

## **Harlem Consolidated School District # 122**

### **District Mission**

The Mission of the Harlem Consolidated School District, as a vital part of the community, is to help diverse learners realize their unlimited potential by providing an educational program dedicated to academic excellence and the development of strong character in a safe and respectful learning environment.

### **Business Services Committee**

Wednesday, April 3, 2019 - 6:00 PM

Harlem Administration Center, 8605 North Second St., Machesney Park, IL 61115

(815) 654-4500 [www.harlem122.org](http://www.harlem122.org)

## **AGENDA**

1. Call To Order
2. Roll Call ( Committee Members & Other Attendees)
3. Approval of the Agenda
4. Approval of March 5, 2019, Business Services Committee Meeting Minutes
5. Comments from the Community
6. Proposed Board Consent/Action Items for the April 8, 2019, Board Meeting
  - A. Recommendation to approve an agreement with Gallagher Benefit Services for a term beginning July 1, 2019, through June 30, 2020, for a total compensation of \$82,638.80 per year, with the District's payment of \$45,724.80
  - B. Recommendation to approve a contract renewal with Jarrod's Power Washing for bus washing services, at a cost of \$19.00 per bus and \$9.00 per van for the FY20 school year
  - C. Recommendation to approve a contract renewal with Alpha Baking Company, for the purchase of bakery products, at an estimated cost of \$26,850.48 for the FY20 school year
  - D. Recommendation to approve a contract renewal with Brecht's Database Solutions, Inc. (EmbraceEP) for website access and additional services at the cost of \$22,050 for the FY20 school year
  - E. Recommendation to approve a five (5) year agreement with Gordon Flesch for Managed Print Service and 21 new Canon copiers for a cost of \$121,784 and an estimated five (5) year savings of \$138,972
  - F. Recommendation to approve the renewal quote for Treasurer's Bond FY20 with a limit of \$13,500,000 for a cost of \$7,836.00
  - G. Recommendation to approve Resolution of Prevailing Rate of Wages
  - H. Recommendation to approve a contract renewal with IHSA / Illinois High School

Association for the FY20 school year membership

- I. Recommendation to restructure the Technology Department
  - J. Recommendation to approve a contract renewal with Northwestern Illinois Association (NIA) for Needs Assessment at a cost of \$483,266.86 for the FY20 school year
  - K. Recommendation to approve a contract renewal with Sunbelt Staffing, VocoVision for Tele-therapist for School Psychological services, at a minimum of 37.5 hours per week, a bill rate of \$94.66 per hour for 37 weeks at a total cost of \$131,340.75 for the FY20 school year
  - L. Recommendation to approve a contract renewal with Mueller-Pinehurst Dairy for the purchase of milk products with no price increase, for the FY20 school year
  - M. Recommendation to approve a new phone system
  - N. Other
7. Committee Consensus Items
8. Informational Items
- A. Contracts Under \$2,500
  - B. Continuing Disclosure
  - C. Solar Panel Update
  - D. Other
  - E. Next Business Services Meeting Date: May 8, 2019, at 6:00 p.m.
9. Adjournment