

# Notice of Meeting

**The Regular DAOES April 21, 2011 meeting of the DuPage Area Occupational Education System Board of Directors will be held in Technology Center of DuPage Rooms E&F at 10:30 AM on Thursday, April 21, 2011.**

## Agenda

### Call to Order, Pledge of Allegiance, and Roll Call

#### I. Minutes

##### A. Regular March 17, 2011 Meeting Minutes

*Motion to approve minutes of the regular March 17, 2011 meeting.*

#### II. Public Comments

#### III. Correspondence

#### IV. Recognition

##### A. Student Recognition

1. Brian Payne; Wheaton Warrenville South High School
2. Andrew Weston; Wheaton Warrenville South High School

#### V. President's Report

#### VI. Information Report

##### A. TCD Program Informational Report

1. Landscape Design & Management
2. Cosmetology
3. Early Childhood Education & Care

#### VII. Financial Information

*The Board acknowledges the receipt of the Statement of Cash & Investments and Revenue & Expenditure Reports for March 2011.*

##### A. Statement of Cash & Investments

##### B. Revenue & Expenditure Reports

1. Revenue
2. Expenditure

It is our mission to help students understand and prepare for career opportunities. To address this mission, the DAOES will

- ★ provide high quality educational programs
- ★ create learning environments that are stimulating and productive
- ★ use an integrated approach to enhance the academic, technical, and personal skills of students
- ★ provide leadership in staff training and curriculum development
- ★ continually challenge staff and students to excel

VIII. Action Items - Consent Agenda

***Motion to approve April 21, 2011 Consent Agenda Items A-K.***

A. Financial Reports

1. Treasurer's Report
2. Payment of Invoices
  - a. Imprest
  - b. Ratification
  - c. Approval
  - d. Payment of Bills

B. Textbooks and Workbooks for 2011-12

C. 2012 Miscellaneous Pay Rates

D. Rehiring of Tenured Certified Staff Members

E. Rehiring of Non-Tenured Certified Staff Members

F. Rehiring of Program Coordinators

G. Rehiring of Educational Support Personnel

H. Rehiring of Administration

I. 2012 Career & Technical Education Plan and Grants

J. Lease Addendum

K. Donations

IX. Action Items - Director's Recommendations

A. 2010-2011 TCD Student Attendance Calendar

***Motion to adopt Draft #7 of the 2010-2011 TCD Student Attendance Calendar***

B. Review of Closed Minutes

***Motion to release DAOES Board of Directors closed session minutes for September 16, 2010 and October 21, 2010; and retain all previously retained minutes of the DAVEA Board of Control; and approve the destruction of the audio recording of the April 16, 2009; and May 21, 2009 closed session.***

C. Job Description-Network Administrator

***Motion to approve the job description for Network Administrator.***

D. FY'12 Staffing

1. Honorable Dismissal of Educational Support Personnel

***Motion to Adopt a Resolution for the Honorable Dismissal of Educational Support Personnel***

E. FY'12 Educational Support Staff and Exempt Salary Recommendations  
*Motion to approve the FY'12 Non-instructional Educational Support Personnel Salaries and the FY'12 Exempt Employees Salaries as proposed on the document "Proposed FY'12 Non-Instructional Educational Support Personnel and Exempt Salary Recommendations"*

F. Contract Cleaning Bid Results  
*Motion to award bid #11-103, Contract Cleaning Service to Smith Maintenance, in an amount not to exceed \$237,754.37.*

G. Personnel

1. Certified Appointment

*Motion to appoint Therese Cates to the position of full-time school year , Certified Nursing Assistant Program Coordinator, effective August 15, 2011, for the 2011-2012 school year.*

2. Educational Support Personnel - Instructional

*Motion to appoint Margaret F. Downs to the position of full-time school year, Teacher Assistant in the Early Childhood Education & Care Program Area, effective August 15, 2011, for the 2011-2012 school year.*

3. Educational Support Personnel- Non-Instructional

*Motion to appoint a full-time fiscal year, Network Administrator, effective on or after May 1, 2011.*

X. Committee Reports

A. Finance Committee, N. Wahl, Chair

1. Preliminary FY'12 Budget

B. Personnel Committee, T. Wierenga, Chair

C. Policy Committee, M. Biniewicz, Chair

1. Policies on First Reading

XI. Reports

A. Discussion

B. Information

C. Dean of Students

D. Assistant Principal

E. Principal

F. Director

XII. New Business

### XIII. Closed Session

Request a closed session for the purpose considering information regarding the appointment, employment, compensation, discipline, performance, or dismissal, of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity.

### XIV. Adjournment