

**NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138
NORTH BRANCH AREA EDUCATION CENTER ROOM 126
REGULAR SCHOOL BOARD MEETING
SEPTEMBER 14, 2017
5:30 PM**

AGENDA

Notice is hereby given that the School Board of North Branch Area Public Schools will hold a Regular School Board Meeting on Thursday, September 14, 2017 at 5:30 PM in the North Branch Area Education Center Room 126, 38705 Grand Ave, North Branch, MN 55056.

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Approval of Agenda

V. School Board Recognition

A. Sarah Grovender and Mindy Michaud - Completion of MSBA Phase I, II, III

VI. Superintendent's Report

VII. Removal of Consent Items for Discussion

VIII. Approval of Consent Items

A. Minutes of August 10, 2017 Policy Committee Meeting

B. Minutes of August 10, 2017 Regular School Board Meeting

C. Authorization of Payments, Transfers, and Investment Activity

D. Personnel

1. Sue Hirschberger, retirement effective August 23, 2017, as Behavior Tech at

North Branch Area Middle School

2. Angela Nuckols, resignation effective August 25, 2017, as School Age Care Adult Assistant
3. Cindy Gillette, resignation effective September 15, 2017, as Bus Driver
4. Amy Glaser, termination effective August 24, 2017, as Lunchroom/Playground Assistant at Sunrise River Elementary School
5. Lori Tiegen, leave request effective August 29, 2017 through October 9, 2017, as Elementary Teacher at Sunrise River Elementary School
6. Jenna Grummons, Step 1, as Community Education Early Childhood Instructor beginning with the 2017-18 school year
7. Meghan Hanegraaf, BS, Step 1, beginning with the 2017-18 school year, as .5 FTE Elementary Teacher at Sunrise River Elementary School
8. Mariette Hoefler, BA+15, Step 4, beginning with the 2017-18 school year, as Business Teacher at North Branch Area High School
9. Laurie Krenz, MEd+45, Step 17, beginning with the 2017-18 school year, as ALC/Distance Learning Teacher at North Branch Area Public Schools
10. Stacy Sullivan, BS, Step 2, beginning with the 2017-18 school year, as Elementary Teacher at Sunrise River Elementary School
11. Christine Weiss-Klatt, MA+15, Step 17, changing from .5 FTE to 1.0 FTE, beginning with the 2017-18 school year as Elementary Teacher at Sunrise River Elementary School
12. Pang Zong Moua, MEd, Step 1, LTS for Kelly Johnson from August 29, 2017 through November 3, 2017 as Second Grade Teacher at Sunrise River Elementary School
13. Brittany Ahner, employment effective August 31, 2017, as SPED Assistant at North Branch Area Middle School
14. Rachelle Johnson, employment effective August 31, 2017, as SPED Assistant

at North Branch Area Middle School

15. Carrie Moffet, employment effective August 31, 2017, as SPED Assistant at North Branch Area Middle School
16. Jason Steeves, employment effective August 31, 2017, as SPED Assistant at North Branch Area Middle School
17. Xiu Lan Connett, employment effective August 31, 2017, as SPED Assistant at North Branch Area High School
18. Dawn Follmer, employment effective August 31, 2017, as SPED Assistant at Life Work Center
19. Linda Behrendt, employment effective August 31, 2017, as Early Childhood Assistant at North Branch Area Education Center
20. Ashley Sikkink, employment effective August 31, 2017 as Bus Driver
21. Maranda Nelson, employment effective September 6, 2017, as School Age Care Adult Assistant at North Branch Area Education Center
22. Megan Exsted, employment effective September 7, 2017, as School Age Care Adult Assistant at North Branch Area Education Center
23. 2017-18 Extra Curricular Fall Coach Positions
 - a. Jake Borash, Class 2, Step 2, as Boys Soccer Head Coach
 - b. Chad Johnson, Class 4, Step 5, as Boys Soccer Assistant Coach
 - c. Jessica Audette, Class 4, Step 3, as Girls Soccer Assistant Coach
 - d. Steve Dickhudt, Class 3, Step 3, as Girls Volleyball Assistant Coach
 - e. Tom Kingsland, Class 4, Step 2, as Cross Country Assistant Coach
 - f. Sean Huset, Class 3, Step 4, as Football Assistant Coach

- g. Thomas Johnson, Class 3, Step 1, as Football Assistant Coach
- h. Jason Steeves, Class 3, Step 3, as Football Assistant Coach
- i. Katie Olsen, Class 9, Step 10, as Weightroom Supervisor for the 2017-18 school year
- j. Tim Olson, Class 6, Step 1, as Clay Target Advisor
- k. Rikki Beaver, Class 6, Step 1, as Middle School Boys Soccer Coach
- l. Matt Zook, Class 6, Step 1, as Middle School Cross Country Coach

24. 2017-18 Activity Advisor Positions

- a. Rachel Bigelow, Class 3, Step 4, as Fall Musical Co-Director
- b. Rachel Bigelow, Class 9, Step 1, as .5 Fall Musical Choreographer
- c. Mariette Hoefler, Class 8, Step 1, as International Club Advisor
- d. Mindy Lattimore, resignation as Drama Club Advisor

E. Acceptance of Donations

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 138 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

IX. Open Mic: Open mic is a time for public comment. However, it is not a means to have issues added to this evening's agenda. It is also not a means to discuss specific individuals negatively in public, either by name or position. If you would like district follow up to comments, please leave appropriate contact information on the open mic sign-in sheet. Please limit your comments to three minutes.

X. Old Business

XI. New Business

- A. Consider Certification of Proposed Property Tax Levy 2017 Payable 2018
- B. Consider Setting December 14, 2017 to Certify the Property Tax Levy 2017 Payable 2018
- C. Consider Approval of Policy 499 - Classified Substitute Pay
- D. Consider First Reading of Policy 513 - Student Promotion, Retention, and Program Design

XII. Addendum

A. Consent

- 1. Keith Peterson, employment effective September 7, 2017, as SPED Assistant at North Branch Area Middle School
- 2. Amanda Roy, employment effective September 7, 2017, as Lunchroom/Playground Assistant at Sunrise River Elementary School
- 3. Kelcie Baker, leave request effective October 30, 2017 through December 8, 2017, as SPED Assistant at North Branch Area High School
- 4. Ashley Sikkink, resignation effective September 6, 2017, as Bus Driver
- 5. Scott Schraufnagel, leave request effective September 21, 2017 through November 3, 2017, as SPED Teacher at North Branch Area Middle School
- 6. 2017-18 Activity Advisor Position
 - a. Pierre Pleau, Class 3, Step 7, as Auditorium Coordinator
- 7. Agreement Between North Branch Area High School and Mundo Learning Inc. from September 5, 2017 through September 29, 2017

B. New Business

1. Consider Resolution Providing for Sale of General Obligation School Building Bonds; Covenanting and Obligating the District to be Bound By and to Use the Provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal and Interest on the Bonds

2. Consider Resolution Providing for Sale of Taxable General Obligation OPEB Refunding Bonds, Series 2017B; Covenanting and Obligating the District to be Bound By and to Use the Provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal and Interest on the Bonds

XIII. Information

- A. Board & Administrator August 2017 Issue

XIV. Board Requests

XV. Committee Reports

- A. SEE (Schools for Equity in Education)

- B. Negotiations
 1. Custodial Union Local 284

- C. MSBA Update or Report

- D. MSHSL

- E. SCRED Report

- F. Staff Development Report

- G. Community Education Advisory Committee Report

- H. OPEB Committee Report

I. Policy Committee Report

XVI. Dates to Remember

- A. Monday, September 18, 2017 Negotiations Committee Meeting, 4:00 pm, North Branch Area Education Center, Room 121
- B. Monday, September 18, 2017 Custodian Negotiations Session, 4:30 pm, North Branch Area Education Center, Room 118
- C. Thursday, September 21, 2017 School Board Retreat, 4:30 pm, North Branch Area Education Center, Room 118
- D. Thursday, October 12, 2017 World's Best Workforce Meeting, 4:30 pm, North Branch Area Education Center, Room 126
- E. Thursday, October 12, 2017 Regular School Board Meeting, 5:30 pm, North Branch Area Education Center, Room 126
- F. Thursday, October 26, 2017 School Board Work Session, 5:30 pm, North Branch Area Education Center, Room 118

XVII. Adjournment