

# Harlem Consolidated School District

## Regular

Monday, July 11, 2011

6:00 PM

Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115

### AGENDA

1. CALL TO ORDER by President
2. ROLL CALL (Board Members and Other Attendees)
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Meeting Minutes
  - A. June 11, 2011 Special Minutes
  - B. June 13, 2011 Regular & Closed Minutes
  - C. June 21, 2011 Special and Closed Minutes
  - D. June 27, 2011 Special and Closed Minutes
  - E. June 27, 2011 Public Hearing Minutes
6. Awards and Recognition
  - A. Heather Kelley - Recipient of Rockford Chamber of Commerce Woman Business Leader of Tomorrow Award
7. Comments from the Community
8. Approval of Bills
  - A. Payables Summary
  - B. Voided Checks
  - C. Payroll Voucher(s)
  - D. Accounts Payable Warrant(s)
9. Communications and Committee Reports
  - A. Heather Kelley
    1. Board Monitoring Tool
    2. Board Self-Evaluation Follow-up - Closed Session Meeting - Tuesday, June 21, 2011 at 6:00 p.m.
    3. Harlem School District # 122 Board Agreements Presentation
    4. Board Member Code of Conduct Policy (2:80-E) Review
    5. Recommendation to approve Second Reading of Policy Updates from

5/31/11 First Readings

6. Board Committee Structure
  - a. New Board Education Committee Discussion
  - b. Revisit Need for Public Relations Committee
- B. Kathy Geyer
  1. IASB Governance Update
  2. Business Services Report for July 6, 2011 Meeting
  3. Next Business Services Committee meeting: August 3, 2011 at 6:00 p.m.
- C. Patti Lawrence
  1. Next Discipline Policy Review Committee meeting: September 22, 2011 at 6:00 p.m.
- D. George Russell
- E. Jacquelyn Ruch
- F. Larry Barger
- G. Rick Koelker
10. Administrative Reports
  - A. Dr. Barb Browning, Assistant Superintendent for Curriculum & Instruction
    1. Presentation of Harlem School District revised Special Education Corrective Action Plan  
Presenter: Caroline Pate-Hefty, Director of Special Education
    2. Recommendation to approve Student Travel Request(s)
  - B. Joshua Aurand, Assistant Superintendent for Business & Operations
    1. Recommendation to approve the lease/purchase of two used 2010 busses with Midwest Transit Equipment for a total purchase price of \$81,800.00 with financing for vehicles provided by Sovereign Bank at 3.45% for five years with a total annual payment of \$17,390.00.
    2. Recommendation to approve the agreement with KP Counseling for SAP services at the elementary level in the amount of \$32,000.00
    3. Recommendation to approve agreement with the Center for Generational Kinetics for speaking services at the Fall Institute Day in the amount of \$5,000.00 for speaker's fees and \$1,000.00 for traveling plus hotel expenses
    4. Recommendation to approve Resolution for membership in the Collective Liability Cooperative (CLIC)
    5. Recommendation to approve the Resolution to establish fund balance policies as required by GASB 54
    6. Recommendation to award the bid for parking lot seal-coating and striping to American Seal & Stripe for the base bid amount of \$38,346.00 and the alternate amount of \$11,540.00

7. Recommendation to award bid for the Lighting Replacement Project to Miller Engineering for the base bid amount of \$88,800.00 and the alternate amount of \$16,496.00
  8. Recommendation to approve award of bid for food and supplies to Fox River at an estimated cost per year of \$527,436.76 and Gordon Food Service at an estimated cost per year of \$317,868.67
  9. Recommendation to award the bid for bakery to Pan-O-Gold at an estimated cost per year of \$38,832.50
  10. Recommendation to award pizza products bid to Papa John's, Pizza Hut and Domino's Pizza at an estimated cost per year of \$140,000.00
  11. Recommendation to award bid for milk products to Muller-Pinehurst Dairy at an estimated cost per year of \$184,193.24
  12. Recommendation to approve agreement with the Regional Office of Education for Quantum Learning training services in the amount of \$7,500.00 for the term of July 25 to July 29, 2011
  13. Recommendation to renew the agreement with Jostens for yearbook publication services to Harlem High School at a cost of \$38.11 per yearbook, with 1700 copies printed
  14. Recommendation to approve the agreement with Maplewood Speech Therapy Services in the amount of \$75. 00 per hour beginning August 22, 2011 to June 8, 2012
  15. Recommendation to accept the April 2011 Treasurer's Report
  16. Recommendation to approve Facility Request(s): Wisconsin Youth Basketball of America and Flodin Boys & Girls Club
  17. Recommendation to approve Surplus Property Resolution for Machesney Elementary, Ralston Elementary, Maple Elementary and Harlem Middle School
- C. Dr. Julie Morris, Superintendent
1. Recommendation to approve Personnel Agenda & Addendum
  2. Request for Vacation Days: July 22, 25,26,27,28, and 29
11. Announcements and Discussion
  12. Consent Agenda
    - A. Approve Facility Requests: Wisconsin Youth Basketball and Flodin Boys & Girls Club
    - B. Approve Personnel Agenda & Addendum
    - C. Approve Superintendent Vacation Days: July 22, 25,26,27,28 and 29
  13. Action Items
    - A. Approve lease/purchase of two used 2010 busses with Midwest Transit Equipment for a total price of \$81,800.00 with the financing of the vehicles provided by Sovereign Bank at 3.45% for five years, with a total annual payment

of \$17,390.00.

- B. Approve agreement with KP Counseling Services for SAP services at the elementary level in the amount of \$32,000.00.
  - C. Approve agreement with Center for Generational Kinetics for speaking services at the Fall Institute Day in the amount of \$5,000.00 for speaker's fees and \$1,000.00 for traveling plus hotel expenses.
  - D. Approve Resolution for membership in the Collective Liability Cooperative (CLIC).
  - E. Approve Resolution to establish fund balance policies as required by GASB 54
  - F. Approve award of bid for parking lot seal-coating and striping to American Seal & Stripe for the base bid amount of \$38,346.00 and the alternate amount of \$11,540.00.
  - G. Approve award of the Lighting Replacement Project bid to Miller Engineering for the base bid amount of \$88,800.00 and the alternate amount of \$16,496.00.
  - H. Approve award of the Food and Supplies bid to Fox River at an estimated cost per year of \$527,436.76 and Gordon Food Service at an estimated cost per year of \$317,868.67.
  - I. Approve award of the Bakery bid to Pan-O-Gold at an estimated cost per year of \$38,832.50.
  - J. Approve award of pizza products bid to Papa John's, Pizza Hut and Domino's Pizza at an estimated cost per year of \$140,000.00
  - K. Approve award of milk products bid to Muller-Pinehurst Dairy at an estimated cost per year of \$184,193.24.
  - L. Approve agreement with the Regional Office of Education for Quantum Learning training services in the amount of \$7,500.00 for the term of July 25 to July 29, 2011.
  - M. Approve renewal of agreement with Jostens for yearbook publication services for Harlem High School at a cost of \$38.11 per yearbook, with 1700 copies printed.
  - N. Approve agreement with Maplewood Speech Therapy Services in the amount of \$75.00 per hour beginning August 22, 2011 to June 3, 2012.
  - O. Approve acceptance of the April 2011 Treasurer's Report
  - P. Approve Surplus Property Resolution for Machesney Elementary, Ralston Elementary, Maple Elementary and Harlem Middle School
14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), and Lawfully Closed Meeting Minutes (5 ILCS

120/2(c)(21).

15. Consideration of Employee Discipline # 2010-2011-15
16. Approval of Closed Session Minutes, if necessary
17. Adjournment