

# Notice of Meeting

The Regular DAOES January 19, 2012 meeting of the DuPage Area Occupational Education System Board of Directors will be held in Technology Center of DuPage Rooms E&F at 10:30 AM on Thursday, January 19, 2012.

## Agenda

### Call to Order, Pledge of Allegiance, and Roll Call

#### I. Minutes

##### A. Regular December 15, 2011 Meeting Minutes

*Motion to approve minutes of the regular December 15, 2011 meeting.*

##### B. December 15, 2011 Closed Session Minutes

*Motion to approve minutes of the December 15, 2011 Closed Session.*

#### II. Public Comments

#### III. Correspondence

#### IV. Recognition

##### A. Student Recognition

1. Francesca Tortorella-Lake Park West High School

#### V. President's Report

#### VI. Information Report

#### VII. Financial Information

*The Board acknowledges the receipt of the Statement of Cash & Investments and Revenue & Expenditure Reports for December 2011.*

##### A. Statement of Cash & Investments

##### B. Revenue & Expenditure Reports

1. Revenue
2. Expenditure

#### VIII. Action Items - Consent Agenda

*Motion to approve January 19, 2012 Consent Agenda Items A-D.*

##### A. Financial Reports

It is our mission to help students understand and prepare for career opportunities. To address this mission, the DAOES will

- ★ provide high quality educational programs
- ★ create learning environments that are stimulating and productive
- ★ use an integrated approach to enhance the academic, technical, and personal skills of students
- ★ provide leadership in staff training and curriculum development
- ★ continually challenge staff and students to excel

1. Treasurer's Report
  2. Payment of Invoices
    - a. Imprest
    - b. Ratification
    - c. Approval
    - d. Payment of Bills
  - B. Textbook for 2011-12
  - C. Personnel
    1. Resignation
    2. Certified Appointment
  - D. Donations
- IX. Action Items - Director's Recommendations
- A. Reorganization of Student Services
  - B. Job Descriptions
    1. Student Services Counselor
    2. Student Services Assistant
  - C. Glenbard Township Alternative Learning Opportunity Lease
- X. Committee Reports
- A. Finance Committee, N. Wahl, Chair
  - B. Personnel Committee, T. Wierenga, Chair
  - C. Policy Committee, S. Carr, Chair
- XI. Reports
- A. Information
    1. Draft #2 of 2012-2013 TCD Student Attendance Calendar
    2. Staffing Calendar
    3. Strategic Plan Update
  - B. Leadership Team Reports
    1. Assistant Principal for Student Services
    2. Assistant Principal for Curriculum and Instruction
    3. Principal
    4. Director

XII. New Business

XIII. Closed Session

Request a closed session for the purpose considering information regarding the appointment, employment, compensation, discipline, performance, or dismissal, of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity.

XIV. Adjournment