

# Harlem Consolidated School District

## Regular

Monday, April 20, 2015  
6:00 PM

Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115

### AGENDA

1. CALL TO ORDER by President Heather Kelley
2. ROLL CALL (Board Members and Other Attendees)
3. Pledge of Allegiance led by Machesney Elementary School Students(s): JKaiya Rosario, 6th grade  
Presenter: Abigail Edwards, Machesney Elementary School Principal
4. Approval of Agenda
5. Approval of Meeting Minutes:
  - A. Regular minutes from March 30, 2015
6. Awards and Recognition
  - A. Rohini Gupta, Golden Apple Award Recipient  
Presenter: Terrell Yarbrough, High School Principal
  - B. Michael Biggers, Perfect ACT Score  
Presenter: Terrell Yarbrough, Harlem High School Principal
  - C. Gallagher Wellness Award - Harlem Administration Center  
Gallagher Benefit Services, Inc.,  
Presenter: Catherine Martin, Director of Stakeholder Engagement
  - D. Week of the Young Child - Meghan Hawkinson and Christina Anderson, Parent Educators  
Presenter: Catherine Martin, Stakeholder Engagement Director
7. Comments from the Community
8. Approval of Bills
  - A. Payables Summary
  - B. Voided Checks
  - C. Payroll Voucher(s)
  - D. Accounts Payable Warrant(s)
9. Communications and Committee Reports
  - A. Heather Kelley
    1. Board Monitoring Report: March 30 2015
    2. Next Policy Committee meeting: Monday, May 18 2015 at 6:00 p.m.

3. Next Education Committee: Thursday, April 23, 2015 at 6:00 p.m.
4. Next Regular Board Meeting: Monday, May 4, 2015 at 6:00 p.m.  
(Organizational Meeting) & Public Hearing on Budget Amendment at 5:40 p.m.
5. Recommendation to destroy Closed Minutes Audio Recordings from September 2013 (more than 18 months old) and for which approved Closed Minutes already exist.
6. Superintendent Evaluation Tool - Discussion
- B. Announcement of Newly Elected Board Members: Seating of Newly Elected Board Members will take place at the May 4, 2015 Organizational meeting
- C. George Russell
  1. Next Business Services Committee meeting: Wednesday, April 29, 2015 at 7:00 p.m.
- D. Patti Lawrence
  1. Next Discipline Policy Review Committee meeting: Wednesday, April 29, 2015, at 6:00 p.m. (3rd quarter)
- E. Evelyn Meeks
- F. Larry Barger
- G. Travis Turner
- H. Sue Berogan
10. Administrative Reports
  - A. Dr. Barbara Oles, Assistant Superintendent for Curriculum & Instruction
    1. Recommendation to approve Student Travel Request(s)
  - B. Joshua Aurand, Assistant Superintendent for Business & Operations
    1. Recommendation to approve Resolution for Surplus Property
    2. Recommendation to approve Facility Request(s)
    3. Recommendation to approve agreement with 8to18/Athletics 2000 for athletic registration web software and services for FY16
    4. Recommendation to approve renewal with Gallagher Benefit Services for FY16 at an annual consulting fee of \$60,900
    5. Recommendation to award banking services bid to Associated Bank for three years
    6. Recommendation to approve NIA agreement for FY16
    7. Recommendation to award Abatement bid to Colfax Corporation at a cost of \$92,500
    8. Recommendation to award Secured Entrances bid to Rockford Structure Construction Company at a cost of \$1,200,000
    9. Recommendation to award Roof bid to Distinctive Roofing Inc. for Base Bid

#3 at a cost of \$907,937

10. Recommendation to approve IHSA agreement for FY16
11. Recommendation to renew Bakery bid with Pan-O-Gold with no price increase for FY16
12. Recommendation to renew Milk bid with Muller-Pinehurst Dairy with slight increases for FY16
13. Recommendation to award purchase of 6 Bluebird buses to Central States Bus Sales at a cost of \$517,992, and a trade of 7 buses for \$60,000, with a net cost of \$457,992
14. Recommendation to award Boiler bid, Alternate #1 for boiler controls only, to Commercial Mechanical at a cost of \$92,400 for Loves Park Elementary

C. Dr. Julie Morris, Superintendent

1. Recommendation to approve Personnel Agenda & Addendum.
2. Freedom of Information Act Request Response to Allison Wang dated March 27, 2015 regarding W-2 and W-3 forms issued by District for wages larger than \$150,000.
3. Freedom of Information Act request dated April 15, 2015 from SmartProcure requesting electronic record of purchase orders dated 2010-01-01 to current, with line items details, including vendor ID number information.

11. Consent Agenda

- A. Approve Personnel Agenda & Addendum
- B. Approve Student Travel Request(s)
- C. Approve Facility Request(s)
- D. Approve destruction of Closed Minutes Audio Recordings from September 2013 (more than 18 months old) and for which approved Closed Minutes already exist.

12. ACTION ITEMS:

- A. Approve Resolution Declaring Surplus Property
- B. Approve agreement with 8to18/Athletics 2000 for athletic registration web software and services for FY16
- C. Approve renewal with Gallagher Benefit Services for FY16 at an annual consulting fee of \$60,900
- D. Award banking services bid to Associated Bank for three years
- E. Approve NIA agreement for FY16
- F. Award Abatement bid to Colfax Corporation at a cost of \$92,500
- G. Award Secured Entrances bid to Rockford Structure Construction Company at a cost of \$1,200,000
- H. Award Roof bid to Distinctive Roofing Inc. for Base Bid #3 at a cost of \$907,937

- I. Approve IHSA agreement for FY16
  - J. Approve to renew Bakery bid with Pan-O-Gold with no price increase for FY16
  - K. Approve to renew Milk bid with Muller-Pinehurst Dairy with slight increases for FY16
  - L. Award purchase of 6 Bluebird buses to Central States Bus Sales at a cost of \$517,992, and a trade of 7 buses for \$60,000, with a net cost of \$457,992
  - M. Award Boiler bid, Alternate #1 for boiler controls only, to Commercial Mechanical at a cost of \$92,400 for Loves Park Elementary
13. Announcements and Discussion
14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Other Matters Relating to Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), and Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).
15. ACTION ITEMS AFTER CLOSED SESSION
16. Consideration and possible action item on hiring of Food and Nutrition Services Director
17. Adjournment