

**NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138  
NORTH BRANCH AREA EDUCATION CENTER, BOARD ROOM, ROOM C120  
38705 GRAND AVENUE  
NORTH BRANCH, MN 55056  
REGULAR SCHOOL BOARD MEETING  
OCTOBER 13, 2022  
5:30 PM**

**AGENDA**

- I. Call to Order
- II. Roll Call  
Board Member Bollman will be attending the school board meeting remotely at the following location: TradeWinds Island Grand Resort, 5500 Gulf Blvd, St. Peter Beach, Florida 33706
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Superintendent's Report
- VI. Removal of Consent Items for Discussion
- VII. Approval of Consent Items
  - A. Minutes of September 8, 2022 Policy Committee Meeting
  - B. Minutes of September 8, 2022 Regular School Board Meeting
  - C. Minutes of September 22, 2022 Work Session
  - D. Authorization of Payments, Transfers, and Investment Activity
  - E. Personnel
    - 1. Mallory Miller, resignation effective September 23, 2022, as SPED Assistant and Lunchroom Assistant at North Branch Area Middle School
    - 2. Nathan Cardinal, resignation effective October 7, 2022, as SPED Assistant at North Branch Area High School
    - 3. Linda Downie, resignation effective October 7, 2022, as Transition Job Coach at Life Work Center
    - 4. Linda Westbrook, resignation October 31, 2022, as Lunchroom/Playground Assistant at Sunrise River Elementary School
    - 5. Amanda Palmer, leave request effective September 20, 2022 through October 28, 2022, as School Age Care Adult Assistant at North Branch Area Public Schools
    - 6. Barbara Gray, leave request effective September 22, 2022 through November 30, 2022, as SPED Assistant at North Branch Area Middle School
    - 7. Alexis Knoblach, leave request effective September 26, 2022 through October 10, 2022, as SPED Assistant at North Branch Area High School
    - 8. Juliane Bartel, leave request effective October 1, 2022, returning October 25, 2022, as SPED Assistant at North Branch Area Education Center
    - 9. Brent Lundgren, leave request effective October 7, 2022 through November 20, 2022, as Sixth Grade Teacher at North Branch Area Middle School

10. Kristi Johnson, rescind pre-approved leave request for September 8, 2022 through November 23, 2022, as Community Education Early Childhood Instructor
11. Kristi Johnson, position change effective September 6, 2022, from Community Education Early Childhood Instructor to Elementary Teacher at North Branch Area Education Center
12. Kari Harmasz, position change effective October 10, 2022, from SPED Assistant to Transition Job Coach at Life Work Center
13. Allan Dittrich, BA, Step 7, effective October 3, 2022, as Science/Social Studies Teacher at North Branch Area Middle School
14. Cassie Breaw, employment effective August 31, 2022, as SPED Assistant at North Branch Area Education Center
15. Cody Dullinger, employment effective August 31, 2022, as SPED Assistant at North Branch Area High School
16. Cody Dullinger, resignation effective September 28, 2022, as SPED Assistant at North Branch Area High School
17. Madison Mench, employment effective August 31, 2022, as SPED Assistant at North Branch Area High School
18. Lisa Olivo, employment effective August 31, 2022, as SPED Assistant at Life Work Center
19. Angelina Reeve, employment effective September 6, 2022, as SPED Assistant at North Branch Area High School
20. Angelina Reeve, termination effective September 16, 2022, as SPED Assistant at North Branch Area High School
21. Kathleen Wessel, employment effective September 6, 2022, as SPED Assistant at North Branch Area Education Center
22. Bryant Meyer, employment effective September 7, 2022, as SPED Assistant at North Branch Area Middle School
23. Jennifer Berg, employment effective September 9, 2022, as SPED Assistant at Sunrise River Elementary School
24. Breanna Aronson, employment effective September 14, 2022, as SPED Assistant at North Branch Area Education Center
25. Julie Anderson, employment effective September 19, 2022, as Office Clerk at North Branch Area High School
26. Cassie Williams, employment effective September 19, 2022, as SPED Assistant at North Branch Area Middle School
27. Christopher Ward, employment effective September 20, 2022, as Lunchroom Assistant at North Branch Area Middle School
28. Morgan O'Donnell, employment effective September 26, 2022, as Health Office Clerk at Sunrise River Elementary School
29. 2022-23 Extra Curricular Fall Coach Position
  - a. Kyle Groh, Class 6, Step 3, as Coach for Middle School Volleyball
30. 2022-23 Activity Advisor Positions
  - a. Kevin Grote, Class 10, Step 6, as Fall Clay Target Advisor
  - b. Jessica Konrad, Class 10, Step 1, as Fall Clay Target Advisor
  - c. James Pope, Class 8, Step 10, as High School Pep Band Advisor
  - d. Elizabeth Budahn, Class 4, Step 5, as Extra-Curricular Vocals (Harmonaires)
  - e. James Pope, Class 4, Step 10, as High School Jazz Band Advisor

- f. Samantha Weiss, Class 8, Step 2, as Knowledge Bowl Advisor
  - g. Laura Rothe, Class 8, Step 7, as National Honor Society Advisor
  - h. Ashley Twait, Class 10, Step 4, as Prom Co-Advisor
  - i. Erin Theobald, Class 10, Step 4, as Prom Co-Advisor
  - j. Jennifer VanDyke, Class 6, Step 9, as Student Council Advisor
  - k. Sydney Rydberg-Engel, Class 7, Step 3, as Yearbook Advisor
  - l. Hannah Rawleigh, Class 6, Step 4, as ProStart Advisor
  - m. Julie Cooley, Class 6, Step 7, as DECA Advisor
  - n. Ben Paro, Class 10, Step 4, as Middle School Jazz Band Advisor
  - o. Elizabeth Budahn, Class 10, Step 5, as Middle School Show Choir Advisor
  - p. Michelle Tabor, Class 9, Step 2, as Middle School Knowledge Bowl Advisor
  - q. Pam Newbauer, Class 8, Step 10, as Middle School Speech Advisor
  - r. Michelle Tabor, Class 8, Step 3, as Middle School Student Council Advisor
  - s. Jessica Richter, Class 7, Step 6, as Middle School Yearbook Advisor
  - t. Melissa Kleschult, Class 7, Step 1, as Elementary Yearbook Co-Advisor
  - u. Juli Summer, Class 7, Step 1, as Elementary Yearbook Co-Advisor
- F. Seniority Lists
- 1. NBEA (North Branch Area Education Association)
  - 2. Community Education Early Childhood Teachers
  - 3. NBSSA (North Branch Support Staff Association)
  - 4. SEIU Local 284 (Custodial)
- G. Revised Agreement to Provide School Resource Officer (SRO) Services Between the City of North Branch and Independent School District No. 138 (North Branch) for 2022-23
- H. Contract Between Independent School District No. 138, North Branch, and Therapeutic Services Agency, Inc. (TSA) beginning August 29, 2022 to June 9, 2023 for Providing Teacher Services to the High School Elective Class Entitled Personal Enrichment
- I. Acceptance of Donations  
Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 138 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

- VIII. **Open Mic:** Open mic is a time for public comment. However, it is not a means to have issues added to this evening's agenda. It is also not a means to discuss specific individuals negatively in public, either by name or position. If you would like district follow up to comments, please leave appropriate contact information on the open mic sign-in sheet. Please limit your comments to three minutes.
- IX. Old Business

- X. New Business
  - A. Consider the Ratification of the Contract Between the North Branch Principals Association and North Branch Independent School District Effective July 1, 2022 through June 30, 2024
  - B. Consider Resolution of Governing Board Supporting Form A Application to Minnesota State High School League Foundation
  - C. Consider Superintendent's Evaluation Summary
  - D. Consider First Reading of the Following Policies
    - 1. Policy 503-NB - Student Attendance
    - 2. Policy 504-NB - Student Dress and Appearance
    - 3. Policy 530-NB - Immunization Requirements
- XI. Addendum
- XII. Information
  - A. Board & Administrator October 2022 Issue
- XIII. Board Requests
- XIV. Committee Reports
  - A. MSBA
    - 1. MSBA Legislative Platform Process
  - B. SCRED Report
- XV. Dates to Remember
  - A. Thursday, October 27, 2022, School Board Work Session, 5:30 pm, North Branch Area Education Center, Boardroom, C120
  - B. Thursday, November 10, 2022, Regular School Board Meeting, 5:30 pm, North Branch Area Education Center, Boardroom, Room C120
  - C. Thursday, November 17, 2022, Special School Board Meeting, 5:30 pm, North Branch Area Education Center, Boardroom, Room C120
- XVI. Adjournment