

Harlem Consolidated School District

Regular

Monday, February 8, 2016
6:00 PM

Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115

AGENDA

1. CALL TO ORDER by President Heather Kelley
2. ROLL CALL (Board Members and Other Attendees)
3. Pledge of Allegiance led by Maple Elementary student(s): Andrew Mumma, Audrey Bogdonas and Sophia Bogdonas
Presenter: Becky Girard, Maple Elementary Principal
4. Approval of Agenda
5. Approval of Meeting Minutes:
 - A. Regular & Closed Minutes of January 25, 2016
6. Awards and Recognition
 - A. Rachel Warren, English Teacher - Harlem High School
Presenter: Jason Blume, Director of Stakeholder Engagement & Representative from IEA/NEA
7. Comments from the Community
8. Approval of Bills
 - A. Payables Summary
 - B. Voided Checks
 - C. Payroll Voucher(s)
 - D. Accounts Payable Warrant(s)
9. Communications and Committee Reports
 - A. Heather Kelley
 1. Board Monitoring Report: January 25, 2016
 2. Next Regular Board meeting: February 22, 2016 at 6:00 p.m.
 3. Next Policy Committee meeting: February 16, 2016 at 6:00 p.m.
 4. Board Self-Evaluation meeting - Saturday, February 20, 2016 from 9:00 a.m. to Noon, facilitated by IASB Field Representative, Laura Martinez
 5. Community Engagement Training - Wednesday, March 23, 2016 from 5:30 p.m. to 8:30 p.m. facilitated by IASB Field Representative, Laura Martinez
 6. Recommendation to release partial closed minutes from July 1, 2015 through

December 30, 2015

7. Recommendation to destroy closed minutes audio recordings - none (more than 18 months old)
- B. George Russell
 1. Business Services Report: February 3, 2016
 2. Next Business Services Committee: March 2, 2016 at 6:00 p.m.
- C. Sue Berogan
- D. Evelyn Meeks
- E. Travis Turner
 1. Next Education Committee meeting: Thursday, February 18, 2016 at 6:00 p.m.
- F. Patti Lawrence
 1. Next Discipline Policy Review Committee meeting: April 21, 2016 at 6:30 p.m. (3rd Quarter)
- G. Melissa Wenger
10. Administrative Reports
 - A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction
 1. Recommendation to approve Student Travel Request(s)
 2. Recommendation to approve 2016-2017 District Calendar
 3. Gifted & Talented Program Review Presentation
 - B. Joshua Aurand, Assistant Superintendent for Business & Operations
 1. Recommendation to approve Agreement with Gallagher Benefit Services for a term beginning July 1, 2016 to December 31, 2017 at a rate of \$60,900 per year.
 2. Recommendation to approve authorization of the Assistant Superintendent to renew utility contract for electricity with Direct Energy at the market rate most favorable to the District for ratification by the Board at the next regular Board meeting.
 3. Recommendation to approve Swanson Farm Rental Agreement for 2016 at a rate of \$4,000.
 4. Recommendation to approve Jostens Agreement for Harlem Middle School at a cost of \$34.74 per book for FY17.
 5. Recommendation to approve Foster and Foster Agreement to conduct actuarial services for the FY16 audit at a cost of \$6,000.
 6. Recommendation to accept Treasurer Report for December 2015.
 7. Recommendation to approve Agreement with Voco Vision to extend the term through April 4, 2016 at the same rate of \$78 per hour.
 8. Recommendation to Approve Facility Request(s)

- 9. Recommendation to Approve Resolution for Surplus Property
- C. Mr. Scott Rollinson, Assistant Superintendent for Human Resources
 - 1. Recommendation to approve Personnel Agenda & Addendum.
 - 2. Informational: Resignations
- D. Dr. Julie Morris, Superintendent
- 11. Consent Agenda
 - A. Approve Personnel Agenda & Addendum
 - B. Approve Student Travel Request(s)
 - C. Approve Facility Request(s)
 - D. Approve Destruction of closed minutes audio recordings - none (more than 18 months old)
- 12. ACTION ITEMS:
 - A. Approve release of partial closed minutes from July 1, 2015 through December 30, 2015
 - B. Approve 2016-2017 District Calendar
 - C. Approve Agreement with Gallagher Benefit Services for a term beginning July 1, 2016 to December 31, 2017 at a rate of \$60,900 per year.
 - D. Approve authorization of the Assistant Superintendent to renew utility contract for electricity with Direct Energy at the market rate most favorable to the District for ratification by the Board at the next regular Board meeting.
 - E. Approve Swanson Farm Rental Agreement for 2016 at a rate of \$4,000.
 - F. Approve Jostens Agreement for Harlem Middle School at a cost of \$34.74 per book for FY 17.
 - G. Approve Foster and Foster Agreement to conduct actuarial services for the FY16 audit at a cost of \$6,000.
 - H. Approve acceptance of December 2015 Treasurer Report.
 - I. Approve Agreement with Voco Vision to extend the term through April 4, 2016 at the same rate of \$78 per hour.
 - J. Approve Resolution Declaring Surplus Property
- 13. Announcements and Discussion
- 14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to fill a Public Office, as defined in the Open Meetings Act (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Other Matters Relating to Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), and Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

15. ACTION ITEMS AFTER CLOSED SESSION

A. Consideration and possible action on Student Discipline #2015-2016-4

16. Adjournment