

Organizational School Board Meeting

Monday, January 5, 2026 6:30 PM

LS-H MS/HS Media Center, 901 Ferry St., Le Sueur, MN 56058

1. INDUCT NEW BOARD MEMBERS

1.1. Administration of Oath of Office

2. CALL TO ORDER

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. NEW BUSINESS

5.1. ELECTION OF OFFICERS

5.1.1. Chair

5.1.2. Vice Chair

5.1.3. Clerk

5.1.4. Treasurer

5.2. ORGANIZATIONAL ITEMS

5.2.1. Consideration to Set Dates, Times and Locations for Regular School Board Meetings for 2026

5.2.2. Consideration to Approve Authorization of Facsimile Signatures.

5.2.3. Consideration to Approve Appointment of School District Legal Counsel.

5.2.4. Consideration to Approve Designation of Official Newspaper.

5.2.5. Consideration to Establish 2026 School Board Members' Compensation.

5.2.6. Consideration to Approve Employee Reimbursed Meal Allowance Rates.

5.2.7. Consideration to Approve Reimbursable Meal Allowance Rate for Participating Students and Coaches/Advisors for Minnesota State High School League (MSHSL) State Tournaments.

5.2.8. Consideration to Approve Mileage Rate.

5.2.9. Consideration to Approve Authorizing Superintendent have Final Approval of all Purchase Orders processed in accordance to Policy 797- Purchasing.

5.2.10. Consideration to accept a Resolution directing the administration to make recommendations for reductions in programs and positions and reasons therefor.

5.2.11. Appointment of Board Committee Members,
Representatives and Committee Chairs.

5.2.11.1. Finance Committee Members and Chair-

5.2.11.2. Human Resources Committee and Chair-

5.2.11.3. Policy Committee Members and Chair-

5.2.11.4. Negotiations Committee Members and Chair-

5.2.11.5. Activity Advisory (1)-

5.2.11.6. Community Education Council Member (1)-

5.2.11.7. District Staff Development Team (1)-

5.2.11.8. Building & Grounds (2 plus 1 Chair)-

5.2.11.9. Insurance (1)-

5.2.11.10. SW Metro Board Member (1)-

5.2.11.11. MN State High School League Liasion (1)-

5.2.11.12. Professional Growth Committee (1)-

5.2.11.13. World's Best Workforce (1)-

5.2.11.14. Meet and Confer-

6. **ADJOURN**



Dates with Meeting Restrictions 2026-2027

| | | |
|--------------------|---|--|
| January 1, 2026 | New Year's Day Holiday | No school, no meetings |
| January 19, 2026 | Martin Luther King, Jr.'s Birthday Observed * | No meetings |
| February 3, 2026 | Precinct Caucus Day | No meetings or activities after 6:00 p.m. |
| February 16, 2026 | Presidents' Day * | No meetings |
| March 10, 2026 | Township Election Day (if applicable) | No meetings or activities 6:00 p.m. - 8:00 p.m. |
| May 25, 2026 | Memorial Day | No school, no meetings |
| June 19, 2026 | Juneteenth ^ | No school, no meetings |
| July 3, 2026 | Independence Day Observed | No school, no meetings |
| August 11, 2026 | Primary Election Day | No meetings or activities 6:00 p.m. - 8:00 p.m. |
| September 7, 2026 | Labor Day | No school, no meetings |
| September 17, 2026 | Constitution Day ^^ | Schools must an educational program |
| October 12, 2026 | Indigenous Peoples Day (Optional Holiday) ^^^ | No meetings if this is a school district holiday |
| November 3, 2026 | Election Day | No meetings or activities 6:00 p.m. - 8:00 p.m. |
| November 11, 2026 | Veterans Day | No meetings |
| November 26, 2026 | Thanksgiving Day | No school, no meetings |
| November 27, 2026 | Day After Thanksgiving (Optional Holiday) | No meetings if this is a school district holiday |



| | | |
|-------------------|---|--|
| December 25, 2026 | Christmas Day | No school, no meetings |
| January 1, 2027 | New Year's Day Holiday | No school, no meetings |
| January 18, 2027 | Martin Luther King, Jr.'s Birthday Observed * | No meetings |
| February 15, 2027 | Presidents' Day * | No meetings |
| March 9, 2027 | Township Election Day (if applicable) | No meetings or activities 6:00 p.m. - 8:00 p.m. |
| May 31, 2027 | Memorial Day | No school, no meetings |
| June 18, 2027 | Juneteenth Observed^ | No school, no meetings |

*** Minnesota State Holidays**

[Minnesota Statutes Section 645.44](#) list dates that are "holidays" under state law. Minnesota's political subdivisions have the option of determining whether Indigenous Peoples Day or the Friday after Thanksgiving shall be holidays. Where it is determined that either day is not a holiday, public business may be conducted.

If the date is determined to be a school day, it must be reflected in the teacher's contract. If Martin Luther King's birthday, Presidents Day, Veterans Day is determined to be a school day, at least one hour of the school program must be devoted to a patriotic observance of the day. For more information, see [Minnesota Statutes Section 120A.42](#) (*Conduct of School on Certain Holidays*).

When the following holidays fall on a **Saturday**, the holiday is observed on the preceding **Friday**; when the following holidays fall on a **Sunday**, the holiday is observed on the following **Monday**:

- | | |
|----------------------------|-----------------------------|
| New Year's Day (January 1) | Veterans Day (November 11) |
| Juneteenth (June 19) | Christmas Day (December 25) |
| Independence Day (July 4) | |

Juneteenth ^

On Juneteenth (June 19), "public schools may offer instruction and programs on the occasion." For more information, see [Minnesota Statutes 10.55](#) (*Juneteenth*). The Minnesota Department of Education takes the position that school may not be offered on this holiday. MSBA continues to work with MDE to determine the "instruction and programs on the occasion" that may be offered.

Constitution Day (September 17) ^^

September 17 is Constitution Day and Citizenship Day (Constitution Day). This day commemorates the September 17, 1787, signing of the United States Constitution. Under federal law ([36 U.S.C. 106](#)), each school that receives federal funds shall hold an educational program on the United States Constitution on September 17.

Each educational institution that receives Federal funds for a fiscal year is required to hold an educational program about the U.S. Constitution for its students on September 17 (if it falls on a weekend; it should be held in the previous or next week). The federal Department of Education has additional information



and resources available on its [website](#).

Indigenous Peoples Day ^^^

In 2023, the Minnesota legislature replaced Christopher Columbus Day (the second Monday in October) with Indigenous Peoples Day. All references to “Christopher Columbus Day” or “Columbus Day” are to be changed to “Indigenous Peoples Day” in Minnesota Statutes and Minnesota Rules. Thus, the conditions set forth in [Minnesota Statutes Section 120A.42](#) (*Conduct of School on Certain Holidays*) continue to apply on this date.



2026 DRAFT (1 Business Meetings/Month)
Le Sueur - Henderson Public Schools
School Board Meetings & Conferences Schedule

| Description of Meeting | Day | Date | Time | Meeting Location |
|---|--------------|------------------------|-----------|--|
| Organizational Meeting | Mon | 1/5/2026 | 6:30 PM | MS/HS Media Center |
| Regular Board Meeting | Mon | 1/5/2026 | Following | |
| Minnesota School Boards Assoc. Leadership Conference | Thurs Fri | 1/15/2026 1/16/2026 | All Day | Minneapolis Convention Center |
| School Board Work Session | Tues | 1/20/2026 | 6:30 PM | MS/HS Media Center |
| Regular Board Meeting | Mon | 2/2/2026 | 6:30 PM | MS/HS Media Center |
| School Board Work Session | Tues | 2/17/2026 | 6:30 PM | MS/HS Media Center |
| Regular Board Meeting | Mon | 3/2/2026 | 6:30 PM | MS/HS Media Center |
| School Board Work Session | Mon | 3/16/2026 | 6:30 PM | MS/HS Media Center |
| Regular Board Meeting | Mon | 4/6/2026 | 6:30 PM | MS/HS Media Center |
| School Board Work Session | Mon | 4/20/2026 | 6:30 PM | MS/HS Media Center |
| Regular Board Meeting | Mon | 5/4/2026 | 6:30 PM | MS/HS Media Center |
| School Board Work Session | Mon | 5/18/2026 | 6:30 PM | MS/HS Media Center |
| Regular Board Meeting | Mon | 6/1/2026 | 6:30 PM | MS/HS Media Center |
| School Board Work Session | Mon | 6/15/2026 | 6:30 PM | MS/HS Media Center |
| Optional Regular Board Meeting | Mon | 7/6/2026 | 6:30 PM | MS/HS Media Center |
| School Board Work Session | Mon | 7/20/2026 | 6:30 PM | MS/HS Media Center |
| Minnesota School Boards Assoc. 2026 Summer Seminar | TBD | TBD | All Day | Marriott Minneapolis Northwest, Brooklyn Park, MN |
| Regular Board Meeting | Mon | 8/3/2026 | 6:30 PM | MS/HS Media Center |
| School Board Work Session | Mon | 8/17/2026 | 6:30 PM | MS/HS Media Center |
| Regular Board Meeting | Tues | 9/8/2026 | 6:30 PM | MS/HS Media Center |
| School Board Work Session | Mon | 9/21/2026 | 6:30 PM | MS/HS Media Center |
| Reg Mtg/Levy Certification | Mon | 9/21/2026 | 6:30 PM | |
| Regular Board Meeting | Mon | 10/5/2026 | 6:30 PM | MS/HS Media Center |
| School Board Work Session | Mon | 10/19/2026 | 6:30 PM | MS/HS Media Center |
| Regular Board Meeting | Mon | 11/2/2026 | 6:30 PM | MS/HS Media Center |
| MREA Annual Conference | Sun | | TBD | TBD |
| | Mon | | | |
| | Tues | | | |
| School Board Work Session | Mon | 11/16/2026 | 6:30 PM | MS/HS Media Center |
| TNT/Levy Adpt | Mon | 12/7/2026 | 6:00 PM | MS/HS Media Center |
| Regular Board Meeting | Mon | 12/7/2026 | Following | |
| Optional Work Session | Mon | 12/21/2026 | 6:30 PM | MS/HS Media Center |
| Organizational Meeting | Mon | 1/4/2027 | 6:30 PM | MS/HS Media Center |
| Regular Meeting | Mon | 1/4/2027 | Following | |

If a meeting is cancelled due to emergency or weather, the meeting will be scheduled for the next business day for the same time and meeting place as originally planned.

2025 BOARD MEMBER MEETING COMPENSATION

| | |
|---|---------|
| Director – Annual Stipend | \$1,750 |
| Chairperson – Annual Stipend | \$500 |
| Vice-Chairperson – Annual Stipend | \$125 |
| Treasurer – Annual Stipend | \$250 |
| Clerk – Annual Stipend | \$250 |
| Special Meeting Compensation (per meeting) | \$40 |
| In/Out of District Meeting Compensation per day | \$110 |
| In/Out of District Meeting Compensation per ½ day | \$55 |
| Negotiations Committee Member – Stipend | \$250 |

- Board members shall receive the annual stipend for all regularly scheduled board and committee meetings during the year regardless of attendance. Board members in attendance of all special board meetings during the year shall receive the meeting compensation listed.
- Mileage and meal compensation shall be as established by the school board at its annual organizational meeting.
- In/Out of District compensation to board members are available only when compensation is not provided by any other agency or governmental body.

I, _____ would like to receive my board stipend:

- Annually on the payroll closest to Dec 15th
- Semi-Annually – ½ in June and ½ in December
- Bi-Monthly – paid in 24 equal installments through the year
- I do not wish to be paid at this time, I will donate my stipend to the school district.

Board Member _____ introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING THE ADMINISTRATION
TO MAKE RECOMMENDATIONS FOR REDUCTIONS
IN PROGRAMS AND POSITIONS AND REASONS
THEREFOR.

WHEREAS, the financial condition of the school district dictates that the school board must reduce expenditures immediately, and

WHEREAS, there has been a reduction in student enrollment, or,

WHEREAS, this reduction in expenditure or decrease in student enrollment must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 2397, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions to effectuate economies in the school district and reduce expenditures and, make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following

voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

BOARD COMMITTEE ASSIGNMENTS LE SUEUR - HENDERSON SCHOOL DISTRICT

| BOARD COMMITTEES | | 2025 COMMITTEE MEMBERS | | |
|------------------------------------|---------------------|------------------------|-------------------------------|--|
| FINANCE COMMITTEE | Matt Hathaway (C) | Jenny Burns | Brooke Wentzloff | |
| HUMAN RESOURCES COMMITTEE | Kelsey Schwartz (C) | Brigid Tuck | Gretchen Rehm | |
| POLICY COMMITTEE | Gretchen Rehm (C) | Kelsey Schwartz | Christa Luna | |
| NEGOTIATIONS COMMITTEE | Brigid Tuck (C) | Jenny Burns | Christa Luna/Brooke Wentzloff | |
| BOARD REPRESENTATIVES | | <i>Schedule</i> | | |
| COMMUNITY EDUCATION COUNCIL MEMBER | | Kelsey Schwartz | | |
| DISTRICT STAFF DEVELOPMENT | | Christa Luna | | |
| ACTIVITIES ADVISORY | | Matt Hathaway | | |
| INSURANCE | 1 per year | Kelsey Schwartz | | |
| SW METRO BOARD MEMBER | 1 per month | Christa Luna | | |
| WORLD'S BEST WORKFORCE | | Gretchen Rehm | | |
| PROFESSIONAL GROWTH COMMITTEE | | Brooke Wentzloff | | |
| MEET AND CONFER | | Brigid Tuck | | |
| 2025 BOARD OFFICERS | | | | |
| BOARD CHAIR | Brigid Tuck | | | |
| VICE CHAIR | Matt Hathaway | | | |
| CLERK | Kelsey Schwartz | | | |
| TREASURER | Jenny Burns | | | |