

# Harlem Consolidated School District

## Regular

Monday, September 12, 2011

6:00 PM

Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115

### AGENDA

1. CALL TO ORDER by President
2. ROLL CALL (Board Members and Other Attendees)
3. Pledge of Allegiance: Olson Park Elementary student, Justin Collier  
Presenter: Burt Townsend, Olson Park Elementary Principal
4. Approval of Agenda
5. Approval of Meeting Minutes
  - A. August 22, 2011 Regular and Closed Minutes
6. Awards and Recognition
  - A. Moment of Silence to Commemorate September 11, 2001
  - B. Harlem Board of Education receives IASB School Board Governance Award  
Presenter: Julie Morris, Superintendent
  - C. IASB Master Board Member - Level II - Kathy Geyer  
Presenter: Heather Kelley, Board President
  - D. IASB Master School Board Member - Level II - Jacquelyn Ruch  
Presenter: Heather Kelley, Board President
  - E. IASB LeaderShop Academy Member - Heather Kelley  
Presenter: Kathy Geyer, Board Vice President
  - F. IASB LeaderShop Academy Member - Rick Koelker  
Presenter: Heather Kelley - Board President
7. Comments from the Community
8. Approval of Bills
  - A. Payables Summary
  - B. Voided Checks
  - C. Payroll Voucher(s)
  - D. Accounts Payable Warrant(s)
9. Communications and Committee Reports
  - A. Heather Kelley
    1. Board Monitoring Report for August 22, 2011

2. Next Policy Committee Meeting: September 19, 2011 at 6:00 p.m.
3. Recommendation to Change Board Public Relations Committee format to a Public Relations Advisory Committee to the Director of Stakeholder Engagement with meetings set as needed
4. Public Comments Format
5. Education Committee Recommendation Presentation
6. Reminder: Kishwaukee Annual Business & Dinner Meeting - Marengo School District - September 22, 2011 at 6:00 p.m. - notify Kris for reservations
7. Reminder: Tri Conference Workshops & Bus Tours - notify Kris for any reservations
8. Proposed Quarterly Meeting: October 5, 2011 at 6:45 p.m.

B. Kathy Geyer

1. IASB Governance Update
2. Next Business Services Committee meeting: October 5, 2011 at 6:00 p.m.

C. Patti Lawrence

1. Next Discipline Policy Review Committee meeting: September 29, 2011 at 6:00 p.m.

D. George Russell

E. Jacquelyn Ruch

F. Larry Barger

G. Rick Koelker

10. Administrative Reports

A. Joshua Aurand, Assistant Superintendent for Business & Operations

1. Recommendation to approve the bond continuing disclosure agreement with PMA in the amount of the \$2,000.
2. Recommendation to approve the PMA Financial Planning Program Consulting Agreement in the amount of \$8,500.
3. Recommendation to approve Copier Lease & Maintenance Agreement with RK Dixon for 60 months, at a monthly lease cost of \$1,128.81 for 3 machines, with a per copy cost of \$0.00309.
4. Recommendation to approve Copier Lease and Maintenance Agreement with Xerox for 60 months, at a monthly lease cost of \$504 for 2 machines, with a per copy cost of \$0.0025.
5. Recommendation to approve Challenger Learning Center Contract to provide two (2) space experience missions to Olson Park Elementary School at a cost of \$650 for each mission.
6. FY'12 Tentative Budget Discussion

- 7. Recommendation to approve Surplus Property Resolution
- 8. Recommendation to approve Facility Request(s)
- B. Dr. Barb Browning, Assistant Superintendent for Curriculum & Instruction
  - 1. Recommendation to approve Student Travel Request(s)
- C. Dr. Julie Morris, Superintendent
  - 1. Recommendation to approve Personnel Agenda & Addendum
  - 2. End-of-Year Athletic Report
    - Presenter: Shane Turner, Athletic Director
- 11. Announcements and Discussion
- 12. Consent Agenda
  - A. Approve Personnel Agenda & Addendum
  - B. Approve Student Travel request(s)
  - C. Approve Facility Request(s)
- 13. Action Items
  - A. Approve bond continuing disclosure agreement with PMA in the amount of \$2,000.
  - B. Approve PMA Financial Planning Program Consulting Agreement in the amount of \$8,500.
  - C. Approve Copier Lease and Maintenance Agreement with RK Dixon for 60 months, at a monthly lease cost of \$1,128.81 for 3 machines, with a per copy cost of \$0.00309.
  - D. Approve Copier Lease and Maintenance Agreement with Xerox for 60 months, at a monthly lease cost of \$504 for 2 machines, with a per copy cost of \$0.0025.
  - E. Approve Challenger Learning Center Contract to provide two (2) space experience missions to Olson Park Elementary at a cost of \$650 for each mission.
  - F. Approve Surplus Property Resolution
- 14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), and Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).
- 15. Consideration of Employee Discipline # 2011-2012-1
- 16. Consideration to Approve Resolution for Sale of Vocational Education House 8711 Emerald Lane, Machesney Park, Illinois
- 17. Approval of Closed Session Minutes, if necessary

## 18. Adjournment