

Harlem Consolidated School District # 122

District Mission

The Mission of the Harlem Consolidated School District, as a vital part of the community, is to help diverse learners realize their unlimited potential by providing an educational program dedicated to academic excellence and the development of strong character in a safe and respectful learning environment.

Regular Board Meeting

Monday, June 11, 2018 - 6:00 PM

Harlem Administration Center, 8605 North Second St., Machesney Park, IL 61115

(815) 654-4500 www.harlem122.org

AGENDA

1. CALL TO ORDER by President George Russell
2. ROLL CALL (Board Members and Other Attendees)
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Board Meeting Minutes:
 - A. Regular & Closed minutes for meeting of May 30, 2018
6. Awards and Recognition presented by Jason Blume, Director of Stakeholder Engagement
7. Comments from the Community
8. Approval of Bills
 - A. Payables Summary
 - B. Voided Checks
 - C. Payroll Voucher(s)
 - D. Accounts Payable Warrants
9. Communications and Committee Reports
 - A. George Russell, President
 1. Board Monitoring Report: May 30, 2018
 2. Next Regular Board Meeting: Monday, July 16, 2018 at 6:00 p.m.
 3. Next Policy Committee meeting: Monday, June 18, 2018 at 6:00 p.m.
 4. Recommendation to destroy audio recordings more than 18 months old:
NONE
 - B. Melissa Wenger, Vice President
 - C. Evelyn Meeks, Secretary

D. Heather Kelley, Past President

E. Sue Berogan

1. Next Business Services Committee meeting: Wednesday, July 11, 2018 at 6:00 p.m.

F. Larry Barger

1. Next Education Committee meeting: Wednesday, June 20, 2018 at 6:00 p.m.

G. Patti Lawrence

1. Next Behavior Policy Review Committee: Wednesday, August 29, 2018 at 6:00 p.m. (4th quarter)

10. Administrative Reports

A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

1. Recommendation to approve Student Travel Request(s)
2. Recommendation to approve Advanced Learner Program Proposal

B. Joshua Aurand, Assistant Superintendent for Business & Operations

1. Recommendation to approve Resolution for Surplus Property
2. Recommendation to approve Facility Request(s):
3. Report on Public Hearing - Transfers
4. Recommendation to approve Resolution Abating the Working Cash Fund in the amount of \$300,000 to the Education Fund
5. Recommendation to approve Resolution to transfer \$475,000 from the Transportation Fund to the Operation and Maintenance Fund
6. Recommendation to approve Resolution to transfer \$2,200,000 from the Transportation Fund to the Education Fund
7. Recommendation to approve Second Reading of Policy 4:45
8. Recommendation to approve the extension of Natural Gas
9. Recommendation to approve the extension of the Banking Services Agreement with Associated Bank for FY19 and FY20
10. Recommendation to approve an agreement with Suburban Elevator Company for elevator repair at Harlem High School for a total cost of \$41,450
11. Recommendation to accept April 2018 Treasurer's Report
12. Recommendation to approve Independent Contractor Agreement with Karissa McGraw to provide private/parochial speech and language services to the District at \$100 per hour for FY 19
13. Recommendation to approve agreement with Sunbelt Staffing, VocoVIsion for Tele-School Psychologist FY19 for a minimum of 37.5 hours per week at a bill rate of \$94.66 per hour
14. Recommendation to approve an agreement with Play On! Sports for two Pixellot Systems for a total cost of \$9,500

15. Recommendation to approve an agreement with Menard Consulting Inc. to conduct actuarial services for the FY 18 audit at a cost of \$2,700
 16. Recommendation to approve a proposal from Gallagher Benefit Services, a division of Arthur J. Gallagher & Co., to provide Pharmacy Benefit Manager contract review and renewal services to the District for a prescription drug program at a total cost of \$10,000
 17. Recommendation to approve an Independent Contractor Agreement with Lynda Brenner to provide Certified School Nurse services and as a Preceptor to the incoming CSN for FY19 at the hourly rate of \$56.70 for a total of 100 hours
 18. Recommendation to award the FY19 Office Supplies Bid to the following vendors: School Specialty at an estimated cost per year of \$15,771.09, Mid-City Office Products at an estimated cost per year of \$6,321.96, and OfficePro at an estimated cost per year of \$1,179.25
 19. Recommendation to approve Resolution of Prevailing Rate of Wages
 20. Recommendation to renew IHSA/Illinois High School Association membership for FY 19
 21. Quarterly Report (3rd quarter 17-18)
- C. Scott Rollinson, Assistant Superintendent for Human Resources
1. Personnel Agenda & Addendum
 2. Informational: Resignations
 3. Quarterly report (3rd quarter 17-18)
 - a. Third Quarter Financials
 - b. Workman's Compensation Third Quarter Report
- D. Dr. Julie Morris, Superintendent
1. Freedom of Information Act Request dated June 6, 2018, from Stephen Chichelli with SmartProcure regarding all purchasing records from 2018-03-06 to 2018-06-06 and the District's Response thereto dated June 6, 2018
 2. Freedom of Information Act request dated May 22, 2018, by Ken Smith with Braun ThyssenKrupp Elevator LLC regarding open records request for the bid results/pricing for elevator repairs and the District's response thereto dated May 24, 2018
11. Consent Agenda
- A. Approve Personnel Agenda & Addendum
 - B. Approve Student Travel Request(s)
 - C. Approve Facility Request(s)
 - D. Approve Recommendation to destroy audio recordings more than 18 months old: NONE
12. ACTION ITEMS

- A. Approve Advanced Learning Program Proposal
 - B. Approve Recommendation to approve an agreement with Suburban Elevator Company for elevator repair at Harlem High School for a total cost of \$41,450
 - C. Approve Resolution Declaring Surplus Property and Authorizing Disposal of Property
 - D. Approve Resolution Abating the Working Cash Fund in the amount of \$300,000 to the Educational Fund
 - E. Approve Resolution to transfer \$475,000 from the Transportation Fund to the Operation and Maintenance Fund
 - F. Approve Resolution to transfer \$2,200,000 from the Transportation Fund to the Education Fund
 - G. Approve Second Reading of Policy 4:45
 - H. Approve Recommendation to approve the extension of Natural Gas
 - I. Approve the extension of the Banking Services Agreement with Associated Bank for FY19 and FY20
 - J. Approve acceptance of April 2018 Treasurer's Report
 - K. Approve Independent Contractor Agreement with Karissa McGraw to provide private/parochial speech and language services to the District at \$100 per hour for FY 19
 - L. Approve agreement with Sunbelt Staffing, VocoVIsion for Tele-School Psychologist FY19 for a minimum of 37.5 hours per week at a bill rate of \$94.66 per hour
 - M. Approve an agreement with Play On! Sports for two Pixellot Systems for a total cost of \$9,500
 - N. Approve an agreement with Menard Consulting Inc. to conduct actuarial services for the FY 18 audit at a cost of \$2,700
 - O. Approve an Independent Contractor Agreement with Lynda Brenner to provide Certified School Nurse services and as a Preceptor to the incoming CSN for FY19 at the hourly rate of \$56.70 for a total of 100 hours
 - P. Approve award the FY19 Office Supplies Bid to the following vendors: School Specialty at an estimated cost per year of \$15,771.09, Mid-City Office Products at an estimated cost per year of \$6,321.96, and OfficePro at an estimated cost per year of \$1,179.25
 - Q. Approve Resolution of Prevailing Rate of Wages
 - R. Approve renewal of IHSA/Illinois High School Association membership for FY 19
13. Announcements and Discussion
14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5

ILCS 120/2(c)(9), Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Purchase or Lease of Real Property for the Use of the District (5 ILCS 120/2(c)(5), Setting of a Price for Sale or Lease of Property Owned by the District (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), Security Procedures (5 ILCS 120/2(c)(8), Establishment of Reserves or Settlement of Claims as provided in Local Government and Governmental Employees Tort Immunity Act (5 ILCS 120/2(c)(12), and Discussion of Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

15. ACTION ITEMS AFTER CLOSED SESSION

- A. Consideration and approval to appoint Rock Cut Elementary School Principal
- B. Consideration and approve to appoint Harlem High School 9th Grade Campus Interim Principal

16. Adjournment