

## **Executive Advisory Board Meeting**

Wednesday, August 7, 2024 9:00 AM

Mid-Valley Special Education Cooperative, 1304 Ronzheimer Avenue, St.  
Charles, IL 60174

1. **Call to Order**

2. **Approval of the Agenda**

3. **Public Comment**

4. **Consent Agenda**

4.1. Approval of Minutes, Executive Board Meeting,  
June 26, 2024



## ***Mid-Valley Special Education Cooperative***

1304 Ronzheimer Avenue  
St. Charles, IL 60174  
Phone: 331-228-4873  
Fax: 331-228-4874

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### **Executive Advisory Board Meeting June 26, 2024 9:00 AM**

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, June 26, 2024 at the Mid-Valley Special Education Cooperative, 1304 Ronzheimer Avenue, St. Charles, IL 60174 via Google Meets.

#### **Call to Order**

Dr. Gordon, Superintendent D303, Board Chairman called the meeting to order at 9:01 a.m.

#### **Roll Call**

Upon roll call the following members were also present: Mr. Potsic, Representative for D301; Dr. Leden, Superintendent D302; and Dr. Barrett, Superintendent D304. Absent was Mr. Kim, Superintendent D101; and Dr. Mongan, Superintendent D301.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Mrs. Lisa Palese, Mid-Valley Executive Director; Mr. Matthew McDonald, Mid-Valley Director of Business and Human Resources; and Mrs. Brandi Pedersen, Recording Secretary.

#### **Approval of the Agenda**

Dr. Gordon called for the Approval of the Agenda. Dr. Barrett moved and Dr. Leden seconded the motion. Approval of the Agenda was confirmed by unanimous vote. 4-0

#### **Public Comment**

None

#### **Consent Agenda**

- 4.1 Approval of Minutes, Executive Board Meeting, June 5, 2024
- 4.2 Approval of Closed Session Minutes, June 5, 2024
- 4.3 Approval of Bills, June 2024
- 4.4 Approval of Payroll, June 2024
- 4.5 Approval of Financial Report, June 2024
- 4.6 Approval of the Treasurer's Report, June 2024

Dr. Gordon called for Approval of the Consent Agenda. Dr. Barrett moved and Dr. Leden seconded the motion. Approval of the Consent Agenda was confirmed by unanimous vote. 4-0

#### **For Action**

##### **5.1 Approval of the Personnel Report, June 2024**

Dr. Leden motioned, seconded by Dr. Barrett for Approval of the Personnel Report. Motion carried by unanimous roll call vote. 4-0.

**New Business**

None

**Adjournment**

Motion made by Dr. Leden and seconded by Dr. Barrett. By consensus, the motion carried 4-0 Ayes.

**The meeting adjourned at 9:03 AM**

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Chair of the Mid-Valley Board

*The next Regular Mid-Valley Executive Advisory Board Meeting will be Wednesday, August 7, 2024, 9:00 AM at the Mid-Valley Administration Offices, 1304 Ronzheimer Avenue. St. Charles, IL 60174*

## 4.2. Approval of Bills, July 2024

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK

Date Range: 07/01/2024 - 07/31/2024

Sort By: Vendor

Bank Account: 3445079

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Bank Name: HARRIS BANK				Bank Account: 3445079			
15515	07/31/2024	1024	ACKERMAN II, DWAIN M	FY25 PHONE STIPEND	10.0000.2320.341.000.140	TELEPHONE - COOP WIDE	\$564.00
							Check Total:
15485	07/02/2024	1001	AMERGIS HEALTHCARE STAFFING, INC	E13563570366	17.0000.1600.314.000.000	ESY CONSULTANTS	\$3,177.75
							Check Total:
15493	07/11/2024	1011	AMERGIS HEALTHCARE STAFFING, INC	E13608830366	17.0000.1600.310.000.024	ESY CONTRACT EMPLOYEES FY24	\$3,375.75
							Check Total:
15496	07/23/2024	1012	AMERGIS HEALTHCARE STAFFING, INC	E13654250366	17.0000.1600.310.000.024	ESY CONTRACT EMPLOYEES FY24	\$1,327.50
							Check Total:
15516	07/31/2024	1024	AMERGIS HEALTHCARE STAFFING, INC	1468265-DP-416	10.0000.1200.151.000.000	TA/CNA/JC SALARIES	\$2,900.00
15516	07/31/2024	1024	AMERGIS HEALTHCARE STAFFING, INC	1468270-DP-416	10.0000.1200.151.000.000	TA/CNA/JC SALARIES	\$2,900.00
							Check Total:
NCB	07/30/2024	1022	AXA EQUITABLE	V355024	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$500.00
NCB	07/15/2024	1009	AXA EQUITABLE	V368803	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$500.00
							Check Total:
15479	07/01/2024	1000	BEI Commercial Real Estate	JULY 2024 RENT	10.0000.1200.325.000.078	FACILITY RENTAL - SAIL	\$8,293.23
							Check Total:
15497	07/23/2024	1013	BEI Commercial Real Estate	AUGUST RENT 2024	10.0000.1200.325.000.078	FACILITY RENTAL - SAIL	\$8,293.23
							Check Total:
15486	07/02/2024	1001	BLAZER WORKS	20990967	10.0000.1200.310.000.000	CONTRACT TA/CNA/JC	\$396.14
15486	07/02/2024	1001	BLAZER WORKS	20990968	17.0000.1600.314.000.000	ESY CONSULTANTS	\$4,552.50
15486	07/02/2024	1001	BLAZER WORKS	20993277	17.0000.1600.314.000.000	ESY CONSULTANTS	\$3,347.25
							Check Total:
15494	07/11/2024	1011	BLAZER WORKS	20996085	17.0000.1600.310.000.024	ESY CONTRACT EMPLOYEES FY24	\$4,203.75
							Check Total:

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Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2024-2025

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
15517	07/31/2024	1024	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT ENDING 7/5/24	10.0000.1200.331.000.080	FIELD TRIPS/STUDENT TRAVEL - ND	\$849.00
15517	07/31/2024	1024	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT ENDING 7/5/24	10.0000.1200.410.000.014	SUPPLIES/MATERIALS - ELS	\$181.34
15517	07/31/2024	1024	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT ENDING 7/5/24	10.0000.1200.410.000.078	SUPPLIES/MATERIALS - SAIL	\$49.84
15517	07/31/2024	1024	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT ENDING 7/5/24	10.0000.1200.410.000.132	SUPPLIES/MATERIALS - HEARING	\$285.25
15517	07/31/2024	1024	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT ENDING 7/5/24	10.0000.1200.410.000.132	SUPPLIES/MATERIALS - HEARING	\$203.75
15517	07/31/2024	1024	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT ENDING 7/5/24	10.0000.2150.410.000.113	SUPPLIES/MATERIALS - SLP	\$12.95
15517	07/31/2024	1024	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT ENDING 7/5/24	10.0000.2225.470.000.114	SOFTWARE/SUBSCRIPTIONS - ASST TECH	\$8.98
15517	07/31/2024	1024	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT ENDING 7/5/24	10.0000.2320.410.000.140	SUPPLIES/MATERIALS - COOP WIDE	\$20.14
15517	07/31/2024	1024	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT ENDING 7/5/24	10.0000.2320.410.000.140	SUPPLIES/MATERIALS - COOP WIDE	\$92.10
15517	07/31/2024	1024	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT ENDING 7/5/24	14.0000.2210.410.000.225	SUPPLIES/MATERIALS - ELEVATING EDUCATORS	\$1,616.46
15517	07/31/2024	1024	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT ENDING 7/5/24	14.0000.2210.410.000.225	SUPPLIES/MATERIALS - ELEVATING EDUCATORS	\$27.25
15517	07/31/2024	1024	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT ENDING 7/5/24	14.0000.2210.410.000.225	SUPPLIES/MATERIALS - ELEVATING EDUCATORS	\$396.39
15517	07/31/2024	1024	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT ENDING 7/5/24	17.0000.1600.410.000.024	ESY SUPPLIES/MATERIALS FY24	\$51.80
15517	07/31/2024	1024	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT ENDING 7/5/24	17.0000.1600.410.000.024	ESY SUPPLIES/MATERIALS FY24	\$92.10
15517	07/31/2024	1024	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT ENDING 7/5/24	17.0000.1600.410.000.024	ESY SUPPLIES/MATERIALS FY24	\$96.50

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Fiscal Year: 2024-2025

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
15517	07/31/2024	1024	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT ENDING 7/5/24	17.0000.1600.410.000.024	ESY SUPPLIES/MATERIALS FY24	\$30.38	
15517	07/31/2024	1024	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT ENDING 7/5/24	20.0000.2540.319.000.000	CABLE/INTERNET	\$451.22	
15517	07/31/2024	1024	BMO C/O HARRIS TRUST AND SAVINGS BANK	STMT ENDING 7/5/24	20.0000.2540.410.000.000	SUPPLIES/MATERIALS – O&M STIPEND	\$36.96	
							Check Total:	\$4,502.41
15495	07/11/2024	1011	BRIGHTSTAR KANE COUNTY	8563682	10.0000.2130.310.000.024	CONTRACT NURSES FY24	\$535.50	
							Check Total:	\$535.50
15501	07/31/2024	1023	CHILD CENTERED COLLABORATIVE, LLC	1MVSEC	10.0000.1200.310.000.080	PROFESSIONAL SERVICES – ND	\$600.00	
							Check Total:	\$600.00
15487	07/02/2024	1001	CITY OF ST CHARLES	5/17-6/14 113751-00	20.0000.2540.466.000.000	ELECTRICITY	\$104.46	
15487	07/02/2024	1001	CITY OF ST CHARLES	5/17-6/14 113765-00	20.0000.2540.466.000.000	ELECTRICITY	\$137.56	
15487	07/02/2024	1001	CITY OF ST CHARLES	5/17-6/14 113766-01	20.0000.2540.466.000.000	ELECTRICITY	\$138.77	
15487	07/02/2024	1001	CITY OF ST CHARLES	5/17-6/14 113767-02	20.0000.2540.466.000.000	ELECTRICITY	\$148.92	
15487	07/02/2024	1001	CITY OF ST CHARLES	5/3-6/4 102147-00	20.0000.2540.370.000.000	WATER/SEWER	\$129.71	
15487	07/02/2024	1001	CITY OF ST CHARLES	5/6-6/5 102022-00	20.0000.2540.370.000.000	WATER/SEWER	\$300.59	
15487	07/02/2024	1001	CITY OF ST CHARLES	5/6-6/5 102022-00	20.0000.2540.466.000.000	ELECTRICITY	\$4,417.26	
							Check Total:	\$5,377.27
15502	07/31/2024	1023	CITY OF ST CHARLES	6/4-7/2 102147-00	20.0000.2540.370.000.000	WATER/SEWER	\$83.22	
15502	07/31/2024	1023	CITY OF ST CHARLES	6/5-7/2 102022-00	20.0000.2540.370.000.000	WATER/SEWER	\$238.81	
15502	07/31/2024	1023	CITY OF ST CHARLES	6/5-7/2 102022-00	20.0000.2540.466.000.000	ELECTRICITY	\$4,464.14	
							Check Total:	\$4,786.17
15518	07/31/2024	1024	CITY OF ST CHARLES	6/14-7/15 11375100	20.0000.2540.466.000.000	ELECTRICITY	\$98.89	
15518	07/31/2024	1024	CITY OF ST CHARLES	6/14-7/15 11376500	20.0000.2540.466.000.000	ELECTRICITY	\$148.52	
15518	07/31/2024	1024	CITY OF ST CHARLES	6/14-7/15 11376601	20.0000.2540.466.000.000	ELECTRICITY	\$148.61	
15518	07/31/2024	1024	CITY OF ST CHARLES	6/14-7/15 11376702	20.0000.2540.466.000.000	ELECTRICITY	\$163.53	
							Check Total:	\$559.55
15503	07/31/2024	1023	CLARK, LAURA	REIMB ELS SUPPLIES	10.0000.1200.410.000.014	SUPPLIES/MATERIALS – ELS	\$68.94	
							Check Total:	\$68.94
15480	07/01/2024	1000	CLIC	2024-2025 P&C Invoic	10.0000.2310.382.000.143	PROPERTY/LIAB INSURANCE	\$37,223.00	

## MID VALLEY SPECIAL EDUCATION COOP

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
15480	07/01/2024	1000	CLIC	2024-2025 WC INVOICE	10.0000.2310.380.000.143	WORK COMP INSURANCE	\$48,923.00
Check Total:							\$86,146.00
15504	07/31/2024	1023	COOPER CONSTRUCTION AND GLASS	2484	20.0000.2540.323.000.000	REPAIR/MAINTENANCE	\$533.57
Check Total:							\$533.57
15519	07/31/2024	1024	COUNCIL FOR EXCEPTIONAL CHILDREN	24-1247051	10.0000.2320.640.000.140	DUES/FEES/MEMBERSHIPS	\$195.00
Check Total:							\$195.00
15520	07/31/2024	1024	CRICK SOFTWARE, INC	28434	10.0000.2225.470.000.114	SOFTWARE/SUBSCRIPTIONS - ASST TECH	\$660.00
Check Total:							\$660.00
15521	07/31/2024	1024	CRISIS PREVENTION INSTITUTE INC	NAIN-087643	10.0000.2210.314.324.120	CPI: OTHER DISTRICTS	\$200.00
15521	07/31/2024	1024	CRISIS PREVENTION INSTITUTE INC	NAIN-087718	10.0000.2210.314.324.120	CPI: OTHER DISTRICTS	\$200.00
15521	07/31/2024	1024	CRISIS PREVENTION INSTITUTE INC	NAIN-087821	10.0000.2210.314.324.120	CPI: OTHER DISTRICTS	\$200.00
15521	07/31/2024	1024	CRISIS PREVENTION INSTITUTE INC	NAIN-095040	10.0000.2210.314.324.120	CPI: OTHER DISTRICTS	\$2,999.00
15521	07/31/2024	1024	CRISIS PREVENTION INSTITUTE INC	NAIN-095040	10.0000.2210.314.324.120	CPI: OTHER DISTRICTS	\$7,247.50
Check Total:							\$10,846.50
15489	07/15/2024	1002	CUSD #303 EMP HEALTH FUND	V102394	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$105.46
15489	07/15/2024	1002	CUSD #303 EMP HEALTH FUND	V102394	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.85
15489	07/15/2024	1002	CUSD #303 EMP HEALTH FUND	V289150	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$397.75
15489	07/15/2024	1002	CUSD #303 EMP HEALTH FUND	V289150	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$2.86
15489	07/15/2024	1002	CUSD #303 EMP HEALTH FUND	V386144	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$58.09
15489	07/15/2024	1002	CUSD #303 EMP HEALTH FUND	V386144	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.52
15489	07/15/2024	1002	CUSD #303 EMP HEALTH FUND	V526226	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$3,705.20
15489	07/15/2024	1002	CUSD #303 EMP HEALTH FUND	V526226	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$62.80

## MID VALLEY SPECIAL EDUCATION COOP

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Dollar Limit: \$0.00

Fiscal Year: 2024-2025

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
15489	07/15/2024	1002	CUSD #303 EMP HEALTH FUND	V778981	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$1,188.32
15489	07/15/2024	1002	CUSD #303 EMP HEALTH FUND	V799338	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$2,338.77
15489	07/15/2024	1002	CUSD #303 EMP HEALTH FUND	V821871	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$50.53
15489	07/15/2024	1002	CUSD #303 EMP HEALTH FUND	V821871	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.36
15489	07/15/2024	1002	CUSD #303 EMP HEALTH FUND	V859762	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$486.69
Check Total:							\$8,398.20
15500	07/30/2024	1014	CUSD #303 EMP HEALTH FUND	V347449	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$486.69
15500	07/30/2024	1014	CUSD #303 EMP HEALTH FUND	V359547	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$1,188.32
15500	07/30/2024	1014	CUSD #303 EMP HEALTH FUND	V372372	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$3,705.20
15500	07/30/2024	1014	CUSD #303 EMP HEALTH FUND	V372372	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$62.80
15500	07/30/2024	1014	CUSD #303 EMP HEALTH FUND	V43285	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$397.75
15500	07/30/2024	1014	CUSD #303 EMP HEALTH FUND	V43285	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$2.86
15500	07/30/2024	1014	CUSD #303 EMP HEALTH FUND	V465446	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$105.46
15500	07/30/2024	1014	CUSD #303 EMP HEALTH FUND	V465446	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.85
15500	07/30/2024	1014	CUSD #303 EMP HEALTH FUND	V645483	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$2,338.77
15500	07/30/2024	1014	CUSD #303 EMP HEALTH FUND	V779268	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$50.53
15500	07/30/2024	1014	CUSD #303 EMP HEALTH FUND	V779268	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.36
15500	07/30/2024	1014	CUSD #303 EMP HEALTH FUND	V980092	10.0486.0000.000.000.000	INSURANCE DEDUCTIONS	\$58.09
15500	07/30/2024	1014	CUSD #303 EMP HEALTH FUND	V980092	14.0486.0000.000.000.000	LIFE-MEDICAL-DENTAL INSURANCE	\$0.52
Check Total:							\$8,398.20
15505	07/31/2024	1023	DIRCK, JESSICA M	ESY SUPPLIES REIMB	17.0000.1600.410.000.024	ESY SUPPLIES/MATERIALS FY24	\$19.14
Check Total:							\$19.14
15481	07/01/2024	1000	EMBRACE EDUCATION	15550	10.0000.2320.470.000.140	SOFTWARE - COOP WIDE	\$60,494.94
Check Total:							\$60,494.94

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
15482	07/01/2024	1000	EMBRACE EDUCATION	15847	10.0000.2320.470.000.140	SOFTWARE – COOP WIDE	\$1,600.00
15482	07/01/2024	1000	EMBRACE EDUCATION	16725	10.0000.2320.470.000.140	SOFTWARE – COOP WIDE	\$5,250.00
Check Total:							\$6,850.00
15522	07/31/2024	1024	EVERYDAY SPEECH LLC	138534	10.0000.2110.470.000.110	SOFTWARE – SW	\$599.99
Check Total:							\$599.99
15523	07/31/2024	1024	FILTER SERVICE INC	INV391732	20.0000.2540.410.000.000	SUPPLIES/MATERIALS – O&M STIPEND	\$159.54
Check Total:							\$159.54
15524	07/31/2024	1024	FRANCISCO JUAREZ PAINTING	FY25 PAINT WORK	20.0000.2540.323.000.000	REPAIR/MAINTENANCE	\$2,400.00
Check Total:							\$2,400.00
15498	07/23/2024	1013	FRONTLINE TECHNOLOGIES GROUP, LLC	INVUS202942	10.0000.2640.310.000.140	PROFESSIONAL SERVICES – HR	\$4,103.05
Check Total:							\$4,103.05
15525	07/31/2024	1024	FRONTLINE TECHNOLOGIES GROUP, LLC	INVUS209914	10.0000.2640.310.000.140	PROFESSIONAL SERVICES – HR	\$2,735.37
Check Total:							\$2,735.37
15490	07/11/2024	1010	GROOT, INC	12827725T107	20.0000.2540.321.000.000	GARBAGE/RECYCLE	\$236.90
Check Total:							\$236.90
15526	07/31/2024	1024	GRUNDY SUPPLY	325106	20.0000.2540.410.000.000	SUPPLIES/MATERIALS – O&M STIPEND	\$75.50
15526	07/31/2024	1024	GRUNDY SUPPLY	326041	20.0000.2540.410.000.000	SUPPLIES/MATERIALS – O&M STIPEND	\$306.16
Check Total:							\$381.66
15527	07/31/2024	1024	GSF USA, Inc.	CR001233	20.0000.2540.410.000.000	SUPPLIES/MATERIALS – O&M STIPEND	(\$128.01)
15527	07/31/2024	1024	GSF USA, Inc.	IN535343	20.0000.2540.410.000.000	SUPPLIES/MATERIALS – O&M STIPEND	\$261.13
15527	07/31/2024	1024	GSF USA, Inc.	INR073412	20.0000.2540.322.000.000	CUSTODIAL SERVICES	\$5,582.66
Check Total:							\$5,715.78
15506	07/31/2024	1023	HEARTLAND ALLIANCE HEALTH CCIS	25522	17.0000.1600.410.000.024	ESY SUPPLIES/MATERIALS FY24	\$7.50
Check Total:							\$7.50

## MID VALLEY SPECIAL EDUCATION COOP

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Bank Name: HARRIS BANK  
 Bank Account: 3445079

Date Range: 07/01/2024 - 07/31/2024  
 Voucher Range: -

Sort By: Vendor  
 Dollar Limit: \$0.00

Fiscal Year: 2024-2025

Print Employee Vendor Names    
  Exclude Voided Checks    
  Exclude Manual Checks    
  Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
15507	07/31/2024	1023	HELM SERVICE	CHI197419	20.0000.2540.323.000.000	REPAIR/MAINTENANCE	\$350.00
Check Total:							\$350.00
15483	07/01/2024	1000	ILLINOIS ASSOCI OF SCHOOL BOARDS IASB	435127	10.0000.2310.310.000.143	PROFESSIONAL SERVICES - BOARD	\$550.00
15483	07/01/2024	1000	ILLINOIS ASSOCI OF SCHOOL BOARDS IASB	436884	10.0000.2640.410.000.140	SUPPLIES/MATERIALS - HR	\$8,515.00
Check Total:							\$9,065.00
NCB	07/15/2024	1004	ILLINOIS DEPT OF REVENUE	V232047	10.0487.0000.000.000.000	SIT	\$1,718.94
NCB	07/15/2024	1004	ILLINOIS DEPT OF REVENUE	V232047	14.0487.0000.000.000.000	SIT	\$11.80
NCB	07/15/2024	1004	ILLINOIS DEPT OF REVENUE	V232047	17.0487.0000.000.000.000	ESY SIT	\$10.00
NCB	07/30/2024	1017	ILLINOIS DEPT OF REVENUE	V496833	10.0487.0000.000.000.000	SIT	\$1,718.94
NCB	07/30/2024	1017	ILLINOIS DEPT OF REVENUE	V496833	14.0487.0000.000.000.000	SIT	\$11.80
NCB	07/30/2024	1021	IMRF	V190278	10.0485.0000.000.000.000	IMRF	\$265.63
NCB	07/15/2024	1008	IMRF	V279755	10.0485.0000.000.000.000	IMRF	\$265.63
NCB	07/30/2024	1021	IMRF	V811762	10.0485.0000.000.000.000	IMRF	\$995.94
NCB	07/15/2024	1008	IMRF	V87320	10.0485.0000.000.000.000	IMRF	\$995.94
NCB	07/15/2024	1008	IMRF	V87320	17.0485.0000.000.000.000	ESY IMRF	\$25.76
NCB	07/15/2024	1009	ING	V236527	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$50.00
NCB	07/30/2024	1022	ING	V645585	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$50.00
NCB	07/15/2024	1005	Internal Revenue Service	V13676	10.0483.0000.000.000.000	MEDICARE	\$1,160.38
NCB	07/15/2024	1005	Internal Revenue Service	V13676	14.0483.0000.000.000.000	MEDICARE	\$7.90
NCB	07/15/2024	1005	Internal Revenue Service	V13676	17.0483.0000.000.000.000	ESY MEDICARE	\$6.14
NCB	07/15/2024	1005	Internal Revenue Service	V332206	10.0482.0000.000.000.000	FICA SS	\$984.68
NCB	07/15/2024	1005	Internal Revenue Service	V332206	17.0482.0000.000.000.000	ESY FICA SS	\$26.22
NCB	07/15/2024	1005	Internal Revenue Service	V343959	10.0481.0000.000.000.000	FIT	\$4,626.63
NCB	07/15/2024	1005	Internal Revenue Service	V343959	14.0481.0000.000.000.000	FIT	\$27.22
NCB	07/30/2024	1018	Internal Revenue Service	V554465	10.0482.0000.000.000.000	FICA SS	\$984.68
NCB	07/30/2024	1018	Internal Revenue Service	V634395	10.0481.0000.000.000.000	FIT	\$4,626.63
NCB	07/30/2024	1018	Internal Revenue Service	V634395	14.0481.0000.000.000.000	FIT	\$27.22
NCB	07/30/2024	1018	Internal Revenue Service	V711034	10.0483.0000.000.000.000	MEDICARE	\$1,160.38
NCB	07/30/2024	1018	Internal Revenue Service	V711034	14.0483.0000.000.000.000	MEDICARE	\$7.90

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 07/01/2024 - 07/31/2024  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
							Check Total:	\$19,766.36
15528	07/31/2024	1024	JTC TECHNOLOGIES LLC	INVLS11276	10.0000.2320.470.000.140	SOFTWARE - COOP WIDE	\$1,783.56	
							Check Total:	\$1,783.56
15529	07/31/2024	1024	KANE COUNTY ROE #31	8002500014	10.0000.2640.310.000.140	PROFESSIONAL SERVICES - HR	\$280.00	
							Check Total:	\$280.00
15508	07/31/2024	1023	KOHLER, THOMAS E	ESY ADAPTED PE	17.0000.1600.410.000.024	ESY SUPPLIES/MATERIALS FY24	\$29.00	
							Check Total:	\$29.00
15484	07/01/2024	1000	KS STATE BANK	61779-7-2024	20.0000.2540.550.000.000	TECHNOLOGY EQUIPMENT	\$46,500.00	
							Check Total:	\$46,500.00
15530	07/31/2024	1024	LessonPix	10996	10.0000.2200.470.000.114	SOFTWARE/SUBSCRIPTIONS - ASST TECH	\$1,080.00	
15530	07/31/2024	1024	LessonPix	10996	10.0000.2200.470.000.114	SOFTWARE/SUBSCRIPTIONS - ASST TECH	(\$162.00)	
							Check Total:	\$918.00
15509	07/31/2024	1023	MATUSZEWSKI, TRESSA E K	ESY SNACKS/WATER	17.0000.1600.410.000.024	ESY SUPPLIES/MATERIALS FY24	\$128.87	
							Check Total:	\$128.87
15531	07/31/2024	1024	MATUSZEWSKI, TRESSA E K	PHONE STIDPEND	10.0000.2320.341.000.140	TELEPHONE - COOP WIDE	\$564.00	
							Check Total:	\$564.00
15532	07/31/2024	1024	MCDONALD, MATTHEW S	FY25 PHONE STIPEND	10.0000.2320.341.000.140	TELEPHONE - COOP WIDE	\$564.00	
							Check Total:	\$564.00
15510	07/31/2024	1023	MENARDS - WEST CHICAGO	98443	20.0000.2540.410.000.000	SUPPLIES/MATERIALS - O&M STIPEND	\$85.97	
							Check Total:	\$85.97
NCB	07/30/2024	1022	MG TRUST COMPANY	V308843	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$670.20	
NCB	07/30/2024	1022	MG TRUST COMPANY	V308843	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$7.50	
NCB	07/15/2024	1009	MG TRUST COMPANY	V535467	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$670.20	
NCB	07/15/2024	1009	MG TRUST COMPANY	V535467	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$7.50	

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
 Bank Account: 3445079

Date Range: 07/01/2024 - 07/31/2024  
 Voucher Range: -

Sort By: Vendor  
 Dollar Limit: \$0.00

Fiscal Year: 2024-2025

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
							Check Total:	\$1,355.40
15533	07/31/2024	1024	MILLS, MELISSA	REIMB THANK YOU	10.0000.2320.410.000.140	SUPPLIES/MATERIALS - COOP WIDE	\$83.88	
							Check Total:	\$83.88
NCB	07/30/2024	1015	MVSE - DIRECT DEPOSIT	V109173	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$27,375.20	
NCB	07/30/2024	1015	MVSE - DIRECT DEPOSIT	V109173	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$194.93	
NCB	07/15/2024	1003	MVSE - DIRECT DEPOSIT	V647701	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$27,425.20	
NCB	07/15/2024	1003	MVSE - DIRECT DEPOSIT	V647701	14.0489.0000.000.000.000	OTHER VOLUNTARY DEDUCTIONS	\$194.93	
NCB	07/15/2024	1003	MVSE - DIRECT DEPOSIT	V647701	17.0489.0000.000.000.000	ESY OTHER VOLUNTARY DEDUCTIONS	\$175.80	
NCB	07/30/2024	1015	MVSE - DIRECT DEPOSIT	V774712	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$150.00	
NCB	07/15/2024	1003	MVSE - DIRECT DEPOSIT	V843681	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$100.00	
NCB	07/30/2024	1020	MVSE - DIRECT DEPOSIT	V848319	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$208.34	
NCB	07/15/2024	1007	MVSE - DIRECT DEPOSIT	V877540	10.0489.0000.000.000.000	DIRECT DEPOSIT	\$208.34	
							Check Total:	\$56,032.74
15534	07/31/2024	1024	MYSTERY SCIENCE	262681	10.0000.1200.470.000.080	SOFTWARE - ND	\$425.00	
							Check Total:	\$425.00
15511	07/31/2024	1023	NATIONAL SEATING & MOBILITY, 016-3700667 INC.		10.0000.2138.410.000.129	SUPPLIES/MATERIALS - PT	\$56.00	
15511	07/31/2024	1023	NATIONAL SEATING & MOBILITY, 016-3700667 INC.		10.0000.2138.410.000.129	SUPPLIES/MATERIALS - PT	\$52.80	
							Check Total:	\$108.80
15488	07/02/2024	1001	NICOR GAS.	5/23-6/24 1935909524	20.0000.2540.465.000.000	NATURAL GAS	\$43.69	
15488	07/02/2024	1001	NICOR GAS.	5/23-6/24 2708193162	20.0000.2540.465.000.000	NATURAL GAS	\$44.33	
15488	07/02/2024	1001	NICOR GAS.	5/23-6/24 3516943486	20.0000.2540.465.000.000	NATURAL GAS	\$43.69	
15488	07/02/2024	1001	NICOR GAS.	5/23-6/24 3842789842	20.0000.2540.465.000.000	NATURAL GAS	\$43.69	
15488	07/02/2024	1001	NICOR GAS.	6/22-6/21 4440511000	20.0000.2540.465.000.000	NATURAL GAS	\$614.56	
							Check Total:	\$789.96
15535	07/31/2024	1024	NICOR GAS.	6/24-7/24 1935909524	20.0000.2540.465.000.000	NATURAL GAS	\$44.93	
15535	07/31/2024	1024	NICOR GAS.	6/24-7/24 2708193162	20.0000.2540.465.000.000	NATURAL GAS	\$44.27	

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 07/01/2024 - 07/31/2024  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
15535	07/31/2024	1024	NICOR GAS.	6/24-7/24 3516943486	20.0000.2540.465.000.000	NATURAL GAS	\$44.27
15535	07/31/2024	1024	NICOR GAS.	6/24-7/24 3842789842	20.0000.2540.465.000.000	NATURAL GAS	\$44.27
Check Total:							\$177.74
15512	07/31/2024	1023	NORTHWESTERN IL ASSOC	240310	17.0000.1600.310.000.024	ESY CONTRACT EMPLOYEES FY24	\$3,690.00
Check Total:							\$3,690.00
15536	07/31/2024	1024	ODP BUSINESS SOLUTIONS, LLC 3741445250001		10.0000.1200.410.000.080	SUPPLIES/MATERIALS- ND	\$234.52
15536	07/31/2024	1024	ODP BUSINESS SOLUTIONS, LLC 374176366001		10.0000.1200.410.000.080	SUPPLIES/MATERIALS- ND	\$18.68
15536	07/31/2024	1024	ODP BUSINESS SOLUTIONS, LLC 374176375001		10.0000.1200.410.000.080	SUPPLIES/MATERIALS- ND	\$30.72
15536	07/31/2024	1024	ODP BUSINESS SOLUTIONS, LLC 374188897001		10.0000.2320.410.000.140	SUPPLIES/MATERIALS - COOP WIDE	(\$7.87)
15536	07/31/2024	1024	ODP BUSINESS SOLUTIONS, LLC 374612440001		10.0000.1200.410.000.132	SUPPLIES/MATERIALS - HEARING	(\$5.63)
15536	07/31/2024	1024	ODP BUSINESS SOLUTIONS, LLC 374631004001		10.0000.1200.410.000.132	SUPPLIES/MATERIALS - HEARING	\$5.69
15536	07/31/2024	1024	ODP BUSINESS SOLUTIONS, LLC 374876565001		10.0000.2320.410.000.140	SUPPLIES/MATERIALS - COOP WIDE	\$7.99
15536	07/31/2024	1024	ODP BUSINESS SOLUTIONS, LLC 3755141115001		10.0000.1200.410.000.132	SUPPLIES/MATERIALS - HEARING	\$114.42
15536	07/31/2024	1024	ODP BUSINESS SOLUTIONS, LLC 3755141115001		10.0000.2320.410.000.140	SUPPLIES/MATERIALS - COOP WIDE	\$10.75
15536	07/31/2024	1024	ODP BUSINESS SOLUTIONS, LLC 375621771001		10.0000.1200.410.000.011	SUPPLIES/MATERIALS - NP	\$332.60
15536	07/31/2024	1024	ODP BUSINESS SOLUTIONS, LLC 375621771001		10.0000.1200.410.000.014	SUPPLIES/MATERIALS - ELS	\$39.36
15536	07/31/2024	1024	ODP BUSINESS SOLUTIONS, LLC 375653896001		10.0000.1200.410.000.011	SUPPLIES/MATERIALS - NP	\$71.15
15536	07/31/2024	1024	ODP BUSINESS SOLUTIONS, LLC 375653896001		10.0000.1200.410.000.014	SUPPLIES/MATERIALS - ELS	\$14.49
Check Total:							\$866.87
15537	07/31/2024	1024	PALESE, LISA M	PHONE STIPEND	10.0000.2320.341.000.140	TELEPHONE - COOP WIDE	\$564.00
15537	07/31/2024	1024	PALESE, LISA M	REIMB SYMPATHY DEAN	10.0000.2320.410.000.140	SUPPLIES/MATERIALS - COOP WIDE	\$59.99
Check Total:							\$623.99
15538	07/31/2024	1024	PERSONNEL PLANNERS, INC.	163232	10.0000.2310.381.000.143	UNEMPLOYMENT COMP	\$250.00

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 07/01/2024 - 07/31/2024  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
							Check Total:	\$250.00
15539	07/31/2024	1024	PERSPECTIVES, LTD	PER-IN-102684	10.0000.2640.310.000.140	PROFESSIONAL SERVICES – HR	\$4,300.00	
							Check Total:	\$4,300.00
15540	07/31/2024	1024	PHILLIPS, JENNIFER	PHONE STIPEND	10.0000.2210.341.120.303	TELEPHONE BEH COACH	\$564.00	
							Check Total:	\$564.00
15499	07/23/2024	1013	PITNEY BOWES BANK INC PURCHASE POWER	METER REFILL 5/17	10.0000.2320.340.000.140	POSTAGE – ADMIN	\$2.25	
							Check Total:	\$2.25
15541	07/31/2024	1024	PROSHRED	1480048	20.0000.2540.321.000.000	GARBAGE/RECYCLE	\$96.17	
							Check Total:	\$96.17
15542	07/31/2024	1024	REHM ELECTRIC SHOP INC	14743	20.0000.2540.323.000.000	REPAIR/MAINTENANCE	\$1,047.05	
							Check Total:	\$1,047.05
15491	07/11/2024	1010	RICOH USA, INC	45116393	10.0000.1200.325.000.078	FACILITY RENTAL – SAIL	\$208.24	
15491	07/11/2024	1010	RICOH USA, INC	45116393	10.0000.2320.325.000.140	COPIER LEASE – ADMIN	\$416.49	
15491	07/11/2024	1010	RICOH USA, INC	45116393	10.0000.2410.325.000.080	COPIER LEASE – NEW DIRECTIONS	\$416.49	
							Check Total:	\$1,041.22
15513	07/31/2024	1023	ROBBINS SCHWARTZ NICHOLAS 982902 LIFTON TAYLOR		10.0000.2310.318.000.143	LEGAL FEES	\$292.50	
15513	07/31/2024	1023	ROBBINS SCHWARTZ NICHOLAS 982903 LIFTON TAYLOR		10.0000.2310.318.000.143	LEGAL FEES	\$525.00	
15513	07/31/2024	1023	ROBBINS SCHWARTZ NICHOLAS 985822 LIFTON TAYLOR		10.0000.2310.318.000.143	LEGAL FEES	\$1,532.50	
15513	07/31/2024	1023	ROBBINS SCHWARTZ NICHOLAS 985823 LIFTON TAYLOR		10.0000.2310.318.000.143	LEGAL FEES	\$750.00	
							Check Total:	\$3,100.00
15543	07/31/2024	1024	SEAL, TANNER A	PHONE STIPEND	10.0000.2320.341.000.140	TELEPHONE – COOP WIDE	\$564.00	
							Check Total:	\$564.00
15544	07/31/2024	1024	ST. CHARLES CHAMBER OF COMMERECE	176309902	10.0000.2320.640.000.140	DUES/FEES/MEMBERSHIPS	\$175.00	
							Check Total:	\$175.00
15545	07/31/2024	1024	TRANSITION CURRICULUM, INC.	1744	10.0000.1200.470.000.079	SOFTWARE – SEA	\$3,000.00	
							Check Total:	\$3,000.00
NCB	07/30/2024	1019	TRS	V195603	10.0484.0000.000.000.000	TRS	\$388.46	

**MID VALLEY SPECIAL EDUCATION COOP**

**Disbursement Detail Listing**

Bank Name: HARRIS BANK  
Bank Account: 3445079

Date Range: 07/01/2024 - 07/31/2024  
Voucher Range: -

Sort By: Vendor  
Dollar Limit: \$0.00

Fiscal Year: 2024-2025

Print Employee Vendor Names     Exclude Voided Checks     Exclude Manual Checks     Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
NCB	07/30/2024	1019	TRS	V195603	14.0484.0000.000.000.000	TRS	\$4.29	
NCB	07/15/2024	1006	TRS	V240092	10.0484.0000.000.000.000	TRS	\$668.81	
NCB	07/30/2024	1019	TRS	V28786	10.0484.0000.000.000.000	TRS	\$116.67	
NCB	07/15/2024	1006	TRS	V307274	10.0484.0000.000.000.000	TRS	\$116.67	
NCB	07/15/2024	1006	TRS	V426026	10.0484.0000.000.000.000	TRS	\$388.46	
NCB	07/15/2024	1006	TRS	V426026	14.0484.0000.000.000.000	TRS	\$4.29	
NCB	07/15/2024	1006	TRS	V437494	10.0484.0000.000.000.000	TRS	\$143.51	
NCB	07/15/2024	1006	TRS	V437494	14.0484.0000.000.000.000	TRS	\$1.58	
NCB	07/30/2024	1019	TRS	V548349	10.0484.0000.000.000.000	TRS	\$143.51	
NCB	07/30/2024	1019	TRS	V548349	14.0484.0000.000.000.000	TRS	\$1.58	
NCB	07/15/2024	1006	TRS	V686084	10.0484.0000.000.000.000	TRS	\$2,226.88	
NCB	07/15/2024	1006	TRS	V686084	14.0484.0000.000.000.000	TRS	\$24.56	
NCB	07/30/2024	1019	TRS	V715988	10.0484.0000.000.000.000	TRS	\$43.10	
NCB	07/30/2024	1019	TRS	V721240	10.0484.0000.000.000.000	TRS	\$2,226.88	
NCB	07/30/2024	1019	TRS	V721240	14.0484.0000.000.000.000	TRS	\$24.56	
NCB	07/30/2024	1019	TRS	V834041	10.0484.0000.000.000.000	TRS	\$668.81	
NCB	07/15/2024	1006	TRS	V997406	10.0484.0000.000.000.000	TRS	\$43.10	
							Check Total:	\$7,235.72
15492	07/11/2024	1010	VERIZON WIRELESS	9967583334	10.0000.2320.341.000.140	TELEPHONE - COOP WIDE	\$1,021.11	
							Check Total:	\$1,021.11
15514	07/31/2024	1023	VIRCO	92057054	10.0000.1200.418.000.080	EQUIPMENT <\$500 - ND	\$8,220.92	
15514	07/31/2024	1023	VIRCO	92057054	14.0000.2210.410.000.225	SUPPLIES/MATERIALS - ELEVATING EDUCATORS	\$3,894.12	
							Check Total:	\$12,115.04
							Bank Total:	\$438,342.98

## MID VALLEY SPECIAL EDUCATION COOP

### Disbursement Detail Listing

**Bank Name:** HARRIS BANK

**Date Range:** 07/01/2024 - 07/31/2024

**Sort By:** Vendor

**Bank Account:** 3445079

**Voucher Range:** -

**Dollar Limit:** \$0.00

**Fiscal Year:** 2024-2025

**Print Employee Vendor Names**

**Exclude Voided Checks**

**Exclude Manual Checks**

**Include Non Check Batches**

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
<u>Fund</u>							<u>Amount</u>
10							\$337,655.20
14							\$6,628.56
17							\$24,373.71
20							\$69,685.51
<hr/>							
Fund Totals:							\$438,342.98

End of Report

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Disbursements Grand Total: \$438,342.98

#### 4.3. Approval of Payroll, July 2024

# MID VALLEY SPECIAL EDUCATION COOP

## Payroll Journal Totals

Fiscal Year: 2023-2024

Pay Cycle: Pay Period: Start Date: End Date: Pay Date:

SEMI MONTHLY	25	06/16/2024	06/30/2024	07/15/2024
SEMI MONTHLY	26	07/01/2024	07/15/2024	07/30/2024

Item	Amount	Match-Amount	Wage Basis	Payee
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**Bank Account: 3445079 HARRIS BANK**

GROSS PAY:	602,173.86			
OVERTIME:	0.00			
American Funds	5,299.34	81.66	43,619.10	MG TRUST COMPANY
American Funds - Roth 403b	100.00	0.00	4,312.74	MG TRUST COMPANY
Axa Equitable	200.00	0.00	5,600.58	AXA EQUITABLE
BCBS CDHP Employee	310.20	7,901.60	35,006.08	CUSD #303 EMP HEALTH FUND
BCBS CDHP Employee + Child(ren)	172.52	2,777.84	6,676.16	CUSD #303 EMP HEALTH FUND
BCBS CDHP Employee + Spouse	266.72	3,175.36	4,038.38	CUSD #303 EMP HEALTH FUND
BCBS CDHP Employee + Spouse + Child(ren)	755.70	6,374.28	13,735.30	CUSD #303 EMP HEALTH FUND
BCBS HMOI Employee	841.56	4,663.80	17,552.22	CUSD #303 EMP HEALTH FUND
BCBS HMOI Employee + Child(ren)	3,267.36	16,552.08	60,405.32	CUSD #303 EMP HEALTH FUND
BCBS HMOI Employee + Spouse + Child(ren)	1,303.28	6,679.60	21,246.72	CUSD #303 EMP HEALTH FUND
BCBS PPO Employee	3,771.60	32,608.80	177,845.28	CUSD #303 EMP HEALTH FUND
BCBS PPO Employee + Child(ren)	3,997.56	28,745.22	110,595.82	CUSD #303 EMP HEALTH FUND
BCBS PPO Employee + Spouse	2,085.28	12,467.04	21,943.38	CUSD #303 EMP HEALTH FUND
BCBS PPO Employee + Spouse + Child(ren)	1,886.00	8,162.00	20,089.44	CUSD #303 EMP HEALTH FUND
Dental Family	4,555.32	366.46	211,073.70	CUSD #303 EMP HEALTH FUND
Dental Single	2,040.44	348.00	231,639.74	CUSD #303 EMP HEALTH FUND
Direct Deposit Net Pay	427,606.14	0.00	0.00	MVSE - DIRECT DEPOSIT
Direct Deposit Other Checking	500.00	0.00	5,271.34	MVSE - DIRECT DEPOSIT
Direct Deposit Other Savings	1,021.46	0.00	13,162.74	MVSE - DIRECT DEPOSIT
FED TAX W/H	51,801.06	0.00	544,180.90	Internal Revenue Service
FICA - SOC SEC	11,406.36	11,406.36	183,973.08	Internal Revenue Service
Flex Spending Dependent Care	2,613.42	0.00	41,059.22	CUSD #303 EMP HEALTH FUND
Flex Spending Medical	2,744.38	0.00	152,089.92	CUSD #303 EMP HEALTH FUND
Health Savings Account	3,015.28	0.00	60,122.08	MVSE - DIRECT DEPOSIT
ILLINOIS STATE TAX W/H	26,413.00	0.00	544,180.90	ILLINOIS DEPT OF REVENUE
IMRF	8,662.98	14,784.80	192,510.92	IMRF
IMRF Additional	1,946.36	0.00	19,463.72	IMRF
Life Insurance	0.00	487.08	590,241.80	CUSD #303 EMP HEALTH FUND
Life Insurance Over \$50K	16.18	0.00	9,020.10	CUSD #303 EMP HEALTH FUND
Long Term Disability	0.00	18.62	9,020.10	CUSD #303 EMP HEALTH FUND
MEDICARE	8,752.54	8,752.54	603,621.32	Internal Revenue Service
MVSEA CERTIFIED UNION DUES	6,430.92	0.00	434,678.98	MID VALLEY SPECIAL EDUCATION ASSOCIATION
MVSEA NON-CERT UNION DUES	1,644.10	0.00	82,173.98	MID VALLEY SPECIAL EDUCATION ASSOCIATION
Security Benefits	1,100.00	0.00	13,107.92	SECURITY BENEFITS
THIS (24 Pays)	3,945.86	2,937.46	438,426.44	TRS
TRS (24 Pays)	4,384.26	35,074.08	438,426.44	TRS
TRS Employer (24 Pays)	0.00	2,542.78	438,426.44	TRS
TRS NON CONTRIBUTORY	0.00	0.00	56,813.92	TRS

Item	Amount	Match-Amount	Wage Basis	Payee
TRS SUPPLEMENTAL SAVINGS PLAN 457(b)	760.12	0.00	16,657.62	TRS
Vision Family	0.00	799.70	258,730.52	CUSD #303 EMP HEALTH FUND
Vision Single	0.00	389.76	230,403.58	CUSD #303 EMP HEALTH FUND
Voluntary Life Insurance	32.00	0.00	11,092.86	NCPERS - IL IMRF
Deductions Total:	595,649.30	208,096.92		
Employee Net:	6,524.56			
Bank Acct Total:	810,270.78			

Grand Total: 810,270.78

**End of Report**

# MID VALLEY SPECIAL EDUCATION COOP

## Payroll Journal Totals

Fiscal Year: 2024-2025

Pay Cycle: Pay Period: Start Date: End Date: Pay Date:

SEMI MONTHLY	1	06/16/2024	06/30/2024	07/15/2024
SEMI MONTHLY	2	07/01/2024	07/15/2024	07/30/2024

Item	Amount	Match-Amount	Wage Basis	Payee
<b>Bank Account: 3445079 HARRIS BANK</b>				
GROSS PAY:	77,130.66			
OVERTIME:	0.00			
American Funds	1,355.40	0.00	18,835.52	MG TRUST COMPANY
Axa Equitable	1,000.00	0.00	18,731.16	AXA EQUITABLE
BCBS CDHP Employee + Spouse + Child(ren)	0.00	2,376.64	8,281.16	CUSD #303 EMP HEALTH FUND
BCBS PPO Employee + Child(ren)	190.36	4,487.18	27,571.18	CUSD #303 EMP HEALTH FUND
BCBS PPO Employee + Spouse + Child(ren)	0.00	7,536.00	29,135.74	CUSD #303 EMP HEALTH FUND
Dental Family	108.46	692.76	64,988.08	CUSD #303 EMP HEALTH FUND
Direct Deposit Net Pay	55,366.06	0.00	0.00	MVSE - DIRECT DEPOSIT
Direct Deposit Other Checking	250.00	0.00	5,520.66	MVSE - DIRECT DEPOSIT
FED TAX W/H	9,307.70	0.00	71,114.78	Internal Revenue Service
FICA - SOC SEC	997.79	997.79	16,093.32	Internal Revenue Service
Flex Spending Medical	973.38	0.00	43,487.92	CUSD #303 EMP HEALTH FUND
Health Savings Account	416.68	0.00	8,431.60	MVSE - DIRECT DEPOSIT
ILLINOIS STATE TAX W/H	3,471.48	0.00	71,114.78	ILLINOIS DEPT OF REVENUE
IMRF	745.42	1,272.22	16,565.48	IMRF
IMRF Additional	531.26	0.00	5,312.66	IMRF
Ing	100.00	0.00	8,612.42	ING
Life Insurance	0.00	212.62	75,648.08	CUSD #303 EMP HEALTH FUND
Life Insurance Over \$50K	194.70	0.00	59,554.08	CUSD #303 EMP HEALTH FUND
Long Term Disability	0.00	117.22	59,554.08	CUSD #303 EMP HEALTH FUND
MEDICARE	1,171.35	1,171.35	80,781.96	Internal Revenue Service
THIS (24 Pays)	450.30	335.20	50,031.90	TRS
THIS (24 Pays) 100% Board Paid	0.00	233.34	14,862.38	TRS
TRS (24 Pays ) 9% Board Paid	0.00	1,337.62	14,862.38	TRS
TRS (24 Pays)	500.32	4,002.56	50,031.90	TRS
TRS Employer (24 Pays)	0.00	290.18	50,031.90	TRS
TRS Employer Ex Dir (24 Pays)	0.00	86.20	14,862.38	TRS
TRS NON CONTRIBUTORY	0.00	0.00	816.00	TRS
Vision Family	0.00	101.78	64,988.08	CUSD #303 EMP HEALTH FUND
<hr/>				
Deductions Total:	77,130.66	25,250.66		
Employee Net:	0.00			
Bank Acct Total:	102,381.32			
<hr/>				

Grand Total: 102,381.32

**End of Report**

#### 4.4. Approval of Financial Report, July 2024



*Mid-Valley Special Education Cooperative*

Lisa Palese, Executive Director

1304 Ronzheimer Avenue

St. Charles, IL 60174

Phone: 331-228-4873

Fax: 331-228-4874

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MEMO

TO: Executive Board

FROM: Matt McDonald, Director of Human Resources & Business/CSBO

DATE: August 1, 2024

RE: Monthly Financial Report - July 2024

Attached for your review is the financial report for the month ending July 31, 2024.

Revenue received to date is 51.8% of the budget which is higher than the 13.9% received at this time last year. This difference can be attributed to prompt tuition payments from districts. Thank you!

Actual expenditures to date are 2.2% of the budget, lower than the 4.2% at the same point last year. Salaries have been encumbered. The FY24 beginning fund balance is unaudited and will be adjusted once the final audit is completed.

Currently, there are no areas of concern with the revenue or expenditure budget.

Please feel free to call me at 331.228.4928 should you have questions or concerns.

**Mid-Valley Special Education  
Financial Summary  
July 31, 2024**

	PRIOR YEAR				CURRENT YEAR			
	Adopted Budgeted Amount	Month to Date	Received to Date	% of Actual Received	Adopted Budgeted Amount	Month to Date	Received to Date	% of Budget Received
	2023-24	2023-24	2023-24	2023-24	2024-25	2024-25	2024-25	2024-25
<b>Revenues</b>								
Tuition (including ESY)	13,980,929	2,025,119	2,025,119	61.92%	13,869,684.00	8,159,205.78	8,159,205.78	58.83%
Earnings on Investments (Prior Month)	14,000	2,498	2,498	88.40%	30,000	7,144	7,144	23.81%
Other Local/Refund of Prior Year	152,000	287,676	287,676	0.00%	2,500	0	0	0.00%
State Sources	1,038,170	0	0	40.20%	1,196,301	0	0	0.00%
ALOP	646,489	0	0	45.66%	646,489	0	0	0.00%
Fed Grant (DORS, Medicaid & Elevating Educators)	985,685	8,403	8,403	112.98%	373,000	24,547	24,547	6.58%
O&M Fund	1,007,788	150,084	150,084	12.44%	315,115	324,751	324,751	103.06%
<b>Total</b>	<b>17,825,061</b>	<b>2,473,780</b>	<b>2,473,780</b>	<b>13.88%</b>	<b>16,433,089</b>	<b>8,515,647</b>	<b>8,515,647</b>	<b>51.82%</b>

	PRIOR YEAR				CURRENT YEAR						
	Adopted Budget Amount	Expended Month to Date	Expended Year to Date	% of Actual Expended	Adopted Budgeted Amount	Expended Month to Date	Expended Year to Date	% of Budget Expended	Expended & Encumbered Year to Date	Budget Balance	% of Budget Expended & Encumbered
	2023-24	2023-24	2023-24	2023-24	2024-25	2024-25	2024-25	2024-25	2024-25	2024-25	2024-25
<b>Expenditures</b>											
Programs (including ESY, Safe Schools, & MV PD)	8,624,313	56,642	56,642	0.66%	9,840,624	-16,866	-16,866	-0.17%	7,390,608	2,450,016	75.10%
Payments to Districts (EBF & Tuition Refunds)	2,315,659	1,298	1,298	0.06%	0	0	0	#DIV/0!	0	0	#DIV/0!
Student Support	3,239,202	1,787	1,787	0.06%	3,466,389.41	1,257	1,257	0.04%	11,541	3,454,849	0.33%
Instructional Support	979,281	2,549	2,549	0.26%	932,772	18,856	18,856	2.02%	735,545	197,227	78.86%
Executive & General Administration	1,324,827	162,698	162,698	12.28%	1,640,660	187,800	187,800	11.45%	1,204,281	436,379	73.40%
Board of Ed Services	141,888	8,521	8,521	6.01%	148,700	98,561	98,561	64.26%	0	148,700	0.00%
O&M Fund	1,007,788	501,409	501,409	49.75%	315,145	69,686	69,686	22.11%	1,032	314,113	0.33%
<b>Total</b>	<b>17,632,958</b>	<b>734,904</b>	<b>734,904</b>	<b>4.17%</b>	<b>16,344,290</b>	<b>359,293</b>	<b>356,294</b>	<b>2.18%</b>	<b>9,343,007</b>	<b>7,001,283</b>	<b>57.16%</b>
Excess (deficiency) of rev. over exp.	192,103		1,738,876		88,798		8,159,353				
Beginning Fund Balance			338,327				965,715				
Current liabilities			1,375,509				(322,360.70)				
Ending Fund Balance			3,452,713				8,802,707				
Cash Balance @ End of Month			3,452,713				8,802,707				

#### 4.5. Approval of Treasurer's Report, July 2024

**MID VALLEY SPECIAL EDUCATION COOPERATIVE**  
**Treasurer's Report Summary**  
**July 31, 2024**

<b>Education Fund (10, 11, 14, 17)</b>	
Beginning Fund Balance:	848,242.49
Prior Period Adjustments:	0.00
Current Revenues:	8,183,752.78
Current Expenditures:	289,607.88
Ending Fund Balance:	8,742,387.39

<b>Operation and Maintenance Fund (20)</b>	
Beginning Fund Balance:	117,472.41
Prior Period Adjustments:	0.00
Current Revenues:	324,750.64
Current Expenditures:	69,685.51
Ending Fund Balance:	372,537.54

Respectfully submitted by: Matt McDonald  
 Director of Human Resources & Business/CSBO

Approval Completed by \_\_\_\_\_, Treasurer

Note: All deposits are being recorded in the month they are posted by the bank regardless of when the Cooperative receives notice of the revenue. If the Board report has been submitted to the Board then the revenue is reported as a "Prior Period Adjustments" on the Treasurer's report

5. **For Information**

5.1. Student Enrollment Update & Classroom Openings



MEMORANDUM

TO: Mid-Valley Special Education Cooperative Executive Advisory Board

FROM: Lisa Palese, Executive Director

DATE: August 7, 2024

RE: Student Enrollment & Classroom Openings

This memorandum provides the board with information on student enrollment and classroom openings. We had 11 referrals in May and June and four in July. So far, we have been able to work with the district to place almost every student. We still have a few pending, as our Leadership team provides home visits and observations to ensure that each student can succeed in our programs. In regards to classroom openings, our elementary classrooms at Mades Johnstone school are in better shape than last year, as we are fully staffed and ready to welcome new students. As expected, our elementary New Pathways classrooms are almost at capacity cooperative-wide. We could consider transitioning new 5th graders to middle school if necessary.

2024-25 Enrollment Updates <i>(Including Home-Instruction Students)</i>			2024-25 Students Referred		
District	Projected May 2024		District	May/June	July
D101	43		D101	2	1
D301	73		D301	0	1
D302	56		D302	1	0
D303	38		D303	3	1
D304	55		D304	3	1
Other Districts	7		Other Districts	1	0
DHH Program Students	94			10	4
<b>Total Students Served</b>	<b>366</b>		<b>Total Referrals to Date</b>		<b>14</b>

**Recommended Classroom Capacity & Classroom Openings**  
(based on the needs of current students served)

Program/Location/Grade	Total Classrooms	Recommended Capacity per Classroom	Current Openings	Additional Information
ABLE K-6 Kaneland	1	6	2	
ABLE 6-12 Batavia	1	6	0	We would welcome a new student in this classroom if needed.
ELS K-2 Kaneland	1	6	1	
ELS 3-5 Kaneland	1	8	3	
ELS Middle School Central	1	8	1	
ELS High School Central	1	8	4	
New Directions K-1	1	6	2	
New Directions 2-3	1	8	4	
New Directions 3	1	8	0	This classroom will start the year filled to capacity.
New Directions 4	1	8	0	We currently have nine students in this classroom.
New Directions MS (Co-taught)	2	13	6	We have space for 5th graders in middle school this year as well.
New Directions HS	3	10	8	
New Pathways K-2 Central	2	8	0	Both classrooms will start the year filled to capacity.
New Pathways K-5 Kaneland	1	8	0	This classroom will start the year filled to capacity.
New Pathways K-5 Geneva	2	8	2	This number includes two pending students.
New Pathways MS Geneva	2	8	5	We could consider early transition for 5th graders in our MS classrooms.
New Pathways MS Central	1	8	3	We could consider early transition for 5th graders in our MS classrooms.
New Pathways HS Geneva	2	8	1	
New Pathways HS Central	1	8	3	
SAFE Schools	1	8	5	
SAIL- Shelby	3	6-8	2	
SAIL- Shelby/ECC	3	13	6	
SEA	3	15	6	

## 5.2. Staffing Update



MEMORANDUM

TO: Mid-Valley Special Education Cooperative Executive Advisory Board

FROM: Lisa Palese, Executive Director

DATE: August 7, 2024

RE: Staffing Update

This memorandum provides the board with an update on our current staffing as of 7/31/24. I am pleased to announce that we have had an incredibly successful hiring season. While our goal is to hire our own staff, we will start the year with several contract team members. Many are already asking about transitioning to Mid-Valley by the end of the school year. As of today, we have one opening at McDole Elementary School in D302.

2024-25 Staffing Updates			
Role	Board Approved May 2024	Actual 7/30/24	
Adaptive PE	1.8	1.8	
AT Specialist	1	1	
Certified School Nurse	1	1	
Classroom Teachers	38	38	
Elective Teachers	2	2	
Hearing Itinerants	4.6	4.6	
Instructional/Behavioral Coaches	3.1	3.1	
Job Coaches	7.2	7.2	
Nurses	10	10	
Occupational Therapists	5.3	5.3	
Permanent Subs	2	2	
Physical Therapists	2.4	2.4	
School Psychologist	0.8	0.8	
Social Workers	9	9	
Speech/Language Pathologists	8.6	8.6	
Teaching Assistants/CNAs	57	56	
Vocational Specialists	4	4	
<b>Board Approved (excluding 1:1s)</b>	<b>157.8</b>	<b>156.8</b>	
Certified Staff Vacancies	0	0	
TA/CNA/Job Coach Vacancies	1	1	
Nursing Vacancies	0	0	

**2024-25 Staffing Updates - Additional Information**

<b>Role/District Specific</b>	<b>Projected May of 2024</b>	<b>Actual 7/31/2024</b>	
<b>Instructional/Behavioral Coaches (Assigned to Districts)</b>			
D301	0.4	0.4	
D302	0.4	0.4	
<b>1:1 TAs/CNAs (Billed separately)</b>			
D101	1	2	
D301	4.6	4.6	
D302	1	2	
D303	5	6	
D304	4	3	
Other	1	1	
<b>Total Contract Staff</b>			
TA/CNA		12	
Nurses		2	
Speech/Language Pathologists		1	
Occupational Therapists		0.4	
Physical Therapists		0.6	
Hearing Itinerants		0.6	

5.3. Mid-Valley Physical Restraint, Time Out,  
Isolated Time Out Reduction (RTO) Plan



## MEMORANDUM

**TO:** Mid-Valley Special Education Cooperative Executive Advisory Board

**FROM:** Lisa Palese, Executive Director

**DATE:** August 7, 2024

**RE:** Mid-Valley Physical Restraint, Time Out, Isolated Time Out Reduction (RTO) Plan

The purpose of this memorandum is to inform the board of the Mid-Valley Special Education Cooperative's RTO reduction plan. This is a new requirement for special education cooperatives as of July 1, 2024.

### **Background**

By the requirements outlined in 105 ILCS 5/2-3.130 and Public Act 102-0339, the cooperative created an oversight team that consists of but is not limited to, teachers, paraprofessionals, school service personnel, and administrators to develop district-specific plans that include procedures to reduce and eventually eliminate the use of physical restraint, time out, and isolated time out (RTO). The plans must include specific actions outlined in legislation and shall align with the reduction goal set forth by the Illinois State Board of Education (ISBE):

*The plan's objective shall be to reduce the number of students with Individualized Education Programs (IEPs) experiencing RTO by 25% and to maintain zero incidents of time-out or isolated time-out throughout the cooperative.*

A plan is required unless a cooperative can show that it has not used physical restraint, time out, or isolated time out within the last three years, **and** the cooperative has adopted a policy prohibiting these interventions and can demonstrate enforcement of that policy.

*This past year, Mid-Valley Special Education Cooperative had zero time-out incidents, zero isolated time-out incidents, and 18 incidents of physical restraint cooperative-wide.*

This plan has been shared with ISBE and deemed to meet the requirements of the law. The plan needs to be formally submitted to ISBE following review by our Advisory Board.



## **Physical Restraint, Time Out, Isolated Time Out Reduction Plan**

### **Oversight Team Members**

Lisa Palese, Executive Director  
Melissa Mills, Assistant Director  
Tanner Seal, Principal, Mades Johnstone Public Day School  
Bethany Akers, Instructional/Behavioral Coach  
Lexi Cazzato, Social Worker  
Gary Nielsen, Special Education Teacher/Vocational Specialist

### **RTO Reduction Goal**

*The plan's objective shall be as follows:*

**Goal #1:** *To reduce the number of students with Individualized Education Programs (IEPs) experiencing RTO by 25%.*

**Goal # 2:** *To maintain zero occurrences of time-out or isolated time-out throughout the cooperative.*

### **Action Plan Sections**

**Section A: Positive Behavioral Intervention Adoption**

**Section B: De-escalation Practices**

**Section C: Crisis Intervention Techniques**

**Section D: Debrief Meetings**

**Section E: Information Sharing**

**Section F: PA 102-0330 Student Plans**

**Section G: Parent Awareness**

**Section H: Modifications**

### **Progress Monitoring**

The Oversight Team will meet every six weeks to review progress on our goal and assess the fidelity of our student plans. The action items will be reported on annually.

## **Section A**

**Explain how the entity plans to adopt and utilize positive behavioral interventions and support rather than physical restraint, time out, and isolated time out.**

### **Action Item**

Expand systemic integration of positive behavioral intervention strategies and trauma-informed practices throughout the Mid-Valley Cooperative.

### **Steps to Complete Action Items**

1. Review the current professional development plan to determine which aspects are working well and which areas need improvement.
2. Review attendance during institute days to ensure all staff are actively involved in offerings.
3. Build a comprehensive professional development plan that is aligned with positive behavioral interventions, crisis-prevention strategies, understanding of RTO guidelines, and trauma-informed practices.

### **Timeline**

This will be completed by the end of the 2024-25 school year, and implementation will begin no later than fall 2025.

### **Responsible Party**

The oversight committee will be the primary team reviewing current practices and assessing needs. This will then be shared with the Professional Development Committee, our Mental Health Partnership Group, and our Buiding Crisis Team.

## **Section B**

**Identify effective ways/best practices to de-escalate situations to avoid physical restraint, time out, and isolated time out.**

### **Action Item**

Ensure that all team members involved in classrooms that experience students with social-emotional or behavioral needs are fully trained in crisis prevention, RTO expectations, and positive behavioral supports.

### **Steps to Complete Action Items**

1. Review current materials and training that support the RTO goal.
2. Modify materials and pieces of training that are counter to the goal and reinforce those that are supportive in a comprehensive training plan.
3. Continue to advance our current training program, focusing on new hires, coaches, and leadership team members.

### **Timeline**

To be completed during the summer and fall of 2024.

### **Responsible Party**

Our CPI Trainers and Instructional Behavior Coaches will take the lead, supported by our Social Workers and Leadership Team members.

## **Section C**

**Describe how the entity will utilize crisis intervention techniques as an alternative to physical restraint, time out, and time out.**

### **Action Item**

Operationalize Mid-Valley's current practice that utilizes crisis intervention techniques as an alternative to physical restraint, time out, and isolated time out. These interventions focus on de-escalation and supporting the students' needs by 1) identifying the level of crisis, 2) identifying the appropriate form of staff response, 3) managing the environment and physical setting, 4) providing space and time to process, 5) leveraging emergency resources and supports.

### **Steps to Complete Action Items**

1. Reinforce that current practices support our beliefs and values
2. Ensure the practices are commemorated in training materials and employee documents.
3. Create language, roles, and tasks that delineate these practices and procedures for all staff.

### **Timeline**

To be completed during the summer and fall of 2024

### **Responsible Party**

Our CPI Trainers and Instructional Behavior Coaches will take the lead, supported by our Social Workers and Leadership Team members.

## **Section D**

**Describe the entity's plan to utilize debriefing meetings to reassess what occurred and why it occurred and to think through ways to prevent the use of intervention the next time.**

### **Action Item**

Mid-Valley will continue to implement debriefing meetings led by a leadership team member following a crisis. Additionally, the leadership team will continue to review all RTO paperwork and provide coaching and feedback to each team member regarding their response to the situation. In addition, the Oversight Team will review potential adjustments to practices, policies, procedures, and professional development.

### **Steps to Complete Action Items**

1. Establish the operational responsibilities of this team and the members to serve on it/
2. Create critical components of the debriefing meeting.
3. Provide the After Action Review team with professional development on the debriefing process.

### **Timeline**

To be completed during the spring of 2025

### **Responsible Party**

The oversight committee will serve as the After Action Review team

## **Section E**

**Include action step(s) that describe procedures to ensure that appropriate school personnel are fully informed of the student's history, including any history of physical or sexual abuse and other relevant medical and mental health information. Such disclosures of student information must be consistent with federal and state laws and rules governing student confidentiality and privacy rights.**

### **Action Item**

Establish information sharing and compliance protocols that best support awareness while maintaining privacy and confidentiality.

### **Steps to Complete Action Items**

1. Review current practices of information sharing to understand needed changes.
2. Align data sharing with clear roles and responsibilities.
3. Create information sharing and compliance protocols.
4. Gain parent consent to share essential information with staff involved in supporting their children.

### **Timeline**

To be completed by the winter of 2024

### **Responsible Party**

Leadership team members, social workers, and behavioral coaches will work together on this process.

## **Section F**

**Identify steps to develop individualized student plans as PA 102-0339 requires. Plans should be separate from a student IEP or 504 Plan.**

### **Action Item**

Mid-Valley teams will work together to ensure that students involved in more than two incidences of RTO in a calendar year have an active Functional Behavioral Assessment and Behavioral Intervention Plan that is clear and easy to follow for all team members.

### **Steps to Complete Action Items**

1. Review data from the 2023-24 school year to determine if there are students who need a current plan in place.
2. Create a system of checks and balances to ensure all students with this criteria have a specific support plan.

### **Timeline**

To be completed by the spring of 2025

### **Responsible Party**

Leadership Team

## **Section G**

**Describe how the information will be made available to parents for review.**

### **Action Item**

Proactively communicate Mid-Valley information regarding RTO and this action plan.

### **Steps to Complete Action Items**

1. Share with the Board of Education via an informational item
2. Publish our RTO action plan information to the Mid-Valley website under Information for Parents and Districts.
3. Utilize ISBE's language and document template for guardian follow-up should physical restraint, time out, or isolated time out be used.

### **Timeline**

To be completed by the winter of 2024

### **Responsible Party**

Oversight Committee

## **Section H**

**Describe a modification process (as necessary) to satisfy the goals mentioned above.**

During these three years, the Oversight Committee will focus on the following overarching goals for each year:

Year 1: Analyze and Plan

Year 2: Implementation and Professional Development

Year 3: Evaluate and Refine

During this period, we will continue to monitor our data and address any immediate needs in awareness, practices, protocols, and training. These adjustments will be shared in our annual update to this action plan.

#### 5.4. ESY 2024 Tuition Bill and Trends



MEMORANDUM

TO: Mid-Valley Special Education Cooperative Executive Advisory Board

FROM: Matt McDonald, Director of Human Resources and Business/CSBO

DATE: August 1, 2024

RE: ESY Bill

A total of 331 students attended ESY, an increase of 21 students over last year.

The average cost per student was \$1,527, an increase of \$48 per student over last year. These averages are not inclusive of any credits. Last year we were able to offset \$64 per student with Medicaid funds. This year there are no credits for ESY purposes.

The base cost for each student is \$1,412, an increase of \$24 over last year. This covers the cost of teaching and support staff, related services, supplies, materials, and administrative staff. Costs related to 1:1 TAs/Nurses and Vision Services are individualized by district.

In looking toward next year's ESY we would like to discuss a set ESY tuition cost so that districts know exactly what they are paying per student prior to enrolling students in ESY. We will also be discussing staffing ratios to ensure that we identify the correct balance of student support and fiscal responsibility.

**ESY Billing 2024 - Mid Valley Special Education Cooperative**

ESY Final Enrollment 2024								
Program	101	301	302	303	304	25	427	TOTAL
Academic Skill Maintenance	9	19	5	32	16	0	0	81
Behavior Alternatives	8	9	8	5	4	1	1	36
EC - Half Day (billed at 50%)	8	13	2	0	1	0	0	24
EC - Full Day	0	0	5	0	0	0	0	5
Autism - Specific	7	22	6	37	9	0	0	81
Educational Life Skills	23	8	7	20	17	0	0	75
Multi - Needs	1	1	2	3	2	0	0	9
Transition	6	6	4	2	2	0	0	20
Credit Recovery	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>62</b>	<b>78</b>	<b>39</b>	<b>99</b>	<b>51</b>	<b>1</b>	<b>1</b>	<b>331</b>

	101	301	302	303	304	25	427	TOTAL
1:1 TA/CNA	4	8	2	15	4	0	0	33
1:1 RN	0	0	0	0	0	0	0	0
Vision Service Minutes Per Week	30	25	0	45	35	0	0	135

ESY Billing 2024									
Individual Rates (in addition to base student rate)	101	301	302	303	304	25	427	TOTAL	
1:1 TA/CNA Rate	\$1,554.78	\$6,219.12	\$12,438.24	\$3,109.56	\$23,321.70	\$6,219.12	\$0.00	\$0.00	\$51,308
1:1 RN Rate	N/A	-	-	-	-	-	-	-	\$0
Vision Services Rate	\$27.33	\$820.00	\$683.33	\$0.00	\$1,230.00	\$956.67	\$0.00	\$0.00	\$3,690
Individualized District Rate	\$7,039.12	\$13,121.57	\$3,109.56	\$24,551.70	\$7,175.79	\$0.00	\$0.00	\$54,998	
<b>Total ESY 2024 Expenses</b>	<b>\$505,281</b>								
<b>Total Individualized District Rate</b>	<b>\$54,998</b>								
<b>General Program Expenses</b>	<b>\$450,283</b>								
<b>Per Student Base Rate (full day)</b>	<b>\$1,412</b>								

ESY Billing 2024	101	301	302	303	304	25	427	TOTAL
Billed Enrollment (.5 for EC Half Day)	58	72	38	99	51	1	1	319
District Base Rate	\$81,870	\$100,926	\$53,639	\$139,743	\$71,283	\$1,412	\$1,412	\$450,283
District Individualized Rate	\$7,039.12	\$13,121.57	\$3,109.56	\$24,551.70	\$7,175.79	\$0.00	\$0.00	\$54,998
<b>Total</b>	<b>\$88,909</b>	<b>\$114,047</b>	<b>\$56,748</b>	<b>\$164,295</b>	<b>\$78,459</b>	<b>\$1,412</b>	<b>\$1,412</b>	<b>\$505,281</b>
Credits (Medicaid Fee for Service)								\$0
<b>Final District Bill</b>	<b>\$88,909</b>	<b>\$114,047</b>	<b>\$56,748</b>	<b>\$164,295</b>	<b>\$78,459</b>	<b>\$1,412</b>	<b>\$1,412</b>	<b>\$505,281.13</b>

Prior Year Comparisons									
Enrollment Comparison	Other Districts	101	301	302	303	304	TOTAL		
2022	3	64	48	21	89	51	276		
2023	0	58	67	36.5	97	55.5	314		
2024	2	62	78	39	99	51	331	319 accounting for 1/2 day EC	
Billing Comparison	Other Districts	101	301	302	303	304	TOTAL	Offset	Total Billed
2022	\$3,242	\$69,814	\$61,703	\$25,559	\$103,698	\$59,083	\$397,271	\$74,172	\$323,099
2023	\$0	\$82,071	\$104,647	\$51,408	\$145,709	\$80,575	\$464,410	\$20,026	\$444,384
2024	\$2,823	\$88,909	\$114,047	\$56,748	\$164,295	\$78,459	\$505,281	\$0	\$505,281

	Total	Avg Per Student			Per Student Base Rate
		Cost	ESSER Offset	Billed	
2022	\$397,271	\$1,439	\$269	\$1,171	
2023	\$464,410	\$1,479	\$64	\$1,415	\$1,388
2024	\$505,281	\$1,527	\$0	\$1,527	\$1,412

**6. For Discussion**

6.1. Space for Hearing Itinerant Team

**7. For Action**

7.1. Approval of the Personnel Report, July 2024



**Mid-Valley Special Education Cooperative**  
 Regular Meeting  
 Wednesday, August 7, 2024

**SUBJECT: Mid-Valley Personnel Report**

**Support Staff**

<b>A. Classified Staff Resignations, Retirements and/or Terminations for 2024-2025 School Year</b>					
<i>Name</i>	<i>Position</i>	<i>Location</i>	<i>Program</i>	<i>Reason</i>	<i>Effective Date</i>

<b>B. Classified Staff Recommended for Employment for 2024-2025 School Year</b>					
<i>Name</i>	<i>Position</i>	<i>Location</i>	<i>Program</i>	<i>Salary</i>	<i>Effective Date</i>
Karloski, Melissa	Teaching Assistant	Prairie View	New Pathways	\$28,058.10	8/1/2024
Sullivan, Eileen	Teaching Assistant	Mades-Johnstone	New Directions	\$26,951.40	8/1/2024
O'Connor, Nicole	Teaching Assistant	Mades-Johnstone	New Directions	\$23,826.60	8/1/2024
Alvarado, Diana	CNA (Contract buyout)	Geneva HS	New Pathways	\$37,892.85	8/2/2024
Burns-Dampier, Latrice	Behavior Tech (Contract)	Fabyan	New Pathways	\$50/hr	8/1/2024
Jones, Vashti	CNA (Contract)	Central HS	New Pathways	\$45/hr	8/1/2024
Rayford, Takeyah	Behavior Tech (Contract)	Prairie View	New Pathways	\$50/hr	8/1/2024
Salsbary, Amber	Behavior Tech (Contract)	Prairie View	New Pathways	\$50/hr	8/1/2024
Thompson, Melinda	Behavior Tech (Contract)	Mades-Johnstone	New Directions	\$50/hr	8/1/2024

**Licensed Staff**

<b>C. Licensed Staff Resignations, Retirements and/or Terminations (end of 2023-2024 School Year)</b>					
<i>Name</i>	<i>Position</i>	<i>Location</i>	<i>Program</i>	<i>Reason</i>	<i>Effective Date</i>
Nowling, Dana	Teacher	SAIL	SAIL	Personal	6/30/2024

<b>D. Licensed Educators Recommended for Employment for 2024-2025 School Year</b>					
<i>Name</i>	<i>Position</i>	<i>Location</i>	<i>Program</i>	<i>Salary w/ TRS</i>	<i>Effective Date</i>
Cline, Blake	High School Teacher	Mades-Johnstone	New Directions	\$70,279	8/1/2024
LeTempt, Jayme	Teacher/Case Manager	Shelby	SAIL	\$77,529	8/1/2024
Zutter, Stephanie	PT (Contract)	Central	ELS		8/1/2024

<b>E. Licensed Educator Professional Growth Salary Increases Effective for 2024-2025 School Year</b>				
<i>Name</i>	<i>Position</i>	<i>From (Lane)</i>	<i>To (Lane)</i>	<i>Amount Increase (With TRS)</i>
Westberg, Sarah	.1 FTE Add			\$9,545
Claeson, Nicole	Vocational Specialist	MA	MA+8	\$2,716
Hieber, Jordan	Teacher	BA+24	MA	\$2,386
Kaplan, Mindy	SLP	MA+32	MA+45	\$2,786
Leach, Valerie	SLP	MA+24	MA+32	\$2,632
Rickerl, Kathryne	Teacher	BA	BA+8	\$1,585
Holzkopf, Darren	Teacher	BA	BA+8	\$1,685

Likar, Katie	Teacher	BA+24	MA	\$3,061
Schumacher, Jamie	Teacher	MA+32	MA+35	\$2,908

**RECOMMENDATION: Approval**

8. **New Business**

9. **Adjournment**