

Harlem Consolidated School District # 122

District Mission

The Mission of the Harlem Consolidated School District, as a vital part of the community, is to help diverse learners realize their unlimited potential by providing an educational program dedicated to academic excellence and the development of strong character in a safe and respectful learning environment.

Organizational Meeting

Monday, April 29, 2019 - 6:00 PM

Harlem Administration Center, 8605 North Second St., Machesney Park, IL 61115

(815) 654-4500 www.harlem122.org

AGENDA

1. **CALL TO ORDER** by President Melissa Wenger
2. **ROLL CALL** (Board Members and Other Attendees)
3. **Pledge of Allegiance** - Ralston Elementary students: Lane Wedding, Leia Wedding, Maddie Jacobson, Natalie Abruzzo, Ivy Trias, Olivia Christiansen, Maddie Howell
Presenter: Christy Brown, Ralston Elementary Principal
4. **Approval of Agenda**
5. **Approval of Meeting Minutes**
 - A. April 8, 2018 Regular & Closed Minutes
6. **Awards and Recognition**
 - A. Patti Lawrence, Board Member 2005-2019
Presenter: Melissa Wenger, Board President
7. **Comments from the Community**
8. **Approval of Bills**
 - A. Payables Summary
 - B. Voided Checks
 - C. Payroll Voucher(s)
 - D. Accounts Payable Warrant(s)
 - E. **Communications and Committee Reports**
 1. Melissa Wenger, President
 - a. Board Meeting Evaluation Report: April 8, 2019 meeting
 - b. Next Regular Board meeting: Monday, May 13, 2019 at 6:00 p.m.
 2. Larry Barger, Vice President
 - a. Next Education Committee meeting: Wednesday, June 19, 2019 at 6:00

p.m.

3. Heather Kelley, Past President

a. Next Policy Committee Meeting: Monday, June 17, 2019 at 6:00 p.m.

4. Michael Sterling

5. Patti Lawrence

a. Next Behavior Policy Review Committee meeting: tbd

6. Sue Berogan

a. Next Business Services Committee meeting: Wednesday, May 8, 2019 at 6:00 p.m.

7. Evelyn Meeks

9. Administrative Reports

A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

1. Recommendation to approve Student Travel Request(s)

B. Joshua Aurand, Assistant Superintendent for Business & Operations

1. Recommendation to approve Surplus Property Resolution

2. Recommendation to approve Facilities Request(s)

3. Recommendation to approve Resolution Designating Approved Depository for FY20

C. Scott Rollinson, Assistant Superintendent for Human Resources

1. Recommendation to Approve Personnel Agenda and Personnel Addendum

2. Informational only: Resignations

D. Dr. Julie Morris, Superintendent

1. Freedom of Information Request dated January 15, 2019 from Nathan Mihelick of the Illinois Retired Teachers Association requesting names and addresses of any certified staff retiring for 2018-2019 and the District's Response dated April 11, 2019

2. Freedom of Information act requested dated April 11, 2019 from Norm Alpers requesting the names of 2019 retiring teachers and administrators and their school email addresses, and the District's response dated April 11, 2019

10. Consent Agenda

A. Approve Student Travel Request(s)

B. Approve Facility Request(s)

C. Approve Personnel Agenda and Addendum

11. Action Items

A. Approve Resolution Declaring Surplus Property

12. Announcements and Discussion

13. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1),

Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Purchase or Lease of Real Property for the Use of the District (5 ILCS 120/2(c)(5), Setting of a Price for Sale or Lease of Property Owned by the District (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), Security Procedures (5 ILCS 120/2(c)(8), Establishment of Reserves or Settlement of Claims as provided in Local Government and Governmental Employees Tort Immunity Act (5 ILCS 120/2(c)(12), and Discussion of Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

14. ACTION ITEMS AFTER CLOSED SESSION

- A. Consideration and Possible Action in Employee Discipline # 2018-2019-2
- B. Consideration and possible action as to Employee Request 2018-2019-SR

15. **ADJOURN SINE DIE**

16. **ANNUAL ORGANIZATION MEETING OF THE BOARD**

- A. Call Organizational Meeting to Order by the President
- B. Roll call
- C. Official Election Results: Jill Berogan, Richard Meister, Michael Sterling
Presenter: Melissa Wenger, Board President
- D. OATH OF OFFICE given by President Wenger to newly elected Board members: Jill Berogan, Richard Meister, and Michael Sterling

17. Election of Officers for a two-year term (Policy 2:110)

- A. Nominations received and taken by President for the Office of President
 - 1. As many as are in favor of _____ for the Office of President
say aye. As many as are not in favor of _____ for the Office of
President say no. The ayes or noes have it.
- B. Nominations received and taken by the Newly Elected President for the Office of Vice-President
 - 1. As many as are in favor of _____ for the Office of Vice-
President say aye. As many as are not in favor of _____ for the
Office of Vice-President say no. The ayes or noes have it.
- C. Nominations received and taken by the Newly Elected President for the Office of Secretary
 - 1. As many as are in favor of _____ for the Office of Secretary
say aye. As many as are not in favor of _____ for the Office of
Secretary say no. The ayes or noes have it.
- D. Election of Officers closed

E. Recording Secretary announces all new officers

18. Annual Organizational Meeting Action Items:

- A. Approve establishment of current Board Policies as Policies of the 2019-2020 Board until said Policies are changed by the Board
- B. Adopt Robert's Rules of Order, Newly Revised 11th Edition as a procedural guide pursuant to Board Policy 2:220.
- C. Approve Acknowledgement of Board Member Mandated Reporter Status
- D. Approve appointment of Joshua Aurand as District Treasurer
- E. Approve appointment of Due Process Hearings Officers - Norm Alpers, and Jim Miglin as a substitute
- F. Approve appointment of Expulsion Hearing Officer: Norm Alpers, and Jim Miglin as a substitute
- G. Approve appointment of Residency Hearing Officer: Norm Alpers, and Jim Miglin as a substitute
- H. Approve appointment of Norm Alpers as Food & Nutritional Hearings Officer and Jim Miglin as Substitute
 - I. Approve appointment of Health Insurance Portability and Accountability Act of 1992 (HIPAA) Chief Privacy Officer, Assistant Superintendent for Human Resources
- J. Approve appointment of Illinois Municipal Retirement Fund (IMRF) Agent: Assistant Superintendent for Human Resources
- K. Approve appointment of Fair Labor Standards Act (FLSA) Compliance Official: Assistant Superintendent for Human Resources
- L. Approve appointment of Employer Equal Opportunity Commission (EEOC) Officer: Superintendent
- M. Approve appointment of Nondiscrimination Coordinator: Assistant Superintendent for Human Resources
- N. Approve appointment of District Complaint Managers: Assistant Superintendent for Business & Operations and Assistant Superintendent for Curriculum & Instruction
- O. Approve appointment of Appeals Officer for Free and Reduced Meals: Assistant Superintendent for Business & Operations
- P. Approve appointment of District Activity Accounts Manager: Assistant Superintendent for Business & Operations
- Q. Approve and adopt Policy 2:105 (Ethics and Gift Ban) Resolution in Compliance with the State Officials and Employees Ethics Act (5 ILCS 430/1-1 et seq.) as added by P.A. 93-615 and 93-617
- R. Approve Open Meetings Act (OMA) Officials: Julie Morris, Kris Arduino, Anna Sweeney
- S. Appoint Freedom Of Information Act (FOIA) Officials: Josh Aurand, Scott

Rollinson, Kris Arduino, Anna Sweeney

T. Approve 2019-2020 Board Meeting Dates and 2019-2020 Committee Meeting Dates

U. Approve Resolution Authorizing Designated Depositories

V. Approve Resolution for Authorizing Disposal of Personal Property

W. Approve Sunday Facility Request

19. **Announcements and Discussion**

20. **Adjournment**