

Regular Meeting
Monday, October 19, 2026 6:00 PM

Cleburne ISD Boardroom
505 N. Ridgeway Dr., Suite 100
Cleburne, TX 76033

Agenda

1. **CALL TO ORDER**
2. **PUBLIC COMMENT (Begins at 5:00pm)**
 - 2.A. Addressing the School Board: Individuals wishing to address the Board may sign up during regular office hours, from the time the agenda is posted until 3:00 p.m. on the day of the meeting, in person at the Cleburne ISD Central Office. All handouts must be delivered at this time and will not be allowed during the meeting. A speaker will be limited to three (3) minutes to make comments. The Board shall not answer questions and shall not deliberate or decide regarding any subject. Board policy prohibits the discussion of complaints against district employees and/or students during public comment.
3. **CLOSED MEETING (TEXAS GOVERNMENT CODE 551)**
 - 3.A. Pursuant to Texas Government Code Sections 551.071, consultation with Attorney regarding pending or threatened litigation or to receive information protected by the attorney client privilege
 - 3.B. Pursuant to Texas Government Code Section 551.072 consider Purchase, Exchange, Lease or Value of Real Property.
 - 3.C. Pursuant to Texas Government Code Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
 - 3.D. Pursuant to Texas Government Code Sections 551.076, 551.089, to deliberate regarding security devices or security audits
 - 3.E. Pursuant to Texas Government Code Section 551.082, .0821, to deliberate a matter regarding a student or student discipline
4. **RECONVENE**
 - 4.A. Pledge of Allegiance
 - 4.B. Texas Pledge of Allegiance
 - 4.C. Invocation
 - 4.D. Cleburne ISD's Mission and Philosophy
5. Action from closed session, if any
 - 5.A. Human Resources Department
 - 5.A.1. Consider and approve New Contracted Hires for the 2026-2027 school year
6. **CAMPUS SPOTLIGHT - COLEMAN ELEMENTARY**
7. **HONORS AND RECOGNITIONS**
8. **COMMENTS FROM BOARD OF TRUSTEES**
9. **CONSENT AGENDA: ALL ITEMS MAY BE ACTED UPON AT THE SAME TIME BY THE BOARD OF TRUSTEES**
 - 9.A. BOARD OF TRUSTEES
 - 9.A.1. Unapproved minutes

- 9.A.1.a. 09-21-26 unapproved minutes
 - 9.A.1.b. 10-6-26 unapproved minutes
- 9.B. BUSINESS AND FINANCE DEPARTMENT
 - 9.B.1. Check Register
 - 9.B.2. Co-Curricular and Agency Reports
 - 9.B.3. Monthly Revenue and Expenditure Reports
 - 9.B.4. Tax Report
 - 9.B.5. Budget Amendment Report
- 9.C. CURRICULUM AND INSTRUCTION DEPARTMENT
 - 9.C.1. Library Book List
- 9.D. HUMAN RESOURCES DEPARTMENT
 - 9.D.1. T-TESS Appraisers
 - 9.D.2. Memorandum of Understanding - The Educator Collective for the Principal Fellowship Program (2026–2027)
- 10. **ACTION ITEMS**
 - 10.A. Curriculum and Instruction Department
 - Presenter:** Dr. Chris Jackson
 - 10.A.1. Consider and approve the District Improvement Plan and House Bill 3 Goals
 - 10.B. Board of Trustees
 - Presenter:** Dr. Chris Jackson
 - 10.B.1. Consider and approve 2026-2027 Board Operation Procedures
- 11. **SUPERINTENDENT'S REPORTS**
 - 11.A. Curriculum and Instruction Department
 - 11.A.1. EB Program
 - 11.B. District Operations Department
 - 11.B.1. Child Nutrition Report
 - 11.B.2. Facility Report
 - 11.B.3. Transportation Report
 - 11.B.4. Workorder Summary Report
 - 11.C. Human Resources Department
 - 11.C.1. Professional Resignations
- 12. **CLOSED MEETING (TEXAS GOVERNMENT CODE 551)**
 - 12.A. Pursuant to Texas Government Code Section 551.071, attorney client privilege.
 - 12.B. Pursuant to Texas Government Code Section 551.072 Consider Purchase, Exchange, Lease or Value of Real Property.
 - 12.C. Pursuant to Texas Government Code Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
 - 12.D. Pursuant to Texas Government Code Sections 551.089, to deliberate regarding security devices or security audits
 - 12.E. Pursuant to Texas Government Code Section 551.082, .0821, to deliberate a matter regarding a student or student discipline
- 13. **RECONVENE TO OPEN SESSION**
 - 13.A. Action, if any, from closed session
- 14. **ADJOURNMENT**



BOARD OF TRUSTEES INFORMATION ONLY

TITLE: Board Recognitions
FROM: Dr. Coby Kirkpatrick
DATE : October 19, 2026

RECOGNITIONS

6th Grade Citizenship Awards – Dr. Amber White

Fine Arts – Dr. Estelle Murr

- Broadway Dallas Performance Ensemble
- Commended Winner 2026 Mark of Excellence National Wind Band Honors Project
- TASA/TASB TxEdCon TAEA Selected Artwork

Grow Your Own Recognitions – Dr. Myrna Blanchard

Regular Meeting
Monday, September 21, 2026 6:00 PM Central

Cleburne ISD Boardroom
505 N. Ridgeway Dr., Suite 100
Cleburne, TX 76033

Eric Bishop: Present
Elizabeth Childress: Present
Wendell Dempsey: Present
DeAnna King: Present
Mary Ellen Mahaffey: Present
Dr. Jason Tennison: Present
Joe Trevino: Absent
Present: 6, Absent: 1.

1. CALL TO ORDER

Meeting was called to order at 5:02pm by Dr. Jason Tennison.

2. PUBLIC COMMENT (Begins at 5:00pm)

No public comments

2.A. Addressing the School Board: Individuals wishing to address the Board may sign up during regular office hours, from the time the agenda is posted until 3:00 p.m. on the day of the meeting, in person at the Cleburne ISD Central Office. All handouts must be delivered at this time and will not be allowed during the meeting. A speaker will be limited to three (3) minutes to make comments. The Board shall not answer questions and shall not deliberate or decide regarding any subject. Board policy prohibits the discussion of complaints against district employees and/or students during public comment.

3. CLOSED MEETING (TEXAS GOVERNMENT CODE 551)

Board convened to closed session at 5:02pm.

3.A. Pursuant to Texas Government Code Sections 551.071, consultation with Attorney regarding pending or threatened litigation or to receive information protected by the attorney client privilege

3.B. Pursuant to Texas Government Code Section 551.072 consider Purchase, Exchange, Lease or Value of Real Property.

3.C. Pursuant to Texas Government Code Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

3.D. Pursuant to Texas Government Code Sections 551.076, 551.089, to deliberate regarding security devices or security audits

3.E. Pursuant to Texas Government Code Section 551.082, .0821, to deliberate a matter regarding a student or student discipline

4. RECONVENE

Board reconvened to open session at 6:00pm.

4.A. Pledge of Allegiance

4.B. Texas Pledge of Allegiance

4.C. Invocation

4.D. Cleburne ISD's Mission and Philosophy

5. Action from closed session, if any

5.A. Human Resources Department

5.A.1. Consider and ratify Administrative hire for 2026-2027

Motion to ratify the Administrative hire, as presented. This motion, made by Elizabeth Childress and seconded by Wendell Dempsey, Passed.

Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea, Joe Trevino: Yea
Yea: 7, Nay: 0

5.A.2. Consider and ratify new hires for 2026-2027
Motion to ratify new contracted hires for 2026-2027 school year, as presented. This motion, made by Eric Bishop and seconded by Mary Ellen Mahaffey, Passed.
Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea, Joe Trevino: Yea
Yea: 7, Nay: 0

5.B. Safety and Security Department

5.B.1. Consider and approve additional security personnel
Motion to approve the additional security personnel, as presented. This motion, made by Elizabeth Childress and seconded by DeAnna King, Passed.
Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea, Joe Trevino: Yea
Yea: 7, Nay: 0

6. CAMPUS SPOTLIGHT

6.A. Adams Elementary School

7. HONORS AND RECOGNITIONS

7.A. Wheat Middle School Citizenship Awards

Congratulations to our 7th grade honorees: Zixin Chen, Mila Davis, Journey Martinez, Levi Villasana, our 8th grade honorees: Kason Reynolds, Piper Blake, Joey Jobe, Paizly Steward

8. COMMENTS FROM BOARD OF TRUSTEES

Wendell Dempsey visited Gerard Elementary. He was impressed with the security and how friendly the teachers were. He enjoyed a campus tour.
Elizabeth Childress expressed what a great job Dr. Mark McClure does with SuperSAC, Superintendent’s Student Advisory Committee. She enjoyed a great time with the kids.

9. CONSENT AGENDA: ALL ITEMS MAY BE ACTED UPON AT THE SAME TIME BY THE BOARD OF TRUSTEES

Motion to approve the consent agenda, as presented. This motion, made by DeAnna King and seconded by Elizabeth Childress, Passed.
Joe Trevino: Absent, Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea
Yea: 6, Nay: 0, Absent: 1

9.A. BOARD OF TRUSTEES

9.A.1. Unapproved minutes
9.A.1.a. 08-17-26 unapproved minutes

9.B. BUSINESS AND FINANCE DEPARTMENT

9.B.1. Check Register
9.B.2. Co-Curricular and Agency Reports
9.B.3. Monthly Revenue and Expenditure Reports
9.B.4. Tax Report
9.B.5. Budget Amendment Report
9.B.6. Central Appraisal District 4th Quarter payment

9.C. Human Resources Department

9.C.1. T-Tess Appraisers list

10. PRESENTATIONS

10.A. Human Resources Department

10.A.1. Grow Your Own Overview

11. ACTION ITEMS

11.A. Human Resources Department

11.A.1. Opportunity for Public Testimony Regarding SB 12 Annual Certification of Compliance - The Board of Trustees will provide an opportunity for public testimony regarding Cleburne Independent School District's Annual Certification of Compliance with Certain Laws pursuant to Texas Education Code §39.008.

11.A.1.a. Members of the public wishing to provide testimony regarding Cleburne ISD's Senate Bill 12 Annual Certification of Compliance may individually register with the Board Secretary from the time the agenda is posted until 3:00 p.m. on the day of the meeting, in person at the Cleburne ISD Central Office.
Speakers should indicate that they are registering to provide testimony regarding the SB 12 Annual Certification of Compliance. Each registered speaker will be provided up to three minutes to address the Board.

The floor was opened and closed at 6:34pm, since no speakers signed up to speak on this item.

11.A.2. Consider and approve Senate Bill 12: Annual Certification of Compliance with Education Code 11.0005 and Education Code 28.0022
Motion to approve the district's certification of compliance with certain laws, as presented. This motion, made by Eric Bishop and seconded by Mary Ellen Mahaffey, Passed.
Joe Trevino: Absent, Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea
Yea: 6, Nay: 0, Absent: 1

11.B. Student Services Department

11.B.1. Consider and approve class size waivers
Motion to approve class size exception waivers, as presented. This motion, made by Elizabeth Childress and seconded by DeAnna King, Passed.
Joe Trevino: Absent, Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea
Yea: 6, Nay: 0, Absent: 1

12. Business and Finance Department

12.A. Cleburne ISD and Hill College tax rate public hearing

According to state statute, the floor was opened for comments at 6:42pm. There were no speakers and the floor was closed at 6:42pm.

12.B. Consider and approve Cleburne ISD Tax Rate
Motion to approve the M&O rate of \$.71240/\$100 and the I&S rate of \$.34952/\$100 for a total tax rate of \$1.06192/\$100., as presented. This motion, made by Mary Ellen Mahaffey and seconded by DeAnna King, Passed.
Joe Trevino: Absent, Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea
Yea: 6, Nay: 0, Absent: 1

12.C. Consider and approve Hill College Tax Rate
Motion to approve Hill College tax rate, as presented. This motion, made by Eric Bishop and seconded by Elizabeth Childress, Passed.
Joe Trevino: Absent, Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey: Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea
Yea: 6, Nay: 0, Absent: 1

13. PURCHASES OVER \$50,000

13.A. Student Services Department

13.A.1. Special Education Department

13.A.1.a. Consider and approve Soliant Health agreement

Motion to approve the Soliant Health agreement in the amount of \$114,000, as presented.
This motion, made by Elizabeth Childress and seconded by Eric Bishop, Passed.
Joe Trevino: Absent, Eric Bishop: Yea, Elizabeth Childress: Yea, Wendell Dempsey:
Yea, DeAnna King: Yea, Mary Ellen Mahaffey: Yea, Dr. Jason Tennison: Yea
Yea: 6, Nay: 0, Absent: 1

14. SUPERINTENDENT'S REPORTS

14.A. District Operations Department

14.A.1. Child Nutrition Report

14.A.2. Facility Report

14.A.3. Transportation Report

14.A.4. Workorder Summary Report

14.B. Human Resources Department

14.B.1. Professional Resignations

15. CLOSED MEETING (TEXAS GOVERNMENT CODE 551)
Board convened to closed session at 6:45pm.

15.A. Pursuant to Texas Government Code Section 551.071, attorney client privilege.

15.B. Pursuant to Texas Government Code Section 551.072 Consider Purchase, Exchange, Lease or Value of Real Property.

15.C. Pursuant to Texas Government Code Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

15.D. Pursuant to Texas Government Code Sections 551.089, to deliberate regarding security devices or security audits

15.E. Pursuant to Texas Government Code Section 551.082, .0821, to deliberate a matter regarding a student or student discipline

16. RECONVENE TO OPEN SESSION
Board reconvened to open session at 7:25pm.

16.A. Action, if any, from closed session

17. ADJOURNMENT
Meeting was adjourned at 7:25pm.

Board President	Board Secretary
October 19, 2026	October 19, 2026
Date Minutes Approved	Date Minutes Signed

TEAM of 8 Training
Tuesday, October 6, 2026 5:15 PM Central

Cleburne ISD Boardroom
505 N. Ridgeway Dr., Suite 100
Cleburne, TX 76033

Eric Bishop: Present
Elizabeth Childress: Present
Wendell Dempsey: Present
DeAnna King: Present
Mary Ellen Mahaffey: Present
Dr. Jason Tennison: Present
Joe Trevino: Present
Present: 7.

1. CALL TO ORDER

Meeting was called to order at 5:19pm by Dr. Jason Tenniosn.

2. PUBLIC COMMENT (Begins at 5:15pm) – No public comments

2.A. The Public Comment portion of the meeting will begin at 5:15 p.m., and speakers should be present at that time. Public comment during a Special Called Meeting is limited to items listed on the posted agenda.

Individuals wishing to address the Board may sign up in person at the Cleburne ISD Central Office during regular office hours, from the time the agenda is posted until 3:00 p.m. on the day of the meeting. All handouts must be submitted at sign-up and will not be accepted during the meeting.

Speakers are limited to three (3) minutes and may comment only on posted agenda items. The Board will not answer questions, deliberate, or make decisions during public comment. Board policy prohibits discussion of complaints against district employees and/or students during public comment.

3. CLOSED MEETING (TEXAS GOVERNMENT CODE 551)

Board convened to closed session at 5:19pm.

3.A. Pursuant to Texas Government Code Sections 551.071, consultation with Attorney regarding pending or threatened litigation or to receive information protected by the attorney client privilege

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3.D. Pursuant to Texas Government Code Sections 551.076, 551.089, to deliberate regarding security devices or security audits

3.E. Pursuant to Texas Government Code Section 551.082, .0821, to deliberate a matter regarding a student or student discipline

4. RECONVENE

Board reconvened to open session at 5:40pm.

4.A. Pledge of Allegiance

4.B. Texas Pledge of Allegiance

4.C. Invocation

4.D. Cleburne ISD's Mission and Philosophy

5. Action from closed session, if any

6. TEAM OF 8 TRAINING

Trainer: Dr. Chris Jackson

Training on Board Self-Assessment, District Goals and Objectives, and Framework for School Board Development.

7. ADJOURNMENT

Meeting was adjourned at 7:37pm.

Board President

Board Secretary

October 19, 2026

October 19, 2026

Date Minutes Approved

Date Minutes Signed

AGENCY		September			
2026-27	Description	Balance	Rev	Exp	Balance
CM-750	Central Office Central Office Misc	\$25,346.45	\$275.31	\$0.00	\$25,621.76
CF-900	Central Office Christmas Fund	\$325,123.58	\$30,710.17	(\$2,750.00)	\$353,083.75
3B	CHS - BETA Club	\$8,830.07	\$0.00	\$0.00	\$8,830.07
1D	CHS - DECA Club	\$5,715.29	\$0.00	\$0.00	\$5,715.29
1E	CHS - Exchangettes	\$2,350.88	\$600.00	(\$1,200.00)	\$1,750.88
FB	CHS - FBLA	\$3,569.61	\$0.00	\$0.00	\$3,569.61
1F	CHS - FCA	\$3,604.88	\$0.00	\$0.00	\$3,604.88
3F	CHS - FCCLA	\$1,180.80	\$385.00	\$0.00	\$1,565.80
2F	CHS - FFA	\$8,124.59	\$0.00	(\$5,350.00)	\$2,774.59
5F	CHS - French Club	\$343.03	\$0.00	\$0.00	\$343.03
6F	CHS - Freshman Class	\$86.16	\$0.00	\$0.00	\$86.16
1G	CHS - Gaming Club	\$143.59	\$0.00	\$0.00	\$143.59
08-001	CHS - HOSA	\$1,209.06	\$0.00	\$0.00	\$1,209.06
IC	CHS - Interact Club	\$5,543.45	\$1,000.00	\$0.00	\$6,543.45
2F	CHS - Int'l Thespian Society	\$1,234.53	\$0.00	\$0.00	\$1,234.53
TV	CHS - Jacket Travel Club	\$406.69	\$0.00	\$0.00	\$406.69
1J	CHS - Junior Class	\$12,008.16	\$0.00	(\$2,400.00)	\$9,608.16
1K	CHS - Key Club	\$3,383.22	\$1,200.00	\$0.00	\$4,583.22
1N	CHS - National Honor Society	\$1,679.80	\$80.00	\$0.00	\$1,759.80
03-001	CHS - Natl Art Honor Society	\$474.45	\$0.00	\$0.00	\$474.45
NS	CHS - Nat'l Spanish Honor Society	\$5,072.59	\$0.00	\$0.00	\$5,072.59
NT-001	CHS - Nat'l Technical Honor Society	\$1,713.29	\$165.00	\$0.00	\$1,878.29
1S	CHS - Senior Class	\$2,910.78	\$0.00	\$0.00	\$2,910.78
24-001	CHS - Skills USA	\$16,515.06	\$0.00	\$0.00	\$16,515.06
3S	CHS - Sophomore Class	\$549.51	\$0.00	\$0.00	\$549.51
6S	CHS - Spanish Club	\$6,929.46	\$1,020.00	\$0.00	\$7,949.46
7S	CHS - Student Council	\$5,726.15	\$1,920.00	(\$2,725.63)	\$4,920.52
1T	CHS - TAFE	\$4,569.75	\$1,315.00	(\$885.95)	\$4,998.80
TC-001	CHS - Tech Student Assoc Club	\$402.44	\$0.00	\$0.00	\$402.44
TM	CHS - Tri-M Music Honor Society	\$156.01	\$0.00	\$0.00	\$156.01
CL-102	Coleman School Student Council	\$2,109.39	\$0.00	\$0.00	\$2,109.39
CK-109	Cooke School Student Council	\$1,390.46	\$0.00	\$0.00	\$1,390.46
BU-041	Smith MS Builders Club	\$1,042.82	\$0.00	\$0.00	\$1,042.82
73-041	Smith MS Lowell Smith Donation	\$1,772.19	\$0.00	\$0.00	\$1,772.19
NH-041	Smith MS NJHS	\$567.57	\$0.00	\$0.00	\$567.57
11-041	Smith MS Rainbow Kids	\$1,000.36	\$0.00	\$0.00	\$1,000.36
55-041	Smith MS Student Council	\$8,465.19	\$0.00	\$0.00	\$8,465.19
3B-041	Smith MS Beta Club	\$993.00	\$0.00	\$0.00	\$993.00
BU-107	Wheat MS Builders Club	\$1,570.25	\$0.00	\$0.00	\$1,570.25
NH-107	Wheat MS NJHS	\$8,225.06	\$0.00	(\$777.99)	\$7,447.07
24-107	Wheat MS Skills USA	\$429.00	\$0.00	\$0.00	\$429.00
55-107	Wheat MS Student Council	\$3,564.62	\$0.00	\$0.00	\$3,564.62
TOTAL		\$486,033.24	\$38,670.48	(\$16,089.57)	\$508,614.15

CO-CURRICULAR

September

2026-27	Description	Balance	Rev	Exp	Balance
AD-101	ADAMS ELEMENTARY	\$67,327.80	\$5,666.14	(\$4,741.00)	\$68,252.94
59-101	ADAMS PE DEPT.	\$3,044.24	\$612.00	(\$2,400.00)	\$1,256.24
02-101	ADAMS-CAMP GRADY SPRUCE	\$21,198.62	\$0.00	(\$600.00)	\$20,598.62
AE-821	Central Office ADULT ED SUPPORT	\$362.75	\$0.00	\$0.00	\$362.75
AT-929	Central Office ATHLETIC DIRECTOR	\$7,607.62	\$0.00	\$0.00	\$7,607.62
CM-750	CENTRAL OFFICE MISC	\$26,334.21	\$1,264.22	\$0.00	\$27,598.43
RA	Certified Realtor Academy	\$1,436.50	\$0.00	\$0.00	\$1,436.50
60	CHS - ACTIVITY	\$7,552.78	\$354.74	(\$289.50)	\$7,618.02
AG	CHS - AGRICULTURE ENGINEERING	\$1,537.63	\$0.00	\$0.00	\$1,537.63
3	CHS - ART DEPT	\$1,213.92	\$0.00	\$0.00	\$1,213.92
6	CHS - BAND	\$6,240.26	\$0.00	\$0.00	\$6,240.26
36	CHS - BASEBALL	\$3,110.81	\$0.00	\$0.00	\$3,110.81
13	CHS - BASS ANGLERS	\$320.19	\$0.00	\$0.00	\$320.19
86	CHS - BILINGUAL STUDENT COUNCIL	\$2,002.08	\$0.00	\$0.00	\$2,002.08
10	CHS - Boys BASKETBALL	\$9,946.86	\$500.00	\$0.00	\$10,446.86
64	CHS - Boys SOCCER	\$9,923.02	\$0.00	\$0.00	\$9,923.02
96	CHS - Boys TRACK	\$6,468.31	\$0.00	\$0.00	\$6,468.31
74	CHS - BUZZ NEWS	\$556.50	\$0.00	\$0.00	\$556.50
35	CHS - CHEER	\$10,675.34	\$500.00	(\$5,005.89)	\$6,169.45
23	CHS - CHOIR	\$12,487.24	\$0.00	(\$840.00)	\$11,647.24
CZ	CHS - Cleburne Crazies	\$127.34	\$0.00	\$0.00	\$127.34
24	CHS - CONSTRUCTION CLASS	\$2,441.66	\$0.00	\$0.00	\$2,441.66
98	CHS - COUNSELING CTR	\$2,420.05	\$285.00	(\$25.00)	\$2,680.05
97	CHS - CROSS COUNTRY	\$9,055.70	\$2,125.00	(\$1,019.50)	\$10,161.20
84	CHS - CULINARY-(CTESD)	\$13,504.26	\$100.00	\$0.00	\$13,604.26
DC	CHS - DANCE CLASS	\$5,792.16	\$0.00	\$0.00	\$5,792.16
DT	CHS - Diesel Tech	\$3,504.40	\$0.00	\$0.00	\$3,504.40
25	CHS - DRAMA	\$15,541.74	\$24.87	(\$6,480.81)	\$9,085.80
28	CHS - ENGLISH DEPT	\$864.34	\$0.00	\$0.00	\$864.34
92	CHS - ESOL	\$571.86	\$0.00	\$0.00	\$571.86
7	CHS - FLORAL DESIGN	\$1,572.77	\$0.00	\$0.00	\$1,572.77
WW	CHS - FOOTBALL	\$14,000.51	\$1,000.00	\$0.00	\$15,000.51
39	CHS - Girls BASKETBALL	\$9,479.59	\$500.00	(\$8,948.03)	\$1,031.56
79	CHS - Girls SOCCER	\$2,000.46	\$3,997.75	\$0.00	\$5,998.21
95	CHS - Girls TRACK	\$6,470.30	\$0.00	\$0.00	\$6,470.30
94	CHS - GOLF	\$9,153.01	\$2,020.00	(\$8,600.00)	\$2,573.01
8	CHS - HEALTH OCCUPATION	\$773.05	\$530.00	\$0.00	\$1,303.05
SQ	CHS - HOPE SQUAD	\$331.80	\$135.96	\$0.00	\$467.76
66	CHS - HUMAN SERVICES	\$100.98	\$0.00	\$0.00	\$100.98
30	CHS - LIBRARY	\$2,775.04	\$0.00	\$0.00	\$2,775.04
67	CHS - LIFESKILLS	\$0.00	\$500.00	\$0.00	\$500.00

CO-CURRICULAR

September

2026-27	Description	Balance	Rev	Exp	Balance
68	CHS - MATH DEPT	\$128.70	\$0.00	\$0.00	\$128.70
73	CHS - MODERN LANGUAGE	\$926.23	\$0.00	\$0.00	\$926.23
ND	CHS - NAVY NAT'L DEF CADET CORPS	\$6,225.02	\$0.00	\$0.00	\$6,225.02
72	CHS - PARKING	\$15,448.53	\$6,050.00	\$0.00	\$21,498.53
71	CHS - PHYSICAL ED	\$2,362.62	\$0.00	\$0.00	\$2,362.62
PL	CHS - POWERLIFTING	\$4,914.99	\$0.00	\$0.00	\$4,914.99
85	CHS - REGISTERED DENTAL ASSISTANT	\$1,300.72	\$0.00	\$0.00	\$1,300.72
75	CHS - SCIENCE DEPT	\$353.23	\$0.00	\$0.00	\$353.23
34	CHS - SHOW STOPPERS	(\$2,310.56)	\$10,977.00	(\$200.00)	\$8,466.44
76	CHS - SOCIAL STUDIES	\$98.49	\$0.00	\$0.00	\$98.49
80	CHS - SOFTBALL	\$18,628.58	\$500.00	(\$6,173.00)	\$12,955.58
78	CHS - SWIM TEAM	\$2,192.70	\$0.00	\$0.00	\$2,192.70
81	CHS - TENNIS	\$3,196.28	\$0.00	\$0.00	\$3,196.28
77	CHS - TRAINER	\$9,147.46	\$0.00	(\$40.00)	\$9,107.46
TR	CHS - TRANSITIONS	\$4,834.78	\$165.33	\$0.00	\$5,000.11
22	CHS - UIL	\$633.73	\$0.00	\$0.00	\$633.73
VT	CHS - Veterinary Science	\$330.00	\$0.00	\$0.00	\$330.00
99	CHS - VOLLEYBALL	\$1,326.33	\$7,913.00	(\$5,135.70)	\$4,103.63
93	CHS - YEARBOOK	\$9,368.95	\$0.00	(\$1,968.94)	\$7,400.01
65	CHS - YOUTH & GOVERNMENT	\$1,083.23	\$0.00	\$0.00	\$1,083.23
CT-001	CHS - CTE Activity	\$13,519.85	\$0.00	\$0.00	\$13,519.85
CC-102	Coleman Elementary Coleman Colt Chorus	\$442.68	\$0.00	\$0.00	\$442.68
CL-102	Coleman Elementary Coleman Elem School	\$21,395.37	\$8,293.08	\$0.00	\$29,688.45
NG-102	Coleman Elementary Coleman Nature Garden	\$840.32	\$0.00	\$0.00	\$840.32
COM-ED	Community Education Adult Ed Support	\$72.00	\$0.00	\$0.00	\$72.00
14-109	Cooke Elementary Cooke Choir	\$376.10	\$0.00	\$0.00	\$376.10
CK-109	Cooke Elementary Cooke Elementary School	\$4,665.37	\$3,976.53	(\$4,006.19)	\$4,635.71
SC-109	Cooke Elementary Cooke Soccer Club	\$198.95	\$0.00	\$0.00	\$198.95
SB-823	Fulton Activity	\$1,126.00	\$0.00	\$0.00	\$1,126.00
GR-108	GERARD ELEMENTARY	\$149,879.24	\$2,110.00	(\$13,686.68)	\$138,302.56
FA-108	Gerard Elementary Gerard Fine Arts	\$5,626.28	\$7.43	\$0.00	\$5,633.71
IR-104	Irving Elementary Irving Elementary School	\$23,402.85	\$2,827.59	(\$7,490.22)	\$18,740.22
MA-831	MAINTENANCE	\$1,500.72	\$0.00	\$0.00	\$1,500.72
MT-103	MARTI ELEMENTARY	\$11,126.75	\$4,234.68	(\$1,281.25)	\$14,080.18
GU-002	PHOENIX CAMPUS (DAEP Activity)	\$1,445.63	\$0.00	\$0.00	\$1,445.63
RL-999	REMOTE LEARNING	\$0.27	\$0.00	\$0.00	\$0.27
SF-111	SANTA FE ELEMENTARY	\$22,592.70	\$0.00	(\$3,870.50)	\$18,722.20
11-041	SMITH Middle School Smith MS Activity	\$27,218.97	\$33.00	(\$1,605.00)	\$25,646.97
20-041	Smith Middle School Smith MS Art	\$832.36	\$0.00	\$0.00	\$832.36
18-041	Smith Middle School Smith MS Band	(\$178.81)	\$0.00	\$0.00	(\$178.81)
16-041	Smith Middle School Smith MS Boys Sports	\$5,913.94	\$0.00	\$0.00	\$5,913.94

CO-CURRICULAR

September

2026-27	Description	Balance	Rev	Exp	Balance
07-041	Smith Middle School Smith MS Cheerleaders	\$0.00	\$0.00	\$0.00	\$0.00
14-041	Smith Middle School Smith MS Choir	\$899.70	\$0.00	\$0.00	\$899.70
1F-041	SMITH Middle School Smith MS FCA	\$1,939.38	\$0.00	\$0.00	\$1,939.38
17-041	Smith Middle School Smith MS Girls Sports	\$4,329.16	\$0.00	\$0.00	\$4,329.16
12-041	Smith Middle School Smith MS Library	\$619.68	\$0.00	(\$100.00)	\$519.68
OE-041	Smith Middle School Smith MS Outdoor Ed	\$1,353.81	\$0.00	(\$329.86)	\$1,023.95
19-041	Smith Middle School Smith MS Physical Education	\$3,499.86	\$0.00	(\$395.61)	\$3,104.25
22-041	Smith Middle School Smith MS Robotics	\$1,752.24	\$0.00	\$0.00	\$1,752.24
JT-041	Smith Middle School Smith MS Tennis	\$42.04	\$0.00	\$0.00	\$42.04
TH-041	Smith Middle School Smith MS Theater Arts	\$4,853.97	\$0.00	\$0.00	\$4,853.97
DC-041	Smith Middle School SMS Dance Class	\$161.69	\$0.00	\$0.00	\$161.69
TS-002	TEAM School Team School Activity	\$3,312.78	\$0.00	\$0.00	\$3,312.78
CB-806	Transp BUS BARN COKE FUND	\$411.44	\$0.00	\$0.00	\$411.44
11-107	Wheat Middle School Wheat MS Activity Account	\$22,804.08	\$586.00	(\$60.00)	\$23,330.08
20-107	Wheat Middle School Wheat MS Art	\$451.97	\$0.00	\$0.00	\$451.97
AV-107	Wheat Middle School Wheat MS AVID	\$879.31	\$0.00	\$0.00	\$879.31
18-107	Wheat Middle School Wheat MS Band	\$12.54	\$0.00	\$0.00	\$12.54
16-107	Wheat Middle School Wheat MS Boys Sports	\$5,518.67	\$1,600.00	(\$1,385.00)	\$5,733.67
07-107	Wheat Middle School Wheat MS Cheerleaders	\$1,433.01	\$325.00	(\$450.00)	\$1,308.01
14-107	Wheat Middle School Wheat MS Choir	\$829.38	\$375.00	(\$504.00)	\$700.38
21-107	Wheat Middle School Wheat MS Cooking Class	\$980.67	\$0.00	\$0.00	\$980.67
EB-107	Wheat Middle School Wheat MS Emergent Bilingual	\$633.47	\$0.00	\$0.00	\$633.47
1F-107	Wheat Middle School Wheat MS FCA	\$4,367.49	\$0.00	\$0.00	\$4,367.49
17-107	Wheat Middle School Wheat MS Girls Sports	\$12,423.63	\$3,994.80	(\$5,895.00)	\$10,523.43
15-107	Wheat Middle School Wheat MS Journalism	\$1,112.02	\$0.00	\$0.00	\$1,112.02
12-107	Wheat Middle School Wheat MS Library	\$1,963.21	\$0.00	\$0.00	\$1,963.21
OE-107	Wheat Middle School Wheat MS Outdoor Education	\$3.73	\$0.00	\$0.00	\$3.73
PP-107	Wheat Middle School Wheat MS P.R.I.D.E Program	\$7,082.81	\$0.00	\$0.00	\$7,082.81
19-107	Wheat Middle School Wheat MS Physical Education	\$914.42	\$0.00	(\$300.00)	\$614.42
RE-107	Wheat Middle School Wheat MS Readers Are Leaders	\$150.21	\$0.00	\$0.00	\$150.21
22-107	Wheat Middle School Wheat MS Robotics	\$1,580.39	\$0.00	(\$400.00)	\$1,180.39
RT-107	Wheat Middle School Wheat MS Running Team	\$0.00	\$0.00	\$0.00	\$0.00
ST-107	Wheat Middle School Wheat MS Steam Club	\$20.00	\$0.00	\$0.00	\$20.00
TH-107	Wheat Middle School Wheat MS Theater Arts	\$13,946.16	\$0.00	\$0.00	\$13,946.16
WC-107	Wheat Middle School Wheat MS Writers Club	\$612.35	\$0.00	\$0.00	\$612.35
DC-107	Wheat Middle School WMS Dance and Colorguard	\$331.44	\$0.00	\$0.00	\$331.44
94-107	Wheat Middle School WMS Golf	\$867.62	\$0.00	(\$580.00)	\$287.62
KC-107	Wheat Middle School WMS Knit and Crochet Club	\$132.18	\$0.00	\$0.00	\$132.18
JA-107	Wheat Middle School WMS National Jr Art Honor Soc	\$1,099.91	\$0.00	\$0.00	\$1,099.91
TOTAL		\$775,341.67	\$74,084.12	(\$94,806.68)	\$754,619.11



Communication
October 19, 2026

To: CISD Board of Trustees

From: Dr. Coby Kirkpatrick
Dr. Chris Jackson

Re: Approval of Library Book List in Compliance with SB 13

Strategic Goal, Objective or Need Addressed:

Goal 2, Objective 3 – Allocate resources with a specific focus on instructional improvement and increasing student achievement.

Summary:

In accordance with Senate Bill 13 (SB 13) enacted by the 88th Texas Legislature, all new library books recommended for addition to district or campus collections must be reviewed by district librarians, publicly posted for at least 30 days, and approved by the Board of Trustees prior to purchase or circulation.

The current list includes titles recommended by district librarians for addition to campus library collections. These titles have been carefully reviewed for age appropriateness, literary value, and alignment with district instructional goals. The list was publicly posted on the Cleburne ISD website at www.c-isd.com/students-families/library for a period exceeding 30 days, as required by SB 13, and no challenges or concerns were submitted by parents or community members during that time.

Attachments:

- [Library Book Recommendation List - August 2026](#)
- [Library Book Recommendation List - September 2026](#)

Action Requested

We respectfully request Board approval of the attached library titles as recommended by district librarians in compliance with SB 13.

Monitoring or Reporting Timeline

Monthly

Contact Persons

Dr. Coby Kirkpatrick
Dr. Chris Jackson

Financial Impact

N/A



Communication
October 19, 2026

To: CISD Board of Trustees

From: Dr. Coby Kirkpatrick
Dr. Myrna Blanchard

Re: T-TESS Certified Appraisers for 2026-2027

Strategic Goal, Objective or Need Addressed:

In accordance with Texas Education Code 21.351, the following additional CISD administrators have completed the required three-day T-TESS orientation and successfully passed the required online examination to serve as T-TESS appraisers of state-certified teachers.

The primary list of T-TESS appraisers was presented to and approved by the Board of Trustees in September. These administrators are additional appraisers being presented for Board approval.

Per DNA (LOCAL) policy, T-TESS appraisers must be approved by the Board of Trustees based on the superintendent's recommendation. Any future additions or administrative changes requiring new or additional T-TESS appraisers will be brought to the Board for approval.

Summary:

CISD T-TESS Certified Appraisers for the 2026-2027 School Year

Administrators

Cooper, Jason
Goains, Mistie
Griffith, Ra'Dea



Attachments:

- None

Action Requested

Approve T-TESS Appraisers

Monitoring or Reporting Timeline

School Year 2026-2027

Contact Persons

Dr. Coby Kirkpatrick

Dr. Myrna Blanchard

Financial Impact

None



Communication
October 19, 2026

To: CISD Board of Trustees

From: Dr. Coby Kirkpatrick
Dr. Myrna Blanchard

Re: Memorandum of Understanding
The Educator Collective for the Principal Fellowship Program (2026–2027)

Strategic Goal, Objective or Need Addressed:

Our district is committed to recruiting, developing, and retaining high-performing campus instructional leaders who build positive school cultures, improve teacher retention, and drive continuous student academic achievement across Cleburne ISD campuses. To sustain school improvement, CISD has partnered with The Educator Collective for the Principal Fellowship Program and has selected our secondary principals to participate in this initial cohort. The Educator Collective will provide targeted executive leadership development, cross-district peer networking, and sustained coaching to empower campus leaders. Statewide, Principals face high turnover and increasing operational demands and The Educator Collective has successfully increased principal retention and has directly supported campus-level culture and student growth in districts that have participated.

Summary:

Cleburne ISD proposes entering into a Memorandum of Understanding (MOU) with The Educator Collective, a Texas 501(c)(3) non-profit organization, to participate in the Principal Fellowship for the 2026–2027 academic year.

The Principal Fellowship is an innovative, one-year professional development program designed specifically for North Texas school leaders. Key elements of the program and MOU include:

- **Scope & Professional Development:** The Educator Collective will provide approximately 12–15 days of high-quality professional development, continuous group coaching, and peer networking focused on building healthy campus cultures, improving instructional leadership, and strengthening personal resilience.
- **Participating CISD Principals (2026–2027 Cohort):**



- Karen Holweg, Principal at Cleburne High School
 - Kimberly Gonzalez, Principal at Wheat Middle School
- Financial Impact & Term:
 - The program fee is \$5,000 per participating principal (\$10,000 total for the 2026–2027 year), which includes up to eight (8) lodging stays per principal during program sessions.
 - The agreement is effective July 1, 2026, and will remain in effect for the duration of the active cohort under written annual addenda.
- Data Sharing & Accountability: CISD will provide non-identifiable, aggregate campus-level data (climate surveys, attendance, discipline, and STAAR/assessment metrics) to measure program outcomes and track leadership impact over time in compliance with FERPA and Texas state law.

Attachment:

- 2026-2027 MOU Cleburne ISD

Action Requested

Board Review and Approval

Monitoring or Reporting Timeline

2026-2027 School Year

Contact Persons

Dr. Coby Kirkpatrick

Dr. Myrna Blanchard

Financial Impact

Within Proposed 2026-2027 Budget



Communication
October 19, 2026

To: CISD Board of Trustees

From: Dr. Coby Kirkpatrick
Dr. Chris Jackson

Re: Approval of District Improvement Plan and HB 3 Goals

Strategic Goal, Objective or Need Addressed:

Texas Education Code 11.251 requires the board to “annually approve performance objectives” for the district and campus improvement plans. Additionally, Texas Education Code 11.185 and 11.186 requires the board to adopt learning targets for early childhood literacy and math proficiency and college, career, and military readiness.

Summary:

After presentation and discussion during the October 6th board workshop, the following district goals are presented for consideration and adoption.

District Improvement Plan Priority Goals – These priority goals provide the foundation of our district and campus improvement plans and are carried out through specific strategies determined by the district and campus leadership teams.

- Goal 1: All students will graduate with the knowledge and skills required to be successful in college, military, and/or a career field.
- Goal 2: All students will have skilled teachers, effective leadership, and support staff, and sufficient resources to support high levels of achievement.
- Goal 3: All students will have a safe, supportive, and highly effective learning environment.
- Goal 4: Cleburne ISD will engage families and the school community to create a network of student support, investment, and high expectations.

Board Outcome Goals for Early Literacy/Math and College and Career Readiness – These are specific and quantifiable goals for 1) early childhood grade levels aimed at grade 3 reading and math proficiency and 2) college and career readiness at the high school level.

- Board Outcome Goal 1 (Early Literacy): By the end of the 2030-31 school year, the percentage of Cleburne ISD Grade 3 students performing at Meets Grade Level or above on the state reading assessment will be at least 5 percentage points above the state average for the same year.

- Board Outcome Goal 2 (Early Math): By the end of the 2030-31 school year, the percentage of Cleburne ISD Grade 3 students performing at Meets Grade Level or above on the state math assessment will be at least 5 percentage points above the state average for the same year.
- Board Outcome Goal 3 (CCMR): By the graduating class of 2031, at least 95% of Cleburne ISD's graduates will meet CCMR criteria.

Action Requested

We respectfully request the Board to adopt the district goals and early reading/math and college and career readiness targets.

Contact Persons

Dr. Coby Kirkpatrick
Dr. Chris Jackson

Monitoring or Reporting Timeline

Progress monitoring toward these goals is ongoing through our district and campus improvement plans.

Financial Impact

N/A



Communication
October 19, 2026

To: CISD Board of Trustees

From: Dr. Coby Kirkpatrick
Dr. Chris Jackson

Re: 2026-2027 Board Operating Procedures

Strategic Goal, Objective or Need Addressed:

Strengthen board governance by establishing clear, consistent expectations for Board member roles, responsibilities, communication, meeting conduct, decision-making, and effective Board/Superintendent working relationships.

Summary:

The Board Operating Procedures provide a common framework for how the Cleburne ISD Board of Trustees conducts its work and carries out its governance responsibilities. The procedures are intended to promote effective teamwork, respectful and professional communication, clear roles between the Board and Superintendent, orderly Board meetings, consistent decision-making, and accountability to the students, staff, families, and community of Cleburne ISD. The procedures should be reviewed yearly and updated as needed to reflect Board priorities, district needs, and applicable requirements.

Attachment(s): Cleburne ISD Board Operating Procedures

Action Requested

Review and consider adoption/approval of the Cleburne ISD Board Operating Procedures

Monitoring or Reporting Timeline

Yearly

Contact Persons

Dr. Coby Kirkpatrick

Financial Impact

NONE

CLEBURNE INDEPENDENT SCHOOL DISTRICT

BOARD OPERATING PROCEDURES

Proposed 2026-27 Review Draft

Board of Trustees - Superintendent of Schools - Leadership Team

This working draft preserves the substance of CISD's June 6, 2024 procedures and adds recommended governance provisions drawn from comparison with current Texas ISD operating procedures.

DRAFT

Purpose and Authority

[PROPOSED ADDITION] These Board Operating Procedures are intended to guide the Cleburne ISD Board of Trustees and Superintendent in the conduct of District governance and to support the Board and Superintendent as a Team of Eight. They do not supersede federal or state law or Board policy. If a provision conflicts with law or Board policy, the applicable law or Board policy controls.

1. Types of Board Meetings - BE(LOCAL)

- A. Regular - Shall normally be held on the third Monday of each month at 6:00 p.m. When determined necessary and for the convenience of Board members, the Board President may change the date, time, or location of a regular meeting with proper notice.
- B. Special - The Board President shall call special meetings at his or her discretion.
- C. Emergency - The Board President shall call emergency meetings when he or she determines that an emergency or urgent public necessity, as defined by law, warrants the meeting.
- D. Any gathering of Board members that constitutes a meeting under the Texas Open Meetings Act shall be handled and posted as required by law. [UPDATED FOR LEGAL REVIEW - replaces the fixed 'four or more' wording.]

2. Developing the Board Agenda - BE(LOCAL)

- A. In consultation with the Board President, the Superintendent shall prepare the agenda for Board meetings. A Board member may request that a subject be included on an agenda in accordance with BE(LOCAL) and applicable law.
- B. The deadline for submitting items for inclusion on the agenda is the sixth working day before regular meetings and the third working day before special meetings, unless otherwise established by current Board policy or law.
- C. Board members shall receive notice of meetings within the time frames required by the Texas Open Meetings Act.
- D. No item shall be added after the legal posting deadline except as permitted by law.
- E. Consent agenda items may include routine or recurring matters grouped under one action item.
- F. **[PROPOSED ADDITION]** Board members are encouraged to submit questions concerning agenda items to the Superintendent sufficiently in advance of the meeting to allow staff to provide accurate information. Responses of general Board interest should ordinarily be shared with the full Board.

3. Board Member Conduct During Board Meetings - BED(LOCAL)

- A. Public Comment - Shall occur at the beginning of the Board meeting, consistent with current law and BED(LOCAL). At regular meetings, the Board shall permit public comment as required by law and policy. At special meetings, public comment shall be handled in accordance with applicable law and policy.
- B. The Board will not allow duplicate testimony or presentations when permitted by law and Board policy.
- C. Board members will listen to public comments and shall respond or deliberate only as permitted by law.
- D. The Board President may direct administration to investigate an item and report to the Board at a subsequent meeting.

- E. **[PROPOSED ADDITION]** Board members will maintain professional decorum, respect differing viewpoints, avoid personal attacks, and allow the presiding officer to maintain an orderly meeting.

4. Complaints and Concerns - BED(LOCAL)

- A. The Board will not entertain complaints against individual personnel in open session except as permitted by law and policy.
- B. The Board will not entertain complaints against individual students in open session except as permitted by law and policy.
- C. An attempt should be made to resolve issues informally when appropriate.
- D. Complaints should be resolved at the lowest possible administrative level.
- E. Applicable complaint policies include DGBA (employee complaints/grievances), FNG (student and parent complaints), and GF (public complaints).
- F. The Board will observe applicable parliamentary procedure and Board policy.

5. Voting - BE(LOCAL)

- A. Voting shall be conducted in accordance with BE(LOCAL) and applicable law. A member's vote or failure to vote shall be recorded as required by law or upon request when permitted.

6. Individual Board Member Request for Information or Report - BBE(LOCAL)

- A. An individual Board member shall seek access to records or request copies of records from the Superintendent or other designated custodian of records, who shall respond within the time frames required by law and policy.
- B. No individual Board member shall direct District employees to prepare reports derived from analysis of existing records or to create a new record from existing information. Directives requiring such work shall be by Board action.
- C. When a Board member is provided confidential information, the Superintendent or designee shall remind the member of applicable confidentiality and information-security requirements.
- D. The Superintendent will gather responsive information and disseminate it in a timely manner.
- E. **[PROPOSED ADDITION]** Information provided in response to an individual trustee request that is of general Board interest should ordinarily be provided to all Board members, subject to confidentiality, privilege, and legal limitations.

7. Citizen/Employee Request or Complaint to an Individual Board Member - BBE(LOCAL)

- A. If employees, parents, students, or members of the public bring concerns or complaints to an individual Board member, the Board member shall refer them to the Superintendent or appropriate administrator for handling under the applicable complaint policy.
- B. The Board member should refer the person to the appropriate chain of command and complaint procedure.
- C. Board members are encouraged to inform the Superintendent of significant complaints brought to them.
- D. The Superintendent will ensure appropriate follow-up and may update the Board as appropriate and lawful.

8. Board Member Visits to School Campuses - BBE(LOCAL)

- A. Board members are encouraged to attend school activities.
- B. Upon arrival at a campus during school hours, Board members shall check in at the main office and follow campus visitor procedures.
- C. Visits shall not interfere with instruction or District operations.
- D. **[PROPOSED ADDITION]** A Board member's campus visit is not for the purpose of independently evaluating employees, investigating complaints, or directing staff. Concerns arising from a visit should be referred to the Superintendent.

9. Communications - BJA(LOCAL)

- A. The Superintendent or designee will communicate with all Board members through appropriate means.
- B. The Superintendent will meet with the Board President routinely to discuss District matters.
- C. The Superintendent will communicate information to Board members in a timely manner.
- D. Board members will keep the Superintendent appropriately informed.
- E. The Board communicates with the community through Board meetings, publications, hearings, and other authorized methods.
- F. Individual Board members shall not speak in an official capacity for the Board without specific Board authority.
- G. **[PROPOSED ADDITION]** The Superintendent should provide timely notice to the Board of significant matters reasonably likely to affect District governance, including major emergencies, significant litigation or legal threats, high-level grievances, and matters reasonably expected to generate substantial public or media attention, subject to legal and confidentiality constraints.
- H. **[PROPOSED ADDITION]** Board members should avoid electronic communications with a quorum that could constitute deliberation under the Texas Open Meetings Act.

10. Evaluation of Superintendent - BJCD(LOCAL)

- A. The Board shall prepare a written evaluation of the Superintendent annually or more frequently as provided by law and policy.
- B. The Board shall furnish the Superintendent a copy of the completed evaluation and discuss its conclusions as permitted by law.
- C. The evaluation process will be conducted in accordance with BJCD(LOCAL), the Superintendent's contract, and applicable law.
- D. The evaluation should be conducted annually.

11. Evaluation of the Board - BG(LOCAL)

- A. The Superintendent and Board function as a Team of Eight.
- B. A Board self-evaluation should be performed annually.
- C. **[PROPOSED ADDITION]** The annual self-evaluation should include consideration of Board goals, governance responsibilities, Board-Superintendent relations, communication practices, trustee training needs, and adherence to these Operating Procedures.

12. Process for Selection of Board Officers - BDAA(LOCAL)

- A. Election and terms of Board officers shall be conducted in accordance with current BDAA(LOCAL) and applicable law. [UPDATED FOR LEGAL REVIEW - removes a hard-coded election date that may become outdated.]
- B. The presiding officer shall open nominations and offices shall be filled in the order established by Board policy or Board practice: President, Vice President, and Secretary.
- C. Board officers shall serve for the term established by Board policy or until a successor is elected.

13. Role and Authority of Board Members and Officers - BDAA(LOCAL)

- A. President - Presides at Board meetings when present; exercises the rights of a Board member; performs duties assigned by law, policy, and Board action.
- B. Vice President - Acts in the capacity of President when the President is absent or unable to serve; becomes President only upon election to that office.
- C. Secretary - Performs duties assigned by law and policy relating to Board records, meeting notices, presiding in the absence of other officers when applicable, and execution of documents authorized by Board action.
- D. [PROPOSED ADDITION] No individual trustee or officer has authority to direct District employees or bind the District unless that authority has been granted by law or Board action.

14. Role of Board in Closed Session - BEC(LEGAL)

- A. The Board shall not conduct a closed meeting unless a quorum first convenes in open session and the presiding officer announces the applicable legal authority.
- B. The Board shall maintain the legally required record of a closed meeting, subject to statutory exceptions.
- C. Only matters authorized by law and properly within the posted agenda may be discussed in closed session.
- D. Final action, decisions, and voting shall occur in open session.
- E. Information required by law to remain confidential shall not be disclosed.

15. Media Inquiries to the Board

- A. The Board President or designee shall serve as the official spokesperson for the Board on matters of Board position or action.
- B. [PROPOSED ADDITION] An individual Board member may express the member's own viewpoint but should clearly distinguish personal views from an official position of the Board.
- C. [PROPOSED ADDITION] Media inquiries involving District operations, personnel, students, litigation, emergencies, or other administrative matters should be referred to the Superintendent or designated District communications representative.

16. Board Member Code of Ethics and Standards of Conduct

[PROPOSED ADDITION] Board members will:

- Act in the best interests of the students and District as a whole.
- Respect the collective authority of the Board and support lawful decisions of the Board while retaining the right to express individual viewpoints.

- Maintain confidentiality of information protected by law, privilege, or Board policy.
- Treat fellow trustees, employees, students, parents, and members of the public with professionalism and respect.
- Avoid using the office of trustee for personal benefit or to obtain special treatment.
- Prepare for and participate responsibly in Board meetings and required training.
- Recognize the distinction between the Board's governance role and the Superintendent's administrative role.
- Comply with applicable ethics, conflict-of-interest, open meetings, public information, and records-retention requirements.

17. New Board Member Orientation and Continuing Education

[PROPOSED ADDITION] The Board President and Superintendent will coordinate orientation for newly elected or appointed trustees. Orientation should address:

- District mission, goals, demographics, organizational structure, and major initiatives.
- Board Operating Procedures and Board policy, particularly Section B governance policies.
- Board/Superintendent roles, chain of command, complaints and grievances.
- Board meeting procedures, BoardBook or other agenda systems, confidentiality, and records responsibilities.
- Required trustee continuing education, Open Meetings Act training, and Public Information Act training.
- District budget, finance, safety, curriculum/accountability, and other major governance responsibilities.

Trustees shall complete continuing education required by law and State Board of Education rule.

18. Concerns Regarding a Board Member or Operating Procedure Violation

- [PROPOSED ADDITION]** A Board member who has a concern regarding another Board member's compliance with these Operating Procedures should first address the concern professionally and, when appropriate, privately.
- If the concern is unresolved or significant, it should be brought to the Board President. A concern involving the President should be brought to the Vice President.
- The President and Vice President may confer with the Superintendent and Board counsel as appropriate regarding process and legal considerations.
- Any formal Board action must occur in accordance with law, Board policy, and a properly posted agenda. These procedures do not create authority to sanction a trustee beyond that provided by law.

19. Communications with Board Legal Counsel

- [PROPOSED ADDITION]** - Board legal counsel represents the District/Board as an entity and not individual trustees in their personal capacities unless separately authorized.
- Requests by an individual Board member for legal research, opinions, or direct consultation that may incur District expense should be coordinated through the Board President and/or Superintendent in accordance with Board policy and the District's engagement with counsel.
- Attorney-client privileged communications shall be maintained as confidential as required by law.

20. Vendor and Procurement Communications

- [PROPOSED ADDITION]** Board members should refer vendors and prospective vendors to the appropriate District administrator or procurement process.
- Board members should avoid communications that could compromise or appear to compromise the fairness or integrity of an active procurement.

- C. A Board member shall not promise or imply favorable Board action, contract award, or special access to a vendor.

21. Electronic Communications and Social Media

- A. **[PROPOSED ADDITION]** Board members should use care in electronic communications to avoid deliberation by a quorum outside a properly posted meeting.
- B. Board members should assume communications concerning District business may be subject to records-retention and public-information requirements unless an exception applies.
- C. When using personal social media, Board members should avoid creating the impression that an individual post represents an official Board position unless authorized to speak for the Board.
- D. Confidential student, employee, legal, safety, and closed-session information shall not be disclosed through electronic communications or social media.

22. Annual Review of Board Operating Procedures

- A. **[PROPOSED ADDITION]** The Board and Superintendent should review these Operating Procedures at least annually, preferably in connection with Board self-evaluation, Team of Eight training, or officer reorganization.
- B. Revisions should be approved by the Board at a properly posted meeting.
- C. The Superintendent or designee should periodically verify policy and legal citations and recommend updates when law or Board policy changes.

Review Notes

This draft is a governance working document.



Communication
October 19, 2026

To: CISD Board of Trustees

From: Dr. Coby Kirkpatrick
Christy Burton

Re: Bilingual/ESL Annual Program Evaluation

Strategic Goal, Objective, or Need Addressed:

District Goal 1, Objective 1: Guarantee that every student is provided a high-quality curriculum, data-driven instruction, and standards-based assessment to ensure continuous growth and high levels of achievement.

Summary:

TEC 29.062 (a) In accordance with the policy of the state, the agency shall evaluate the effectiveness of programs under this subchapter based on the achievement indicators adopted under Section 39.053(c), including the results of assessment instruments. The agency may combine evaluations under this section with federal accountability measures concerning emergent bilingual students' English proficiency.

Attachment:

- EB Program Evaluation 2025-26

Action Requested

No board action is required.
This information is for presentation only.

Monitoring or Reporting Timeline

Annually

Contact Persons

Dr. Coby Kirkpatrick
Christy Burton

Financial Impact

N/A

CLEBURNE INDEPENDENT SCHOOL DISTRICT

Bilingual and ESL Program Evaluation Report

School Year 2025–2026

1. Cleburne ISD EB Student Enrollment for the 2025–2026 School Year

In the 2025–2026 school year, Cleburne ISD enrolled 1,471 Emergent Bilingual (EB) students in grades PK–12, accounting for 21.7% of total district membership. Across instructional programs, 1,221 students (18.0% of the district) are specifically served in Bilingual and ESL instructional programs. Students participate in Dual Language One-Way programs at Cooke Elementary, Santa Fe Elementary, and Smith Intermediate School, Dual Language Two-Way programs at Irving Elementary and Smith Intermediate School, and Content-Based or Pull-Out ESL programs across all elementary and secondary campuses, supported by campus EB Interventionists, Collaborative Teachers and Specialists.

2. Cleburne ISD Bilingual Program Types

Cleburne ISD Bilingual Program Types

CISD implements a Dual Language Immersion / One-Way program in grades PK–6 at Cooke Elementary, Santa Fe Elementary, and Smith Middle School. Dual language immersion/one-way is a bilingual/biliteracy program model in which students identified as English learners are served in both English and Spanish to prepare them to meet reclassification criteria under TEC §29.061. Instruction in Spanish is delivered by a certified bilingual teacher, while English instruction is provided by a certified bilingual or ESL teacher. The goal is full proficiency in both primary and English languages through ongoing literacy and content instruction, with at least half delivered in Spanish.

CISD also implements a Dual Language Immersion / Two-Way program at Irving Elementary and Smith Intermediate School in grades K–6. In this model, English learners are integrated with English-proficient peers, receiving ongoing content instruction in both English and Spanish (at least 50% in Spanish) to achieve full dual-language proficiency by high school.

Cleburne ISD ESL Program Types

CISD implements a Content-Based ESL program in grades PK–4. This model serves English learners through linguistically and culturally responsive instruction in English Language Arts and Reading, Mathematics, Science, and Social Studies delivered by ESL-certified teachers. Lead EB Specialists provide additional push-in support and small-group instruction across elementary campuses.

CISD implements a Pull-Out / Inclusionary ESL program in grades 5–12. English learners receive targeted English acquisition support through ELAR instruction from ESL-certified teachers. At Wheat Middle School and Cleburne High School, this support is delivered through an inclusionary model with EB collaborative teachers in selected core content areas.

3. LPAC Activities

Per 19 TAC §89.1201 and state policy, school districts must identify Emergent Bilingual students:

- **Initial Identification:** Within four weeks of initial enrollment in a Texas school, any student with a language other than English indicated on the Home Language Survey is administered the state-approved English language proficiency test (Pre-LAS / LAS).
- **Assessment Administration:** For PK–Grade 1, the listening and speaking components are administered. For Grades 2–12, listening, speaking, reading, and writing components are evaluated. If the student's primary language is Spanish, the Spanish version is administered. All testing is conducted by trained professionals or paraprofessionals.

4. TELPAS

TELPAS is the state and federally required English language proficiency assessment measuring annual growth in listening, speaking, reading, and writing for grades K–12.

In the 2025–2026 school year, 29% of evaluated current EB students (356 out of 1,214 students) met annual progress on the TELPAS Composite Rating.

- **Grades 3–12 Composite Levels:** 6% Beginning, 38% Intermediate, 44% Advanced, and 12% Advanced High (Average Composite Score: 2.6).
- **Grades K–2 Composite Levels:** 26% Beginning, 50% Intermediate, 21% Advanced, and 3% Advanced High (Average Composite Score: 2.0).

5. STAAR

The following table summarizes the 2025–2026 STAAR Performance Rates across all grade levels and subjects for Cleburne ISD Emergent Bilingual students compared to overall district and state performance:

Subject / Student Group	Approaches Grade Level or Above	Meets Grade Level or Above	Masters Grade Level
All Subjects (All Grades)			
State - All Students	76%	52%	24%
CISD - All Students	69%	43%	15%
CISD - EB Students (Current & Monitored)	58%	26%	6%
CISD - EB Students (Current Only)	57%	26%	6%
ELA / Reading (Grades 3–8 & English I/II)			
State - All Students	77%	56%	24%
CISD - All Students	70%	47%	16%
CISD - EB Students (Current & Monitored)	56%	29%	7%
CISD - EB Students (Current Only)	56%	29%	7%
Mathematics (Grades 3–8 & Algebra I)			
State - All Students	73%	47%	20%
CISD - All Students	65%	36%	10%
CISD - EB Students (Current & Monitored)	57%	21%	4%
CISD - EB Students (Current Only)	56%	20%	4%
Science (Grades 5, 8 & Biology)			
State - All Students	79%	54%	28%
CISD - All Students	72%	45%	18%
CISD - EB Students (Current & Monitored)	63%	27%	4%
CISD - EB Students (Current Only)	63%	27%	4%
Social Studies (Grade 8 & U.S. History)			
State - All Students	77%	52%	27%
CISD - All Students	75%	45%	18%

CISD - EB Students (Current & Monitored)	63%	29%	6%
CISD - EB Students (Current Only)	63%	29%	6%

6. Reclassification & Academic Growth by Program Model

Cleburne ISD continues to align instruction to state reclassification standards to ensure Emergent Bilingual students achieve full English proficiency. To target language domain proficiency across listening, speaking, reading, and writing, campus staff utilize SummitK12, an online language learning platform to prepare students for TELPAS. This year 94 students met reclassification criteria as English Proficient and are now on monitor status. This is an increase from last year.

In the 2025–2026 STAAR Progress Measure, 59% of current EB students achieved Annual Growth in All Subjects (54% in ELA/Reading and 52% in Mathematics). Furthermore, 100% of Monitored & Former EB students achieved Approaches Grade Level or above in STAAR All Subjects and Mathematics. The following table outlines student enrollment figures, annual academic progress, and STAAR Progress Measure rates across each bilingual and ESL program model for the 2025–2026 school year:

Program Model	Student Enrollment / Count	School Progress: Annual Growth (Both)	Annual Growth: ELA / Reading	Annual Growth: Mathematics	STAAR Progress Measure: % Expected/Accelerated
BE Dual Language Two-Way	243 students	51%	52%	50%	63%
BE Dual Language One-Way	500 students	64%	66%	63%	65%
ALP Bilingual (Exception)	3 teachers on exception	44%	51%	38%	44%
ESL Content-Based	Elementary PK–4	67%	64%	69%	73%
ESL Pull-Out	Secondary 5–12	55%	54%	57%	50%
ALP ESL (Waiver)	23 teachers on waiver	45%	48%	42%	44%
Total Current EB Students	1,471 students (681 RLA / 581 Math Tests)	59%	62%	55%	53%

7. Staffing and Professional Development Supporting Bilingual and ESL Programs

In the 2025–2026 school year, Cleburne ISD employed 488.0 Full-Time Equivalent (FTE) teachers out of 1,008.8 total staff. Of these, 221 are ESL certified and 36 are Bilingual teachers (8.4% of total district teaching staff).

Dual language elementary classrooms are staffed with certified bilingual teachers, while secondary dual language blends bilingual and ESL-certified teachers for math and science. Self-contained elementary ESL classrooms are staffed by certified ESL teachers, and secondary RLA classrooms are supported by collaborative ESL teachers and campus specialists.

2025–2026 Professional Development Schedule

Timeframe	Professional Development Topic & Focus	Target Audience
July & August	Introduction to Content-Based Language Instruction	All new staff
July & August	Dual Language Essentials	All new dual language teachers
July & August	Narrative and Norms (Dr. Michelle Izquierdo with Seidlitz Education): Addressing social and cultural competency	Bilingual & ESL staff
July & August	Dual Language Make and Take Session for small group instruction	Dual language teachers
July & August	New Teacher Academies: Incorporating EB strategies and discourse	Teachers in years 1–3
September & October	Campus-Based Professional Development (Dr. Sandra Mercuri Educational Consultants): Lesson planning with language in mind and dual language cross-linguistic connection lessons	Campus teachers & DL staff
September & October	Dual Language Grade Level PLC: Planning using TEKS Resource System following the model and expected curriculum (with Region XI DL Consultant)	All DL teachers across campuses
September & October	EB PLC: Supporting strategies and accommodations used by staff pushing into classrooms with uncertified teachers	Push-in support staff & teachers
September & October	AVID Academic Language and Literacy	Secondary EB specialists & collaborative teachers

Timeframe	Professional Development Topic & Focus	Target Audience
November – January	Supplemental Exam Prep Courses support	Teachers seeking certification
November – January	Preparing for STAAR & TELPAS: Small group intervention using Amira and SummitK12	Bilingual/ESL teachers & interventionists
November – January	Continued PLC Support & Classroom Coaching with feedback (Dr. Mercuri Consultants)	Teachers & campus staff
February – April	Campus-Based Support: Individualized support through PLC or 1-on-1 coaching	Teachers needing targeted support (Bilingual Dept & Campus Specialists)

8. Exceptions and Waivers

For the 2025–2026 school year, Cleburne ISD filed both an ESL Waiver and a Bilingual Exception. The number of teachers on ESL waiver increased from 23 to 26. The number of bilingual teachers working to obtain bilingual certification increased from 3 to 7. CISD monitors teachers in bilingual or ESL assignments who are actively completing required certifications under state Bilingual Exceptions and ESL Waivers. Student progress under Alternative Language Programs (ALP Bilingual Exception and ALP ESL Waiver) is systematically evaluated.

To assist participating staff, the district provides certification preparation courses, test cost reimbursements, and financial stipends upon earning Bilingual or ESL certifications. Teachers serving on waivers or exceptions receive direct push-in coaching from campus EB specialists, consultants, and participate in ongoing district language instruction professional development.



Communication
10/05/2026

To: CISD Board of Trustees

From: Dr. Coby Kirkpatrick
Stefanie McBroom
Shawn Shockler

Re: September Child Nutrition Update

Strategic Goal, Objective or Need Addressed:

Summary:

Meal Count

Breakfast: 46,256

Lunch: 84,650

Revenue

Meal Reimbursements: \$443,578.38

Ala Carte Sales: \$31,130.85

We had great participation throughout the month of September. This school year has presented some challenges as we continue to work toward fully staffing the kitchen. We have been short-staffed and are actively hiring to fill the remaining positions.

We are also in the process of preparing for our five-year Administrative and Procurement Review. From now through December, we will be working closely with the state auditor as we prepare for the review. The auditor will be on-site December 8–10.

Attachment(s): None

Action Requested

None

Contact Persons

Dr. Coby Kirkpatrick

Monitoring or Reporting Timeline

None

Financial Impact

N/A

Monthly Facility Report(New)

Schedule ID	Status	Location	Recurrence	Total Invoiced
Title	Schedule State	Building	Start Date	Total Payments
No of Events	Organization	Room	End Date	
Declined Reason	Approval Note	Setup Requirement (Craft)	Event Date	
Current Route To	Event Visibility	Setup Requirement (IT)	Event Time	
19313	Approved	Clebune High School	Non-recurring	\$0.00
Clebune Bible Church	Activated	Cafeteria		\$0.00
8	Clebune Bible Church	Cafeteria Cafeteria		
Graciela Centeno	Public	Heating/Ventilation /Air	9/16/2026 9/23/2026 9/30/2026 10/7/2026 10/14/2026 10/21/2026 10/28/2026 11/4/2026 6:00PM - 8:15PM 6:00 PM - 8:15 PM 6:00 PM - 8:15 PM 6:00 PM - 8:15 PM 6:00 PM - 8:15 PM 6:00 PM - 8:15 PM 6:00 PM - 8:15 PM 6:00 PM - 8:15 PM	
18302	Approved	Santa Fe Elementary	Weekly	\$1,873.89
Clebune Community Church	Activated		1/4/2026	\$1,873.89
30	Clebune Community Church	Cafeteria, Gym	1/3/2027	
Sarari Malone	Public	Heating/Ventilation /Air	9/6/2026 9/13/2026 9/20/2026 9/27/2026 10:00 AM - 12:30 PM,10:00 AM - 12:30 PM,10:00 AM - 12:30 PM,10:00 AM - 12:30 PM	
19350	Approved	Smith Intermediate School	Weekly	\$0.00
Clebune Hive Volleyball League	Activated		8/24/2026	\$0.00
27	Clebune Hive Athletics	Auxiliary Gym, Main Gym	10/22/2026	
Graciela Centeno	Public	Heating/Ventilation /Air	9/1/2026 9/3/2026 9/7/2026 9/8/2026 9/10/2026 9/14/2026 9/15/2026 9/17/2026 9/21/2026 9/22/2026 9/24/2026 9/28/2026 9/29/2026 5:45 PM - 8:45 PM,5:45 PM - 8:45 PM,5:45 PM - 8:45 PM,5:45 PM - 8:45 PM,5:45 PM - 8:45 PM,5:45 PM - 8:45 PM,5:45 PM - 8:45 PM,5:45 PM - 8:45 PM,5:45 PM - 8:45	

Monthly Facility Report(New)

Schedule ID	Status	Location	Recurrence	Total Invoiced
Title	Schedule State	Building	Start Date	Total Payments
No of Events	Organization	Room	End Date	
Declined Reason	Approval Note	Setup Requirement (Craft)	Event Date	
Current Route To	Event Visibility	Setup Requirement (IT)	Event Time	
PM,5:45 PM - 8:45 PM,5:45 PM - 8:45 PM,5:45 PM - 8:45 PM,5:45 PM - 8:45 PM,5:45 PM - 8:45 PM				
19435	Approved	Smith Intermediate School	Non-recurring	\$0.00
Cleburne Hive Volleyball League	Activated			\$0.00
5	Cleburne Hive Athletics	Auxiliary Gym, Main Gym		
Graciela Centeno	Public	Heating/Ventilation /Air	9/12/2026 9/19/2026 9/26/2026 10/3/2026 10/17/2026 8:00 AM - 4:00 PM 8:00 AM - 4:00 PM 8:00 AM - 4:00 PM 8:00 AM - 4:00 PM 8:00 AM - 4:00 PM	
19187	Approved	Cooke Elementary	Weekly	\$0.00
Cooke Soccer Program	Activated		7/2/2026	\$0.00
53	Cooke Soccer Program	Gym	12/31/2026	
Graciela Centeno	Public	Heating/Ventilation /Air	9/1/2026 9/3/2026 9/8/2026 9/10/2026 9/15/2026 9/17/2026 9/22/2026 9/24/2026 9/29/2026 6:00 PM - 7:30 PM,6:00 PM - 7:30 PM,6:00 PM - 7:30 PM,6:00 PM - 7:30 PM,6:00 PM - 7:30 PM,6:00 PM - 7:30 PM,6:00 PM - 7:30 PM,6:00 PM - 7:30 PM,6:00 PM - 7:30 PM,6:00 PM - 7:30 PM	
18301	Approved	Adams Elementary	Weekly	\$2,008.95
Pursuit Bible Church	Activated		1/4/2026	\$2,008.95
26	Pursuit Bible Church	Cafeteria, Gym, Music Room	1/3/2027	
Graciela Centeno	Public	Heating/Ventilation /Air	9/6/2026 9/13/2026 9/20/2026 9/27/2026 8:00 AM - 1:00 PM,8:00 AM - 1:00 PM,8:00 AM - 1:00 PM,8:00 AM - 1:00 PM	

Monthly Facility Report(New)

Schedule ID	Status	Location	Recurrence	Total Invoiced
Title	Schedule State	Building	Start Date	Total Payments
No of Events	Organization	Room	End Date	
Declined Reason	Approval Note	Setup Requirement (Craft)	Event Date	
Current Route To	Event Visibility	Setup Requirement (IT)	Event Time	
18262	Approved	TEAM SCHOOL / DAEP	Weekly	\$20.00
South Walnut Church of CHRIST	Activated		12/7/2025	\$20.00
56	South Walnut Church of Christ	Parking Lot	12/27/2026	
			9/6/2026	
Graciela Centeno	Public		9/13/2026	
			9/20/2026	
			9/27/2026	
			9:00 AM - 12:00 PM,9:00	
			AM - 12:00 PM,9:00 AM -	
			12:00 PM,9:00 AM - 12:00	
			PM	



Communication
Monday, October 19, 2026

To: Dr. Coby Kirkpatrick, Superintendent of Schools

From: Dr. Chad Van Winkle, Director of Transportation

Re: September Transportation Report

Strategic Goal, Objective, or Need Addressed:

To clearly communicate Transportation Services activities for the month to the Office of the Superintendent and the Board of Trustees for strategic planning and decision making.

Summary:

1. School Ridership

Campus	Avg. Sped Ridership	Avg. Daily Ridership	Avg. Unique Ridership
All Campuses	660	2341	1501
Adams	32	146	90
Coleman	20	43	27
Cooke	9	38	24
Gerard	18	35	26
Irving	32	142	91
Marti	37	187	121
Santa Fe	33	157	95
Smith	206	660	392
Wheat MS	133	484	310
CHS	177	572	400
TEAM	2	8	6

- 2. **Work Orders:** 110 work orders
- 3. **Mileage Report:** 59,644 miles
- 4. **Fuel Purchased:**
 - a. Diesel: \$11,559.33 (\$4.6115/gallon)
 - b. Gasoline: \$19,740.46 (\$3.103/gallon)

Action Requested

Review information

Contact Person

Dr. Chad Van Winkle

Monitoring or Reporting Timeline

September 1, 2026 - September 30, 2026

Financial Impact

None

Maintenance Executive Overview

Cleburne ISD

Generated 10/1/2026

Categories

What will these Key Performance Indicators (KPIs) allow me to do?



maintenance

Increase maintenance staff efficiency and overall productivity, streamline workflows, improve customer engagement and satisfaction, capture and show productivity gains, and track overall health of your maintenance program



preventive

Determine success of your preventive maintenance program, transition to being more proactive, reduce backlogged work, increase life expectancy of equipment, and decrease catastrophic failures

Time Frame

Key Performance Indicators (KPIs): Past 12 Months

Trends: Past 2 Years, plus current year

Total Number of Work Orders

of Work Orders

3,315

of Completed Work Orders

3,001

Total Reactive Maintenance (RM)

3,315

Total Planned Maintenance (PM)

0

This reflects how many work orders were captured in the 12-month rolling window.

Work Orders Per Enrollment Per Year



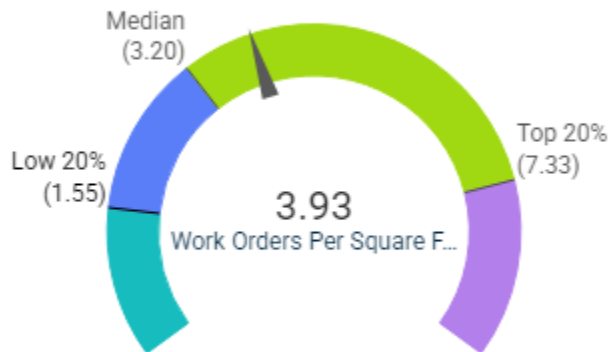
TOTAL WORK ORDERS PER ENROLLMENT

OrganizationName	Peer Category	Peer Clients	Enrollment	Work Orders	Your Value	Peer Low 20%	Peer Median	Peer Top 20%	Peer Top 10%
Cleburne ISD	Public K-12	1505	6947	3,315	0.48	0.24	0.49	0.89	1.34

This metric is an indicator of how much work is being captured and also serves as a measurement of software utilization. Far below average can indicate you are not capturing all work being performed. Far above the average may be a sign of trying to capture too much at the risk of becoming inefficient. This metric is important because the more work is captured, cases can be stronger for justifying resources. (rolling 12 Months, ignores rejected work)

Work Orders Per Squarefoot

TOTAL # OF WORK ORDERS PER SQUARE FOOT
SQFT: 843,148



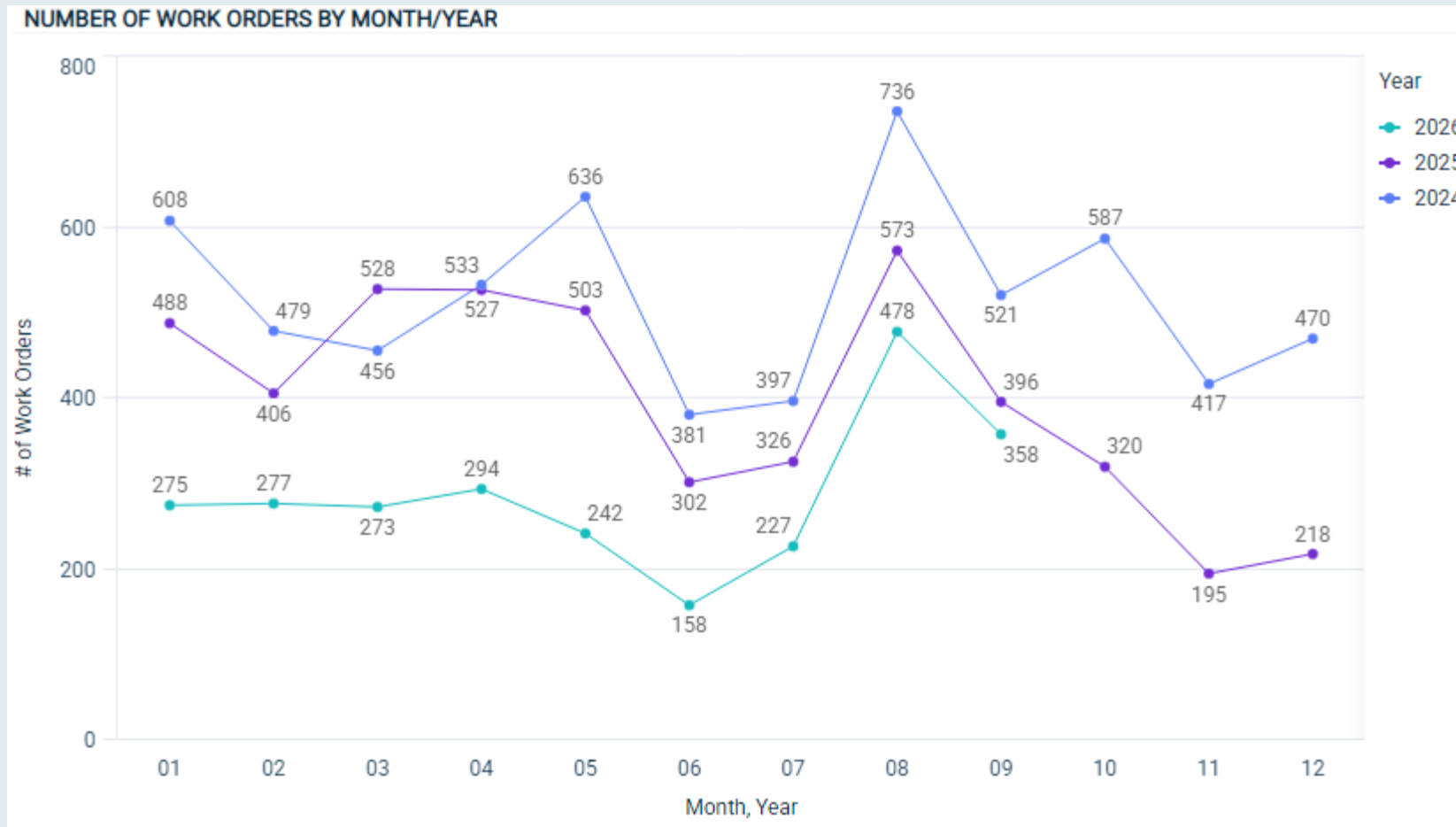
Number of WOs divided by the SQFT (1000 multiplier)

TOTAL # OF WORK ORDERS PER SQUARE FOOT (1000 MULTIPLIER)

OrganizationName	Q	Peer Category	Q	Square Foot	Peer Clients	Total Work Orders	Your Value	Peer Low 20%	Peer Median	Peer Top 20%	Peer Top 10%
Cleburne ISD		Public K-12		843,148	1,505	3,315	3.932	1.548	3.202	7.331	27.28

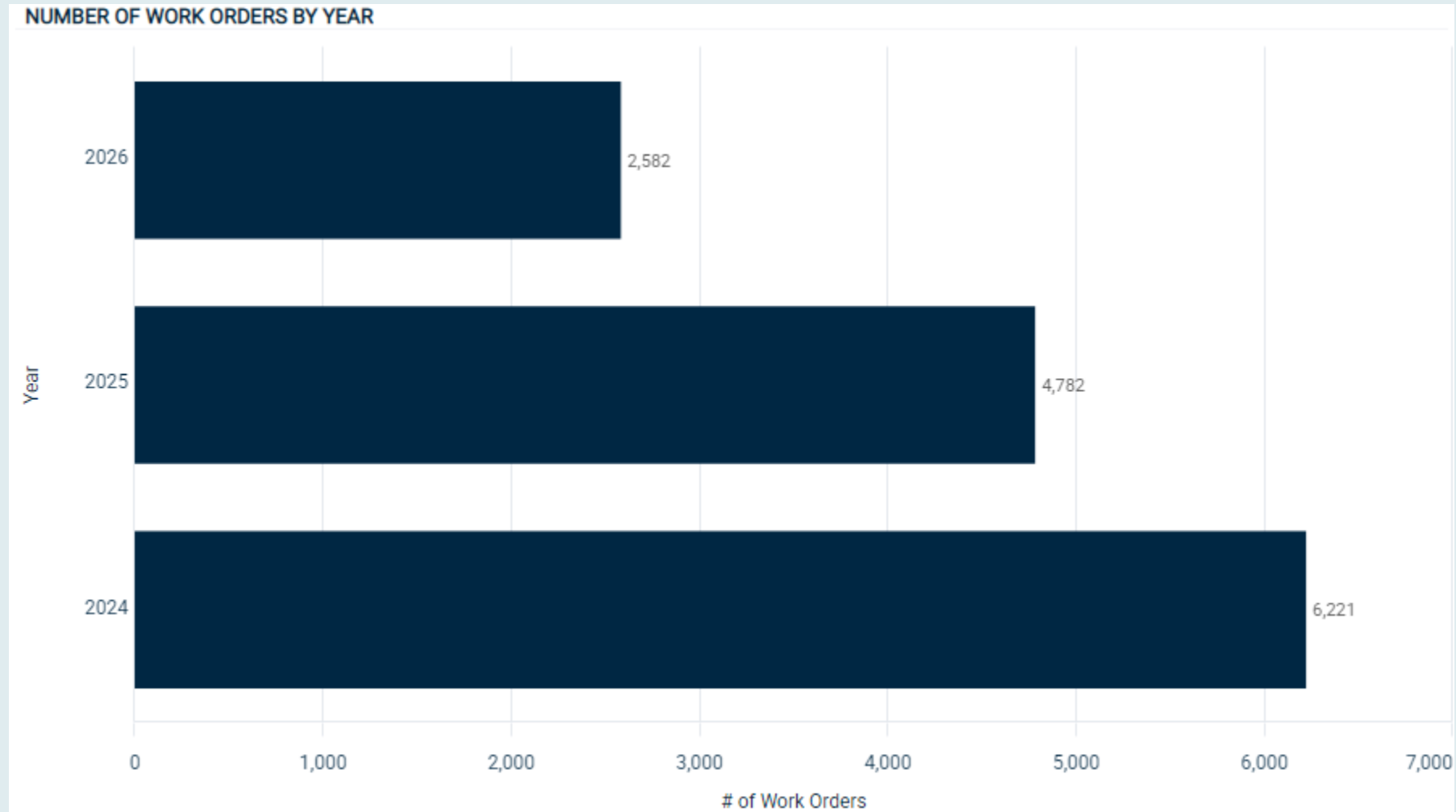
Total count of work orders for a 12 month rolling window (*this month – last 12 months, ignores rejected work*) divided by the total sum of square footage.

Total Number of Work Orders by Month/Year

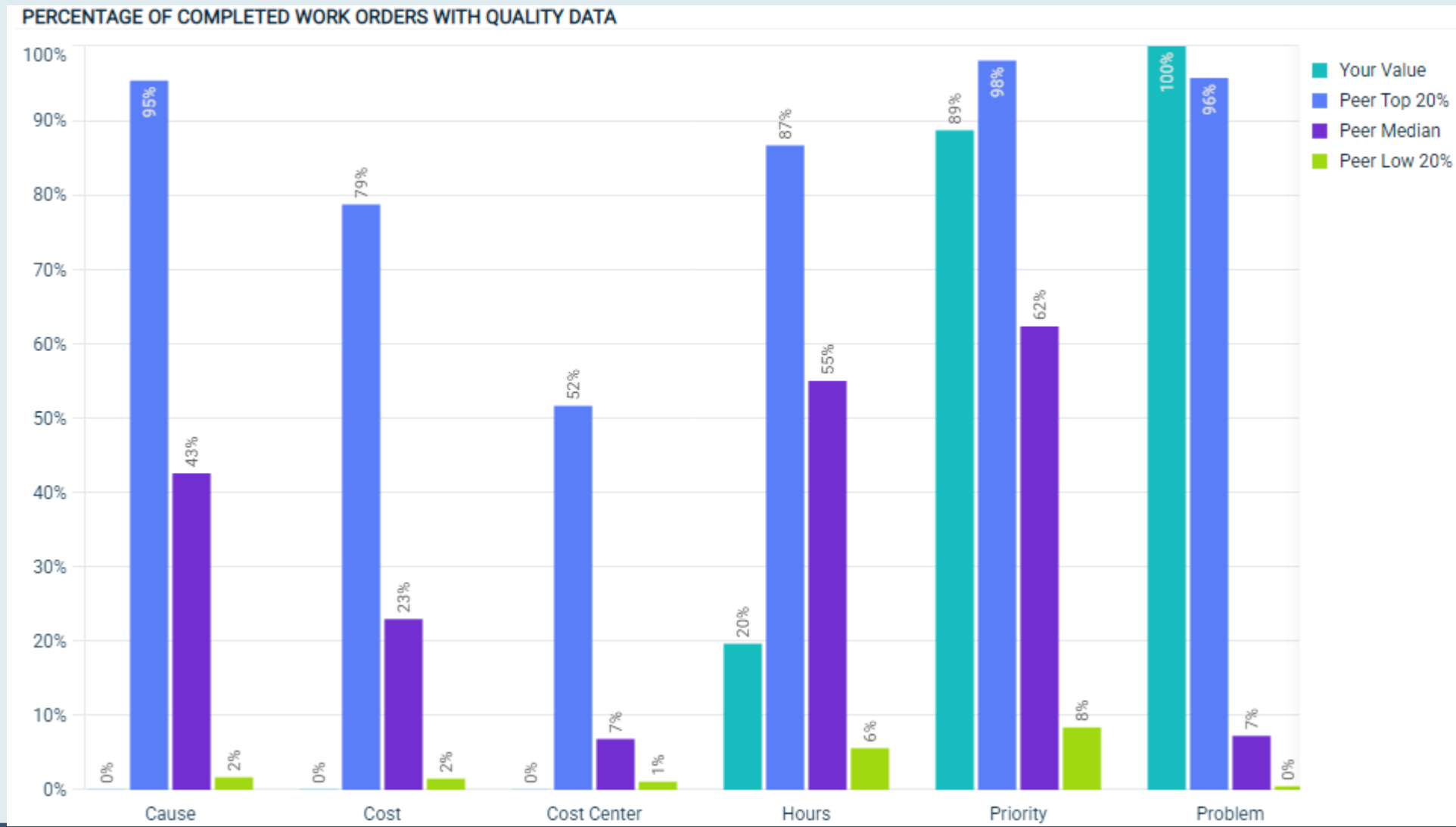


Trend: Past 3 Years, plus current date: based on Created Date

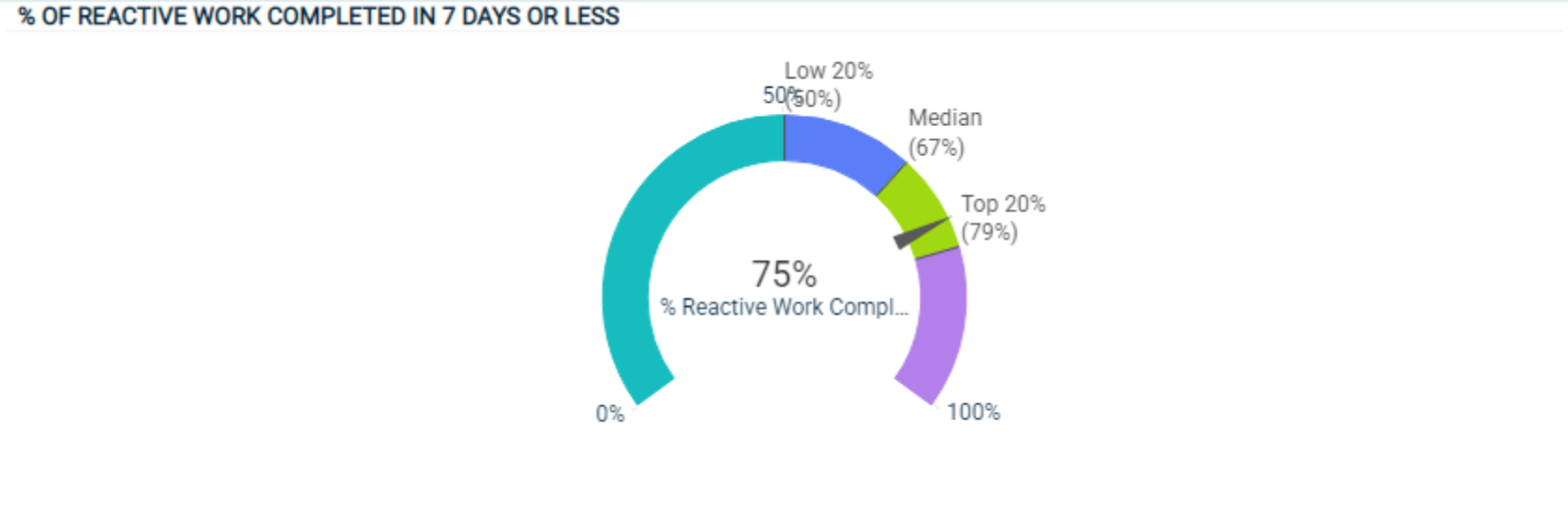
Total Number of Work Orders by Year



Percentage of Completed Work with Data Quality



Percentage of Work Orders Completed in Less than a Week

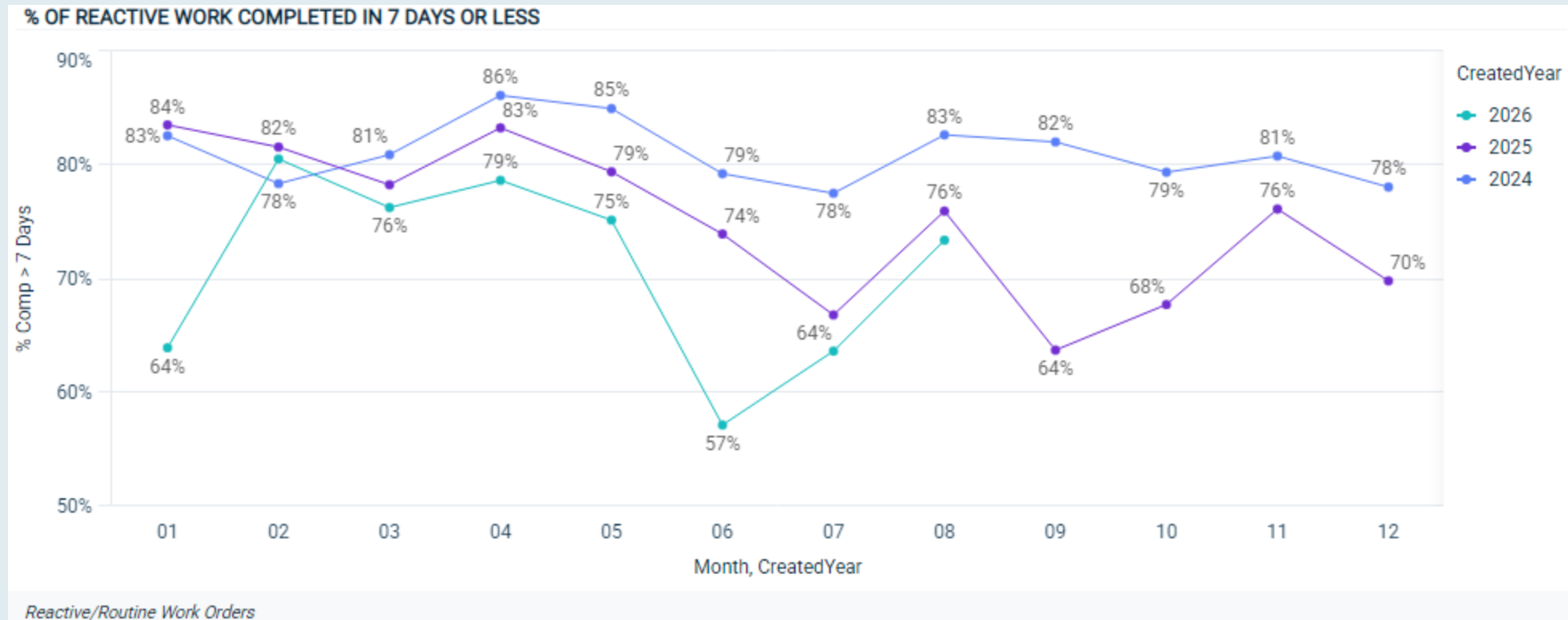


% OF REACTIVE WORK COMPLETED IN 7 DAYS OR LESS

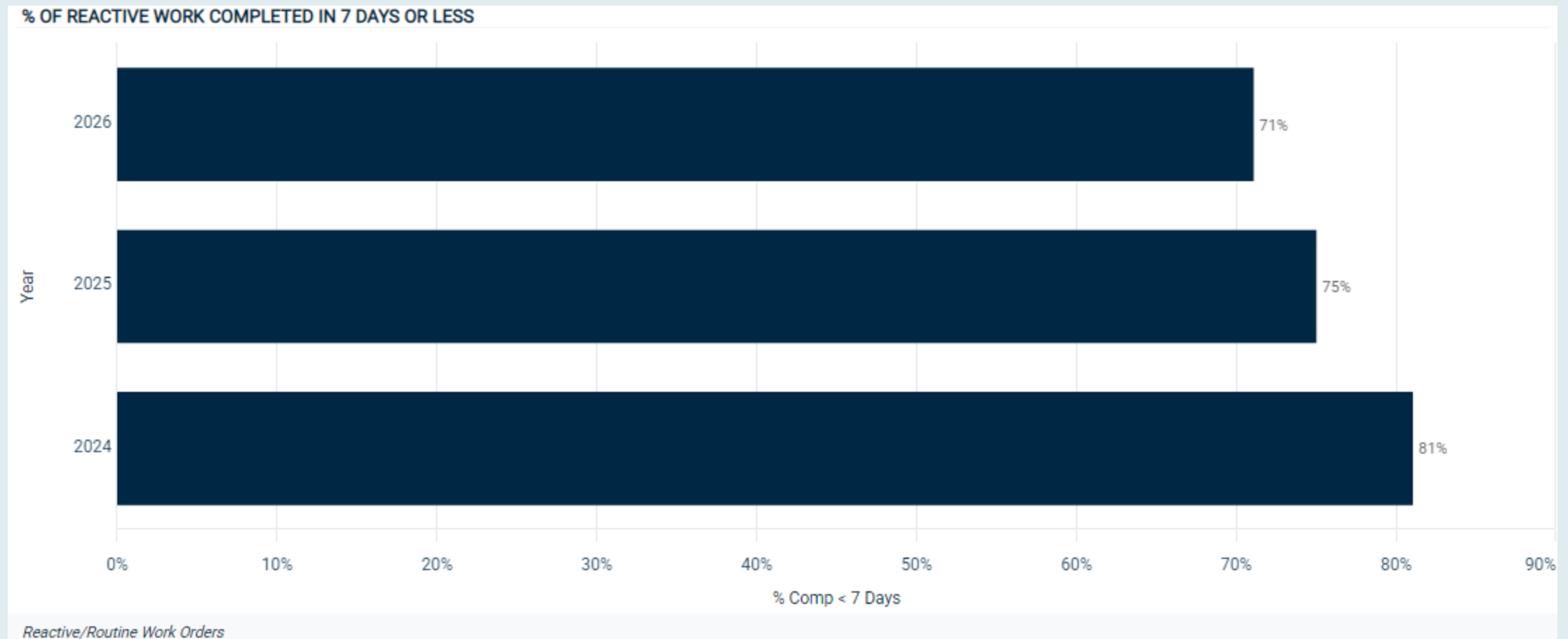
OrganizationName	Peer Category	Peer Clients	# Completed CM WOs	Your Value	Peer Low 20%	Peer Median	Peer Top 20%	Peer Top 10%
Cleburne ISD	Public K-12	1,505	3,001	75%	50%	67%	79%	85%

This KPI indicates how much work an institution is able to complete in 7 calendar days. Below the national average suggests potential process improvements for managing and completing work. Above the national average could be a sign you have embraced mobile, your staff completes their own work assignments online and/or have reduced (or eliminated) paper in your processes. This compares Completion Date – Originated Date (uses Request Date if Start Date is not used) for WO’s with a Priority of Low, Med or High & ignores PM’s to see what % of PM WO’s are completed in 7 Days or Less. (Rolling 12 Months)

% of Non-PM Work Completed in a Week or Less by Month/Year



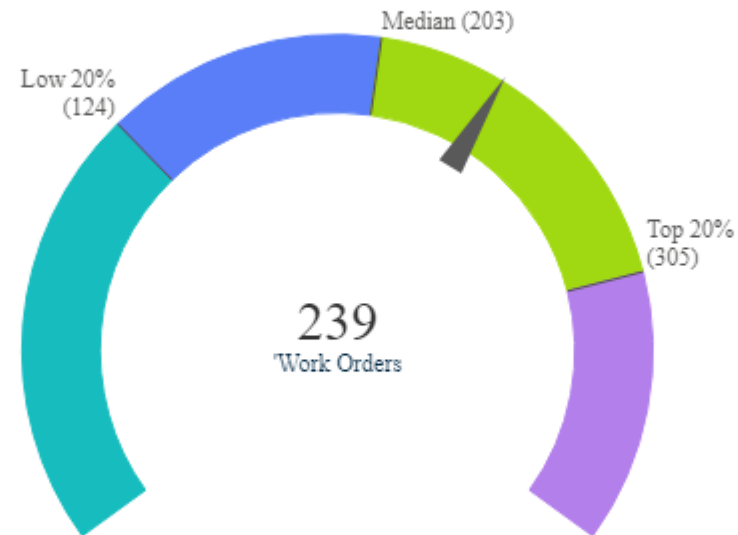
% Non-PM WOs Completed in a Week by Year



Average Count of Work Orders Per Employee Per Year

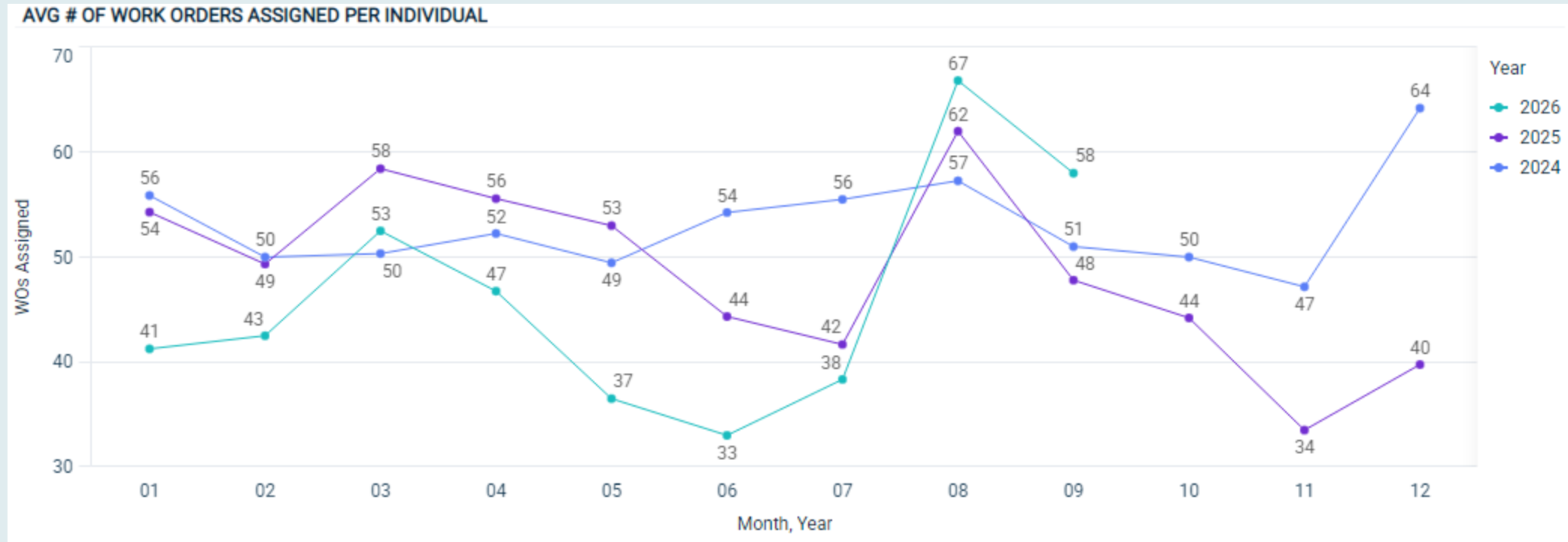
AVG MAINTENANCE WORK ORDERS ASSIGNED PER INDIVIDUAL PER YEAR

Individuals: 15



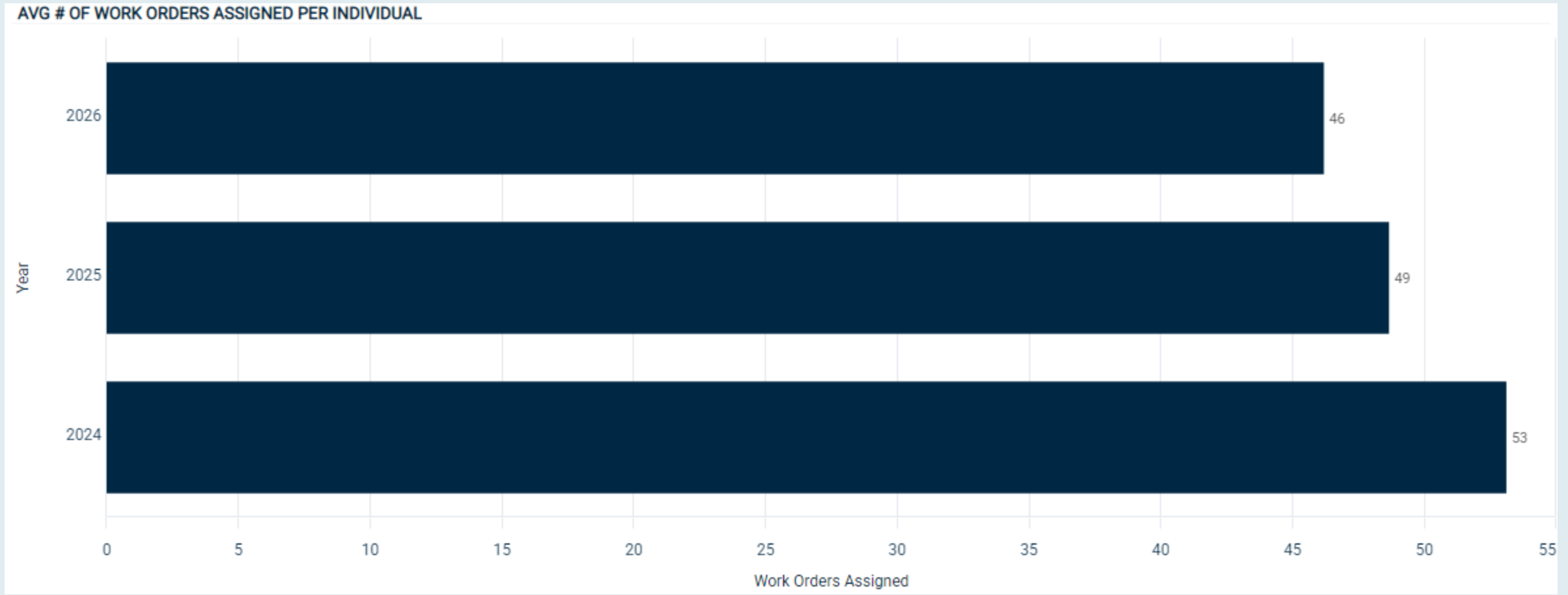
This metric gives you a direct comparison of your staff's productivity compared to peer institutions. Employees are users who have been assigned more than 30 work orders, but less than 2,000 in a rolling 12 month window.

Average Number of WOs per Employee by Month, Year



This metric reflects how well you are capturing labor transaction data along with the productivity of your staff. The hours captured in this metric are “wrench turning” hours that are performed on the actual work order. Institutions that implement productivity strategies increase wrench turning time up to four hours per week. That’s the equivalent of adding more than a month of productive time per year. Employees are users with more than 200 hours, but less than 3,000 in a rolling 12 month window.

Average Work Orders Per Employee by Year

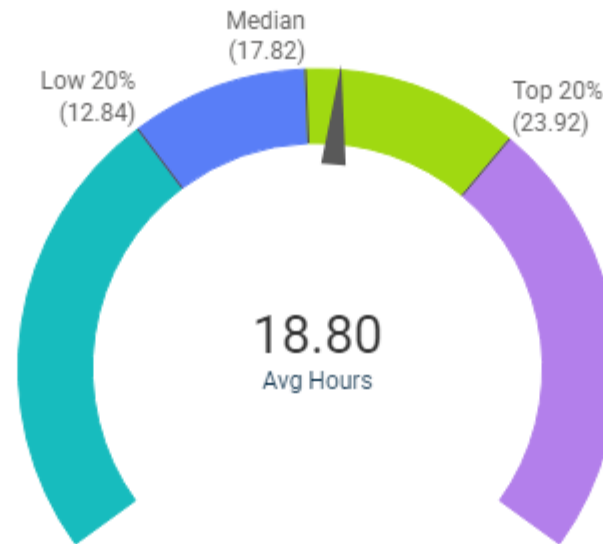


Trend: Past 3 Years, plus current date: based on Created Date

Average Hours Per Employee Per Week

AVG MAINTENANCE LABOR HOURS PER WEEK

Technicians: 4



**Based on 47 work weeks per year.*

Total Number of PM Work Orders Generated over past 12 Months

Total Planned Maintenance (PM)

0

Total PM Hours

0

Rolling 12 Months, includes all statuses

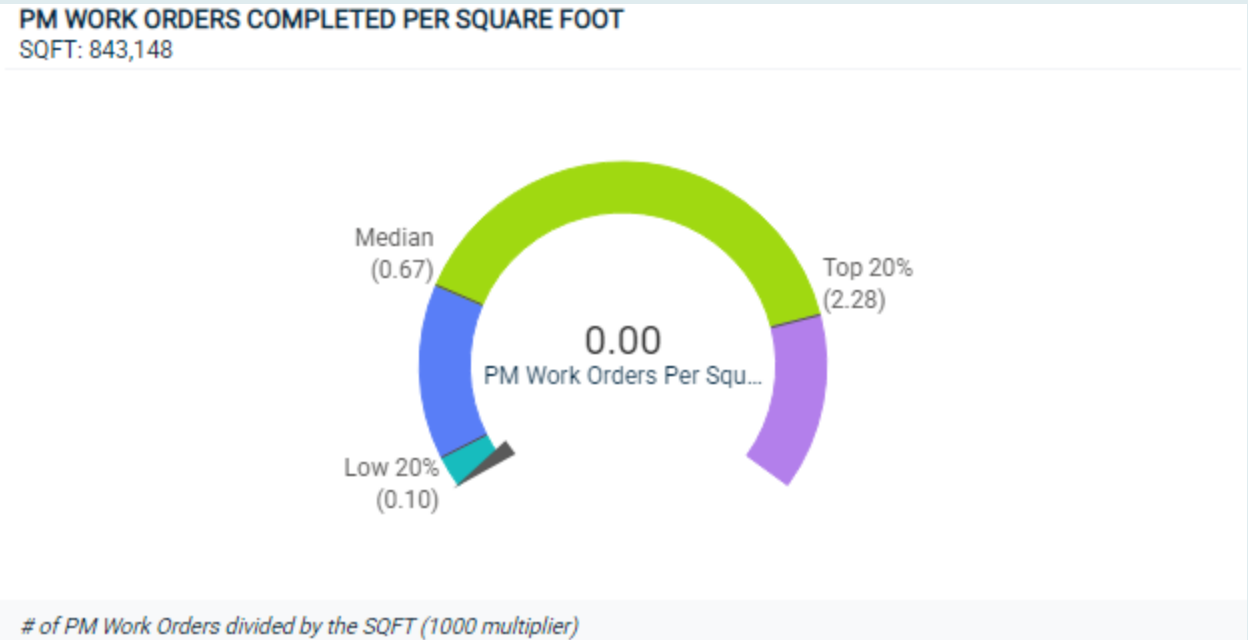
PM WOs Completed per Enrollment



PM WORK ORDERS COMPLETED PER ENROLLMENT												
OrganizationName	Q	Peer Category	Q	Peer Clients	Enrollment	Q	# Comp PM WOs	Your Value	Peer Low 20%	Peer Median	Peer Top 20%	Peer Top 10%
Cleburne ISD		Public K-12		1505	6947		0	0.00	0.01	0.07	0.31	0.56

This metric is used along with the PM/WO ratio to gauge the strength of your PM program. Implementing a strong PM program typically has an ROI within 1-2 years by reducing system failures and emergencies, extending equipment life and decreasing energy consumption. Increasing PM work can also help make workers' schedules more predictable as organizations performing more PM work see reductions in reactive work over time. (Rolling 12 Months, ignores rejected work)

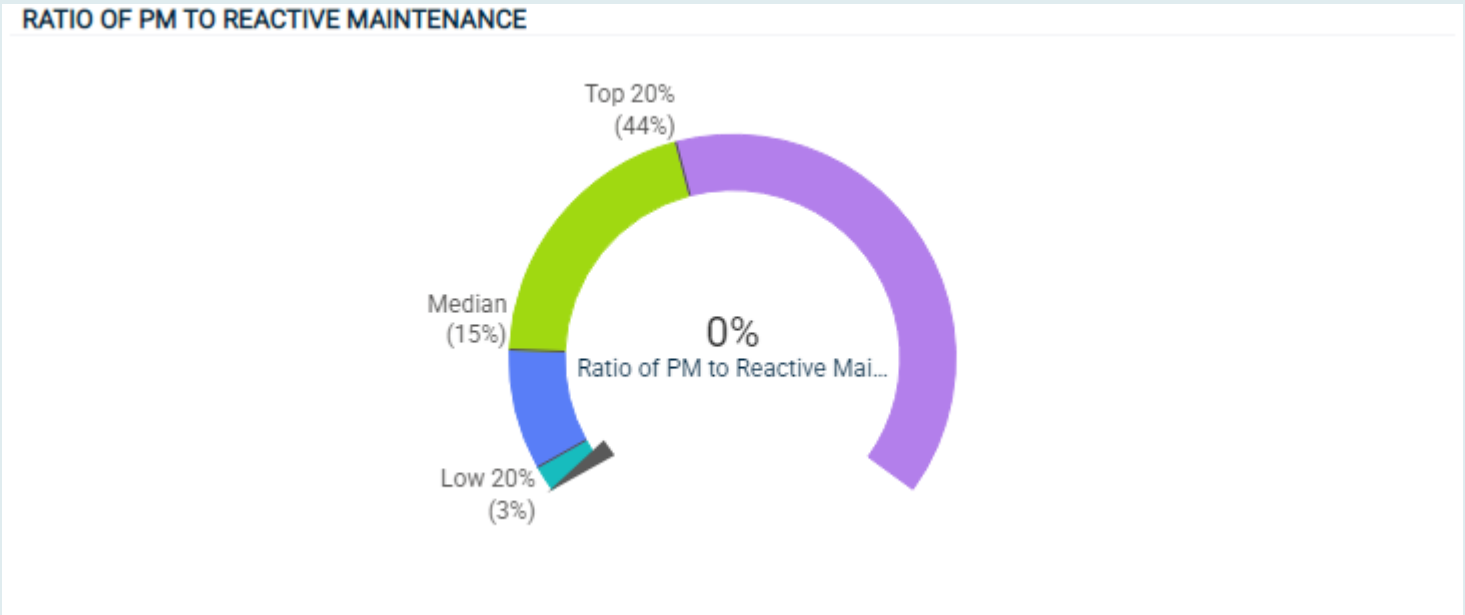
PM Work Orders per Squarefoot



PM WORK ORDERS PER SQFT (1000 MULTIPLIER)											
OrganizationName	Q	Peer Category	Q	Peer Clients	SQFT	# PM's Completed	Your Value	Peer Low 20%	Peer Median	Peer Top 20%	Peer Top 10%
Cleburne ISD		Public K-12		1,505	843,1...	0	0.00	0.10	0.67	2.28	5.58

KPI: Rolling 12 Months

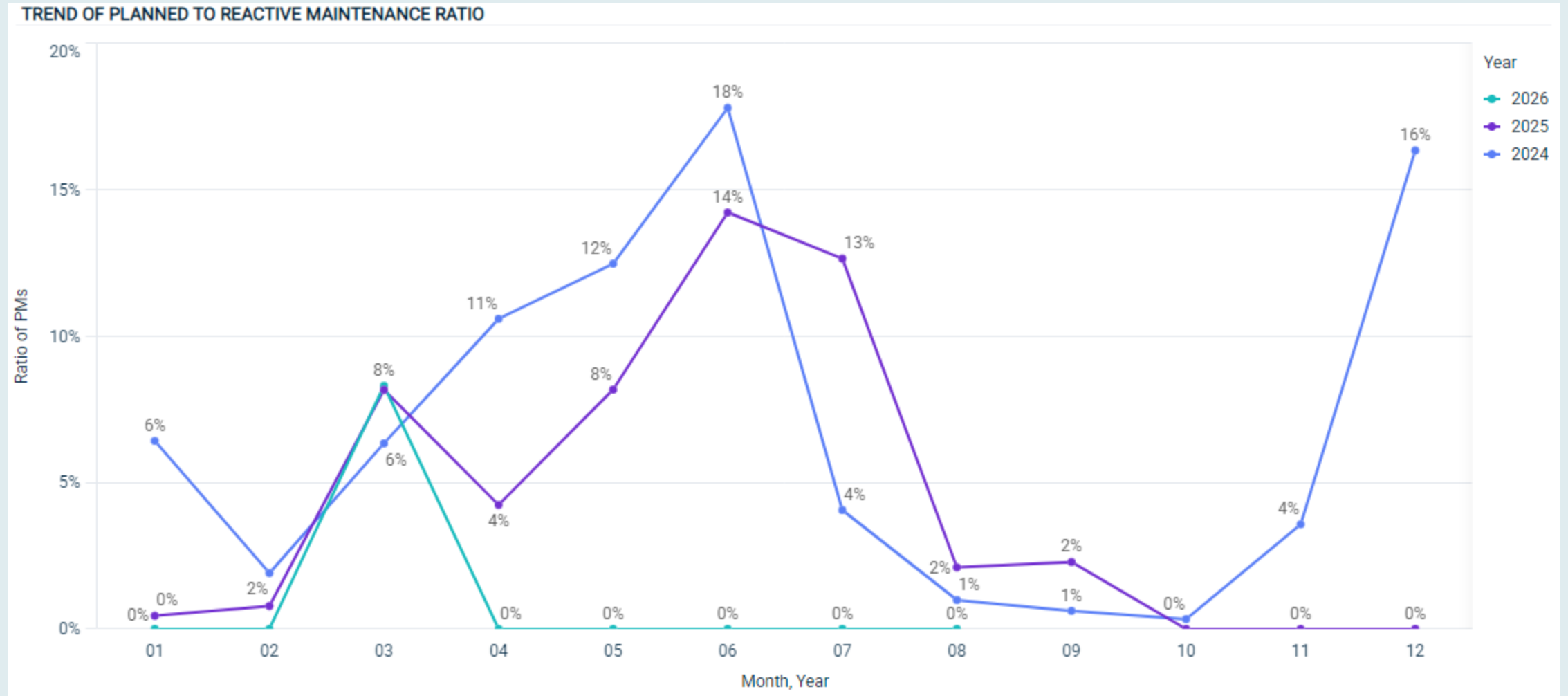
Ratio of PM Work Orders to Reactive Work Orders



RATIO OF COMPLETED PM TO REACTIVE MAINTENANCE												
OrganizationName	Q	Peer Category	Q	Peer Clients	Number Work Orders	Number RM	Number PM	Your Value	Peer Low 20%	Peer Median	Peer Top 20%	Peer Top 10%
Cleburne ISD		Public K-12		1,505	3,001	3,001	0	0%	3%	15%	44%	63%

This metric lets you evaluate how successful your institution has been at transitioning from a reactive to a proactive mindset and indicates how much of your M&O resources are dedicated to PM vs Reactive work. As more time is invested into PMs, you should see a decrease in reactive work, an increase in cycle times and an improved learning environment. (Rolling 12 Months)

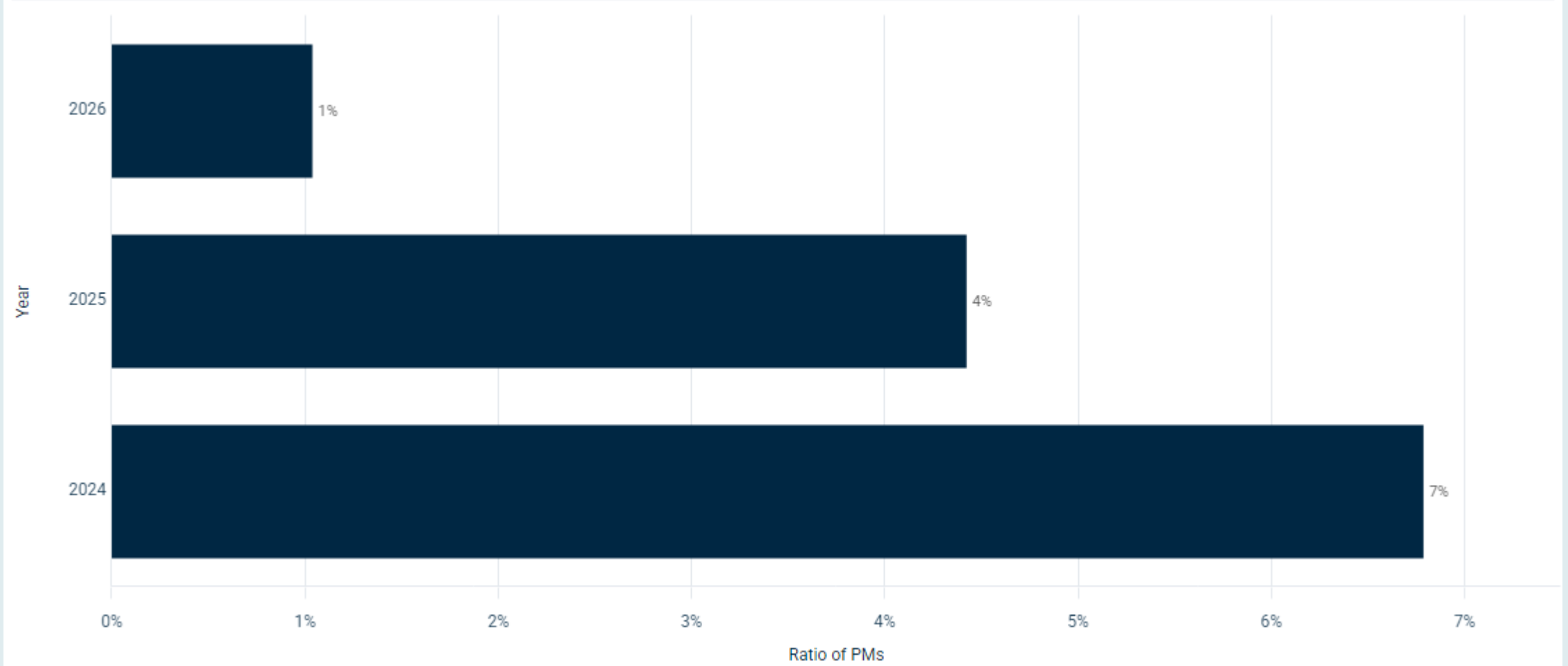
Ratio of PM to RM by Month/Year



Trend: Past 3 Years, plus current date: based on Created Date

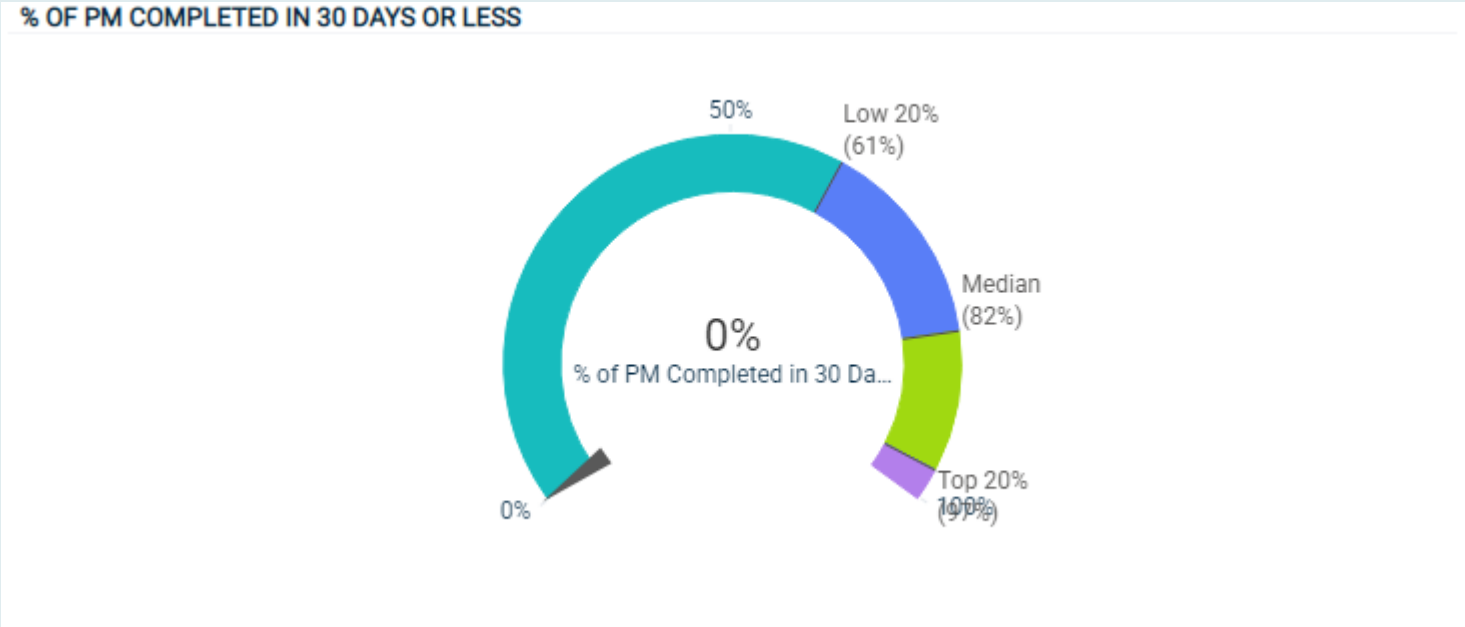
Ratio of PM to CM by Year

TREND OF PLANNED TO REACTIVE MAINTENANCE RATIO



Trend: Past 3 Years, plus current date: based on Created Date

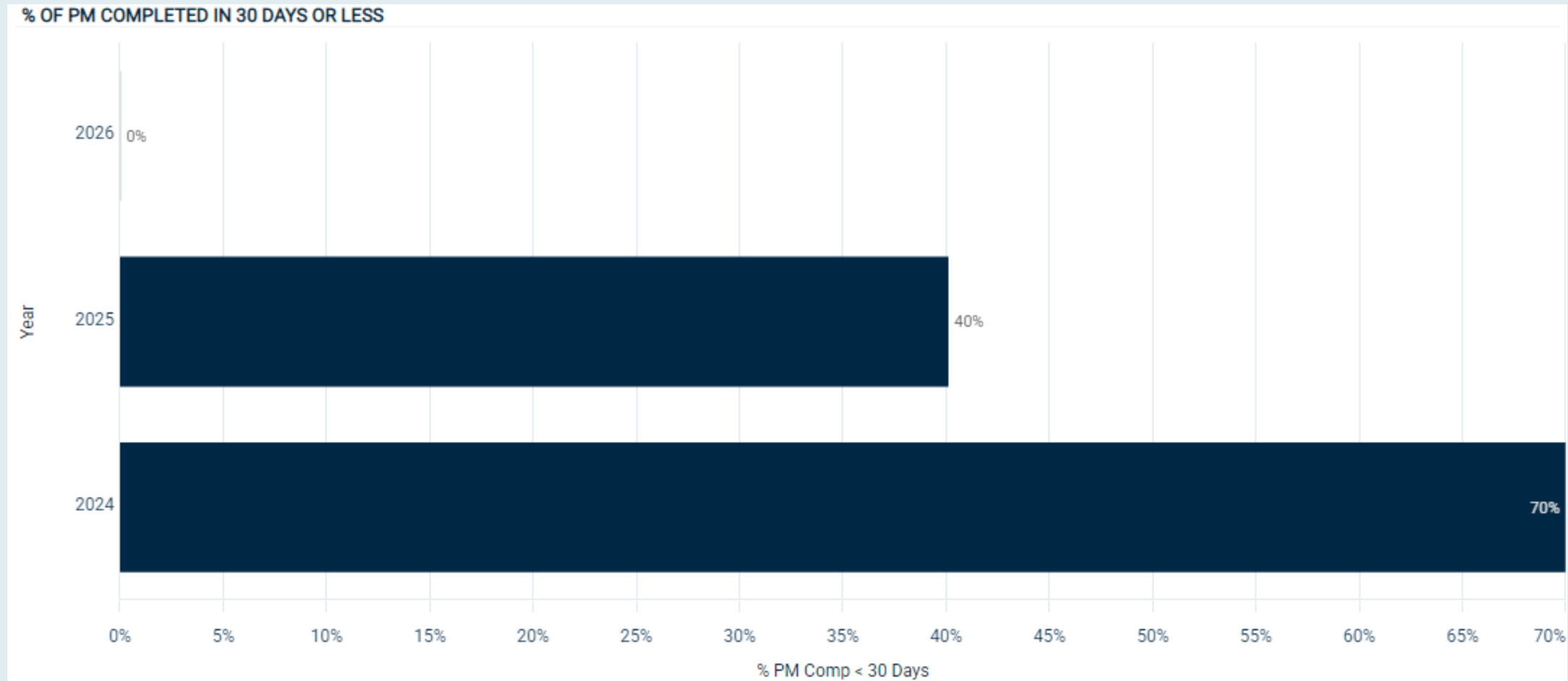
Percentage of PM WOs Completed in a Month or Less



% OF PLANNED WORK COMPLETED IN 30 DAYS OR LESS									
OrganizationName	Q	Peer Category	Q	Peer Clients	Your Value	Peer Low 20%	Peer Median	Peer Top 20%	Peer Top 10%
Cleburne ISD		Public K-12		1,505	0%	61%	82%	97%	100%

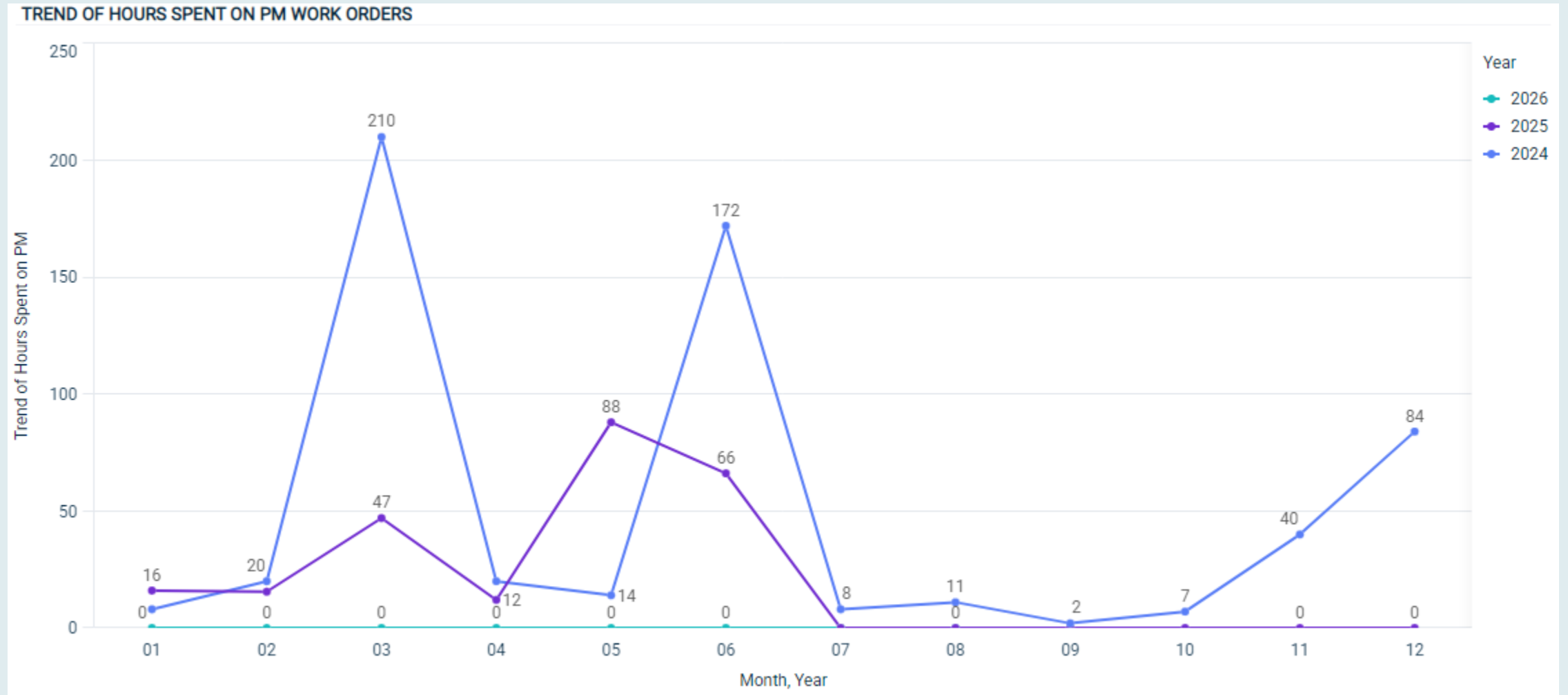
This metric is a measurement of the responsiveness of proactive work. An above average measurement here leads to higher productivity and a decrease in backlog. This compares Completion Date – Start Date (uses Request Date if Start Date is not used) to see what % of PM WO’s are completed in 30 Days or Less. (Rolling 12 Months)

% of PMs Completed 30 Days or Less by Year

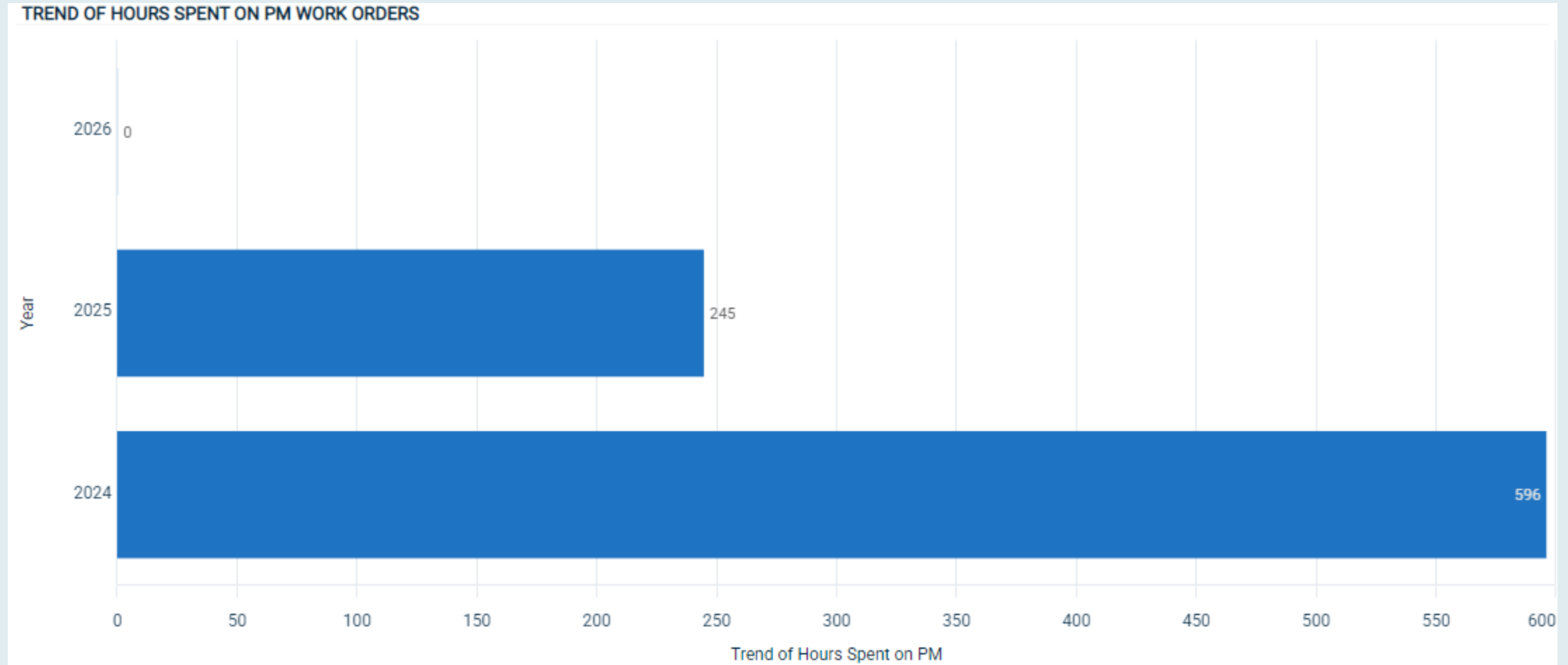


Trend: Past 3 Years, plus current date: based on Completion Date

Hours Spent on PMs by Month, Year



Hours Spent on PM by Year



Trend: Past 3 Years, plus current date: based on Created Date