

Harlem Consolidated School District Organizational Meeting

Monday, April 30, 2012
6:00 PM

Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115

AGENDA

1. CALL TO ORDER by President Heather Kelley
2. ROLL CALL (Board Members and Other Attendees)
3. Pledge of Allegiance - Machesney Elementary student(s) Mia Arreguin and Gwendolyn Hardy
Presenter: Machesney Elementary Principal - Abigail Edwards
4. Approval of Agenda
5. Approval of Meeting Minutes
 - A. April 16, 2012 Regular and Closed Minutes
6. Awards and Recognition
7. Comments from the Community
8. Approval of Bills
 - A. Payables Summary
 - B. Voided Checks
 - C. Payroll Voucher(s)
 - D. Accounts Payable Warrant(s)
 - E. Communications and Committee Reports
 1. Heather Kelley
 - a. Board Evaluation Report: April 16, 2012 meeting
 - b. Recommendation to approve First Readings from April 23, 2012 Policy Committee Recommendations
 - c. Recommendation to approve First Reading of Policy 7:30, Student Assignment and Intra-District Transfer and 7:30-E, Exhibit In-District Transfer Enrollment Information and Request (Consensus-Education Committee)
 - d. Recommendation to approve Policy Second Readings from March 26, 2012 First Readings
 - e. Next Regular Board Meeting: May 21, 2012 at 6:00 p.m.
 - f. Next Policy Committee meeting: May 22, 2012 at 6:00 p.m.

- g. Next Education Committee meeting: May 23, 2012 at 6:00 p.m.
 - h. Recommendation to Suspend Graduation Policy 6:300 as to a request from a Viet Nam Veteran receiving a High School Diploma while holding a (GED) High School Equivalency Certificate
 - i. School Board Governance Recognition Application
- 2. Kathy Geyer
 - a. IASB Governance Update
 - b. Next Business Services Committee meeting: May 9, 2011 at 6:00 p.m.
- 3. Patti Lawrence
 - a. Next Discipline Policy Review Committee meeting: June 14, 2012 at 6:00 p.m. (3rd Quarter 2010-2011 data)
- 4. George Russell
- 5. Jacquelyn Ruch
- 6. Larry Barger
- 7. Evelyn Meeks
- 9. Administrative Reports
 - A. Barb Browning, Assistant Superintendent for Curriculum & Instruction
 - 1. Recommendation to approve 2012-2013 District & Maple Elementary Calendar Revisions
 - 2. Presentation of Summer Tutoring for Ralston Elementary and Olson Park Elementary (Consensus-Education Committee)
 - 3. Presentation of Credit Recovery Proposal (Consensus-Education Committee)
 - B. Joshua Aurand, Assistant Superintendent for Business & Operations
 - 1. Recommendation to award bid for Loves Park Air Conditioning Unit
 - C. Julie Morris, Superintendent
 - 1. Recommendation to consolidate Payroll Specialist/Financial Assistant Positions, effective May 1, 2012
 - 2. Recommendation to Approve Personnel Agenda and Personnel Addendum
- 10. Consent Agenda
 - A. Approve consolidation of Payroll Specialist/Financial Assistant Positions, effective May 1, 2012
 - B. Approve Personnel Agenda and Addendum
- 11. Action Items
 - A. Approve First Readings of Policy Recommendations from Policy Committee of 4/23/12
 - B. Approve First Reading of Policies 7:30, Student Assignment and Intra-District Transfer and 7:30-E , Exhibit In-District Transfer Enrollment Information and

Request revisions

- C. Approve Second Readings of Policies from 3/26/12 First Readings
 - D. Approve Suspension of Policy 6:300 - Graduation Policy as to a request from a Viet Nam Veteran receiving a High School Diploma while holding a (GED) High School Equivalency Certificate
 - E. Approve 2012-2013 District and Maple Elementary Calendar Revisions
 - F. Approve Award of bid for Loves Park Elementary School Air Conditioning Unit
12. Adjourn Sine Die
13. **ORGANIZATION OF THE NEW BOARD**
- A. Seating of Board Members
14. Call to Order by President Kelley
15. Roll Call
16. Annual Organizational Meeting Action Items
- A. Approve establishment of current Board Policies as Policies of the New Board until said Policies are changed by the Board
 - B. Adopt Robert's Rules of Order, Newly Revised 10th Edition
 - C. Approve appointment of Joshua Aurand as District Treasurer
 - D. Approve appointment of Due Process Hearings Officer - Dan Wilson/Norm Alpers (substitute)
 - E. Approve appointment of Expulsion Hearing Officer: Dan Wilson/Norm Alpers (substitute)
 - F. Approve appointment of Residency Hearing Officer: Dan Wilson/Norm Alpers (substitute)
 - G. Approve appointment of Health Insurance Portability and Accountability Act of 1992 (HIPAA) Chief Privacy Officer: Human Resources Director
 - H. Approve appointment of Illinois Municipal Retirement Fund (IMRF) Agent: Human Resources Director
 - I. Approve appointment of Fair Labor Standards Act (FLSA) Compliance Official: Human Resources Director
 - J. Approve appointment of Employer Equal Opportunity Commission (EEOC) Officer: Superintendent
 - K. Approve appointment of Nondiscrimination Coordinator: Assistant Superintendent for Curriculum & Instruction
 - L. Approve appointment of District Complaint Managers: Assistant Superintendent for Business & Operations and Human Resources Director
 - M. Approve appointment of Appeals Officer for Free and Reduced Meals: Assistant Superintendent for Business & Operations
 - N. Approve appointment of District Activity Accounts Manager: Assistant

Superintendent for Business & Operations

- O. Approve and adopt Policy 2:105 (Ethics and Gift Ban) Resolution in Compliance with the State Officials and Employees Ethics Act (5 ILCS 430/1-1 et seq.) as added by P.A. 93-615 and 93-617
 - P. Approve Open Meetings Act (OMA) Officials: Julie Morris, Kris Arduino, Mindy Schumacher
 - Q. Appoint Freedom Of Information Act (FOIA) Officials: Julie Morris, Josh Aurand, Kris Arduino, Mindy Schumacher
 - R. Approve Appointment of Committees for 2012-2013
 - S. Approve 2012-2013 Board Meeting Dates and 2012-2013 Committee Meeting Dates
 - T. Approve Resolution Authorizing Designated Depositories
 - U. Approve Resolution of Prevailing Rate of Wages
17. Announcements and Discussion
 18. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), and Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).
 19. Approval of Closed Session Minutes, if necessary
 20. Added Attachments (since time of original posting)
 21. Adjournment