

Notice of Meeting

The Regular DAOES May 16, 2013 meeting of the DuPage Area Occupational Education System Board of Directors will be held in Technology Center of DuPage Rooms E&F at 10:30 AM on Thursday, May 16, 2013.

Agenda

Call to Order, Pledge of Allegiance, and Roll Call

I. Minutes

A. Regular March 21, 2013 Meeting Minutes

Motion to approve minutes of the regular March 21, 2013 meeting.

B. March 21, 2013 Closed Session Minutes

Motion to approve the March 21, 2013 Closed Session Minutes.

II. Public Comments

III. Correspondence

IV. Recognition

A. Student Recognition

1. April Student of the Month

a. Tanisha Tate-York South High School

2. May Students of the Month

a. Paxson Von Kerens-Downers Grove South High School

b. Mitchell Macak-Westmont High School

V. President's Report

A. Board Member Reappointment Notification

B. Election of 2014 Organizational Year Board Officers and Appointment of Secretary and Treasurer

Motion to nominate Robert Rammer for Board President and Kevin Carey for Board Vice President for the 2013-2014 organizational year, and appoint Roseanne E. Schreiber as Board Treasurer and Rima D. Black as Board Secretary for the 2013-2014 organizational; year.

It is our mission to help students understand and prepare for career opportunities. To address this mission, the DAOES will

- ★ provide high quality educational programs
- ★ create learning environments that are stimulating and productive
- ★ use an integrated approach to enhance the academic, technical, and personal skills of students
- ★ provide leadership in staff training and curriculum development
- ★ continually challenge staff and students to excel

C. Introduction of New Director

VI. Information Report

A. TCD Information Report

1. Integrated Construction Skills
2. Early Childhood Education and Care
3. Cosmetology
4. Multimedia and Television Production

B. Proposed 2013-2014 Textbooks and Workbooks

C. National Career Readiness Certificate Testing Information

D. ISBE Technical Assistance Report

VII. Financial Information

The Board acknowledges the receipt of the Statement of Cash & Investments and Revenue & Expenditure Reports for March and April 2013.

A. Statement of Cash & Investments

1. March 2013
2. April 2013

B. Revenue & Expenditure Reports

1. Revenue
 - a. March 2013
 - b. April 2013
2. Expenditure
 - a. March 2013
 - b. April 2013

VIII. Closed Session

Request a closed session for the purpose considering information regarding the appointment, employment, compensation, discipline, performance, or dismissal, of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity.

IX. Action Items - Consent Agenda

Motion to approve May 16, 2013 Consent Agenda Items A-G.

A. Financial Reports

1. Treasurer's Reports
 - a. March 2013

- b. April 2013
- 2. Payment of Invoices
 - a. Imprest
 - (1) March 2013
 - (2) April 2013
 - b. Ratification
 - (1) March 2013
 - (2) April 2013
 - c. Approval
 - (1) March 2013
 - (2) April 2013
 - d. Payment of Bills
 - (1) April 2013
 - (2) May 2013
- B. Personnel
 - 1. Rehiring of Administration
 - 2. Rehiring of Program Coordinators
 - 3. Rehiring of Educational Support Personnel
 - 4. Hiring Summer School Personnel
 - a. Cosmetology
 - b. Landscape Design & Management
 - 5. Appointments
 - a. Certified
 - (1) Student Services Counselor
 - (2) Construction Trades
 - b. Educational Support Personnel-Non-Instructional
 - (1) Registrar
 - 6. Resolution to Approve Transition Days for Director
 - 7. Resignation
- C. 2014 Career & Technical Education Plan and Grants
- D. Netrix Service Agreement

- E. Summer School 2013 Plan Proposal
- F. Skills USA Overnight Field Trip Request
- G. Donations
- X. Action Items - Director's Recommendations
 - A. Review of Closed Session Minutes
 - Motion to release DAOES Board of Directors closed session minutes for January 17, 2013; December 20, 2012; and November 15, 2012; retain all previously retained minutes of the DAVEA Board of Control; and approve destruction of the audio recording of the October 20, 2011; June 16, 2011 and May 19, 2011 closed sessions.*
 - B. FY14 Educational Support Staff and Exempt Salary Recommendations
 - Motion to approve the FY14 Educational Support Staff and Exempt Salary Recommendations.*
 - C. Staffing
 - Adopt a Resolution Authorizing the Honorable Dismissal of Educational Support Personnel.*
 - 1. Honorable Dismissal of Educational Support Personnel
 - D. Appointments
 - 1. Educational Support Staff-Non-Instructional
 - a. Network Technician
 - Motion to appoint Michael S. Swanson to the position of full-time fiscal year, Network Technician, effective June 1, 2013, for the 2013-2014 school year.*
 - b. System Office Administrative Assistant
 - Motion to appoint Julie Massa, to the position of full-time school year, System Office Administrative Assistant, effective August 19, 2013, for the 2013-14 school year.*
 - E. Trinity Christian College Lease
 - Motion to Approve the Lease agreement between DAOES and Trinity Christian College.*
- XI. Committee Reports
 - A. Finance Committee, N. Wahl, Chair
 - B. Personnel Committee, L. Panega, Chair
 - 1. Board of Directors Self-Evaluation

C. Policy Committee, P. Sullivan, Chair

1. Policies on First Reading

2:220 Update 1 & 2; 4:15 Update 1 & 2 ; 4:170 Update 1 Option 1; 5:30; 5:50; 5:125; 5:260: 6:220; 6:240; 6:65: 7:190 Option; 8:20 Update 1; and 8:25.

XII. Reports

A. Leadership Team Reports

1. Assistant Principal for Student Services
2. Assistant Principal for Curriculum and Instruction
3. Assistant Principal for Operations
4. Principal
5. Director

XIII. New Business

XIV. Adjournment