

# Harlem Consolidated School District

## REVISED Regular Meeting

Monday, December 15, 2014  
6:00 PM

Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115

### AGENDA

1. CALL TO ORDER by President Heather Kelley
2. ROLL CALL (Board Members and Other Attendees)
3. Pledge of Allegiance led by Rock Cut Elementary students: Cassandra Lee (5), Brendan Polhamus (5), Alit Nebiu (5), Emma Bounphithack (6) and Bryce Polhamus (3)  
Presenter: Michael Plourde, Rock Cut Elementary Principal
4. Approval of Agenda
5. Approval of Meeting Minutes:
  - A. Regular & Closed Meeting Minutes of November 17, 2014
  - B. Quarterly Meeting Minutes of December 10, 2014
6. Awards and Recognition
  - A. Breanna Reese, Class of 2018 - Administration Center Art Gallery  
Presenter: Catherine I. Martin, Stakeholder Engagement Director
  - B. Carol Johnson, Harlem High School Activities Director - 2014 Best School Blood Driver Coordinator Award  
Presenter: Terrell Yarbrough, Harlem High School Principal
7. Comments from the Community
8. Approval of Bills
  - A. Payables Summary
  - B. Voided Checks
  - C. Payroll Voucher(s)
  - D. Accounts Payable Warrant(s)
9. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Other Matters Relating to Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), and Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

10. ACTION ITEMS AFTER CLOSED SESSION

- 11. Approve appointment of Principal at Harlem High School 9th Grade Campus
- 12. Consideration and Possible Action on Leave of Absence Request of Natasha Kramer
- 13. Consideration and possible action on Employee Discipline # 2014-2015 -2
- 14. Consideration and Possible Action to Approve Resolution Authorizing and Approving Issuance of Notice to Remedy to Employee # 2014-2015-3.

15. Communications and Committee Reports

A. Heather Kelley

- 1. Board Monitoring Report: November 17, 2014
- 2. Next Quarterly Board meeting: March 18, 2015 at 6:00 p.m. (following Business Services) (2nd quarter 2014-2015)
- 3. Next Regular Board Meeting: January 12, 2015 at 6:00 p.m.
- 4. Recommendation to reschedule Policy Committee meeting: Wednesday, January 14, 2015 at 6:00 p.m. rescheduled from January 5, 2015
- 5. Next Education Committee meeting: January 22, 2015, at 6:00 p.m.
- 6. Recommendation to approve First Reading of Policy Updates from November 11, 2014 Policy Committee Recommendations
- 7. Recommendation to Destruct Closed Minutes Audio Recordings that are more than 18 months old (previous to May 15, 2013) and for which approved closed minutes already exist.
- 8. Reminder: Submit Tri-Conference Expense Report with receipts before December 31, 2014
- 9. Set date for Board Self-Evaluation with Illinois Association of School Board Facilitator (Consensus)

B. George Russell

- 1. Next Business Services Committee meeting: Monday, January 7, 2015 at 6:00 p.m.

C. Patti Lawrence

- 1. Next Discipline Policy Review Committee meeting: Thursday, January 29, 2015 at 6:00 p.m. (2nd quarter)

D. Evelyn Meeks

E. Larry Barger

F. Travis Turner

G. Sue Berogan

16. Administrative Reports

A. Dr. Barb Browning, Assistant Superintendent for Curriculum & Instruction

- 1. Recommendation to approve Student Travel Request(s).

B. Joshua Aurand, Assistant Superintendent for Business & Operations

1. Recommendation to approve the SMG Rockford Use License Agreement for rental of the BMO Harris Bank Center on Saturday, May 23, 2015 at 10:00 a.m. for graduation ceremonies at a cost of \$1,500.
2. Recommendation to accept the FY14 Comprehensive Annual Financial Report (CAFR)
3. Recommendation to accept September 2014 Treasurer's Report
4. Recommendation to approve Resolution for Surplus Property
5. Recommendation to approve facility request(s)
6. Recommendation to approve authorization of the Assistant Superintendent to renew utility contract for electricity with Direct Energy at the market rate most favorable to the District for ratification by the Board at the next regular Board meeting

C. Dr. Julie Morris, Superintendent

1. Recommendation to approve Personnel Agenda & Addendum.
2. Freedom of Information Act Request received from Education Action Group (EAG) dated November 11, 2014, requesting personnel number of personal and sick days for 2013-2014 taken by employees and other personnel information. The District requested the five day extension and submitted responsive documents on November 24, 2014.
3. Freedom of Information Action Request from Dr. Vincent Miles dated December 3, 2014 requesting closing records for each debt issuance since January 1, 1984 and details on bond issuances. The District responded on December 10, 2014, denying the request.
4. Request for Vacation days: December 22, 23, 2014 and January 2, 2015

17. Consent Agenda

- A. Approve Personnel Agenda & Addendum
- B. Approve Student Travel Request(s)
- C. Approve Facility Request(s)
- D. Approve Superintendent's Vacation Day Requests: December 22, 23, 2014 and January 2, 2015

18. ACTION ITEMS:

- A. Approve First Reading of Policy Updates from November 11, 2014 Policy Committee Recommendations
- B. Approve rescheduling Policy Committee from January 5, 2015 at 6:00 p.m. to Wednesday, January 14, 2015 at 6:00 p.m.
- C. Approve destruction of Closed Minutes Audio Recordings that are more than 18 months old (previous to May 15, 2013) and for which approved Closed Minutes already exist

- D. Approve SMG Rockford Use License Agreement for rental of the BMO Harris Bank Center on Saturday, May 23, 2015 at 10:00 a.m. for Graduation ceremonies at a cost of \$1,500.
  - E. Approve acceptance of the FY14 Comprehensive Annual Financial Report (CAFR)
  - F. Approve acceptance of September 2014 Treasurer's Report
  - G. Approve Resolution Declaring Surplus Property.
  - H. Approve authorization of the Assistant Superintendent to renew utility contract for electricity with Direct Energy at the market rate most favorable to the District for ratification by the Board at the next regular Board meeting.
19. Announcements and Discussion
  20. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Other Matters Relating to Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), and Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).
  21. Action Items after Second Closed Session, if Necessary
  22. Adjournment