

# Notice of Meeting

The Regular DAOES September 15, 2011 meeting of the DuPage Area Occupational Education System Board of Directors will be held in Technology Center of DuPage Rooms E&F at 10:30 AM on Thursday, September 15, 2011.

## Agenda

### Call to Order, Pledge of Allegiance, and Roll Call

#### I. Minutes

##### A. Regular August 18, 2011 Meeting Minutes

*Motion to approve minutes of the regular August 18, 2011 meeting.*

##### B. August 18, 2011 Closed Session Minutes

*Motion to approve minutes of the August 18, 2011 Closed Session.*

#### II. Public Comments

#### III. Correspondence

#### IV. Recognition

##### A. Student Recognition

###### 1. Donald Robinson

##### B. Perfect Attendance

###### 1. Ruben Aguilar - Computer Information Systems - Lake Park West High School

###### 2. Jesus Cajero - Electronics - Downers Grove South High School

###### 3. Dayana Campuzano - Cosmetology - Fenton High School

###### 4. Kornelija Dunojute - Criminal Justice - Downers Grove North High School

###### 5. Elizabeth Ferguson - Cosmetology - Wheaton North High School

###### 6. Pauline Khim - Certified Nursing Assistant - Glenbard North High School

###### 7. Devin Lynch - Landscape Design and Management - Wheaton Warrenville South

###### 8. Anjelica Mastandrea - Early Childhood Education and Care - Downers Grove North High School

It is our mission to help students understand and prepare for career opportunities. To address this mission, the DAOES will

- ★ provide high quality educational programs
- ★ create learning environments that are stimulating and productive
- ★ use an integrated approach to enhance the academic, technical, and personal skills of students
- ★ provide leadership in staff training and curriculum development
- ★ continually challenge staff and students to excel

9. Jessica Nelson - Data Entry - Wheaton Warrenville South High School
10. Emily Spaargaren - Cosmetology - Downers Grove South High School
11. Edward Szklanecki - Electronics - Glenbard East High School
12. Michael Zonzo - Automotive Technology - Downers Grove South

C. Introductions

1. Introduction of New Staff
  - a. Registrar, Julie Massa
  - b. Culinary, Pastry Arts and Hospitality Management Instructor, Jason Shiver-Simpson
  - c. Network Administrator, Marek Adamczyk
  - d. Assistant Principal for Curriculum and Instruction, Ron Logeman
2. DuPage Leadership Team

V. President's Report

VI. Information Reports

- A. Project Lead The Way
- B. Strategic Planning

VII. Financial Information

***The Board acknowledges the receipt of the Statement of Cash & Investments and Revenue & Expenditure Reports for August 2011.***

- A. Statement of Cash & Investments
- B. Revenue & Expenditure Reports
  1. Revenue
  2. Expenditures

VIII. Action Items - Consent Agenda

***Motion to approve September 15, 2011, Consent Agenda Items A-D***

- A. Financial Reports
  1. Treasurer's Report
  2. Payment of Invoices
    - a. Imprest
    - b. Ratification
    - c. Approval
    - d. Resolution for Payment of Invoices

B. Advisory Committee Rosters

C. Activity Funds

D. Donations

IX. Action Items - Director's Recommendations

A. Personnel

1. Educational Support Personnel - Non-Instructional

a. Marketing Assistant

***Motion to approve a full-time school year Marketing Assistant, effective September 19, 2011; not to exceed \$40,000 annually for FY12.***

B. Community College District 502 Lease Agreement

***Motion to approve the Lease Agreement between DAOES and Community College District 502, effective November 1, 2011 and terminating on June 30, 2013.***

X. Committee Reports

A. Committee Assignments

B. Finance Committee

C. Personnel Committee

1. Director's Contract

D. Policy Committee

XI. Reports

A. Information

1. Cosmetology Summer School Report

B. Assistant Principal for Student Services

C. Assistant Principal for Curriculum and Instruction

D. Principal

E. Director

XII. New Business

XIII. Closed Session

Request a closed session for the purpose of considering information regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity.

Request a closed session for the purpose of considering information regarding

collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

#### XIV. Adjournment