

# Harlem Consolidated School District

## Regular

Monday, December 12, 2016  
6:00 PM

Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115

### AGENDA

1. CALL TO ORDER by President Heather Kelley
2. ROLL CALL (Board Members and Other Attendees)
3. Pledge of Allegiance: Windsor Elementary students: Cadin Morris, Izayah Anderson, Austin Murath, Haylee Lingel  
Presenter: Anthony Brooks, Windsor Principal
4. Approval of Agenda
5. Approval of Meeting Minutes:
  - A. Regular Minutes of November 21, 2016
  - B. Public Hearing Minutes of November 21, 2016
6. Awards and Recognition
7. Approval of Bills
  - A. Payables Summary
  - B. Voided Checks
  - C. Payroll Vouchers
  - D. Accounts Payable Warrant(s)
8. Communications and Committee Reports
  - A. Heather Kelley
    1. Board Monitoring Report: November 21, 2016
    2. Next Policy Committee meeting: January 17, 2017, at 6:00 p.m.
    3. Next Board meeting: January 9, 2017, at 6:00 p.m.
    4. Reminder - Turn in Tri-Conference paperwork to Kris by January 9, 2017 meeting
  - B. George Russell
    1. Next Business Services meeting: Wednesday, January 4, 2017, at 6:00 p.m.
  - C. Sue Berogan
    1. IASB Tri Conference Delegate Assembly Resolutions Update
  - D. Evelyn Meeks

E. Travis Turner

1. Next Education Committee meeting: Wednesday, December 14, 2016, at 6:00 p.m.

F. Patti Lawrence

1. Next Discipline Policy Review Committee meeting: Wednesday, February 22, 2017, at 6:00 p.m. (2nd quarter)

G. Melissa Wenger

9. Administrative Reports

A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

1. Recommendation to approve Student Travel Request(s)

B. Joshua Aurand, Assistant Superintendent for Business & Operations

1. Recommendation to approve Resolution Declaring Surplus Property
  2. Recommendation to approve Facility Request(s)
  3. Recommendation to approve Gordon Flesch Agreement to provide two copiers, one for Parker Center and one for Harlem Middle School at a monthly lease cost of \$384.00, plus a per copy charge of \$0.00345 for a 60 month term lease
  4. Recommendation to award beverage vending machine bid to Pepsi Cola of Rockford from January 1, 2017 through December 31, 2021 at Harlem High School, Harlem 9th Grade Campus, Harlem Middle School and the Harlem Administration Center (including the Transportation & Property Services areas). This contract includes 19 vending machines, with an estimated annual commission/profit of \$10,110.00, annual monetary donation for exclusive contract of \$3,000.00 for a total estimated annual compensation of \$13,110.00.
  5. Recommendation to accept October 2016 Treasurer's Report
  6. Recommendation to accept FY16 Comprehensive Annual Finance Report (CAFR)
  7. Recommendation to approve agreement with College Board for their College Readiness and Success System for FY17 for an estimated cost of \$9,147.00
  8. Recommendation to approve Frontline Technologies Contract for an annual cost of \$6,000.00 and a one time cost of \$4,000.00
  9. Recommendation to approve Resolution Authorizing Intervention in Industrial Appeal No. 15-03370.001-C-3 for property tax index number 08-20-126-004 for the year 2015
10. Presentation of 2016-2017 1st Quarter Report

C. Mr. Scott Rollinson, Assistant Superintendent for Human Resources

1. Recommendation to approve Personnel Agenda & Addendum
2. Informational only: Resignations

D. Dr. Julie Morris, Superintendent

1. Freedom of Information Act Request (FOIA) dated November 15, 2016 from Jared Rutecki of Better Government Association requesting information on employment contracts, legal settlements and payroll items and the District's Response dated November 30, 2016
2. Freedom of Information Act Request received from Gabriella Lauricella of Smart Procure dated November 29, 2016 requesting commercial purchasing records from August 26, 2016 to present and the District's response thereto dated November 29, 2016

10. Consent Agenda

- A. Approve Personnel Agenda & Addendum
- B. Approve Student Travel Request(s)
- C. Approve Facility Request(s)

11. ACTION ITEMS

- A. Approve Resolution Declaring Surplus Property
- B. Approve Gordon Flesch Agreement to provide two copiers, one for Parker Center and one for Harlem Middle School at a monthly lease cost of \$384.00, plus a per copy charge of \$0.00345 for a 60 month term lease
- C. Approve award of beverage vending machine bid to Pepsi Cola of Rockford from January 1, 2017 through December 31, 2021 at Harlem High School, Harlem 9th Grade Campus, Harlem Middle School and the Harlem Administration Center (including the Transportation & Property Services areas). This contract includes 19 vending machines, with an estimated annual commission/profit of \$10,110.00, annual monetary donation for exclusive contract of \$3,000.00 for a total estimated annual compensation of \$13,110.00.
- D. Approve acceptance of October 2016 Treasurer's Report
- E. Approval to accept FY16 Comprehensive Annual Finance Report (CAFR)
- F. Approve agreement with College Board for their College Readiness and Success System for FY17 for an estimated cost of \$9,147.00
- G. Approve Frontline Technologies Contract for an annual cost of \$6,000.00 and a one time cost of \$4,000.00
- H. Approve Resolution Authorizing Intervention in Industrial Appeal No. 15-03370.001-C-3 for property tax index number 08-20-126-004 for the year 2015

12. Announcements and Discussion

13. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to fill a Public Office, as defined in the Open Meetings Act (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Other Matters Relating to Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of

Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), and Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

14. ACTION ITEMS AFTER CLOSED SESSION

15. Adjournment