

AGENDA/ADDENDUM

LAKE CRYSTAL WELLCOME MEMORIAL AREA SCHOOLS

Monday, January 6, 2014

5:30 PM

Reorganization Meeting

LCWM Secondary School Media Center
Lake Crystal, MN

Educating for Tomorrow's World

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

- Kelly Hoeft
- Lori Hood
- Tony Jacobs
- Linda Leiding
- Curt Pape
- Shawn Schacherer
- Kent Thiesse

2. APPROVAL OF AGENDA.

Motion: _____ Second: _____ Carried: ___ Failed: ___

3. ELECTION OF OFFICERS (Action)

3. 1. Chairperson *Linda Leiding (2013)*

Recommended Motion: To elect _____ as Chairperson of the LCWM School Board for calendar year 2014.

Motion: _____ Second: _____ Carried: ___ Failed: ___

3. 2. Vice-Chairperson *Curt Pape (2013)*

Recommended Motion: To elect _____ as Vice-Chairperson of the LCWM School Board for calendar year 2014.

Motion: _____ Second: _____ Carried: ___ Failed: ___

3. 3. Clerk *Kent Thiesse (2013)*

Recommended Motion: To elect _____ as Clerk of the LCWM School Board for calendar year 2014.

Motion: _____ Second: _____ Carried: ___ Failed: ___

3. 4. Treasurer *Tony Jacobs (2013)*

Recommended Motion: To elect _____ as Treasurer of the LCWM School Board for calendar year 2014.

Motion: _____ Second: _____ Carried: ___ Failed: ___

4. SET MEETING DATES, STUDY SESSIONS, TIMES, AND LOCATION (**Action**)

Recommended Motion: To hold all regular meetings except January and February on the 3rd Monday of the month at 5:30 p.m. January and February meetings will be held on the third Tuesday at 5:30 p.m. due to Dr. Martin Luther King, Jr. holiday in January and President's Day in February. Study sessions will be scheduled for the 1st Monday of the month at 5:30 p.m. There will be no study sessions in July and September. The school board reorganization special meeting will take place the first work day after the New Year's Day holiday in January instead of a study session. All meetings will be held in the LCWM Secondary Media Center unless otherwise specified.

4. 1. Dates to Approve

Approved Dates

Wednesday, January 22, 2014

Tuesday, February 18, 2014

Monday, March 17, 2014

Monday, April 21, 2014

Monday, May 19, 2014

Monday, June 16, 2014

Dates to Approve

Monday, July 21, 2014

Monday, August 18, 2014

Monday, September 15, 2014

Monday, October 20, 2014

Monday, November 17, 2014

Monday, December 15, 2014

Tuesday, January 20, 2014

Tuesday, February 17, 2014

Monday, March 16, 2014

Monday, April 20, 2014

Monday, May 18, 2014

Monday, June 15, 2014

Motion: _____ Second: _____ Carried: ___ Failed: ___

5. ESTABLISH SALARIES FOR THE BOARD (**Action**)

Currently \$40 for regular and special meetings, \$25 for study sessions and \$15 for committee meetings. \$400 per year extra for Chair. \$150 per year extra for Clerk and Treasurer.

Motion: _____ Second: _____ Carried: ___ Failed: ___

6. OPERATIONS CONSENT AGENDA (**Action**)

Recommended Motion: To approve the operations consent agenda for the 2014 calendar year.

*Motion:*_____ *Second:*_____ *Carried:*___ *Failed:*___

6. 1. Designation of official newspaper.

Designate Lake Crystal Tribune as the official newspaper.

6. 2. Designation of school depository.

Designate School Depositories - MinnStarBank, Wells Fargo, US Bank/Minnesota School District Liquid Assets Fund, Bank of America, N.A./Mntrust-PMA Financial Network,Inc., Associated Wealth Management-Associated Bank

6. 3. Deposits and transfers.

Authorize Tom Farrell, Annette Rode, Lori Huls and Braden Wesley to make deposits and transfers.

6. 4. Facsimile signatures on checks

Approve the usage of facsimile signatures on checks.

6. 5. Certain duties of the clerk.

Authorize Annette Rode and Lori Huls to perform certain duties of the clerk.
Allows Annette and Lori to perform routine duties such as posting notices and handling election duties, etc.

6. 6. Contracts and service agreements.

Authorize Superintendent of Schools to sign contracts and service agreements in amounts less than \$10,000.00.

6. 7. Electronic fund transfers and safe deposit box.

Authorize Tom Farrell, Annette Rode, Lori Huls and Braden Wesley to make electronic fund transfers and access safe deposit box.

6. 8. Payroll transmittal forms.

Authorize Vickie Lyndgaard and Lori Huls to sign payroll transmittal forms.

6. 9. Meals, coffee, and light refreshments to visitors.

Authorize the School Board to provide meals, coffee, and light refreshments to visitors.

6. 10. Meals, lodging and mileage for school board members and employees.

Authorize payment for meals, lodging and mileage for school board members and employees per the attached guidelines. (*Appendix*)

6. 11. MSBA, MREA and MSHSL Membership

Authorize membership in Minnesota School Boards Association (MSBA), Minnesota Rural Education Association (MREA) and Minnesota State High School League (MSHSL).

6. 12. Federal programs.

Authorize participation in federal programs.

6. 13. Local Education Agency (LEA) representative.

Appoint Tom Farrell as the Local Education Agency (LEA) representative.

6. 14. Legal counsel.

Designate Rupp, Anderson, Squires & Waldspurger, P.A. as legal counsel for the school district.

7. COMMITTEE ASSIGNMENTS (**Action**)

Recommended Motion: To approve committee assignments for the 2014 calendar year. (*Appendix*)

Motion: _____ *Second:* _____ *Carried:* ___ *Failed:* ___

8. NEW BUSINESS.

8. 1. STUDY SESSION TOPICS (**Discussion**)

The school board will discuss school board topics for 2014. (*Appendix*)

9. ANNOUNCEMENTS.

Tue, Jan 7 6:30p Facility Task Force, Secondary School Media Center

Tue, Jan 14 6:30p Facility Task Force

Thu-Fri, Jan 16-17 MSBA Leadership Conference, Minneapolis Convention Center

Mon, Jan 20 No School for students – Report Card Day

Wed, Jan 22 5:30p Regular School Board Meeting, Elementary School Media Center

Tue, Jan 28 6:30p Facility Task Force

Wed, Jan 29 7:00a Student Council Breakfast, District Office Conference Room

Mon, Feb 3 5:30p Study Session, Secondary Media Center

Mon, Feb 17 President's Day – No School

Tues, Feb 18 5:30p Regular School Board Meeting, Secondary Media Center

10. ITEMS FOR FUTURE AGENDAS.

11. ADJOURNMENT.

