

Harlem Consolidated School District

Regular

Monday, November 21, 2016
6:00 PM

Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115

AGENDA

1. CALL TO ORDER by President Heather Kelley
2. ROLL CALL (Board Members and Other Attendees)
3. Pledge of Allegiance: Machesney Elementary students: Amazing Aviators
Presenter: Abigail Edwards, Principal
4. Approval of Agenda
5. Approval of Meeting Minutes:
 - A. Regular Minutes of October 24, 2016
6. Awards and Recognition
 - A. Tabitha Niesman, Harlem High School Student
Ali Walters, Harlem High School Student
Presenter: Barb Kurilla, Harlem High School Fine Arts Teachers
 - B. "Ally of the Year" award - Illinois Safe Schools Alliance
Presenter: Julie Morris, Superintendent
7. Comments from the Community
8. Approval of Bills
 - A. Payables Summary
 - B. Voided Checks
 - C. Payroll Vouchers
 - D. Accounts Payable Warrant(s)
9. Communications and Committee Reports
 - A. Heather Kelley
 1. Board Monitoring Report: October 24, 2016
 2. Next Policy Committee meeting: January 17, 2017 at 6:00 p.m.
 3. Next Board meeting: December 12, 2016 at 6:00 p.m.
 - B. George Russell
 1. Next Business Services meeting: Wednesday, December 7, 2016 at 6:00 p.m.
 - C. Sue Berogan

1. IASB Tri Conference Delegate Assembly Report
- D. Evelyn Meeks
- E. Travis Turner
 1. Next Education Committee meeting: Wednesday, December 14, 2016 at 6:00 p.m.
- F. Patti Lawrence
 1. Next Discipline Policy Review Committee meeting: Wednesday, February 22, 2017 at 6:00 p.m. (2nd quarter)
- G. Melissa Wenger
10. Administrative Reports
 - A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction
 1. Recommendation to approve Student Travel Request(s)
 - B. Joshua Aurand, Assistant Superintendent for Business & Operations
 1. Recommendation to approve Resolution Declaring Surplus Property.
 2. Recommendation to approve Facility Request(s)
 3. Recommendation to approve renewal of architectural services with DLA Architects from December 1, 2016 to November 30, 2017.
 4. Recommendation to approve the Memorandum of Understanding with DLA Architects to provide architectural services for the design and working drawings for 2017 summer building projects.
 5. Recommendation to approve 2016 Certificate of Tax Levy.
 6. Recommendation to approve 2016 Tax Levy Resolution
 7. Recommendation to approve Resolution to Levy 2016 Taxes for Certain Purposes
 8. Recommendation to approve the Parchment e Transcript services for a 36 month term.
 9. Recommendation to approve PMA Financial Advisory Agreement
 10. Recommendation to approve Public Deposits Control and Public Deposits Security Agreement with North West Bank of Rockford.
 11. Recommendation to approve Resolution to transfer of \$1,900,000 from the Transportation Fund to the Education Fund.
 12. Recommendation to approve Resolution to transfer \$600,000 from the Operations and Maintenance Fund to the Education Fund.
 13. Recommendation to approve Resolution to transfer \$300,000 from the Transportation Fund to the Operations and Maintenance Fund.
 14. Recommendation to accept July, August and September 2016 Treasurer's Reports.
 15. Recommendation to approve Resolution Authorizing Intervention in Industrial

Appeal No. 15-06180.001-C-3 for Property Index Numbers 08-21-101-019 for the year 2015.

- C. Mr. Scott Rollinson, Assistant Superintendent for Human Resources
 - 1. Recommendation to approve Personnel Agenda & Addendum.
 - 2. Informational only: Resignations
 - 3. Human Resources Quarterly Report
- D. Dr. Julie Morris, Superintendent
 - 1. Stakeholder Engagement Quarterly report
Presenter: Jason Blume, Director of Stakeholder Engagement
 - 2. Freedom of Information Act Request (FOIA) dated November 4, 2016 requesting information about personnel matters, hours, and salaries and the District's response dated November 8, 2016.
 - 3. Freedom of Information Act Requested dated October 27, 2016, from Jeff Voltz regarding rental of the Harlem High School football field during playoffs relative to Rockford Lutheran and the District's response thereto dated October 28, 2016.
 - 4. Freedom of Information Act request dated November 15, 2016 from Jared Rutecki of Better Government Association requesting information on employment contracts, legal settlements and payroll items.

11. Consent Agenda

- A. Approve Personnel Agenda & Addendum
- B. Approve Student Travel Request(s)
- C. Approve Facility Request(s)

12. ACTION ITEMS

- A. Approve Resolution Declaring Surplus Property
- B. Approve renewal of architectural services with DLA Architects from December 1, 2016 to November 30, 2017.
- C. Approve the Memorandum of Understanding with DLA Architects to provide architectural services for the design and working drawings for 2017 summer building projects.
- D. Approve 2016 Certificate of Tax Levy.
- E. Approve 2016 Tax Levy Resolution.
- F. Approve Resolution to Levy 2016 Taxes for Certain Purposes.
- G. Approve the Parchment e Transcript services for a 36 month term.
- H. Approve PMA Financial Advisory Agreement.
 - I. Approve Public Deposits Control and Public Deposits Security Agreement with North West Bank of Rockford.
- J. Approve Resolution to transfer \$1,900,000 from the Transportation Fund to the

Education Fund.

- K. Approve Resolution to transfer \$600,000 from the Operations and Maintenance Fund to the Education Fund.
 - L. Approve Resolution to transfer \$300,000 from the Transportation Fund to the Operations and Maintenance Fund.
 - M. Approve acceptance of July, August and September 2016 Treasurer's Reports.
 - N. Approve Resolution Authorizing Intervention in Industrial Appeal No. 15-06180.001-C-3 for Property Index Numbers 08-21-101-019 for the year 2015.
13. Announcements and Discussion
- A. National School Board Member Day - November 15, 2016 (10 minute reception after open session to honor Board members)
14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to fill a Public Office, as defined in the Open Meetings Act (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Other Matters Relating to Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), and Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).
15. ACTION ITEMS AFTER CLOSED SESSION
16. Adjournment