

# Notice of Meeting

**The Regular August 18, 2011 meeting of the DuPage Area Occupational Education System Board of Directors will be held in Technology Center of DuPage Rooms E&F at 10:30 AM on Thursday, August 18, 2011.**

## Agenda

### Call to Order, Pledge of Allegiance, and Roll Call

- I. Minutes
  - A. Regular June 16, 2011  
*Motion to approve minutes of the regular June 16, 2011 meeting.*
  - B. June 16, 2011, Closed Session  
*Motion to approve minutes of the June 16, 2011 Closed Session.*
- II. Public Comments
- III. Correspondence
- IV. President's Report
  - A. Welcome New Members
  - B. DAOES Oath of Office
  - C. Committee Assignments
- V. Information Report
  - A. Ten Year Life Safety Report  
Presentation by Kenneth J. Kogut, PhD., P.E., CEM, GBE, CSDP; of Energy and Management Consultants
- VI. Financial Information
  - The Board acknowledges receipt of the Statement of Cash & Investments and Revenue and Expenditure Reports for June 2011 and July 2011*
  - A. Statement of Cash & Investments
    - 1. June 2011
    - 2. July 2011
  - B. Revenue and Expenditure Reports

It is our mission to help students understand and prepare for career opportunities. To address this mission, the DAOES will

- ★ provide high quality educational programs
- ★ create learning environments that are stimulating and productive
- ★ use an integrated approach to enhance the academic, technical, and personal skills of students
- ★ provide leadership in staff training and curriculum development
- ★ continually challenge staff and students to excel

1. Revenue
  - a. June 2011
  - b. July 2011
2. Expenditures
  - a. June 2011
  - b. July 2011

VII. Action Items - Consent Agenda

***Motion to approve August 18, 2011 Consent Agenda Items A- B.***

A. Financial Reports

1. Treasurer's Reports
  - a. June 2011
  - b. July 2011
2. Payment of Invoices
  - a. Imprest
    - (1) June 2011
    - (2) July 2011
  - b. Ratification
    - (1) June 2011
    - (2) July 2011
  - c. Approval
    - (1) June 2011
    - (2) July 2011
    - Board Pre-approved Bills
    - (3) August 2011

B. Personnel

1. Resignations
2. Certified Appointments
3. Extra Duty Assignments

C. Donations

VIII. Action Items - Director's Recommendations

A. Job Description

1. Assistant Principal for Student Services

***Motion to approve the job description for Assistant Principal for Student Services, as presented.***

2. Assistant Principal for Curriculum and Instruction  
***Motion to approve the job description for Assistant Principal for Curriculum and Instruction, as presented.***

B. Personnel

1. Appointments-Administration
  - a. Assistant Principal for Student Services  
***Motion to approve the employment contract between DAOES and Susan M. Mokry, appointing her to the position of full-time Assistant Principal for Student Services, effective August 18,2011.***
  - b. Assistant Principal for Curriculum and Instruction  
***Motion to approve the employment contract between DAOES and Ronald Logeman, appointing him to the position of part-time Assistant Principal for Curriculum and Instruction, effective August 18,2011.***
2. Issuance of Notice to Remedy and Suspension  
***Motion to approve the issuance of the Resolution of Notice to Remedy and Suspension.***

IX. Committee Reports

A. Finance Committee

1. FY 2012 Budget Adoption  
***Motion to adopt the FY 2012 DAOES Budget for the fiscal year beginning July 1, 2011, and ending June 30, 2012.***
2. FY 2012 Budget & Planning Information
3. GASB Guide No. 54 Resolution  
***Motion to adopt the Resolution classifying the various components of fund balance as defined in the Governmental Accounting Standard Board Statement No. 54.***
4. Other Items as Report on by the Chair

B. Personnel Committee

1. Director's Contract

C. Policy Committee

X. Reports

- A. Dean of Students
- B. Principal

C. Director

XI. New Business

XII. Closed Session

*Request a closed session for the purpose of considering information regarding the appointment, employment, compensation, discipline, performance or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity.*

XIII. Adjournment