

**NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138
NORTH BRANCH AREA EDUCATION CENTER
38705 GRAND AVENUE
NORTH BRANCH, MN 55056
REGULAR SCHOOL BOARD MEETING
DECEMBER 8, 2022
5:30 PM**

AGENDA

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. School Board Recognition
 - A. Acknowledgement of Kevin Bollman's Service to the School Board
 - B. Fall Sport Recipients
 - View the coaches videos at the following link: <https://rb.gy/qqkoaa>
- VI. Superintendent's Report
- VII. Removal of Consent Items for Discussion
- VIII. Approval of Consent Items
 - A. Minutes of November 17, 2022 Policy Committee Meeting
 - B. Minutes of November 17, 2022 Regular School Board Meeting
 - C. Authorization of Payments, Transfers, and Investment Activity
 - D. Personnel
 - 1. Paula Vaughn, retirement effective March 1, 2023, as District Accountant at North Branch Area Public Schools
 - 2. Michelle Dufault, retirement effective at the end of the 2022-23 school year, as Elementary Teacher at Sunrise River Elementary School
 - 3. Michelle Trunk, retirement effective at the end of the 2022-23 school year, as Instructional Strategies Coach at North Branch Area Middle School
 - 4. Ramona Wideen, extension of leave request effective November 28, 2022 through January 1, 2023, as Lead Custodian at Sunrise River Elementary School
 - 5. Barbara Gray, leave request effective December 1, 2022 through February 28, 2023, as SPED Assistant at North Branch Area Middle School
 - 6. Rebecca Whiting, BS, Step 1, effective October 17, 2022 through the end of the 2022-23 school year, for a Tier 1 License for Science Teacher at North Branch Area High School
 - 7. Dawn White, MA+60, Step 8, beginning October 26, 2022 through the end of the 2022-23 school year, as 0.33 FTE Science Teacher at North Branch Area High School
 - 8. Rachel Fox-Ledo, employment effective October 25, 2022, as Lunchroom/Playground Assistant at Sunrise River Elementary School
 - 9. Keegan Frazier, employment effective October 31, 2022, as SPED Assistant at North Branch Area High School

- 10. Samantha Hoffman, employment effective November 3, 2022, as School Age Care Adult Assistant at North Branch Area Education Center
- 11. Lindsey Swartz, employment effective November 16, 2022, as SPED Assistant at North Branch Area High School
- 12. 2022-23 Extra Curricular Winter Coach Positions
 - a. Norm Nagel, Class 4, Step 3, as Assistant Coach for Gymnastics
 - b. Norm Nagel, Class 9, Step 10, as Weightroom Supervisor during the winter season
- E. Acceptance of Donations

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 138 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

- IX. **Open Mic:** Open mic is a time for public comment. However, it is not a means to have issues added to this evening's agenda. It is also not a means to discuss specific individuals negatively in public, either by name or position. If you would like district follow up to comments, please leave appropriate contact information on the open mic sign-in sheet. Please limit your comments to three minutes.
- X. Old Business
 - A. Revisit 2022-23 School Calendar
 - B. Consider Second Reading of the Following Policies
 - 1. Policy 413 - Harassment and Violence (Annual review, no changes)
 - 2. Policy 506-NB - Student Discipline (Annual review. MSBA changes to references and language)
 - 3. Policy 514 - Bullying Prohibition Policy (Annual review. MSBA changes to references and language)
- XI. New Business
 - A. Consider Acceptance of Audit Report for FY2022
 - B. Consider Certification of Property Tax Levy 2022, Payable 2023 in the Amount of \$10,051,361.35
 - C. Consider First Reading of the Following Policies
 - 1. Policy 522 - Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process (Annual review. MSBA changes to references and language)
 - 2. Policy 616 - School District System Accountability (Annual review. MSBA changes to references and language)
 - 3. Policy 806 - Crisis Management Policy (Annual review. MSBA changes to references and language)
- XII. Addendum
 - A. New Business
 - 1. Consider First Reading of 2023-24 Draft School Calendar
- XIII. Information
 - A. Board & Administrator December 2022 Issue

- XIV. Board Requests
- XV. Committee Reports
- XVI. Dates to Remember
 - A. Thursday, January 12, 2023 Policy Committee Meeting, 4:30 pm, North Branch Area Education Center, Conference Room, B122
 - B. Thursday, January 12, 2023 Organizational Meeting, 5:30 pm, North Branch Area Education Center, Boardroom, C120
 - C. Thursday, January 12, 2023 Regular School Board Meeting, immediately following the Organizational Meeting, North Branch Area Education Center, Boardroom, C120
 - D. Thursday, January 26, 2023, School Board Work Session, 5:30 pm, North Branch Area Education Center, Boardroom, C120
- XVII. Adjournment