

Harlem Consolidated School District

Regular

Monday, February 11, 2013
6:00 PM

Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115

AGENDA

1. CALL TO ORDER by President
2. ROLL CALL (Board Members and Other Attendees)
3. Machesney Elementary student(s):
Presenter: Abigail Edwards, Principal
4. Approval of Agenda
5. Approval of Meeting Minutes
 - A. January 28, 2013 Regular and Closed Meeting Minutes
6. Awards and Recognition
 - A. Winter Hat & Glove Project - Ralston Daisy Troop # 726, Troop Leader - Jennifer Melenas
Presenter: Cathy Martin, Director of Stakeholder Engagement
 - B. Machesney Measures Up - Red Mango Jenna King, Lowes of Machesney Park, Nicole Roggenbuck
Presenter: Cathy Martin, Director of Stakeholder Engagement & Abigail Edwards, Machesney Park Elementary Principal
7. Comments from the Community
8. Approval of Bills
 - A. Payables Summary
 - B. Voided Checks
 - C. Payroll Voucher(s)
 - D. Accounts Payable Warrant(s)
9. Communications and Committee Reports
 - A. Heather Kelley
 1. Board Monitoring Report for January 28, 2013
 2. Next Regular Board Meeting: Monday, February 25, 2013 at 6:00 p.m.
 3. Quarterly Board Meeting (2nd quarter): March 4, 2013 at 6:00 p.m.
 - a. Candidates Harlem Informational Night: March 4, 2013 at 7:30 p.m.
 4. Next Policy Committee Meeting: February 19, 2013 at 6:00 p.m.

5. Next Education Committee: February 20, 2013 at 6:00 p.m.

B. Kathy Geyer

1. IASB Governance Update
2. Business Report for February 6,, 2013
3. Next Business Services Committee meeting: March 20, 2013 at 6:00 p.m.

C. Patti Lawrence

1. Discipline Policy Review Report from January 31, 2013 (2nd quarter)
2. Next Discipline Policy Review Committee meeting: April 18, 2013 at 6:00 p.m. (3rd quarter)

D. George Russell

E. Jacquelyn Ruch

F. Larry Barger

G. Evelyn Meeks

10. Administrative Reports

A. Dr. Barb Browning, Assistant Superintendent for Curriculum & Instruction

1. Recommendation to approve Student Travel Request(s)
2. Presentation of 2013-2014 District Calendars

B. Joshua Aurand, Assistant Superintendent for Business & Operations

1. Recommendation to approve school bus acquisition of eleven 2014 used Blue Bird buses at a cost of \$999,025.
2. Recommendation to approve Neopost Lease Agreement to update the postage machine use and equipment for the remainder of the FY13 school year and the next five years with a monthly payment of \$254.63.
3. Recommendation to approve Harlem High School Datebooks Contract for custom grade books at a cost of \$2.65 per book for the 2013-14 school year
4. Recommendation to approve lease to rent Swanson Road property to Curtis Greenlee in the sum of \$3,000 for the 2013 calendar year
5. Recommendation to approve Harlem Middle School magazine sales fundraiser Contract with Great American Opportunities Magazine for the 2013-2014 school year
6. Recommendation to approve renewal of software support and maintenance services agreement with Meal Magic Support in the sum of \$6,187.50 for the FY 14 school year
7. Recommendation to approve Resolution to allow the Law Office of Timothy A. Miller, P.C. to Intervene in an Appeal Proceeding with the Illinois Property Tax Appeal Board in Appeal No. 11-01991.001-I-3 involving real property located at 5500 Forest Hills Rd., (P.I.N. 12.07.202.003)

8. Recommendation to accept November 2012 and December 2012 Treasurer Reports
 9. Recommendation to approve the agreement with Cliffbreakers for the 2013 Staff Recognition Banquet on May 9, 2013
 10. Recommendation to approve Resolution for Surplus Property
 11. Recommendation to approve the agreement with Keller Williams for realtor services for the sale of the Voc Ed house at 1224 Ronald Rd., Machesney Park, at a cost of \$3,000 and 3% of the home sales price
- C. Dr. Julie Morris, Superintendent
1. Recommendation to approve Personnel Agenda & Addendum
 2. 2013-2014 Program Chart Recommendations Presentation
11. Consent Agenda
- A. Approve Personnel Agenda & Addendum
 - B. Approve Student Travel request(s)
12. ACTION ITEMS
- A. Approve School Bus Acquisition of eleven used 2014 Blue Bird buses at a cost of \$999,025.
 - B. Approve the lease agreement with Neopost for postage machine use and equipment update for the remainder of the FY13 school year and the next five years with a monthly payment of \$254.63.
 - C. Approve Harlem High School Datebooks Contract for custom grade books at a cost of \$2.65 per book for the 2013-2014 school year.
 - D. Approve the lease of the Swanson Road property to Curtis Greenlee for farming purposes at a rate of \$3,000 for the 2013 calendar year.
 - E. Approve Harlem Middle School magazine sales fundraiser contract with Great American Opportunities for the 2013-2014 school year.
 - F. Approve the renewal of software and maintenance services for Meal Magic at a rate of \$6,187.50 for the FY'14 school year.
 - G. Approve Resolution to allow the Law Office of Timothy A. Miller, P.C. to intervene in an Appeal Proceeding with the Illinois Property Tax Appeal Board in Appeal No: 11-01991.001-I-3 involving the real property located at 5500 Forest Hills Rd. (P.I.N.:12.07.202.003.
 - H. Approve acceptance of November 2012 and December 2012 Treasurer Reports
 - I. Approve the agreement with Cliffbreakers for the 2013 Staff Recognition Banquet on May 9, 2013.
 - J. Approve the agreement with Keller Williams for realtor services on the sale of the Voc.Ed. House at 1224 Ronald Rd., at a cost of \$3,000 and 3% of the home sales price.
 - K. Approve Surplus Property Resolution

13. Announcements and Discussion
14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Other Matters Relating to Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), and Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).
15. Consideration to set sales price of Voc. Ed house located at 1224 Ronald Rd., Machesney Park, IL
16. Approval of Closed Session Minutes, if necessary
17. Adjournment