualized time with students and families

Survey to staff and parents for feedback will go out.

If can't will want to have some evening hours

Standards Based Report Card and Title I Presentations:

Low attendance but will record and send video and other information out to families.

Title Grants:

Completed and will now wait for approval from MDE

Next up: Native American Grant due Oct. 1

ACT: October 6 - We have 24 students taking the exam that day

Open positions to fill:

Child Behavioral Support/Native American Liaison

Full-time sub for the school year

Breckenridge Virtual Academy Update:

34 elementary students currently enrolled

Title I Family and Staff Planning meeting:

Had 25 staff, paras, and parents participate via 2 different Google Meets

CELEBRATION: Results on the WBWF goals from last year-

These grades successfully made at least 10% gains from fall to winter. Goal was to make that gain from fall to spring, but didn't get assessments completed in the spring.

GRADE	FALL	WINTER
K - Letter Sounds	51%	67%
1st - Nonsense Word Fluency	30%	44%

Breckenridge Elementary School

Breckenridge Pride...Inspiring to Excel

2nd - RCB-M (fluency)	52%	65%
-----------------------	-----	-----

MCA tests were not taken so we do not have Title I goal results to share.

Family/Parent Engagement ideas discussed for Title I Parent Engagement planning:

- ★ Virtual BINGO night
- ★ Facebook - sharing of tips/tidbits for math and reading support at home
- ★ Virtual Homework Help
- ★ Mystery Readers via Google Meet
- ★ Book Clubs with virtual discussion boards
- ★ Grocery store math
- ★ Community Word Hunts

Elementary Title I and WBWF goals for 2020-21

WBWF: The number of Breckenridge K-4 students will increase by 10% in Tier 1 from Fall 2020 to Spring 2021 in the areas of letter sounds (K), NWF (1st) and R-CBM (1-4) through Literacy Academy training and WIN interventions.

Title I Reading: Breckenridge Elementary School students will increase the percentage of students passing the Reading Minnesota Comprehensive Assessments from 60.3% during the 2018-19 school year to 64.3% during the 2020-21 school year through: con't literacy trng, incl. leveled library and vocabulary development

Title I Math: Breckenridge Elementary School students will increase the percentage of students passing the Math Minnesota Comprehensive Assessments from 61.2% during the 2018-19 school year to 65.2% during the 2020-21 school year through: con't AVMR intervention training and use of them with students including more regular progress monitoring and math staff development during regular staff staff meetings.

**Breckenridge High School
School Board Report
Tues. Sept. 16, 2020
Principal: Craig J. Peterson
4:00pm**

High School Goal #1: “How can we set the culture at Breckenridge?”

High School Goal #2: “How can we support students, staff and community growth at Breckenridge?”

Celebrations:

- Thank you to all of our staff. HS staff, Para-educators, and other staff.
- We have a challenge in front of us. We will accept

Re-Entry Plan UPDATE and Feedback

- We had some hiccups and areas we need to clean up. Our staff did very well. Both staff and students are making adjustments. 1st week didn't go perfect but we will make adjustments.
- Adjustments in lunch procedures, hallways, students gathering with one another, adjustments in procedures
- Classrooms have gone very well. Staff are doing a great job.

Old Business

1. New Tech network and training: Step 1 of a 4 year plan

[-https://newtechnetwork.org/](https://newtechnetwork.org/)

Facilitator Teams:

Step 1: 2019-2020 (learning), 2020-2021 (Phase 1), 2021-2022 (Phase 2), 2022-2023 (Phase 3)

Gr. 7-8: Mary D., Jack H., Margaret W., Travis E., Emily M., Hayley B., Liz D, Missy J., Kelly Larson (9 teachers)

Step 2: 2020-2021 (investigate/learn), 2021-2022 (Phase 1), 2022-2023 (Phase 2)

Gr. 9-10: Jolynn W., Stacey D., Tina A., Al G., Austin I., Emily C., Linda H., Brenda R., Kelly Leiseth (9 teachers)

Step 3: 2020-2021 (investigate/learn), 2021-2022 (Capstone Project), 2022-2023 (Step 1)

Gr. 11-12: Stan G., Dennis S., Alissa H., Tony B. Derek G., Brad L., Kim Q., Chad F. (8 teachers)

Training:

- New Tech 101 training on Sept. 1,2,3
- Trainings with Blake V. (our New Tech Coach) will be starting on Wed. Sept. 30 and Early-out dates

2.UPDATE....Summer School (August 3-August 27);

- Brenda R. and Sue L. did a great job leading summer school
- Students did fantastic. Was probably the best group of students we have had for summer school.

3. Portrait of a Graduate: <https://sites.google.com/isd846.org/breck-grad/home>

- Presented to our HS staff our Portrait of a Graduate

-We did an activity on all of the projects/activities our students already do in the categories of **Inspired, Impassioned, Empowered and Engaged**

4. ***UPDATE Student Handbook Changes

<https://docs.google.com/document/d/1iL6Y4cnNrIdM3cGx6BvAKZFZcvgn1aek2BHAIIDROg/edit?usp=sharing>

- Community Agreements
- Profile of a Graduate
- COVID Face Covering Policy (New Policy)
- Political Campaigns and Activities (New Policy)

***I will go over the HS handbook with students the week of Sept. 14-Sept. 18

5. FACEBOOK LIVE Sessions: Breckenridge FACEBOOK page

-Send all questions to questions@isd846.org

-Thurs. Sept. 17 @ 12:30pm

-Supt. Cordes and Deb Jacobs

****Future Sessions will be available throughout the year with Administration.

New Business:

1. Breckenridge High School Master Schedule (2020-2021)

<https://docs.google.com/spreadsheets/d/10XACpDIeKyJLiEMTICgpoWvXlt9Mk-ViumRa8gH8O2M/edit?usp=sharing>

-We had to change some courses due to low enrollment or the class wasn't offered this semester (CNA, Trig, Woods, Welding).. We will look for 2nd semester to do these courses.

-Class #'s are looking great. We built class #'s on the idea of "Hybrid Schedule"

-50% capacity of the classroom OR 6 feet apart

- Classes over 20:

Total: 7 at 21 students; 3 at 22 students; 3 at 23 students; plus Band and Choir

Period 1: 1 at 21; 1 at 22

Period 2: 3 at 21; 1 at 22; 1 at 23

Period 3: 1 at 21; 1 at 22; 1 at 23

Period 4: 2 at 21; 1 at 23

2. AGENCY: (Attached) <https://newtechnetwork.org/resources/new-tech-network-agency-rubrics/>

-Agency Rubric is attached for your viewing

MY ADULT LEARNING AGENCY GOAL: Develop Growth Mindset

-**SEEK CHALLENGES** (Analyzes and overcomes personal barriers (mindsets, beliefs, circumstances) that inhibit taking risks.

-**GROW FROM SETBACKS: Identifies challenges, failures, or setbacks and reflection (e.g. giving up or trying harder) affect the process, product, and learning**

Agency Focus Areas:

Gr. 11-12: Seek Challenges

Gr. 9-10: Growing from Setbacks
Gr. 7-8: Tackle and Monitor Learning

October Reports and Updates:

- 1.Re-entry Plan UPDATE and Feedback
2. What we are doing that is UNIQUE and INNOVATIVE

New Projects the High School is working on:

1. Culture and Agency
- 2.Capstone Project for Seniors (2022)
- 3.Portrait of a Graduate: We have spoken to HS staff and have identified projects that fit into our Profile of Graduate definition.
4. Adult Learning in our School

Announcements/Calendar of Events:

- Tues. Sept. 15: Leadership Training (New Tech)
- Wed. Sept. 16: Golden Path Solutions initial meeting
- Tues. Sept. 22: Gr. 9-12 Staff meeting (7:30am) and Gr. 7-8 (2:45pm)
- Wed. Sept. 23: Early-out @ 1:25p (Feedback on Re-entry plan)
- Thurs. Sept. 24: All K-12 staff meeting (Topic: Educator Excellence Plan)
- Thurs. Sept. 24: Staff Development meeting (3:30pm)
- Wed. Sept. 30: Early-out (PLC: Culture)
- Tues. Oct. 6: ACT test for Seniors @ Breckenridge HS**
- Thurs. Oct. 8: Early-out @ 1:25p: (Staff Development (Tech))
- Wed. Oct. 14: Early-out @ 1:25p: (PLC: Culture Projects)
- Thurs. Oct. 15- Fri. Oct. 16: EM Break

**BRECKENRIDGE SCHOOL DISTRICT #846
NEGOTIATIONS COMMITTEE MEETING
MONDAY, AUGUST 31, 2020
7:00 AM
ELEMENTARY SCHOOL MEDIA CENTER**

Face masks and physical distancing are required.

Committee members present: Steve Arnhalt, Justin Nepl, Erin Johnson

Present virtually: Superintendent Cordes

Others present: Neil Kusler, Cathy Affield, Patty Owens, Pam Dohman, Peggy Kram, April Lauritsen, Maxine Lammers, and Tamara Jones, MSEA Representative

The two sides exchanged proposals, see attachments. Both sides agreed to a follow up meeting on Thursday, September 17th @ 4:00 p.m.

Adopted: 07/13/2004

Breckenridge ISD 846 Policy 422

Orig. 1995

Revised: 07/21/2020

Rev. 2020

422 POLICIES INCORPORATED BY REFERENCE

PURPOSE

Certain policies as contained in this policy reference manual are applicable to employees as well as to students. In order to avoid undue duplication, the school district provides notice by this section of the application and incorporation by reference of the following policies which also apply to employees:

Policy 102	Equal Educational Opportunity
Policy 103	Complaints – Students, Employees, Parents, Other Persons
Policy 206	Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations
Policy 211	Criminal or Civil Action Against School District, School Board Member, Employee, or Student
Policy 305	Policy Implementation
Policy 505	Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees
Policy 507	Corporal Punishment
Policy 510	Student Activities
Policy 511	Student Fundraising
Policy 517	Student Recruiting
Policy 518	DNR-DNI Orders
Policy 519	Interviews of Students by Outside Agencies
Policy 522	Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process
Policy 524	Internet Acceptable Use and Safety Policy
Policy 525	Violence Prevention
Policy 535	Service Animals in Schools
Policy 610	Field Trips
Policy 710	Extracurricular Transportation
Policy 711	Video Recording on School Buses
Policy 712	Video Surveillance Other Than on Buses
Policy 802	Disposition of Obsolete Equipment and Material

Employees are charged with notice that the above cited policies are also applicable to employees; however, employees are also on notice that the provisions of the various policies speak for themselves and may be applicable although not specifically listed above.

Legal References:

Cross References:

NEW POLICY

496 POLITICAL CAMPAIGNS AND ACTIVITIES

I. PURPOSES

The purpose of this policy is to recognize the participation of students and employees in political issues. Further, the purpose of this policy is to establish guidelines for the participation of students and employees in political campaigns, partisan or non-partisan election activities, and the distribution of political or partisan materials.

II. GENERAL STATEMENT OF POLICY

- A. The school district will maintain neutrality as to all political campaigns and issues. The school district will not expend public funds or resources to advocate for particular candidates or for only one side of a controversial question. However, the school district may expend reasonable amounts to apprise voters in the school district of facts pertinent to an election, bond issue, or referendum.
- B. The school district recognizes the rights of students and employees to participate in political campaigns and political issues, elections, and public service and the right of students to pursue an education conducted in a suitable academic environment free from disruption.
- C. To protect First Amendment rights, while at the same time preserving the integrity of the education objectives and responsibilities of the school district, the school board adopts the following guidelines.

III. DEFINITIONS

- A. “Distribution” means circulation or dissemination of material by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, or posting or displaying material. This includes, but is not limited to, posting on a wall, bulletin board, or other building surface, or anywhere on school district property; leaving items to be picked up by interested persons; directly giving items to persons; or placing items in rooms in a school district building.
- B. “Nonschool-sponsored material” or “unofficial material” includes all materials or objects intended for distribution, except school newspapers, employee newsletters, literary magazines, yearbooks, and other publications funded and/or sponsored or authorized by the school. Examples of nonschool-sponsored material include, but are not limited to, leaflets, brochures, buttons, badges, fliers, petitions, posters, and underground newspapers, whether written by students or employees.

- C. “Nonschool person” means any person who is not a currently enrolled student or a current employee of the school district.
- D. “Political materials” include, but are not limited to, any paper, handbill, poster, booklet, brochure, advertisement, sample ballot, display, or audio or video presentation, that pertains to a political candidate or political issue.
- E. “Political issue” is an issue that is the subject of a public referendum which is being debated by political candidates or organizations.
- F. “Political candidate” is a person who seeks nomination or election to partisan or nonpartisan public or party office or who has filed as candidate for election.
- G. A “political activity” is an act that is of a nature, done with intent, or done in a way, to influence or tend to directly or indirectly influence, voting at a primary or an election or, if it is done because a person is about to vote, has voted, or has refrained from voting at a primary or an election.
- H. “School activities” means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays, and in-school lunch periods.
- I. “Work hours” for school district employees refer to the period between the time an employee is scheduled to begin work and the end of the employee’s assigned work day (excluding the employee’s lunch and break periods), and any paid overtime hours or extra-duty hours for which the employee has volunteered or been assigned.

IV. PROCEDURES

- A. Political Activities of Employees in General
 - 1. Employees of the school district, while acting in the capacity of a school district employee, shall not engage in any political activity during the school day, during work hours, or at school activities.
 - 2. School district employees shall be free to engage in political activities outside of the school day, work hours, or school activities and to campaign and run for political office. Employees shall not allow such political activities to interfere with the proper performance of their school duties and shall not use school time, supplies, or equipment in these activities.

3. A school district employee or official shall not use his or her official authority or influence to compel a person to take part in a political activity, to pay or promise to pay a political contribution, or apply for membership in or become a member in a political organization.
4. Teachers or other school district employees may not use or recruit students during the school day, during work hours, or at school activities for either distribution of political materials or other political activities.
5. School district employees, while acting in the capacity of a school district employee, shall refrain from any conduct that is intended to be or that reasonably could be perceived as endorsing or opposing specific political issues or political candidates.
6. The implementation of and compliance with this policy shall be coordinated by the Superintendent. All inquiries regarding school district elections referendum candidates and campaigns shall be referred to the Superintendent.

B. Distribution of Political Materials

1. The distribution of political materials on school district property by nonschool persons is governed by Policy 904, Distribution of Materials on School District Property by Nonschool Persons.
2. The distribution of political materials on school district property by students and employees is governed by Policy 505, Distribution of Nonschool-sponsored Materials on School Premises by Students and Employees.

C. School District Property, Facilities, and Activities

1. Nonpublic forums. All school district property and facilities are nonpublic forums that are designated as reserved for their intended purpose of education and education-related activities. Political activities will not be allowed in such nonpublic forums unless it is part of approved curriculum. Further, reasonable time, place, and manner restrictions may be imposed in such a nonpublic forum.
2. Public forums by designation. The building principal, with approval of the superintendent and the school board, may designate specific property or facilities of the school district as limited public forums open for certain expressive activity such as political speech. The open character of such property or facilities will not be retained indefinitely. Further, reasonable time, place, and manner restrictions may be imposed. The building

principal and the superintendent are responsible for establishing the time, place, and manner restrictions and for ensuring equality of treatment toward all candidates and issues when such a designated public forum is created.

V. VIOLATION OF POLICY

- A. Violation of this policy by a student will be halted, and appropriate disciplinary action will be taken in accordance with the school district's student discipline policy and/or any governing statute.
- B. Violation of this policy by an employee will be halted, and appropriate disciplinary action will be taken, in accordance with any individual contract, collective bargaining agreement, school district policies and procedures, and/or governing statute.
- C. Any other party violating this policy will be requested to leave the school property immediately and, if necessary, the police will be called. In addition, other action may be taken, if appropriate.

VI. IMPLEMENTATION/NOTICE OF POLICY

- A. A copy of this policy will be available in school buildings. The policy will be noted in student handbooks and available to students, staff, employees and community members in school buildings and the administrative office.
- B. The school district will develop a method of discussing the policy with students and employees.
- C. The school district administration may develop any additional guidelines and procedures necessary to implement his policy. Such additional guidelines shall be submitted to the school board for approval. Upon approval, such guidelines and procedures shall be an addendum to this policy.

- Legal References:** Minn. Stat. § 10A.01, Subd. 5
Minn. Stat. § 43A.32
Minn. Stat. § 211A.02, Subd.8
Minn. Stat. § 211B.09 (Prohibited public employee activities)
Op. Minn. Atty. Gen. 159a-3 (May 24, 1966) (concluding that a school district could not make expenditure of public funds for printing and mailing of literature urging passage of a bond issue)
- Cross References:** Policy 505 (Distribution of Nonschool-sponsored Materials on School Premises by Students and Employees)
Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

Adopted: 08/09/2005

Breckenridge ISD 846 Policy 522

Orig. 1995

Revised: 10/21/2020

Rev. 2020

THIS IS A COMPLETE REWRITE OF THIS POLICY BY MSBA

522 TITLE IX SEX NONDISCRIMINATION POLICY, GRIEVANCE PROCEDURE AND PROCESS

~~*[Note: On May 6, 2020, the U.S. Department of Education, Office for Civil Rights (OCR), released the long-awaited final rule amending Title IX regulations at 34 C.F.R. Part 106. These regulations, which go into effect on August 14, 2020, are the first Title IX regulations applicable to sexual harassment and are applicable to complaints by both school district students and employees. The extensive regulations will require districts to revise their policies and procedures with respect to sexual harassment and ensure that administration and staff are trained on the new requirements.]*~~

~~*The final rule requires school districts to provide notice of its nondiscrimination policy and grievance procedures, including how to file or report sexual harassment and how the school district will respond to the following groups: applicants for admission and employment; students; parents or legal guardians; and unions or professional organizations holding agreements with the school district. 34 C.F.R. § 106.8(b). The provisions of this policy generally conform to the requirements of the new regulations.]*~~

I. GENERAL STATEMENT OF POLICY

- A. The school district does not discriminate on the basis of sex in its education programs or activities, and it is required by Title IX of the Education Amendments Act of 1972, and its implementing regulations, not to discriminate in such a manner. The requirement not to discriminate in its education program or activity extends to admission and employment. The school district is committed to maintaining an education and work environment that is free from discrimination based on sex, including sexual harassment.
- B. The school district prohibits sexual harassment that occurs within its education programs and activities. When the school district has actual knowledge of sexual harassment in its education program or activity against a person in the United States, it shall promptly respond in a manner that is not deliberately indifferent.
- C. This policy applies to sexual harassment that occurs within the school district's education programs and activities and that is committed by a school district employee, student, or other members of the school community. This policy does not apply to sexual harassment that occurs off school grounds, in a private setting, and outside the scope of the school district's education programs and activities. This policy does not apply to sexual harassment that occurs outside the geographic boundaries of the United States, even if the sexual harassment occurs

in the school district's education programs or activities.

- D. Any student, parent, or guardian having questions regarding the application of Title IX and its regulations and/or this policy and grievance process should discuss them with the Title IX Coordinator. The school district's Title IX Coordinator~~(s)~~ is/~~are~~: Diane Cordes, Superintendent, 218-643-6822, 810 Beede Avenue, Breckenridge, MN 56520

~~{INSERT: NAME(S) TITLE(S) PHONE NUMBER(S) OFFICE ADDRESS(ES) EMAIL ADDRESS(ES)}~~

Questions relating solely to Title IX and its regulations may be referred to the Title IX Coordinator~~(s)~~, the Assistant Secretary for Civil Rights of the United States Department of Education, or both.

- E. The effective date of this policy is August 14, 2020 and applies to alleged violations of this policy occurring on or after August 14, 2020.

II. DEFINITIONS

- A. "Actual knowledge" means notice of sexual harassment or allegations of sexual harassment to the school district's Title IX Coordinator or to any employee of the school district. Imputation of knowledge based solely on vicarious liability or constructive notice is insufficient to constitute actual knowledge. This standard is not met when the only official of the school district with actual knowledge is the respondent.
- B. "Complainant" means a person who is alleged to be the victim of conduct that could constitute sexual harassment under Title IX. A Title IX Coordinator who signs a formal complaint is not a complainant unless the Title IX Coordinator is alleged to be the victim of the conduct described in the formal complaint.
- C. "Day" or "days" means, unless expressly stated otherwise, business days (i.e. day(s) that the school district office is open for normal operating hours, Monday - Friday, excluding State-recognized holidays).
- A. "Deliberately indifferent" means clearly unreasonable in light of the known circumstances. The school district is deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances.
- B. "Education program or activity" means locations, events, or circumstances for which the school district exercises substantial control over both the respondent and the context in which the sexual harassment occurs and includes school district education programs or activities that occur on or off of school district property.

- C. “Formal complaint” means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting that the school district investigate the allegation of sexual harassment.
1. A formal complaint filed by a complainant must be a physical document or an electronic submission. The formal complaint must contain the complainant’s physical or digital signature, or otherwise indicate that the complainant is the person filing the formal complaint, and must be submitted to the Title IX Coordinator in person, by mail, or by email.
 2. A formal complaint shall state that, at the time of filing the formal complaint, the complainant was participating in, or attempting to participate in, an education program or activity of the school district with which the formal complaint is filed.
- D. “Informal resolution” means options for resolving a formal complaint that do not involve a full investigation and adjudication. Informal resolution may encompass a broad range of conflict resolution strategies, including mediation or restorative justice.
- E. “Relevant questions” and “relevant evidence” are questions, documents, statements, or information that are related to the allegations raised in a formal complaint. Relevant evidence includes evidence that is both inculpatory and exculpatory. Questions and evidence about the complainant’s sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the complainant’s prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant’s prior sexual behavior with respect to the respondent and are offered to prove consent.
- F. “Remedies” means actions designed to restore or preserve the complainant’s equal access to education after a respondent is found responsible. Remedies may include the same individualized services that constitute supportive measures, but need not be non-punitive or non-disciplinary, nor must they avoid burdening the respondent.
- G. “Respondent” means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment under Title IX.
- H. “Sexual harassment” means any of three types of misconduct on the basis of sex that occurs in a school district education program or activity and is committed against a person in the United States:
1. *Quid pro quo* harassment by a school district employee (conditioning the

provision of an aid, benefit, or service of the school district on an individual's participation in unwelcome sexual conduct);

2. Unwelcome conduct that a reasonable person would find so severe, pervasive, and objectively offensive that it denies a person equal educational access; or
 3. Any instance of sexual assault (as defined in the Clery Act, 20 U.S.C. §1092(f)(6)A(v)), dating violence, domestic violence, or stalking (as defined in the Violence Against Women Act, 34 U.S.C. §12291).
- I. “Supportive measures” means individualized services provided to the complainant or respondent without fee or charge that are reasonably available, non-punitive, non-disciplinary, not unreasonably burdensome to the other party, and designed to ensure equal educational access, protect safety, and deter sexual harassment. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, alternative educational services as defined under Minn. Stat. § 121A.41, as amended, mutual restrictions on contact between the parties, changes in work locations, leaves of absence, increased security and monitoring of certain areas of the school district buildings or property, and other similar measures.
- J. “Title IX Personnel” means any person who addresses, works on, or assists with the school district’s response to a report of sexual harassment or formal complaint, and includes persons who facilitate informal resolutions. The following are considered Title IX Personnel:
1. “Title IX Coordinator” means an employee of the school district that coordinates the school district’s efforts to comply with and carry out its responsibilities under Title IX. The Title IX Coordinator is responsible for acting as the primary contact for the parties and ensuring that the parties are provided with all notices, evidence, reports, and written determinations to which they are entitled under this policy and grievance process. The Title IX Coordinator is also responsible for effective implementation of any supportive measures or remedies. The Title IX Coordinator must be free from conflicts of interest and bias when administering the grievance process.
 2. “Investigator” means a person who investigates a formal complaint. The investigator of a formal complaint may not be the same person as the Decision-maker or the Appellate Decision-maker. The Investigator may be a school district employee, school district official, or a third party designated by the school district.

3. “Decision-maker” means a person who makes a determination regarding responsibility after the investigation has concluded. The Decision-maker cannot be the same person as the Title IX Coordinator, the Investigator, or the Appellate Decision-maker.
4. “Appellate Decision-maker” means a person who considers and decides appeals of determinations regarding responsibility and dismissals of formal complaints. The Appellate Decision-maker cannot be the same person as the Title IX Coordinator, Investigator, or Decision-maker. The Appellate Decision-maker may be a school district employee, or a third party designated by the school district.
5. The superintendent of the school district may delegate functions assigned to a specific school district employee under this policy, including but not limited to the functions assigned to the Title IX Coordinator, Investigator, Decision-maker, Appellate Decision-maker, and facilitator of informal resolution processes, to any suitably qualified individual and such delegation may be rescinded by the superintendent at any time. The school district may also, in its discretion, appoint suitably qualified persons who are not school district employees to fulfill any function under this policy, including, but not limited to, Investigator, Decision-maker, Appellate Decision-maker, and facilitator of informal resolution processes.

~~*[NOTE: It is recommended that school districts designate a primary Title IX Coordinator and at least one alternate Title IX Coordinator so that the alternate can undertake Title IX Coordinator responsibilities in the event the primary Title IX Coordinator is a party to a complaint, or is otherwise not qualified under this policy to serve in that role in a particular case.]*~~

III. BASIC REQUIREMENTS FOR GRIEVANCE PROCESS

A. Equitable Treatment

1. The school district shall treat complainants and respondents equitably. However, equality or parity with respect to supportive measures provided to complainants and respondents is not required.
2. The school district will not impose any disciplinary sanctions or take any other actions against a respondent that do not constitute supportive measures until it has completed this grievance process and the respondent has been found responsible.
3. The school district will provide appropriate remedies to the complainant any time a respondent is found responsible.

B. Objective and Unbiased Evaluation of Complaints

1. Title IX Personnel, including the Title IX Coordinator, Investigator, Decision-maker, and Appellate Decision-maker, shall be free from conflicts of interest or bias for or against complainants or respondents generally or a specific complainant or respondent.
2. Throughout the grievance process, Title IX Personnel will objectively evaluate all relevant evidence, inculpatory and exculpatory, and shall avoid credibility determinations based solely on a person's status as a complainant, respondent, or witness.

C. Title IX Personnel will presume that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.

D. Confidentiality

The school district will keep confidential the identity of any individual who has made a report or complaint of sex discrimination, including any individual who has made a report or filed a formal complaint of sexual harassment, any complainant, any individual who has been reported to be the perpetrator of sex discrimination, any respondent, and any witness, except as may be permitted by the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, or FERPA's regulations, and State law under Minn. Stat. § 13.32 34 C.F.R. Part 99, or as required by law, or to carry out the purposes of 34 C.F.R. Part 106, including the conduct of any investigation, hearing, or judicial proceeding arising thereunder (i.e., the school district's obligation to maintain confidentiality shall not impair or otherwise affect the complainants and respondents receipt of the information to which they are entitled with respect to the investigative record and determination of responsibility).

E. Right to an Advisor; Right to a Support Person

Complainants and respondents have the right, at their own expense, to be assisted by an advisor of their choice during all stages of any grievance proceeding, including all meetings and investigative interviews. The advisor may be, but is not required to be, an attorney. In general, an advisor is not permitted to speak for or on behalf of a complainant or respondent, appear in lieu of complainant or respondent, participate as a witness, or participate directly in any other manner during any phase of the grievance process.

A complainant or respondent with a disability may be assisted by a support person throughout the grievance process, including all meetings and investigative

interviews, if such accommodation is necessary. A support person may be a friend, family member, or any individual who is not otherwise a potential witness. The support person is not permitted to speak for or on behalf of a complainant or respondent, appear in lieu of complainant or respondent, participate as a witness, or participate directly in any other manner during any phase of the grievance process.

F. Notice

The school district will send written notice of any investigative interviews or meetings to any party whose participation is invited or expected. The written notice will include the date, time, location, participants, and purpose of the meeting or interview, and will be provided to allow sufficient time for the party to prepare to participate.

G. Consolidation

The school district may, in its discretion, consolidate formal complaints as to allegations of sexual harassment against more than one respondent, or by more than one complainant against one or more respondents, or by one party against the other party, where the allegations of sexual harassment arise out of the same facts or circumstances.

H. Evidence

1. During the grievance process, the school district will not require, allow, rely upon, or otherwise use questions or evidence that constitute or seek disclosure of information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.
2. The school district shall not access, consider, disclose, or otherwise use a party's medical, psychological, and similar treatment records unless the school district obtains the party's voluntary, written consent.

I. Burden of Proof

1. The burden of gathering evidence and the burden of proof shall remain upon the school district and not upon the parties.
2. The grievance process shall use a preponderance of the evidence standard (i.e. whether it is more likely than not that the respondent engaged in sexual harassment) for all formal complaints of sexual harassment, including when school district employees are respondents.

J. Timelines

~~*[NOTE: The Title IX regulations require reasonably prompt timeframes for conclusion of the grievance process, but do not specify any particular timeframes. The time periods below are suggested. School districts may establish their own district-specific timeline, although it is recommended that legal counsel be consulted before adjusting time periods.]*~~

1. Any informal resolution process must be completed within thirty (30) calendar days following the parties' agreement to participate in such informal process.
2. An appeal of a determination of responsibility or of a decision dismissing a formal complaint must be received by the school district within five (5) days of the date the determination of responsibility or dismissal was provided to the parties.
3. Any appeal of a determination of responsibility or of a dismissal will be decided within thirty (30) calendar days of the day the appeal was received by the School District.
4. The school district will seek to conclude the grievance process, including any appeal, within 120 calendar days of the date the formal complaint was received by the School District.
5. Although the school district strives to adhere to the timelines described above, in each case, the school district may extend the time frames for good cause. Good cause may include, without limitation: the complexity of the allegations; the severity and extent of the alleged misconduct; the number of parties, witnesses, and the types of other evidence (e.g., forensic evidence) involved; the availability of the parties, advisors, witnesses, and evidence (e.g., forensic evidence); concurrent law enforcement activity; intervening school district holidays, breaks, or other closures; the need for language assistance or accommodation of disabilities; and/or other unforeseen circumstances.

K. Potential Remedies and Disciplinary Sanctions

1. The following is the range of possible remedies that the school district may provide a complainant and disciplinary sanctions that the school district might impose upon a respondent, following determination of responsibility: counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, mutual or unilateral restrictions on contact between the parties, changes in work locations, leaves of absence, monitoring of certain areas of the school district buildings or property, warning, suspension, exclusion, expulsion, transfer,

remediation, termination, or discharge.

2. If the Decision-maker determines a student-respondent is responsible for violating this policy, the Decision-maker will recommend appropriate remedies, including disciplinary sanctions/consequences. The Title IX Coordinator will notify the superintendent of the recommended remedies, such that an authorized administrator can consider the recommendation(s) and implement appropriate remedies in compliance with ~~MSBA Model~~ Policy 506 – Student Discipline. The discipline of a student-respondent must comply with the applicable provisions of Minnesota Pupil Fair Dismissal Act, the Individuals with Disabilities Education Improvement Act (IDEA) and/or Section 504 of the Rehabilitation Act of 1972, and their respective implementing regulations.

IV. REPORTING PROHIBITED CONDUCT

- A. Any student who believes they have been the victim of unlawful sex discrimination or sexual harassment, or any person (including the parent of a student) with actual knowledge of conduct which may constitute unlawful sex discrimination or sexual harassment toward a student should report the alleged acts as soon as possible to the Title IX Coordinator.
- B. Any employee of the school district who has experienced, has actual knowledge of, or has witnessed unlawful sex discrimination, including sexual harassment, or who otherwise becomes aware of unlawful sex discrimination, including sexual harassment, must promptly report the allegations to the Title IX Coordinator without screening or investigating the report or allegations.
- C. A report of unlawful sex discrimination or sexual harassment may be made at any time, including during non-business hours, and may be made in person, by mail, by telephone, or by e-mail using the Title IX Coordinator's contact information. A report may also be made by any other means that results in the Title IX Coordinator receiving the person's verbal or written report.
- D. Sexual harassment may constitute both a violation of this policy and criminal law. To the extent the alleged conduct may constitute a crime, the School District may report the alleged conduct to law enforcement authorities. The school district encourages complainants to report criminal behavior to the police immediately.

V. INITIAL RESPONSE AND ASSESSMENT BY THE TITLE IX COORDINATOR

- A. When the Title IX Coordinator receives a report, the Title IX Coordinator shall promptly contact the complainant confidentially to discuss the availability of supportive measures, consider the complainant's wishes with respect to supportive measures, inform the complainant of the availability of supportive

measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint .

- B.** The school district will offer supportive measures to the complainant whether or not the complainant decides to make a formal complaint. The school district must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the school district's ability to provide the supportive measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.
- C.** If the complainant does not wish to file a formal complaint, the allegations will not be investigated by the school district unless the Title IX Coordinator determines that signing a formal complaint to initiate an investigation over the complainant's wishes is not clearly unreasonable in light of the known circumstances.
- D.** Upon receipt of a formal complaint, the school district must provide written notice of the formal complaint to the known parties with sufficient time to prepare a response before any initial interview. This written notice must contain:
 - 1. The allegations of sexual harassment, including sufficient details known at the time, the identities of the parties involved in the incident (if known), the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident, if known;
 - 2. A statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility will be made at the conclusion of the grievance process;
 - 3. A statement explaining that the parties may have an advisor of their choice, who may be, but is not required to be, an attorney;
 - 4. A statement that the parties may inspect and review evidence gathered pursuant to this policy;
 - 5. A statement informing the parties of any code of conduct provision that prohibits knowingly making false statements or knowingly submitting false information; and
 - 6. A copy of this policy.

VI. STATUS OF RESPONDENT DURING PENDENCY OF FORMAL COMPLAINT

- A.** Emergency Removal of a Student

1. The school district may remove a student-respondent from an education program or activity of the school district on an emergency basis before a determination regarding responsibility is made if:
 - a. The school district undertakes an individualized safety and risk analysis;
 - b. The school district determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal of the student-respondent; and
 - c. The school district determines the student-respondent poses such a threat, it will so notify the student-respondent and the student-respondent will have an opportunity to challenge the decision immediately following the removal. In determining whether to impose emergency removal measures, the Title IX Coordinator shall consult related school district policies, including MSBA Model Policy 506 – Student Discipline. The school district must take into consideration applicable requirements of the Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973, prior to removing a special education student or Section 504 student on an emergency basis.

~~*[NOTE: The interrelationship between the Title IX regulations authorizing the emergency removal of student and the Minnesota Pupil Fair Dismissal Act (MPFDA) is unclear at this time. School districts should consult with legal counsel regarding the emergency removal of a student. At a minimum, it is recommended that school districts provide alternative educational services, as defined in the MPFDA, to any student so removed under the Title IX regulations.]*~~

B. Employee Administrative Leave

The school district may place a non-student employee on administrative leave during the pendency of the grievance process of a formal complaint. Such leave will typically be paid leave unless circumstances justify unpaid leave in compliance with legal requirements. The school district must take into consideration applicable requirements of Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act prior to removing an individual with a qualifying disability.

VII. INFORMAL RESOLUTION OF A FORMAL COMPLAINT

- A. At any time prior to reaching a determination of responsibility, informal resolution may be offered and facilitated by the school district at the school district's discretion, but only after a formal complaint has been received by the school district.
- B. The school district may not require as a condition of enrollment or continued enrollment, or of employment or continued employment, or enjoyment of any other right, waiver of the right to a formal investigation and adjudication of formal complaints of sexual harassment.
- C. The informal resolution process may not be used to resolve allegations that a school district employee sexually harassed a student.
- D. The school district will not facilitate an informal resolution process without both parties' agreement, and will obtain their voluntary, written consent. The school district will provide to the parties a written notice disclosing the allegations, the requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations, the parties' right to withdraw from the informal resolution process, and any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared.
- E. At any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint.

VIII. DISMISSAL OF A FORMAL COMPLAINT

- A. Under federal law, the school district must dismiss a Title IX complaint, or a portion thereof, if the conduct alleged in a formal complaint or a portion thereof:
 - 1. Would not meet the definition of sexual harassment, even if proven;
 - 2. Did not occur in the school district's education program or activity; or
 - 3. Did not occur against a person in the United States.
- B. The school district may, in its discretion, dismiss a formal complaint or allegations therein if:
 - 1. The complainant informs the Title IX Coordinator in writing that the complainant desires to withdraw the formal complaint or allegations therein;

2. The respondent is no longer enrolled or employed by the school district;
or
 3. Specific circumstances prevent the school district from gathering sufficient evidence to reach a determination.
- C. The school district shall provide written notice to both parties of a dismissal. The notice must include the reasons for the dismissal.
- D. Dismissal of a formal complaint or a portion thereof does not preclude the school district from addressing the underlying conduct in any manner that the school district deems appropriate.

~~*[NOTE: For example, school districts are reminded of the obligation under Minn. Stat. § 122A.20, subd. 2, to make a mandatory report to PELSB concerning any teacher who resigns during the course of an investigation of misconduct.]*~~

IX. INVESTIGATION OF A FORMAL COMPLAINT

- A. If a formal complaint is received by the School District, the school district will assign or designate an Investigator to investigate the allegations set forth in the formal complaint.
- B. If during the course of the investigation the school district decides to investigate any allegations about the complainant or respondent that were not included in the written notice of a formal complaint provided to the parties, the school district must provide notice of the additional allegations to the known parties.
- C. When a party's participation is invited or expected in an investigative interview, the Investigator will coordinate with the Title IX Coordinator to provide written notice to the party of the date, time, location, participants, and purposes of the investigative interview with sufficient time for the party to prepare.
- D. During the investigation, the Investigator must provide the parties with an equal opportunity to present witnesses for interviews, including fact witnesses and expert witnesses, and other inculpatory and exculpatory evidence.
- E. Prior to the completion of the investigative report, the Investigator, through the Title IX Coordinator, will provide the parties and their advisors (if any) with an equal opportunity to inspect and review any evidence directly related to the allegations. The evidence shall be provided in electronic format or hard copy and shall include all relevant evidence, evidence upon which the school district does not intend to rely in reaching a determination regarding responsibility, and any

inculpatory or exculpatory evidence whether obtained from a party or another source. The parties will have ten (10) days to submit a written response, which the Investigator will consider prior to completion of the investigative report.

- F. The Investigator will prepare a written investigative report that fairly summarizes the relevant evidence. The investigative report may include credibility determinations that are not based on a person's status as a complainant, respondent or witness. The school district will send the parties and their advisors (if any) a copy of the report in electronic format or hard copy, for their review and written response at least ten (10) days prior to a determination of responsibility.

X. DETERMINATION REGARDING RESPONSIBILITY

~~*[NOTE: The Title IX regulations do not require school districts to conduct live hearings as part of the decision-making phase of the grievance process. Accordingly, this Policy does not include procedures for a live hearing. If a school district desires to create such procedures, legal counsel should be consulted.]*~~

- A. After the school district has sent the investigative report to both parties and before the school district has reached a determination regarding responsibility, the Decision-maker must afford each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness.
- B. The Decision-maker must provide the relevant questions submitted by the parties to the other parties or witnesses to whom the questions are offered, and then provide each party with the answers, and allow for additional, limited follow-up questions from each party.
- C. The Decision-maker must explain to the party proposing the questions any decision to exclude a question as not relevant.
- D. When the exchange of questions and answers has concluded, the Decision-maker must issue a written determination regarding responsibility that applies the preponderance of the evidence standard to the facts and circumstances of the formal complaint. The written determination of responsibility must include the following:
 - 1. Identification of the allegations potentially constituting sexual harassment;
 - 2. A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, and methods used to gather other evidence;
 - 3. Findings of fact supporting the determination;

4. Conclusions regarding the application of the school district's code of conduct to the facts;
 5. A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the school district imposes on the respondent, and whether remedies designed to restore or preserve equal access to the recipient's education program or activity will be provided by the school district to the complainant; and
 6. The school district's procedures and permissible bases for the complainant and respondent to appeal and the date by which an appeal must be made.
- E. In determining appropriate disciplinary sanctions, the Decision-maker should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved, and the context in which the alleged incident occurred.
- F. The written determination of responsibility must be provided to the parties simultaneously.
- G. The Title IX Coordinator is responsible for the effective implementation of any remedies.
- H. The determination regarding responsibility becomes final either on the date that the school district provides the parties with the written determination of the result of the appeal, if an appeal is filed, or if an appeal is not filed, the date on which an appeal would no longer be considered timely.

XI. APPEALS

- A. The school district shall offer the parties an opportunity to appeal a determination regarding responsibility or the school district's dismissal of a formal complaint or any allegations therein, on the following bases:
1. A procedural irregularity that affected the outcome of the matter (e.g., a material deviation from established procedures);
 2. New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and
 3. The Title IX Coordinator, Investigator, or Decision-maker had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the

matter.

- B. If notice of an appeal is timely received by the school district, the school district will notify the parties in writing of the receipt of the appeal, assign or designate the Appellate Decision-maker, and give the parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome.
- C. After reviewing the parties' written statements, the Appellate Decision-maker must issue a written decision describing the result of the appeal and the rationale for the result.
- D. The written decision describing the result of the appeal must be provided simultaneously to the parties.
- E. The decision of the Appellate Decision-maker is final. No further review beyond the appeal is permitted.

XII. RETALIATION PROHIBITED

- A. Neither the school district nor any other person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX, its implementing regulations, or this policy, or because the individual made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this policy. Intimidation, threats, coercion, or discrimination, including charges against an individual for code of conduct violations that do not involve sex discrimination or sexual harassment, but arise out of the same facts or circumstances as a report or complaint of sex discrimination, or a report or formal complaint of sexual harassment, for the purpose of interfering with any right or privilege secured by Title IX, its implementing regulations, or this policy, constitutes retaliation. Retaliation against a person for making a report of sexual harassment, filing a formal complaint, or participating in an investigation, constitutes a violation of this policy that can result in the imposition of disciplinary sanctions/consequences and/or other appropriate remedies.
- B. Any person may submit a report or formal complaint alleging retaliation in the manner described in this policy and it will be addressed in the same manner as other complaints of sexual harassment or sex discrimination.
- C. Charging an individual with violation of school district policies for making a materially false statement in bad faith in the course of a grievance proceeding under this policy shall not constitute retaliation, provided, however, that a determination regarding responsibility, alone, is not sufficient to conclude that

any party made a materially false statement in bad faith.

XIII. TRAINING

- A. The school district shall ensure that Title IX Personnel receive appropriate training. The training shall include instruction on:
 - 1. The Title IX definition of sexual harassment;
 - 2. The scope of the school district's education program or activity;
 - 3. How to conduct an investigation and grievance process, appeals, and informal resolution processes, as applicable;
 - 4. How to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias;
 - 5. For Decision-makers, training on issues of relevance of questions and evidence, including when questions and evidence about the complainant's prior sexual behavior are not relevant; and
 - 6. For Investigators, training on issues of relevance, including the creation of an investigative report that fairly summarizes relevant evidence.
- B. The training materials will not rely on sex stereotypes and must promote impartial investigations and adjudications of formal complaints.
- C. Materials used to train Title IX Personnel must be posted on the school district's website. If the school district does not have a website, it must make the training materials available for public inspection upon request.

XIV. DISSEMINATION OF POLICY

- A. This policy shall be made available to all students, parents/guardians of students, school district employee, and employee unions.
- B. The school district shall conspicuously post the name of the Title IX Coordinator, including office address, telephone number, and work e-mail address on its website and in each handbook that it makes available to parents, employees, students, unions, or applicants.
- C. The school district must provide applicants for admission and employment, students, parents or legal guardians of secondary school students, employees, and all unions holding collective bargaining agreements with the school district, with the following:

1. The name or title, office address, electronic mail address, and telephone number of the Title IX Coordinator;
2. Notice that the school district does not discriminate on the basis of sex in the education program or activity that it operates, and that it is required by Title IX not to discriminate in such a manner;
3. A statement that the requirement not to discriminate in the education program or activity extends to admission and employment, and that inquiries about the application of Title IX may be referred to the Title IX Coordinator, to the Assistant Secretary for Civil Rights of the United States Department of Education, or both; and
4. Notice of the school district's grievance procedures and grievance process contained in this policy, including how to report or file a complaint of sex discrimination, how to report or file a formal complaint of sexual harassment, and how the school district will respond.

XV. RECORDKEEPING

~~*[NOTE: School districts should consider amending their respective retention schedules to reflect the recordkeeping requirements discussed below].*~~

- A. The school district must create, and maintain for a period of seven calendar years, records of any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment. In each instance, the school district must document:
 1. The basis for the school district's conclusion that its response to the report or formal complaint was not deliberately indifferent;
 2. The measures the school district has taken that are designed to restore or preserve equal access to the school district's education program or activity; and
 3. If the school district does not provide a complainant with supportive measures, then it must document the reasons why such a response was not clearly unreasonable in light of the known circumstances. Such a record must be maintained for a period of seven years.
 4. The documentation of certain bases or measures does not limit the recipient in the future from providing additional explanations or detailing additional measures taken.

- B. The school district must also maintain for a period of seven calendar years records of:
1. Each sexual harassment investigation including any determination regarding responsibility, any disciplinary sanctions imposed on the respondent, and any remedies provided to the complainant designed to restore or preserve equal access to the recipient's education program or activity;
 2. Any appeal and the result therefrom;
 3. Any informal resolution and the result therefrom; and
 4. All materials used to train Title IX Personnel.

Legal References: Minn. Stat. § 121A.04 (Athletic Programs; Sex Discrimination)
Minn. Stat. § 121A.40 – 121A.575 (Minnesota Pupil Fair Dismissal Act)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972)
34 C.F.R. Part 106 (Implementing Regulations of Title IX)
20 U.S.C. § 1400, *et seq.* (Individuals with Disabilities Education Improvement Act of 2004)
29 U.S.C. § 794 (Section 504 of the Rehabilitation Act of 1973)
42 U.S.C. § 12101, *et seq.* (Americans with Disabilities Act of 1990, as amended)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act of 1974)
20 U.S.C. § 1092 *et seq.* (Jeanne Clery Disclosure of Campus Security and Campus Crime Statistics Act (“Clery Act”))

Cross References: Policy 102 (Equal Educational Opportunity)
Policy 413 (Harassment and Violence)
Policy 506 (Student Discipline)
Policy 528 (Student Parental, Family, and Marital Status Nondiscrimination)

Adopted: 08/09/2005

Breckenridge ISD 846 Policy 523

Orig. 1995

Revised: 10/21/2020

Rev. 2012

523 POLICIES INCORPORATED BY REFERENCE

PURPOSE

Certain policies as contained in this policy reference manual are applicable to students as well as to employees. In order to avoid undue duplication, the school district provides notice by this section of the application and incorporation by reference of the following policies which also apply to students:

Policy 102	Equal Educational Opportunity
Policy 103	Complaints – Students, Employees, Parents, Other Persons
Policy 206	Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations
Policy 211	Criminal or Civil Action Against School District, School Board Member, Employee, or Student
Policy 305	Policy Implementation
Policy 413	Harassment and Violence
Policy 417	Chemical Use and Abuse
Policy 418	Drug-Free Workplace/Drug-Free School
Policy 419	Tobacco-Free Environment
Policy 420	Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions
Policy 496	Political Campaigns and Activities Policy
Policy 511	Student Fundraising
Policy 524	Internet Acceptable Use and Safety Policy
Policy 525	Violence Prevention
Policy 610	Field Trips
Policy 613	Graduation Requirements
Policy 614	School District Testing Plan and Procedure
Policy 615	Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students
Policy 616	School District System Accountability
Policy 707	Transportation of Public School Students
Policy 708	Transportation of Nonpublic School Students
Policy 709	Student Transportation Safety Policy
Policy 710	Extracurricular Transportation
Policy 711	Video Recording on School Buses
Policy 712	Video Surveillance Other Than on Buses
Policy 801	Equal Access to School Facilities

Students are charged with notice that the above cited policies are also applicable to students; however, students are also on notice that the provisions of the various policies speak for themselves and may be applicable although not specifically listed above.

Legal References:

Cross References:

The following resolution was moved by _____ and seconded by _____ :

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Breckenridge ISD 846, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
James & Fran Christensen	\$10,410.00	Football Uniforms
Touchdown Club	\$100.00	Teambuildr
Lisa Kunkel	\$25.00	Speed and Strength
	\$10,535.00	

The vote on adoption of the Resolution was: Unanimous in Favor

Whereupon, said Resolution was declared duly adopted on September 16, 2020

By: _____
Chair

By: _____
Clerk

Search

- ▶ Data Submissions
 - 0-4 Census Data Reporting
 - Access to Career Technical Education for Students with a Disability (ACTE-SPED)
 - ADM Web Estimates (ADMWE)
 - Assessment Secure Reports
 - ▶ Assurance of Compliance and Mandated Reporting
 - Athletics Data Reporting
 - Career and Technical Education Levy Web-Based Reporting System
 - Carl Perkins
 - CLICS Program Administration
 - Compulsory Instruction Compliance Data Reporting
 - Continuing Education Clock Hour Reporting
 - Disciplinary Incident Reporting System
 - District and School Site Verification
 - Early Childhood Education Outcomes
 - Early Education Student
 - Early Learning Scholarship Administration System (ELSA)
 - Early Learning Services Data Reporting
 - ELFI

Assurance of Compliance and Mandated Reporting

All school districts must complete the Assurance of Compliance with state and federal law and verify Mandated Reporting training by November 15 each year.

By completing all sections of the Assurance of Compliance and Mandated Reporting, school districts provide written assurance that they do not discriminate in their use of funds provided through the Minnesota Department of Education and that they have informed all mandated reporters of their reporting duties.

This assurance is given by each district in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts, or other federal and state financial assistance extended to the district by the U.S. Department of Education and the Minnesota Department of Education (MDE), including installment payments after such date of application for federal financial assistance and state aid allotments which were approved before such date.

By submitting the Assurance of Compliance, the district recognizes and agrees that such federal and state financial assistance will be extended in reliance on the representations, supporting information required by Minnesota Statutes, section 127A.42, subdivision 3, and agreements made in this assurance. This assurance is binding on the district and the persons who are authorized to submit information on behalf of the district.

Please note that you can now provide the entire assurance online. We no longer require the paper copy of the Assurance of Compliance certificate. However, it is important to note that by submitting the Assurance of Compliance online that you are verifying that the Superintendent is electronically signing this assurance on behalf of the school board. Though the paper copy is no longer required, the approval of the board is per Minnesota Rule 3535.9910.

> [Enter the Assurance of Compliance and Mandated Reporting Application.](#)

Equity Laws - 9/25/19

As part of the Assurance of Compliance, each district must verify that there is a copy of these laws in all buildings in the district.



Assurance of Compliance with State and Federal Law

[Sign up for email alerts](#)

[Related MDE resource: Compliance and Assis](#)

[Related offsite resou: Minn. Stat. § 127A.42 Aid for Violation of La](#)

UserID: [dmcordes](#) District: Breckenridge Public School Distr



AOC Links

[Help](#)

Contact Us

Virginia Davis

E-mail:

mde.compliance-assistance@state.mn.us

Phone: 651-582-8338

Address:

1500 Highway 36 West, Roseville, MN 55113

Assurance of Compliance

0846-01 Breckenridge Public School District -INFORMATION NEEDED TO EVIDENCE COMPLIANCE- School Year:

* - indicates required fields.

Coordinator Identification Information

	Human Rights Coordinator	Title IX Coordinator	504 Coordinator
Name*	<input type="text" value="Diane Cordes"/>	<input type="text" value="Chad Fredericksen"/>	<input type="text" value="Craig Peterson"/>
Telephone Number*	<input type="text" value="218-643-6822"/>	<input type="text" value="218-643-2694"/>	<input type="text" value="218-643-2694"/>
Fax Number*	<input type="text" value="218-641-4035"/>	<input type="text" value="218-643-5229"/>	<input type="text" value="218-643-5229"/>
E-Mail Address*	<input type="text" value="cordesd@breckenridge"/>	<input type="text" value="fredericksenc@brecker"/>	<input type="text" value="petersonc@breckenrid"/>

Mandated Reporter Training

Minnesota Statutes, section 626.556, subd. 12. Districts must inform all mandated reporters of the duties.

I verify that all mandated reporters employed by or otherwise associated with any school in this district have been informed of mandated reporting requirements and of the prohibition of retaliation against anyone reporting maltreatment.

Date of Verification

Document Submittal Verification

Does MDE have current and accurate copies of the following documents?
 Please submit updated policy if revised since Last Submitted Date.

Document

Harassment and Violence policy

Last Submitted Date

~~11/01/2016~~

Upload Document

70
 Select file: No file chosen

District Compliance Requirements Checklist

This assurance is given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts, or other federal and state financial assistance extended after the date hereof to the district by the U.S. Department of Education and the Minnesota Department of Education (MDE), including installment payments after such date of application for federal financial assistance and state aid allotments which were approved before such date.

The district recognizes and agrees that such federal and state financial assistance will be extended in reliance on the representations, supporting information required by Minnesota Statute, section 127A.42, subd. 3 and agreements made in this assurance. This assurance is binding on the district and the persons who are authorized to submit information on behalf of the district.

Check all statements in which the district has complied with the state and federal requirements prohibiting discrimination.

Federal Laws:

- Title VI of the Civil Rights Act of 1964 (42 USC 2000d, et. seq.; 34 C.F.R. Part 100), which provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the district receives federal financial assistance.
- Title VII of the Civil Rights Act of 1964 (42 USC 2000e, et. seq.; P.L. 88-352), as amended by the Equal Employment Opportunity Act of 1972 (P.L. 92-261), which prohibits discrimination in employment because of an individual's race, color, religion, sex, or national origin.
- Title VII of the Civil Rights Act of 1964 Pregnancy Discrimination Act (within Title VII) (42 USC § 2000e(k)).
- Title IX of the Education Amendments of 1972 (20 USC § 1681; 34 C.F.R. Part 106), which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
- The Age Discrimination in Employment Act of 1967 (29 USC § 621; 42 USC § 6101; 29 C.F.R. Part 621), which prohibits discrimination on the basis of age (over 40 years).
- Section 504 of the Rehabilitation Act of 1973 (34 C.F.R. part 104) prohibiting discrimination on the basis of disability.
- The American with Disabilities Act (42 USC § 12101, et seq.), also prohibiting discrimination on the basis of disability.
- Denial of Equal Educational Opportunity Prohibited (20 USC § 1703).
- The Fair Housing Act (42 USC § 3601 et seq.; 24 C.F.R. part 100).
- The Age Discrimination Act of 1975 (42 USC § 6101 and 6102; 34 C.F.R. part 110).
- Prohibition of Discrimination Based on Blindness (20 USC § 1684).

State Laws:

- The Minnesota Human Rights Act (Minn. Stat. § 363A), which prohibits discrimination in education programs and activities on grounds of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, sexual orientation, disability or age.
- Minnesota Statutes, section 121A.031, which requires school districts to have a written policy to prevent and to prohibit student bullying.
- Minnesota Statutes, section 121A.03, which requires school districts to have a policy prohibiting sexual/racial/religion harassment and violence which applies to students, teachers, administrators and other school personnel.
- Minnesota Statutes, section 121A.04, which prohibits sex discrimination in athletic programs.
- Minnesota Rules, part 3500.0550, relating to the Inclusive Educational Program Plan.
- Minnesota Rules, Chapter 3535.0100-.0180; 3535.2300-.2800; 3535.3000-.3700, relating to equality of educational opportunity and school desegregation, and prohibition of discriminatory practices.

By clicking "Submit" you are affirming that these laws are available in each building in the district, that the information that you have provided is accurate, and that you have the authority to submit this assurance on behalf of the district.

NOTE: When data entry is complete, click "Submit" to send data to The State Department of Education.

Submit

Cancel

Breckenridge Public Schools

"Home of the Cowboys & Cowgirls"

INDEPENDENT SCHOOL DISTRICT #846 • DISTRICT OFFICE

810 Beede Avenue • Breckenridge, MN 56520

Phone: 218-643-6822 • Fax: 218-641-4035

www.breckenridge.k12.mn.us



Resolution IOwA Designation

Designation of Identified Official with Authority for the MDE External User Access Recertification System

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Diane Cordes to act as the Identified Official with Authority (IOwA) for **Breckenridge Public School District 0846-01**.

School Board Approved:

September 16, 2020

School Board Chairperson

Wilkin County Public Health
PO Box 127
300 South 5th St, Courthouse
Breckenridge, MN 56520



218-643-7122
218-643-7166 Fax
www.co.wilkin.mn.us
publichealth@co.wilkin.mn.us

August 19, 2020

Diane Cordes
ISD# 846 District Office
810 Beede Ave
Breckenridge, MN 56520

Dear Ms. Cordes,

Enclosed please find two copies of the proposed 2020-2021 school health contract for Breckenridge Public School. The contract amount for the upcoming year is \$ 30.00 per hour.

If the contract is agreeable to you, please obtain the necessary signatures and return both originals to me to be presented to the County Board. Once the County Board approves the contract, I will return a signed original to you. We look forward to continuing to provide services to the students in your school.

If you have any questions or would like more information about this agreement, please feel free to call me at 218-643-7122.

Thank you.

Sincerely,

A handwritten signature in black ink that reads "Debra Jacobs". The signature is written in a cursive style with a large, looping initial "D".

Debra Jacobs
Director

WILKIN COUNTY

PURCHASE OF SERVICE CONTRACT WITH PUBLIC HEALTH NURSING SERVICE

The Breckenridge Public Schools, 810 Beede Ave. Breckenridge, Minnesota, hereinafter referred to as the "School" and the Wilkin County Public Health Nursing Service, Breckenridge Minnesota, hereinafter referred to as the "Provider", enter into this agreement for the period of July 1, 2020 to June 30, 2021 for school health services.

WITNESSETH

Whereas the Provider is a certified health care provider in Wilkin County and:
Whereas the Provider (Wilkin County Board of Health) has authorized the development of School Health Services and:

Whereas the School wishes to purchase such services from the Provider:
Now, therefore, in consideration of the mutual understanding and agreements set forth, the School and Provider agree as follows:

I. SERVICES INCLUDED

The Provider shall furnish the following services to the School:

1. Screening programs (vision & hearing) and follow-up as approved by school personnel.
2. Assisting with Early Childhood Screening which will be arranged and conducted by the school district.
3. Home visits to families regarding school health problems as needed.
4. Individual conferences with students in the school as referred by school personnel or requested by the individual.
5. Growth and development classes to 4th or 5th grade students, if requested.

II. SCHOOL'S RESPONSIBILITIES

The School shall provide health service aide/clerical support to assist the public health nurse as needed, which aide shall at all times remain the employee and agent of the School.

III. STAFF

The Provider shall make every reasonable effort to maintain sufficient staff and equipment to deliver the above mentioned services. Provider shall, in writing, notify the School whenever it is unable to, or going to be unable to, provide the

required quality of purchased services. Upon notification, School and Provider shall determine whether such inability will require a modification or cancellation of the contract.

IV. COST OF SERVICES

The Cost of the contracted services is \$30.00 per hour. The provider will bill quarterly. The School agrees to pay the Provider within 30 days.

V. RECORDS

1. Individual school health records will be maintained by the school health aide, under the direction of the public health nurse, and kept on file in the school in accordance with school policy. School health records will be available to the Provider.
2. Necessary health forms will be provided by the School.

DATED _____

SIGNED _____
Superintendent of Schools

Chairperson of School Board

Director of Wilkin County Public
Health Nursing Service

Chairperson, Wilkin County Board
of Commissioners

I. COMPUTATION OF 2020 PAYABLE 2021 LEVY LIMITATION BY FUND (BEFORE COUNTY AUDITOR ADJUSTMENTS):

FUND	INITIAL LEVY LIMITATION	LIMITATION ADJUSTMENTS	ABATEMENT ADJUSTMENTS	OFFSET ADJUSTMENTS	TAC/MAX EFF ADJUSTMENT	MAXIMUM LEVY LIMITATION
GEN-RMV VOTER-EXEMP	264,174.74	2,643.83-	N/A			261,530.91
GEN-RMV OTHER-EXEMP	398,101.76	5,667.98-	N/A			392,433.78
GEN-NTC VOTER-EXEMP	N/A	N/A	N/A		N/A	N/A
GEN-NTC OTHER-GENED	255,396.25	187,491.46-	608.13			68,512.9
GEN-NTC OTHER-EXEMP	917,672.75	195,803.27-	608.13			722,477.
TOTAL GENERAL	77,433.08	99.04	69.95			77,602.07
COM SERV-EXEMP	755,622.49	48,333.09-	717.56			708,006.9
DEBT-VOTER-NONEXEMP	755,622.49	48,333.09-	717.56			708,006.9
DEBT-OTHER-NONEXEMP						
TOTAL DEBT SERV						
OPEB-VOTER-NONEXEMP						
OPEB-OTHER-NONEXEMP						
TOTAL OPEB/PENSION						
TOTAL	1,750,728.32	244,037.32-	1,395.64			1,508,086.4

II. COMPARISON OF 2019 PAYABLE 2020 LEVY LIMITATION WITH 2020 PAYABLE 2021 LEVY LIMITATION (BEFORE COUNTY AUDITOR ADJUSTME TS):

FUND	2019 PAY 2020 LIMITATION	2020 PAY 2021 LIMITATION	INCREASE (DECREASE)	PERCENT CHANGE
GENERAL	644,578.62	722,477.61	77,898.99	12.09
COMMUNITY SERVICE	78,346.13	77,602.07	744.06-	.95-
GENERAL DEBT SERVICE	732,587.71	708,006.96	24,580.75-	3.36-
OPEB DEBT SERVICE				
TOTAL	1,455,512.46	1,508,086.64	52,574.18	3.61

III. COMPARISON OF 2019 PAYABLE 2020 CERTIFIED LEVY PLUS COUNTY AUDITOR ADJUSTMENTS WITH 2020 PAYABLE 2021 CERTIFIED LEVY PLUS COUNTY AUDITOR ADJUSTMENTS:

FUND	2019 PAY 2020 CERTIFIED LEVY + ADJUSTMENTS	2020 PAY 2021 CERTIFIED LEVY + ADJUSTMENTS	INCREASE (DECREASE)	PERCENT CHANGE
GENERAL	644,578.62	722,477.61	77,898.99	12.09
COMMUNITY SERVICE	78,346.13	77,602.07	744.06-	.95-
GENERAL DEBT SERVICE	732,587.71	708,006.96	24,580.75-	3.36-
OPEB DEBT SERVICE				
TOTAL AFTER ADJUSTMENTS	1,455,512.46	1,508,086.64	52,574.18	3.61

STUDENT FUNDRAISING

2020/2021

BASEBALL

Coach: Kevin Hiedeman
President: Ann Hiedeman

Ole & Lena's Pizza Sales
Butter Braid Sales
50/50 raffle

Bake Sale at home games

BOYS BASKETBALL

Coach: ????

Youth Basketball Tourney
Gold Card Sales
Wahpeton Deli Cards
50/50 Raffle

5K fundraiser
Sponsors for points

GIRLS BASKETBALL

Coach: Austin Imdeike

3 Point and Free Throw Sponsors
3-4-5-6 grade girls tournament
Heart O'Lakes Freshman Tournament
50/50 Raffle

"Sell Stuff to Get Stuff" fundraiser (BSN) The girls sell 4 different clothing items program will get a kick back from the proceeds.

CHEERLEADING

Advisor: Christine Hajek & Christine Green

Puravida Bracelets
Golf Tournament – sell brats, pop & water
Mini Cheer Camp
Summer Car Wash

CLOSE UP

Advisor: ????

Bake Sales
Concessions
Food Sales (pizza, cookies, Tastefully Simple)

ELEMENTARY STAFF & STUDENTS

Advisor: Corinna Erickson

Carnival fundraiser
Hat and Jeans Day

COWBOY FOOTBALL

Coach: Chad Fredericksen
President: Jen Sanchez

Golf Tournament
Cash Give Away Raffle
Cowboy clothing sales fundraiser
Community Service Projects

FFA

Advisor: ??????

Fruit Sales in the fall
Concessions

FUN CLUB

(School Age Child Care)
Advisor: Dee Nelson

Fall Fundraiser to support ECFE Christmas
Elves program, Social Service giving, Service Learning Projects

JUNIOR CLASS

Advisor: Emily Mertes
Tina Aigner

QSP Magazine sales Butter Braid Sales Cash Prize Raffle
BHS t-shirts and sweatshirts Pizza Sales
Tricia Geffre (Text-a-thon, Signature Chocolates, Mrs. Fields,
Grubberssputz's popcorn/pretzels, Driven Coffee Roasters)Ole and
Lena's Frozen Pizza's

GOLF

Advisor: Stan Goldade

Golf Chips⁷⁷

MUSIC DEPARTMENT Advisor: Emily Christensen Advisor: Hayley Bouressa	World's Best Chocolate Cash/Concert Ticket "Chance to Win" tickets Maroon 5 Fargo Dome August 2021 Participate with concession stands Pop bottle challenge
BOOSTER CLUB President:	
NATIONAL HONOR SOCIETY Advisor: Stan Goldade	Concessions
SIXTH GRADE ST. PAUL TRIP Advisor:	Math Mania IXL Math-a-Thon
SOFTBALL Advisor:	Pocket Pass Fundraiser – Adrenaline Fundraising Clothing Sales
SPEECH Coach:	Concession stand work at athletic activities Concession Sales – Breck Bratz stand (Booster Club)Dippin' Dot/Itty Bitz ice cream sales @ home meet (Booster Club) Speech Clothing Sales
STUDENT COUNCIL Advisor:	Homecoming and Snow Week activities – T shirt sales Concessions Recycling Hot chocolate/Coffee sales
TRACK & FIELD/CROSS COUNTRY Coach: Brad Lindberg Coach: Dennis Sumption Coach: Larry Lasch BOOSTER CLUB President: Sue LeNue	Run-a-Thon Concessions at Home meets Spirit running wear – jackets, running hats, warm ups
TRAP SHOOT Advisor: BOOSTER CLUB President: Pam Hendrickson	Sweet Corn Sales Sponsor a Trap Shooter (Booster Club) Trap Tournament Pizza Hut Fundraiser Sunset Creek Meat Sales
TWIN TOWN BASEBALL Advisor: Julie Ernst	Raffle Tickets Fundraiser
VOLLEYBALL Coach: Margaret Wilson BOOSTER President: ????	Yard Sign sale (Booster Club) 50/50 Raffle Car Painting-Optimists Magnets
WRESTLING Coach: Tom Haire BOOSTER President: Matt Meyer	Concessions for Cowboy Duals *The school will have a regular concession stand and Wrestling Boosters have limited rights for concessions.

Malt Machine Sales at Home Sporting Events
Youth wrestling tourney & Concessions
(Booster Club) Split the Pot at Home Events
Concessions

DRAMA CLUB

Advisor: Stacy Diaz

DECA

Advisor: Derek Grahn

- Carwash fundraiser this summer (if restrictions are lifted)
- "Business Sponsor" program (businesses sponsor a student for the year - example: Gus Hasbargen get sponsored by The Wilkin as he competes in the Restaurant and Food Services role play event. He would then speak and send letters to the business about his accomplishments this year in pursuing his goals of working in that industry.) This would then be used to help build on our Donuts for DECA event
- Adding items to the School Store - Calendars, Stadium Chair rentals, Pop-Shots, coffee, gum, etc. (unsure if classified as a fundraiser or just a class activity/project)
- "Duck Lawns" as a fundraiser next year - currently, this is a class project by Marketing II students entirely used as a give back to the community. We are currently booked through July 20th with all money being used to purchase gift cards (NOT purchased through the DECA Account). At the end of the summer, students want to donate the Ducks back to DECA so this could be a yearly event.
- School Store
- Restaurant Pamphlets

MEMORANDUM OF UNDERSTANDING

Between

Education Breckenridge Local 1299

And

Independent School District No. 846, Breckenridge, MN

This Memorandum of Understanding (MOU) is entered into by and between Independent School District No. 846, Breckenridge, MN (“School District”), and Education Breckenridge Local 1299 (“Union”).

WHEREAS, the School District and the Union are parties to a Collective Bargaining Agreement governing the terms and conditions of employment for licensed teachers, including Stan Goldade, a mathematics instructor;

WHEREAS, the School District, the Union, and Goldade mutually desire to enter into this MOU to allow Goldade to teach a “zero hour” class for the 2020-21 school year.

NOW, THEREFORE, the parties to this MOU agree to the following:

1. Goldade’s contract hours will be from 7:15 a.m. to 3:00 p.m.
2. The “zero hour” class will be from 7:30 a.m. to 8:20 a.m.
3. Goldade will attend morning staff meetings. On days when a staff meeting is held, Goldade’s contract day will end at 3:30 p.m.
4. The agreement is in effect only for the duration of the 2020-21 school year and does not establish any precedent.

By signing below, each party specifically acknowledges that it has read this Agreement and that it understands and voluntarily agrees to be legally bound by all terms of this Agreement.

INDEPENDENT SCHOOL DISTRICT NO. 846

Dated: _____

By: _____

Its: _____

EDUCATION BRECKENRIDGE LOCAL 1299

Dated: 9/2/2020

By: 

Its: President

Dated: 9/2/2020



Stan Goldade

MEMORANDUM OF UNDERSTANDING

Between

Education Breckenridge Local 1299

And

Independent School District No. 846, Breckenridge, MN

This Memorandum of Understanding (MOU) is entered into by and between Independent School District No. 846, Breckenridge, MN (“School District”), and Education Breckenridge Local 1299 (“Union”).

WHEREAS, the School District and the Union are parties to a Collective Bargaining Agreement governing the terms and conditions of employment for licensed teachers, including Derek Grahn, a business instructor;

WHEREAS, the School District, the Union, and Grahn mutually desire to enter into this MOU to allow Grahn to teach a “zero hour” class for the 2020-21 school year.

NOW, THEREFORE, the parties to this MOU agree to the following:

1. Grahn’s contract hours will be from 7:15 a.m. to 3:00 p.m.
2. The “zero hour” class will be from 7:30 a.m. to 8:20 a.m.
3. Grahn will attend morning staff meetings. On days when a staff meeting is held, Grahn’s contract day will end at 3:30 p.m.
4. The agreement is in effect only for the duration of the 2020-21 school year and does not establish any precedent.

By signing below, each party specifically acknowledges that it has read this Agreement and that it understands and voluntarily agrees to be legally bound by all terms of this Agreement.

INDEPENDENT SCHOOL DISTRICT NO. 846

Dated: _____

By: _____

Its: _____

EDUCATION BRECKENRIDGE LOCAL 1299

Dated: 9/2/2020

By: 

Its: President

Dated: 9/2/20



Derek Grahn

MEMORANDUM OF UNDERSTANDING

THIS AGREEMENT is entered into between Independent School District No. 846 (the District), Education Minnesota (the Union) and Nadine Kramer (the Teacher), collectively referred to as "the Parties."

WHEREAS, the Union and the District are parties to a Collective Bargaining Agreement covering the member's terms and conditions of employment; and

WHEREAS, Nadine Kramer's Teaching position during the 2019-2020 school year was 0.5 FTE; and

WHEREAS, the parties agree that Nadine Kramer will be increased to a 1.0 FTE during the 2020-2021 school year only under the terms of this Memorandum of Understanding; and

WHEREAS, the parties agree that Nadine Kramer will waive her rights to retain a 1.0 FTE position after June 30, 2021, and will return to a 0.5 FTE during the 2021-2022 school year.

NOW, THEREFORE, in consideration of the mutual promises and benefits contained in this Memorandum of Understanding, the Parties agree as follows:

1. The parties to this Memorandum of Understanding have agreed to modify the Teacher's position to 1.0 FTE for only the 2020-2021 school year. The Teacher knowingly and voluntarily waives her right to have her 1.0 FTE status continue after June 30, 2021 unless so offered by the District. Teacher specifically waives contractual and statutory language requiring Unrequested Leave of Absence notice or process related to her return to a .5 FTE after June 30, 2021.
2. This Memorandum of Understanding does not set a precedent or establish a past practice for other teachers or future similar situations in Independent School District No. 846.
3. It is specifically understood and agreed that the acceptance of the considerations set forth in this Memorandum is a full, final, and complete agreement and does not constitute and shall not be construed as any admission of wrongdoing, liability, or fault by any of the parties to this Memorandum of Understanding.
4. By execution of this Memorandum of Understanding, the Teacher acknowledges that the School District has recommended that she consult with her union and/or seek her own legal advice regarding this Memorandum of Understanding. The Teacher represents that she has consulted with her union in regard to entering this Memorandum of Understanding. The Teacher represents that she entered this Memorandum of Understanding knowingly and voluntarily.
5. This Memorandum of Understanding represents a full and complete agreement between the parties hereto. There are no covenants, promises, or undertakings outside of this Memorandum of Understanding other than as specifically set forth herein.

The undersigned, by execution hereof, state that this Memorandum of Understanding has been

read by them and that they understand and fully agree to each, all, and every provision of this Memorandum and hereby acknowledge receipt of a copy of this Memorandum.

IN WITNESS WHEREOF: the Parties have executed this Agreement as follows:

Martin Frank, Teacher

Dated: *Aug. 28, 2020*

_____, ISD ___ Chair

Dated: _____

_____, ISD ___ Clerk

Dated: _____

S. Busch, Union President

Dated: *9/1/2020*

Here is the virtual training information from MSBA for Phase III and Phase IV. If you would like to register for either training, contact the District Office.

From: Minnesota School Boards Association <msba@mnmsba.org>
Sent: Thursday, September 10, 2020 1:01 PM
To: Cordes, Diane M <cordesd@breckenridge.k12.mn.us>
Subject: ADV: Register today for MSBA Virtual Phase III and Phase IV Workshops



Hello Diane,

Ask your school district office to register you in advance for one or both of these great learning opportunities from MSBA:

- **Building a High-Performance School Board Team: Phase III Workshop**

- **Representing Your Community Through Policy and Engagement: Phase IV Workshop**

These workshops will be offered in **two parts** in a **virtual format**. Please scroll down to view the workshop schedules.

Access MSBA Event Registration today!

Both the Phase III and Phase IV workshops will be highly participatory and will provide participants opportunities to collaborate with others in both large group and small group settings.

Given the interactive nature of these workshops, these sessions will not be recorded, nor available to view at a later time.

Don't wait to register! A minimum of 10 pre-registered participants per workshop offering will be required in order to hold the Phase III and Phase IV workshops.

Phase III Workshop



The Building a High-Performance School Board Team: Phase III Workshop focuses on the stages of board development, characteristics of a high-performing school board team, navigating board dynamics, small-group interactions with school board video scenarios, and an overview of the MSBA School Board Self-Evaluation tool.

Testimonials for the Phase III Workshop

- “Phase III was fantastic. I learned so much about how to work with my board.”

- “Phase III should be a mandated course!”

Phase III Workshop Schedule

Phase III Workshop, Part 1 — Choose from two dates:

- Wednesday, September 30 (6 p.m. to 8:45 p.m.)

OR

- Saturday, October 3 (9 a.m. to 11:45 a.m.)

Phase III Workshop, Part 2 — Choose from two dates:

- Wednesday, October 7 (6 p.m. to 8:45 p.m.)

OR

- Saturday, October 10 (9 a.m. to 11:45 a.m.)

Phase IV Workshop



The Representing Your Community Through Policy and Engagement: Phase IV Workshops focuses on in-depth discussions and examples of a board member’s role as a policymaker and interactive small-group sessions that walk through an actual community engagement activity. Also, this workshop will have a segment on dealing with the media and public forums.

Testimonials for the Phase IV Workshop

- “Who knew policy could be so interesting! Phase IV was amazing!”

- “I not only learned about what makes a quality school, but learned so much about the right way to do community engagement. Phase IV rocks!”

Phase IV Workshop Schedule

Phase IV Workshop, Part 1 — Choose from two dates:

- Wednesday, October 14 (6 p.m. to 8:45 p.m.)

OR

- Saturday, October 17 (9 a.m. to 11:45 a.m.)

Phase IV Workshop, Part 2 — Choose from two dates:

- Wednesday, October 21 (6 p.m. to 8:45 p.m.)

OR

- Saturday, October 24 (9 a.m. to 11:45 a.m.)

Access MSBA Event Registration today!



Visit our website



Where School Boards Learn to Lead

Minnesota School Boards Association | 1900 W. Jefferson Avenue, St. Peter, MN 56082

[Unsubscribe cordesd@breckenridge.k12.mn.us](mailto:unsubscribe_cordesd@breckenridge.k12.mn.us)

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