

**NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138
NORTH BRANCH AREA EDUCATION CENTER ROOM 126
REGULAR SCHOOL BOARD MEETING
SEPTEMBER 8, 2016
5:30 PM**

AGENDA

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Superintendent's Report
- VI. Removal of Consent Items for Discussion
- VII. Approval of Consent Items
 - A. Minutes of August 11, 2016 Policy Committee Meeting
 - B. Minutes of August 11, 2016 Regular School Board Meeting
 - C. Minutes of August 25, 2016 School Board Retreat
 - D. Authorization of Payments, Transfers, and Investment Activity
 - E. Personnel
 - 1. Janice Humble, retirement effective September 2, 2016, as Schoolkeeper at Sunrise River Elementary School
 - 2. Kelly Anderson, resignation effective August 10, 2016, as Lunchroom/Playground Supervisor at Sunrise River Elementary School
 - 3. Wendy DeVault, resignation effective August 18, 2016, as Early Childhood

SPED Assistant

4. Theresa Grittner, resignation effective August 19, 2016, as Lunchroom Supervisor at North Branch Middle School
5. Linda Flicek, resignation effective August 19, 2016, as SPED Assistant at Sunrise River Elementary School
6. Jenifer Knutson, resignation effective August 22, 2016, as SPED Assistant at Sunrise River Elementary School
7. Shari Lehmann, resignation effective August 24, 2016, as Playground Supervisor at Sunrise River Elementary School
8. Roxanne Kahler, resignation effective August 25, 2016, as Playground Supervisor at Sunrise River Elementary School
9. Chris Hay, request to be released from his contract for the upcoming 2016-17 school year, contingent upon the district hiring a suitable replacement, as Business Teacher at North Branch High School
10. Kaitlyn Armstrong, BA, Step 1, as LTS for Jordyn Kelderman, from September 29, 2016 - December 23, 2016, as First Grade Teacher at Sunrise River Elementary School
11. Vicki Kristo, BA, Step 1, LTS for Sarah Hasselfeldt, from August 29, 2016 - November 4, 2016, as Second Grade Teacher at Sunrise River Elementary School
12. Chad DeBruzzi, MEd+60, Step 12, LTS for Christine Bettendorf for the 2016-17 school year, as Math Teacher at North Branch High School
13. Steven Nelson, MEd+45, Step 17, LTS for Business Teacher to be Hired, at North Branch High School
14. Stacy Sullivan, BS, Step 1, LTS for Catherine Ziegler for the 2016-17 school year, as Title Teacher at Sunrise River Elementary School
15. Cynthia Schloer, employment effective August 29, 2016, as School Age Care Adult Assistant

16. Jamie Gall, employment effective August 31, 2016, as Office/Due Process Clerk at North Branch High School
17. Brittany Ahner, employment effective August 31, 2016, as SPED Assistant at North Branch Middle School
18. Cynthia Dworshak, employment effective August 31, 2016, as SPED Assistant at North Branch Middle School
19. Lisa Delougherty, employment effective August 31, 2016, as SPED Assistant at North Branch Middle School
20. Dawn Follmer, employment effective August 31, 2016, as SPED Assistant at Life Work Center
21. Laura Michels, employment effective August 31, 2016, as SPED Assistant at North Branch Middle School
22. Jackie Olson, employment effective August 31, 2016, as SPED Assistant at Sunrise River Elementary School
23. Katherine Sapp, employment effective August 31, 2016, as SPED Assistant at North Branch Middle School
24. Jason Steeves, employment effective August 31, 2016, as SPED Assistant at North Branch Middle School
25. Kathleen Wessel, employment effective August 31, 2016, as SPED Assistant at Sunrise River Elementary School
26. Coralie Wilson, employment effective August 31, 2016, as SPED Assistant at North Branch Middle School
27. Debra Beyatt, employment effective September 1, 2016, as School Age Care Adult Assistant
28. 2016-17 Extra Curricular Fall Coach Positions
 - a. Caleb Forstrom, Class 3, Step 2, as Football Assistant Coach

- b. Sean Huset, Class 3, Step 3, as Football Assistant Coach
- c. Tom Kingsland, Class 3, Step 3, as Football Assistant Coach
- d. Jason Steeves, Class 3, Step 2, as Football Assistant Coach
- e. Steve Dickhudt, Class 3, Step 2, as Girls Volleyball Assistant Coach
- f. Chad Johnson, Class 4, Step 4, as Boys Soccer Assistant Coach
- g. Sherri Keller, Class 6, Step 2, as Middle School Girls Soccer Coach
- h. Kathy Crudo, Class 6, Step 1, as Middle School Volleyball Coach
- i. Jeremiah LeTourneau, Class 6, Step 1, as Middle School Cross Country Coach

29. 2016-17 Activity Advisor Position

- a. Rachel Bigelow, Class 3, Step 3, as Fall Musical Director

F. Contract Between Independent School District No. 138, North Branch and All Source Recruiting Group, Inc.

G. Acceptance of Donations

Minnesota Statute 123B.02 permits school boards to "...receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, and for the benefit of pupils thereof."

Therefore, the Superintendent recommends the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 138 that the School Board accept with appreciation the following contributions and permit their use as designated by the donors.

VIII. **Open Mic:** Open mic is a time for public comment. However, it is not a means to have issues added to this evening's agenda. If you would like district follow up to comments, please leave appropriate contact information on the open mic sign-in sheet. Please limit your comments to three minutes.

IX. Old Business

X. New Business

A. Consider Setting the September 22, 2016 as a Special Meeting to Certify the Proposed Tax Levy 2016 Payable 2017

B. Consider Policy 721 - Uniform Grant Guidance Policy Regarding Federal Revenue Sources

C. Consider First Reading of the Following Policies

1. Consider First Reading of Policy 401 - Equal Employment Opportunity

2. Consider First Reading of Policy 402 - Disability Nondiscrimination Policy

3. Consider First Reading of Policy 404 - Employment Background Checks

4. Consider First Reading of Policy 405 - Veteran's Preference

5. Consider First Reading of Policy 406 - Public and Private Personnel Data

6. Consider First Reading of Policy 407 - Employee Rights to Know - Exposure to Hazardous Substances

7. Consider First Reading of Policy 408 - Subpoena of a School District Employee

8. Consider First Reading of Policy 409 - Employee Publications, Instructional Materials, Inventions, and Creations

XI. Addendum

A. Consent

1. Gail Klatt, retirement effective September 30, 2016, as SPED Assistant at Sunrise River Elementary School

2. Jaime Burnside, resignation effective September 23, 2016, as Office Clerk at North Branch Area Public Schools
3. Hillary Adams, employment effective September 12, 2016, as SPED Assistant at Sunrise River Elementary School
4. Brittany George, employment effective September 15, 2016, as SPED Assistant at Sunrise River Elementary School
5. Scoreboard Advertising Agreement Between North Branch Area Public Schools and the Following Business
 - a. Kim Theis

B. New Business

1. Consider Resolution Approving and Authorizing the Execution of a Lease-Purchase Master Agreement, Lease Schedule and Exhibits and Supplements Thereto, and Related Documents and Certificates

XII. Information

XIII. Board Requests

XIV. Committee Reports

A. SEE (Schools for Equity in Education)

B. Negotiations

1. North Branch Support Staff Association (NBSSA)
2. North Branch Principals Association (NBPA)

C. MSBA Update or Report

D. SCRED Report

E. Staff Development Report

F. OPEB Committee Report

G. Policy Committee Report

XV. Dates to Remember

A. Tuesday, September 13, 2016 Bus Driver Negotiations Session, 4:30 pm, North Branch Area Education Center, Room 118

B. Thursday, September 15, 2016 NBSSA Negotiations Session, 4:30 pm, North Branch Area Education Center, Room 118

C. Thursday, September 22, 2016 Orientation for School Board Candidates, 4:45 pm, North Branch Area Education Center, Superintendent's Office

D. Thursday, September 22, 2016 Special Board Meeting, 5:30 pm, North Branch Area Education Center, Room 126

E. Friday, September 30, 2016, District-Wide Staff Development Day

F. Thursday, October 13, 2016 Policy Committee Meeting, 4:30 pm, North Branch Area Education Center, Room 118

G. Thursday, October 13, 2016 Regular School Board Meeting, 5:30 pm, North Branch Area Education Center, Room 126

H. Thursday, October 27, 2016 School Board Work Session, 5:30 pm, North Branch Area Education Center, Room 118

XVI. Adjournment