

Harlem Consolidated School District

Regular

Monday, June 13, 2011

6:00 PM

Harlem Administration Center, 8605 North Second Street, Machesney Park, IL 61115

AGENDA

1. CALL TO ORDER by President
2. ROLL CALL (Board Members and Other Attendees)
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Meeting Minutes
 - A. May 31, 2011 Regular & Closed Minutes
 - B. June 6, 2011 Quarterly Minutes
6. Awards and Recognition
 - A. Harris Bank and Ellen Costello - \$1,000 Donation in honor of Cindy Eterno - Recipient of Harris Bank's Volunteerism Award for Education
Presenter: Joe Hazen, High School Principal
7. Comments from the Community
8. Approval of Bills
 - A. Payables Summary
 - B. Voided Checks
 - C. Payroll Voucher(s)
 - D. Accounts Payable Warrant(s)
9. Communications and Committee Reports
 - A. Heather Kelley
 1. Board Monitoring Tool
 2. IASB Board Data First Workshop - Saturday, June 11, 2011 Report
 3. Board Self-Evaluation Follow-up - Closed Session Meeting - Tuesday, June 21, 2011 at 6:00 p.m.
 4. 2010-2011 Master Board Member Activities Summary - due to IASB by July 29, 2011
 - B. Kathy Geyer
 1. Business Services Report for June 8, 2011 Meeting
 2. Next Business Services Committee meeting: July 6, 2011 at 6:00 p.m.

- C. Patti Lawrence
- D. George Russell
- E. Jacquelyn Ruch
- F. Larry Barger
- G. Rick Koelker

10. Administrative Reports

- A. Linell Lasswell, Interim Assistant Superintendent for Curriculum & Instruction
- B. Joshua Aurand, Assistant Superintendent for Business & Operations
 - 1. Recommendation to approve Residential Listing Agreement for the Vocational Education House located at 8711 Emerald Lane, Machesney Park, Illinois with Keller Williams Realtors, Ryan Petry Agent with a brokerage fee of \$3,000 plus 3% of the sale price at closing
 - 2. Recommendation to award bid for filters to Johnstone Supply and AmSan at an estimated cost per year of \$7,628.93 effective July 1, 2011 to June 30, 2012
 - 3. Recommendation to award Waste/Recycling Services Bid to Veolia Environmental Services at a cost of \$2,980 per month effective July 1, 2011 to June 30, 2012
 - 4. Recommendation to renew the Treasurer's Bond with Lloyd's of London, monitored by Williams-Manny, for the amount of \$12,400.
 - 5. Recommendation to approve Resolution to transfer Working Cash Funds to the Educational Fund in the amount of \$360,000.
 - 6. Recommendation to approve renovations to the High School Auditorium seating and carpeting for the sum of \$96,026.
 - 7. Recommendation to approve the QSP Magazine Program as a fundraiser for Harlem Middle School
 - 8. Recommendation to renew the agreement with Rosecrance for SAP Services at the secondary level in the amount of \$32,500 for the FY'12 school year.
 - 9. Recommendation to approve the agreements with Harland Technology Services for Scantron equipment for the High School in the amount of \$962 and Harlem Middle School in the amount of \$962, for a total amount of \$1,924.
 - 10. Recommendation to approve the agreement with Northwestern Illinois Association for Special Education services in the amount of \$544,767.50.
 - 11. Recommendation to approve the contract with Gummow Storage in the amount of \$600 annually for storage of items currently housed at the High School
 - 12. Recommendation to approve the Special Education and Displaced Students Transportation Proposal to begin with the 2011-2012 school year
 - 13. Recommendation to approve Resolution for Surplus Property for the High

School, Administration Center and Maple Elementary School

14. Recommendation to approve facilities request(s) for Harlem Baseball Club

C. Julie Morris, Superintendent

1. Recommendation to approve Personnel Agenda & Addendum
2. Recommendation to approve 2011-2012 Long-Range Plan Modifications
3. Stakeholder Engagement Quarterly Report
Presenter: Cathy Martin, Director of Stakeholder Engagement
4. Request for Vacation Days: July 5, 6, 7 and 8

11. Consent Agenda

- A. Approve Facility Request(s) for Harlem Baseball Club
- B. Approve Personnel Agenda & Addendum
- C. Approve Superintendent Vacation Days: July 5,6, 7 and 8

12. Action items

- A. Approve Residential Listing Agreement with Keller Williams Realtors, Ryan Petry, Agent for the sale of the Vocational Education House at 8711 Emerald Lane, Machesney Park, Illinois, with a brokerage fee of \$3,000 plus 3% of the sale price at closing.
- B. Approve award of bid for filters to Johnstone Supply and AmSan at an estimated cost per year of \$7,628.93 effective July 1, 2011 to June 30, 2012.
- C. Approve award of Waste/Recycling Services bid to Veolia Environmental Services at a cost of \$2,980 per month effective July 1, 2011 to June 30, 2012.
- D. Approve renewal of Treasurer's Bond with Lloyd's of London, monitored by Williams-Manny, for the amount of \$12,400,
- E. Approve Resolution transferring Working Cash Funds to the Educational Fund in the amount of \$360,000.
- F. Approve High School Auditorium renovations to seating and carpeting in the sum of \$96,026.
- G. Approve contract with QSP Magazine Program for a fundraiser for the Harlem Middle School.
- H. Approve renewal of the agreement with Rosecrance for SAP Services at the secondary level in the amount of \$32,500 for the FY'12 school year.
 - I. Approve the agreements with Harland Technology Services for Scantron equipment for the High School in the amount of \$962 and the Middle School in the amount of \$962, for a total of \$1,924.
- J. Approve the agreement with Northwestern Illinois Association for Special Education services in the amount of \$544,767.50.
- K. Approve the contract with Gummow Storage in the amount of \$600 annually for storage of items currently housed at the High School.
- L. Approve Special Education & Displaced Students Transportation Proposal to

begin the 2011-2012 school year.

M. Approve Resolution for Surplus Property for the High School, Administration Center and Maple Elementary School.

N. Approve 2011-2012 Long-Range Plan Modifications.

13. Announcements and Discussion

14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Lease of Real Property (5 ILCS 120/2(c)(5), Setting of Sale Price of Real Property (5 ILCS 120/2(c)(6), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), and Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

15. Consideration to set Listing Price for Vocational Education House at 8711 Emerald Lane, Machesney Park, Illinois

16. Consideration to Appoint Machesney Elementary School Principal

17. Approval of Closed Session Minutes, if necessary

18. Adjournment