

Harlem Consolidated School District # 122

District Mission

The Mission of the Harlem Consolidated School District, as a vital part of the community, is to help diverse learners realize their unlimited potential by providing an educational program dedicated to academic excellence and the development of strong character in a safe and respectful learning environment.

Regular Board Meeting

Monday, April 8, 2019 - 6:00 PM

Harlem Administration Center, 8605 North Second St., Machesney Park, IL 61115

(815) 654-4500 www.harlem122.org

AGENDA

1. Call to Order of Regular Board meeting at 6:00 p.m.
2. Roll Call
3. Pledge of Allegiance led by Parker Center students: Marcus Vander Waal, Jack Dornbush, Mia Washington, Emery Seehaver, Lillian Thompson, Caylyn Simmons, Libby Moshier
Presenter: Amanda Hayes, Principal
4. Approval of Agenda
5. Approval of Regular & Closed Meeting Minutes of March 11, 2019
6. Awards and Recognition presented by Jason Blume, Director of Stakeholder Engagement
 - A. 2019 RAMM Scholarship Recipients
Presenter: Jason Blume, Director of Stakeholder Engagement
 - B. Harlem High School State Qualifying Wrestlers
Presenter: Jason Blume, Director of Stakeholder Engagement
 - C. Retiring Board members: Heather Kelley, Past President and Patti Lawrence
Presenter: Melissa Wenger, Board President
7. Comments from the Community
8. Approval of Bills
 - A. Payables Summary
 - B. Voided Checks
 - C. Payroll Voucher(s)
 - D. Accounts Payable Warrants
9. Communications and Committee Reports
 - A. Melissa Wenger, President

1. Board Monitoring Report: March 11, 2019
 2. Next Regular Board Meeting: Monday, April 29, 2019 at 6:00 p.m.
(Organizational)
 3. Reschedule May 6, 2019 Board meeting to May 13, 2019 at 6:00 p.m.
- B. Larry Barger, Vice President
1. Next Education Committee meeting: Wednesday, June 19, 2019 at 6:00 p.m.
- C. Evelyn Meeks, Secretary
- D. Heather Kelley, Past President
1. Next Policy Committee meeting: April 15, 2019 at 6:00 p.m.
 2. Recommendation to approve Second Reading of Policies from First Readings of February 11, 2019
- E. Sue Berogan
1. Next Business Services Committee meeting: Recommendation to reschedule Business Services Committee from May 1, 2019 to May 8, 2019 at 6:00 p.m.
- F. Patti Lawrence
1. Next Behavior Policy Review Committee: April 10, 2019 at 6:00 p.m. (2nd & 3rd quarters)
- G. Michael Sterling
10. Administrative Reports
- A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction
1. Recommendation to approve Student Travel Request(s)
 2. Request for approval of the Student Support Services Program Review and Recommendation
 3. Recommendation to approve 2019-2020 Consolidated District Plan
 4. Recommendation to approve 2019-2020 District Calendar Key Dates
- B. Joshua Aurand, Assistant Superintendent for Business & Operations
1. Recommendation to approve Resolution Declaring Surplus Property and Authorizing Disposal of Property
 2. Recommendation to approve Facility Request(s):
 3. Recommendation to approve an agreement with Gallagher Benefit Services, for a term beginning July 1, 2019 through June 30, 2020, for a total compensation of \$82,638.80 per year, with the District's payment of \$45,724.80.
 4. Recommendation to approve a contract renewal with Jarrod's Power Washing for bus washing services, at a cost of \$19.00 per bus and \$9.00 per van for the FY20 school year
 5. Recommendation to approve a contract renewal with Alpha Baking

Company, for the purchase of bakery products, at an estimated cost per year of \$26,850.48 for the FY20 school year

6. Recommendation to approve a contract renewal with Brecht's Database Solutions, Inc. (EmbraceIEP) for website access and additional services at the cost of \$22,050 for the FY20 school year
7. Recommendation to approve the renewal quote for Treasurer's Bond FY20 with a limit of \$13,500,000 for a cost of \$7,836.
8. Recommendation to approve a five (5) year agreement with Gordon Flesch for Managed Print Service and 21 new Canon copiers for a cost of \$121,784 and an estimated five (5) year savings of \$138,972.
9. Recommendation to approve Resolution of Prevailing Rate of Wages
10. Recommendation to approve a contract renewal with IHSA/Illinois High School Association for the FY20 school year membership
11. Recommendation to restructure the Technology Department
12. Recommendation to approve a contract renewal with Northwestern Illinois Association (NIA) Needs Assessment at a cost of \$483,266.86 for the FY20 school year
13. Recommendation to approve a contract renewal with Sunbelt Staffing, VocoVision for FY20 Teletherapist School Psychological services, at a minimum of 37.5 hours per week, a bill rate of \$94.66 per hour for 37 weeks at a total cost of \$131,340.75 for the FY20 school year
14. Recommendation to approve a contract renewal with Mueller-Pinehurst Dairy for the purchase of milk products with no price increase for the FY20 school year
15. Recommendation to accept February 2019 Treasurer's Report
16. Second Quarterly Financial Report
- C. Scott Rollinson, Assistant Superintendent for Human Resources
 1. Personnel Agenda and Addendum
 2. Informational: Resignations
- D. Dr. Julie Morris, Superintendent
 1. Freedom of Information Act (FOIA) Request dated 3-11-19 from Dr. O'Mara of Concordia University requesting the Superintendent's Compensation and Benefits and the District's Response dated 3-14-19
 2. Freedom of Information Act (FOIA) Request from SmartProcure dated 3-11-19 requesting purchasing records and the District's response dated 3-12-19
11. Consent Agenda
 - A. Approve Personnel Agenda & Addendum
 - B. Approve Student Travel Request(s)
 - C. Approve Facility Request(s)

12. ACTION ITEMS

- A. Approve reschedule of May 6, 2019 Board meeting to May 13, 2019 at 6:00 p.m.
- B. Approve Second Reading of Policies from February 11, 2019 First Readings
- C. Approve reschedule of May 1, 2019 Business Services Committee to May 8, 2019 at 6:00 p.m.
- D. Approve the Student Support Services Program Review and Recommendation
- E. Approve the 2019-2020 Consolidated District Plan
- F. Approve 2019-2020 District Calendar Key Dates
- G. Approve Resolution Declaring Surplus Property and Authorizing Disposal of Property
- H. Approve an agreement with Gallagher Benefit Services, for a term beginning July 1, 2019 through June 30, 2020, for a total compensation of \$82,638.80 per year, with the District's payment of \$45,724.80.
 - I. Approve a contract renewal with Jarrod's Power Washing for bus washing services, at a cost of \$19,00 per bus and \$9.00 per van for the FY20 school year
 - J. Approve a contract renewal with Alpha Baking Company, for the purchase of bakery products, at an estimated cost per year of \$26,850.48 for the FY20 school year
 - K. Approve a contract renewal with Brecht's Database Solutions, Inc. (EmbraceIEP) for website access and additional services at the cost of \$22,050 for the FY20 school year
 - L. Approve a five (5) year agreement with Gordon Flesch for Managed Print Service and 21 new Canon copiers for a cost of \$121,784 and an estimated five (5) year savings of \$138,972.
- M. Approve the renewal quote for Treasurer's Bond FY20 with a limit of \$13,500,000 for a cost of \$7,836.
- N. Approve Resolution of Prevailing Rate of Wages
- O. Approve a contract renewal with IHSA/Illinois High School Association for the FY20 school year membership
- P. Approve restructure of the Technology Department
- Q. Approve a contract renewal with Northwestern Illinois Association (NIA) Needs Assessment at a cost of \$483,266.86 for the FY20 school year
- R. Approve a contract renewal with Sunbelt Staffing, VocoVision for FY20 Teletherapist School Psychological services, at a minimum of 37.5 hours per week, a bill rate of \$94.66 per hour for 37 weeks at a total cost of \$131,340.75 for the FY20 school year
- S. Approve a contract renewal with Mueller-Pinehurst Dairy for the purchase of milk products with no price increase for the FY20 school year
- T. Approve acceptance of February 2019 Treasurer's Report

13. Announcements and Discussion: Honorary cake reception for Heather Kelley and Patti Lawrence recognizing their years of service as Harlem Board of Education members
14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Purchase or Lease of Real Property for the Use of the District (5 ILCS 120/2(c)(5), Setting of a Price for Sale or Lease of Property Owned by the District (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), Security Procedures (5 ILCS 120/2(c)(8), Establishment of Reserves or Settlement of Claims as provided in Local Government and Governmental Employees Tort Immunity Act (5 ILCS 120/2(c)(12), and Discussion of Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).
15. ACTION ITEMS AFTER CLOSED SESSION
 - A. Consideration and Approval of Settlement Agreement as discussed in closed session.
16. Adjournment