NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138
NORTH BRANCH AREA MIDDLE SCHOOL, FTLA ROOM #816
38431 LINCOLN TRL
NORTH BRANCH, MN 55056
REGULAR SCHOOL BOARD MEETING
NOVEMBER 12, 2026
5:30 PM

Remote Participation Notice: One or more School Board members may participate in this meeting remotely pursuant to Minnesota Statutes § 13D.02 or § 13D.021, using interactive technology. This provision applies to both regular business meetings and work sessions.

AGENDA

I. Call to Order
II. Roll Call
III. Pledge of Allegiance
IV. Approval of Agenda
V. Superintendent's Report
VI. Removal of Consent Items for Discussion
VII. Approval of Consent Items
   A. Minutes of October 8, 2026 Policy Committee Meeting 4
   B. Minutes of October 8, 2026 Regular School Board Meeting 5
   C. Minutes of October 22, 2026 Work Session
   D. Authorization of Payments, Transfers, and Investment Activity
   E. Personnel
      1. Shakarah Jackson, resignation effective October 21, 2026, as School Age Care Adult Assistant at North Branch Area Education Center
      2. Lynelle Jensen, resignation effective June 2, 2027, as Elementary Teacher at North Branch Area Education Center
      3. Elizabeth Scully, resignation effective October 31, 2026, as School Age Care Adult Assistant at North Branch Area Education Center
      4. Ben Xiong, effective October 1, 2026, Recess Assistant position discontinued at Sunrise River School
      5. Molly Burrow, leave request effective October 16, 2026 through November 13, 2026, as Math Teacher at North Branch Area High School
      6. Kate Gillis, leave request effective November 3, 2026 through approximately November 17, 2026, as Job Coach at Life Work Center
      7. Grant Baker, position change effective October 12, 2026, from Schoolkeeper to Custodian at North Branch Area Middle School
      8. Danielle Flis, employment effective November 3, 2026, as Bookkeeper at North Branch Area Public Schools
      9. Amber Martinez, employment effective October 13, 2026, as Special Education Assistant at North Branch Area High School
      10. Brianna McBride, employment effective October 12, 2026, as School Age Care Adult Assistant at North Branch Area Education Center

11. Ashlee Oliveira, employment effective September 29, 2026, as SAC Adult Assistant at North Branch Area Education Center
12. Ashley Rustad, employment effective October 5, 2026, as Special Education Assistant at North Branch Area High School
13. Kallee Swager, employment effective October 13, 2026, as Recess Assistant at Sunrise River School
14. 2026 -27 Extracurricular Fall Coach Positions
    a. Kevin Grote, Class 10, Step 10, as Fall Season Clay Target Advisor
    b. Jessica Konrad, Class 10, Step 3, as Fall Season Clay Target Advisor
15. 2026 -27 Extracurricular Winter Coach Positions
    a. Jim VanEerden, Class 3, Step 10, as Assistant Coach for Boys Basketball
    b. Claire Patterson, Class 1, Step 2, as Head Coach for Girls Basketball
    c. Hunter Brandel, Class 3, Step 4, as Assistant Coach for Girls Basketball
    d. Natalie Bristol, Class 6, Step 4, as Coach for Middle School Girls Basketball
    e. Alyssa Hempel, Class 6, Step 2, as Coach for Middle School Girls Basketball
    f. Kyle Kahl, Class 1, Step 10, as Head Coach for Wrestling
    g. Kyle Groh, Class 9, Step 10, as Fitness Center Supervisor
    h. Nate Appleby, Class 9, Step 10, as Fitness Center Supervisor
16. 2026-27 Activities Advisor Positions
    a. Jenna Battaglia, Class 10, Step 2, as Prom Advisor
    b. Johnny Bodell, Class 7, Step 4, as High School Yearbook Advisor
    c. Johnny Bodell, Class 6, Step 3, as DECA Advisor
    d. Amanda Cook, Class 6, Step 9, as FFA Advisor
    e. Rebecca Denniston, Class 6, Step 1, as High School Student Council Advisor
    f. Jon Griffith, Class 9, Step 1, as Knowledge Bowl Advisor
    g. Melissa Kleschult, Class 7, Step 5.01, as Elementary Yearbook Advisor
    h. Samuel Lubs, Class 4, Step 2, as Vocals (Harmonaires) Advisor
    i. Samuel Lubs, Class 10, Step 2, as Middle School Show Choir Advisor
    j. Pakou Lee, Class 8, Step 3, as All Culture Club Advisor
    k. Darin Marcussen, Class 3, Step 10, as Auditorium/Technology Coordinator
    l. Samantha Nuthak, Class 8, Step 6, as Knowledge Bowl Advisor
    m. James Pope, Class 8, Step 10, as High School Pep Band Advisor
    n. James Pope, Class 10, Step 10, as Middle School Jazz Band Advisor
    o. James Pope, Class 4, Step 10, as High School Jazz Band Advisor
    p. Amy Randall, Class 8, Step 6, as Middle School Student Council Advisor
    q. Jessica Richter, Class 7, Step 10, as Middle School Yearbook Advisor
    r. Laura Rothe, Class 8, Step 10, as National Honor Society Advisor
    s. Juli Summer, Class 7, Step 5.01, as Elementary Yearbook Advisor

F. Annual Assurance of Compliance Report

G. Acceptance of Donations

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils

thereof."

Therefore, the Superintendent recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 138 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

VIII. **Open Mic:** Open mic is a time for public comment. However, it is not a means to have issues added to this evening's agenda. It is also not a means to discuss specific individuals negatively in public, either by name or position. If you would like district follow up to comments, please leave appropriate contact information on the open mic sign-in sheet. Please limit your comments to three minutes.

IX. Old Business
- A. Consider Approval of Second Reading of the Following Policies
  1. Policy 530 NB - Immunization Requirements 11
  2. Policy 905 NB - Advertising Procedures 14

X. New Business
- A. Preliminary Financial Statement Report
- B. Consider Resolution Canvassing Returns of Votes of School District General Election 17
- C. Consider Resolution Authorizing Issuance of Certificates of Election and Directing the School District Clerk to Perform Other Election Related Duties 20
- D. Consider Approval of Updated Terms and Conditions for Directors
- E. Consider Approval of Updated Terms and Conditions of Employment for 12-month Salaried Employees
- F. Consider Resolution of Governing Board Supporting Form A Application to Minnesota State High School League Foundation 26
- G. Consider First Reading of the 2027-28 Draft School Calendar
- H. Consider First Reading of the Following Policies
  1. Policy 697 NB - Controversial Issues in the Classroom 27
  2. Policy 516.5 - Overdose Medication 31
  3. Policy 519 - Interviews of Students by Outside Agencies 40

XI. Addendum

XII. Information
- A. Fundraising Reports from May 1 - October 31 44

XIII. Board Requests

XIV. Committee Reports

XV. Dates to Remember
- A. November 19, 2026 at 5:30 PM - School Board Retreat, North Branch Area Middle School, FTLA Room #816
- B. December 3, 2026 at 4:30 PM - Policy Committee Meeting, North Branch Area Middle School, DO Conference Room #316A
- C. December 3, 2026 at 5:30 PM - Regular School Board Meeting, North Branch Area Middle School, FTLA Room #816

XVI. Adjournment

NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138
NORTH BRANCH AREA EDUCATION CENTER, ROOM B122
POLICY COMMITTEE MEETING
October 8, 2026

The Policy Committee met on Thursday, October 8, 2026 at 4:30 p.m. in the District Office Conference, Room #316A at the North Branch Area Middle School.

Remote Participation Notice: One or more School Board members may participate in this meeting remotely pursuant to Minnesota Statutes § 13D.02 or § 13D.021, using interactive technology. This provision applies to both regular business meetings and work sessions.

Members in Attendance: Sarah Grovender, Pakou Lee, Heather Naegele, Tim MacMillan, Superintendent Paul, Taylor Swanson, Todd Tetzlaff and David Treichel

Absent: None

The following policies were reviewed following the regular review process and will move forward for a first reading at the November 12, 2026 school board meeting.

Policy 516.5 - Overdose Medication

Policy 519 - Interviews of Students by Outside Agencies

Policy 697 NB - Controversial Issues in the Classroom

The following policies were not reviewed and will return to a future meeting.

Policy 506 NB - Student Discipline
Bringing policy back to the November 12, 2026 meeting to be reviewed with Policy 504 NB – Student Dress and Appearances

The meeting concluded at 5:30 PM.

_____
Heather Naegele, Clerk

NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138
NORTH BRANCH AREA MIDDLE SCHOOL, FTLA ROOM #816, 38431 LINCOLN TRL, NORTH BRANCH, MN 55056
REGULAR SCHOOL BOARD MEETING
THURSDAY, OCTOBER 8, 2026
5:30 PM

The School Board of Independent School District 138 met in regular session on Thursday, October 8, 2026, at 5:30 PM in the FTLA Room #816 at the North Branch Area Middle School.

Remote Participation Notice: One or more School Board members may participate in this meeting remotely pursuant to Minnesota Statutes § 13D.02 or § 13D.021, using interactive technology. This provision applies to both regular business meetings and work sessions.

Chair MacMillan called the meeting to order.

Roll Call: Sarah Grovender, Shelly Johnson, Jesse LaValla, Tim MacMillan, Heather Naegele, Superintendent Paul and Adam Trampe

Absent: None

Others in attendance: Rachel Kytonen, Pakou Lee, Todd Tetzlaff and David Treichel

The Pledge of Allegiance was said by all.

Approval of Agenda:
Moved by Trampe, seconded by Grovender**,** and carried unanimously to approve the agenda.

Superintendent's Report
Superintendent Paul highlighted the district's efforts to improve student learning and relationships by removing cell phones from the learning environment, using technology purposefully, and recognizing positive student actions through Viking stories.

Superintendent Paul reviewed the proposed Permanent School Fund amendment, which could provide approximately $35,100 in additional funding for North Branch. She also discussed anticipated state special education funding reductions beginning in 2027–28 and the importance of prioritizing resources that directly support students, teachers, and classrooms.

Removal of Consent Items for Discussion:
None

Consent Items:
Moved by LaValla, seconded by Trampe, and carried unanimously to approve the consent agenda.

A. Minutes of September 10, 2026 Policy Committee Meeting

B. Minutes of September 10, 2026 Regular School Board Meeting

C. Minutes of September 24, 2026 Work Session

D. Authorization of Payments, Transfers, and Investment Activity

- Accounts Payable, Bank 07 – $630,210.81
- Auxiliary, Bank 12 - $10,739.00
- Payroll, Bank 13 - $2,102,806.87
- Scholarship, Bank 18 - $2,500.00
- High School Student Activities, Bank 31 - $34,403.58
- Middle School Student Activities, Bank 32 - $8.51

E. Personnel

a. Jessica Claflin, leave request, effective October 16, 2026 for approximately two to six weeks as Special Education Assistant at Sunrise River School

b. Jennifer Gibbs, leave request, effective November 10, 2026 to November 23, 2026 as Elementary Teacher at Sunrise River School

c. Rebecca Reich, leave request, effective October 15, 2026 through November 13, 2026 as Health Clerk at North Branch Area Middle School

d. Theresa Running, leave request, effective November 4, 2026 through January 13, 2027, as Lunchroom/Playground Assistant at Sunrise River Elementary School

e. Tanya Giese, intermittent leave extension request, effective September 28, 2026 through December 31, 2026

f. Kathleen Wessel, intermittent leave request, effective October 9, 2026 through February 1, 2027, as Special Education Assistant at North Branch Area Education Center

g. Debra Charley, resignation effective January 4, 2027, as Transportation Secretary and Norse Area Learning Center

Secretary at North Branch Area Schools Brooker Building

h. Lisa Fiedler, resignation effective September 21, 2026, as Lunchroom/Playground Assistant at North Branch Area Education Center

i. Kaylee Lewis, resignation effective September 16, 2026, as Special Education Assistant at North Branch Area High School

j. Laura Dahle, employment termination effective September 24, 2026 as Bookkeeper at North Branch Area Public Schools

k. Stefen Lund, position change from 1.0 FTE to 0.33 FTE, effective 2026 - 2027 school year, as Social Studies Teacher at North Branch Area High School

l. Cheryl Bryngelson, employment effective September 14, 2026, as Lunchroom Supervisor at North Branch Area Middle School

m. Jaimee Cooke, employment effective September 15, 2026, as Education Assistant at Life Work Center

n. Dominique Hargraves, employment effective August 25, 2026, as full-time Special Education Assistant at Sunrise River School

o. Rebecca Koenig, employment effective August 18, 2026, as full-time General Education Assistant at North Branch Area High School

p. Sylvia Linkert, employment effective August 18, 2026, as full-time Special Education Assistant at North Branch Area Education Center

q. Tiffany Miron, employment effective September 23, 2026, as part-time Help Desk Secretary at North Branch Area High School

r. Holly Pedersen, employment effective September 16, 2026 as Health Clerk long-term substitute for North Branch Area Public Schools

s. Ben Xiong, employment effective September 14, 2026, as Recess Assistant at Sunrise River School and employment effective September 21, 2026, as Adult Assistant - Youth Connections at North Branch Area Education Center

t. 2026-27 Extracurricular Fall Coach Positions

    1. Everett Appleby, Class 3, Step 1, as Football Assistant

Coach

2. Brandon Hunter, Class 5, Step 3, as Girls Tennis Assistant Coach

3. Mason Niederkorn, Class 3, Step 10, as Football Assistant Coach

4. Drew VanEerden, Class 3, Step 3, as Football Assistant Coach

5. Rachel Wurdemann, Class 5, Step 3, as Girls Tennis Assistant Coach

u. 2026-27 Advisor Position

1. Nathan Korkowski, Class 6, Step 6, as 10-12 FRC Robotics Coach

F. Seniority List

1. NBEA (North Branch Education Association)

2. Community Education Early Childhood Teacher

3. NBSSA (North Branch Support Staff Association)

4. SEIU Local 284 (Custodial)

G. Policies

1. Policy 532 - Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds

2. Policy 607 – Organization of Grade Levels

3. Removal of Policy 905.1 – Advertising

H. Acceptance of Donations

September 2026

DATE	DONATION FROM	DONATION TO	AMOUNT	USE
9/2/2026	Revive Chiropratic, PO Box 94, North Branch, MN 55056	NBHS Athletics	$150.00	Cross Country Program-Sports Physical Donations
9/2/2026	Revive Chiropratic, PO Box 94, North Branch, MN 55056	NBHS Athletics	$500.00	Football Program-Sports Physical Donations
9/2/2026	Revive Chiropratic, PO Box 94, North Branch, MN 55056	NBHS Athletics	$100.00	Girls Tennis Program-Sports Physical Donations
9/3/2026	Dunwoody College, Attn; Kim Plombon, 818 Dunwoody Blvd, Minneapolis, MN 55403	NBHS Athletics	$100.00	Career Day Sponsorship
9/3/2026	JSNB LLC (Jersey Mike's), 5466 St. Croix Trl, Ste 111, North Branch, MN 55056	NBAPS	$2,189.00	Staff Wellness Donation
9/4/2026	Prism Design & Embroidery, PO Box 820, North Branch, MN 55056	NBHS Athletics	$400.00	Boys Soccer Program Donation
9/10/2026	Northland Custom Ironworks, PO Box 234, Harris, MN 55032	NBHS Athletics	$3,000.00	Student Council Program-Homecoming Fireworks
9/10/2026	Revive Chiropratic, PO Box 94, North Branch, MN 55056	NBHS Athletics	$200.00	Boys Soccer Program-Sports Physical Donations
9/10/2026	Revive Chiropratic, PO Box 94, North Branch, MN 55056	NBHS Athletics	$50.00	Girls Soccer Program-Sports Physical Donation
9/10/2026	Revive Chiropratic, PO Box 94, North Branch, MN 55056	NBHS Athletics	$100.00	Volleyball Program-Sports Physical Donation
9/24/2026	North Branch Fire Relief Association, PO Box 245, North Branch, MN 55056	NBHS Athletics	$500.00	Football Program Donation
9/24/2026	Revive Chiropratic, PO Box 94, North Branch, MN 55056	NBHS Athletics	$50.00	Football Program-Sports Physical Donation
9/24/2026	Revive Chiropratic, PO Box 94, North Branch, MN 55056	NBHS Athletics	$150.00	Volleyball Program-Sports Physical Donations
			$7,489.00	
SEPT	Anonymous	NBMS		*Donated a Tug-of-War Rope to the Middle School Phy Ed Program
SEPT	Jeanne Mclaughlin & Jackie Raaymakers, 20061 Austin St NE, East Bethel, MN 55011	NBHS		*Donated 10 Medicine Balls to the High School Fitness Center
SEPT	Lyman Roofing & Siding, 5320 West 23rd St. #180. St. Louis Park, MN 55416 and Minnesota Precision Construction, 9655 Grand Ave S, Minneapolis, MN 55420	NBHS		*Donated Shingles to the Geometry in Construction High School Class with a Quoted Price of $2,361.49

Open Mic
None

New Business

A. Approval of the 2026 - 2027 and 2027 - 2028 Principal Contract
Moved by Naegele, seconded by Trampe, and carried unanimously to approve the 2026 - 2027 and 2027 - 2028 Principal Contract.

B. Approval of the Updated Terms and Conditions for the 12-Month Hourly Employee Group for the 2026–2027 and 2027–2028 School Years
Moved by Grovender, seconded by LaValla, and carried unanimously to approve the Updated Terms and Conditions for the 12-Month Hourly Employee Group for the 2026–2027 and 2027–2028 School Years.

C. Approval of First Reading of the Following Policies
Moved by Trampe, seconded by LaValla, and carried unanimously to approve first reading of the following policies.

1. Policy 530 NB - Immunization Requirements

2. Policy 905 NB - Advertising Procedures

Information
Discussion regarding moving January 14, 2027, Organizational Meeting and Regular School Board Meeting to January 7, 2027. This item will be brought forward at the November 2026 Regular School Board Meeting.

Board Requests
Discussion and Action to Reschedule the November 5, 2026 Regular School Board Meeting to November 12, 2026.

Moved by Grovender, seconded by Trampe, and carried unanimously to reschedule the November 5, 2026 Regular School Board Meeting to November 12, 2026.

Committee Reports
Member Naegele reported on SAFF

Chair MacMillan reported on the American Indian Parent Advisory Council.

Dates to Remember

A. October 22, 2026 at 5:30 PM - School Board Work Session, North Branch Area Middle School, FTLA Room #816

B. November 12, 2026 at 4:30 PM - Policy Committee Meeting, North Branch Area Middle School, DO Conference Room #316A

C. November 12, 2026 at 5:30 PM - Regular School Board Meeting, North Branch Area Middle School, FTLA Room #816

Adjournment
Moved by Naegele, seconded by LaValla, and carried unanimously to adjourn the regular meeting at 6:20 PM.

_____
Heather Naegele, Clerk

STUDENTS

Immunization Requirements 530-NB

I. PURPOSE

The purpose of this policy is to require that all students receive the proper immunizations as mandated by law to ensure the health and safety of all students.

II. GENERAL STATEMENT OF POLICY

All students are required to provide proof of immunization, or appropriate documentation exempting the student from such immunization, and such other data necessary to ensure that the student is free from any communicable diseases, as a condition of enrollment.

III. STUDENT IMMUNIZATION REQUIREMENTS

A. The student or the student's parent or guardian shall provide to the designated school district administrator in a timely manner one of the following statements:

1. a statement from a physician, advanced practice registered nurse, physician assistant, or a public clinic which provides immunizations (hereinafter "medical statement"), affirming that the student received the immunizations required by law, consistent with medically acceptable standards; or

2. a medical statement affirming that the student received the primary schedule of immunizations required by law and has commenced a schedule of the remaining required immunizations, indicating the month and year each immunization was administered, consistent with medically acceptable standards.

B. The statement of a parent or guardian of a student or an emancipated student may be substituted for the medical statement. If such a statement is substituted, this statement must indicate the month and year each immunization was administered. Upon request, the designated school district administrator will provide information to the parent or guardian of a student or an emancipated student of the dosages required for each vaccine according to the age of the student.

C. The parent or guardian of persons receiving instruction in a home school shall submit one of the statements set forth in Paragraph III.A. or III.B., above, or statement of immunization set forth in Article IV., below, to the superintendent of the school district by October 1 of the first year of their home schooling in Minnesota and the grade 7 year.

D. When there is evidence of the presence of a communicable disease, or when required by any state or federal agency and/or state or federal law, students and/or their parents or guardians may be required to submit such other health care data as is necessary to ensure that the student has received any necessary immunizations and/or is free of any communicable diseases. No student may be enrolled or remain enrolled in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted the required data.

E. Students who do not provide the appropriate proof of immunization or the required documentation related to an applicable exemption of the student from the required immunization within the specified time frames shall be excluded from school until such time as the appropriate proof of immunizations or exemption documentation has been provided.

F. If a person who is not a Minnesota resident enrolls in a school district online learning course or program that delivers instruction to the person only by computer and does not provide any teacher or instructor contact time or require classroom attendance, the person is not subject to the immunization, statement, and other requirements of this policy.

IV. EXEMPTIONS FROM IMMUNIZATION REQUIREMENTS

Students will be exempt from the foregoing immunization requirements under the following circumstances:

A. The parent or guardian of a minor student or an emancipated student submits a signed medical statement affirming that the immunization of the student is contraindicated for medical reasons or that laboratory confirmation of the presence of adequate immunity exists; or

B. The parent or guardian of a minor student or an emancipated student submits a notarized statement stating the student has not been immunized because of the conscientiously held beliefs of the parent, guardian, or emancipated student.

V. NOTICE OF IMMUNIZATION REQUIREMENTS

A. The school district will develop and implement a procedure to:

1. notify parents and students of the immunization and exemption requirements by use of a form approved by the Minnesota Department of Health;

2. notify parents and students of the consequence for failure to provide required documentation regarding immunizations;

3. review student health records to determine whether the required information has been provided; and

4. make reasonable arrangements to send a student home when the immunization requirements have not been met and advise the student and/or the student's parent or guardian of the conditions for re-enrollment.

B. The notice provided shall contain written information describing the exemptions from immunization as permitted by law. The notice shall be in a font size at least equal to the font size and style as the immunization requirements and on the same page as the immunization requirements.

VI. IMMUNIZATION RECORDS

A. The school district will maintain a file containing the immunization records for each student in attendance at the school district for at least five years after the student attains the age of majority.

B. Student immunization records maintained by the school district are generally considered education records subject to the Family Education Records and Privacy Act (FERPA). The school district may not disclose personally identifiable information (PII), including immunization records, without parent or eligible student consent unless a permissible exception applies.

C. The designated school district administrator will assist a student and/or the student's parent or guardian in the transfer of the student's immunization file to the student's new school within thirty (30) days of the student's transfer.

D. Upon request of a public or private post-secondary educational institution as defined in Minnesota Statutes, section 135A.14, the designated school district administrator shall assist in the transfer of the student's immunization file to the post-secondary educational institution.

VII. OTHER

Within sixty (60) days of the commencement of each new school term, the school district will forward a report to the Commissioner of the Minnesota Department of Education stating the number of students attending each school in the school district, including the number of students receiving instruction in a home school, the number of students who have not been immunized, and the number of students who received an exemption. The school district also will forward a copy of all exemption statements received by the school district to the Commissioner of the Minnesota Department of Health.

Legal References:
Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)
Minn. Stat. § 121A.17 (School Board Responsibilities)
Minn. Stat. § 144.29 (Health Records; Children of School Age)
Minn. Stat. § 144.3351 (Immunization Data)
Minn. Stat. § 144.441 (Tuberculosis Screening in Schools)
Minn. Stat. § 144.442 (Testing in Schools)
Minn. Rules Parts 4604.0100-4604.1020 (Immunization)
20 U.S.C. § 1232g (Family Educational and Privacy Rights Act)
McCarthy v. Ozark Sch. Dist., 359 F.3d 1029 (8th Cir. 2004)
Op. Atty. Gen. 169-W (July 23, 1980)
Op. Atty. Gen. 169-W (Jan. 17, 1968)

Cross References: NB Policy 515 (Protection and Privacy of Pupil Records)

Resources: MN Department of Health: School Health Personnel Immunization and Disease Reporting (accessed 12/15/25)

SCHOOL DISTRICT–COMMUNITY RELATIONS

Advertising 905-NB

I. PURPOSE

The purpose of this policy is to provide guidelines for the advertising or promoting of products or services to school district students, parents, staff and the community in the schools.

II. GENERAL STATEMENT OF POLICY

It is the school district's policy that the name, facilities, staff, students, or any part of the school district shall not be used for advertising or promoting the interests of a commercial or nonprofit agency or organization except as set forth below.

III. ADVERTISING GUIDELINES

A. The school district may accept and publish or display paid advertising in accordance with school district guidelines.

B. In no instance shall the school district accept advertising or advertising images for alcohol, tobacco, drugs, drug paraphernalia, weapons, unrated movies with an "R" rating or above, non-charitable gambling or obscene, indecent, vulgar, pornographic or illegal materials or materials otherwise containing an explicit or implied sexual content or overtone. Advertisements may be rejected by the school district if determined to be inconsistent with the educational objectives of the school district, inappropriate for inclusion in the publication or intended location of the advertisement or may cause a material and substantial disruption of normal school activities. Advertisements may be rejected if determined to be false, misleading, or deceptive, libelous or slanderous or if they relate to an illegal activity or antisocial behavior or promote violence. Advertising also will be screened for appropriateness, including compliance with the school district policy prohibiting harassment based upon an individual's or group of individuals' protected classification.

1. "Obscene" means:

   a. The average person, applying contemporaneous community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom such advertising is directed;

   b. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom such advertising is directed, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, or lewd exhibition of the genitals; and

   c. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.

2. "Material and substantial disruption" of a normal school activity means:

   a. Where the normal school activity is an educational program of the district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.

b. Where the normal school activity is voluntary in nature (including, but not limited to, school athletic events, school plays and concerts) "material and substantial disruption" is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, sit-in, walk-out or other related forms of activity.

c. In order for advertising to be considered disruptive, there must exist specific facts upon which the likelihood of disruption can be forecast, including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.

C. The School District generally will not accept advertisements or allow promotional activities that are deemed controversial in nature. To the extent advertisements or promotional activities are allowed that promote one side of a controversial issue, advertisements promoting the opposing side of the controversy will be accepted. For purposes of this policy, "controversial issues" are issues or subjects that cause or are reasonably likely to cause a debate or disagreement about a matter which arouses strongly contrasting opinions.

D. Advertising may not be used as a means of producing or disseminating to students, parents, staff or the community any material that advertises or promotes a political party, a political viewpoint, the candidacy of a person for public office, or a position on a referendum.

E. Any provision for the advertisement by a commercial or nonprofit agency or organization in a school district publication or on school district property shall be in writing and shall specify precisely where such advertising may be placed or located and the length of time the advertising will be displayed. Advertising will not be allowed outside the specific area or publication approved by the school board, appropriate administrator or designee. In no instance will an advertising device be erected or maintained on school district property or within 100 feet of a school that is visible to and primarily intended to advertise and inform or to attract or which does attract the attention of operators and occupants of motor vehicles.

F. All advertising must be approved by the school board, appropriate administrator or designee as set forth in school district guidelines.

G. Donations which include or carry advertisements must be approved by the school board. Donations shall be accepted in accordance with Policy 706 – Acceptance of Gifts. The school board will set the length of time the advertisement will be displayed.

H. Contracts regarding the naming rights for school facilities and building or other school district property must be approved by the school board.

I. The school district or a school may acknowledge a donation it has received from an organization by displaying a "donated by," "sponsored in part by," or a similar by-line with the organization's name and/or symbol on the item. Examples include activity programs or yearbooks.

J. Nonprofit entities and organizations, approved official school organizations (PTA, PTO, booster clubs, etc.) and for-profit entities and organizations may be allowed to use the school district name, logo, students, or facilities for purposes of advertising or promotion if the purpose is determined to be educationally related

and prior approval is obtained from the school board, appropriate administrator or designee as set forth in school district guidelines. Advertising will be limited to the specific event or purpose approved by the school board. An additional fee may apply for the use of the school district's name and/or logo.

K. The school district will allow advertising or promotional activities on school district property or at school district sponsored events if the activities will not materially and substantially disrupt normal school activities. Promotional activities must be approved in writing in advance of the activity by the school board or appropriate administrator as set forth in school district guidelines. To the extent the promotional activities involve the use of school district facilities or equipment, Policy 902 (Use of School Facilities) will apply, and an additional fee may apply.

L. Contracts for computers or related equipment or services that require advertising to be disseminated to students will not be entered into or permitted unless done pursuant to and in accordance with state law.

M. The inclusion of advertisements in school district publications, in school district facilities, or on school district property does not constitute approval and/or endorsement of any product, service, organization, or activity. Approved advertisements will not imply or declare such approval or endorsement.

N. To the extent advertising or promotional activities are conducted through the distribution of materials on school premises, such distribution also must comply with Policies 505 and 904.

O. The school district reserves the right to deny advertising or promotional activities that do not serve the best interests of the school district, its schools, students, staff and the community.

IV. ACCOUNTING

A. Advertising revenues must be accounted for and reported in compliance with UFARS. A periodic report shall be made to the school board by the superintendent regarding the scope and amount of such revenues.

Legal References:
Minn. Stat. § 123B.025 (School Sponsorship and Advertising Revenue)
Minn. Stat. § 123B.93 (Advertising on School Buses)
Minn. Stat. § 125B.022 (Contracts for Computers or Related Equipment or Service)
Minn. Stat. § 173.08 (Excluded Road Advertising Devices)

Cross References:
NB Policy 421 (Gifts to Employees and School Board Members
NB Policy 702 (Accounting)
NB Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
NB Policy 512 (School-Sponsored Student Publications and Activities)
NB Policy 697 (Controversial Issues in the Classroom)
NB Policy 706 (Acceptance of Gifts)
NB Policy 902 (Use of School Facilities)
NB Policy 904 (Distribution of Materials on School District Property by Nonschool Personnel)
NB Procedure 905.1 (Advertising Procedures)

EXTRACT OF MINUTES OF MEETING
OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 138
(NORTH BRANCH AREA PUBLIC SCHOOLS)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 138 (North Branch Area Public Schools), State of Minnesota, was duly held in the School District on the 12th day of November, 2026, at 5:30 o'clock p.m. for the purpose, in part, of canvassing its general election.

The following members were present:

and the following were absent:

Member _____ moved the adoption of the following resolution:

RESOLUTION CANVASSING RETURNS
OF VOTES OF SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 138, State of Minnesota, as follows:

1. It is hereby found, determined, and declared that the general election of the voters of this School District held on November 3, 2026, in conjunction with the State General Election, was in all respects duly and legally called and held.

2. As specified in the attached Abstract and Return of Votes Cast, a total of 13,333 voters of the School District voted at said general election on the election of three (3) school board members for four (4) year term vacancies on the School Board caused by expiration of term on the first Monday in January next following the general election as follows:

Sara Grovender	4, 338
Adam Trampe	4, 533
Jesse LaValla	4,330

3. Sara Grovender, Adam Trampe, and Jesse LaValla, having received the highest number of votes, are elected to four (4) year terms beginning on the first Monday in January, 2027.

4. The Clerk is hereby directed to certify the results of the election to the County Auditor of each county in which the School District is located in whole or in part.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss.
COUNTY OF CHISAGO)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 138 (North Branch Area Public Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to canvassing the results of the general election of said school district, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such Clerk this 12th day of November, 2026.

_____
School District Clerk

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 138
(NORTH BRANCH AREA PUBLIC SCHOOLS)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 138 (North Branch Area Public Schools), State of Minnesota, was held in the School District on the 17th day of November, 2026, at 5:30 o'clock p.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES OF ELECTION AND DIRECTING THE SCHOOL DISTRICT CLERK TO PERFORM OTHER ELECTION RELATED DUTIES

WHEREAS, the School Board canvassed the general election for School Board members held in conjunction with the State General Election on November 3, 2026.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 138, State of Minnesota, as follows:

1. The Board Chair and Clerk are hereby authorized to execute Certificates of Election on behalf of the School Board of Independent School District No. 138 to the following candidates:

a. Sarah Grovender
b. Adam Trampe
c. Jesse LaValla

who have received a sufficiently large number of votes to be elected to fill vacancies on the School Board caused by expiration of term on the first Monday in January next following the election, based on the results of the canvass.

2. The Certificate of Election shall be in substantially the form attached hereto.

3. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the Clerk of the School Board is hereby directed to deliver a certificate to each person entitled thereto personally or by certified mail.

4. The Clerk is hereby directed to enclose with the certificate a form of acceptance of office and oath of office in substantially the form attached hereto.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss.
COUNTY OF CHISAGO)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 138 (North Branch Area Public Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to authorizing the issuance of certificates of election, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such Clerk this 12th day of November 2026.

_____
School District Clerk

CERTIFICATE OF ELECTION
(Full 4 Year Term)

This is to certify as follows:

1. The School Board of Independent School District No. 138 on November 12, 2026, canvassed the general election of School Board members held on November 3, 2026.

2. Adam Trampe received the largest number of votes cast for the office of School Board member of Independent School District No. 138 for a full four (4) year term.

3. There are three (3) full four (4) year term vacancies on the School Board caused by expiration of term on the first Monday in January next following the election.

4. Therefore Adam Trampe is elected to the office of School Board member of Independent School District No. 138 for a full four (4) year term beginning on the first Monday in January, 2027 and expiring on the first Monday in January, 2031.

By authority of the School Board of Independent School District No. 138, pursuant to resolution dated November 12, 2026.

Dated _____ _____
Board Chair

Dated _____ _____
Clerk

CERTIFICATE OF ELECTION
(Full 4 Year Term)

This is to certify as follows:

1. The School Board of Independent School District No. 138 on November 12, 2026, canvassed the general election of School Board members held on November 3, 2026.

2. Sarah Grovender received the second largest number of votes cast for the office of School Board member of Independent School District No. 138 for a full four (4) year term.

3. There are three (3) full four (4) year term vacancies on the School Board caused by expiration of term on the first Monday in January next following the election.

4. Therefore Sarah Grovender is elected to the office of School Board member of Independent School District No. 138 for a full four (4) year term beginning on the first Monday in January, 2027 and expiring on the first Monday in January, 2031.

By authority of the School Board of Independent School District No. 138, pursuant to resolution dated November 12, 2026.

Dated _____ _____
Board Chair

Dated _____ _____
Clerk

CERTIFICATE OF ELECTION
(Full 4 Year Term)

This is to certify as follows:

1. The School Board of Independent School District No. 138 on November 12, 2026, canvassed the general election of School Board members held on November 3, 2026.

2. Jesse LaValla received the third largest number of votes cast for the office of School Board member of Independent School District No. 138 for a full four (4) year term.

3. There are three (3) full four (4) year term vacancies on the School Board caused by expiration of term on the first Monday in January next following the election.

4. Therefore Jesse LaValla is elected to the office of School Board member of Independent School District No. 138 for a full four (4) year term beginning on the first Monday in January, 2027 and expiring on the first Monday in January, 2031.

By authority of the School Board of Independent School District No. 138, pursuant to resolution dated November 12, 2026.

Dated _____ _____
Board Chair

Dated _____ _____
Clerk

FORM A

RESOLUTION OF GOVERNING BOARD SUPPORTING
FORM A APPLICATION TO MINNESOTA
STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in MSHSL athletics and fine arts;

WHEREAS, the Governing Board of ISD 138 - North Branch Area Public Schools recognizes the value of student participation in MSHSL athletics and fine arts; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist schools in recognizing, promoting and funding extracurricular participation by high school students in MSHSL athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Governing Board of ISD 138 - North Branch Area Public Schools supports the school's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.

_____ _____

Date Board Chair/Head of School

_____ _____

Date Board Clerk – Treasurer/ Finance Director

EDUCATION PROGRAMS

Controversial Issues in the Classroom 697-NB

I. PURPOSE

As part of a comprehensive educational program, it is necessary for students to be exposed to and examine issues that are controversial by nature. Schools are neutral grounds for rational discourse and objective study. Schools are also places where students are preparing for informed and reasoned involvement in community life by calm and cooperative study of social and political issues. Discussion of controversial issues or subjects in the classroom or educational setting is acceptable only when it clearly serves the educative purpose and is consistent with curriculum objectives.

The School Board of Independent School District 138 recognizes that teachers and instructional leaders, by virtue of their special background, training and experience , are primarily responsible for identifying the crucial issues to be presented in the classroom in consideration of the age and maturity level of the student. The School Board also recognizes the educational rights and obligations of students with respect to the following:

A. To study crucial issues requiring students to formulate an opinion or point of view;

B. To have free access to information on a variety of educationally relevant topics;

C. To study under competent instruction in an atmosphere free from bias and prejudice;

D. To form and express judgments, as appropriate within the parameters of school/district policy and/or public law, on crucial topics without jeopardizing relationships to teachers or the school;

E. To recognize that reasonable compromise is often an important facet in decision making in our society; and

F. To accept and respect the rights of others to hold differing opinions.

In consideration of these issues, the purpose of this policy is to allow for the introduction of controversial, but age appropriate, educationally-related issues or subjects into the classroom or other educational setting while respecting the right of the parent, guardian or adult student to be notified in advance of the introduction or study of a controversial issue or subject in a classroom or other educational setting and to request alternative instruction.

II. DEFINITIONS

A. "Controversial" issues or subjects are those that cause or are reasonably likely to cause a debate or disagreement about a matter which arouses strongly contrasting opinions.

III. IMPLEMENTATION

A. The Superintendent or designee is responsible for oversight of the introduction of controversial issues and subjects to all School District students both at the building level as well as to all School District students in general. The Superintendent shall provide advice, supervision and approval over controversial issues and subjects introduced into the classroom, as appropriate.

B. The Principal or designee is responsible for ensuring balanced and reasonable consideration of various viewpoints contained within curriculum content and any delivered instruction. The Principals, as instructional leaders, will:

1. Communicate to all teaching staff specific protocols surrounding the delivery of sound instruction regarding crucial issues within the general curriculum as well as when they occur in the normal course of every day life.

2. Maintain a continuous awareness of classroom projects relating to controversial issues and subjects and provide reasonable supervision.

3. Report concerns related to the introduction of controversial subjects or issues to the Superintendent in a timely manner, as appropriate.

C. Teachers have the unique opportunity to influence students. Teachers, therefore, have a special responsibility and duty to maintain objectivity, to avoid distortion of discussions, and to acknowledge the right of students and parents to hold a different viewpoint. The Teachers, as professional instructors, will:

1. Approach controversial topics in the classroom or other educational setting objectively and impartially.

2. Collect, screen, and provide access to all materials that will enrich and support the established curriculum, taking into consideration the varied interests, abilities and maturity levels of the students served.

3. Assure that the time allotment for the study of any issue is adequate to study the various dimensions of the issue without prolonging its consideration, thus giving it undue emphasis.

4. Have instructional materials dealing with different aspects of the topics readily available, including alternative instructional activities if requested.

5. Recognize consensus is an unlikely outcome when the discussion is controversial and is not the goal of the instruction.

6. Use professional judgment to determine if a topic to be presented in the classroom may include controversial issues.

7. Seek advice and approval from the building principal and/or Superintendent, as appropriate, if concerns for a particular issue are anticipated.

8. Notify parents in advance of the study of controversial issues as described in Section C.

D. The School Board recognizes parents, guardians or adult students may have concerns about controversial issues presented for study in the classroom. School personnel will notify parents, guardians or adult students in advance of the study of issues reasonably known or anticipated to be controversial. This notification will be sent in a timely manner when possible so that parents, guardians or adults students have an opportunity to review the content and request alternative instruction prior to its delivery in the classroom.

E. While the School District will make every effort to provide advance notice of the introduction of controversial issues or subjects to students in the classroom or educational setting, it also is recognized that controversial issues, by their nature, cannot always be easily identified or anticipated. What may be considered a controversial issue may be subject to reasonable interpretation. A controversial issue also may arise in a classroom or other educational setting without advance notice to the classroom instructor. Therefore, while it is the policy of the School District to provide advance notice of the instruction of a controversial issue to parents, guardians or adult students when possible, the School District does not represent or guarantee that advance notice of the discussion of a controversial issue in the classroom or other educational setting will be provided in all situations.

F. A parent, guardian, or adult student who objects to the content of instruction in the classroom or other educational setting may make reasonable arrangements with school personnel for alternative instruction by contacting the classroom teacher at least one day prior to the delivery of the objectionable instruction in the classroom.

1. The classroom teacher, when requested to do so by the parent, guardian or adult student, shall determine the form, content and manner of instruction of the alternative instruction.

2. If the alternative instruction offered by the classroom teacher does not meet the concerns of the parent, guardian or adult student, the parent, guardian or adult student may provide alternative instruction for the student. The School District will not be responsible for the costs of alternative instruction provided by the parent, guardian or adult student.

3. The classroom teacher may evaluate and assess the quality of the student's work provided through alternative instruction.

4. School personnel may not impose academic or other penalty upon a student merely for arranging alternative instruction under this policy.

Cross References: NB Policy 603 Curriculum Development
NB Policy 604 Instructional Curriculum
NB Policy 606 Textbooks and Instructional Materials
NB Policy 620 Credit for Learning

Adopted: _____

Revised:

MSBA/MASA Model Policy 516.5
Orig. 2023
Rev: 2025~~June 2023~~

516.5 OVERDOSE MEDICATION

[NOTE: The 2023 Minnesota legislature enacted legislation requiring school districts to maintain a supply of opiate antagonists. School districts and their employees are legally permitted to purchase, store, and administer Naloxone (Narcan) in response to an opiate overdose in schools and those who do assist with such administration are immune from civil liability as well as exempt from criminal prosecution from possession, use, etc. of medication. The provisions of this policy outline the requirements of the law with respect to the use of Naloxone (Narcan) in schools.]

I. PURPOSE

As a means of enhancing the health and safety of its students, staff and visitors, the school district will acquire, administer, and store doses of an opiate antagonist, specifically Naloxone (Narcan)[1], and administration devices or kits for emergency use to assist a student, staff member, or other individual believed or suspected to be experiencing an opioid overdose on school district property during the school day or at school district activities.

II. GENERAL STATEMENT OF POLICY

The school board authorizes school district administration to obtain and possess opioid overdose reversal medication, such as Naloxone, to be maintained and administered to a student or other individual by trained school staff if the staff member determines in good faith that the person to whom the medication is administered is experiencing an opioid overdose. Authorization for obtaining, possessing and administering Naloxone or similar permissible medications under this policy are contingent upon: (1) the continued validity of state and federal law that permit a person who is not a healthcare professional to dispense an opiate antagonist to the school district and its employees by law; (2) that the school district and its staff are immune from criminal prosecution and not otherwise liable for civil damages for administering the opiate antagonist to another person who the staff member believes in good faith to be suffering from a drug overdose; and (3) the availability of funding either from outside sources or as approved by the school board to obtain and administer opioid overdose reversal medication.

III. DEFINITIONS

A. **"Drug-related overdose"** means an acute condition, including mania, hysteria, extreme physical illness, respiratory depression or coma, resulting from the consumption or use of a controlled substance, or another substance with which a controlled substance was combined, and that a layperson would reasonably believe to be a drug overdose that requires immediate medical assistance.

B. **"Naloxone Coordinator"** is a school district staff person or administrator appointed to monitor adherence to protocols outlined in this policy and referenced procedures. The Naloxone Coordinator is responsible for building-level administration and management of Opiate Antagonist medications and supplies. The school district's Naloxone Coordinator is [insert title of staff person appointed as coordinator].

C. **"Opiate"** means any dangerous substance having an addiction forming or addiction sustaining liability similar to morphine or being capable of conversion into a drug having

[1] Naloxone is the medication that reverses an opioid overdose. Narcan® is the brand name for the internasal applicator (nasal spray) form of naloxone. Naloxone usually refers to an intermuscular (IN+M) naloxone form that comes in a vial and is administered with a syringe, normally dispensed as an "IM kit."

such addiction forming or addiction sustaining liability.

D. **"Opiate Antagonist"** means naloxone hydrochloride ("Naloxone") or any similarly acting drug approved by the federal Food and Drug Administration for the treatment of a drug overdose.

E. **"Standing Order"** means directions from the school district's medical provider that sets forth how to house and administer Naloxone or other Opiate Antagonist medications to students, staff members or other individuals believed or suspected to be experiencing an opioid overdose. This Standing Order should include the following information:

1. Administration type

2. Dosage

3. Date of issuance

4. Signature of the authorized provider

IV. GENERAL STATEMENT OF POLICY AND RESPONSIBILITIES

A. The school district must maintain a supply of opiate antagonists at each school site to be administered in compliance with Minnesota law. Each school building must have two doses of nasal naloxone available on-site.

[NOTE: The Minnesota Department of Education offered guidance regarding the meaning of "school site." If a school site includes multiple buildings, the two-dose requirement applies to buildings used for instruction. It does not apply to administrative buildings, facility buildings, ice arenas, and similar buildings not used for instruction.]

B. A licensed physician, a licensed advanced practice registered nurse authorized to prescribe drugs pursuant to Minnesota Statutes, section 148.235, or a licensed physician assistant may authorize a nurse or other personnel employed by, or under contract with, a public school may be authorized to administer opiate antagonists as defined under Minnesota Statutes, section 604A.04, subdivision 1.

C. A licensed practical nurse is authorized to possess and administer an opiate antagonist in a school setting notwithstanding Minnesota Statutes, 148.235, subdivisions 8 and 9.

D. <u>District Collaborative Planning and Implementation Team</u>

To the extent Naloxone is obtained for use consistent with this policy, the school district will establish a district-wide collaborative planning and implementation team ("District Planning Team") who will oversee the general development and operations related to the use of opiate antagonist Naloxone and regularly report to the school board as to its activities.

1. The District Planning Team will include the Naloxone Coordinator and may include the superintendent (or designee), school nurse, public health experts, first responders, student or family representatives, and community partners who will be assigned to the Team by the superintendent or designee or solicited as volunteers by the superintendent.

2. The District Planning Team, through the Naloxone Coordinator, will obtain a protocol or Standing Order from a licensed medical prescriber for the use of Naloxone or other Opiate Antagonist by school district staff in all school facilities and activities and will update or renew the protocol or Standing Order annually

or as otherwise required. A copy of the protocol or Standing Order will be maintained in the office of the Naloxone Coordinator.

3. The District Planning Team will develop district-wide guidelines and procedures and determine the form(s) of Naloxone to be used within the school district (nasal, auto injector, manual injector) and the method and manner of arranging for the financing and purchasing, storage and use of Naloxone to be approved by the school board. Once approved by the school board, these guidelines and procedures will be attached and incorporated into this policy. At a minimum, these guidelines and procedures will:

   a. Ensure that when Naloxone is administered, school district employees must activate the community emergency response system (911) to ensure additional medical support due to the limited temporary effect of Naloxone and the continued need of recipients of additional medical care;

   b. Require school district employees to contact a school district healthcare professional to obtain medical assistance for the recipient of the Naloxone, if possible, pending arrival of emergency personnel;

   c. Direct school district employees to make immediate attempts to determine if the recipient is a minor and, if so, locate the identity of the parent or guardian of the minor and ensure contact with that parent or guardian is made as soon as possible after administration of the Naloxone for the purpose of informing the parent or guardian of the actions that have been taken; and

   d. Require school district staff to inform the building administrator or other administrator overseeing an event or activity of the administration of Naloxone, as well as the Naloxone Coordinator, after taking necessary immediate emergency steps.

4. The District Planning Team will determine the type and method of annual training, identify staff members at each school site to be trained and coordinate the implementation of the training with the assistance of the Naloxone Coordinator.

E. Site Planning Teams

1. In consultation with the District Planning Team, the administrator at each school site may establish, in the manner the superintendent or Naloxone Coordinator deems appropriate, a Site Planning Team within the school site.

2. The Site Planning Team will be responsible for the coordination and implementation of this policy, district-wide guidelines and procedures within the school site and will develop and implement any specific guidelines and procedure for the storage and use of Naloxone within the school site in a manner consistent with this policy and district wide procedures and guidelines.

F. School District Staff

School district staff members will be responsible for attending all required training pertaining to the policy, procedures and guidelines for the storage and use of Naloxone and performing any assigned responsibilities pursuant to the guidelines and procedures.

G. The school district allows a student in grades 9 through 12 to possess and administer an opiate antagonist to another high school student. The protections of Minnesota Statutes, section 604A.04 apply to the possession and administration of opiate antagonists according to Minnesota Statutes, section 121A.224.

[NOTE: The 2025 Minnesota legislature enacted paragraph G. This provision is optional: school districts are not required to adopt paragraph G.]

V. NALOXONE STORAGE

A. The Site Planning Team will select numerous Naloxone storage locations within the school site and outside the school site when activities are conducted off school grounds (i.e., transportation services, field trips, etc*.).*

[NOTE: School districts may decide that Naloxone will not be sent on field trips, transportation or activities that occur outside of the typical school day or off school property and may modify this statement accordingly. If Naloxone is provided during these auxiliary activities, schools should ensure that it is only provided if there is an available trained staff member to administer it and that the medication can be safely and legally stored and transported.]

B. The selected storage locations of Naloxone will be classified as non-public "security information" as the school board has determined that the disclosure of this data to the general public would be likely to substantially jeopardize the security of the medication that could be subject to theft, tampering, and improper use. Therefore, the identity of the storage locations will be shared only with those school district staff members whom the District Planning Team or Site Team have determined need access to this information to aid public health and safety as determined in the procedures and guidelines.

C. Stock Naloxone will be clearly labeled, monitored for expiration dates, and stored in a secured location that is accessible by trained staff as set forth in paragraph V.B.

VI. Privacy Protections

The school district will maintain the privacy of students and staff related to the administration of Naloxone as required by law.

Legal References:
Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 13.43 (Personnel Data)
Minn. Stat. § 13.37 (General Nonpublic Data)
Minn. Stat. § 121A.21 (School Health Services)
Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)
Minn. Stat. § 121A.224 (Opiate Antagonists)
Minn. Stat. § 144.344 (Emergency Treatment)
Minn. Stat. § 148.235 (Prescribing Drugs and Therapeutic Devices)
Minn. Stat. § 151.37 (Legend Drugs; Who May Prescribe, Possess)
Minn. Stat. § 152.01 (Definitions)
Minn. Stat. § 152.02 (Schedules of Controlled Substances)
Minn. Stat. § 604A.01 (Good Samaritan Law)
Minn. Stat. § 604A.015 (School Bus Driver Immunity from Liability)
Minn. Stat. § 604A.04 (Good Samaritan Overdose Prevention)
Minn. Stat. § 604A.05 (Good Samaritan Overdose Medical Assistance)
Minn. R. Pt. 6800.4220 (Schedule II Controlled Substances)
20 U.S.C. § 1232g (Family Educational and Privacy Rights)

Cross Reference:
MSBA/MASA Model Policy 516 (Student Medication)
~~Minnesota Department of Health Toolkit on the Administration of Naloxone~~

Resources:
Minnesota Department of Health, School Toolkit on Naloxone Administration in School Settings

STUDENTS

Overdose Medication 516.5-NB

I. PURPOSE

As a means of enhancing the health and safety of its students, staff and visitors, the school district will acquire, administer, and store doses of an opiate antagonist, specifically Naloxone (Narcan)[1], and administration devices or kits for emergency use to assist a student, staff member, or other individual believed or suspected to be experiencing an opioid overdose on school district property during the school day or at school district activities.

II. GENERAL STATEMENT OF POLICY

The school board authorizes school district administration to obtain and possess opioid overdose reversal medication, such as Naloxone, to be maintained and administered to a student or other individual by trained school staff if the staff member determines in good faith that the person to whom the medication is administered is experiencing an opioid overdose. Authorization for obtaining, possessing and administering Naloxone or similar permissible medications under this policy are contingent upon: 1) the continued validity of state and federal law that permit a person who is not a healthcare professional to dispense an opiate antagonist to the school district and its employees by law; 2) that the school district and its staff are immune from criminal prosecution and not otherwise liable for civil damages for administering the opiate antagonist to another person who the staff member believes in good faith to be suffering from a drug overdose; and 3) the availability of funding either from outside sources or as approved by the school board to obtain and administer opioid overdose reversal medication.

III. DEFINITIONS

A. **"Drug-related overdose"** means an acute condition, including mania, hysteria, extreme physical illness, respiratory depression or coma, resulting from the consumption or use of a controlled substance, or another substance with which a controlled substance was combined, and that a layperson would reasonably believe to be a drug overdose that requires immediate medical assistance.

B. **"Naloxone Coordinator"** is a school district staff person or administrator appointed to monitor adherence to protocols outlined in this policy and referenced procedures. The Naloxone Coordinator is responsible for building-level administration and management of Opiate Antagonist medications and supplies. The school district's Naloxone Coordinator is [insert title of staff person appointed as coordinator].

C. **"Opiate"** means any dangerous substance having an addiction forming or addiction sustaining liability similar to morphine or being capable of conversion into a drug having such addiction forming or addiction sustaining liability.

D. **"Opiate Antagonist"** means naloxone hydrochloride ("Naloxone") or any similarly acting drug approved by the federal Food and Drug Administration for the treatment of a drug overdose.

E. **"Standing Order"** means directions from the school district's medical provider that sets forth how to house and administer Naloxone or other Opiate Antagonist medications to students, staff members or other individuals believed or suspected to be experiencing an opioid overdose. This Standing Order should include the following information:

1. Administration type

2. Dosage

3. Date of issuance

4. Signature of the authorized provider

IV. GENERAL STATEMENT OF POLICY AND RESPONSIBILITIES

A. The school district must maintain a supply of opiate antagonists at each school site to be administered in compliance with Minnesota law. Each school building must have nasal naloxone available on-site.

B. A licensed physician, a licensed advanced practice registered nurse authorized to prescribe drugs pursuant to Minnesota Statutes, section 148.235, or a licensed physician assistant may authorize a nurse or other personnel employed by, or under contract with, a public school may be authorized to administer opiate antagonists as defined under Minnesota Statutes, section 604A.04, subdivision 1.

C. A licensed practical nurse is authorized to possess and administer an opiate antagonist in a school setting notwithstanding Minnesota Statutes, 148.235, subdivisions 8 and 9.

D. District Collaborative Planning and Implementation Team

To the extent Naloxone is obtained for use consistent with this policy, the school district will establish a district-wide collaborative planning and implementation team ("District Planning Team") who will oversee the general development and operations related to the use of opiate antagonist Naloxone and regularly report to the school board as to its activities.

1. The District Planning Team will include the Naloxone Coordinator and may include the superintendent (or designee), school nurse, public health experts, first responders, student or family representatives, and community partners who will be assigned to the Team by the superintendent or designee or solicited as volunteers by the superintendent.

2. The District Planning Team, through the Naloxone Coordinator, will obtain a protocol or Standing Order from a licensed medical prescriber for the use of Naloxone or other Opiate Antagonist by school district staff in all school facilities and activities and will

update or renew the protocol or Standing Order annually or as otherwise required. A copy of the protocol or Standing Order will be maintained in the office of the Naloxone Coordinator.

3. The District Planning Team will develop district-wide guidelines and procedures and determine the form(s) of Naloxone to be used within the school district (nasal, auto injector, manual injector) and the method and manner of arranging for the financing and purchasing, storage and use of Naloxone to be approved by the school board. Once approved by the school board, these guidelines and procedures will be attached and incorporated into this policy. At a minimum, these guidelines and procedures will:

   a. Ensure that when Naloxone is administered, school district employees must activate the community emergency response system (911) to ensure additional medical support due to the limited temporary effect of Naloxone and the continued need of recipients of additional medical care;

   b. Require school district employees to contact a school district healthcare professional to obtain medical assistance for the recipient of the Naloxone, if possible, pending arrival of emergency personnel;

   c. Direct school district employees to make immediate attempts to determine if the recipient is a minor and, if so, locate the identity of the parent or guardian of the minor and ensure contact with that parent or guardian is made as soon as possible after administration of the Naloxone for the purpose of informing the parent or guardian of the actions that have been taken; and

   d. Require school district staff to inform the building administrator or other administrator overseeing an event or activity of the administration of Naloxone, as well as the Naloxone Coordinator, after taking necessary immediate emergency steps.

4. The District Planning Team will determine the type and method of annual training, identify staff members at each school site to be trained and coordinate the implementation of the training with the assistance of the Naloxone Coordinator.

E. Site Planning Teams

1. In consultation with the District Planning Team, the administrator at each school site may establish, in the manner the superintendent or Naloxone Coordinator deems appropriate, a Site Planning Team within the school site.

2. The Site Planning Team will be responsible for the coordination and implementation of this policy, district-wide guidelines and procedures within the school site and will develop and implement any specific guidelines and procedure for the storage and use of

Naloxone within the school site in a manner consistent with this policy and district wide procedures and guidelines.

F. School District Staff

School district staff members will be responsible for attending all required training pertaining to the policy, procedures and guidelines for the storage and use of Naloxone and performing any assigned responsibilities pursuant to the guidelines and procedures.

V. NALOXONE STORAGE

A. The Site Planning Team will select Naloxone storage locations at each school site.

B. The selected storage locations of Naloxone will be classified as non-public "security information" as the school board has determined that the disclosure of this data to the general public would be likely to substantially jeopardize the security of the medication that could be subject to theft, tampering, and improper use. Therefore, the identity of the storage locations will be shared only with those school district staff members whom the District Planning Team or Site Team have determined need access to this information to aid public health and safety as determined in the procedures and guidelines.

C. Stock Naloxone will be clearly labeled, monitored for expiration dates, and stored in a secured location that is accessible by trained staff as set forth in paragraph V.B.

VI. Privacy Protections

The school district will maintain the privacy of students and staff related to the administration of Naloxone as required by law.

Legal References:
Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 13.43 (Personnel Data)
Minn. Stat. § 13.37 (General Nonpublic Data)
Minn. Stat. § 121A.21 (School Health Services)
Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)
Minn. Stat. § 121A.224 (Opiate Antagonists)
Minn. Stat. § 144.344 (Emergency Treatment)
Minn. Stat. § 148.235 (Prescribing Drugs and Therapeutic Devices)
Minn. Stat. § 151.37 (Legend Drugs; Who May Prescribe, Possess)
Minn. Stat. § 152.01 (Definitions)
Minn. Stat. § 152.02 (Schedules of Controlled Substances)

Minn. Stat. § 604A.01 (Good Samaritan Law)
Minn. Stat. § 604A.015 (School Bus Driver Immunity from Liability)
Minn. Stat. § 604A.04 (Good Samaritan Overdose Prevention)
Minn. Stat. § 604A.05 (Good Samaritan Overdose Medical Assistance)
Minn. R. Pt. 6800.4220 (Schedule II Controlled Substances)
20 U.S.C. § 1232g (Family Educational and Privacy Rights)

Cross Reference: NB Policy 516 (Student Medication)
Minnesota Department of Health Toolkit on the Administration of Naloxone

[1] Naloxone is the medication that reverses an opioid overdose. Narcan® is the brand name for the internasal applicator (nasal spray) form of naloxone. Naloxone usually refers to an intermuscular (IN+M) naloxone form that comes in a vial and is administered with a syringe, normally dispensed as an "IM kit."

Adopted: _____ *MSBA/MASA Model Policy 519*
Orig. 1995
Revised: _____ *Rev. 2025*

519 INTERVIEWS OF STUDENTS BY OUTSIDE AGENCIES

I. PURPOSE

There are occasions in which persons other than school district officials and employees find it necessary to speak with a student during the school day. Student safety and disruption of the educational program is of concern to the school district. The purpose of this policy is to establish the procedures for access to students by authorized individuals during the school day.

II. GENERAL STATEMENT OF POLICY

A. Generally, students may not be interviewed during the school day by persons other than a student's parents, school district officials, employees and/or agents, except as otherwise provided by law and/or this policy.

B. Requests from law enforcement officers and those other than a student's parents, school district officials, employees and/or agents to interview students shall be made through the principal's office. Upon receiving a request, it shall be the responsibility of the principal to determine whether the request will be granted. Prior to granting a request, the principal shall attempt to contact the student's parents to inform them of the request, except where otherwise prohibited by law.

III. INTERVIEWS CONDUCTED UNDER THE MALTREATMENT OF MINORS ACT

A. In the case of an investigation pursuant to the Reporting of Maltreatment of Minors Act, Minnesota Statutes, chapter 260E, a local welfare agency, the agency responsible for investigating the report, and a local law enforcement agency may interview, without parental consent, an alleged victim and any minors who currently reside with or who have resided with the alleged perpetrator. The interview may take place at school and during school hours or at any facility or other place where the alleged victim or other children might be found or the child may be transported to, and the interview may be conducted at a place appropriate for the interview of a child designated by the local welfare agency or law enforcement agency. School district officials will work with the local welfare agency, the agency responsible for investigating the report, or law enforcement agency to select a place appropriate for the interview. When it is possible and the report alleges substantial child endangerment or sexual abuse, the interview may take place outside the presence of the alleged offender and may take place prior to any interviews of the alleged offender.

[NOTE: This added language is in Minnesota Statutes, section 260E.22, subdivision 2.]

B. If the interview took place or is to take place on school district property, an order of the juvenile court pursuant to Minnesota Statutes, chapter 260E may specify that school district officials may not disclose to the parent, legal custodian, or guardian the contents of the notification of intent to interview the child on school district property and/or any other related information regarding the interview that may be a part of the child's record. The school district official must receive a copy of the order from the local welfare or law enforcement agency.

C. When the local welfare agency, local law enforcement agency, or agency responsible for assessing or investigating a report of maltreatment determines that an interview should take place on school district property, school district officials must receive written notification of intent to interview the child on school district property ~~prior to~~before the

interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct an interview on school district property. ~~Where~~ For an~~the~~ interview~~s~~ ~~are~~ conducted by the local welfare agency, the notification ~~must~~ shall be signed by the chair of the local social services agency or the chair's designee. The notification is private educational data on the student. School district officials may not disclose to the parent, legal custodian or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded, unless a school employee or agent is alleged to have maltreated the child. Until school district officials receive said notification, all inquiries regarding the nature of the investigation or assessment should be directed to the local welfare or law enforcement agency or the agency responsible for assessing or investigating a report of maltreatment shall be solely responsible for any disclosure regarding the nature of the assessment or investigation.

D. School district officials shall have discretion to reasonably schedule the time, place, and manner of an interview by a local welfare or local law enforcement agency on school district premises. However, where the alleged perpetrator is believed to be a school district official or employee, the local welfare or local law enforcement agency will have discretion to determine where the interview will be held. The interview must be conducted not more than twenty-four (24) hours after the receipt of the notification unless another time is considered necessary by agreement between the school district officials and the local welfare or law enforcement agency. However, school district officials must yield to the discretion of the local welfare or law enforcement agency concerning other persons in attendance at the interview. School district officials will make every effort to reduce the disruption to the educational program of the child, other students, or school staff when an interview is conducted on school district premises.

E. Students shall not be taken from school district property without the consent of the principal and without proper warrant.

Legal References: Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors)

Cross References: MSBA/MASA Model Policy 103 (Complaints – Students, Employees, Parents, Other Persons)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

STUDENTS

Interviews of Students by Outside Agencies 519

I. PURPOSE

There are occasions in which persons other than school district officials and employees find it necessary to speak with a student during the school day. Student safety and disruption of the educational program is of concern to the school district. The purpose of this policy is to establish the procedures for access to students by authorized individuals during the school day.

II. GENERAL STATEMENT OF POLICY

A. Generally, students may not be interviewed during the school day by persons other than a student's parents, school district officials, employees and/or agents, except as otherwise provided by law and/or this policy.

B. Requests from law enforcement officers and those other than a student's parents, school district officials, employees and/or agents to interview students shall be made through the principal's office. Upon receiving a request, it shall be the responsibility of the principal to determine whether the request will be granted. Prior to granting a request, the principal shall attempt to contact the student's parents to inform them of the request, except where otherwise prohibited by law.

III. INTERVIEWS CONDUCTED UNDER THE MALTREATMENT OF MINORS ACT

A. In the case of an investigation pursuant to the Reporting of Maltreatment of Minors Act, Minnesota Statutes, chapter 260E, a local welfare agency, the agency responsible for investigating the report, and a local law enforcement agency may interview, without parental consent, an alleged victim and any minors who currently reside with or who have resided with the alleged perpetrator. The interview may take place at school and during school hours or at any facility or other place where the alleged victim or other children might be found or the child may be transported to, and the interview may be conducted at a place appropriate for the interview of a child designated by the local welfare agency or law enforcement agency. School district officials will work with the local welfare agency, the agency responsible for investigating the report, or law enforcement agency to select a place appropriate for the interview. When it is possible and the report alleges substantial child endangerment or sexual abuse, the interview may take place outside the presence of the alleged offender and may take place prior to any interviews of the alleged offender.

B. If the interview took place or is to take place on school district property, an order of the juvenile court pursuant to Minnesota Statutes Chapter 260E may specify that school district officials may not disclose to the parent, legal custodian, or guardian the contents of the notification of intent to interview the child on school district property and/or any other related information regarding the interview that may be a part of the child's record. The school district official must receive a copy of the order from the local welfare or law enforcement agency.

C. When the local welfare agency, local law enforcement agency, or agency responsible for

assessing or investigating a report of maltreatment determines that an interview should take place on school district property, school district officials must receive written notification of intent to interview the child on school district property before the interview. The notification shall include the name of the child to be interviewed, the purpose of the interview, and a reference to the statutory authority to conduct an interview on school district property. For an interview conducted by the local welfare agency, the notification shall be signed by the chair of the local social services agency or the chair's designee. The notification is private educational data on the student. School district officials may not disclose to the parent, legal custodian or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the local welfare or law enforcement agency that the investigation or assessment has been concluded, unless a school employee or agent is alleged to have maltreated the child. Until school district officials receive said notification, all inquiries regarding the nature of the investigation or assessment should be directed to the local welfare or law enforcement agency or the agency responsible for assessing or investigating a report of maltreatment shall be solely responsible for any disclosure regarding the nature of the assessment or investigation.

D. School district officials shall have discretion to reasonably schedule the time, place, and manner of an interview by a local welfare or local law enforcement agency on school district premises. However, where the alleged perpetrator is believed to be a school district official or employee, the local welfare or local law enforcement agency will have discretion to determine where the interview will be held. The interview must be conducted not more than Twenty-four (24) hours after the receipt of the notification unless another time is considered necessary by agreement between the school district officials and the local welfare or law enforcement agency. However, school district officials must yield to the discretion of the local welfare or law enforcement agency concerning other persons in attendance at the interview. School district officials will make every effort to reduce the disruption to the educational program of the child, other students, or school staff when an interview is conducted on school district premises.

E. Students shall not be taken from school district property without the consent of the principal and without proper warrant.

Legal References: Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors)

Cross References: NB Policy 103 (Complaints – Students, Employees, Parents, Other Persons)
NB Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
NB Policy 515 (Protection and Privacy of Pupil Records)

North Branch Area Education Center
38705 Grand Avenue, North Branch, MN 55056
651.674.1025

North Branch Area Education Center Fundraising Summary
(May 1, 2026 - October 31, 2026)

- Boosterthon Viking Fun Run Fundraiser = total profit $25,228

SUNRISE RIVER ELEMENTARY SCHOOL
Taylor Swanson, Principal

37775 Grand Ave., North Branch, MN 55056
Phone / 651-674-1100 Fax / 651-674-1110
www.isd138.org

NORTH BRANCH AREA PUBLIC SCHOOLS
Inspire Dreams, Build Integrity, Instill Hope

October 27, 2026

North Branch Area Public Schools
Sunrise River Elementary School
Grades 1-5
Fundraiser Report for the dates:
May 1, 2026 – October 30, 2026

Boosterthon Fun Run Fundraiser
Money collected includes Sunrise Grades 1-5
Fun Run Event Date: June 5, 2026
Overall Profit: $59, 404.47

Taylor Swanson
Principal, Sunrise River Elementary School
tswanson@isd138.org
651-674-1105

2026-2027 North Branch Area Middle School Fundraising Summary (May 1, 2026 - October 31, 2026)

6th Grade:
6th grade students did not participate in a fundraiser activity during this time period.

7th Grade:
7th grade students did not participate in a fundraiser activity during this time period.

8th Grade:
8th grade students did not participate in a fundraiser activity during this time period.

North Branch Area High School Fundraising Report May 1, 2026 - October 31, 2026

Group	Fundraiser	Season	Projected Profit	Deposits	Expenses	Profit
Theater	Floral Sales @ Musical	Spring	$150.00	$497.00	$320.00	$177.00
			$150.00	**$497.00**	**$320.00**	**$177.00**
Girls Golf	Grocery Bagging @ Jerry's	Spring	$1,000.00	$1,499.09	$0.00	$1,499.09
			$1,000.00	**$1,499.09**	**$0.00**	**$1,499.09**
Student Council	Pie In Face	Spring	$100.00	$35.00	$0.00	$35.00
			$100.00	**$35.00**	**$0.00**	**$35.00**
NHS	Midsummer Face Painting	Spring	$100.00	$62.00	$0.00	$62.00
			$100.00	**$62.00**	**$0.00**	**$62.00**
AFJROTC	Concessions Share Earned	Year Round	$1,000.00	$437.33	$0.00	$437.33
All Culture Club	Concessions Share Earned	Year Round	$1,000.00	$1,311.99		$1,311.99
Baseball	Concessions Share Earned	Year Round	$1,000.00	$1,311.99	$0.00	$1,311.99
Basketball, Boys	Concessions Share Earned	Year Round	$1,000.00	$1,967.99		$1,967.99
Basketball, Girls	Concessions Share Earned	Year Round	$1,000.00	$874.66	$0.00	$874.66
Captain's Club	Concessions Share Earned	Year Round	$1,000.00	$874.64	$0.00	$874.64
Cross Country	Concessions Share Earned	Year Round	$1,000.00	$2,623.98	$0.00	$2,623.98
Dance Team	Concessions Share Earned	Year Round	$1,000.00	$437.33	$0.00	$437.33
FFA	Concessions Share Earned	Year Round	$1,000.00	$874.66	$0.00	$874.66
Golf Girls	Concessions Share Earned	Year Round	$1,000.00	$2,186.65	$0.00	$2,186.65
Gymnastics	Concessions Share Earned	Year Round	$1,000.00	$1,311.99		$1,311.99
NHS	Concessions Share Earned	Year Round	$1,000.00	$874.66	$0.00	$874.66
Robotics, FTC	Concessions Share Earned	Year Round	$1,000.00	$3,717.31	$0.00	$3,717.31
Soccer, Boys	Concessions Share Earned	Year Round	$1,000.00	$5,903.83	$0.00	$5,903.83
Soccer, Girls	Concessions Share Earned	Year Round	$1,000.00	$1,749.32	$0.00	$1,749.32
Speech	Concessions Share Earned	Year Round	$1,000.00	$437.33	$0.00	$437.33
Student Council	Concessions Share Earned	Year Round	$1,000.00	$1,311.99	$0.00	$1,311.99
Tennis	Concessions Share Earned	Year Round	$1,000.00	$3,279.98	$0.00	$3,279.98
Track	Concessions Share Earned	Year Round	$1,000.00	$3,935.97	$0.00	$3,935.97
Volleyball	Concessions Share Earned	Year Round	$1,000.00	$3,061.31	$0.00	$3,061.31
Wrestling	Concessions Share Earned	Year Round	$1,000.00	$2,404.32	$0.00	$2,404.32
			$21,000.00	**$40,889.23**	**$0.00**	**$40,889.23**

North Branch Area High School Fundraising Report May 1, 2026 - October 31, 2026

FFA	Almelund Threshing	Fall	$1,000.00	$1,000.00	$0.00	$1,000.00
			$1,000.00	**$1,000.00**	**$0.00**	**$1,000.00**
Boys Basketball	Almelund Threshing Parking Lot Attendants	Fall	$5,000.00	$5,000.00	$0.00	$5,000.00
			$5,000.00	**$5,000.00**	**$0.00**	**$5,000.00**
Volleyball	Adrenaline Viking Cards	Fall	$10,000.00	$13,060.00	$0.00	$13,060.00
			$10,000.00	**$13,060.00**	**$0.00**	**$13,060.00**
Football	Adrenaline Viking Cards	Fall	$10,000.00	$10,510.00	$0.00	$10,510.00
	Adrenaline Viking Cards	Fall		$178.00	$0.00	$178.00
			$10,000.00	**$10,688.00**	**$0.00**	**$10,688.00**
FTC Robotics	Car Parking - Apple Fest	Fall	$1,000.00	$1,639.37	$0.00	$1,639.37
			$1,000.00	**$1,639.37**	**$0.00**	**$1,639.37**
Band	Gerten's Flower Fundraiser	Spring	$2,000.00	$335.44	$0.00	$335.44
			$2,000.00	**$335.44**	**$0.00**	**$335.44**
						48
Choir	Coupon Fundraiser	Fall	$1,000.00	$640.00	$0.00	$640.00
	Gerten's Flower Sales	Spring	$1,000.00	$500.00	$0.00	$500.00
			$1,000.00	**$1,140.00**	**$0.00**	**$1,140.00**
Girls Golf	Golf Tournament Fundraiser	Fall	$2,000.00	$1,092.00	$0.00	$1,092.00
			$2,000.00	**$1,092.00**	**$0.00**	**$1,092.00**
Boys Soccer	Vertical Raise -online campaign	Fall	$7,000.00	$9,834.50	$0.00	$9,834.50
			$7,000.00	**$9,834.50**	**$0.00**	**$9,834.50**
Girls Soccer	Vertical Raise	Fall	$5,000.00	$6,815.30	$0.00	$6,815.30
			$5,000.00	**$6,815.30**	**$0.00**	**$6,815.30**
	May 2026 - October 2026 Fundraising Totals:		**$66,350.00**	**$93,586.93**	**$320.00**	**$93,266.93**