



**DANVILLE COMMUNITY CONSOLIDATED SCHOOL DISTRICT NO. 118
BOARD OF EDUCATION
MEETING AGENDA**

Mission: To ensure that all District 118 students reach their fullest potential.

Date: May 27, 2020

Location: Dr. David L. Fields Administrative
Service Center
110 E. Williams Street
Danville, Illinois 61832

Time:

1. **Call to Order**
2. **Adjournment to Closed Meeting - Pursuant to IL Open Meetings Act**
3. **Reconvene Open Meeting**
4. **Consent Agenda - Request to Approve**
Note: Consent Agenda Items are routine, non-controversial matters and will be considered together and enacted by one motion and one roll call vote. Anyone desiring to remove an item for separate consideration should request to do so before approval of this consent agenda.
 - A. **Agenda Approval**
 - B. **Minutes of April 8, 2020: Regular Meeting Minutes; Closed Minutes** **4**
 - C. **Minutes of April 22, 2020: Regular Meeting; Closed Meeting** **7**
 - D. **Minutes of May 13, 2020: Regular Meeting; Closed Meeting** **14**
 - E. **Human Resources:**
 - 1) **Regular Items: Employments, Employment Changes, Leaves of Absence, Resignations, Retirements, Extracurricular Assignments/Changes** **18**
 - F. **Business/Finance:**
 - 1) **Regular Items**
 - 2) **Bills paid from each fund pursuant to Board's prior authorization (Board Policy 4:50)** **23**
 - a) Education Fund \$ 62,632.71
 - Food Service \$ 31,302.29

Operations & Maintenance	\$ 10,796.88
Fund Summary Total	\$104,731.88
b) Payroll dated May 8, 2020 in the amount of	\$ 1,632.99
Payroll dated May 22, 2020 in the amount of	\$ 1,105,224.92
Payroll dated May 22, 2020 in the amount of	\$ 7,246.68
Payroll Total	\$ 1,114,104.59

3) **May 2020 bills/checks from each fund - need Board approval** **35**

a) Education Fund	\$ 174,955.18
Food Service	\$ 2,565.48
Operations & Maintenance	\$ 7,246.68
Liability Fund	

\$ 3,692.06

Fund Summary Total

\$ 265,102.26

5. **Public Comments** This meeting will include an opportunity for public comment. Any member of the public that would like to make a public comment, can submit their public comment via email to d118publiccomments@danville118.org by 4:30 PM on May 27, 2020. Public comments submitted via email will be announced during the public comment portion of the meeting.
6. **District 118 Readiness Assessment from One to One Institute- Informational** **51**
7. **CARES Act ESSER Grant Funding**
 - A. **Requirements & Possibilities - Informational**
 - 1) **Recommendation to use funding to meet One to One - Recommendation**
8. **District Update/Considerations based on most recent ISBE/State of Illinois guidance:**
 - A. **Remote Learning**
 - B. **New School Year 2020-2021**
 - 1) **School Opening 3 Model Consideration Approach**
 - 2) **Northeast Calendar**
 - 3) **Traditional Calendar**
 - 4) **Staffing**
 - 5) **First Day Exclusion**
 - C. **Buildings and Grounds**
 - D. **Strategic Plan**
 - E. **Business/Finance**
 - 1) **Debt Refinancing**
9. **Food Service:**
 - A. **Summer Food Service**
 - 1) **Food Distribution Program**
 - 2) **YMCA Agreement - Recommendation** **70**
10. **Curriculum:**
 - A. **2020 District 118 Summer School - Information**
11. **Special Education:**
 - A. **2020-2021 Embrace Medicaid IEP Data Billing - Recommendation** **74**
12. **Superintendent/Board Comments**
13. **Adjournment**

NEXT REGULAR MEETING:

DANVILLE COMMUNITY CONSOLIDATED SCHOOL DISTRICT NO. 118
BOARD OF EDUCATION
Regular MEETING MINUTES

Meeting Date: April 8, 2020

Location: Dr. David L. Fields Administrative
Service Center
Danville School District No. 118
110. E Williams Street
Danville, IL 61832

6:19 p.m. Call Regular Meeting to Order

6:19 p.m. Open Meeting

7:06 p.m. Reconvene Closed Meeting

Members Present:

Shannon Schroeder
William J. Dobbles
Lon Henderson

Darlene M. Halloran
Thomas W. Miller
Randal P. Ashton

Absent Members:

Gladys C. Davis

Others in Attendance:

Alicia Geddis, Superintendent
Lakesha Robinson, Board Secretary
MaryEllen Bunton, Director of Curriculum
Kim Pabst, Director of Human Resources
Seth Oldfield, Custodial Supervisor
Scott Williams, Director of Technology
Lindsey Nixon, Asst. Director of Special Ed.

Elizabeth Yacobi, Asst. Superintendent for
Secondary Education
Molly Stanis, Director of Special Education
Heather Smith, Director of Business/Finance
Harvey Truex, Director of Building and Grounds
Susan Barnes, Director of Food Service
Dasantai Morris, Custodian

Call to Order – 6:19 pm

The regular meeting of the Board of Education of Danville Community Consolidated School District No. 118 was called to order by the president. Mr. Dobbles requested a motion to go into closed session for the purpose of personnel and negotiations. Dr. Ashton moved approval; Mrs. Halloran seconded. Motion carried by a 6-0 vote.

Consent Agenda - Request to Approve

Note: Consent Agenda Items are routine, non-controversial matters and will be considered together and enacted by one motion and one roll call vote. Anyone desiring to remove an item for separate consideration should request to do so before approval of this consent agenda.

Reconvene Open Meeting

Mr. Dobbles requested a motion to approve the consent agenda. Mr. Henderson moved approval; Mrs. Schroeder seconded. Motion carried by a 6-0 vote.

Agenda Approval

Minutes of March 4, 2020: Regular Meeting; Closed Meeting

Minutes of March 11, 2020: Regular Meeting; Closed Meeting

Minutes of March 31, 2020: Regular Meeting; Closed Meeting

Treasurer's Report

Human Resources

Regular Items

Regular Items: Employments, Employment Changes, Leaves of Absence, Resignations, Retirements, Extracurricular Assignments/Changes

Treasurer’s Report

Business/Finance

Regular Items

Bills paid from each fund pursuant to board’s prior authorization (board policy 4:50)

Education Fund	\$ 158,765.46
Operations & Maintenance	\$ 9,597.94
Liability Fund	\$ 10,903.36
Fund Summary Total	\$ 179,266.76

Payroll dated March 13, 2020 in the amount of	\$1,180,699.94
Payroll dated March 20, 2020 in the amount of	\$1,065,987.87
Total Payroll to be Board approved	\$2,246,687.81

April, 2020 bills/checks from each fund – need Board approval

Education Fund	\$ 159,502.98
Food Service Fund	\$ 6,593.20
Operations & Maintenance Fund	\$ 16,271.46
Transportation Fund	\$ 25,569.24
Fund Summary Total	\$ 207,936.88

February 2020 Activity Fund Report
2020-2021 IHSA Membership Renewal
2020-2021 IESA Dues

Public Comments

Katie Osterbur submitted a comment: Thank you for your time. I’m wondering why the district would want to hire administrators who are not interested in living in our community? It would make sense that administrators who lived in our community would have a better understanding of the challenges, strengths and overall needs of our community. If administrators live in our surrounding communities (Oakwood, Caitlin, Westville, Bismarck, etc), their perceptions would be influenced by the mostly white, middle class income families. Choose people who choose our students. Choose people who choose our community to make a home. Danville is a good place to live-back up our community and send the message to our students that people want to be here, in Danville, and a part of their communities.

Mandated Reporters for Abused and Neglected Child Report Act (ANCRA)

Annual acknowledgement of mandated reporter status; requiring all Board of Education members to report whenever they believe that a child may be abused or neglected.

Human Resources

Mrs. Pabst requested the Board to modify Board Policy 3:42, Administrative Residency requiring only the Superintendent to live within the District. The Board agreed the policy should be modified to include: The Superintendent shall have one year from the date of hire within which to reside within the district. At its discretion, the Board of Education may waive this requirement. Dr. Ashton moved approval; Mrs. Schroeder seconded. Motion carried 4-2; with Mr. Dobbles and Mrs. Halloran voting no.

Food Service:

Produce Bid

Mrs. Barnes requested approval to award the produce bid to Central Illinois Produce. Mr. Henderson moved approval; Pastor Miller seconded. Motion carried by a 6-0 vote.

Dairy Bid

Mrs. Barnes is requesting approval to award Prairie Farms the dairy contract for the 2020-2021 school year. With delivery to all schools three times a week, with additional emergency deliveries when needed. Dr. Ashton moved approval; Mr. Henderson seconded. Motion carried by a 6-0 vote.

Building & Grounds

Bid for the District’s Copier/Printer Paper Supply

Mr. Oldfield requested approval to contract with Contract Paper Group, Inc for the district’s copier/printer paper supply for \$46,016.40. Mr. Henderson moved approval; Dr. Ashton seconded. Motion carried by a 6-0 vote.

Student Attendance- March 2020

Congratulations to Garfield Elementary School with a 6% increase.

Informational Items

Superintendent/Board Comments

Dr. Geddis thanked food service, custodians, and administrators with the food distribution. She appreciates Mrs. Jet at Vibrate Credit Union, Mrs. Montgomery, Mr. Truex, Mrs. Bunton, and those who donated face masks. We served 6500 meals the first week, 8000 meals the second week, and 11,500 meals this week.

Dasantai Morris said that the community appreciates the meals, and everything went smooth.

The Board thanked the teachers and administrators for all their hard work.

Adjournment – 8:06 pm

There being no further business to come before the meeting, Mr. Dobbles declared the meeting adjourned.

William J. Dobbles, President

Lakesha Robinson, Secretary

DANVILLE COMMUNITY CONSOLIDATED SCHOOL DISTRICT NO. 118
BOARD OF EDUCATION
Regular MEETING MINUTES

Meeting Date: April 22, 2020

Location: Dr. David L. Fields Administrative
Service Center
Danville School District No. 118
110. E Williams Street
Danville, IL 61832

5:32 p.m. Call Regular Meeting to Order

5:32 p.m. Open Meeting

6:47 p.m. Reconvene Closed Meeting

Members Present:

Shannon Schroeder
William J. Dobbles
Lon Henderson
Gladys C. Davis

Darlene M. Halloran
Thomas W. Miller
Randal P. Ashton

Absent Members:

None

Others in Attendance:

Alicia Geddis, Superintendent
Lakesha Robinson, Board Secretary
MaryEllen Bunton, Director of Curriculum
Kim Pabst, Director of Human Resources
Seth Oldfield, Custodial Supervisor
Scott Williams, Director of Technology
Lindsey Nixon, Asst. Director of Special Ed.
David Cooker, Teacher
Lindsey Prunkard, Southwest Principal
Eliza Brooks, North Ridge Principal
Jacob Bretz, DHS Assistant Principal
John Hart, Asst. Superintendent for
Elementary Education
Bill Picket, WDNA

Elizabeth Yacobi, Asst. Superintendent for
Secondary Education
Molly Stanis, Director of Special Education
Heather Smith, Director of Business/Finance
Harvey Truex, Director of Building and Grounds
Susan Barnes, Director of Food Service
Dasantai Morris, Custodian
Betsy Porter, Edison Principal
Tracy Cherry, DHS Principal
Robin Fluno, North Ridge Assistant Principal
Chris Rice, Meade Park Assistant Principal
Mendy Spesard, South View Principal
Carolyn Roehm, Commercial News

Call to Order – 6:47 pm

The regular meeting of the Board of Education of Danville Community Consolidated School District No. 118 was called to order by the president. Mr. Dobbles requested a motion to go into closed session for the purpose of personnel. Mr. Henderson moved approval; Dr. Ashton seconded. Motion carried by a 7-0 vote.

Consent Agenda - Request to Approve

Note: Consent Agenda Items are routine, non-controversial matters and will be considered together and enacted by one motion and one roll call vote. Anyone desiring to remove an item for separate consideration should request to do so before approval of this consent agenda.

Reconvene Open Meeting

Mr. Dobbles requested a motion to approve the consent agenda. Mrs. Halloran moved approval; Mr. Henderson seconded. Motion carried by a 7-0 vote. Mr. Henderson acknowledged Brooklyn Spicer and Emily Stevenson new hires to the district.

Agenda Approval

Minutes of April 8, 2020: Regular Meeting; Closed Meeting

Human Resources

Regular Items

Regular Items: Employments, Employment Changes, Leaves of Absence, Resignations, Retirements, Extracurricular Assignments/Changes

Business/Finance

Regular Items

Bills paid from each fund pursuant to board's prior authorization (board policy 4:50)

Education Fund	\$ 19,624.12
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Operations & Maintenance	\$ <u>12,648.33</u>
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Fund Summary Total	\$ 32,272.45
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Payroll dated April 9, 2020 in the amount of	\$1,092,188.89
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Total Payroll to be Board approved	\$1,092,188.89
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April, 2020 bills/checks from each fund – need Board approval

Education Fund	\$ 273,341.02
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Food Service Fund	\$ 39,872.01
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Operations & Maintenance Fund	\$ 18,824.32
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Transportation Fund	\$ 12,311.83
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Liability Fund	\$ <u>10,095.00</u>
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Fund Summary Total	\$ 354,417.18
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Budget Amendments and Transfers

April 2020 Student Enrollment

Illinois Freedom of Information Act – Requests Received & Processed

Public Comments

Public comments were emailed and read from several members of the community.

Deanna Witzel thanked Dr. Geddis and District 118 School Board from permitting McDonald's to partner with the District to provide meals from the students in our community through these troubled times.

Ashley Omlor provided feedback on what she has noticed over the past month. Praising Edison and other schools in the District on how they have responded to students and parents and provided work through remote learning and work packets. She did ask for clarification on why parents who have stated they are not in need of free or reduced lunch stopped receiving the McDonald postcards? She believes the district will become stronger and compassionate for one another through this time.

Megan Schak, Julie Turner, Mallory Franey, Katie Witzel, Maurita Keyser, Carrie High, Kathy Tuelp, Taryn Owens, Tony Montgomery, Alan Rivers, James Rogers, Abbie Roach, Tina Hartwell, Jenny Coon, Chelsea Mickna, Don Hittle, and Elizabeth Edrington expressed their concerns regarding a commercial news article which cited comments from the Board President. They voiced their gratitude to teachers, staff, building administration, and upper administration

for the great job they are doing keeping everyone informed and making sure our students needs are being met through this unprecedented time. They are proud of the hard work and determination they have seen from their colleagues and have no doubt they will continue to meet the common goal of educating students. The staff and employees of District 118 have risen to this occasion with resolve.

Curriculum

Sixth Grade Social Studies Textbook Adoption

Mrs. Bunton recommended approval of a six-year Social Studies textbook adoption of McMillan McGraw Hill, for South View and Northeast six grade students in the amount of \$43,626. 73. Mrs. Schroeder moved approval; Mrs. Halloran seconded. Motion carried by a 7-0 vote.

Update on Remote Learning

1. Parent concerns on the number of learning platforms being utilized

Staff were given Monday, March 16 to prepare for closure. Staff was encouraged to utilize the learning platform with which students and families were most familiar. Large majority of elementary utilized Class DoJo and large majority of secondary used Google Classroom. Clever, a single sign on that allows students to access digital content, is also utilized. Finally, within DoJo and Google Classroom students have access to all of their curricular digital materials.

Staff will continue training on Google Classroom and Class DoJo. Class DoJo will remain the primary source of communication for elementary. South View will be asked to choose a platform prior to next school year. Secondary will focus on Google Classroom. The end goal to move to a Google Classroom learning platform (with the exception of primary).

During the 20-21 school year, staff and students will be required to utilize the designated learning platform at least once per week during first semester. This will increase to twice per week during second semester.

2. Confusion about the introduction of new content material

Staff was asked to review standards and skills required for each grade level and/or course. PLC and CAT groups developed a prioritized and common list of critical standards and skills for students to master prior to the next school year. Learning assignments have been designed around those critical standards and will continue to be the focus for the remainder of the year. In addition, secondary staff is providing students with the opportunity to retake assessments, redo assignments, complete missing work and new assignments developed by staff.

Staff will be asked to participate in PLCs and CAT groups to develop a t-chart. On the left side of the chart, staff will record the standards and skills that students have mastered. On the right side of the chart, staff will note standards and skills that are usually mastered but may not be due to the circumstances. This list will be given to the next grade level or course.

3. Assessment of staff participation

Each administrative team is provided a “weekly focus” document that provides requirements and outlines staff expectations for the upcoming week. Additionally, staff are asked to keep a log of work that is submitted to building administration weekly. Finally, throughout the district building, PLC, CAT team and department meetings are held weekly to support staff and provide work expectations for the week. Hall monitors and teaching assistants have been assigned to teachers to assist with reaching our

families and completely professional development. Building administration address any work concerns with employees directly.

4. Interventions employed for the non-participating student/family

Mrs. Bunton encourages families who have not been reached to contact, letters will be sent home as well.

5. Statistics on student participation at all levels within the district

Building	Response Rate	Classroom Submission Rate
Pre-K	88%	45%
Edison	70%	25%
Garfield	83%	60%
Southwest	75%	36%
Liberty	64%	43%
Mark Denman	89%	43%
Meade Park	76%	26%
Northeast	98%	90%
South View	82.5%	50%
North Ridge	91%	67%
DHS	95.2%	82%

6. Grading criteria for student work

The emphasis for schoolwork assigned, reviewed, and completed during the remote learning period is on learning, not on compliance. Grading should focus on the continuation of learning and prioritize the connectedness and care for students and staff. All students should have the opportunity to redo, makeup, or try again to complete, show progress, or attempt to complete work assigned prior to the remote learning period in that time frame. A focus on keeping children emotionally and physically safe, fed, and engaged in learning should be our first priority during this unprecedented time. Local districts should develop alternate methods of assessment for career and technical education course work, where appropriate, including use of video, electronic submission, etc. Dual credit policies should be developed in conjunction with partner institutions General Recommendations. The recommendations on grading are based upon the principle of no educational harm to any child. The recommendations on grading during this period of unprecedented crisis offers direction to school leaders for pass/incomplete options (not pass/fail). The advisory group expects that student learning continues during the remote learning period. The group does not want a negative impact on students. ISBE recommends that a student who is not able to be engaged, or who chooses to disengage, in remote learning should receive an incomplete or no grade. Document every attempt made to engage the student; it is very possible the student is experiencing circumstances out of their control.

All Remote Learning Days and Remote Learning Planning Days constitute instructional days. At this time, districts are not required to revise their school calendar. Districts may take student attendance during Remote Learning Days but should not penalize students for not participating in scheduled class meetings, instruction, or services.

During Remote Learning Days, student work completed may only be graded to improve a student's grades or academic standing.

Elementary Student Report Cards will be frozen as of March 13. Student skill assessment can be improved in by participating in the following activities: Completing missing work, completing newly assigned work, and Students that are being considered for retention will be given an incomplete. Secondary (North Ridge, KDBA, and Danville High School) student grades will be frozen as of March 13, 2020. Students will be able improve their grades by participating in one of the three ways: Completing missing assignments, Retaking tests (highest grade stands), Completing assigned work that will be entered in the grade book as extra credit, Students that end with a failing grade will receive an incomplete. Students with incompletes will be provided an opportunity to complete the coursework within guidelines determined by the district when the emergency orders are lifted.

Possible development of e-learning (online classes) for first semester 2020-2021

Mrs. Bunton discussed that the One to One committee will work to support staff in creating a plan to build these courses. Learning partners and consultants will work with staff throughout the summer to begin development.

Dr. Yacobi advised that Chromebook have been distributed to our students and we have signed contracts from parents and serial numbers associated to each device.

Criteria for successful promotion to the next grade level

Dr Geddis advised that ISBE will give the Regional Office directive and once that is available Cheryl Reifsteck will communicate that to the District.

Discussion of future dates/plans for graduation

Dr. Yacobi advised meetings to have been scheduled with students and administration at the high school. Should Governor Pritzker's shelter in-place order be extended, we may be required to reconsider our traditional graduation ceremony. We want to give our students an opportunity to discuss what graduation looks like for them, we want to celebrate our kids.

Human Resources

Plans for honoring our retirees

Plans are being discussed.

Plans for student and teacher retrieval of personal belongings

District administration and building administration will work cooperatively to create a plan for students and staff to retrieve materials.

Plans for employees returning to work in building (custodians, techs, business office, etc.)

Mr. Truex stated going forward we will be social distancing everyone and we will need to have PPE material to complete task. A rotating schedule has been created with our second and third shift staff.

Dr. Geddis advised that we do have a stay at home order in place. The technology staff is working remotely to support our students and staff. The food services employees are working and exceeding the hours they normally work.

Food Service

Possibility of food distribution at South View, Mark Denman, Meade Park, or public housing

Mr. Henderson has concerns with the lack of distribution on the east end of town and would like the administrative team to consider this. Dr. Geddis advised the Board that we partner directly with the Housing Authority, Hope Center, and iGrow to allow them to go through the line first to supply food for children in need. She has now partnered with Meijer to supply food for students in the hotels. On March 16, the district supplied 5,000 meals, McDonald's supplied 2,091; March 31, we supplied 10,000 meals, McDonald's 4,851; April 7 11,500, McDonald's supplied 3,056; April 14 the district supplied 9,270 meals alone, April 21 8,270 and April 28 8,440 meals. Mrs. Schroeder thanked everyone who participates in the food distribution she had the pleasure to participate and it is being ran like a well-oiled machine. Mr. Truex gave a thank you to Mrs. Barnes and her team for all their hard work.

Budget for 2020-2021

Potential impact of Corona Virus closures on state funding for 2020-2021

Mrs. Rankin advised we have not received any budgetary direction from the state regarding the budget for next school year. The governor has stated, the budget presented last February is no longer relevant to what we are dealing with today. The potential worst-case scenario for FY21 we will see a 20 percent decrease in state revenue. It has been suggested that we have a base line budget reflecting absolute needs and a reduced budget anticipating reduced revenue.

Informational Items

Superintendent/Board Comments

Dr. Geddis thanked Beth Nuehoff, President of Nuehoff Media and Mike Hulvey for allowing the district to begin D118 Teacher Time on D102. Please tune in at 10:00 M-F.

Thank you to our local Meijer for their donation of 6000 bags and \$4,000 to support our families.

ISBE has given preliminary information suggesting we may receive an additional \$3.5 to support students as a result of the COVID Challenge. ISBE recommends that we work to improve access to technology.

Conversations suggest approximately \$3 Billion will become available for K-12 or Higher Education through the Governor's Emergency Relief Fund.

ISBE has informed us that we have received \$93,339 to support after school programs, through the After-School Grant. This money was given to us as a Healthy Kids Grant in FY19, used to transport students during summer school, we will need additional guidance from ISBE.

Condolences to Mrs. Stanis in the lose of her father.

Adjournment – 10:00 pm

There being no further business to come before the meeting, Mr. Dobbles declared the meeting adjourned.

William J. Dobbles, President

Lakesha Robinson, Secretary

DANVILLE COMMUNITY CONSOLIDATED SCHOOL DISTRICT NO. 118
BOARD OF EDUCATION
Regular MEETING MINUTES

Meeting Date: May 13, 2020

Location: Dr. David L. Fields Administrative Service Center
Board Room
Danville School District No. 118
110 E. Williams St.
Danville, IL 61832

5:56 p.m. Call Regular Meeting to Order

5:56 p.m. Closed Meeting

6:32 p.m. Reconvene Open Meeting

Members Present:

Thomas W. Miller
William J. Dobbles
Shannon Schroeder

Gladys C. Davis
Darlene M. Halloran
Lon Henderson

Absent Members:

Randal P. Ashton

Others in Attendance:

Alicia Geddis, Superintendent
John Hart, Asst. Superintendent for
Elementary Education
MaryEllen Button, Director of Curriculum
Susan Barnes, Director of Food Service
Seth Oldfield, Custodial Supervisor
Kimberly Pabst, Mark Denman Principal
Skip Truex, Director of Buildings and Grounds
Carol Roehm, Commercial News
Kelly Truex, Director of Ed Support Programs
Eliza Brooks, North Ridge Principal
Narcissus Rankin, Asst. Director of Bus/Fin
Justin Thorlton, Northeast Principal
Mendy Spesard, South View Principal
John Connor, IT Dept.
Ryan Alruwaily, IT Dept.
Tanner DeLaurier, South View Asst. Principal

Elizabeth Yacobi, Asst. Superintendent for
Secondary Education
Narcissus Rankin, Asst. Director of Bus/Fin
Scott Williams, Director of Technology
Bill Pickett, WDAN/WDNL
Betsy Porter, Edison Principal
Lindsey Prunkard, Southwest Principal
Lindsey Nixon, Asst. Director of Special Education
Nicole Zaayer, Garfield Principal
Jennifer Richardson, Mark Denman Principal
Tracy Cherry, DHS Principal
Dasantai Morris, Custodian
Amanda Campbell, DHS Assistant Principal
Robin Fluno, North Ridge Associate Principal
Molly Stanis, Director of Special Education
Nicole Zaayer, Garfield Principal

Call to Order – 6:32 pm

The regular meeting of the Board of Education of Danville Community Consolidated School District No. 118 was called to order by the president. Mr. Dobbles requested a motion to go into closed session for the purpose of personnel and negotiations. Mrs. Schroeder moved approval; Mrs. Halloran seconded. Motion carried by a 6-0 vote.

Reconvene Open Meeting –

Consent Agenda - Request to Approve

Note: Consent Agenda Items are routine, non-controversial matters and will be considered together and enacted by one motion and one roll call vote. Anyone desiring to remove an item for separate consideration should request to do so before approval of this consent agenda.

Mr. Dobbles requested a motion to approve the consent agenda. Mr. Henderson moved approval; Pastor Miller seconded. Motion carried by 6-0 vote.

Agenda Approval

Human Resources:

Regular Items: Employments, Employment Changes, Leave of Absences, Resignations, Retirements, Extracurricular Assignments/Changes

Treasurer's Report

Business/Finance:

Regular Items

Business/Finance

Bills paid from each fund pursuant to Board's prior authorization (Board Policy 4:50)

Education Fund	\$ 387,562.09
Food Service	\$ 58,020.23
Operation and Maintenance	\$ 9,840.79
Liability Fund	\$ 2,625.00
Fund Summary Total	\$ 458,048.11

Payroll dated April 24, 2020 in the net amount of	\$1,096,674.39
Payroll dated April 24, 2020 in the net amount of	\$ 166.91
Payroll dated May 8, 2020 in the net amount of	<u>\$1,104,956.57</u>
Total Payroll to be Board approved	\$2,201,797.87

May, 2020 bills/checks from each fund - need Board approval

Education Fund	\$ 594,227.39
Food Service Fund	\$ 1,017.24
Operations & Maintenance	\$ 83,182.54
Bond & Interest 34 Fund	\$ 280,406.25
Bond & Interest 35 Fund	\$ 209,215.00
Bond & Interest 36 Fund	\$ 112,762.55
Bond & Interest 37 Fund	\$ 25,200.00
Bond & Interest 39 Fund	\$ 79,918.75
Transportation Fund	\$ 380.00
Construction Fund	\$ 61,038.27
Liability Fund	\$ 39,110.80
Fund Summary Total	\$ 1,486,458.79

March 2020 Activity Fund Report

May 2019 Student Enrollment

Public Comments

No Public Comments

Appointment of Harvey Truex to the Danville Public Building Commission

Mr. Dobbles requested approval to appoint Skip Truex as a Board Member on the Danville Public Building Commission for the remaining term until the third Monday of September 2020.

Mrs. Halloran moved approval to appoint Skip Truex; Mr. Henderson second. Motion carried 6-0 vote.

Illinois Association of School Boards: 2020-2021 Membership Dues

Dr. Geddis recommended that the Board continue to participate in the Illinois Association of School Boards with membership fees of \$10,354. Mrs. Schroeder moved approval; Mr. Henderson second. Motion carried 6-0 vote.

Human Resources:

Non-Certified Evaluation MOA

Mrs. Pabst requested approval to postpone all non-certified evaluation until the 2020-2021 school year due to Corona Virus pandemic. The MOU will expire at the end of the 20-21 school year. Mrs. Henderson moved approval; Mrs. Halloran second. Motion carried 6-0 vote.

**Resolution to Suspend Certain Graduation Requirements Due to COVID-19 Pandemic
Tentative Plans for Graduation**

Tina Christofalos with Hodges Loizzi Eisenhammer Rodick & Kohn, LLP, presented the Board with a resolution suspending board policy 6:300, which lists the graduations requirements that graduating seniors must meet. By approving this resolution, the Board agrees to temporarily suspend the graduation requirements for the graduating class of 2020 only, in accordance with the governor's orders and the modified requirements listed by the State Board of Education. Mr. Henderson moved approval of the resolution to suspend certain graduation requirements due to COVID-19; Mrs. Halloran second. Motion carried 6-0 vote.

Tentative Plans for Graduation

Mrs. Cherry and Dr. Geddis provided an updated of events scheduled to honor the graduating class of 2020. A virtual graduation has been scheduled for May 26, 27, 28, 2020. Potential plans are still being worked out to celebrates the seniors in future.

Dr. Geddis worked with the Regional Office of Education and finalized the dates for the end of the school year. The State Board calculated and used all the dates from March 17-30, 2020 as Act of God days counting towards student attendance. The last day for students at Northeast is May 13, 2020; staff May 15, 2020. The last day for students on the traditional calendar is May 19, 2020; staff May 26, 2020,

Curriculum:

AVID Contract Renewal

Mrs. Bunton requested approval to renew the AVID contract for three years, locking in rates for the length of the contract. Mr. Henderson moved approval of the AVID contract renewal; Pastor Miller second. Motion carried 6-0 vote.

Tentative Plans for Summer School

Mrs. Bunton discussed plans for Summer School. High School students will proceed virtually and will still need to complete 60 hours of instructions. K-8 will tentatively begin in July, with hopes of in person instruction. Currently the State only wants to proceed virtually.

Mr. Henderson noted with the uncertainty of summer school, are we prepared for Northeast to return in the July? Dr. Geddis does not recommend sending Northeast back to school and advised we should wait for guidelines from the governor and State on how to move forward. Currently, there are no final plans.

Technology:

Skyward Online Registration Module

Dr. Yacobi requested approval of a hybrid approach to registration, offering an online registration module and an opportunity to register face to face in early August in the Danville

High School Field House. The proposal for the customization of the module and the six hours of training for school personnel is \$19,483.00. Mrs. Henderson moved approval of the Skyward Online Registration Module; Mrs. Halloran second. Motion carried 6-0 vote.

Blackboard Website Design Contract

Dr. Yacobi requested approval to allow Blackboard to create and host a new web presence for the District. The website will be hosted on Amazon Web Services for a total of \$34,248.75, including training for a web administrator. Mrs. Schroeder moved approval; Pastor Miller second. Motion carried 6-0 vote.

Informational Items

Dr. Geddis reminded our families based on information received from the Regional Office of Education the last day of the 2020 school year for Northeast students is May 13, 2020; Northeast teachers May 15, 2020. The last day of 2020 school year for students on the traditional calendar is May 19, 2020; teachers May 26, 2020. Teachers and Principals will contact parents to advise on transitioning out of our remote learning plan. Updates will be communicated on plans for the upcoming school year.

Superintendent/Board Comments

Dr. Geddis thanked James and Linda Carey for their continued support through COVID-19 with their donation of \$500 through the Danville Public School Foundation for our food distribution.

Thanks goes to Cyndi Starwalt, Mr. John Kincaid, and Andrea Porter of Meijer for their donation of \$4000 to support homeless students and another 6000 bags for our food program.

Congratulations to the 17 students accepted to the virtual U of I engineering camp.

Congratulations to Peyton Hile on her acceptance to the United States Naval Academy Preparatory School

Thank you to Carl for donating PPE equipment to our food service staff and Girl Scout Troop #2224 for donating cookies to them as well.

Thank you to Cindy Smith and Stacy Lomax for providing mental health services to our students.

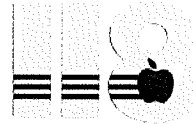
Mr. Hart acknowledged Matt Skovran, Jamie Skovran, Joanna Howard, and Scott Stewart, recipients of the Dr. David L. Fields Excellence in Teaching Awards.

Adjournment – 7:59 pm

There being no further business to come before the meeting, Mr. Dobbles declared the meeting adjourned.

William J. Dobbles, President

Lakesha Robinson, Secretary



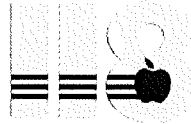
FOUNDED 1862

HUMAN RESOURCES

Employments

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Rating Step-Lane</u>	<u>Effective Date</u>	<u>Contingent Upon</u>
Cheng, Stephanie	Speech Language	MDE	8-3 (MA)	August 12, 2020	Official Transcript(s), Emp Verification
Halim, Amanda	Teacher (Elementary)	TBD	11-2 (BA150)	August 12, 2020	BCI
Holycross, Stephanie	Teacher (Gr K)	SW	6-2 (BA150)	August 12, 2020	Official Transcripts

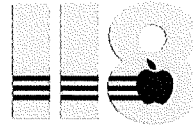
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HUMAN RESOURCES

Employee Changes

<u>Name</u>	<u>Position From</u>	<u>Position To</u>	<u>Location From</u>	<u>Location To</u>	<u>Effective Date</u>
Davidson, Nicole	School Psychologist	School Psychologist	TBD	NR/KDBA	August 12, 2020
Delzell, Carly	School Social Worker	School Social Worker	TBD	SVUE	August 12, 2020
Lafollette Martin, Steven	Teacher (Math/Science)	Teacher (Alternative Ed)	SVUE	KDBA	August 12, 2020
Martin, Claire	Teacher (Grade 5)	Teacher (ELA)	SVUE	NRMS	August 12, 2020



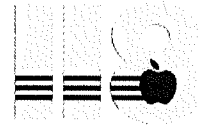
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HUMAN RESOURCES

Leave of Absences>Returns

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Building</u>	<u>Status</u>	<u>Effective Date</u>
Carlton, Rebekah	Teacher (Grade 3)	(Maternity)	GAR	Leave of Absence Return	May 13, 2020
Gibson, Anna	NC Coordinator	(Parental)	JB	Leave of Absence Return	May 14, 2020
Pataki, Amre	Home Interventionist	(Personal)	MDE	Leave of Absence	August 12, 2020 through December 19, 2020
Troxel, Michelle	Secretary (Guidance)	(FMLA)	NRMS	Intermittent Leave of Absence	March 1, 2020 through March 1, 2021
Whorrall, Emily	SLP	(Maternity)	LIB	Leave of Absence Return	May 11, 2020

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HUMAN RESOURCES

Resignations/Retirements

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Resignation/Retirement</u>	<u>Effective Date</u>	<u>Letter Received</u>
Albers, Terri	LIB	DIF	resignation	End of 2019-2020 School Year	May 15, 2020
Daugherty, Kayla	EDIS	Teacher (Music)	resignation	End of 2019-2020 School Year	May 19, 2020
Flesch, Amanda	NRMS	Asst. Girls Track Coach	Extra-Curricular Resignation	End of 2019-2020 School Year	May 19, 2020
Huff, Rebekah	DHS	Kitchen Helper	resignation	May 04, 2020	May 04, 2020
Jewson, James	SVUE	Teacher (Music)	resignation	End of 2019-2020 School Year	May 15, 2020
Johnson, Samuel	MP	Custodian	resignation	May 19, 2020	May 19, 2020
Little, Emily	SVUE	Secretary	resignation	End of 2019-2020 School Year	May 14, 2020
Prichard, Miranda	NE	Teacher (Bilingual/ESL)	resignation	End of 2019-2020 School Year	May 15, 2020
Worthington, Ayrton	SVUE	Teaching Asst. (Instructional)	resignation	End of 2019-2020 School Year	May 22, 2020

Extra-Curricular Positons
2019-2020

Employee Name	Position	School	Employee Type	Shared	Shared With	Activity Start Date	Activity End Date
Sparnicht, Erica, L	DHS - Spanish/French Club 1 of 1	Danville High School	District Employee	FALSE		9/9/2019	5/15/2020

REPORT SPECIFICATIONS

DISTRICT: . Danville CC School District 118
REPORT TITLE: AP Invoice Listing Report
REQUESTED BY: TroverS DATE: 05/18/20
PROGRAM NAME: fin/3aprpt01. TIME: 10:09:34 AM
COPIES: 1 LPI: 6
RUN ON SERVER: yes CREATE ASCII FILE: NO

1A

REPORT SEQUENCE: Vendor
INVOICE TYPE(S): BATCH, OPEN
CHECK TYPE(S): ALL

PRINT DETAIL:	yes	PRINT ACCOUNTING:	yes
STARTING PO #:	0	ENDING PO #:	9999999999
STARTING INVOICE #:		ENDING INVOICE #:	ZZZZZZZZZZZZZZZZZZZZ
STARTING VENDOR KEY:		ENDING VENDOR KEY:	ZZZZZZZZZZ
STARTING BATCH #:	visa	ENDING BATCH #:	visa
STARTING BANK CASH CODE:		ENDING BANK CASH CODE:	ZZZZZ
STARTING INVOICE DATE:		ENDING INVOICE DATE:	12/31/9999
STARTING DUE DATE:		ENDING DUE DATE:	12/31/9999
STARTING CREATED BY:		ENDING CREATED BY:	ZZZZZZZZZZ
STARTING CREATED DATE:		ENDING CREATED DATE:	12/31/9999
STARTING INVOICE AMOUNT:	-999,999,999.00	ENDING INVOICE AMOUNT:	9999,999,999.99

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION		DISC AMT		ADJUSTMENT DESCRIPTION	FY		ADJ AMT	CHECK NBR		INVOICE AMOUNT
	REF	CATALOG	DESCRIPTION				LQ		QTY			LINE AMOUNT
	ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION			1099						ACCT AMOUNT

VISA	000	Remit-To Address: **Not Available**										
	VISA	0918	0052001214	visa	A/P	APR - Visa Statement	F	B	04/27/2020	05/18/2020	R	\$75.89
									19-20			\$75.89
	20E000	2542 3230 00 000200				BLDG UPKEEP CONTRCT SVC						\$75.89

VISA	000	Remit-To Address: **Not Available**										
	VISA	2567	0042000175	visa	A/P	Visa payment for April, 2020, for postage paid for mailing new employees on-boarding packets.	F	B	04/27/2020	05/18/2020	R	\$46.40
									19-20			\$46.40
	10E000	2641 4100 23 000200				SUPPLIES-HUMAN RESRCS ASC						\$46.40

VISA	000	Remit-To Address: **Not Available**										
	VISA	6387	0332000208	visa	A/P	VISA April 27-May 4	F	B	05/13/2020	05/18/2020	R	\$2,934.91
									19-20			\$2,934.91
	10E000	1110 4100 45 000200				ELEM SUPPLIES DISTRICT EXPENSE						\$705.97
	10E000	1120 4100 45 000200				SUPPLIES DISTRICT EXP						\$705.97
	10E000	1130 3900 22 000200				INACTPUR SRV-DACC HLTH OC TCHR						\$120.00
	10E000	1130 4100 45 000200				HS SUPPLIES DISTRICT EXP						\$705.97
	10E000	2213 3150 23 000200				IN SERVICE						\$697.00

NUMBER OF INVOICES: 3 \$3,057.20

TOTAL NUMBER OF BATCH INVOICES: 3 \$3,057.20

3 COMPUTER CHECK INVOICES \$3,057.20

TOTAL INVOICES: 3 \$3,057.20

BANK TOTALS:	BANK	BANK ACCOUNT #	INVOICE AMOUNT	NET AMOUNT
	A/P	**A000 1010 0000 00 000000	\$3,057.20	\$3,057.20

LIQUIDATION STATUS (LQ) CODE LEGEND:

L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING

P = PARTIAL LIQUIDATION F = FULL LIQUIDATION

BLANK = NO LIQUIDATION

***** End of report *****

OK
MR
5/18/20

REPORT SPECIFICATIONS

DISTRICT: Danville CC School District 118
REPORT TITLE: Invoice Report (Accounting Sequence)
REQUESTED BY: krauelmontger DATE: 05/15/20
PROGRAM NAME: fin/3aprpt02. TIME: 10:58:49 AM
COPIES: 1 LPI: 6
RUN ON SERVER: yes CREATE ASCII FILE: NO

1A

INVOICE TYPE(S): BATCH, OPEN
CHECK TYPE(S): ALL

STARTING PO #:	0	ENDING PO #:	9999999999
STARTING INVOICE #:		ENDING INVOICE #:	ZZZZZZZZZZZZZZZZZZZZ
STARTING VENDOR KEY:		ENDING VENDOR KEY:	ZZZZZZZZZZ
STARTING BATCH #:	utility	ENDING BATCH #:	utility
STARTING BANK CASH CODE:		ENDING BANK CASH CODE:	ZZZZZ
STARTING INVOICE DATE:		ENDING INVOICE DATE:	12/31/9999
STARTING DUE DATE:		ENDING DUE DATE:	12/31/9999
STARTING CREATED BY:		ENDING CREATED BY:	ZZZZZZZZZZ
STARTING CREATED DATE:		ENDING CREATED DATE:	12/31/9999
STARTING INVOICE AMOUNT:	\$-999,999,999.00	ENDING INVOICE AMOUNT:	\$9999,999,999.99
ACCOUNT SEQUENCE:	REGULAR ACCOUNT SEQUENCE		

ACCOUNT NUMBER

INVOICE NUMBER	DESCRIPTION	PO NUMBER	VENDOR KEY	VENDOR NAME	DATE	STATUS	INV AMOUNT
10E000 1110 3620 45 000200							
103651745	D/W copier lease for March, 2020	0012000400	RICOH US002	Ricoh USA, Inc.	05/07/2020	B	\$117.65
103651746	D/W copier lease for April, 2020	0012000401	RICOH US002	Ricoh USA, Inc.	05/07/2020	B	\$3,013.74
2 ITEM(S) FOR ACCOUNT # 10E000 1110 3620 45 000200						FOR A TOTAL OF	\$3,131.39
10E000 1120 3620 45 000200							
103651745	D/W copier lease for March, 2020	0012000400	RICOH US002	Ricoh USA, Inc.	05/07/2020	B	\$117.65
103651746	D/W copier lease for April, 2020	0012000401	RICOH US002	Ricoh USA, Inc.	05/07/2020	B	\$3,013.74
2 ITEM(S) FOR ACCOUNT # 10E000 1120 3620 45 000200						FOR A TOTAL OF	\$3,131.39
10E000 1130 3620 45 000200							
103651745	D/W copier lease for March, 2020	0012000400	RICOH US002	Ricoh USA, Inc.	05/07/2020	B	\$117.69
103651746	D/W copier lease for April, 2020	0012000401	RICOH US002	Ricoh USA, Inc.	05/07/2020	B	\$3,014.64
2 ITEM(S) FOR ACCOUNT # 10E000 1130 3620 45 000200						FOR A TOTAL OF	\$3,132.33
10E000 1700 3250 22 211000							
415332799	Drivers Education lease for May, 2020	0012000403	HONDA FI000	Honda Financial Services	05/03/2020	B	\$260.90
415332920	Drivers Education lease for May, 2020	0012000403	HONDA FI000	Honda Financial Services	05/03/2020	B	\$260.90
415371910	Drivers Education lease for May, 2020	0012000403	HONDA FI000	Honda Financial Services	05/03/2020	B	\$260.90
3 ITEM(S) FOR ACCOUNT # 10E000 1700 3250 22 211000						FOR A TOTAL OF	\$782.70
10E000 2542 4650 00 000200							
4151827008	Electric and gas charges -120 E. Williams	0052001206	AMEREN I003	Ameren Illinois	04/27/2020	B	\$152.39
1 ITEM(S) FOR ACCOUNT # 10E000 2542 4650 00 000200						FOR A TOTAL OF	\$152.39
10E000 2542 4660 00 000200							
4151827008	Electric and gas charges -120 E. Williams	0052001206	AMEREN I003	Ameren Illinois	04/27/2020	B	\$389.18

ACCOUNT NUMBER

INVOICE NUMBER	DESCRIPTION	PO NUMBER	VENDOR KEY	VENDOR NAME	DATE	STATUS	INV AMOUNT
10E000 2542 4660 00 000200							
*****CONTINUED*****							
1 ITEM(S) FOR ACCOUNT # 10E000 2542 4660 00 000200						FOR A TOTAL OF	\$389.18
10E000 2549 3420 00 000200							
217431544404	D/W telephone charges	0052000046	AT & T 000	AT & T	04/25/2020	B	\$3,230.49
217431548204	D/W telephone charges	0052000046	AT & T 000	AT & T	04/25/2020	B	\$242.20
217446663205	D/W telephone charges	0052000046	AT & T 000	AT & T	05/07/2020	B	\$92.24
217446669705	D/W telephone charges	0052000046	AT & T 000	AT & T	05/07/2020	B	\$290.68
4 ITEM(S) FOR ACCOUNT # 10E000 2549 3420 00 000200						FOR A TOTAL OF	\$3,855.61
10E000 2573 3230 43 000200							
959552952	Elevator maintenance -Warehouse	0052000052	KONE INC000	Kone Inc	05/01/2020	B	\$476.65
1 ITEM(S) FOR ACCOUNT # 10E000 2573 3230 43 000200						FOR A TOTAL OF	\$476.65
10E000 2669 3160 45 000200							
8771403080838705	Cable charges -DHS	0242000226	COMCAST 001	Comcast	05/07/2020	B	\$152.62
1 ITEM(S) FOR ACCOUNT # 10E000 2669 3160 45 000200						FOR A TOTAL OF	\$152.62
14E000 2562 4040 00 008400							
51365	Produce for April, 2020 -DHS	0062000599	PRAIRIE 004	Prairie Farms	04/09/2020	B	\$2,654.00
5815865	Produce for April, 2020 -DHS	0062000599	PRAIRIE 004	Prairie Farms	04/02/2020	B	\$296.01
5815877	Produce for April, 2020 -DHS	0062000599	PRAIRIE 004	Prairie Farms	04/06/2020	B	\$2,100.24
5815904	Produce for April, 2020 -DHS	0062000599	PRAIRIE 004	Prairie Farms	04/13/2020	B	\$2,559.92
5815932	Produce for April, 2020 -DHS	0062000599	PRAIRIE 004	Prairie Farms	04/20/2020	B	\$373.50
5815957	Produce for April, 2020 -DHS	0062000599	PRAIRIE 004	Prairie Farms	04/27/2020	B	\$1,869.85
2020030544	Menu food	0062000602	GORDON F000	Gordon Food Service	04/23/2020	B	\$437.85
20203539	Menu food	0062000602	GORDON F000	Gordon Food Service	04/23/2020	B	\$547.60
202051558	Menu food	0062000602	GORDON F000	Gordon Food Service	04/24/2020	B	\$412.50
202051559	Menu food	0062000602	GORDON F000	Gordon Food Service	04/24/2020	B	\$3,163.00
10 ITEM(S) FOR ACCOUNT # 14E000 2562 4040 00 008400						FOR A TOTAL OF	\$14,414.47
14E000 2562 4100 00 008400							
202179128	Bags -Food Service	0062000601	GORDON F000	Gordon Food Service	05/01/2020	B	\$213.70

ACCOUNT NUMBER

INVOICE NUMBER	DESCRIPTION	PO NUMBER	VENDOR KEY	VENDOR NAME	DATE	STATUS	INV AMOUNT
14E000 2562 4100 00 008400							
*****CONTINUED*****							
1 ITEM(S)	FOR ACCOUNT # 14E000 2562 4100 00 008400					FOR A TOTAL OF	\$213.70
20E000 2542 3260 00 000200							
859903	Bi-monthly pest control -Warehouse	0052000055	TERMINIX001	Terminix	04/23/2020	B	\$200.00
1 ITEM(S)	FOR ACCOUNT # 20E000 2542 3260 00 000200					FOR A TOTAL OF	\$200.00
20E000 2542 3700 00 000200							
001146648 0829482	Water usage -North Ridge	0052000045	AQUA ILL000	Aqua Illinois	05/07/2020	B	\$357.82
001147013 0829824	Water usage-Edison	0052000045	AQUA ILL000	Aqua Illinois	05/07/2020	B	\$178.97
001147515 0830288	Water usage -Liberty	0052000045	AQUA ILL000	Aqua Illinois	05/05/2020	B	\$144.79
001150331 0832829	Water usage -Garfield	0052000045	AQUA ILL000	Aqua Illinois	05/12/2020	B	\$178.97
001153462 0835572	Water usage -120 E. Williams	0052000045	AQUA ILL000	Aqua Illinois	05/13/2020	B	\$30.55
001153462 0835573	Water usage -Jackson School Building	0052000045	AQUA ILL000	Aqua Illinois	05/13/2020	B	\$136.86
001153471 0835580	Water usage -DHS	0052000045	AQUA ILL000	Aqua Illinois	05/13/2020	B	\$645.62
001153471 1373031	Water usage -120 E. Woodbury	0052000045	AQUA ILL000	Aqua Illinois	05/13/2020	B	\$643.80
001153515 0835618	Water usage -Warehouse	0052000045	AQUA ILL000	Aqua Illinois	05/13/2020	B	\$77.96
001153515 1087395	Water usage -Annex	0052000045	AQUA ILL000	Aqua Illinois	05/13/2020	B	\$126.57
001446015 1058542	Water usage -1001 N. Jackson	0052000045	AQUA ILL000	Aqua Illinois	05/13/2020	B	\$69.24
11 ITEM(S)	FOR ACCOUNT # 20E000 2542 3700 00 000200					FOR A TOTAL OF	\$2,591.15
					TOTAL NUMBER OF BATCH INVOICES:	35	\$32,623.58
40 ITEM(S)	FOR GRAND TOTAL					FOR A TOTAL OF	\$32,623.58

28

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	EDUCATION	0.00	0.00	15,204.26	15,204.26
14	FOOD SERVICE	0.00	0.00	14,628.17	14,628.17
20	OPERATIONS & MAINTENANCE	0.00	0.00	2,791.15	2,791.15
*** Fund Summary Totals ***		0.00	0.00	32,623.58	32,623.58

***** End of report *****

REPORT SPECIFICATIONS

DISTRICT: Danville CC School District 118
REPORT TITLE: Invoice Report (Accounting Sequence)
REQUESTED BY: krauelmontger DATE: 05/08/20
PROGRAM NAME: fin/3aprpt02. TIME: 10:53:13 AM
COPIES: 1 LPI: 6
RUN ON SERVER: yes CREATE ASCII FILE: NO

1 A

INVOICE TYPE(S): BATCH, OPEN
CHECK TYPE(S): ALL

STARTING PO #:	0	ENDING PO #:	9999999999
STARTING INVOICE #:		ENDING INVOICE #:	ZZZZZZZZZZZZZZZZZZZZ
STARTING VENDOR KEY:		ENDING VENDOR KEY:	ZZZZZZZZZZ
STARTING BATCH #:	utility	ENDING BATCH #:	utility
STARTING BANK CASH CODE:		ENDING BANK CASH CODE:	ZZZZZ
STARTING INVOICE DATE:		ENDING INVOICE DATE:	12/31/9999
STARTING DUE DATE:		ENDING DUE DATE:	12/31/9999
STARTING CREATED BY:		ENDING CREATED BY:	ZZZZZZZZZZ
STARTING CREATED DATE:		ENDING CREATED DATE:	12/31/9999
STARTING INVOICE AMOUNT:	\$-999,999,999.00	ENDING INVOICE AMOUNT:	\$9999,999,999.99
ACCOUNT SEQUENCE:	REGULAR ACCOUNT SEQUENCE		

ACCOUNT NUMBER

INVOICE NUMBER	DESCRIPTION	PO NUMBER	VENDOR KEY	VENDOR NAME	DATE	STATUS	INV AMOUNT
10E000 2542 4660 00 000200							
201180041920230	D/W electric charges 3/13/20-4/13/20	0052001190	DIRECT E001	Direct Energy Business	04/27/2020	B	\$41,216.76
1 ITEM(S) FOR ACCOUNT # 10E000 2542 4660 00 000200						FOR A TOTAL OF	\$41,216.76
10E000 2549 3420 00 000200							
9852605130	D/W cell phone charges	0052001183	VERIZON 001	Verizon Wireless	04/15/2020	B	\$1,480.38
1 ITEM(S) FOR ACCOUNT # 10E000 2549 3420 00 000200						FOR A TOTAL OF	\$1,480.38
14E000 2562 3900 00 008400							
315991872	Linen service -Southwest	0062000595	ARAMARK 000	Aramark	03/05/2020	B	\$27.16
316018246	Linen service -Southwest	0062000595	ARAMARK 000	Aramark	03/12/2020	B	\$28.70
316023537	Linen service -Meade Park	0062000595	ARAMARK 000	Aramark	03/13/2020	B	\$27.55
316028271	Linen service -South View	0062000595	ARAMARK 000	Aramark	03/16/2020	B	\$44.23
4 ITEM(S) FOR ACCOUNT # 14E000 2562 3900 00 008400						FOR A TOTAL OF	\$127.64
14E000 2562 4040 00 008400							
14156478	Credit memo	0062000593	GORDON F000	Gordon Food Service	04/03/2020	B	\$-10.03
201057743	Menu food -Warehouse	0062000593	GORDON F000	Gordon Food Service	03/04/2020	B	\$154.90
201057744	Menu food -Southwest	0062000593	GORDON F000	Gordon Food Service	03/04/2020	B	\$2,662.02
201248041	Menu food -Southwest	0062000593	GORDON F000	Gordon Food Service	03/11/2020	B	\$28.43
201248051	Menu food -Southwest	0062000593	GORDON F000	Gordon Food Service	03/11/2020	B	\$2,398.90
201458397	Menu food -Warehouse	0062000593	GORDON F000	Gordon Food Service	03/20/2020	B	\$5,576.27
201877951	Menu food -Warehouse	0062000593	GORDON F000	Gordon Food Service	04/14/2020	B	\$510.00
201936785	Mneu food -Warehouse	0062000593	GORDON F000	Gordon Food Service	04/17/2020	B	\$4,863.18
8 ITEM(S) FOR ACCOUNT # 14E000 2562 4040 00 008400						FOR A TOTAL OF	\$16,183.67
14E000 2562 4110 00 008400							
201057749	Paper products -Southwest	0062000598	GORDON F000	Gordon Food Service	03/04/2020	B	\$211.65
201248058	Paper products -Southwest	0062000598	GORDON F000	Gordon Food Service	03/11/2020	B	\$151.16
2 ITEM(S) FOR ACCOUNT # 14E000 2562 4110 00 008400						FOR A TOTAL OF	\$362.81
20E000 2542 3700 00 000200							
001142261 0825480	Water usage -North Ridge	0052000045	AQUA ILL000	Aqua Illinois	04/28/2020	B	\$100.14
001142262 0825481	Fire unit -MDE	0052000045	AQUA ILL000	Aqua Illinois	04/28/2020	B	\$100.14
001142263 0825482	Water usage -South View	0052000045	AQUA ILL000	Aqua Illinois	04/28/2020	B	\$100.14
001142383 0825596	Water usage -Meade Park	0052000045	AQUA ILL000	Aqua Illinois	04/28/2020	B	\$100.14

ACCOUNT NUMBER

INVOICE NUMBER	DESCRIPTION	PO NUMBER	VENDOR KEY	VENDOR NAME	DATE	STATUS	INV AMOUNT
20E000 2542 3700 00 000200							
*****CONTINUED*****							
001144066 0827082	Water usage -Southwest	0052000045	AQUA ILL000	Aqua Illinois	04/28/2020	B	\$294.45
001144067 0827083	Water usage -Southwest	0052000045	AQUA ILL000	Aqua Illinois	04/28/2020	B	\$100.14
6 ITEM(S)	FOR ACCOUNT # 20E000 2542 3700 00 000200				FOR A TOTAL OF		\$795.15
20E000 2542 3710 00 000200							
03-004325-00	Sanitary charges -217 Sidell	0052000049	DANVILLE073	Danville Sanitary District	04/24/2020	B	\$22.25
1 ITEM(S)	FOR ACCOUNT # 20E000 2542 3710 00 000200				FOR A TOTAL OF		\$22.25
20E000 2546 3190 00 001800							
1291136	Fire alarm monitoring -Bus Garage	0052000050	F.E. MOR000	F.E. Moran Security Solutions	04/15/2020	B	\$217.50
1 ITEM(S)	FOR ACCOUNT # 20E000 2546 3190 00 001800				FOR A TOTAL OF		\$217.50
20E000 2549 3240 00 000200							
0726-000807978	D/W garbage disposal services 3/20/20-4/17/20	0052001202	REPUBLIC000	Republic Services #726	04/20/2020	B	\$6,894.94
1 ITEM(S)	FOR ACCOUNT # 20E000 2549 3240 00 000200				FOR A TOTAL OF		\$6,894.94
					TOTAL NUMBER OF BATCH INVOICES:	25	\$67,301.10
25 ITEM(S)	FOR GRAND TOTAL				FOR A TOTAL OF		\$67,301.10

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	EDUCATION	0.00	0.00	42,697.14	42,697.14
14	FOOD SERVICE	0.00	0.00	16,674.12	16,674.12
20	OPERATIONS & MAINTENANCE	0.00	0.00	7,929.84	7,929.84
	*** Fund Summary Totals ***	0.00	0.00	67,301.10	67,301.10

***** End of report *****

REPORT SPECIFICATIONS

DISTRICT: Danville CC School District 118
 REPORT TITLE: Invoice Report (Accounting Sequence)
 REQUESTED BY: TroverS DATE: 05/11/20
 PROGRAM NAME: fin/3aprpt02. TIME: 12:52:28 PM
 COPIES: 1 LPI: 6
 RUN ON SERVER: yes CREATE ASCII FILE: NO

1A

INVOICE TYPE(S): BATCH, OPEN
 CHECK TYPE(S): ALL

STARTING PO #:	0	ENDING PO #:	9999999999
STARTING INVOICE #:		ENDING INVOICE #:	ZZZZZZZZZZZZZZZZZZZZ
STARTING VENDOR KEY:		ENDING VENDOR KEY:	ZZZZZZZZZZ
STARTING BATCH #:	mahome	ENDING BATCH #:	mahome
STARTING BANK CASH CODE:		ENDING BANK CASH CODE:	ZZZZZ
STARTING INVOICE DATE:		ENDING INVOICE DATE:	12/31/9999
STARTING DUE DATE:		ENDING DUE DATE:	12/31/9999
STARTING CREATED BY:		ENDING CREATED BY:	ZZZZZZZZZZ
STARTING CREATED DATE:		ENDING CREATED DATE:	12/31/9999
STARTING INVOICE AMOUNT:	\$-999,999,999.00	ENDING INVOICE AMOUNT:	\$9999,999,999.99
ACCOUNT SEQUENCE:	REGULAR ACCOUNT SEQUENCE		

ACCOUNT NUMBER

INVOICE NUMBER	DESCRIPTION	PO NUMBER	VENDOR KEY	VENDOR NAME	DATE	STATUS	INV AMOUNT
10E000 2143 3190 45 000200							
32	May 9th,2020 Telepsychiatry Consultation Clinic	0012000402	MAHOMANG000	Mahome, Angela	05/11/2020	B	\$1,750.00
1 ITEM(S)	FOR ACCOUNT # 10E000 2143 3190 45 000200					FOR A TOTAL OF	\$1,750.00
					TOTAL NUMBER OF BATCH INVOICES:	1	\$1,750.00
1 ITEM(S)	FOR GRAND TOTAL					FOR A TOTAL OF	\$1,750.00

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	EDUCATION	0.00	0.00	1,750.00	1,750.00
	*** Fund Summary Totals ***	0.00	0.00	1,750.00	1,750.00

***** End of report *****

1B

DATE	EDUCATION FUND #10	FOOD SVS FUND #14	O/M FUND #20	TRANS FUND #40	TORT #81	TOTAL
May-20						
5/8/2020 Add'l PR DD 9-248503 Lisa Lorenzen	1,632.99					1,632.99
5/8/2020 Void ck653141 Terrell			(295.00)			(295.00)
5/8/2020 Reissue ck653173 Terrell			295.00			295.00
5/22/2020 Reg PR ck653174-653247 & DD	1,002,258.14	51,559.08	35,074.36	1,204.52	15,128.82	1,105,224.92
5/22/2020 Vaca Payout			7,246.68			7,246.68
	<u>1,003,891.13</u>	<u>51,559.08</u>	<u>42,321.04</u>	<u>1,204.52</u>	<u>15,128.82</u>	<u>1,114,104.59</u>

REPORT SPECIFICATIONS

DISTRICT: Danville CC School District 118
REPORT TITLE: Invoice Report (Accounting Sequence)
REQUESTED BY: krauelmontger DATE: 05/19/20
PROGRAM NAME: fin/3aprpt02. TIME: 9:20:19 AM
COPIES: 1 LPI: 6
RUN ON SERVER: yes CREATE ASCII FILE: NO

2A

INVOICE TYPE(S): BATCH, OPEN
CHECK TYPE(S): ALL

STARTING PO #:	0	ENDING PO #:	9999999999
STARTING INVOICE #:		ENDING INVOICE #:	ZZZZZZZZZZZZZZZZZZZZ
STARTING VENDOR KEY:		ENDING VENDOR KEY:	ZZZZZZZZZZ
STARTING BATCH #:	skm	ENDING BATCH #:	srt
STARTING BANK CASH CODE:		ENDING BANK CASH CODE:	ZZZZZ
STARTING INVOICE DATE:		ENDING INVOICE DATE:	12/31/9999
STARTING DUE DATE:		ENDING DUE DATE:	12/31/9999
STARTING CREATED BY:		ENDING CREATED BY:	ZZZZZZZZZZ
STARTING CREATED DATE:		ENDING CREATED DATE:	12/31/9999
STARTING INVOICE AMOUNT:	\$-999,999,999.00	ENDING INVOICE AMOUNT:	\$9999,999,999.99
ACCOUNT SEQUENCE:	REGULAR ACCOUNT SEQUENCE		

ACCOUNT NUMBER

INVOICE NUMBER	DESCRIPTION	PO NUMBER	VENDOR KEY	VENDOR NAME	DATE	STATUS	INV AMOUNT
10A000 1700 0000 00 000000							
757214-1	Spray Bottle for H2Orange2	0052001205	DANVILLE066	Danville Paper & Supply Inc	05/04/2020	B	\$44.00
757214-1	20" 3M BLACK HP STRIP AUTO SCRUB PAD	0052001205	DANVILLE066	Danville Paper & Supply Inc	05/04/2020	B	\$130.50
757214-1	19"/20" SCREENING PADS 80 GRIT (10/BX)	0052001205	DANVILLE066	Danville Paper & Supply Inc	05/04/2020	B	\$266.10
757657	PAD 19" 3M HI-PROD STRIP	0052001226	DANVILLE066	Danville Paper & Supply Inc	05/07/2020	B	\$1,684.20
130570	12X18 VIOLET CONSTRUCTION PAPER PACON SUNWORKS7207 OR RIVERSIDE 103627	0102000063	ARNOLD'S000	Arnold's Office Supply	03/10/2020	B	\$152.50
130570	12X18 PINK CONSTRUCTION PAPER PACON SUNWORKS 7007 OR RIVERSIDE 103615	0102000063	ARNOLD'S000	Arnold's Office Supply	03/10/2020	B	\$152.50
130570	BROWN PAPER ROLL PACON 0067021	0102000063	ARNOLD'S000	Arnold's Office Supply	03/10/2020	B	\$198.00
131213	12X18 VIOLET CONSTRUCTION PAPER PACON SUNWORKS7207 OR RIVERSIDE 103627	0102000065	ARNOLD'S000	Arnold's Office Supply	05/10/2020	B	\$157.00
131213	12X18 PINK CONSTRUCTION PAPER PACON SUNWORKS 7007 OR RIVERSIDE 103615	0102000065	ARNOLD'S000	Arnold's Office Supply	05/10/2020	B	\$314.00
9 ITEM(S) FOR ACCOUNT # 10A000 1700 0000 00 000000						FOR A TOTAL OF	\$3,098.80
10E000 1100 4100 45 000200							
6010	Already received. Elementary basketball figures/ribbons	0032000071	MR. TROP000	Mr. Trophy	02/20/2020	B	\$216.00
1 ITEM(S) FOR ACCOUNT # 10E000 1100 4100 45 000200						FOR A TOTAL OF	\$216.00
10E000 1110 3900 45 000200							
1574	May 4-8 Consulting Services	0332000206	SHIDECAT000	Shide, Cathy	05/08/2020	B	\$990.00
1 ITEM(S) FOR ACCOUNT # 10E000 1110 3900 45 000200						FOR A TOTAL OF	\$990.00
10E000 1110 4100 45 000200							
2893911	Received: The Music Shoppe, Inc. Invoice 2893911	0032000073	MUSIC SH002	Music Shoppe	03/10/2020	B	\$74.00

ACCOUNT NUMBER

<u>INVOICE NUMBER</u>	<u>DESCRIPTION</u>	<u>PO NUMBER</u>	<u>VENDOR KEY</u>	<u>VENDOR NAME</u>	<u>DATE</u>	<u>STATUS</u>	<u>INV AMOUNT</u>
10E000 1110 4100 45 000200							
*****CONTINUED*****							
1 ITEM(S)	FOR ACCOUNT # 10E000 1110 4100 45 000200					FOR A TOTAL OF	\$74.00
10E000 1110 5400 21 000200							
Install	DEC - Labor to install Playground Equipment	0032000058	MOLANDA 000	Molanda Company	04/29/2020	B	\$12,250.00
1 ITEM(S)	FOR ACCOUNT # 10E000 1110 5400 21 000200					FOR A TOTAL OF	\$12,250.00
10E000 1120 3900 45 000200							
1574	May 4-8 Consulting Services	0332000206	SHIDECAT000	Shide, Cathy	05/08/2020	B	\$990.00
1 ITEM(S)	FOR ACCOUNT # 10E000 1120 3900 45 000200					FOR A TOTAL OF	\$990.00
10E000 1130 3620 45 000200							
5059069452	Additional Black & White and Color Images on Color Printe	0112000312	RICOH US001	Ricoh USA, Inc	03/11/2020	B	\$117.86
5059229752	Additional Black & White and Color Images on Color Printe	0112000312	RICOH US001	Ricoh USA, Inc	04/01/2020	B	\$33.69
2 ITEM(S)	FOR ACCOUNT # 10E000 1130 3620 45 000200					FOR A TOTAL OF	\$151.55
10E000 1130 3900 22 000200							
1574	May 4-8 Consulting Services	0332000206	SHIDECAT000	Shide, Cathy	05/08/2020	B	\$1,020.00
1 ITEM(S)	FOR ACCOUNT # 10E000 1130 3900 22 000200					FOR A TOTAL OF	\$1,020.00
10E000 1130 4100 22 000200							
62273	Printing of Danville High School Maroon & White	0112000276	KELLY PR001	Kelly Printing Co Inc	04/27/2020	B	\$141.00
62273A	Printing of additional Danville High School Maroon & White	0112000313	KELLY PR001	Kelly Printing Co Inc	04/27/2020	B	\$161.00
449794	Valedictorial Medals for 2020 Graduates	0112000317	HERFF JO000	Herff Jones, Inc.	04/30/2020	B	\$339.24
2603524	Tassels for graduation	0112000318	HERFF JO000	Herff Jones, Inc.	05/01/2020	B	\$587.93
2603525	Items purchased for 2020 graduation supplies	0112000319	HERFF JO000	Herff Jones, Inc.	05/01/2020	B	\$434.09

ACCOUNT NUMBER

INVOICE NUMBER	DESCRIPTION	PO NUMBER	VENDOR KEY	VENDOR NAME	DATE	STATUS	INV AMOUNT
10E000 1130 4100 22 000200							
*****CONTINUED*****							
5 ITEM(S)	FOR ACCOUNT # 10E000 1130 4100 22 000200					FOR A TOTAL OF	\$1,663.26
10E000 1130 4100 22 100200							
IN905047	Purchase materials for Industrial Tech department	0112000308	RYONET 000	Ryonet	04/01/2020	B	\$244.67
IN908280	Purchase materials for Industrial Tech department	0112000308	RYONET 000	Ryonet	04/16/2020	B	\$871.39
2 ITEM(S)	FOR ACCOUNT # 10E000 1130 4100 22 100200					FOR A TOTAL OF	\$1,116.06
10E000 1130 4100 22 110200							
01840127	Supplies for Industrial Tech department	0112000290	DEPKE WE000	Depke Welding Supplies Inc	03/04/2020	B	\$221.11
IN905047	Purchase materials for Industrial Tech department	0112000308	RYONET 000	Ryonet	04/01/2020	B	\$478.30
IN908280	Purchase materials for Industrial Tech department	0112000308	RYONET 000	Ryonet	04/16/2020	B	\$1,703.51
3 ITEM(S)	FOR ACCOUNT # 10E000 1130 4100 22 110200					FOR A TOTAL OF	\$2,402.92
10E000 1200 4100 00 462000							
129961	Shredder -Southwest	0072000539	ARNOLD'S000	Arnold's Office Supply	01/31/2020	B	\$321.08
1 ITEM(S)	FOR ACCOUNT # 10E000 1200 4100 00 462000					FOR A TOTAL OF	\$321.08
10E000 1560 4100 22 300200							
69825	Trophies for senior spring athletes; Inv #69825 dated 5/5/20	0222000478	TRIGARD 002	Trigard	05/05/2020	B	\$675.00
909078745	Boys soccer uniforms; Inv #909078745 dated 5/7/20	0222000480	BSN SPOR001	BSN Sports	05/07/2020	B	\$2,422.00
2 ITEM(S)	FOR ACCOUNT # 10E000 1560 4100 22 300200					FOR A TOTAL OF	\$3,097.00
10E000 1560 4100 22 410200							
909078735	Catchers gear for baseball; Inv #909078735 dated 5/7/20	0222000477	BSN SPOR001	BSN Sports	05/07/2020	B	\$359.69

ACCOUNT NUMBER

INVOICE NUMBER	DESCRIPTION	PO NUMBER	VENDOR KEY	VENDOR NAME	DATE	STATUS	INV AMOUNT
10E000 1560 4100 22 410200							
*****CONTINUED*****							
1 ITEM(S) FOR ACCOUNT # 10E000 1560 4100 22 410200						FOR A TOTAL OF	\$359.69
10E000 1560 4100 22 510200							
908674941	Softball supplies; Inv #908674941 dated 4/18/20	0222000475	BSN SPOR001	BSN Sports	03/19/2020	B	\$130.00
1 ITEM(S) FOR ACCOUNT # 10E000 1560 4100 22 510200						FOR A TOTAL OF	\$130.00
10E000 1560 4100 22 530200							
908674941	Softball supplies; Inv #908674941 dated 4/18/20	0222000475	BSN SPOR001	BSN Sports	03/19/2020	B	\$35.77
1 ITEM(S) FOR ACCOUNT # 10E000 1560 4100 22 530200						FOR A TOTAL OF	\$35.77
10E000 1560 4100 22 570200							
908674941	Softball supplies; Inv #908674941 dated 4/18/20	0222000475	BSN SPOR001	BSN Sports	03/19/2020	B	\$325.00
1 ITEM(S) FOR ACCOUNT # 10E000 1560 4100 22 570200						FOR A TOTAL OF	\$325.00
10E000 1560 7000 22 300200							
INV00869196	Hudl subscription for football (film sharing & duplication); Inv #00869196	0222000476	HUDL 000	Hudl	05/06/2020	B	\$1,599.00
1 ITEM(S) FOR ACCOUNT # 10E000 1560 7000 22 300200						FOR A TOTAL OF	\$1,599.00
10E000 1900 4100 24 000200							
109981	Supplies for Print Shop	0252000017	TONAS GR000	Tonas Graphics	04/16/2020	B	\$367.00
1 ITEM(S) FOR ACCOUNT # 10E000 1900 4100 24 000200						FOR A TOTAL OF	\$367.00
10E000 1900 8000 00 004700							
Danville0502	Educational services 4/23/20-4/28/20	0072000672	PAVILION000	Pavilion, The	05/02/2020	B	\$92.00
1 ITEM(S) FOR ACCOUNT # 10E000 1900 8000 00 004700						FOR A TOTAL OF	\$92.00
10E000 2141 4100 00 462000							
9054284	Vineland forms -Special Education	0072000594	PEARSON 014	Pearson Education	02/27/2020	B	\$196.10

ACCOUNT NUMBER

INVOICE NUMBER	DESCRIPTION	PO NUMBER	VENDOR KEY	VENDOR NAME	DATE	STATUS	INV AMOUNT
10E000 2141 4100 00 462000							
*****CONTINUED*****							
1 ITEM(S)	FOR ACCOUNT # 10E000 2141 4100 00 462000					FOR A TOTAL OF	\$196.10
10E000 2213 3150 00 462000							
travel	Travel - Tori Appl- 03/05-03/06/2020	0072000541	APPL TOR000	Appl, Tori	03/05/2020	B	\$415.13
Registration Fees	Registration fee for PECS training 6/11/20-6/12/20	0072000671	PYRAMID 000	Pyramid Educational Consultant	05/08/2020	B	\$1,716.00
2 ITEM(S)	FOR ACCOUNT # 10E000 2213 3150 00 462000					FOR A TOTAL OF	\$2,131.13
10E000 2213 3900 00 008700							
IPA professional lea	Illinois Principals Assoc - online webinar School Leaders Guide to Social Media, May 6th 2020. Attendee: Chris Rice, Title II FY19-20 funds	0082000618	ILLINOIS026	Illinois Principal Association	05/12/2020	B	\$199.00
1 ITEM(S)	FOR ACCOUNT # 10E000 2213 3900 00 008700					FOR A TOTAL OF	\$199.00
10E000 2217 3150 00 370000							
miechv & PI	MIECHV & PI - Team Resolutions Consulting Service Plan & Invoice: 2 hour virtual training from 10:00 - noon on Friday, May 29, 2020 for seven staff members; plus 2 hour in person training at The Hideaway at Kennekuk from 9:00 - 11:00 a.m. on Friday, September 25, 2020. MIECHV staff: Anna Katie Gibson & Shannan Roberts - 2 @ \$198.52 = \$397.05; PI staff: Niah Hamilton, Brenda Hays, Brandye Kizer, Adrienne Littlepaige & Debbie Plush - 5 @ \$198.52 = \$992.60. FY19-20 funds	0082000597	TEAM RES000	Team Resolutions Consulting, P	04/30/2020	B	\$992.60

ACCOUNT NUMBER

INVOICE NUMBER	DESCRIPTION	PO NUMBER	VENDOR KEY	VENDOR NAME	DATE	STATUS	INV AMOUNT
10E000 2217 3150 00 370000							
*****CONTINUED*****							
1 ITEM(S) FOR ACCOUNT # 10E000 2217 3150 00 370000						FOR A TOTAL OF	\$992.60
10E000 2311 3170 00 000200							
2486154	Progress billing related to professional services for audit June 30, 2020	0012000404	CLIFTONL000	CliftonLarsonAllen	05/11/2020	B	\$14,700.00
1 ITEM(S) FOR ACCOUNT # 10E000 2311 3170 00 000200						FOR A TOTAL OF	\$14,700.00
10E000 2311 4100 23 000200							
51320	Blankets for retirees	0022000111	RICHAKEL002	Richardson, Keli	05/13/2020	B	\$255.00
1061	Canvas bags	0022000112	JT VINYL000	JT Vinyl And More Graphic Shop	05/14/2020	B	\$450.00
2 ITEM(S) FOR ACCOUNT # 10E000 2311 4100 23 000200						FOR A TOTAL OF	\$705.00
10E000 2311 6400 00 000200							
309921	Membership dues	0022000113	ILLINOIS004	Illinois Assoc. Of School Boar	05/04/2020	B	\$10,354.00
1 ITEM(S) FOR ACCOUNT # 10E000 2311 6400 00 000200						FOR A TOTAL OF	\$10,354.00
10E000 2573 4100 43 000200							
DV000970	Radiator valve -Warehouse	0052001217	ROGERS S000	Rogers Supply Company	05/07/2020	B	\$35.90
1 ITEM(S) FOR ACCOUNT # 10E000 2573 4100 43 000200						FOR A TOTAL OF	\$35.90
10E000 2573 4640 43 000200							
136839	D/W fuel charges 4/1/20-4/30/20	0012000399	WORTMAN-000	Wortman-Meyer Properties	04/20/2020	B	\$-20.62
2893413	D/W fuel charges 4/1/20-4/30/20	0012000399	WORTMAN-000	Wortman-Meyer Properties	04/01/2020	B	\$17.02
2904181	D/W fuel charges 4/1/20-4/30/20	0012000399	WORTMAN-000	Wortman-Meyer Properties	04/06/2020	B	\$19.93
2907650	D/W fuel charges 4/1/20-4/30/20	0012000399	WORTMAN-000	Wortman-Meyer Properties	04/08/2020	B	\$53.42
2907774	D/W fuel charges 4/1/20-4/30/20	0012000399	WORTMAN-000	Wortman-Meyer Properties	04/08/2020	B	\$21.45
2925078	D/W fuel charges 4/1/20-4/30/20	0012000399	WORTMAN-000	Wortman-Meyer Properties	04/17/2020	B	\$22.94
2931086	D/W fuel charges 4/1/20-4/30/20	0012000399	WORTMAN-000	Wortman-Meyer Properties	04/20/2020	B	\$16.45

ACCOUNT NUMBER

INVOICE NUMBER	DESCRIPTION	PO NUMBER	VENDOR KEY	VENDOR NAME	DATE	STATUS	INV AMOUNT
10E000 2573 4640 43 000200							
*****CONTINUED*****							
2935346	D/W fuel charges 4/1/20-4/30/20	0012000399	WORTMAN-000	Wortman-Meyer Properties	04/22/2020	B	\$48.01
2945842	D/W fuel charges 4/1/20-4/30/20	0012000399	WORTMAN-000	Wortman-Meyer Properties	04/27/2020	B	\$20.10
2952410	D/W fuel charges 4/1/20-4/30/20	0012000399	WORTMAN-000	Wortman-Meyer Properties	04/30/2020	B	\$22.17
10 ITEM(S) FOR ACCOUNT # 10E000 2573 4640 43 000200						FOR A TOTAL OF	\$220.87
10E000 2633 3410 00 000200							
prepay	postage for Treasurer	0012000398	POSTMAST000	Postmaster	05/08/2020	B	\$1,320.00
1 ITEM(S) FOR ACCOUNT # 10E000 2633 3410 00 000200						FOR A TOTAL OF	\$1,320.00
10E000 2641 4100 23 000200							
366979	postage paid for mailing new employees on-boarding packets.	0042000176	EXPRESS 001	Express Packaging	05/08/2020	B	\$22.78
1 ITEM(S) FOR ACCOUNT # 10E000 2641 4100 23 000200						FOR A TOTAL OF	\$22.78
10E000 2669 3160 45 000200							
20200081	CEO Software annual tech support fee 6/5/20 - 6/4/21	0242000224	CEO IMAG000	CEO Image Systems, Inc.	04/20/2020	B	\$2,751.00
296609	Monthly IT Services Support - 6/1 to 6/30/2020	0242000225	THE AME 000	The AME Group	05/04/2020	B	\$5,950.00
2 ITEM(S) FOR ACCOUNT # 10E000 2669 3160 45 000200						FOR A TOTAL OF	\$8,701.00
10E000 2669 4100 45 000200							
1186759	Replacement Surface docking station	0242000214	ITSVVY 000	ITsavvy LLC	05/13/2020	B	\$181.33
1 ITEM(S) FOR ACCOUNT # 10E000 2669 4100 45 000200						FOR A TOTAL OF	\$181.33
10E000 2900 3140 00 462000							
None Listed	Educational support 3/17/20-4/9/20	0072000666	SCHROCHE000	Schroeder, Cheryl	05/04/2020	B	\$2,375.00
None Listed -2	Educational support 4/29/20-5/7/20	0072000675	SCHROCHE000	Schroeder, Cheryl	05/11/2020	B	\$1,000.00

ACCOUNT NUMBER

INVOICE NUMBER	DESCRIPTION	PO NUMBER	VENDOR KEY	VENDOR NAME	DATE	STATUS	INV AMOUNT
10E000 2900 3140 00 462000							
*****CONTINUED*****							
2 ITEM(S) FOR ACCOUNT # 10E000 2900 3140 00 462000					FOR A TOTAL OF		\$3,375.00
10E000 3100 3330 00 409000							
mar2-april21,2020	MIECHV - Shannon Roberts mileage for March & April, 2020; Mar 2 3 4 98 11 12 - 38 miles @ \$.575 = \$21.85; Apr 6 20 21 - 87 miles @ \$.575 = \$50.02. FY19-20 funds	0082000603	ROBERSHA006	Roberts, Shannon	04/21/2020	B	\$71.88
1 ITEM(S) FOR ACCOUNT # 10E000 3100 3330 00 409000					FOR A TOTAL OF		\$71.88
10E000 3100 3900 00 409000							
miechv & PI	MIECHV & PI - Team Resolutions Consulting Service Plan & Invoice: 2 hour virtual training from 10:00 - noon on Friday, May 29, 2020 for seven staff members; plus 2 hour in person training at The Hideaway at Kennekuk from 9:00 - 11:00 a.m. on Friday, September 25, 2020. MIECHV staff: Anna Katie Gibson & Shannan Roberts - 2 @ \$198.52 = \$397.05; PI staff: Niah Hamilton, Brenda Hays, Brandye Kizer, Adrienne Littlepaige & Debbie Plush - 5 @ \$198.52 = \$992.60. FY19-20 funds	0082000597	TEAM RES000	Team Resolutions Consulting, P	04/30/2020	B	\$397.05
1 ITEM(S) FOR ACCOUNT # 10E000 3100 3900 00 409000					FOR A TOTAL OF		\$397.05
10E000 3100 4100 24 003000							
109976	Supplies for Poster Machine	8252000005	TONAS GR000	Tonas Graphics	04/03/2020	B	\$545.00
109980	Supplies for Poster Machine	8252000005	TONAS GR000	Tonas Graphics	04/16/2020	B	\$296.00

ACCOUNT NUMBER

<u>INVOICE NUMBER</u>	<u>DESCRIPTION</u>	<u>PO NUMBER</u>	<u>VENDOR KEY</u>	<u>VENDOR NAME</u>	<u>DATE</u>	<u>STATUS</u>	<u>INV AMOUNT</u>
10E000 3100 4100 24 003000							
*****CONTINUED*****							
2 ITEM(S)	FOR ACCOUNT # 10E000 3100 4100 24 003000					FOR A TOTAL OF	\$841.00
10E000 3700 3140 48 003000							
4/20-5/8/20	Schlarman Tutoring timesheets for Sara Warren, April 20, 21, 22, 23, 24, 27, 28, 29, 30 May 1, 2, 4 2020. Using Non Public Title I FY 19-20 funds.	0082000619	WARRESAR001	Warren, Sara	05/13/2020	B	\$1,296.00
1 ITEM(S)	FOR ACCOUNT # 10E000 3700 3140 48 003000					FOR A TOTAL OF	\$1,296.00
10E000 3700 3900 48 003000							
19-379716-02	Renaissance Learning - Schlarman Academy online renewal, Title I Non Public Fy19-20 funds.	0082000606	RENAISSA001	Renaissance Learning	09/06/2019	B	\$855.85
1 ITEM(S)	FOR ACCOUNT # 10E000 3700 3900 48 003000					FOR A TOTAL OF	\$855.85
10E000 3800 3330 00 370000							
mar6-apr6	PI - Brenda Hays Mileage for March 6-16 & April 6, 2020: Mar 6 10 11 12 13 16, Apr 6; PI FY19-20 funds	0082000601	HAYS BRE001	Hays, Brenda	05/01/2020	B	\$45.19
3/2/20-3/30/20	PI - Brandye Kizer mileage for March 2020: Mar 2 3 4 5 6 9 10 11 12 13 165 30. 134.1 miles @ .575 per mile = \$77.11. PI FY19-20 funds.	0082000602	KIZERBRA002	Kizer, Brandye	05/01/2020	B	\$77.11
2 ITEM(S)	FOR ACCOUNT # 10E000 3800 3330 00 370000					FOR A TOTAL OF	\$122.30
10E000 4000 3900 00 433100							
sw5131-AR	ROE Schoolworks - PD for Oct 2019 and Jan 2020 for Mark Denman, Title I SIA FY19-20 funds.	0082000614	ROE SCHO001	ROE Schoolworks	04/21/2020	B	\$1,385.00
sw5132-AR	ROE Schoolworks - PD for Oct, Dec 2019 and Feb 2020 for Meade Park, Title I SIA FY19-20 funds.	0082000615	ROE SCHO001	ROE Schoolworks	04/21/2020	B	\$1,039.00

ACCOUNT NUMBER

INVOICE NUMBER	DESCRIPTION	PO NUMBER	VENDOR KEY	VENDOR NAME	DATE	STATUS	INV AMOUNT
10E000 4000 3900 00 433100							
*****CONTINUED*****							
2 ITEM(S) FOR ACCOUNT # 10E000 4000 3900 00 433100					FOR A TOTAL OF		\$2,424.00
10E000 4110 6620 00 001100							
march2020	PSFA - March 2020 Expenditures for Westville CUSD #2, PSFA funds FY20	0082000605	WESTVILL003	Westville CUSD #2	05/04/2020	B	\$9,357.00
march-april 2020	PSFA - Oakwood Mar-Apr 2020 Expenditures for FY19-20 funds.	0082000611	OAKWOOD 003	Oakwood CUSD #76	05/07/2020	B	\$14,257.97
marchapril2020	PSFA - Salt Fork - Catlin/Jamaica Expenditures for March-April 2020 Expenditures FY19-20 funds.	0082000612	SALT FOR000	Salt Fork CUSD #512	05/07/2020	B	\$35,401.85
marchapril2020	PSFA - Bismarck-Henning for YTD March-April 2020 Expenditures for FY19-20	0082000613	BISMARCK001	Bismarck CUSD #1	05/07/2020	B	\$18,334.00
april2020	PSFA - April 2020 Expenditures for Westville CUSD #2, PSFA funds FY20	0082000617	WESTVILL003	Westville CUSD #2	05/12/2020	B	\$9,531.00
5 ITEM(S) FOR ACCOUNT # 10E000 4110 6620 00 001100					FOR A TOTAL OF		\$86,881.82
10E000 4220 6000 00 001200							
RC16695	Educational services for April, 2020	0072000670	INDIAN 0000	Indian Oaks Academy	04/30/2020	B	\$3,793.68
NIA000611	Educational services for April, 2020	0072000673	SEQUEL Y000	Sequel Youth and Family Servic	05/07/2020	B	\$4,837.76
2 ITEM(S) FOR ACCOUNT # 10E000 4220 6000 00 001200					FOR A TOTAL OF		\$8,631.44
14E000 2562 3230 00 008400							
56303	Cooler repair -Northeast	0062000592	LINCICUM000	Lincicum Heating & Air, LLC	04/13/2020	B	\$1,035.21
1 ITEM(S) FOR ACCOUNT # 14E000 2562 3230 00 008400					FOR A TOTAL OF		\$1,035.21
14E000 2562 3900 00 008400							
6792	Post offer physical -Food Service	0062000594	CARLE FO002	Carle Foundation Hospital	04/01/2020	B	\$100.00

ACCOUNT NUMBER

INVOICE NUMBER	DESCRIPTION	PO NUMBER	VENDOR KEY	VENDOR NAME	DATE	STATUS	INV AMOUNT	
14E000 2562 3900 00 008400								
*****CONTINUED*****								
83538	Supplies -Food Service	0062000596	FAULSTIC000	Faulstich Printing Company	04/07/2020	B	\$378.00	
2 ITEM(S) FOR ACCOUNT # 14E000 2562 3900 00 008400							FOR A TOTAL OF	\$478.00
14E000 2562 4100 00 008400								
545285488	Repair kit -Food Service	0062000600	THE HOME002	The Home Depot Pro	04/07/2020	B	\$36.08	
804	Shirts -Food Service	0062000603	RICHAKEL002	Richardson, Keli	05/05/2020	B	\$934.00	
2 ITEM(S) FOR ACCOUNT # 14E000 2562 4100 00 008400							FOR A TOTAL OF	\$970.08
14E000 2562 4120 00 008400								
754727	Chemicals	0062000591	DANVILLE066	Danville Paper & Supply Inc	03/17/2020	B	\$82.19	
1 ITEM(S) FOR ACCOUNT # 14E000 2562 4120 00 008400							FOR A TOTAL OF	\$82.19
20E000 2533 3100 00 000200								
2020-0112	HLS surveys - B & G	0052001237	REIFSTEC000	ReifsteckReid & Co. Architects	05/01/2020	B	\$7,512.79	
2020-0113	Schematic design for Food Science labs -DHS	0052001238	REIFSTEC000	ReifsteckReid & Co. Architects	05/01/2020	B	\$4,480.00	
2020-0081	HLS Pay Application #1	0052001240	REIFSTEC000	ReifsteckReid & Co. Architects	04/01/2020	B	\$17,964.59	
2020-0082	Base plans for Pay Application #1	0052001241	REIFSTEC000	ReifsteckReid & Co. Architects	04/01/2020	B	\$4,950.00	
2020-0084	Pay Application #1 for Food Science labs -DHS	0052001242	REIFSTEC000	ReifsteckReid & Co. Architects	04/01/2020	B	\$600.66	
2020-0086	Auditorium audio and lighting Pay Application #1 -DHS	0052001243	REIFSTEC000	ReifsteckReid & Co. Architects	04/05/2020	B	\$7,222.66	
6 ITEM(S) FOR ACCOUNT # 20E000 2533 3100 00 000200							FOR A TOTAL OF	\$42,730.70
20E000 2541 7000 00 000200								
56334	Fan bearing kits -South View	0052001201	LINCICUM000	Lincicum Heating & Air, LLC	04/21/2020	B	\$6,587.22	
753850	Floor machine -South View	0052001227	DANVILLE066	Danville Paper & Supply Inc	05/12/2020	B	\$825.00	
56379	Flow switch repair -North Ridge	0052001230	LINCICUM000	Lincicum Heating & Air, LLC	04/30/2020	B	\$505.52	
3 ITEM(S) FOR ACCOUNT # 20E000 2541 7000 00 000200							FOR A TOTAL OF	\$7,917.74
20E000 2542 3230 00 000200								
8771403080342120	Cable -Annex	0052000048	COMCAST 000	Comcast Cable	05/05/2020	B	\$71.76	
3005247368	Elevator maintenance 5/1/20-5/31/20 -DHS	0052000056	THYSSENK000	ThyssenKrupp	05/01/2020	B	\$287.75	

ACCOUNT NUMBER

INVOICE NUMBER	DESCRIPTION	PO NUMBER	VENDOR KEY	VENDOR NAME	DATE	STATUS	INV AMOUNT
20E000 2542 3230 00 000200							
*****CONTINUED*****							
10817	Nameplates	0052001088	STUMPHCO000	Stumphco	05/01/2020	B	\$80.00
121381	Truck test -Annex	0052001199	ALLERTON000	Allerton Test Lane	04/29/2020	B	\$41.50
56332	Expansion tank repair -North Ridge	0052001200	LINCICUM000	Lincicum Heating & Air, LLC	04/20/2020	B	\$800.00
18817	Equipment repair -MDE	0052001203	STRAHL F000	Strahl, Frank H & Sons, Inc	05/01/2020	B	\$1,294.60
56373	Cooling tower fan repair -South View	0052001210	LINCICUM000	Lincicum Heating & Air, LLC	04/30/2020	B	\$1,560.00
56379	Flow switch repair -North Ridge	0052001230	LINCICUM000	Lincicum Heating & Air, LLC	04/30/2020	B	\$680.00
56381	Cooling tower fan belts -MDE	0052001231	LINCICUM000	Lincicum Heating & Air, LLC	05/04/2020	B	\$814.44
None Listed	Painting -North Ridge	0052001233	THOMPSON005	Thompson's Precision Painting/	05/13/2020	B	\$900.00
10 ITEM(S)	FOR ACCOUNT # 20E000 2542 3230 00 000200					FOR A TOTAL OF	\$6,530.05
20E000 2542 4100 22 080200							
307064	Chemicals -DHS	0052001225	SPEAR C0000	Spear Corporation	05/01/2020	B	\$711.00
1 ITEM(S)	FOR ACCOUNT # 20E000 2542 4100 22 080200					FOR A TOTAL OF	\$711.00
20E000 2542 4110 00 000200							
56332	Expansion tank repair -North Ridge	0052001200	LINCICUM000	Lincicum Heating & Air, LLC	04/20/2020	B	\$263.12
756692	Face masks	0052001204	DANVILLE066	Danville Paper & Supply Inc	04/24/2020	B	\$262.35
756839	Garbage liners	0052001204	DANVILLE066	Danville Paper & Supply Inc	04/24/2020	B	\$862.50
757083	Garbage liners	0052001204	DANVILLE066	Danville Paper & Supply Inc	05/01/2020	B	\$431.25
757214	Face masks and scraper blades	0052001204	DANVILLE066	Danville Paper & Supply Inc	04/30/2020	B	\$252.97
S9061430.001	Supplies for repair -DHS	0052001207	CONNOR C000	Connor Company	05/05/2020	B	\$53.26
903228	Supplies for repair - B & G	0052001208	LOWE'S 000	Lowe's	04/14/2020	B	\$99.61
903273	Supplies for repair -B & G	0052001208	LOWE'S 000	Lowe's	04/06/2020	B	\$11.94
912011	Supplies for repair - B & G	0052001208	LOWE'S 000	Lowe's	04/16/2020	B	\$21.84
832954	Wiper blades and cap -B & G	0052001211	NAPA AUT000	Napa Auto Parts	05/06/2020	B	\$18.89
DV000925	Filters -Annex	0052001212	ROGERS S000	Rogers Supply Company	05/04/2020	B	\$269.51
DV000971	Cutting pliers -Annex	0052001212	ROGERS S000	Rogers Supply Company	05/04/2020	B	\$31.08
73220809-00	No-rinse foam -South View	0052001213	UNITED R000	United Refrigeration Inc.	05/04/2020	B	\$59.70
S9061438.001	Supplies for repair -DHS	0052001216	CONNOR C000	Connor Company	05/07/2020	B	\$586.18
408008	Garden hose, water, and nozzle -Northeast	0052001218	STOCK & 000	Stock & Field	05/07/2020	B	\$56.94

ACCOUNT NUMBER

INVOICE NUMBER	DESCRIPTION	PO NUMBER	VENDOR KEY	VENDOR NAME	DATE	STATUS	INV AMOUNT
20E000 2542 4110 00 000200							
*****CONTINUED*****							
186292	Lawn equipment -Annex	0052001220	B & D SA000	B & D Sales and Service	05/12/2020	B	\$42.15
754257	Battery -North Ridge	0052001221	DANVILLE066	Danville Paper & Supply Inc	05/08/2020	B	\$115.00
754260	Hose drain -South View	0052001221	DANVILLE066	Danville Paper & Supply Inc	05/12/2020	B	\$21.67
115891813	Shoe covers -B & G	0052001222	GLOBAL E000	Global Equipment	04/30/2020	B	\$208.89
DB00866	Filters -Southwest	0052001223	ROGERS S000	Rogers Supply Company	05/12/2020	B	\$3,916.05
DV001269	Cooling coil and whisk -MDE	0052001223	ROGERS S000	Rogers Supply Company	05/14/2020	B	\$62.74
S6493421.001	Emergency lighting -Liberty	0052001224	SPRINGFI000	Springfield Electric Company	05/08/2020	B	\$116.48
285875	Epoxy	0052001228	FRANK'S 000	Frank's House of Color	04/14/2020	B	\$75.99
285930	Paint and paint supplies	0052001228	FRANK'S 000	Frank's House of Color	04/01/2020	B	\$111.60
286013	Epoxy	0052001228	FRANK'S 000	Frank's House of Color	04/21/2020	B	\$227.97
286147	Paint and paint supplies	0052001228	FRANK'S 000	Frank's House of Color	04/27/2020	B	\$505.86
286155	Paint	0052001228	FRANK'S 000	Frank's House of Color	04/28/2020	B	\$176.00
286214	Paint	0052001228	FRANK'S 000	Frank's House of Color	04/30/2020	B	\$233.89
S110947485.001	Switches -South View	0052001229	KIRBY RI002	Kirby Risk Supply Co Inc	05/01/2020	B	\$56.00
S110958077.001	Conduit, outlets, and LED switches -Annex	0052001229	KIRBY RI002	Kirby Risk Supply Co Inc	05/11/2020	B	\$506.85
56379	Flow switch repair -North Ridge	0052001230	LINCICUM000	Lincicum Heating & Air, LLC	04/30/2020	B	\$338.16
56385	Gasket, ceramic blanket, and hardware boiler kit -MDE	0052001232	LINCICUM000	Lincicum Heating & Air, LLC	05/05/2020	B	\$1,600.94
S9069172.001	Automatic flush sensor kits -MDE	0052001235	CONNOR C000	Connor Company	05/14/2020	B	\$2,340.00
S9070477.001	Supplies for repair -North Ridge	0052001235	CONNOR C000	Connor Company	05/14/2020	B	\$264.96
757871	Batteries -Southwest	0052001236	DANVILLE066	Danville Paper & Supply Inc	05/14/2020	B	\$668.30
S6493503.001	Supplies for repair -DHS	0052001239	SPRINGFI000	Springfield Electric Company	05/13/2020	B	\$281.76
S6493503.002	Supplies for repair -DHS	0052001239	SPRINGFI000	Springfield Electric Company	05/13/2020	B	\$308.39
37 ITEM(S) FOR ACCOUNT # 20E000 2542 4110 00 000200					FOR A TOTAL OF		\$15,460.79
20E000 2542 4120 00 000200							
754141	Disinfectant wipes -Warehouse	0052001219	DANVILLE066	Danville Paper & Supply Inc	05/08/2020	B	\$290.00
1 ITEM(S) FOR ACCOUNT # 20E000 2542 4120 00 000200					FOR A TOTAL OF		\$290.00
20E000 2543 3230 00 000200							
2866	D/W mowing for April, 2020	0052001209	COOKUS J000	Cookus, Jon	05/21/2020	B	\$10,000.00

ACCOUNT NUMBER

INVOICE NUMBER	DESCRIPTION	PO NUMBER	VENDOR KEY	VENDOR NAME	DATE	STATUS	INV AMOUNT
20E000 2543 3230 00 000200							
*****CONTINUED*****							
1 ITEM(S)	FOR ACCOUNT # 20E000 2543 3230 00 000200						FOR A TOTAL OF \$10,000.00
20E000 2544 3230 00 000200							
142110	Tire repair -Annex	0052001234	WATSON G000	Watson General Tire	05/12/2020	B	\$12.00
757871	Batteries -Southwest	0052001236	DANVILLE066	Danville Paper & Supply Inc	05/14/2020	B	\$24.00
2 ITEM(S)	FOR ACCOUNT # 20E000 2544 3230 00 000200						FOR A TOTAL OF \$36.00
20E000 2545 4640 00 000200							
136839	D/W fuel charges 4/1/20-4/30/20	0012000399	WORTMAN-000	Wortman-Meyer Properties	04/20/2020	B	\$-19.92
2893413	D/W fuel charges 4/1/20-4/30/20	0012000399	WORTMAN-000	Wortman-Meyer Properties	04/01/2020	B	\$16.43
2904181	D/W fuel charges 4/1/20-4/30/20	0012000399	WORTMAN-000	Wortman-Meyer Properties	04/06/2020	B	\$19.25
2907650	D/W fuel charges 4/1/20-4/30/20	0012000399	WORTMAN-000	Wortman-Meyer Properties	04/08/2020	B	\$51.58
2907774	D/W fuel charges 4/1/20-4/30/20	0012000399	WORTMAN-000	Wortman-Meyer Properties	04/08/2020	B	\$20.72
2925078	D/W fuel charges 4/1/20-4/30/20	0012000399	WORTMAN-000	Wortman-Meyer Properties	04/17/2020	B	\$22.16
2931086	D/W fuel charges 4/1/20-4/30/20	0012000399	WORTMAN-000	Wortman-Meyer Properties	04/20/2020	B	\$15.88
2935346	D/W fuel charges 4/1/20-4/30/20	0012000399	WORTMAN-000	Wortman-Meyer Properties	04/22/2020	B	\$46.35
2945842	D/W fuel charges 4/1/20-4/30/20	0012000399	WORTMAN-000	Wortman-Meyer Properties	04/27/2020	B	\$19.40
2952410	D/W fuel charges 4/1/20-4/30/20	0012000399	WORTMAN-000	Wortman-Meyer Properties	04/30/2020	B	\$21.41
10 ITEM(S)	FOR ACCOUNT # 20E000 2545 4640 00 000200						FOR A TOTAL OF \$213.26
81E000 2311 3900 00 000100							
D72-R79-KYY	Student drug testing	0332000207	CARLE 000	Carle	04/23/2020	B	\$140.00
1 ITEM(S)	FOR ACCOUNT # 81E000 2311 3900 00 000100						FOR A TOTAL OF \$140.00
81E000 2369 3180 00 000100							

ACCOUNT NUMBER

INVOICE NUMBER	DESCRIPTION	PO NUMBER	VENDOR KEY	VENDOR NAME	DATE	STATUS	INV AMOUNT
81E000 2369 3180 00 000100							
*****CONTINUED*****							
48560	Legal fees 3/11/20-3/29/20	0022000114	HODGES L000	Hodges, Loizzi, Eisenhammer LL	03/31/2020	B	\$3,552.06
1 ITEM(S)	FOR ACCOUNT # 81E000 2369 3180 00 000100					FOR A TOTAL OF	\$3,552.06
					TOTAL NUMBER OF BATCH INVOICES:	134	\$265,102.26
160 ITEM(S)	FOR GRAND TOTAL					FOR A TOTAL OF	\$265,102.26

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	EDUCATION	3,098.80	0.00	171,856.38	174,955.18
14	FOOD SERVICE	0.00	0.00	2,565.48	2,565.48
20	OPERATIONS & MAINTENANCE	0.00	0.00	83,889.54	83,889.54
81	LIABILITY	0.00	0.00	3,692.06	3,692.06
	*** Fund Summary Totals ***	3,098.80	0.00	262,003.46	265,102.26

***** End of report *****



**DANVILLE DISTRICT 118
READINESS ASSESSMENT
MAY 21, 2019**

Danville School District #118

1:1 Implementation Readiness Assessment: Final Report

OVERVIEW

One-to-One Institute (OTO) conducted a Project Red 1:1 readiness assessment for Danville School District #118, with a focus on academic and IT readiness. The assessment was designed to examine the planning by the district to date, and to identify gaps that need to be addressed to help ensure a successful rollout of a 1:1 computing program. The assessment was conducted by Sarah Hanawald and Jim Flanagan and included:

- a survey of teachers and administrators,
- interviews with the district technology staff,
- a review of the district's technology planning documents,
- site walk-throughs, and
- interviews and/or focus groups with key stakeholders focused on the essential elements of OTO's research-based implementation protocol.

One-to-One Institute's findings and report are aligned to the latest 1:1 implementation research, which includes the Project RED Key Implementation Factors, and One-to-One Institute's 7 Essential Elements. The review and recommendations that follow will provide a description of the district's current alignment to these best practices, and provide initial recommendations in each category to address current gaps in the district's alignment.

ALIGNMENT

1. [General Leadership](#)

[The following elements address the leadership variables OTO has found important to successfully transform learning through the implementation of 1:1 technology.](#)

a. [Is there a shared vision for what technology transformed learning will look like?](#)

Developing a shared vision for what technology transformed learning will look like takes time and significant collaborative work. Some of the Danville District 118 principals have a vision for what a 1:1 implementation will look like within their single building. Other members of district leadership are conceptually on the same page around the need for a more robust technology program, but a clear and practical application of this vision was not evident or consistent. Teachers who were interviewed did not have a sense of a district or building-level vision for teaching and learning in a 1:1 environment; however,

they were excited about the idea of increasing their technological capacity. It will be critically important for district leaders to develop, articulate, and clarify a vision for the use of ubiquitous technology, and to develop behaviors, instructional practices, resources, and a common vocabulary that support the vision.

In addition, Jim Flanagan was able to talk with a few students, who had some clear ideas of how they would like to use technology in their learning. OTO recommends that administrators find ways to meaningfully include students in the dialog and decision-making process.

b. [Does the district use a distributed leadership model?](#)

District academic leaders indicate that they have autonomy in their respective areas of leadership with support from their colleagues. District-wide initiatives such as AVID have been implemented quite differently in the various schools throughout the district with a recognition that the cultures of the schools are different and require modification within the framework. Principals have the capacity to order technology devices and programs for their buildings independently, which can sometimes cause difficulty in supporting a 1:1 technology program. Related to the above point about a clear vision, the district should take care to ensure that distributed leadership does not slide into fragmented programming.

c. [Do principals use a distributed leadership model in their buildings?](#)

The structures of the PLCs within the district buildings indicate a commitment to teacher ownership of professional learning. Throughout the district, the discussion around PLC time indicated that teachers found this an asset to their professional growth. In addition, there were other indicators of distributed leadership, such as individual teacher (or teams of teachers) working innovatively, that were taking place in each building.

d. [Has the district defined its priorities, limited the focus to only a few priorities, and planned for ways to integrate technology into each of these priorities?](#)

With any initiative, regardless of whether it incorporates technology, a vision and a framework for assessing impact are essential. Almost all districts in the country have numerous initiatives happening simultaneously. Too many disparate initiatives implemented at the same time causes cognitive overload within a district and at the building level. In order to prevent this overload it is essential to help constituents understand (1) how success will be determined and (2) how the initiatives connect to support an overarching vision for change. Danville District #118 appears to have done a better job than many districts at focusing its efforts on a smaller number of initiatives and staying with those initiatives.

According to the state report card, the district struggles with meeting state performance expectations. A question that remains is the district capacity to evaluate and then effectively communicate the success of district initiatives beyond state requirements. For example, nowhere on the district website can a visitor learn about the success of the AVID program, even though conversation with a district leader revealed that the program is subject to “three monitoring systems to make sure it is effective-AVID division visits, rubric documents and data on attendance patterns, college enrollment, persistence, scholarships, etc. as compared to schools/students not enrolled in AVID.” This data clearly shows that AVID is effective and the enthusiasm expressed by teachers and administrators is valid. Don’t keep accomplishments a secret! It is critical that successful programs be communicated to the wider community in multiple ways so that the district owns the narrative of success.

With a program as costly as a 1:1 technology initiative, developing and communicating explicit markers for success will be essential. Regular communication to parents, stakeholders and community members is critical to helping each group understand the value of initiative. OTO can offer support in communications; however, charging one individual with managing communications for the district is a best practice the district should consider.

Implementing a 1:1 program can be overwhelming for many teachers. To help mitigate their anxiety, and to ensure better results OTO recommends integrating technology as much as possible into all of the other initiatives, processes and procedures taking place in the district. This will help teachers understand the relationship of technology to their work, and the benefits of technology in achieving the goal of improved student learning. Widely discussed frameworks such as SAMR, TPACK, and T3 are examples of starting points for building a district framework that can identify.

OTO also recommends initially setting implementation expectations based on the Key Implementation Factors that are achievable by all teachers. This expectation clarity will develop a solid foundation of success from which to build. The expectations can and should grow as teachers become more experienced.

Of particular note in this area are some responses to questions in the survey regarding professional expectations and communication. Principals and teachers have different perceptions and these differences should be brought into open discussion in order to facilitate professional preparation for implementing a 1:1 initiative.

Question	Principal Response	Teacher Response
It is important to my principal that I keep learning new technologies	Definitely: 80% Mostly: 10% Somewhat No Response: 10%	Definitely: 58% Mostly: 24% Somewhat: 17% No Response: 1%
I know how to use the data available in our school systems to make instructional decisions	Definitely: 60% Mostly: 20% Somewhat: 10% No Response: 10%	Definitely: 48% Mostly: 36% Somewhat: 15% No Response: <1%
Professional development in technology focuses on using tools to meet instructional purposes	Definitely: 60% Mostly: 20% Somewhat: 10% No Response: 10%	Definitely: 40% Mostly: 34% Somewhat: 26% No Response: <1%
There is strong communication among teachers and administrators at school	Definitely: 80% Mostly: 10% Somewhat: No Response: 10%	Definitely: 43% Mostly: 34% Somewhat: 22% No Response: <1%

- e. Has the district developed a culture of continuous improvement as demonstrated by:
 - o Some form of professional learning community (PLC) for principals, facilitated by a central office administrator
 - o A small cohort PLC model for teachers that meets on a regular basis with a focus on improving student learning, personalizing learning, and the integration of technology
 - o Principals meeting with teachers on a regular basis to review successes and challenges regarding student learning, personalizing learning, and the integration of technology
 - o Students, teachers, principals, and central office administrators collection formative data, and using it appropriately to improve all processes and practices (instructional and administrative).

OTO is pleased to see that Danville District #118 has many of the structures in place to activate a system of continuous improvement. OTO recommends the district examine the work happening in the PLCs, and possibly leverage a portion of these meetings on a regular schedule to help implement the expectations for classroom use of technology. Professional learning is more clear when these technology-influenced sessions follow a specific protocol. The protocol can include some or all of the following:

1. Teachers come to the cohort with a lesson that includes some form of student inquiry, student choice, the integration of technology, and some way to collect formative data.
2. After discussing their lesson with their cohort and receiving feedback, teachers commit to trying the lesson in their class before the next cohort meeting.
3. Teachers bring artifacts/data from the lesson to the cohort for discussion.
4. The teachers plan for the next lesson they are going to try before the next cohort meeting, and the cycle repeats.

Other ways PLCs can work together is to commit to watching webinars, listening to podcasts, or taking an online course at the same time. PLC time can be used to hold reflective discussions of what was shared in the learning activity. Principals should also participate in a variation of this process facilitated by a central office administrator. The focus of this principal PLC will be to examine the instructional practices, and resulting data, and to identify challenges, interesting innovations, and successes that everyone can learn from. It is unfortunate that the district is losing the Data Instructional (DIFs) after this year. It would be advisable to consider finding a way to include their previous work into the PLC groups.

f. [Principals have been trained in change management and are exhibiting change leadership in their buildings.](#)

The principals in Danville shared that they have not had formal training in leadership of change; however, much of their professional learning and district discussions focus on creating a school culture that empowers students and is focused on learning. Indicators of a student-centered culture was evident in many of the schools visited. These schools also had some systems and supports for continuous improvement, such as coaches that OTO believes are essential. It is unfortunate that the DIF coaches will be not be in place next year as the district's use of technology increases dramatically.

OTO believes that principals could benefit from an ongoing mentor relationship for the first couple of years of implementation. The mentor should be someone with successful experience implementing a 1:1 program, preferably as a principal. OTO has developed a defined curriculum and support model based on their Project RED research that could be beneficial. The program includes goal setting, walk-throughs, and monthly virtual meetings. In addition, the OTO/Project Red membership includes a number of individuals who have expressed willingness to mentor a colleague.

2. [Students are collaborating on assignments online](#)

Students and teachers are already collaborating in a number of ways throughout the district; students were observed working collaboratively and in centers throughout the classes visited. However, there is little evidence that students are collaborating online academically, either with each other or with teachers. Using Google Suite for Education or Microsoft Office 365 is one way to get started. A few teachers are already using these tools in their instruction, but most are not.

OTO recommends that the district expect teachers to embed some type of online collaboration in instruction on a regular basis, in all content areas, and at all grade levels in developmentally appropriate ways.

OTO also recommends that the district evaluate and select a universal Learning Management System (LMS) for the district with a collaboration platform embedded in the tool. Not every app has to include a collaboration component within the app, but the district should ensure a seamless way for students to collaborate when working with digital content or on a platform.

3. [Technology is being used in transformational ways in all content areas](#)

In OTO's experience it usually takes 3 – 5 years to change a whole building's instructional practices. In the early stages of implementation teachers tend to use technology at a "substitution" level. An example of this would be to substitute a digital textbook for a paper copy, or using an interactive white board for direct instruction, rather than a chalk board or dry erase board. Online worksheets are still fill-in-the-blank worksheets; however, they can be used to streamline formative assessment to help improve classroom instruction. Most of the use of technology observed and reported from Danville falls in the substitution category.

OTO recommends that discussions about the transformative uses of technology be imbedded in the curriculum development cycle, and in decisions about digital content and digital delivery systems. OTO also recommends to set a modest goal for all teachers in the first year of the full rollout, such as requiring all teachers to set up digital classrooms for all of their courses in the learning management system chosen by the district, and use it on a daily basis. In year two and three of the implementation the expectations should increase gradually, but substantially to include more transformative uses of technology.

4. Teachers are using frequent digital formative assessments, and students are able to receive immediate results and feedback from teachers.

Most Danville District 118 teachers report using technology for any online assessments less than once a week, only 14% use online assessments more than once a week. Digital formative assessment is one of the essential elements of effective technology programs. While the educators in Danville already understand the importance of using data to inform practice, most are not prepared to collect and analyze this data digitally in a weekly way. As the district continues through the curriculum development and adoptions cycle, however, they will need to continue to investigate the digital tools that are most effective at generating ongoing formative data, and how these tools provide the data as information that students, teachers, and administrators find useful.

5. There has been a full digital conversion (every student has a mobile computing device connect to the Internet, the district has moved away from using copy machines, printers, and textbooks to almost exclusively digital resources)

OTO applauds Danville's plans to explore making a digital conversion over the next several years. Teachers report that they are still depending on physical resources and it will be important that this conversion moves forward in sync with the district's efforts to 1) transform instructional practices, 2) create new curricular resources and 3) select appropriate digital resources to support the curriculum. Relying on digital textbooks as an interim move may pose challenges to the district's efforts. In our experience, expensive digital textbooks are simply a substitution, and therefore, do not promote innovative instructional practices or transformative uses of technology. It may also promote the continued use of consumables that tend to prevent the full digital conversion, and the potential for any cost savings.

This full digital conversion as part of a 1:1 implementation should be factored into the district's vision for digital learning.

6. Infrastructure

OTO is concerned about the lack of documentation and policies in the technology department. Before moving into a large scale deployment of technology, it is advisable to assess capabilities and formalize procedures for supporting a technology initiative designed to be transformative. OTO recommends that the district consider participating in a self-study or engaging in a full-scale audit to identify areas in need of improvement prior to a technology initiative.

- **Network is highly reliable (99.9999% up time)**

Generally, teachers and staff report that the network is dependable (46%) or Up More than Down (38%). However, there are some reports of places that are difficult to connect, with 23% of respondents agreeing with the statement “There are a few places in the building where I cannot connect.”

Of more concern are reports from teachers that submitted help tickets can take extended time to resolve. When teachers feel that support is unreliable, they are less willing to use technology in the classroom with students. It is essential to enact systems for support that can resolve minor issues within a short time period. Two things that can help in this area is having technicians located inside the buildings that are deploying large numbers of devices. When there is no “break fix” support within a building, there is usually a tech-savvy individual who becomes front-line support for end users in that area.

Unfortunately, that means that the individual in question spends less time on his/her contracted role in the school. OTO recommends help desks located inside school building, even if this can be done only part-time when schools share personnel.

- **Bandwidth is sufficient for transformative uses of technology at scale**
Bandwidth needs to be scalable during a 1:1 program implementation.

The district Technology Director has made a tremendous improvement to the district infrastructure recently with the upgrade of the district’s connection to the Internet with a 1GB connection to the Internet and between buildings. This translates to around 200kbps per student.

The schools visited mentioned that they believed recent upgrades had been completed and that the Internet access and reliability had improved or would improve greatly.

More bandwidth is needed as devices are added to the network. Bandwidth needs also tend to increase substantially as pedagogy begins to change and a full digital conversion is implemented. Students and staff often also have other devices with them that can add to the load on the network. Because of these factors OTO recommends that districts plan not for a 1:1 device ratio, but a 1:2 or even 1:3 ratio. Based on information provided by the Director of Technology, OTO believes that the district must complete a full assessment of the network capabilities. Is the bandwidth sufficient and scalable? OTO recommends a minimum of 1 Mbps per concurrent user session. In practicality, this translates to 1Mbps per student, per the recommendations of the Education Superhighway and Illinois Classroom Connectivity Initiative.

- [Access points provide wireless coverage for maximum potential devices in all building public areas and classrooms](#)

Districts often have connectivity issues because of the number, type, and configuration of access points. As was mentioned earlier, building principals and students indicated that they had some difficulties connecting online in the buildings visited. When every student has a device and is using it on a regular basis, minor difficulties can become major roadblocks. OTO recommends a complete heat map of the district be completed to determine if wifi is robustly available within the buildings. The Director of Technology must plan ways to address issues that may arise during the implementation phase. The district provided heatmaps that are based on the PLANNED placement and orientation of the access points. Do to limited available staff time those placements and orientation have not been verified, nor has the placement of other furniture/equipment that may interfere with the heat maps been addressed. It is essential that network staff “walk the network” in order to verify locations and placement with confidence.

Many of the access points in the inventory did not include location information. The Cisco software that generates the heatmaps utilizes the location information of the wireless access points. Since there is not certainty that the locations are correct, the accuracy of the heatmaps is in question. Again, OTO recommends a thoroughly documented heatmap and network diagram be created and regularly updated.

- [Technology staff has the capacity to support all hardware, software, network and any other infrastructure used in the district](#)

Based on the current human support levels and the number of devices that will be deployed, OTO recommends that the district add capacity for device support to the program. There is currently no “front line” of break/fix support in the buildings, all technology personnel are in an isolated location, away from the end users.

It is best practice that a ratio of technicians to devices fall between 1:500 and 1:1,000. The ratio is dependent on a number of factors, including the ease of management of the devices, the durability of the device in the school environment, the quality of the device, the implementation model (i.e., students have the device 24/7 vs. a classroom set or cart model), etc.

OTO further recommends designating contingency funds for unexpected expenditures to troubleshoot and/or expand the infrastructure during the rollout year. It is also important to start planning now for the cost of the infrastructure refresh, and the potential ongoing cost increases of bandwidth, software, network hardware, human support, etc.

- District has implemented effective technology support policies and procedures (e.g., help desk, maintenance, updates, repairs, etc.)

The district is aware of the need to review and add policies and procedures as they begin their rollout.

7. Curriculum & Instruction

- Curriculum is aligned to state’s adopted standards in all content areas
- District has set an expectation that all units of instruction will be developed around state adopted standards, and will embed student inquiry and the transformative use of technology
- District has adopted digital curriculum and/or digital resources in every content area and no longer purchases paper-based resources
- Students are using technology in transformative ways on a regular basis to:
 - Create
 - Publishing online
 - Collaborate online
 - Experience things that would not be feasible without virtual simulations

Many of the bullets above have been discussed elsewhere in this report or are natural “next steps” after the technology resources are expanded. The district will need to renew the commitment to a curriculum development/adoption cycle that utilizes open educational resources, digital materials, and teacher-curated sets of digital materials. It will be important to find content and resources that promote personalized learning, the transformative uses of technology and the generation of formative data.

8. Professional Development

OTO divides professional development into two categories: training, and ongoing professional learning experiences. Both are important, but serve different roles. All staff and students will need training on how to use technology tools such as a learning management system, or a new content delivery system. OTO recommends that training be individualized as much as possible. Some people prefer to learn on their own with a video or tutorial, some prefer to learn one-on-one with a colleague, while others may prefer whole group instruction. Just as in any learning situation, the first task to find out who your learners are, and what they know, or don’t know. Choice is also important. OTO recommends developing a variety of avenues to learning, and to allow teachers to choose their method that they prefer. This tends to only work well if teachers have to demonstrate their ability to use the new tool in some meaningful way in the everyday work.

Staff will also need ongoing professional learning experiences. For many teachers, following the PLC model described in the document may be enough. Many teachers are intrinsically motivated to improve their practice and seek out innovations that they can infuse in the lessons they share with their cohort. Some teachers, however, will struggle for a variety of reasons. OTO recommends a shoulder-to-shoulder coaching model to support these teachers. Ideally each pilot building would have an instructional technology coach for the first couple of years of implementation. Annette Hummel is capable of leading a team of coaches in this work. The district may want to consider assessing the skill sets of their existing teaching staff and investing in home-grown technology support coaches with the necessary tech, instructional, and coaching skills in each school. These coaches would need to be replaced in their classrooms by new hires, so the district would be wise to select coaches from disciplines with higher numbers of applicants.

Time constraints and cognitive overload are always concerns that arise when planning PD for a 1:1 implementation. It will be important for the district to map out the training, PD and support that will be needed for all of the district initiatives to be effective. Integrate technology into all training wherever possible, and be realistic about how much teachers can focus on at one time.

Technology staff and administrators are often overlooked when it comes to long-term professional growth. It will also be important to develop a professional learning plan for these staff members.

Finally, remember there are more ways to learn than ever before with the use of technology. Investigate DIY approaches to learning that can be modeled by administrators, such as following and selectively sharing podcasts, twitter feeds, and YouTube channels; perhaps a group of teachers could use PLC time to discuss items from an online course taken together.

9. Evaluation and Assessment

First, the district needs a comprehensive assessment and evaluation plan for the technology initiative. This should include the goals and strategies for everything from effective ways to use formative and summative student data, to the programs that should be externally evaluated. OTO recommends building this plan on an established framework for educational technology programs, such as ISTE Standards, SAMR, TPACK, or T3 frameworks. As the district assessment and evaluation plan is crafted, a committee representing content areas, grade levels, curriculum and instruction, and technology be involved in discussions about ways technology can be effectively used to achieve the assessment and evaluation goals.

10. Project Management

OTO strongly recommends that Danville appoint a project lead for their technology implementation, supported by the team already assembled to evaluate the appropriateness of going 1:1. The project lead will report to the Superintendent and the Director of Curriculum. Project Red has identified the characteristics that are important for a good project manager.

- Previous experience managing complex projects
- Trained on project management concepts
- Good people skills
- Capable of recognizing dependencies
- Great communicator
- Authority to be effective

Properly implementing a 1:1 program is an immensely complicated endeavor. Project RED has developed a 1,500 line item model project plan (free to our members), that helps demonstrate the vast number of details that need to be attended to be successful and sustainable. The project manager has to coordinate the development of a master project plan, consisting of dozens of sub plans in the various categories defined in this document, and then ensure the effectively executing of the plan.

OTO believes that the current Technology Integration Specialist, Annette Hummel, has the requisite traits to be an effective project manager, but that she would benefit greatly from some guidance and mentorship by an experienced 1:1 leader. If this is something the district is interested in pursuing, contact us to discuss the type of support you would like OTO to provide.

SUMMARY

It was a pleasure to visit with the dedicated teachers and administrators of Danville District 118. This district is clearly focused on improving the outcomes of their program and providing the best education possible for the students in their care.

While the desire to immediately implement 1:1 technology is evident, OTO applauds the district's decision to increase the number of devices on campus without going to a full 1:1 program. The readiness score of 35 indicates that the district is *nearly*, but not quite, ready to implement a program. There are key areas that must be addressed in leadership and infrastructure before moving to a 1:1 program. Most notably, the district must enact a vision and strategic plan for the future of the school's technology program.

How to Use the 1:1 Readiness Tool



Through Project RED's research, we discovered that when key factors are not addressed, a technology implementation will fail—despite even the most valiant efforts to save it. We want to help your district begin your 1:1 implementation project with the critical factors in place.

Via this Implementation Readiness Tool, you will be able to view your district's readiness for technology in the areas of infrastructure, finance, leadership, and instruction. The evaluation will be tabulated based upon a series of readiness indicators, providing you with a clear picture of the strengths and weaknesses of your district's current status.

Once you know where you need to bolster efforts, come see us at the RED Community so that we can provide more research-backed strategies and tools to make your technology implementation as successful as possible.

Each sheet represents a single area of the assessment. The scores are determined by our observations, survey results, and analysis of the documentation you provided. The final sheet provides the total score.



Leadership

	0 points Not Ready	1 point Early Tech	2 points Developing Tech	3 points Advanced Tech	Topic Score
<p>QUESTION #1 Vision/Mission How has the vision statement been created?</p>	Supt. has a vision that has not been shared.	Supt. has a vision that has been discussed with the leadership team but has not been disseminated to all stakeholders.	Vision has been shared with many stakeholders, but has been handed down, rather than developed in collaboration.	Vision has been developed in collaboration with all stakeholders	0
<p>QUESTION #2 Team Planning Have you put together a leadership team, set benchmarks and created a timeline?</p>	School board and administrators have not discussed.	There have been several meetings of committed administrators who are drafting strategic plans.	A committee of all stakeholders is developing the vision and strategic plan.	The ed tech overarching vision, action plans, sustainability and capacity for future development is being	3
<p>QUESTION #3 Communication Has the plan been presented to all key stakeholders and modified based on key input?</p>	Plan has been presented to Supt. cabinet and School Board.	Plan has been presented to Supt. Cabinet, School Board and Campus Leaders (principals)	Plan has been presented to Supt. Cabinet, School Board and Campus Leaders (principals) and parents.	Plan has been presented to Supt. cabinet, School Board, Campus Leaders, Parents, other educational institutions and area businesses.	0
<p>QUESTION #4 Stakeholder Buy-in What stakeholder groups have expressed support for the plan?</p>	Only some of District leaders (Supt. cabinet) have bought in.	Most internal stakeholders (Supt. cabinet, school board and technology dept. and, perhaps, curriculum/instruction)	Most internal and external stakeholders support the plan.	All known stakeholder groups support the plan. (Superintendent, school board, campus leaders, parents, other educational institutions and area businesses)	2
GROUP SCORE					5

	0 points Not Ready	1 point Early Tech	2 points Developing Tech	3 points Advanced Tech	Topic Score
<p>QUESTION #5 Long-term budget plan Do you have a long-term sustainable budget for technology implementation?</p>	There is no multi-year budget plan.	A two to three year budget has been established and approved.	A three to five year budget has been established and approved.	A five to ten year budget has been established and approved.	2
<p>QUESTION #6 Funding sources Have the sources of finances been identified and are they sustainable?</p>	Funding sources sufficient to implement the plan have not been identified and committed.	Funding sources have been identified but not committed..	Funding has been identified and committed. No long term funding commitments have been made.	Funding has been received. Ongoing funding part of the operating budget.	2
GROUP SCORE					4

Technology & Learning

	0 points Not Ready	1 point Early Tech	2 points Developing Tech	3 points Advanced Tech	Topic Score
<p>QUESTION #7 Technology Culture</p> <p>How many teachers require student use of technologies and digital resources to support learning at least weekly?</p>	Less than 10% of teachers	11-50% of teachers	51-75% of teachers	More than 75% of teachers	2
<p>QUESTION #8 Student Productivity Tools Proficiency</p> <p>What percentage of students regularly use web search, word processing, email, presentation software and the Web for learning activities?</p>	Less than 10% of students	11- 50% of students	51-75% of students	More than 75% of students	1
<p>QUESTION #9 Student Technology Sophistication</p> <p>What kinds of technologies are students required to use during a typical day?</p>	Word processing	Word processing, spreadsheets and simulations	Students creating a product or an artifact, that is integral to the learning project	Students taking in information and applying it in new novel ways with technology (e.g. I learned about the Civil War and conflict. I created a movie about conflict in my home).	2
<p>QUESTION #10 Technology Configuration</p> <p>How extensive is technology access now?</p>	Computer lab only	Two or more computers in every classroom	Laptop carts (Computers on wheels).	Full 1:1 technology implementations with each student having access to a computing device of his/her	2
<p>QUESTION #11 Teacher Productivity Tools Usage</p> <p>What percentage of your teachers use productivity tools, such as email, presentation software, and web search results, in their professional work?</p>	Less than 10% of teachers	11-50% of teachers .	51-75% of teachers	More than 75% of teachers	3
<p>QUESTION #12 Teacher Use of Technology in the Classroom</p> <p>How frequently do your teachers use technology in the classroom when working with students?</p>	Infrequently	Weekly	Daily	Many times a day	2
<p>QUESTION #13 Curriculum Alignment with State/National Standards</p> <p>What is the status of curriculum alignment with state or national standards?</p>	No plan is in place.	A plan is expected to begin in 6-12 months	Alignment work is underway	Curriculum is aligned to standards.	3
<p>QUESTION #14 Professional Learning Program</p> <p>Rate your district on the degree of formal support and professional learning activities available to teachers for use in integration of technology</p>	No formal support or professional learning activities available.	Limited support is and professional learning activities are available.	There is at least one, part time, qualified person and several professional learning activities available. Some funding is available for released time and other requirements.	There is a comprehensive, embedded plan for ongoing professional learning about education technology integration and best practices. Professional learning is fully funded to meet requirements.	3
GROUP SCORE					18

Infrastructure

	0 points Not Ready	1 point Early Tech	2 points Developing Tech	3 points Advanced Tech	Topic Score
<p>QUESTION #15 Internet Bandwidth What kind of bandwidth is available for student and faculty use?</p>	Below 10 Kbps/student. Primarily Cloud: below 30 Kbps/student.	20 Kbps/student or more. Primarily Cloud: 50 Kbps/student or more.	40 Kbps/student or more. Primarily Cloud: 100 Kbps/ student or more. E.g. 40 megabit connection for a school of 1000 students.	100 Kbps/student or more. Primarily Cloud: 200 Kbps/ student or more. E.g. 100 megabit connection for a school of 1000 students or 200 megabits/second for a 1000 student school primarily using the Cloud.	2
<p>QUESTION #16 Wireless Connectivity How robust is your school Wi-Fi LAN?</p>	Limited wireless connectivity and student access.	Some wireless connectivity in many locations, with limited bandwidth and	Most learning spaces connected via Wi-Fi. System supports at least 250Kbps for all students,	All learning spaces connected to the school LAN with the capacity of one Mb/sec for all students simultaneously.	2
<p>QUESTION #17 Network Infrastructure Support What level of tech support response time do you supply?</p>	Average time to fix network problems is one week or longer.	Support plan exists. Average time to fix network problems is two to five school days.	Support plan is well implemented. Average time to fix network problems one day or less.	Support plan is well implemented. Average time to fix network problems two hours or less.	1
<p>QUESTION #18 End User Support What kind of end user support do you supply?</p>	No formal support person or plan is in place.	Limited support is available for teachers & students to assist with technical end user support issues.	There is one half time equivalent qualified person available to assist teachers & students with technical end user support issues per 500 students.	There one full time qualified staff available to assist teachers and students with technical and end user support per 500 students.	3
GROUP SCORE					8

Your 1:1 Readiness Score



Group Scores

Leadership	5
Finance	4
Teaching and Learning	18
Infrastructure	8
Total Score	35

Interpreting Your Readiness Score

Group Scores -

Infrastructure ranges	Early Tech	Developing Tech	Advanced Tech
Leadership Ranges	0-4	5-8	9-12
Finance Ranges	0-2	3-4	5-6
Teaching and Learning Ranges	0-8	9-16	17-24
Infrastructure Ranges	0-4	5-8	9-12

Leadership

Must be 5 Points (Developing Tech) or Higher. These are not easily fixed and are fatal if not addressed.

Finance

Must be 3 points (Developing Tech) or Higher. These are not easily fixed and are fatal if not addressed.

Teaching and Learning

Must be 9 points (Early Tech) or Better. Can be fixed in a year, with money and a good plan.

Infrastructure

Must be 9 points (Early Tech) or Better. Can be fixed in a year, with money and a good plan.

Total Score -

Readiness Score	Score Range
Early Tech	0-18
Developing Tech	19-36
Advanced Tech	37-54

For resources to help you prepare for 1:1 implementation, visit www.ProjectRED.org. As part of the RED Community you have access to discussion forums, on-site institutes, case studies, and much more. If you're not already a member, join today! It's free and open to all educators dedicated to improving teaching and learning through the effective use of technology.



Memo

To: Dr. Alicia Geddis, Board of Education
From: Sue Barnes
Date: 5/25/2020
Re: Summer Meal Contract

We have received a request from the Danville Family YMCA to continue our partnership to provide meals for their summer programs. This program is mutually beneficial for both parties and provides nutritious meals to District no. 118 students over the summer. It offers work for some of our staff over the summer months and provides a much needed service to the YMCA.

The amount we charge for the meals allows us to cover all costs incurred by the district. Meals will be picked up daily at a location to be determined, by YMCA staff members and delivered to their site.

This program has been a huge success for several years now. I am requesting permission from the Board of Education to enter into a cooperative agreement with the Danville YMCA to supply meals for their 2020 summer program.

THIS AGREEMENT is made and entered into by and between:

Young Men's Christian Association _____
Name of Sponsor

and Danville School District No. 118 _____
Name of Vendor

The Vendor agrees to furnish meals as ordered by the Sponsor for the period of:

June 8, 2020 to August 7, 2020

Based on the following:

Meal Type	Estimated Servings per Day	Estimated Number of Serving Days	Unit Price	Total Price
Breakfast				
AM or PM Snack				
Lunch	25-100 (25 starting out)	44	\$2.99 (including Milk)	
Supper				

The Vendor agrees to deliver bulk meals or sack lunches on field trip days, exclusive of milk on a daily basis to the location(s) during the timeframes indicated in Schedule A, attached hereto and incorporated into this Agreement. The unit prices of each meal type which the Vendor agrees to furnish must be written in ink or typed in the blank space provided above. The price should be based on costs less the value of government donated foods provided by the Sponsor (this adjustment may be reflected in the unit price or in an adjustment on the final billing). The Vendor may not subcontract for the total meal, with or without milk, or for the assembly of the meals.

The unit prices submitted are based on the cycle menu in Schedule B, attached hereto and incorporated into this Agreement. The meals furnished shall meet or exceed Summer Food Service Program (SFSP) meal pattern requirements as specified in Schedule C, attached hereto and incorporated into this Agreement, and Title 7, Part 225 of the Code of

Federal Regulations. If the Sponsor elects to participate in the offer vs serve option allowed in Section 225.16(f), the parties agree to meet the requirements defined in Part 210 of Title 7 of the Code of Federal Regulations, and an appropriate meal plan (Schedule C) must be added to this Agreement.

Notification of any changes in approved sites will be made by the Sponsor not less than __1__ day prior to the day delivery of the meals are to begin or end. The Sponsor reserves the right to increase or decrease the number of meals ordered on __24__ hour(s) notice. Less notice may be provided, if mutually agreed upon between the parties of this Agreement at the time notice is given.

The Vendor agrees to package and deliver meals in containers that meet local health standards. Foods subject to spoilage must be maintained at temperatures of less than 41 degrees Fahrenheit or at 140 degrees Fahrenheit or above, as applicable, during transport. The Vendor assures it has State or local health certification at the meal preparation facility(ies) and that health and sanitation requirements will be met at all times. The Vendor must ensure that meals are inspected periodically to determine bacteria levels. The bacteria level results must be promptly sent to the Sponsor and the State Agency.

The Vendor shall attach a ticket with each delivery specifying the date and quantity of meals by type that are provided. The delivery ticket must also state the menu for the day so each site can ensure the proper meals are being delivered. The Sponsor or Sponsor's representative must sign each delivery ticket, keep a copy, and document any discrepancies. The Vendor shall promptly submit itemized invoices to the Sponsor by the last day of each month, which specify the quantity of meals by type delivered during the preceding month. Invoices not provided within the time limit may be disallowed by the Sponsor.

The Vendor shall not be paid for unauthorized menus, incomplete meals, meals that do not comply with SFSP meal pattern requirements (Schedule C), meals not delivered within the specified delivery time period, meals rejected because they do not comply with temperature requirements, or foods that are substandard in quality or show signs of spoilage. The Vendor is responsible for any costs the Sponsor may incur as a result of replacing these meals. Vendors will be informed within forty-eight (48) hours of any disallowed meals.

The Vendor shall be paid by the Sponsor for all meals delivered in accordance with this contract and SFSP regulations. Neither United States Department of Agriculture (USDA) nor the State Agency assumes any liability to the Vendor, nor for payment to the Sponsor or Vendor of differences between the number of meals delivered by the Vendor and the number of meals served by the Sponsor that are eligible for reimbursement.



TO: Dr. Geddis, Superintendent
FROM: Molly Bailey, Director of Special Education
SUBJECT: Embrace Renewal and Medicaid Billing
DATE: May 25, 2020

The district utilizes Brecht’s Database Solutions, Inc. to provide Embrace for online Individualized Education Program (IEP) and Section 504 Plan development. The database works with Skyward to continually update student information. The renewal contract is for website access and additional services.

EmbraceIEP Program Subscription	\$10, 800.00
Embrace504 Subscription	\$2,160.00
SFTP Student Import (Skyward Interaction)	\$500.00
Total Cost	\$13,460.00

During the 2019-2020 school year, a new law required all related service providers to maintain service logs and present them to parents when requested. These personnel also bill Medicaid for these service hours. This required staff members to document in multiple programs. To reduce the workload and margin for error, the department will move to EmbraceDS for both required documentations. All IEP information, service logs and Medicaid billing will be within the Embrace database. In September, the department utilized IDEA funds for the initial setup of this addition to our current Embrace platform at the reduced rate of \$2,820.00 for both the 2019-2020 and 2020-2021 school years. When billing in the EmbraceDS program, the district receives a payment from Health Care and Family Services. Once a payment is sent to the district, Embrace will send an invoice for 5% of the total revenue generated. The 5% cost is the same that we previously paid when using GoSolutions for Medicaid Billing.

I recommend your approval of the renewal of Embrace for \$13,460.00 and the utilization of Embrace for Medicaid Billing at a rate of 5% for 2020-2021 school year to be paid with IDEA funds.



Embrace Education
 P.O. Box 305
 Highland, IL 62249
 (888) 437-9326
 Accounting@EmbraceEducation.com
 www.embraceeducation.com

INVOICE

BILL TO

Danville CCSD #118
 516 North Jackson Street
 Danville, IL 61832

INVOICE # 6285

DATE 06/01/2020

DUE DATE 08/01/2020

SALES REP

J. Smith

ACTIVITY	AMOUNT
EmbraceIEP Program:IEP-Annual Renewal:IEP-Annual Renewal/IL EmbraceIEP Program Subscription: 1 Year (2020/2021 School Year)	10,800.00
EmbraceIEP Program:IEP-Accessory Component:504 Plan:504 Plan/IL Power504 Accessory Component Subscription: 1 Year (2020/2021 School Year)	2,160.00
System Integration Services:Student Management Interface:Student Mgmt IF-Annual Renewal:SFTP (Secure File Transfer Protocol) Student Import_Renewal/IL SFTP (Secure File Transfer Protocol) Student Import: 1 Year (2020/2021 School Year)	500.00

Please remit to: Embrace Education

BALANCE DUE

\$13,460.00



EmbraceDS® Fee-For-Service Contract

Embrace®
PO Box 305
Highland, IL 62249

Danville School District No. 118
516 North Jackson Street
Danville, IL 61832

The following is a Fee-For-Service Contract (hereinafter “contract” or “agreement”). This contract is made between Brecht’s Database Solutions, Inc. d/b/a Embrace® (hereinafter “Embrace®”, “We”, “Us” or “Licensor”) and Danville School District No. 118 (hereinafter “You”, “Your” or “Licensee”).

EMBRACE® EmbraceDS® WEBSITE LICENSE AGREEMENT

NOTICE TO USER: PLEASE READ THIS AGREEMENT CAREFULLY. BY USING ALL OR ANY PORTION OF THE WEBSITE YOU ACCEPT ALL THE TERMS AND CONDITIONS OF THIS AGREEMENT.

YOU AGREE THAT THIS AGREEMENT IS LIKE ANY WRITTEN NEGOTIATED AGREEMENT SIGNED BY YOU. THIS AGREEMENT IS ENFORCEABLE AGAINST YOU AND ANY LEGAL ENTITY THAT OBTAINS ACCESS THROUGH LICENSEE TO THE WEBSITE AND ON WHOSE BEHALF IT IS USED. IF YOU DO NOT AGREE TO THE TERMS OF THIS AGREEMENT, DO NOT EXECUTE THIS CONTRACT OR USE ANY OF OUR PRODUCTS OR WEBSITE.

Embrace® owns all intellectual property in/on the Embrace® website (hereafter “website”) and its related Embrace® software (hereafter “software”). Embrace® agrees to allow you and/or your authorized agents to login and access the website and use our software only in accordance with the terms of this Agreement. Any unauthorized access or use of Embrace’s products is cause for immediate termination of your access to its products by all means available to us.

1. LICENSE TO ACCESS WEBSITE. As long as you obtained access to the website from Embrace® and as long as you comply with the terms of this and any other Agreement you have with Embrace®, Embrace® grants you a non-exclusive license to use the website in the manner and for the term and purposes described below.

2. INTELLECTUAL PROPERTY OWNERSHIP. The website and its related software are the intellectual property of and are owned by Embrace®. The structure, organization, and code of the website and its related software contain valuable trade secrets and confidential information of Embrace®. Except as expressly stated herein, this Agreement does not grant you any intellectual property rights whatsoever in the website and its related software and all rights are reserved by Embrace®.

Any form, database, or software that is altered, conceived, made, or developed in whole or in part by Embrace® (including any developed jointly with you) during or as a result of our relationship with you shall become and remain the sole and exclusive property of Embrace®. You agree to make no claim in the rights or ownership of any such form, database or software.

To the extent that any custom form is created by Embrace® for you, based upon any prior form, template or exemplar provided by you, you warrant and represent to Embrace® that you created said form(s) or have the legal right to use said form(s). You agree to indemnify Embrace® for any third-party claims for infringement, misappropriation or other violation of any third-party's intellectual property rights where such claims are made against Embrace® for forms, templates or exemplars created based upon material provided by you to Embrace

3. DATA SECURITY. Embrace's database or software may host privacy protected data provided by you concerning students and employees. This information is privacy protected by federal and state law, including the Family Educational Rights and Privacy Act (20 U.S.C. § 1232g), the Illinois School Student Record Act (105 ILCS 10/), and the Personnel Record Review Act (820 ILCS 40/).

Embrace® acknowledges that all of your data uploaded, stored, or otherwise coming into contact with Embrace's database or software, is and shall remain your sole and exclusive property and be subject to all applicable federal and state privacy protections through the term of this Agreement.

4. RESTRICTIONS. You may not copy, modify, adapt or translate any Embrace® software. You may not reverse engineer, decompile, disassemble, or otherwise attempt to discover the source code of any Embrace® software.

You may not rent, lease, sell, sublicense, assign or transfer your rights in the website, or authorize any portion of the website and its related software to be copied onto another individual or legal entity's computer except as may be permitted herein.

You may not allow access or use of our website or software for any other purpose than agreed to in advance between Embrace® and you.

5. LIMITED WARRANTY. Embrace® warrants to the licensee that the website will permit the licensee's users to complete medical service sheets for Medicaid billing for the

period of time outlined in the current contract. Additionally, the licensee will be able to generate reports summarizing services provided, and Embrace® will submit claims in “X12 format” for claim reimbursement. All warranty claims must be made within the current contract period. If the website or software does not perform as above, the entire liability of Embrace® and your sole and exclusive remedy will be limited to a prorated refund of the license fee you have paid Embrace®. This limited warranty is the only warranty provided by Embrace®. Embrace® expressly disclaims all other warranties, either expressed or implied, including but not limited to implied warranties of merchantability and fitness for a particular purpose with regard to the website, software and accompanying written materials.

6. DISCLAIMER. Your use of the website is at your sole risk. The website, including the information, services and content is provided on an “as is”, “as available”, and “with all faults” basis. Embrace® makes no representations, warranties, conditions, or guarantees as to the usefulness, quality, suitability, truth, accuracy, or completeness of the website and/or the forms produced therefrom.

Embrace® does not warrant to the licensee that the forms that may be produced from the website will comply with federal or state laws or regulations, including those which limit the extent to which the information may be disclosed to third parties.

Embrace® will take all commercially reasonable steps to provide an uninterrupted, timely, secure, and error-free website. Nonetheless, Embrace® makes no warranty or representation that (a) the website will be uninterrupted, timely, secure, or error-free; or (b) the results that may be obtained from the use of the website will be accurate or reliable.

You assume all risk for any damage to your computer, computer systems, network or loss of data that results from using the website or software, including any damages resulting from computer viruses.

7. LIMITATION OF LIABILITY. In no event will Embrace® be liable to you for any loss, damages, claims, or costs whatsoever including any consequential, indirect or incidental damages, any lost profits or lost savings, any damages resulting from business interruption, personal injury or failure to meet any duty of care, or claims by a third party.

8. SERVICES PROVIDED: Embrace® agrees to provide the following services:

- Website access to the licensee for staff completion of medical service sheets with respect to Medicaid billing.
- Restrictive access to the website to allowing for multiple levels of use, providing each level with only the access needed.
- A user management system will be included allowing a system administrator to create new users, edit existing users, and delete users.

- Secure Socket Layer (“SSL”) and session tracking for user authorization (the SSL is the component of the software which encrypts the information going between the website and the user, and confirms the identity of the host and the user).
- Identification of Medicaid recipients using the Recipient Eligibility Verification System.
- Provide projected claim amounts based on services provided.
- Support for district as needed to file claims and interpret adjudication notices.
- Web hosting.
- Cross-reference data with the IEP system to track percentages of services to be provided against services delivered.
- Maintenance and updates.
- Phone and site based support.
- Maintain all student data in secure facility on secure servers.
- Daily backups.

9. DISTRICT RESPONSIBILITIES.

- Register with HFS as a Medicaid Provider obtain a HFS ID number and an NPI number.
- Provide Embrace® access to the HFS/MEDI/IEC system by accepting August Brecht as an administrator.
- Register, or Re-validate, the district with IMPACT.
- Provide Embrace® access to district IMPACT Application.
- Identify staff that provide covered services and give them access to the EmbraceDS® software.
- Complete a Fee-for-Service cost calculation form for each service provider type in the EmbraceDS® software.
- Maintain the IEP system student data including Medicaid eligibility and ID numbers for students.
- Use the MEDI system to look up Medicaid numbers for new IEP students and students transferring in from other districts.
- Based on reports available in the EmbraceDS® system, the district will be responsible for making sure that practitioners are claiming appropriately for their services provided.
- The LEA must verify that no practitioner providing service has been terminated, suspended, or barred from the Medicaid program. The lists of terminated, suspended, and barred practitioners are available at the following Websites. Both lists must be queried to obtain a complete list of terminated, suspended, or barred providers. <http://exclusions.oig.hhs.gov/> and <http://www.state.il.us/dpa/html/sbhs.htm>
- The LEA must maintain Practitioner credential records. These records must:
 1. Be retained on the premises of the LEA
 2. Be current
 3. Include copies of all applicable licenses and certificates
 4. Include a list of current practitioners and associated license numbers

10. FEE-FOR-SERVICE WEBSITE YEARLY COSTS. The initial contract is for a one year period from July 1, 2020 to June 30, 2021 (2020-2021 school year). (Prices apply to individual districts, cooperatives, joint agreements, and associations.) Custom forms, software and/or programs are available from Embrace® and, if requested, will be subject to a separate Agreement between you and us. Customized work is an additional cost and will be billed separately from your annual contract.

Program Subscription	District Price
EmbraceDS® (Percentage Fee): 5% of HFS Reimbursements Facilitated by Embrace®	
Special Transportation Services Per District (Percentage Fee)	District Price
Special Transportation (District Data Entry Percentage Fee): 5% of HFS Reimbursement Facilitated by Embrace®	
Special Transportation (Embrace® Data Entry Percentage Fee): 10% of HFS Reimbursement Facilitated by Embrace®	
Implementation Services and Training (Initial Year Only)	District Price
Non-Recurring Set-up and Implementation Services	\$1,500.00
Set-up and Implementation Services Discount	-\$1,500.00
Training: (2) Webinar Sessions - Included	\$0.00
TOTAL IMPLEMENTATION COST FOR 2020-2021 SCHOOL YEAR	\$0.00

Additional trainings can be added at the following cost:

Webinar sessions @ \$250.00 per session.

On-site training @ \$1,500.00 per trainer per day.

I acknowledge that the district will be invoiced separately for the cost of on-site training.
 (Please initial) _____

*Additional webinar and on-site training sessions are available at the district's request and will be invoiced at the current rate.

11. DURATION. This contract for the one (1) year time period set forth in paragraph 9 above. All prices apply to individual districts, cooperatives, joint agreements, and associations.

12. CONTRACT RENEWAL. In the event that you renew the contract we will enter into a Renewal Contract with you on an annual basis. The terms of this Master Contract shall apply to any renewal unless specifically noted otherwise in the written Renewal Contract.

13. NON-RENEWAL OF CONTRACT. In the event that you do not enter into a Renewal Contract, Embrace® will maintain your database information for one (1) year from the date of termination of this Agreement or subsequent failure to renew. Embrace® is not responsible for the loss of any information after termination or failure to renew the Agreement on your behalf.

14. **GENERAL PROVISIONS.** If any part of this Agreement is found void and unenforceable, it will not affect the validity of the balance of this Agreement, which will remain valid and enforceable according to its terms.

15. **INDEMNITY.** You agree to hold us harmless from any and all liabilities, losses, actions, damages, or claims (including all reasonable expenses, costs, and attorney fees) arising out of or relating to any use of, or reliance on the website and its related software.

16. **ENTIRE AGREEMENT.** This Agreement constitutes the entire Agreement and understanding between the parties in relation to the subject matter hereof and there are no premises, representations, conditions, provisions, or terms related thereto other than those set forth in this Agreement.

17. **GOVERNING LAW.** This Agreement will be governed by and construed in accordance with the laws of the State of Illinois.

18. **ARBITRATION.** Any and all disputes between us and you shall be resolved through mandatory Arbitration under the American Arbitration Association Rules. All arbitrations shall be held in Highland, Illinois.

19. **VENUE.** We and you (through your signature on this Agreement) agree that the only venue(s) holding jurisdiction for any suit between the parties to compel or enforce arbitration of this Agreement or any Renewal is the Third Judicial Circuit, Madison County, Illinois or the United States District Court for the Southern District of Illinois.

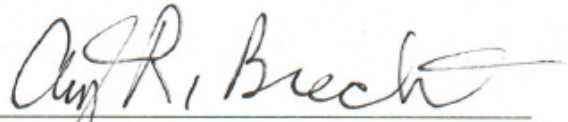
20. **CAPTIONS.** The captions for the paragraphs of this Agreement shall not be deemed to have legal significance, and are simply designed as an aid in reading and to represent the general terms of the paragraph involved.

21. **BENEFIT.** This Agreement shall be binding upon and inure to the benefit of the parties, their successors, assigns, beneficiaries, heirs, executors, administrators, and legal representatives.

LICENSOR:

BRECHT'S DATABASE SOLUTIONS, INC.
d/b/a EMBRACE®

FEIN: 20-4100129

BY: 
August R. Brecht, President

DATE: September 17, 2019

LICENSEE:

DANVILLE SCHOOL DISTRICT NO 118

FEIN: _____

BY: _____
Molly Stanis, Director of Special Education

DATE: _____

[KF 9/17/19 KM]



EmbraceDS® Service Documentation Contract

Embrace®
PO Box 305
Highland, IL 62249

Danville School District No. 118
516 North Jackson Street
Danville, IL 61832

The following is a EmbraceDS® Service Documentation Contract (hereinafter “contract” or “agreement”). This contract is made between Brecht’s Database Solutions, Inc. d/b/a Embrace® (hereinafter “Embrace®”, “We”, “Us” or “Licensor”) and Danville School District No. 118 (hereinafter “You”, “Your” or “Licensee”).

EMBRACE® EmbraceDS® WEBSITE LICENSE AGREEMENT

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YOU AGREE THAT THIS AGREEMENT IS LIKE ANY WRITTEN NEGOTIATED AGREEMENT SIGNED BY YOU. THIS AGREEMENT IS ENFORCEABLE AGAINST YOU AND ANY LEGAL ENTITY THAT OBTAINS ACCESS THROUGH LICENSEE TO THE WEBSITE AND ON WHOSE BEHALF IT IS USED. IF YOU DO NOT AGREE TO THE TERMS OF THIS AGREEMENT, DO NOT EXECUTE THIS CONTRACT OR USE ANY OF OUR PRODUCTS OR WEBSITE.

Embrace® owns all intellectual property in/on the Embrace® website (hereafter “website”) and its related Embrace® software (hereafter “software”). Embrace® agrees to allow you and/or your authorized agents to login and access the website and use our software only in accordance with the terms of this Agreement. Any unauthorized access or use of Embrace’s products is cause for immediate termination of your access to its products by all means available to us.

1. LICENSE TO ACCESS WEBSITE. As long as you obtained access to the website from Embrace® and as long as you comply with the terms of this and any other Agreement you have with Embrace®, Embrace® grants you a non-exclusive license to use the website in the manner and for the term and purposes described below.

2. INTELLECTUAL PROPERTY OWNERSHIP. The website and its related software are the intellectual property of and are owned by Embrace®. The structure, organization, and code of the website and its related software contain valuable trade secrets and confidential information of Embrace®. Except as expressly stated herein, this Agreement does not grant you any intellectual property rights whatsoever in the website and its related software and all rights are reserved by Embrace®.

Any form, database, or software that is altered, conceived, made, or developed in whole or in part by Embrace® (including any developed jointly with you) during or as a result of our relationship with you shall become and remain the sole and exclusive property of Embrace®. You agree to make no claim in the rights or ownership of any such form, database or software.

To the extent that any custom form is created by Embrace® for you, based upon any prior form, template or exemplar provided by you, you warrant and represent to Embrace® that you created said form(s) or have the legal right to use said form(s). You agree to indemnify Embrace® for any third-party claims for infringement, misappropriation or other violation of any third-party's intellectual property rights where such claims are made against Embrace® for forms, templates or exemplars created based upon material provided by you to Embrace

3. DATA SECURITY. Embrace's database or software may host privacy protected data provided by you concerning students and employees. This information is privacy protected by federal and state law, including the Family Educational Rights and Privacy Act (20 U.S.C. § 1232g), the Illinois School Student Record Act (105 ILCS 10/), and the Personnel Record Review Act (820 ILCS 40/).

Embrace® acknowledges that all of your data uploaded, stored, or otherwise coming into contact with Embrace's database or software, is and shall remain your sole and exclusive property and be subject to all applicable federal and state privacy protections through the term of this Agreement.

4. RESTRICTIONS. You may not copy, modify, adapt or translate any Embrace® software. You may not reverse engineer, decompile, disassemble, or otherwise attempt to discover the source code of any Embrace® software.

You may not rent, lease, sell, sublicense, assign or transfer your rights in the website, or authorize any portion of the website and its related software to be copied onto another individual or legal entity's computer except as may be permitted herein.

You may not allow access or use of our website or software for any other purpose than agreed to in advance between Embrace® and you.

5. LIMITED WARRANTY. Embrace® warrants to the licensee that the website will permit the licensee's users to complete service sheets for the purpose of documentation for

the period of time outlined in the current contract. Additionally, the licensee will be able to generate reports summarizing services provided. All warranty claims must be made within the current contract period. If the website or software does not perform as above, the entire liability of Embrace® and your sole and exclusive remedy will be limited to a prorated refund of the license fee you have paid Embrace®. This limited warranty is the only warranty provided by Embrace®. Embrace® expressly disclaims all other warranties, either expressed or implied, including but not limited to implied warranties of merchantability and fitness for a particular purpose with regard to the website, software and accompanying written materials.

6. DISCLAIMER. Your use of the website is at your sole risk. The website, including the information, services and content is provided on an “as is”, “as available”, and “with all faults” basis. Embrace® makes no representations, warranties, conditions, or guarantees as to the usefulness, quality, suitability, truth, accuracy, or completeness of the website and/or the forms produced therefrom.

Embrace® does not warrant to the licensee that the forms that may be produced from the website will comply with federal or state laws or regulations, including those which limit the extent to which the information may be disclosed to third parties.

Embrace® will take all commercially reasonable steps to provide an uninterrupted, timely, secure, and error-free website. Nonetheless, Embrace® makes no warranty or representation that (a) the website will be uninterrupted, timely, secure, or error-free; or (b) the results that may be obtained from the use of the website will be accurate or reliable.

You assume all risk for any damage to your computer, computer systems, network or loss of data that results from using the website or software, including any damages resulting from computer viruses.

7. LIMITATION OF LIABILITY. In no event will Embrace® be liable to you for any loss, damages, claims, or costs whatsoever including any consequential, indirect or incidental damages, any lost profits or lost savings, any damages resulting from business interruption, personal injury or failure to meet any duty of care, or claims by a third party.

8. SERVICES PROVIDED: Embrace® agrees to provide the following services:

- Website access to the licensee for staff completion of service sheets for the purpose of documentation.
- Restrictive access to the website to allowing for multiple levels of use, providing each level with only the access needed.
- A user management system will be included allowing a system administrator to create new users, edit existing users, and delete users.

- Secure Socket Layer (“SSL”) and session tracking for user authorization (the SSL is the component of the software which encrypts the information going between the website and the user, and confirms the identity of the host and the user).
- Web hosting.
- Cross-reference data with the IEP system to track percentages of services to be provided against services delivered.
- Maintenance and updates.
- Phone and site based support.
- Maintain all student data in secure facility on secure servers.
- Daily backups.

9. **DISTRICT RESPONSIBILITIES.** Identify staff that should document services and give them access to the EmbraceDS® software.

10. **SERVICE DOCUMENTATION WEBSITE YEARLY COSTS.** This contract is for a one year period from July 1, 2019 to June 30, 2020 (2019-2020 school year). (Prices apply to individual districts, cooperatives, joint agreements, and associations.)

Service Documentation Program Subscription		District Price
EmbraceDS® Service Documentation	60% of EmbraceIEP®	\$6,210.00
<i>*Less Discount for EmbraceDS® Commitment to 2020-2021 School Year</i>		-\$4,140.00
Subtotal		\$2,070.00
Implementation Services and Training (Initial Year Only)		District Price
Non-Recurring Set-up and Implementation Services		\$1,500.00
<i>*Set-up and Implementation Services Discount</i>		-\$750.00
Training: (1) Webinar Session - Included		\$0.00
Subtotal		\$750.00
TOTAL COST FOR 2019-2020 SCHOOL YEAR		\$2,820.00

11. **DURATION.** This contract is for the one (1) year time period set forth in paragraph 10 above. Additionally a signed EmbraceDS® contract for the 2020-2021 school year is required for discount. All prices apply to individual districts, cooperatives, joint agreements, and associations.

12. **GENERAL PROVISIONS.** If any part of this Agreement is found void and unenforceable, it will not affect the validity of the balance of this Agreement, which will remain valid and enforceable according to its terms.

13. **INDEMNITY.** You agree to hold us harmless from any and all liabilities, losses, actions, damages, or claims (including all reasonable expenses, costs, and attorney fees) arising out of or relating to any use of, or reliance on the website and its related software.

14. **ENTIRE AGREEMENT.** This Agreement constitutes the entire Agreement and understanding between the parties in relation to the subject matter hereof and there are no premises, representations, conditions, provisions, or terms related thereto other than those set forth in this Agreement.

15. **GOVERNING LAW.** This Agreement will be governed by and construed in accordance with the laws of the State of Illinois.

16. **ARBITRATION.** Any and all disputes between us and you shall be resolved through mandatory Arbitration under the American Arbitration Association Rules. All arbitrations shall be held in Highland, Illinois.

17. **VENUE.** We and you (through your signature on this Agreement) agree that the only venue(s) holding jurisdiction for any suit between the parties to compel or enforce arbitration of this Agreement or any Renewal is the Third Judicial Circuit, Madison County, Illinois or the United States District Court for the Southern District of Illinois.

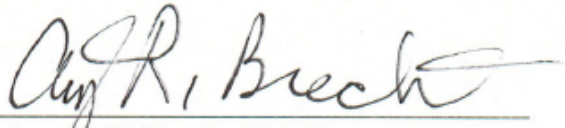
18. **CAPTIONS.** The captions for the paragraphs of this Agreement shall not be deemed to have legal significance, and are simply designed as an aid in reading and to represent the general terms of the paragraph involved.

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LICENSOR:

BRECHT'S DATABASE SOLUTIONS, INC.
d/b/a EMBRACE®

FEIN: 20-4100129

BY: 
August R. Brecht, President

DATE: September 17, 2019

LICENSEE:

DANVILLE SCHOOL DISTRICT NO 118

FEIN: _____

BY: _____
Molly Stanis, Director of Special Education

DATE: _____

[KF 9/17/19 KM]