

Regular School Board Meeting

Monday, July 1, 2024 6:30 PM

LS-H MS/HS Media Center, 901 Ferry St., Le Sueur, MN 56058

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. MISSION AND VISION STATEMENTS

4. STRATEGIC PLAN REVIEW

5. APPROVAL OF AGENDA

6. OPEN FORUM

7. LE SUEUR-HENDERSON SCHOOL DISTRICT RECOGNIZES

7.1. Donations & Grants Received

8. REPORTS

8.1. Committee Reports

8.1.1. Finance **Presenter:** Director Matt Hathaway

8.1.2. Negotiations **Presenter:** Director Brigid Tuck

8.1.3. SW Metro **Presenter:** Director Steve Cross

8.1.4. Human Resource **Presenter:** Director Kelsey Schwartz

8.1.5. Policy **Presenter:** Director Gretchen Rehm

8.1.6. Buildings & Grounds **Presenter:** Director Matt Hathaway

8.1.7. Community Ed Council **Presenter:** Director Brigid Tuck

8.2. Student Report

8.3. Superintendent Report

9. CONSENT AGENDA

9.1. Approval of District Office Consent Items

9.1.1. Minutes of Regular Meeting 6.10.24

9.2. Approval of Business Office Consent Items

9.2.1. Treasurer's Report-December 2023

9.2.2. Bills and claims for February 2024 in the amount of \$3,209,251.63 subject to annual audit

9.2.3. Authorize Superintendent to Consider and Approve/Disapprove Nonresident Student Tuition

Agreements and Enrollment Options Requests on an Individual Basis as received during the 2024-25 School Year.

9.2.4. Authorize School Depositories for the 2024-25 School Year.

9.2.5. Set Co-Curricular Participation and Admission Fees for the 2024-25 School Year

9.2.6. Set Substitute Classified/Custodial Salary for the 2024-25 School Year

9.2.7. Set Substitute Teacher Salary for the 2024-25 School Year

9.2.8. Authorize the Electronic Transfer of Funds for the A/P system via Commerce Bank for the 2024-25 School Year

9.2.9. Authorize Superintendent and/or District Business Manager to Act on Behalf of Board to make Electronic Funds Transfers for the 2024-25 School Year

9.2.10. Authorize Superintendent and/or District Business Manager to Act on Behalf of the Board to Invest, Transfer and Expend Funds within Board Limitations for the 2024-25 School Year

9.2.11. Authorize Treasurer to Invest and Transfer Funds within Statutory Limitations for the 2024-25 School Year

9.3. Approval of Personnel Consent Items

9.3.1. Hirings

9.3.1.1. ESY Paraprofessionals - Kristian Brandt, Mia Schwarz, Mona Wacker, Dylan Feeney, Betty Olson, Courtney Faragher, and Patty Krekelberg

9.3.1.2. ESY Teachers - Mike Holm, Megan Schwarz, and Maggie Donahue

9.3.1.3. B-3 Teachers - Kristin Enz and Bekah Pietz

9.3.1.4. ESY Secretary - Maria Aguilar

9.3.1.5. ESY Para/Teacher - Katelyn Cavanaugh

9.3.1.6. School Psychologist - Melissa Berg

9.3.1.7. Co-Head Wrestling Coach - Ben Wilson

9.3.1.8. 4th Grade Teacher - Keilee Westlie

9.3.1.9. 3rd Grade Teacher - Justin Kyrin

9.3.2. Resignations

9.3.2.1. SpEd Teacher - Renee Ehlers

9.3.2.2. Intervention Teacher - Teri Burdorf

9.3.2.3. Secretary - Stephanie Tieva

9.3.3. Requests

9.3.4. Retirements

10. PURCHASES ABOVE \$5,000

10.1. Renew Apptegy Thrillshare for 2024-25

10.2. Auditing Services for Fiscal Years 2024-2026

10.3. Renew RAS Worker's Compensation Policy for 2024-25

10.4. Renew MN Insurance Scholastic Trust (MIST) for 2024-2025

10.5. Renew Membership in Minnesota School Boards Association (MSBA) and BoardBook for the 2024-25 School Year

11. OLD BUSINESS

11.1. Approve the final of three readings to adopt policies 601 and 613

12. NEW BUSINESS

12.1. Approve first of three readings to adopt policy 606.5

12.2. Authorize Superintendent Jim Wagner to act as the Identified Official with Authority (IOwA) and Rachel Scheffler (Administrative Assistant); to act as the IOwA to add and remove names only for Le Sueur-Henderson District 2397-01.

12.3. Approve the renewal membership of MREA for the 2024-25 School year.

12.4. Kraus-Anderson Contract - Amendment #2 to Construction Manager Agreement

12.5. Football Field Lighting Quote-Musco

12.6. Resolution to Approve the Long-Term Facilities Maintenance (LTFM) Ten-Year Plan

13. BOARD MEMBER COMMUNICATIONS / IDEAS EXCHANGE

14. NEXT MEETING INFORMATION

14.1. Schedule of Upcoming Meetings

15. ADJOURN

**RESOLUTION TO ACCEPT GRANTS AND DONATIONS
TO THE LE SUEUR-HENDERSON SCHOOL DISTRICT**

WHEREAS, the Le Sueur-Henderson School District Board encourages the support of the district's educational programs through the funding and support of grant opportunities and donations that meet the goals and objectives of the school district;

WHEREAS, the school district will control and maintain all grants and donations to ensure that the interests of all students are met;

WHEREAS, the grants and donations listed below have been reviewed and approved by the administration of the Le Sueur-Henderson School District;

THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 2397, to accept the following grants and donations for the purposes intended:

- Le Sueur-Knights of Columbus - \$750 for football equipment,
- American Red Cross - \$500 for a 2024 scholarship,
- Zion United Church of Christ - \$1,537 for district activities,
- Treasurers In Town - \$2,000 for elementary snack cart,
- The Minneapolis Foundation - \$4,000 from the Understand Native Minnesota fund for elementary library and art activities.

Adopted this _____ day of _____, 20_____.

Signed:

Attest:

School Board Chair

School Board Clerk

BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 2397
LE SUEUR-HENDERSON PUBLIC SCHOOLS
MINUTES OF REGULAR SCHOOL BOARD MEETING
MS/HS MEDIA CENTER
June 10, 2024

Item 1.0 **Call to Order:** The regular meeting of the Le Sueur-Henderson Board of Education was called to order at 6:30PM. The board members were Steve Cross, Gretchen Rehm, Brigid Tuck, Kelsey Schwartz, Marie Walker.

Members Absent: Jenny Burns, Matt Hathaway

Also in attendance: Superintendent Jim Wagner, Business Manager, Jennifer Vrklan, Admin. Assist., Rachel Scheffler, Student Rep., Koryeann Straub

Item 2.0 **Pledge of Allegiance:** pledge recited

Item 3.0 **Mission and Vision Statements**

Item 4.0 **Strategic Plan Review**

Item 5.0 **Approval of Agenda:** Motion by Schwartz, second by Cross, carried 5-0 to approve the meeting agenda. Tabling 9.3.1.2, adding 12.2.1 and 12.2.2

Item 6.0 **Open Forum**

Item 7.0 **Le Sueur-Henderson School District Recognizes**

Item 7.1 A resolution was presented to accept grants and donations to the Le Sueur - Henderson Public School District. Said resolution is attached hereto and made a part of these minutes. Motion made by Board Member Cross and upon being seconded by Board Member Tuck said the resolution was duly adopted by the following roll call vote, carried 5-0.

Rehm: yes	Walker: yes
Cross: yes	Tuck: yes
Schwartz: yes	

Item 7.2 Elementary Students of the Month - May

Item 8.0 **Reports:**

Item 8.1 Committee Reports

Item 8.1.1 Finance

Item 8.1.2 Negotiations

Item 8.1.3 SW Metro

Item 8.1.4 Human Resources

Item 8.1.5 Policy

- Item 8.1.6 Buildings & Grounds
- Item 8.1.7 Community Ed Council
- Item 8.2 Student Report
- Item 8.3 Superintendent Report

Item 9.0 **Consent Agenda:** Motion by Schwartz, second by Rehm, carried 5-0 to approve the following consent items:

Item 9.1 District Office Consent Items:

Item 9.1.1 Minutes of Special School Board meeting held on 5.13.24

Item 9.2 Business Office Consent Items:

Item 9.2.1 Treasurer's Report - November 2023

Item 9.3 Personnel Consent Items:

Item 9.3.1 Hirings

Item 9.3.1.1 SpEd Teacher - Lauren Gregerson

Item 9.3.1.2 Wrestling Co-Head Coach - Ben Wilson - tabled

Item 9.3.1.3 Social Studies Teacher - Christine Karst

Item 9.3.1.4 Preschool Para - Molly Braun

Item 9.3.1.5 Preschool Para - Kari Schmidt

Item 9.3.2 Resignations

Item 9.3.2.1 SpEd Teacher - Heidi Schott

Item 9.3.3 Requests

Item 9.3.4 Retirements

Item 9.3.4.1 Dean of Students - Christa Luna

Item 10.0 **Purchases Above \$5,000**

Item 10.1 Motion by Cross, second by Rehm, carried 5-0, to approve Frontline Aesop and Applicant Track for the 2024-25 school year.

Item 10.2 Motion by Schwartz, second by Walker, carried 5-0, to approve the AVID membership for the 2024-25 school year.

Item 10.3 Motion by Tuck, second by Schwartz, carried 5-0, to approve the renewal of license through Infinite Campus for the 2024-25 school year.

Item 11.0 **Old Business**

Item 11.1 Motion by Cross, second by Rehm, carried 5-0, to approve second of three readings to adopt policies 601 and 613

Item 12.0 **New Business**

Item 12.1 A resolution was presented to approve the MSHSL license renewal for 2024-25 School Year. Motion made by Board Member Schwartz and, upon being seconded by Board Member Walker, said resolution was duly adopted by the following roll call vote, carried 5-0 .

Rehm: yes

Walker: yes

Cross: yes

Tuck: yes

Schwartz: yes

Item 12.2 FY24 Revised Budget and FY25 Preliminary Budget

Item 12.2.1 Motion by Schwartz, second by Rehm, carried 5-0, to approve

the FY24 Revised Budget as follows:

	Revenues	Expenditures
General Fund	\$12,797,481	\$12,268,761
Community Education	\$898,337	\$825,398
Food Service	\$736,265	\$679,115
Debt Service	\$3,534,319	\$3,726,477

Item 12.2.2 Motion by Cross, second by Rehm, carried 5-0,, to approve the FY25 Preliminary Budget as follows:

	Revenues	Expenditures
General Fund	\$12,491,959	\$11,912,915
Community Education	\$892,887	\$817,144
Food Service	\$745,350	\$688,530
Debt Service	\$3,696,938	\$3,506,388

Item 13.0 **Board Member Communications/Ideas Exchange:**

Item 14.0 **Next Meeting Information**

Item 14.1 Schedule of Upcoming Meetings

Item 15.0 **Adjourn:** Motion by Schwartz, second by Cross, carried 5-0, to adjourn the meeting at 7:25 PM.

Board Clerk

Board Chair

Approved on: 7/1/2024

Treasurer's Report

The general account receipts and disbursements have been reviewed for the month of December, 2023, and I recommend approval.

1 Receipts from general account were pulled for further review and were found to have complete and accurate documentation.

2 Disbursements from general account were pulled for further review and were found to have complete and accurate documentation.

The MSDLAF account receipts and disbursements have been reviewed for the month of December, 2023, and I recommend approval.

0 Receipts from MSDLAF account were pulled for further review and were found to have complete and accurate documentation.

3 Disbursements from MSDLAF were pulled for further review and were found to have complete and accurate documentation.

I have reviewed all manual journal entries for the month of December, 2024.

I have reviewed the bank reconciliation completed by Region V for all district accounts for the month of December, 2024.



School Board Director

6/12/2024

Date

Le Sueur-Henderson Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
BOND	P2408B	87380		Wire	1 8652	R1	EHLERS INVESTMENT PARTNERS		No	No	No	02/09/2024	4,967.86
Bank Total: \$4,967.86													
FFM	P2408C	86553		CB	1 12176	R1	METRO SALES		No	No	No	02/09/2024	1,350.00
FFM	P2408C	86554		CB	1 15420		PAAPE COMPANIES INC		No	No	No	02/09/2024	110.00
FFM	P2408C	86555		CB	1 21076	R1	BSN SPORTS		No	No	No	02/09/2024	5,202.86
FFM	P2408C	86556		CB	1 5145		CONTINENTAL CLAY CO		No	No	No	02/09/2024	408.42
FFM	P2408F	86610		Wire	1 1324		INTERNAL REVENUE SERVICE		No	No	No	02/15/2024	71,300.89
FFM	P2408F	86611		Wire	1 12832		MN DEPT OF REVENUE		No	No	No	02/15/2024	11,701.21
FFM	P2408F	86612		Wire	1 10850		LE SUEUR HENDERSON ED ASSOC		No	No	No	02/15/2024	3,329.45
FFM	P2408F	86613		Wire	1 1065		MN CHILD SUPPORT PAYMENT CTR		No	No	No	02/15/2024	598.00
FFM	P2408F	86614		Wire	1 13146		MN TEACHERS RETIREMENT ASSOC		No	No	No	02/15/2024	38,261.93
FFM	P2408F	86615		Wire	1 16487		PUBLIC EMPLOYEES RETIREMENT ASS		No	No	No	02/15/2024	11,862.14
FFM	P2408F	86616		Wire	1 6573	P1	EDUCATORS BENEFIT CONSULTANTS		No	No	No	02/15/2024	8,223.71
FFM	P2408F	86617		Wire	1 12832		MN DEPT OF REVENUE		No	No	No	02/15/2024	481.97
FFM	P2408F	86618		Wire	1 8553		WEX HEALTH INC	C Corporation	No	No	No	02/15/2024	4,189.16
FFM	P2408T	86711		Wire	1 12832		MN DEPT OF REVENUE		No	No	No	02/29/2024	302.29
FFM	P2408T	86712		Wire	1 1324		INTERNAL REVENUE SERVICE		No	No	No	02/29/2024	2,086.91
FFM	P2408T	86713		Wire	1 16487		PUBLIC EMPLOYEES RETIREMENT ASS		No	No	No	02/29/2024	1,463.58
FFM	P2408T	86714		Wire	1 1324		INTERNAL REVENUE SERVICE		No	No	No	02/29/2024	59,183.01
FFM	P2408T	86715		Wire	1 12832		MN DEPT OF REVENUE		No	No	No	02/29/2024	9,705.28
FFM	P2408T	86716		Wire	1 12832		MN DEPT OF REVENUE		No	No	No	02/29/2024	200.28
FFM	P2408T	86717		Wire	1 10850		LE SUEUR HENDERSON ED ASSOC		No	No	No	02/29/2024	3,329.45
FFM	P2408T	86718		Wire	1 1065		MN CHILD SUPPORT PAYMENT CTR		No	No	No	02/29/2024	598.00
FFM	P2408T	86719		Wire	1 16487		PUBLIC EMPLOYEES RETIREMENT ASS		No	No	No	02/29/2024	14,390.94
FFM	P2408T	86720		Wire	1 13146		MN TEACHERS RETIREMENT ASSOC		No	No	No	02/29/2024	35,099.27
FFM	P2408T	86721		Wire	1 8553		WEX HEALTH INC	C Corporation	No	No	No	02/29/2024	4,189.16
FFM	P2406T	86804		Wire	1 8690		COLONIAL LIFE & ACCIDENT INSURAN		No	No	No	02/13/2024	3,186.80
FFM	P2407T	86805		Wire	1 8690		COLONIAL LIFE & ACCIDENT INSURAN		No	No	No	02/13/2024	3,221.92
FFM	P2408T	86807		Wire	1 6573	P1	EDUCATORS BENEFIT CONSULTANTS		No	No	No	02/29/2024	7,923.71
FFM	P2408G	86979		Wire	1 8309		METRONET		No	No	No	02/20/2024	3,882.72
FFM	P2408G	86980		Wire	1 13150		MN UI FUND		No	No	No	02/26/2024	914.01
FFM	P2408G	86981		Wire	1 8277	R2	QUADIENT FINANCE USA INC	C Corporation	No	No	No	02/29/2024	500.00
FFM	P2408G	87176		Wire	1 10660	R1	CITY OF LE SUEUR		No	No	No	02/26/2024	31,433.22
FFM	P2408T	87264		Wire	1 8700		GRAVIE		No	No	No	02/29/2024	85,221.89
FFM	P2408T	87376		Wire	1 5305		DELTA DENTAL OF MINNESOTA		Yes	No	Yes	02/29/2024	0.00
FFM	P2408T	87377		Wire	1 5305		DELTA DENTAL OF MINNESOTA		No	No	No	02/29/2024	3,486.10
FFM	P2407T	87440		Wire	1 8553		WEX HEALTH INC	C Corporation	No	No	No	02/01/2024	299.73
FFM	P2408G	87441		Wire	1 8295		PINEAPPLE PAYMENTS		No	No	No	02/05/2024	49.20

Le Sueur-Henderson Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
FFM	P2408G	87442		Wire	1		PINEAPPLE PAYMENTS		No	No	No	02/05/2024	918.33
FFM	P2408F	87443		Wire	1		WEX HEALTH INC	C Corporation	No	No	No	02/05/2024	101.53
FFM	P2408F	87444		Wire	1		WEX HEALTH INC	C Corporation	No	No	No	02/07/2024	184.18
FFM	P2408G	87445		Wire	1		MN DEPT OF REVENUE		No	No	No	02/07/2024	546.00
FFM	P2408F	87446		Wire	1		WEX HEALTH INC	C Corporation	No	No	No	02/13/2024	208.33
FFM	P2408F	87447		Wire	1		WEX HEALTH INC	C Corporation	No	No	No	02/16/2024	876.37
FFM	P2408G	87448		Wire	1		WEX HEALTH INC	C Corporation	No	No	No	02/26/2024	225.75
FFM	P2408T	87449		Wire	1		WEX HEALTH INC	C Corporation	No	No	No	02/27/2024	50.90
FFM	P2408T	87450		Wire	1		WEX HEALTH INC	C Corporation	No	No	No	02/27/2024	206.12
FFM	P2408T	87451		Wire	1		WEX HEALTH INC	C Corporation	No	No	No	02/27/2024	1,419.97
FFM	P2408G	87452		Wire	1		FIRST FARMERS & MERCHANTS		No	No	No	02/12/2024	110.00
FFM	P2408G	87453		Wire	1		FIRST FARMERS & MERCHANTS		No	No	No	02/12/2024	15.00
FFM	P2408G	87456		Wire	1	R2	rSCHOOL TODAY		No	No	No	02/14/2024	10.00
FFM	P2408G	87457		Wire	1	R2	rSCHOOL TODAY		No	No	No	02/21/2024	365.00
FFM	P2408G	87458		Wire	1		FIRST FARMERS & MERCHANTS		No	No	No	02/27/2024	15.00
FFM	P2408G	87459		Wire	1		FIRST FARMERS & MERCHANTS		No	No	No	02/28/2024	15.00
FFM	P2408G	87460		Wire	1		FIRST FARMERS & MERCHANTS		No	No	No	02/29/2024	21.95
FFM	P2408G	87461		Wire	1		SYSCO WESTERN MN		No	No	No	02/02/2024	1,314.10
FFM	P2408G	86498	84521	Check	1		HAMRE, JORUN		Yes	No	No	02/02/2024	130.00
FFM	P2408G	86496	84522	Check	1		MCDONOUGH, PATRICK		Yes	No	No	02/02/2024	130.00
FFM	P2408G	86497	84523	Check	1		SHOEMAKER, DAVE		Yes	No	No	02/02/2024	130.00
FFM	P2408G	86511	84524	Check	1		BIX PRODUCE CO		Yes	No	No	02/05/2024	3,733.80
FFM	P2408G	86504	84525	Check	1		COMPUTER TECHNOLOGY SOLUTIONS		Yes	No	No	02/05/2024	175.00
FFM	P2408G	86508	84526	Check	1		CONTINENTAL ATHLETIC SUPPLY		Yes	No	No	02/05/2024	669.41
FFM	P2408G	86505	84527	Check	1	P1	EDUCATORS BENEFIT CONSULTANTS		Yes	No	No	02/05/2024	133.09
FFM	P2408G	86513	84528	Check	1		GEEKS2U		Yes	No	No	02/05/2024	1,309.53
FFM	P2408G	86499	84529	Check	1		HENDERSON INDEPENDENT		Yes	No	No	02/05/2024	460.01
FFM	P2408G	86503	84530	Check	1	R2	INNOVATIVE OFFICE SOLUTIONS		Yes	No	No	02/05/2024	364.07
FFM	P2408G	86502	84531	Check	1		ISD 2135 MAPLE RIVER		Yes	No	No	02/05/2024	250.00
FFM	P2408G	86500	84532	Check	1		MN SAFETY COUNCIL		Yes	No	No	02/05/2024	23.00
FFM	P2408G	86501	84533	Check	1		MUSIC MART		Yes	No	No	02/05/2024	660.38
FFM	P2408G	86510	84534	Check	1		PAN-O-GOLD BAKING CO		Yes	No	No	02/05/2024	102.10
FFM	P2408G	86507	84535	Check	1		PENGUIN RANDOM HOUSE		Yes	No	No	02/05/2024	558.75
FFM	P2408G	86509	84536	Check	1		PRAIRIE FARMS		Yes	No	No	02/05/2024	2,339.23
FFM	P2408G	86512	84537	Check	1		SYSCO WESTERN MN		Yes	No	No	02/05/2024	7,855.74
FFM	P2408G	86506	84538	Check	1		TUCK, BRIGID		Yes	No	No	02/05/2024	202.98
FFM	P2408G	86521	84541	Check	1		ANDERSON, AARON		Yes	No	No	02/05/2024	200.00
FFM	P2408G	86519	84542	Check	1		ANDERSON, ETHAN		Yes	No	No	02/05/2024	200.00
FFM	P2408G	86523	84543	Check	1		ANDREWS, GUY		Yes	No	No	02/05/2024	20.00

Le Sueur-Henderson Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
FFM	P2408G	86528	84544	Check	1	8824	BUELOW, KARSON		Yes	No	No	02/05/2024	115.00
FFM	P2408G	86518	84545	Check	1	4801	CENTERPOINT ENERGY		Yes	No	No	02/05/2024	16,675.48
FFM	P2408G	86517	84546	Check	1	21090	CENTURYLINK		Yes	No	No	02/05/2024	70.00
FFM	P2408G	86530	84547	Check	1	8826	GOVE, GEORGE		Yes	No	No	02/05/2024	20.00
FFM	P2408G	86529	84548	Check	1	8825	HABERMANN, HENRY		Yes	No	No	02/05/2024	20.00
FFM	P2408G	86514	84549	Check	1	09748	JOURNAL OF LIGHT CONSTRUCTION		Yes	No	No	02/05/2024	74.95
FFM	P2408G	86527	84550	Check	1	8817	KUTIL, MALORIE		Yes	No	No	02/05/2024	100.58
FFM	P2408G	86515	84551	Check	1	1380	LUDWIG, LARAE		Yes	No	No	02/05/2024	250.00
FFM	P2408G	86522	84552	Check	1	7725	ROE, REBECCA		Yes	No	No	02/05/2024	33.70
FFM	P2408G	86516	84553	Check	1	1774	ROHLOFF, PHYLLIS		Yes	No	No	02/05/2024	385.00
FFM	P2408G	86526	84554	Check	1	8780	SCHUTTER, RYAN		Yes	No	No	02/05/2024	85.00
FFM	P2408G	86525	84555	Check	1	8748	SPEECH PARTNERS LLC		Yes	No	No	02/05/2024	32,782.80
FFM	P2408G	86520	84556	Check	1	5997	VERIZON WIRELESS		Yes	No	No	02/05/2024	600.15
FFM	P2408G	86524	84557	Check	1	8594	WEICK, SHAWN		Yes	No	No	02/05/2024	75.00
FFM	P2408S	86531	84558	Check	1	8272	BREWERY HILL CHRISTMAS TREES		Yes	No	No	02/05/2024	4,650.00
FFM	P2408G	86549	84559	Check	1	6392	PETTY CASH		Yes	No	No	02/08/2024	247.50
FFM	P2408S	86550	84560	Check	1	8755	KERN BROTHERS ENTERTAINMENT		Yes	No	No	02/09/2024	300.00
FFM	P2408G	86552	84561	Check	1	7057	CODDINGTON, MIKE		Yes	No	No	02/09/2024	240.00
FFM	P2408G	86551	84562	Check	1	6811	SYMANITZ, DAVID		Yes	No	No	02/09/2024	145.00
FFM	P2408G	86573	84563	Check	1	7765	BASTIAN, JOHN		Yes	No	No	02/09/2024	115.00
FFM	P2408G	86583	84564	Check	1	8788	BJORLING, CONNOR		Yes	No	No	02/09/2024	85.00
FFM	P2408G	86564	84565	Check	1	4043	COMPUTER TECHNOLOGY SOLUTIONS		Yes	No	No	02/09/2024	3,540.40
FFM	P2408G	86576	84566	Check	1	8574	CONTINENTAL ATHLETIC SUPPLY		Yes	No	No	02/09/2024	5,197.27
FFM	P2408G	86565	84567	Check	1	4477	DOMINOS PIZZA		Yes	No	No	02/09/2024	302.97
FFM	P2408G	86571	84568	Check	1	7332	ECOLAB		Yes	No	Yes	02/09/2024	0.00
FFM	P2408G	86580	84569	Check	1	8613	FENNEL, CARTER		Yes	No	No	02/09/2024	45.00
FFM	P2408G	86585	84570	Check	1	8805	GEEKS2U		Yes	No	No	02/09/2024	903.75
FFM	P2408G	86569	84571	Check	1	5447	HENKE, JOSH		Yes	No	No	02/09/2024	115.00
FFM	P2408G	86557	84572	Check	1	08297	HILLYARD/HUTCHINSON		Yes	No	No	02/09/2024	4,091.77
FFM	P2408G	86570	84573	Check	1	6054	HIRE IMAGE LLC		Yes	No	No	02/09/2024	400.00
FFM	P2408G	86567	84574	Check	1	5093	HOBART		Yes	No	No	02/09/2024	368.00
FFM	P2408G	86575	84575	Check	1	8453	ISD 2884 RED ROCK CENTRAL		Yes	No	No	02/09/2024	200.00
FFM	P2408G	86563	84576	Check	1	3086	JETTER CLEAN INC		Yes	No	No	02/09/2024	1,524.00
FFM	P2408G	86578	84577	Check	1	8600	MAAE		Yes	No	Yes	02/09/2024	0.00
FFM	P2408G	86586	84578	Check	1	8808	MAY, JORDAN	Ind/Sole Proprietor	Yes	No	No	02/09/2024	130.00
FFM	P2408G	86559	84579	Check	1	12039	MENARDS		Yes	No	No	02/09/2024	266.04
FFM	P2408G	86566	84580	Check	1	4793	MN STATE UNIVERSITY, MANKATO		Yes	No	No	02/09/2024	7,260.63
FFM	P2408G	86584	84581	Check	1	8790	O'BRIEN, KYLE		Yes	No	No	02/09/2024	10.95
FFM	P2408G	86581	84582	Check	1	8721	RESILITE SPORTS PRODUCTS INC		Yes	No	No	02/09/2024	13,584.00

Le Sueur-Henderson Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
FFM	P2408G	86568	84583	Check	1 5422	R1	RIVER BEND BUSINESS PRODUCTS		Yes	No	No	02/09/2024	246.64
FFM	P2408G	86579	84584	Check	1 8601		SHOEMAKER, DAVE		Yes	No	No	02/09/2024	130.00
FFM	P2408G	86560	84585	Check	1 18980		SOUTH CENTRAL SERVICE COOP		Yes	No	No	02/09/2024	16,043.13
FFM	P2408G	86574	84586	Check	1 8073		SPERR, MIKE		Yes	No	No	02/09/2024	130.00
FFM	P2408G	86582	84587	Check	1 8773		SUNBELT STAFFING		Yes	No	No	02/09/2024	12,600.00
FFM	P2408G	86558	84588	Check	1 11020		TRUSTWORTHY HARDWARE OF LE SU		Yes	No	No	02/09/2024	67.52
FFM	P2408G	86561	84589	Check	1 20680		UNITED FARMERS COOPERATIVE		Yes	No	No	02/09/2024	1,073.40
FFM	P2408G	86562	84590	Check	1 2964		US BANK		Yes	No	No	02/09/2024	500.00
FFM	P2408G	86577	84591	Check	1 8594		WEICK, SHAWN		Yes	No	No	02/09/2024	75.00
FFM	P2408G	86572	84592	Check	1 7682		WINGNUT WELDING & REPAIR		Yes	No	No	02/09/2024	350.00
FFM	P2408G	86588	84593	Check	1 7332		ECOLAB		Yes	No	No	02/09/2024	604.78
FFM	P2408G	86587	84594	Check	1 4796		ISD 2835 JWP		Yes	No	No	02/09/2024	230.00
FFM	P2408G	86589	84595	Check	1 8600	R1	MAAE		Yes	No	No	02/09/2024	245.00
FFM	P2408G	86590	84596	Check	1 8422		HANSEN, BRIAN		Yes	No	No	02/12/2024	130.00
FFM	P2408G	86590	84596	Check	1 8422		HANSEN, BRIAN		Yes	No	Yes	02/22/2024	(130.00)
FFM	P2408G	86592	84597	Check	1 8808		MAY, JORDAN	Ind/Sole Proprietor	Yes	No	Yes	02/12/2024	130.00
FFM	P2408G	86592	84597	Check	1 8808		MAY, JORDAN	Ind/Sole Proprietor	Yes	No	Yes	02/22/2024	(130.00)
FFM	P2408G	86591	84598	Check	1 8603		OLIVER, JOE		Yes	No	Yes	02/12/2024	130.00
FFM	P2408G	86591	84598	Check	1 8603		OLIVER, JOE		Yes	No	Yes	02/22/2024	(130.00)
FFM	P2408G	86593	84599	Check	1 8833		DRESCHER, NANCY		Yes	No	No	02/14/2024	500.00
FFM	P2408G	86599	84600	Check	1 8669		BIX PRODUCE CO		Yes	No	No	02/15/2024	3,474.32
FFM	P2408G	86595	84601	Check	1 4043		COMPUTER TECHNOLOGY SOLUTIONS		Yes	No	No	02/15/2024	650.23
FFM	P2408G	86594	84602	Check	1 08117		HENDERSON INDEPENDENT		Yes	No	No	02/15/2024	342.14
FFM	P2408G	86602	84603	Check	1 8704		ISD 739 KIMBALL		Yes	No	No	02/15/2024	568.50
FFM	P2408G	86598	84604	Check	1 8667		PAN-O-GOLD BAKING CO		Yes	No	No	02/15/2024	300.00
FFM	P2408G	86600	84605	Check	1 8670		PERFORMANCE FOODSERVICE		Yes	No	No	02/15/2024	976.42
FFM	P2408G	86597	84606	Check	1 8666		PRAIRIE FARMS		Yes	No	No	02/15/2024	2,304.63
FFM	P2408G	86596	84607	Check	1 5808		RIVER BOTTOM PRODUCTIONS LLC		Yes	No	No	02/15/2024	650.00
FFM	P2408G	86601	84608	Check	1 8671		SYSCO WESTERN MN		Yes	No	No	02/15/2024	12,273.30
FFM	P2408S	86605	84609	Check	1 8830	R1	DRIVELINE BASEBALL ENTERPRISES L		Yes	No	No	02/15/2024	226.80
FFM	P2408S	86603	84610	Check	1 8828		NEUMAN, PETER		Yes	No	No	02/15/2024	144.48
FFM	P2408S	86604	84611	Check	1 8829		NORMAN, SOPHIE		Yes	No	No	02/15/2024	200.00
FFM	P2408G	86606	84612	Check	1 10700		CITY OF LE SUEUR		Yes	No	No	02/15/2024	11,628.50
FFM	P2408G	86609	84613	Check	1 5256		CRAWFORD DOOR SALES		Yes	No	No	02/15/2024	18,150.00
FFM	P2408G	86607	84614	Check	1 2405		MN IRON & METAL		Yes	No	No	02/15/2024	723.85
FFM	P2408G	86608	84615	Check	1 4233		UNDEBERG, KARLA		Yes	No	No	02/15/2024	81.00
FFM	P2408G	86622	84616	Check	1 4801	R1	CENTERPOINT ENERGY		Yes	No	No	02/20/2024	443.96
FFM	P2408G	86619	84617	Check	1 08112		CITY OF HENDERSON		Yes	No	No	02/20/2024	112.31
FFM	P2408G	86620	84618	Check	1 10700	R2	CITY OF LE SUEUR		Yes	No	No	02/20/2024	6,974.50

Le Sueur-Henderson Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
FFM	P2408G	86623	84619	Check	1 5034	P1	GILLETTE PEPSI		Yes	No	No	02/20/2024	1,253.75
FFM	P2408G	86626	84620	Check	1 7878		GREISEN, DAVID		Yes	No	No	02/20/2024	425.00
FFM	P2408G	86628	84621	Check	1 8835		LAJEUNESSE, STEPHEN MENARDS	Ind/Sole Proprietor	Yes	No	No	02/20/2024	350.00
FFM	P2408G	86621	84622	Check	1 12039		SCHWARZ, GAVIN		Yes	No	No	02/20/2024	523.06
FFM	P2408G	86629	84623	Check	1 8839		VERIZON WIRELESS		Yes	No	No	02/20/2024	2.58
FFM	P2408G	86624	84624	Check	1 5997		VERIZON WIRELESS		Yes	No	No	02/20/2024	470.07
FFM	P2408G	86625	84625	Check	1 5997		VERIZON WIRELESS		Yes	No	No	02/20/2024	600.15
FFM	P2408G	86627	84626	Check	1 8594		WEICK, SHAWN		Yes	No	No	02/20/2024	275.00
FFM	P2408G	86630	84627	Check	1 8840		WOLF, BRANDY		Yes	No	No	02/20/2024	61.23
FFM	P2408G	86648	84628	Check	1 7833		ABDO LLP		Yes	No	No	02/22/2024	2,456.00
FFM	P2408G	86647	84629	Check	1 7722		CONSTRUCTION & TREE SERVICES LL		Yes	No	No	02/22/2024	2,000.00
FFM	P2408G	86644	84630	Check	1 4477	R1	DOMINOS PIZZA		Yes	No	No	02/22/2024	927.92
FFM	P2408G	86646	84631	Check	1 5034	P1	GILLETTE PEPSI		Yes	No	No	02/22/2024	2,859.05
FFM	P2408G	86653	84632	Check	1 8823		HARTMANN, REGANNE		Yes	No	No	02/22/2024	40.00
FFM	P2408G	86632	84633	Check	1 08956		ISD 108 NYA		Yes	No	No	02/22/2024	28.00
FFM	P2408G	86633	84634	Check	1 08959		ISD 2310 SIBLEY EAST		Yes	No	No	02/22/2024	50.00
FFM	P2408G	86631	84635	Check	1 08846		ISD 391 CLEVELAND		Yes	No	No	02/22/2024	50.00
FFM	P2408G	86643	84636	Check	1 3086		JETTER CLEAN INC		Yes	No	No	02/22/2024	450.00
FFM	P2408G	86652	84637	Check	1 8822		KOLTER, ERIN		Yes	No	No	02/22/2024	50.00
FFM	P2408G	86634	84638	Check	1 10085		LANO EQUIPMENT OF NORWOOD		Yes	No	No	02/22/2024	146.00
FFM	P2408G	86642	84639	Check	1 2885	R1	LE SUEUR COUNTY PUBLIC HEALTH		Yes	No	No	02/22/2024	292.50
FFM	P2408G	86651	84640	Check	1 8821		LEWIS, ABBY		Yes	No	No	02/22/2024	40.00
FFM	P2408G	86636	84641	Check	1 1074		LOYOLA CATHOLIC SCHOOL		Yes	No	No	02/22/2024	21.00
FFM	P2408G	86638	84642	Check	1 17020	R2	MATHESON TRI-GAS INC		Yes	No	No	02/22/2024	5,725.98
FFM	P2408G	86641	84643	Check	1 2856	R1	MINN DEPT OF PUBLIC SAFETY		Yes	No	No	02/22/2024	25.00
FFM	P2408G	86635	84644	Check	1 1063		MINN NEW COUNTRY SCHOOL		Yes	No	No	02/22/2024	50.00
FFM	P2408G	86637	84645	Check	1 13010		MIN RIVER CONFERENCE		Yes	No	No	02/22/2024	816.00
FFM	P2408G	86645	84646	Check	1 4793	R1	MINN STATE UNIVERSITY, MANKATO		Yes	No	No	02/22/2024	1,671.51
FFM	P2408G	86639	84647	Check	1 17559		SAMS CLUB DIRECT		Yes	No	No	02/22/2024	796.80
FFM	P2408G	86640	84648	Check	1 17776	R2	SCHOLASTIC BOOK FAIRS - 15		Yes	No	No	02/22/2024	6,808.45
FFM	P2408G	86649	84649	Check	1 8078		SIWEK LUMBER & MILLWORK		Yes	No	No	02/22/2024	1,862.09
FFM	P2408G	86650	84650	Check	1 8341		SMYKALSKI, KAYLEE		Yes	No	No	02/22/2024	50.00
FFM	P2408G	86654	84651	Check	1 8832		STIEN, CATHY	Ind/Sole Proprietor	Yes	No	No	02/22/2024	69.75
FFM	P2408G	86675	84652	Check	1 7199		ANDERSON, AARON		Yes	No	No	02/23/2024	115.00
FFM	P2408G	86682	84653	Check	1 8372		BERNDT, ZACH		Yes	No	No	02/23/2024	45.00
FFM	P2408G	86678	84654	Check	1 7891		BOWE, NICK		Yes	No	No	02/23/2024	200.00
FFM	P2408G	86663	84655	Check	1 21090		CENTURYLINK		Yes	No	No	02/23/2024	70.00
FFM	P2408G	86679	84656	Check	1 8061		CLANCY, RYAN		Yes	No	No	02/23/2024	130.00
FFM	P2408G	86668	84657	Check	1 4043		COMPUTER TECHNOLOGY SOLUTIONS		Yes	No	No	02/23/2024	3,031.00

Le Sueur-Henderson Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
FFM	P2408G	86692	84658	Check	1	8837	DEMORETT, ANDREW		Yes	No	No	02/23/2024	130.00
FFM	P2408G	86686	84659	Check	1	8613	FENNELL, CARTER		Yes	No	No	02/23/2024	320.00
FFM	P2408G	86684	84660	Check	1	8419	GARRETT, SCOTT		Yes	No	No	02/23/2024	130.00
FFM	P2408G	86691	84661	Check	1	8905	GEEKS2U		Yes	No	No	02/23/2024	2,503.96
FFM	P2408G	86683	84662	Check	1	8414	GLASER, TY		Yes	No	No	02/23/2024	170.00
FFM	P2408G	86681	84663	Check	1	8242	GREGERSEN, LAUREN		Yes	No	No	02/23/2024	70.00
FFM	P2408G	86677	84664	Check	1	7368	HERRMANN, MIKE		Yes	No	No	02/23/2024	130.00
FFM	P2408G	86664	84665	Check	1	2849	HIMMERICK, BRENT		Yes	No	No	02/23/2024	130.00
FFM	P2408G	86672	84666	Check	1	6054	HIRE IMAGE LLC		Yes	No	No	02/23/2024	175.00
FFM	P2408G	86667	84667	Check	1	3277	INNOVATIVE OFFICE SOLUTIONS		Yes	No	No	02/23/2024	163.04
FFM	P2408G	86676	84668	Check	1	7220	JENSEN, RANDY		Yes	No	No	02/23/2024	130.00
FFM	P2408G	86666	84669	Check	1	3032	JORDAN, BRETT		Yes	No	No	02/23/2024	115.00
FFM	P2408G	86669	84670	Check	1	4249	KROEHLER, ROBERT		Yes	No	No	02/23/2024	210.00
FFM	P2408G	86665	84671	Check	1	2853	LEWIS, ANNE		Yes	No	No	02/23/2024	75.00
FFM	P2408G	86656	84672	Check	1	12760	MASSP		Yes	No	No	02/23/2024	453.00
FFM	P2408G	86657	84673	Check	1	1288	MCEA		Yes	No	No	02/23/2024	199.00
FFM	P2408G	86655	84674	Check	1	1108	MIN SAFETY COUNCIL		Yes	No	No	02/23/2024	46.00
FFM	P2408G	86658	84675	Check	1	1322	NCS PEARSON INC.		Yes	No	No	02/23/2024	39.05
FFM	P2408G	86680	84676	Check	1	8227	NOVAK, HEATHER		Yes	No	No	02/23/2024	118.60
FFM	P2408G	86660	84677	Check	1	14990	NUESMEIER ELECTRIC INC		Yes	No	No	02/23/2024	589.59
FFM	P2408G	86693	84678	Check	1	8938	PHELPS, TOM		Yes	No	No	02/23/2024	130.00
FFM	P2408G	86673	84679	Check	1	7019	PIKAL, BRYAN		Yes	No	No	02/23/2024	200.00
FFM	P2408G	86661	84680	Check	1	16545	QUILL LLC		Yes	No	No	02/23/2024	198.82
FFM	P2408G	86659	84681	Check	1	1323	RELANCE ELECTRIC OF SOUTHERN M		Yes	No	No	02/23/2024	1,637.95
FFM	P2408G	86670	84682	Check	1	5422	RIVER BEND BUSINESS PRODUCTS		Yes	No	No	02/23/2024	555.65
FFM	P2408G	86671	84683	Check	1	5521	ROSETTA STONE		Yes	No	No	02/23/2024	1,440.00
FFM	P2408G	86674	84684	Check	1	7059	SAYERS, KEVIN		Yes	No	No	02/23/2024	130.00
FFM	P2408G	86690	84685	Check	1	8780	SCHUTTER, RYAN		Yes	No	No	02/23/2024	170.00
FFM	P2408G	86687	84686	Check	1	8620	SULLWOLD, MARK		Yes	No	No	02/23/2024	130.00
FFM	P2408G	86689	84687	Check	1	8773	SUNBELT STAFFING		Yes	No	No	02/23/2024	3,150.00
FFM	P2408G	86688	84688	Check	1	8671	SYSCO WESTERN MN		Yes	No	No	02/23/2024	188.20
FFM	P2408G	86662	84689	Check	1	1956	TUREK, TERRY		Yes	No	No	02/23/2024	45.00
FFM	P2408G	86685	84690	Check	1	8594	WEICK, SHAWN		Yes	No	No	02/23/2024	200.00
FFM	P2408G	86694	84691	Check	1	8454	WILSON, LUKE		Yes	No	No	02/27/2024	1,080.00
FFM	P2408B	86698	84692	Check	1	8465	ATS&R		Yes	No	No	02/27/2024	41,074.20
FFM	P2408B	86704	84693	Check	1	8731	AXEL H. OHMAN, INC		Yes	No	No	02/27/2024	313,025.00
FFM	P2408B	86699	84694	Check	1	8588	BRAUN INTERTEC CORPORATION		Yes	No	No	02/27/2024	4,032.00
FFM	P2408B	86702	84695	Check	1	8711	FORD METRO INC		Yes	No	No	02/27/2024	233,937.50
FFM	P2408B	86707	84696	Check	1	8740	FUTURE PRO INC		Yes	No	No	02/27/2024	46,200.00

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Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
FFM	P2408B	86708	84697	Check	1	8747	HARTY MECHANICAL INC		Yes	No	No	02/27/2024	606,757.41
FFM	P2408B	86709	84698	Check	1	8764	IMEG		Yes	No	No	02/27/2024	3,256.16
FFM	P2408B	86701	84699	Check	1	8699	KRAUS-ANDERSON CONSTRUCTION C		Yes	No	No	02/27/2024	172,985.75
FFM	P2408B	86705	84700	Check	1	8732	LEGACY BUILDING SOLUTIONS INC		Yes	No	No	02/27/2024	32,930.58
FFM	P2408B	86706	84701	Check	1	8734	MINNESOTA CONTROL SYSTEMS INC		Yes	No	No	02/27/2024	182,944.66
FFM	P2408B	86697	84702	Check	1	5176	MULTIPLE CONCEPTS INTERIORS		Yes	No	No	02/27/2024	206,334.12
FFM	P2408B	86703	84703	Check	1	8712	MUSKA ELECTRIC COMPANY		Yes	No	No	02/27/2024	190,000.00
FFM	P2408B	86695	84704	Check	1	14990	NUESSMEIER ELECTRIC INC		Yes	No	No	02/27/2024	2,317.19
FFM	P2408B	86696	84705	Check	1	4948	PIETSCH CONSTRUCTION INC		Yes	No	No	02/27/2024	194,275.00
FFM	P2408B	86700	84706	Check	1	8698	S.M. HENTGES & SONS INC		Yes	No	No	02/27/2024	126,334.43
FFM	P2408B	86710	84707	Check	1	8782	TOP LINE STEEL CORPORATION		Yes	No	No	02/27/2024	134,995.00
Bank Total:													
												\$3,183,357.93	
MSDL	P2408M	87332		PC	1	08470	HOLIDAY STATIONSTORE 0233		No	No	No	02/06/2024	804.07
MSDL	P2408M	87333		PC	1	12039	MENARDS		No	No	No	02/06/2024	2,302.87
MSDL	P2408M	87334		PC	1	1244	MATH MASTERS OF MINNESOTA		No	No	No	02/06/2024	126.47
MSDL	P2408M	87335		PC	1	14920	NORTHWEST GAS		No	No	No	02/06/2024	1,955.14
MSDL	P2408M	87336		PC	1	15165	OFFICE DEPOT		No	No	No	02/06/2024	785.93
MSDL	P2408M	87337		PC	1	17559	SAM'S CLUB DIRECT		No	No	No	02/06/2024	750.04
MSDL	P2408M	87338		PC	1	20954	USPS		No	No	No	02/06/2024	6.18
MSDL	P2408M	87339		PC	1	2104	REALLY GOOD STUFF, LLC		No	No	No	02/06/2024	142.97
MSDL	P2408M	87340		PC	1	2819	AMAZON.COM		No	No	No	02/06/2024	2,300.82
MSDL	P2408M	87341		PC	1	3053	PIZZA RANCH INC.		No	No	No	02/06/2024	62.40
MSDL	P2408M	87342		PC	1	3167	MN BOARD OF SCHOOL ADMINISTRAT		No	No	No	02/06/2024	306.45
MSDL	P2408M	87343		PC	1	3926	MICHAELS CRAFTS		No	No	No	02/06/2024	12.98
MSDL	P2408M	87344		PC	1	4369	MOUNT KATO		No	No	No	02/06/2024	540.00
MSDL	P2408M	87345		PC	1	4665	APPLE		No	No	No	02/06/2024	549.98
MSDL	P2408M	87346		PC	1	4677	GOLD MEDAL		No	No	No	02/06/2024	139.90
MSDL	P2408M	87347		PC	1	4913	LJP ENTERPRISES TRUCKING LLC		No	No	No	02/06/2024	1,693.51
MSDL	P2408M	87348		PC	1	4990	P-CARD		No	No	No	02/06/2024	430.39
MSDL	P2408M	87349		PC	1	5943	WALMART		No	No	No	02/06/2024	37.76
MSDL	P2408M	87350		PC	1	6250	RIFTON EQUIPMENT		No	No	No	02/06/2024	262.50
MSDL	P2408M	87351		PC	1	7292	HOME DEPOT		No	No	No	02/06/2024	3,079.55
MSDL	P2408M	87352		PC	1	7821	ADOBE SYSTEMS INC		No	No	No	02/06/2024	225.42
MSDL	P2408M	87353		PC	1	7860	N2Y, LLC		No	No	No	02/06/2024	249.99
MSDL	P2408M	87354		PC	1	8016	RIVERSIDE INSIGHTS		No	No	No	02/06/2024	312.79
MSDL	P2408M	87355		PC	1	8216	ZOOM VIDEO COMMUNICATIONS INC		No	No	No	02/06/2024	15.99
MSDL	P2408M	87356		PC	1	8417	ZORO		No	No	No	02/06/2024	3,100.24
MSDL	P2408M	87357		PC	1	8557	KENNICOTT		No	No	No	02/06/2024	189.05

Le Sueur-Henderson Schools Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
MSDL	P2408M	87358		PC	1 8806		KING SCHOOLS		No	No	No	02/06/2024	299.00
MSDL	P2408M	87359		PC	1 8858		NBCOT		No	No	No	02/06/2024	65.00
MSDL	P2408M	87360		PC	1 8859		MN OCCUPATIONAL THERAPY ASSOC		No	No	No	02/06/2024	157.48
MSDL	P2408M	87361		PC	1 8866		GED TESTING SERVICE		No	No	No	02/06/2024	20.97
Bank Total:												\$20,925.84	
Report Total:												\$3,209,251.63	



Employment Recommendation Le Sueur - Henderson School District

Position: ESY para, Elem. school (7/15/-18/2024, 7/22-25/2024)

Recommended Candidate: Kristian Brandt

Recommended by: Deanna Gronseth Start Date: 7/15/2024

To be completed by an administrator:

Candidate has current & appropriate certification:

NA

Reference checks completed:

NA

Years of experience granted:

NA

Step Placement:

NA

Highest degree currently held:

NA

Lane Placement:

NA

Credits beyond highest degree granted:

NA

Hourly/ Salary Rate

Current rate

New Position

Existing Position Replacing:

Additional Information:

Only working weeks 2 and 3 of ESY

Approval of Admin: *DR Gronseth*

6/26/2024

Electronic Signature

Date

Approval:

Share with District Office (Jim, Rachel, Jennifer), Todd & Technology (Bruce) via Google Drive



Employment Recommendation Le Sueur - Henderson School District

Position: ESY para, Elem. school (7/08-7/11/2024)

Recommended Candidate: Mia Schwarz

Recommended by: Deanna Gronseth

Start Date: 7/08/2024

To be completed by an administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

NA

NA

NA

NA

NA

NA

NA

Current rate

New Position

Existing Position Replacing:

Additional Information:

Only working one week

Approval of Admin:

6/26/2024

Electronic Signature

Date

Approval:

Share with District Office (Jim, Rachel, Jennifer), Todd & Technology (Bruce) via Google Drive



Employment Recommendation Le Sueur - Henderson School District

Position: **ESY para** *Elem*

Recommended Candidate: Ramona Wacker

Recommended by: Deanna Gronseth **Start Date:** 7/08/2024

To be completed by an administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

NA
NA
NA
NA
NA
NA
NA
NA

current rate

New Position
 Existing Position

Replacing:

Additional Information:
ESY para

Approval of Admin: *[Signature]* *6/24/2024*

Electronic Signature

Date

Approval:

Share with District Office (Jim, Rachel, Jennifer), Todd & Technology (Bruce) via Google Drive



Employment Recommendation Le Sueur - Henderson School District

Position: ESY para	<i>Elem</i>

Recommended Candidate: Dylan Feeney
--

Recommended by: Deanna Gronseth	Start Date: 7/08/2024	

To be completed by an administrator:

Candidate has current & appropriate certification:

NA

Reference checks completed:

NA

Years of experience granted:

NA

Step Placement:

NA

Highest degree currently held:

NA

Lane Placement:

NA

Credits beyond highest degree granted:

NA

Hourly/ Salary Rate

*current
rate*

New Position

Existing Position Replacing:

Additional Information:

Approval of Admin:	<i>[Signature]</i>	<i>6/24/2024</i>
---------------------------	--------------------	------------------

Electronic Signature

Date

Approval:

Share with District Office (Jim, Rachel, Jennifer), Todd & Technology (Bruce) via Google Drive



Employment Recommendation Le Sueur - Henderson School District

Position: **ESY para** *Elem*

Recommended Candidate: Betty Olson

Recommended by: Deanna Gronseth **Start Date: 7/08/2024**

To be completed by an administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

NA
NA
NA
NA
NA
NA
NA
NA

current rate

New Position

Existing Position

Replacing:

Additional Information:

Approval of Admin: *Deanna Gronseth* *6/24/2024*

Electronic Signature

Date

Approval:

Share with District Office (Jim, Rachel, Jennifer), Todd & Technology (Bruce) via Google Drive



Employment Recommendation Le Sueur - Henderson School District

Position: ESY para *High School*

Recommended Candidate: *Patty Krekelberg*

Recommended by: Deanna Gronseth Start Date: *7/08/2024*

To be completed by an administrator:

Candidate has current & appropriate certification:

NA
NA
NA
NA
NA
NA
NA
NA
<i>Current rate</i>

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

New Position

Existing Position

Replacing:

Additional Information:

Approval of Admin: *[Signature]* *6/24/2024*

Electronic Signature

Date

Approval:



Employment Recommendation Le Sueur - Henderson School District

Position: ESY teacher	High School

Recommended Candidate: Mike Holm

Recommended by: Deanna Gronseth	Start Date: 7/08/2024

To be completed by an administrator:

Candidate has current & appropriate certification:

NA

Reference checks completed:

NA

Years of experience granted:

NA

Step Placement:

NA

Highest degree currently held:

NA

Lane Placement:

NA

Credits beyond highest degree granted:

NA

Hourly/ Salary Rate

New Position

Existing Position

Replacing:

Additional Information:

Approval of Admin:		
--------------------	--	--

Electronic Signature

Date

Approval:

Share with District Office (Jim, Rachel, Jennifer), Todd & Technology (Bruce) via Google Drive



Employment Recommendation Le Sueur - Henderson School District

Position: **ESY teacher** *Elem*

Recommended Candidate: Megan Schwarz

Recommended by: Deanna Gronseth **Start Date: 7/08/2024**

To be completed by an administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly Salary Rate

NA
NA
NA
NA
NA
NA
NA

New Position

Existing Position

Replacing:

Additional Information:
ESY teacher

Approval of Admin: *Deanna Gronseth* *6/24/2024*

Electronic Signature

Date

Approval:

Share with District Office (Jim, Rachel, Jennifer), Todd & Technology (Bruce) via Google Drive



Employment Recommendation Le Sueur - Henderson School District

Position: **ESY teacher** *Elem*

Recommended Candidate: **Maggie Donahue**

Recommended by: Deanna Gronseth **Start Date:** 7/08/2024

To be completed by an administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly Salary Rate

NA
NA
NA
NA
NA
NA
NA

New Position

Existing Position

Replacing:

Additional Information:

Approval of Admin: *Deanna Gronseth* *6/24/2024*

Electronic Signature

Date

Approval:

Share with District Office (Jim, Rachel, Jennifer), Todd & Technology (Bruce) via Google Drive



Employment Recommendation Le Sueur - Henderson School District

Position: Birth -3 teacher, summer

Recommended Candidate: Kristin Enz

Recommended by: Deanna Gronseth **Start Date: 6/01/2024**

To be completed by an administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

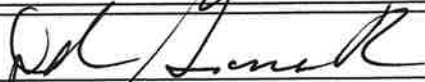
NA
NA
NA
NA
NA
NA
NA

New Position

Existing Position

Replacing:

Additional Information:
ECSE birth -3 services are year round

Approval of Admin: 

6/24/2024

Electronic Signature

Date

Approval:

Share with District Office (Jim, Rachel, Jennifer), Todd & Technology (Bruce) via Google Drive



Employment Recommendation Le Sueur - Henderson School District

Position: Birth -3 OT, summer

Recommended Candidate: Rebekah Pictz

Recommended by: Deanna Gronseth **Start Date:** 6/01/2024

To be completed by an administrator:

Candidate has current & appropriate certification:	NA
Reference checks completed:	NA
Years of experience granted:	NA
Step Placement:	NA
Highest degree currently held:	NA
Lane Placement:	NA
Credits beyond highest degree granted:	NA
<u>Hourly</u> Salary Rate	

New Position
 Existing Position

Replacing:

Additional Information:
ECSE birth -3 services are year round

Approval of Admin: *[Signature]* *[Date]*
Electronic Signature Date

Approval:

Share with District Office (Jim, Rachel, Jennifer), Todd & Technology (Bruce) via Google Drive



Employment Recommendation Le Sueur - Henderson School District

Position: ESY Secretary

Recommended Candidate: Maria Aguilar

Recommended by: Deanna Givens Start/ Hire Date: 7/08/2024

To be completed by an administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

current rate

New Position

Existing Position

Replacing:

Additional Information:

Approval of Admin:

[Signature]

6/24/2024

Electronic Signature

Date

Approval:

Electronic Signature

Date

Share with District Office (Jim, Rachel, Jennifer), Todd & Bruce



Employment Recommendation Le Sueur - Henderson School District

Position: ESY para AND ESY teacher	<i>High School</i>

Recommended Candidate: Kaitlyn Cavanaugh

Recommended by: Deanna Gronseth	Start Date: 7/08/2024

To be completed by an administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

NA
NA
NA
NA
NA
NA
NA
NA

Unsure

?

<input checked="" type="checkbox"/>	New Position
<input type="checkbox"/>	Existing Position

Replacing:

Additional Information: ESY teacher Mon and Tue (9:00-11:30 plus 5 hours prep); ESY para Mon, Tue: 7:45-8:45; Wed, Thur 7:45-11:30
--

Approval of Admin: <i>[Signature]</i>	<i>6/24/2024</i>
Electronic Signature	Date

Approval:

Share with District Office (Jim, Rachel, Jennifer), Todd & Technology (Bruce) via Google Drive



Employment Recommendation

Le Sueur - Henderson School District

Position: School Psychologist

Recommended Candidate: Melissa Berg
--

Recommended by: Deanna Gronseth	Start Date: fall 2024

To be completed by an administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate


yes
yes
NA
NA
Ed specialist
NA
NA
\$90,000

New Position

Existing Position

Replacing: Tele-services for psychologist

Additional Information: Salary and NO benefits (contact Jim W. with questions)
--

Approval of Admin: 
--

Electronic Signature

6/26/2024

Date

Approval:

Share with District Office (Jim, Rachel, Jennifer), Todd & Technology (Bruce) via Google Drive

To:
 David Swanberg, Interim Activities Director
 Jim Wagner, Superintendent of Schools

From:
 Luke Wilson, Head Wrestling Coach
 Ben Wilson, Assistant Wrestling Coach

I am reaching out on behalf of myself and assistant coach Ben Wilson to request that we merge our coaching roles into a co-head coach model for the wrestling program. My understanding is there are questions on how this will look, what roles will look like and how we will adapt to continue best supporting our student-athletes at a high level. I hope the following information will help clarify. Please note all the information below indicates the coach that will take the lead whereas the other will be in full communication and connected to support the other with multiple meetings and phone calls throughout the week.

Responsibilities

Luke	Ben
Clerical (submission of line-ups, update TrackWrestling) Meet individually with even grade student-athletes for film review and individual growth/needs which include academics (8, 10, 12). Demonstrate skills, work on overall technique while addressing individual needs. Breaking the skill level up and touching on the individual wrestler to the extent possible. Work with AD to create future schedules.	Create practice plans agenda with scaffolding from previous practice and/or competition. Meet individually with odd grade student-athletes for film review and individual growth/needs which include academics (7, 9, 11). Demonstrate skills, work on overall technique while addressing individual needs. Breaking the skill level up and touching on the individual wrestler to the extent possible.

Communication (Macro)

Luke	Ben
Send out updates and any changes on Remind App Respond to interviews with local press. Communicate with the opposing team with any facility needs upon arrival via locker rooms, weigh-ins, etc.	Update locker room communication board (bus times, practice information, weight management needs, etc.) Manage volunteer assistants, communicating with them to assure they know bus times and details about events and what wrestlers need.

	Organizing score table workers and announcers if and when needed (for the last 3 years we've had to make sure we have our own workers for the table in place).
--	--

Conflict Management and Relationship Building and Communication (Micro)

Luke	Ben
<p>Wrestlers in even grades (see responsibilities) will be direct report to Luke for any conflict that may come up. Their parents will also first communicate with Luke. From there conflict resolution will include Ben and follow the chain of command.</p> <p>This model will allow for a greater access to building relationships because wrestlers will have a direct coach report where more details of their performance goals can be managed, discussed and developed with a smaller group of wrestlers to manage.</p> <p>This model from a communication perspective is on a more micro level where parents and wrestlers have conversations more relevant to the individual.</p>	<p>Wrestlers in odd grades (see responsibilities) will be direct report to Ben for any conflict that may come up. Their parents will also first communicate with Ben. From there conflict resolution will include Luke and follow the chain of command.</p> <p>This model will allow for a greater access to building relationships because wrestlers will have a direct coach report where more details of their performance goals can be managed, discussed and developed with a smaller group of wrestlers to manage.</p> <p>This model from a communication perspective is on a more micro level where parents and wrestlers have conversations more relevant to the individual.</p>

Program Longevity

Luke	Ben
<p>Organize in-season and out of season weightlifting</p> <p>Communication and direct report to the LS-H Activities Director and School District.</p>	<p>Organize and communicate Off-season wrestling opportunities (freestyle, summer programming, etc).</p> <p>Work with youth coaches to have wrestlers volunteer in the youth practice room, support local tournaments for youth as referees, communicate with youth level coaches on technique and building blocks needed for smooth transition to high school wrestling.</p>

In our recent inaugural trip to the state tournament it was clear that the high level and best teams in the state, in any class, have many more coaches than we do at LSH. The co-head coach model will help spread the many responsibilities this sport demands. We are also working with the association to help provide monetary support so we can obtain a more attractive volunteer coaching position(s). We know that as brothers we can work well together, but have

very different coaching styles. This is an asset to our student-athletes because we know that in an individual sport one size doesn't fit all. As an individual sport we want to give the best opportunity for our wrestlers to succeed. We believe that with the potential of having more female wrestlers a part of LSH Wrestling (we have a growing number at the youth level), having a co-head coach model will help get ahead of that as well knowing there will be additional needs from the coaching staff with various competitions that are different particularly in the postseason. While there wasn't a female a part of the wrestling team this year there has been in the past and there will undoubtedly be in the future.

Thank you for your consideration,

Luke Wilson
Ben Wilson



Employment Recommendation Le Sueur - Henderson School District

Position: Elementary Teacher-4th grade

Recommended Candidate: Keilee Westlie

Recommended by: Kern Start/ Hire Date: 2024-2025 school year

To be completed by administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

Yes
Yes
0
1
BA
BA
0
\$40,788

<input type="checkbox"/>
<input checked="" type="checkbox"/>

New Position

Existing Position

Replacing: Brittany Browning-Morton

Additional Information:

-

Approval of Principal: Darren Kern 7/1/24

Electronic Signature

Date

Approval of Superintendent:

Electronic Signature

Date



Employment Recommendation Le Sueur - Henderson School District

Position: Elementary Teacher -3rd Grade

Recommended Candidate: Justin Kyrin

Recommended by: Kern Start/ Hire Date: 2024-2025 school year

To be completed by administrator:

Candidate has current & appropriate certification:

Reference checks completed:

Years of experience granted:

Step Placement:

Highest degree currently held:

Lane Placement:

Credits beyond highest degree granted:

Hourly/ Salary Rate

Yes

Yes

2

3

BA

BA

0

\$42,519

New Position

Existing Position

Replacing: Christa Luna

Additional Information:

-

Approval of Principal: Darren Kern 7/1/24

Electronic Signature

Date

Approval of Superintendent:

Electronic Signature

Date

June 17, 2024

Dear Darren Kern, Jim Wagner, and Brigid Tuck:

I am writing to formally resign from my position as a special education teacher at Park Elementary. This decision was not made lightly, as my time at LSH has been incredibly rewarding and filled with countless memorable experiences. I am grateful for the opportunities I have had to grow as an educator and for the support I have received from Mr. Kern, colleagues, students, and parents.

Throughout my tenure, I have strived to provide the best educational experience for my students, and I am proud of the progress we have made together. However, after careful consideration, I have decided to pursue an opportunity at a district that fits my personal and professional growth at this time.

I have greatly appreciated the opportunity to work with such a dedicated and talented staff, who work tirelessly and collaborate to promote student achievement and a positive work environment.

Please feel free to contact me if there is anything I can do to assist during this transition period.

Sincerely,

A handwritten signature in cursive script that reads "Renee Ehlers". The signature is written in black ink and is positioned above the typed name.

Renee Ehlers
Special Education Teacher
Park Elementary

June 13, 2024

Dear Darren,

Please accept this letter as my formal retirement from the LeSueur -Henderson School district. The past 25 years, teaching in all 3 buildings, have been an incredible adventure, full of many highs and lows. Through it all, I knew I could count on the amazing staff to be beside me. I appreciate the supportive leaders I have had over these years and wish great things for the future of Le Sueur-Henderson Schools.

Sincerely,

Theresa Burdorf



Rachel Scheffler <rscheffler@isd2397.org>

Fwd: Resignation

1 message

Steph Tieva <steph@tievacontracting.com>
To: "rscheffler@isd2397.org" <rscheffler@isd2397.org>

Thu, Jun 27, 2024 at 1:54 PM

Hi Rachel,
I'm sad about leaving..... but it's what's best for our company.

Thank You,
Steph Tieva



507.469.6813

www.tievacontracting.com



----- Forwarded message -----

From: **Steph Tieva** <steph@tievacontracting.com>

Date: Wed, Jun 26, 2024 at 11:15 PM

Subject: Resignation

To: bgrunzke@isd2397.org <bgrunzke@isd2397.org>, cschmidt@isd2397.org <cschmidt@isd2397.org>

Please accept this email as my official resignation from LeSueur Henderson School effective immediately.
It has been an honor to work with you and your staff.
Thank you!

Thank You,
Steph Tieva



507.469.6813

www.tievacontracting.com





INVOICE

Apptegy, Inc
2201 Brookwood Dr. STE 115
Little Rock AR 72202
United States

Bill To
Le Sueur-Henderson Public Schools, Minnesota
115 1/2 North 5th Street
Le Sueur MN 56058
United States

TERMS: Net 30

Invoice #	Reference #	Date	Due Date
INV23274		7/1/2024	7/31/2024

Description	Line Total
Thrillshare Media Subscription	\$9,082.50

Subtotal	\$9,082.50
Tax (0%)	\$0.00
Total	\$9,082.50



June 27, 2024

Jennifer Vrklan, Business Manager
Le Sueur-Henderson Public Schools
Le Sueur, Minnesota

Dear Jennifer:

Thank you for allowing us the opportunity to propose on your audit services. We are excited about this opportunity to provide services to Le Sueur-Henderson Public Schools (District). Below is a summary of the services and the proposed fee. If you have any questions about our offerings, please do not hesitate to contact me at 507-280-2327 or email at craig.popenhagen@claconnect.com.

Your investment

Based on our understanding of your requirements, we propose the following fees:

Professional Services	2024	2025	2026
Financial statement audit	\$20,500	\$21,750	\$23,000
New auditing standards not-to-exceed	2,500	--	--
Technology and client support fee (5%)	1,150	1,088	1,150
Total	\$24,150	\$22,838	\$24,150

These fees include professional fees only. Direct expenses such as travel, copies and postage will be charged separately.

There are new auditing standards that will be in use for the 2024 audit, which will require additional audit procedures over technology systems pertinent to accounting and financial reporting; we have included a not-to-exceed amount for 2024, above, for this reason. The 5% technology and client support fee relates to our continuous investment in technology and innovations to enhance your experience and protect your data.

The above fees do not include auditing compliance on federal programs in accordance with The Uniform Guidance range from \$4,000 to \$5,000 per program needing to be audited in any one year, in addition to the fees in the above table. A federal compliance audit is required when total expenditures of federal monies exceed \$750,000 (increasing to \$1,000,000 in FY25) that would trigger such a requirement.

Additionally billing may be necessary for the elementary school building project, if the District needs extra assistance recorded that activity in your accounting records.

Our fees do not anticipate unusual or unforeseen circumstances. Before the scope of our work is changed for any unanticipated circumstances or events, we will inform you of the change and related change in fee.

CLA has a very open fee philosophy with our clients, and will work with you to establish a mutually acceptable fee arrangement for any future or special project engagements. We reiterate our strong interest in providing you the quality of service and support that will help you achieve your goals. If at any time you have a question concerning our services or fees, please call it to our attention so that we can discuss it.

Sincerely,

CliftonLarsonAllen LLP

A handwritten signature in black ink, appearing to read "Craig W. Popenhagen". The signature is fluid and cursive, with a long horizontal stroke at the end.

Craig W. Popenhagen, CPA

Principal



RISK ADMINISTRATION SERVICES, INC.

Invoice

Customer Invoice No.:	3735738	Invoice Date:	6/14/2024
Worker's Compensation Policy No.:	WC020-0057376-2024A	Due Date:	7/4/2024
Policy Term:	7/1/2024-7/1/2025	Amount Due:	\$27,513.00
Online Payment ID:	71026		

Description		Amount
Installment #1		\$27,513.00
Current Charges:		\$27,513.00
		Prior Amount Due \$0.00
		Payments/Credits Received \$0.00
Total Policy/Unit Cost	\$27,513.00	Balance Forward \$0.00
Total Paid	\$0.00	Current Charges \$27,513.00
Policy Balance	\$27,513.00	Total Due \$27,513.00

Questions?

For questions regarding PAYMENT INFORMATION, please contact us at **800.732.1486** or **605.361.4142**.

For questions or changes to your WORKERS' COMPENSATION POLICY, including mailing address changes, contact your agent, **Marsh & McLennan Agcy LLC Company** at **(763) 746-8000**.

NOTE: Payroll Audit invoices are not paid automatically via Auto-Pay.
One-time ACH payments can be made on our Insured Portal or by check.

KEEP TOP PORTION FOR YOUR RECORDS.

REMITTANCE



RISK ADMINISTRATION SERVICES, INC.

Customer No. 57376
 Invoice No. 3735738
 Due Date: 7/4/2024
 Total Amount Due: \$27,513.00
 Payment Amount: \$

Please make check payable to:
First Dakota Indemnity Company
PO BOX 860065
MINNEAPOLIS, MN 55486-0065

Le Sueur Henderson ISD 2397
Attn: Jennifer Vrklan
115 1/2 N 5TH ST STE 200
LE SUEUR, MN 56058

02 003735738 000645820 001 00002751300 5 020



Final Invoice

Minnesota Insurance Scholastic Trust (MIST)

**PLEASE MAKE CHECK PAYABLE TO MIST AND REMIT TO:
MINNESOTA INSURANCE SCHOLASTIC TRUST
C/O ARTEX
072102 AJG MESPO Box 4239
Clinton, IA 52733**

Le Sueur-Henderson ISD #2397

DUE BY: Upon Receipt

Coverage Description	Company	Effective Date	Amount Due:
Package Policy	Lloyd's London – Ambridge	7/1/2024	\$20,022.32
Excess Property	Travelers Excess and Surplus Lines Company	7/1/2024	\$53,572.12
Boiler & Machinery	Liberty Mutual Fire Insurance Company	7/1/2024	\$2,811.00
Pollution Liability	Ironshore Specialty Insurance Company	7/1/2024	\$2,161.25
Cyber Liability	Underwriters at Lloyd's London	7/1/2024	\$7,006.72
Risk Management Services Fee	Arthur J. Gallagher/RPA	7/1/2024	\$5,080.88
Claims Administration Fee	Gallagher Bassett Services	7/1/2024	\$2,285.00
Loss Control Services	Gallagher Bassett Services	7/1/2024	\$1,200.00
Operating Expense Fee	MIST	7/1/2024	\$1,017.75
Loss Fund	MIST	7/1/2024	\$23,719.00
Loss Fund Corridor	MIST	7/1/2024	\$3,342.00

Total Due: \$122,218.04

In accordance with the MIST By-Laws, a 6% interest rate will be charged to the School District for any payment received after its due date.

Payment Is Due Upon Receipt

PLEASE RETURN A COPY OF THE INVOICE WITH YOUR REMITTANCE



Minnesota School Boards Association
1900 West Jefferson Avenue
St. Peter, MN 56082-3015
507-934-2450 or 800-324-4459

Invoice	INV-10529-W7D8H1
Date	7/1/2024
Amount Due	\$7,937.00
Date Due	8/15/2024

Le Sueur-Henderson
 115 1/2 N 5th St Ste 200
 Le Sueur, MN 56058-1820

Customer Name	Purchase Order No.			
Le Sueur-Henderson				
Description	Quantity		Unit Price	Ext. Price
Policy Services Subscription - Le Sueur-Henderson	1		\$750.00	\$750.00
ISD Membership - Le Sueur-Henderson	1		\$4,487.00	\$4,487.00
BoardBook Subscription - Le Sueur-Henderson	1		\$2,700.00	\$2,700.00

Dues for your district are based on "Average Daily Membership of Students Served" for the fiscal year ended June 30, 2023, as provided by the Minnesota Department of Education.

Subtotal	\$7,937.00
Total	\$7,937.00

MSBA is not able to accept Credit, Debit, or Procurement Cards as a method of payment of your 2024-2025 Dues Invoice. Please remit payment of this invoice to MSBA by CHECK. Thank you for your cooperation.

In accordance with IRS Code Sec. 6113, contributions or gifts (including membership dues) to MSBA are not deductible as charitable contributions for Federal income tax purposes.

Adopted: _____

MSBA/MASA Model Policy 601

Orig. 1995

Revised: _____

Rev. 2023~~2~~

601 SCHOOL DISTRICT CURRICULUM AND INSTRUCTION GOALS

[Note: Minnesota Statutes section 120B.11 requires school districts to adopt a comprehensive long-term strategic plan that addresses the review of curriculum, instruction, student achievement, and assessment. MSBA/MASA Model Policies 601, 603, and 616 address these statutory requirements. In addition, MSBA/MASA Model Policies 613-615 and 617-620 provide procedures to further implement the requirements of Minnesota Statutes section 120B.11.]

I. PURPOSE

The purpose of this policy is to establish broad curriculum parameters for the school district that encompass the Minnesota Academic Standards and federal law and are aligned with creating the world's best workforce.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is to establish the "world's best workforce" in which all learning in the school district should be directed and for which all school district learners should be held accountable.

III. DEFINITIONS

- A. "Academic standard" means a summary description of student learning in a required content area or elective content area.
- B. "Antiracist" means actively working to identify and eliminate racism in all forms in order to change policies, behaviors, and beliefs that perpetuate racist ideas and actions.
- C. "Benchmark" means specific knowledge or skill that a student must master to complete part of an academic standard by the end of the grade level or grade band.
- D. "Culturally sustaining" means integrating content and practices that infuse the culture and language of Black, Indigenous, and People of Color communities who have been and continue to be harmed and erased through the education system.
- E. "Curriculum" means district or school adopted programs and written plans for providing students with learning experiences that lead to expected knowledge, skills, and career and college readiness.
- F. "Ethnic studies" as defined in Minnesota Statutes, section 120B.25, has the same meaning for purposes of this section. Ethnic studies curriculum may be integrated in existing curricular opportunities or provided through additional curricular offerings.
- G. "Experiential learning" means learning for students that includes career exploration through a specific class or course or through work-based experiences such as job shadowing, mentoring, entrepreneurship, service learning, volunteering, internships, other cooperative work experience, youth apprenticeship, or employment.
- H. "Institutional racism" means structures, policies, and practices within and across

institutions that produce outcomes that disadvantage those who are Black, Indigenous, and People of Color.

- I. "Instruction" means methods of providing learning experiences that enable students to meet state and district academic standards and graduation requirements including applied and experiential learning.

- J. "Performance measures" are measures to determine school district and school site progress in striving to create the world's best workforce and must include at least the following:
 - 1. the size of the academic achievement gap; ~~and~~ rigorous course taking, including college-level advanced placement, international baccalaureate, postsecondary enrollment options, including concurrent enrollment, other rigorous courses of study or industry certification courses or programs, and enrichment experiences by student subgroup;
 - 2. student performance on the Minnesota Comprehensive Assessments;
 - 3. high school graduation rates; and
 - 4. career and college readiness under Minnesota Statutes, section 120B.30, subdivision 1.

- K. "World's best workforce" means striving to: meet school readiness goals; ~~have all third-grade students achieve grade-level literacy;~~ close the academic achievement gap among all racial and ethnic groups of students and between students living in poverty and students not living in poverty; have all students attain career and college readiness before graduating from high school; and have all students graduate from high school.

[Note: Definitions B, D, F, and H are added to Minnesota Statutes 120B.11—the World's Best Workforce law—effective August 1, 2023. The definitions apply to revisions to the World's Best Workforce law regarding strategic plans; these revisions are effective "for all strategic plans reviewed and updated after June 30, 2024.

Because school districts may choose to implement the new definitions and the strategic plan revisions before June 30, 2024, MSBA includes the new definitions and revisions in Articles III and IV. A school district could choose to wait to adopt the new definitions and revisions with the understanding that they will be effective for all strategic plans reviewed and updated after June 30, 2024.]

IV. LONG-TERM STRATEGIC PLAN

- A. The school board, at a public meeting, ~~shall~~must adopt a comprehensive, long-term strategic plan to support and improve teaching and learning that is aligned with creating the world's best workforce and includes the following:
 - 1. clearly defined school district and school site goals and benchmarks for instruction and student achievement for all student categories identified in Minnesota Statutes, section 120B.35, subdivision 3, paragraph (b)(2).state and federal law;

[Note: MSBA/MASA Model Policy 601, Section IV.B. and MSBA/MASA Model Policy 616 address this requirement.]

2. a process to assess and evaluate each student’s progress toward meeting state and local academic standards, assess and identify students for participation in gifted and talented programs and services and accelerate their instruction, adopt early-admission procedures consistent with Minnesota Statutes, section 120B.15 for early admission to kindergarten or first grade of gifted and talented learners which are sensitive to under-represented groups, and identifying the strengths and weaknesses of instruction in pursuit of student and school success and curriculum affecting students’ progress and growth toward career and college readiness and leading to the world’s best workforce;

[Note: MSBA/MASA Model Policy 618 addresses this requirement.]

3. a system to periodically review and evaluate the effectiveness of all instruction and curriculum, taking into account strategies and best practices, student outcomes, principal evaluations under Minnesota Statutes, section 123B.147, subdivision 3, students’ access to effective teachers who are members of populations under-represented among the licensed teachers in the district or school and who reflect the diversity of enrolled students under Minnesota Statutes, section 120B.35, subdivision 3(b)(2), and teacher evaluations under Minnesota Statutes, section 122A.40, subdivisionSubd. 8, or 122A.41, subdivision 5;

[Note: MSBA/MASA Model Policy 616 addresses this requirement.]

4. strategies for improving instruction, curriculum, and student achievement, including the English and, where practicable, the native language development and the academic achievement of English learners;

[Note: MSBA/MASA Model Policy 616 addresses this requirement.]

5. a process to examine the equitable distribution of teachers and strategies to ensure children in low-income and minority childrenfamilies, children in families of People of Color, and children in American Indian families are not taught at higher rates than other children by inexperienced, ineffective, or out-of-field teachers;

6. education effectiveness practices that

- a. integrate high-quality instruction, rigorous curriculum, technology, and curriculum that is rigorous, accurate, antiracist, and culturally sustaining;

- b. ensure learning and work environments validate, affirm, embrace, and integrate cultural and community strengths for all students, families, and employees;

- c. provide a collaborative professional culture that develops and supportsseeks to retain qualified, racially and ethnically diverse staff effective at working with diverse students while developing and supporting teacher quality, performance, and effectiveness; and

7. an annual budget for continuing to implement the school district plan; and-

8. identifying a list of suggested and required materials, resources, sample curricula, and pedagogical skills for use in kindergarten through grade 12 that accurately reflect the diversity of the state of Minnesota.

B. The school district is not required to include information regarding literacy in a plan or report required under this section, except with regard to the academic achievement of English learners.

School district site and school site goals shall include the following:

1. All students will be required to demonstrate essential skills to effectively participate in lifelong learning.* These skills include the following:

[*Note: The criteria for acceptable performance in basic skills areas may need to be modified for students with unique learning needs. These modifications will be reflected in the Individualized Education Program (IEP) or Rehabilitation Act Section 504 Accommodation plan.]

a. reading, writing, speaking, listening, and viewing in the English language;

b. mathematical and scientific concepts;

c. locating, organizing, communicating, and evaluating information and developing methods of inquiry (i.e., problem solving);

d. creative and critical thinking, decision making, and study skills;

e. work readiness skills;

f. global and cultural understanding.

2. Each student will have the opportunity and will be expected to develop and apply essential knowledge that enables that student to:

a. live as a responsible, productive citizen and consumer within local, state, national, and global political, social, and economic systems;

b. bring many perspectives, including historical, to contemporary issues;

c. develop an appreciation and respect for democratic institutions;

d. communicate and relate effectively in languages and with cultures other than the student's own;

e. practice stewardship of the land, natural resources, and environment;

f. use a variety of tools and technology to gather and use information, enhance learning, solve problems, and increase human productivity.

3. Students will have the opportunity to develop creativity and self-expression through visual and verbal images, music, literature, world languages, movement, and the performing arts.

4. ~~School practices and instruction will be directed toward developing within each student a positive self-image and a sense of personal responsibility for:

 - a. ~~establishing and achieving personal and career goals;~~
 - b. ~~adapting to change;~~
 - c. ~~leading a healthy and fulfilling life, both physically and mentally;~~
 - d. ~~living a life that will contribute to the well-being of society;~~
 - e. ~~becoming a self-directed learner;~~
 - f. ~~exercising ethical behavior.~~~~

5. ~~Students will be given the opportunity to acquire human relations skills necessary to:

 - a. ~~appreciate, understand, and accept human diversity and interdependence;~~
 - b. ~~address human problems through team effort;~~
 - c. ~~resolve conflicts with and among others;~~
 - d. ~~function constructively within a family unit;~~
 - e. ~~promote a multicultural, gender-fair, disability-sensitive society.~~~~

[Note: School district and site goals example courtesy of the Winona School District.]

- C. Every child is reading at or above grade level every year, beginning in kindergarten, and multilingual learners and students receiving special education services are receiving support in achieving their individualized reading goals pursuant to Policy XXX (Reading and the Read Act)

~~Every child is reading at or above grade level no later than the end of grade 3, including English learners, and teachers provide comprehensive, scientifically based reading instruction, including a program or collection of instructional practices that is based on valid, replicable evidence showing that, when the programs or practices are used, students can be expected to achieve, at a minimum, satisfactory reading progress. The program or collection of practices must include, at a minimum, effective, balanced instruction in all five areas of reading (phonemic awareness, phonics, fluency, vocabulary development, and reading comprehension), as well as instructional strategies for continuously assessing, evaluating, and communicating the student's reading progress and needs.~~

1. ~~The school district must identify, before the end of kindergarten, grade 1, and grade 2, all students who are not reading at grade level. Students identified as not reading at grade level by the end of kindergarten, grade 1, and grade 2 must be screened for characteristics of dyslexia, unless a different reason for the reading difficulty has been identified.~~

2. ~~Students in grade 3 or higher who demonstrate a reading difficulty to a classroom teacher must be screened for characteristics of dyslexia, unless a different reason for the reading difficulty has been identified.~~

[Note: According to Minnesota statutes, dyslexia screening is to be conducted in a locally determined manner.]

3. Reading assessments in English and in the predominant languages of district students, where practicable, must identify and evaluate students' areas of academic need related to literacy. The school district also must monitor the progress and provide reading instruction appropriate to the specific needs of English learners. The school district must use locally adopted, developmentally appropriate, and culturally responsive assessment and annually report summary assessment results to the Commissioner of Education by July 1.
4. The school district must annually report to the Commissioner of Education by July 1 a summary of the district's efforts to screen and identify students who demonstrate characteristics of dyslexia using screening tools such as those recommended by the Minnesota Department of Education's dyslexia specialist. With respect to students screened or identified under paragraph (1), the report must include:
 - a. a summary of the district's efforts to screen for dyslexia;
 - b. the number of students screened for that reporting year; and
 - c. the number of students demonstrating characteristics of dyslexia for that year.
5. A student identified as having a reading difficulty must be provided with alternate instruction under Minnesota Statutes section 125A.56, subdivision 1.
6. At least annually, the school district must give the parent of each student who is not reading at or above grade level timely information about:
 - a. the student's reading proficiency as measured by a locally adopted assessment;
 - b. reading-related services currently being provided to the student and the student's progress; and
 - c. strategies for parents to use at home in helping their students succeed in becoming grade-level proficient in reading English and their native languages.

This provision may not be used to deny a student's right to a special education evaluation.

7. For each student who is not reading at or above grade level, the school district shall provide reading intervention to accelerate student growth and reach the goal of reading at or above grade level by the end of the current grade and school year. If a student does not read at or above grade level by the end of grade 3, the school district must continue to provide reading intervention until the student reads at grade level. Intervention methods shall encourage family engagement and, where possible, collaboration with appropriate school and community programs. Intervention methods may include, but are not limited to, requiring attendance in summer school, intensified reading instruction that may require that the student be removed from the regular classroom for part of the school day, extended day programs, or programs that strengthen students' cultural connections.

[Note: School districts are strongly encouraged, but not required, to provide personal learning plans, as provided in Paragraph 8.]

~~8. The school district will provide a personal learning plan for a student who is unable to demonstrate grade-level proficiency, as measured by the statewide reading assessment in grade 3. The school district will determine the format of the personal learning plan in collaboration with the student's educators and other appropriate professionals. The school district will develop the personal learning plan in consultation with the student's parent or guardian. The personal learning plan will address knowledge gaps and skill deficiencies through strategies such as specific exercises and practices during and outside of the school day, periodic assessments, and reasonable timelines. The personal learning plan may include grade retention if it is in the student's best interest. The student's school will maintain and regularly update and modify the personal learning plan until the student reads at grade level. This paragraph does not apply to a student under an Individualized Education Program.~~

Legal References: Minn. Stat. § 120B.018 (Definitions)
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota Students)
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for the World's Best Workforce)
Minn. Stat. § 120B.12 (~~Reading Proficiently no Later than the End of Grade 3~~ **Read Act Goal and Interventions**)
Minn. Stat. § 120B.30, Subd. 1 (Statewide Testing and Reporting System)
Minn. Stat. § 120B.35, Subd. 3 (Student Academic Achievement and Growth)
Minn. Stat. § 122A.40, Subd. 8 (Employment; Contracts; Termination)
Minn. Stat. § 122A.41, Subd. 5 (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 123B.147, Subd. 3 (Principals)
Minn. Stat. § 125A.56, Subd. 1 (Alternate Instruction Required before Assessment Referral)
20 U.S.C. § 5801, *et seq.* (National Education Goals)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
MSBA/MASA Model Policy 616 (School District System Accountability)
MSBA/MASA Model Policy 618 (Assessment of Student Achievement)

Adopted: _____

MSBA/MASA Model Policy 613

Orig. 1997

Revised: _____

Rev. 2023

613 GRADUATION REQUIREMENTS

[Note: The requirements set forth in this policy govern the graduation standards that Minnesota public schools must require for a high school diploma for all students.]

I. PURPOSE

The purpose of this policy is to set forth requirements for graduation from the school district.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is that all students entering grade 8 in the 2012-2013 school year and later must demonstrate, as determined by the school district, their satisfactory completion of the credit requirements and their understanding of academic standards. The school district must adopt graduation requirements that meet or exceed state graduation requirements established in law or rule.

III. DEFINITIONS

- A.** "Credit" means a student's successful completion of an academic year of study or a student's mastery of the applicable subject matter, as determined by the school district.
- B.** "Individualized Education Program" or "IEP" means a written statement developed for a student eligible by law for special education and services.
- C.** "English language learners" or "ELL" student means an individual whose first language is not English and whose test performance may be negatively impacted by lack of English language proficiency.
- D.** "Required standard" means: (1) a statewide adopted expectation for student learning in the content areas of language arts, mathematics, science, social studies, physical education, and the arts, and (2) a locally adopted expectation for student learning in health.
- E.** "Section 504 Accommodation" means the defined appropriate accommodations or modifications that must be made in the school environment to address the needs of an individual student with disabilities.

IV. DISTRICT ASSESSMENT COORDINATOR

(_____ *Position Title* _____) shall be named the District Assessment Coordinator. Said person shall be in charge of all test procedures and shall bring recommendations to the school board annually for approval.

V. GRADUATION ASSESSMENT REQUIREMENTS

For students enrolled in grade 8 in the 2012-2013 school year and later, students' state graduation requirements, based on a longitudinal, systematic approach to student education and career planning, assessment, instructional support, and evaluation, include the following:

- A.** Achievement and career and college readiness in mathematics, reading, and writing, as

measured against a continuum of empirically derived, clearly defined benchmarks focused on students' attainment of knowledge and skills so that students, their parents, and teachers know how well students must perform to have a reasonable chance to succeed in a career or college without the need for postsecondary remediation and which facilitates the monitoring of students' continuous development of and growth in requisite knowledge and skills; analysis of students' progress and performance levels, identification of students' academic strengths and diagnosis of areas where students require curriculum or instructional adjustments, targeted interventions, or remediation; and determination of students' learning and instructional needs and the instructional tools and best practices that support academic rigor for the student based on analysis of students' progress and performance data; and

- B. Consistent with this paragraph and Minnesota Statutes section 120B.125 (*see Policy 604, Section II.H.*), age-appropriate exploration and planning activities and career assessments to encourage students to identify personally relevant career interests and aptitudes and help students and their families develop a regularly reexamined transition plan for postsecondary education or employment without need for postsecondary remediation.
- C. Based on appropriate state guidelines, students with an IEP may satisfy state graduation requirements by achieving an individual score on the state-identified alternative assessments.
- D. Students meeting the state graduation requirements under this section must receive targeted, relevant, academically rigorous, and resourced instruction which may include a targeted instruction and intervention plan focused on improving the student's knowledge and skills in core subjects so that the student has a reasonable chance to succeed in a career or college without need for postsecondary remediation.
- E. Students meeting the state graduation requirements under this section and who are students in grade 11 or 12 and who are identified as academically ready for a career or college are actively encouraged by the school district to participate in courses and programs awarding college credit to high school students. Students are not required to achieve a specified score or level of proficiency on an assessment to graduate from high school.
- F. A student's progress toward career and college readiness must be recorded on the student's high school transcript.

VI. GRADUATION CREDIT REQUIREMENTS

Students beginning 8th grade in the 2012-2013 school year and later must successfully complete, as determined by the school district, the following high school level credits for graduation:

- A. Four credits of language arts sufficient to satisfy all academic standards in English language arts;
- B. Three credits of mathematics, including an algebra II credit or its equivalent, sufficient to satisfy all of the academic standards in mathematics;
- C. An algebra I credit by the end of 8th grade sufficient to satisfy all of the 8th grade standards in mathematics;
- D. Three credits of science, including at least: (a) one credit of biology; (b) one credit of chemistry or physics; and (c) one elective credit of science. The combination of credits must be sufficient to satisfy (i) all of the academic standards in either chemistry or physics and (ii) all other academic standards in science;
- E. Three and one-half credits of social studies, encompassing at least United States history,

geography, government and citizenship, world history, and economics sufficient to satisfy all of the academic standards in social studies;

- F. One credit in the arts sufficient to satisfy all of the state or local academic standards in the arts; and
- G. A minimum of seven elective credits.
- H. Credit equivalencies
 - 1. A one-half credit of economics taught in a school's agriculture-agricultural, food, and natural resources education or business education program or department may fulfill a one-half credit in social studies under Paragraph E., above, if the credit is sufficient to satisfy all of the academic standards in economics.
 - 2. An agriculture science or career and technical education credit may fulfill the elective science credit required under Paragraph D., above, if the credit meets the state physical science, life science, earth and space science, chemistry, or physics academic standards or a combination of these academic standards as approved by the school district. An agriculture or career and technical education credit may fulfill the credit in chemistry or physics required under Paragraph D., above, if the credit meets the state chemistry or physics academic standards as approved by the school district. A student must satisfy either all of the chemistry or physics academic standards prior to graduation. An agriculture science or career and technical education credit may not fulfill the required biology credit under Paragraph D., above.
 - 3. A career and technical education credit may fulfill a mathematics or arts credit requirement under Paragraph B. or Paragraph F., above.
 - 4. A computer science credit may fulfill a mathematics credit requirement under Paragraph B., above, if the credit meets state academic standards in mathematics.
 - 5. A Project Lead the Way credit may fulfill a mathematics or science credit requirement under Paragraph B. or Paragraph D., above, if the credit meets the state academic standards in mathematics or science.
 - 6. An ethnic studies course may fulfill a social studies, language arts, arts, math, or science credit if the course meets the applicable state academic standards. An ethnic studies course may fulfill an elective credit if the course meets applicable local standards or other requirements.

[Note: Starting in the 2026-27 school year, a high school must offer an ethnic studies course; in elementary and middle schools by the 2027-28 school year.]

VII. GRADUATION STANDARDS REQUIREMENTS

- A. All students must demonstrate their understanding of the following academic standards:
 - 1. School District Standards, Health (K-12);
 - 2. School District Standards, Career and Technical Education (K-12); and
 - 3. School District Standards, World Languages (K-12).

- B. Academic standards in health, world languages, and career and technical education will be reviewed on an annual basis.* A school district must use the current world languages standards developed by the American Council on the Teaching of Foreign Languages.
 - * Reviews are required to be conducted on a periodic basis. Therefore, this time period may be changed to accommodate individual school district needs.
- C. All students must satisfactorily complete the following required Graduation Standards in accordance with the standards developed by the Minnesota Department of Education (MDE):
 - 1. Minnesota Academic Standards, English Language Arts K-12;
 - 2. Minnesota Academic Standards, Mathematics K-12;
 - 3. Minnesota Academic Standards, Science K-12;
 - 4. Minnesota Academic Standards, Social Studies K-12; and
 - 5. Minnesota Academic Standards, Physical Education K-12.
- D. State standards in the Arts K-12 are available, or school districts may choose to develop their own standards.
- E. The academic standards for language arts, mathematics, and science apply to all students except the very few students with extreme cognitive or physical impairments for whom an IEP team has determined that the required academic standards are inappropriate. An IEP team that makes this determination must establish alternative standards.

VIII. EARLY GRADUATION

Students may be considered for early graduation, as provided for within Minnesota Statutes, section 120B.07, upon meeting the following conditions:

- A. All course or standards and credit requirements must be met;
- B. The principal or designee shall conduct an interview with the student and parent or guardian, familiarize the parties with opportunities available in post-secondary education, and arrive at a timely decision; and
- C. The principal’s decision shall be in writing and may be subject to review by the superintendent and school board.

Legal References: Minn. Stat. § 120B.018 (Definitions)
 Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota’s Students)
 Minn. Stat. § 120B.021 (Required Academic Standards)
 Minn. Stat. § 120B.023 (Benchmarks)
 Minn. Stat. § 120B.024 (Credits)
 Minn. Stat. § 120B.07 (Early Graduation)
 Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for the World’s Best Workforce)
 Minn. Stat. § 120B.125 (Planning for Students’ Successful Transition to Postsecondary Education and Employment; Personal Learning Plans)
 Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)

Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)

Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)

Minn. Rules Part 3501.0820 (Academic Standards for the Arts)

Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)

Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)

Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)

20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References:

MSBA/MASA Model Policy 104 (School District Mission Statement)

MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)

MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)

MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)

MSBA/MASA Model Policy 616 (School District System Accountability)

613 GRADUATION REQUIREMENTS

I. PURPOSE

The purpose of this policy is to set forth requirements for graduation from the school district.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is that all students entering grade 8 in the 2012-2013 school year and later must demonstrate, as determined by the school district, their satisfactory completion of the credit requirements and their understanding of academic standards. The school district must adopt graduation requirements that meet or exceed state graduation requirements established in law or rule.

III. DEFINITIONS

- A. "Credit" means a student's successful completion of an academic year of study or a student's mastery of the applicable subject matter, as determined by the school district.
- B. "Individualized Education Program" or "IEP" means a written statement developed for a student eligible by law for special education and services.
- C. "English language learners" or "ELL" student means an individual whose first language is not English and whose test performance may be negatively impacted by lack of English language proficiency.
- D. "Required standard" means: (1) a statewide adopted expectation for student learning in the content areas of language arts, mathematics, science, social studies, physical education, and the arts, and (2) a locally adopted expectation for student learning in health.
- E. "Section 504 Accommodation" means the defined appropriate accommodations or modifications that must be made in the school environment to address the needs of an individual student with disabilities.

IV. DISTRICT ASSESSMENT COORDINATOR

The Curriculum Director shall be named the District Assessment Coordinator. Said person shall be in charge of all test procedures and shall bring recommendations to the school board annually for approval.

V. GRADUATION ASSESSMENT REQUIREMENTS

For students enrolled in grade 8 in the 2012-2013 school year and later, students' state graduation requirements, based on a longitudinal, systematic approach to student education and career planning, assessment, instructional support, and evaluation, include the following:

- A. Achievement and career and college readiness in mathematics, reading, and writing, as measured against a continuum of empirically derived, clearly defined benchmarks focused on students' attainment of knowledge and skills so that students, their parents, and teachers know how well students must perform to have a reasonable chance to succeed in a career or college without the need for postsecondary remediation and which facilitates the monitoring of students' continuous development of and growth in requisite knowledge and skills; analysis of students' progress and performance levels, identification of students' academic strengths and diagnosis of areas where students require curriculum or instructional adjustments, targeted interventions, or remediation; and determination of students' learning and instructional needs and the instructional tools and best practices that support academic rigor for the student based on analysis of students' progress and performance data; and
- B. Consistent with this paragraph and Minnesota Statutes section 120B.125 (*see Policy 604, Section II.H.*), age-appropriate exploration and planning activities and career assessments to encourage students to identify personally relevant career interests and aptitudes and help students and their families develop a regularly reexamined transition plan for postsecondary education or employment without need for postsecondary remediation.
- C. Based on appropriate state guidelines, students with an IEP may satisfy state graduation requirements by achieving an individual score on the state-identified alternative assessments.
- D. Students meeting the state graduation requirements under this section must receive targeted, relevant, academically rigorous, and resourced instruction which may include a targeted instruction and intervention plan focused on improving the student's knowledge and skills in core subjects so that the student has a reasonable chance to succeed in a career or college without need for postsecondary remediation.
- E. Students meeting the state graduation requirements under this section and who are students in grade 11 or 12 and who are identified as academically ready for a career or college are actively encouraged by the school district to participate in courses and programs awarding college credit to high school students. Students are not required to achieve a specified score or level of proficiency on an assessment to graduate from high school.
- F. A student's progress toward career and college readiness must be recorded on the student's high school transcript.

VI. GRADUATION CREDIT REQUIREMENTS

Students beginning 8th grade in the 2012-2013 school year and later must successfully complete, as determined by the school district, the following high school level credits for graduation:

- A. Four credits of language arts sufficient to satisfy all academic standards in English language arts;
- B. Three credits of mathematics, including an algebra II credit or its equivalent, sufficient to satisfy all of the academic standards in mathematics;
- C. An algebra I credit by the end of 8th grade sufficient to satisfy all of the 8th grade standards in mathematics;
- D. Three credits of science, including at least: (a) one credit of biology; (b) one credit of chemistry or physics; and (c) one elective credit of science. The combination of credits must be sufficient to satisfy (i) all of the academic standards in either chemistry or physics and (ii) all other academic standards in science;

- E. Three and one-half credits of social studies, encompassing at least United States history, geography, government and citizenship, world history, and economics sufficient to satisfy all the academic standards in social studies.
- F. One credit in the arts sufficient to satisfy all the state or local academic standards in the arts; and
- G. A minimum of seven elective credits.
- H. Students who begin grade 9 in the 2024-2025 school year and later must successfully complete a course for credit in personal finance in grade 10, 11, or 12. A teacher of a personal finance course that satisfies the graduation requirement must have a field license or out-of-field permission in agricultural education, business, family and consumer science, social studies, or math.
- I. Credit equivalencies
 - 1. A one-half credit of economics taught in a school's agricultural, food, and natural resources education or business education program or department may fulfill a one-half credit in social studies under Paragraph E., above, if the credit is sufficient to satisfy all of the academic standards in economics.
 - 2. An agriculture science or career and technical education credit may fulfill the elective science credit required under Paragraph D., above, if the credit meets the state physical science, life science, earth and space science, chemistry, or physics academic standards or a combination of these academic standards as approved by the school district. An agriculture or career and technical education credit may fulfill the credit in chemistry or physics required under Paragraph D., above, if the credit meets the state chemistry or physics academic standards as approved by the school district. A student must satisfy either all of the chemistry or physics academic standards prior to graduation. An agriculture science or career and technical education credit may not fulfill the required biology credit under Paragraph D., above.
 - 3. A career and technical education credit may fulfill a mathematics or arts credit requirement under Paragraph B. or Paragraph F., above.
 - 4. A computer science credit may fulfill a mathematics credit requirement under Paragraph B., above, if the credit meets state academic standards in mathematics.
 - 5. A Project Lead the Way credit may fulfill a mathematics or science credit requirement under Paragraph B. or Paragraph D., above, if the credit meets the state academic standards in mathematics or science.
 - 6. An ethnic studies course may fulfill a social studies, language arts, arts, math, or science credit if the course meets the applicable state academic standards. An ethnic studies course may fulfill an elective credit if the course meets applicable local standards or other requirements.

VII. GRADUATION STANDARDS REQUIREMENTS

- A. All students must demonstrate their understanding of the following academic standards:
 - 1. School District Standards, Health (K-12);
 - 2. School District Standards, Career and Technical Education (K-12); and
 - 3. School District Standards, World Languages (K-12).
- B. Academic standards in health, world languages, and career and technical education will be reviewed on an annual basis. * A school district must use the current world languages standards developed by the American Council on the Teaching of Foreign Languages.

* Reviews are required to be conducted on a periodic basis. Therefore, this time period may be changed to accommodate individual school district needs.
- C. All students must satisfactorily complete the following required Graduation Standards in accordance with the standards developed by the Minnesota Department of Education (MDE):
 - 1. Minnesota Academic Standards, English Language Arts K-12;
 - 2. Minnesota Academic Standards, Mathematics K-12;
 - 3. Minnesota Academic Standards, Science K-12;
 - 4. Minnesota Academic Standards, Social Studies K-12; and
 - 5. Minnesota Academic Standards, Physical Education K-12.
- D. State standards in the Arts K-12 are available, or school districts may choose to develop their own standards.
- E. The academic standards for language arts, mathematics, and science apply to all students except the very few students with extreme cognitive or physical impairments for whom an IEP team has determined that the required academic standards are inappropriate. An IEP team that makes this determination must establish alternative standards.

VIII. EARLY GRADUATION

Students may be considered for early graduation, as provided for within Minnesota Statutes, section 120B.07, upon meeting the following conditions:

- A. All course or standards and credit requirements must be met;
- B. The principal or designee shall conduct an interview with the student and parent or guardian, familiarize the parties with opportunities available in post-secondary education, and arrive at a timely decision; and
- C. The principal's decision shall be in writing and may be subject to review by the superintendent and school board.

Legal References: Minn. Stat. § 120B.018 (Definitions)
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota’s Students)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.023 (Benchmarks)
Minn. Stat. § 120B.024 (Credits)
Minn. Stat. § 120B.07 (Early Graduation)
Minn. Stat. § 120B.11 (School District Process for Reviewing Curriculum, Instruction, and Student Achievement; Striving for the World’s Best Workforce)
Minn. Stat. § 120B.125 (Planning for Students’ Successful Transition to Postsecondary Education and Employment; Personal Learning Plans)
Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Part 3501.0820 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
MSBA/MASA Model Policy 616 (School District System Accountability)

Adopted: _____

LS-H School District Policy 606.5
Orig. 2024

Revised: _____

606.5 LIBRARY MATERIALS

I. PURPOSE

The purpose of this policy is to provide direction and to delegate responsibility for selection and reconsideration of library materials.

II. GENERAL STATEMENT OF PURPOSE

The school board recognizes that library materials serve as a vital component of a student's education by enriching the breadth of the curriculum as a whole and meeting the needs and interests of individual students. The purpose of library materials is to meet the needs of all students. Therefore, questions regarding selection and reconsideration of library materials should be handled differently than those concerning textbooks and instructional materials.

To ensure that library materials fulfill this role, the school board delegates to the superintendent's or the superintendent's designee responsibility for administering a process for selection of library materials. Responsibility for selection shall rest with professionally trained school district staff, with recognition that the school board has the final authority on selection of library materials. Parents and guardians have the right and the responsibility to determine their own children's access to library materials.

III. DEFINITIONS

- A. "Library" is the school district resource that holds the library collection that serves the information and independent reading needs of students and supports the curriculum needs of teachers and staff. The term "library" includes a school library media center. The term also includes access to electronic materials.

For school districts with multiple school buildings, the term "library" refers to the resource within a specific school building.

Minnesota Statutes, section 124D.901, states that a school district or charter school library or school library media center provides equitable and free access to students, teachers, and administrators and that a school library or school library media center must have the following characteristics:

1. ensures every student has equitable access to resources and is able to locate, access, and use resources that are organized and cataloged;
 2. has a collection development plan that includes but is not limited to materials selection and deselection, a challenged materials procedure, and an intellectual and academic freedom statement;
 3. is housed in a central location that provides an environment for expanded learning and supports a variety of student interests;
 4. has technology and Internet access; and
 5. is served by a licensed school library media specialist or licensed school librarian.
- B. "Library collection" consists of the library materials made available to students.
- C. "Library materials" are the books, periodicals, newspapers, manuscripts, films, prints, documents, videotapes, subscription content, electronic and digital materials (including e-books, audiobooks, and databases), and related items made available to students in a school building or through access to electronic materials. This term does not include materials made available to students as part of the curriculum.

- D. "Library media specialist" is a teacher holding a Library Media Specialist teaching license issued by the Professional Educator Licensing and Standards Boards and who is trained to deliver library services to students and staff in a library. A library media specialist is authorized under Minnesota Rules to provide to students in kindergarten through grade 12 instruction that is designed to provide information and technology literacy skills instruction, to lead, collaborate, and consult with other classroom teachers for the purpose of integrating information and technology literacy skills with content teaching, and to administer media center operations, programming, and resources.
- E. "Classroom Library" is a collection of library materials in individual classrooms. These items are purchased by or donated to the teacher and are the property of the teacher.

IV. CLASSROOM LIBRARY ITEMS

This policy also applies equally to classroom library items. For classroom library items, the classroom teacher and/or Library media specialist will be consulted to determine if the books meet the criteria.

V. RESPONSIBILITY FOR SELECTION OF LIBRARY MATERIALS

- A. The school board recognizes the expertise of the school district's professional staff and the vital need of such staff to be responsible for selection of library materials.
- B. While recommendations by administrators, faculty members, students, parents, and other community members may be considered, the final responsibility for selection of library materials shall rest with the library media specialist.

VI. SELECTION OF LIBRARY MATERIALS

- A. Selection Criteria: The library materials selection process should result in a library collection that, when considered as a whole, is consistent with the following criteria:
 - 1. Library materials shall support and be consistent with the general educational goals of the state and the district and the aims and objectives of individual schools and specific courses;
 - 2. Library materials shall be chosen to enrich and support the curriculum as well as to promote reading for pleasure by responding to the personal needs and interests of student users;
 - 3. Library materials shall not be excluded because of the race, nationality, religion, sex, gender, or political views of the writer;
 - 4. Library materials shall be appropriate to and reflect the needs, ages, maturity level, emotional development, ability levels, learning styles, social development, background, diversity, and needs and interests of the students for whom the materials were selected;
 - 5. Library materials shall meet high standards of quality in one or more of these categories (presented alphabetically):
 - a. Artistic quality and/or literary style;
 - b. Authenticity;
 - c. Critical thinking;
 - d. Educational significance;

- e. Factual content;
 - f. High interest for intended audience; and
 - g. Readability.
6. The selection of library materials shall conform to the constraints of the school district budget.
- B. The library media specialist shall consult sources and specialists experienced in library materials collections appropriate for the building's students and that are reputable, experienced, unbiased, and professionally trained in school library materials. Sources can include: School Library Journal, Kirkus, Booklist, Publisher's Weekly, Common Sense Media, Novel List.
- C. The superintendent shall be responsible for keeping the school board informed of progress on review and selection of each building's library materials.
- D. Library materials that are outdated, inaccurate, no longer useful for curricular support or reading enrichment, or have not been utilized for an extended period of time may be removed. Library materials that are in poor physical condition may be removed or replaced as determined by the library media specialist. A record of items removed, including the reason for removal must be provided to the school board upon request.
- E. Gifts and Donations of Library Materials
- Materials offered for donation or gifted to a school library may be accepted if they comply with the library collection selection criteria and approved by the library media specialist. The school district's libraries welcome donations of books and other resource materials from individuals and organizations, but also reserve the right to decline to accept library materials that do not meet the criteria for selection. In addition, financial donations to benefit school district's libraries will be accepted with the understanding that funds will be used to purchase materials that are needed for libraries based on the needs of the individual schools.

VII. INDIVIDUAL STUDENT ACCESS TO SPECIFIC LIBRARY MATERIAL

A parent or guardian has the right to request, in writing, that access to specific material in the library materials collection be restricted from their student. The school shall take reasonable steps to fulfill this request. This type of request will not result in removal of specific library collection material from the library or restrictions upon any other student accessing specific library materials.

VIII. RECONSIDERATION OF SPECIFIC LIBRARY MATERIAL

- A. The school board seeks to uphold students' access to library materials that meet the educational goals and selection criteria set forth in this policy.
- B. A school district employee, student, or a parent or guardian of a school district student may request reconsideration of specific library material on the basis of appropriateness. Access to the material in question shall not be restricted until the procedures listed below have been fully completed and a decision to remove or restrict the materials has been made.
- C. Informal Request for Reconsideration of Specific Library Material

1. Requests for reconsideration of specific library material shall be directed to the library media specialist and the building principal. The building principal and the library media specialist shall assume responsibility for processing the request on an informal basis.
2. If the building principal and the library media specialist are unable to come to an agreement on the disposition of an item, a Formal Request for Reconsideration should be submitted.
3. If the building principal and the library media specialist agree on the disposition of an item, they shall provide an explanation to the individual who submitted the request. The explanation shall include the particular selection criteria that the material in question met in order to be included in the library as curriculum support or as an independent reading choice for students in the building. A record of items removed, including the reason for removal must be kept and provided to the school board as part of the monthly principal report and upon request.
4. If the request is not resolved informally, the principal shall submit a report on the matter to the superintendent. The requestor will have an option to initiate a Formal Request for Reconsideration.

D. Formal Request for Reconsideration of Specific Library Collection Material

1. A Formal Request for Reconsideration of specific library material is initiated upon submission of a completed *Formal Request for Reconsideration of Specific Library Collection Material* form. The form must be completed in its entirety for each work that is subject to a request for reconsideration. The principal shall notify the curriculum director and the library media specialist of receipt of a completed Formal Request form.
If specific library material is the subject of a Formal Request for Reconsideration and a final decision is made to retain the specific library material, then the specific library material shall not be subject to additional requests for reconsideration for three years following the date of final resolution of the initial Formal Request for Reconsideration.
2. When necessary, the Superintendent or the superintendent's designee shall appoint a Library Materials Review Committee (Review Committee). This committee shall include:
 - a. The Building Administrator (only votes in a tie-breaker situation)
 - b. School Social Worker or Counselor
 - c. Two teachers. For reviews of material in the secondary school, at least one teacher must have language arts expertise.
 - d. One library media specialist (or district media specialist or public librarian if the school district does not have a library media specialist)
 - f. For reviews of material in the secondary school, two student representatives may be added as appropriate to the specific request.
3. The Review Committee shall establish a date upon which it will discuss the request and whether the specific library collection material conforms to the selection criteria set forth in this policy.

4. The Review Committee
 - a. may consult individuals, organizations, and other resources with relevant professional knowledge on school library material;
 - b. shall examine the specific library material as a whole;
 - c. shall examine the specific library material as to its conformance with the criteria for selection of library materials; and
 - d. shall submit a written report to the superintendent containing the Review Committee's decision on whether to retain, to remove, or to take other action regarding the specific library material.
5. The superintendent shall inform the requestor and the school board of the Review Committee's decision.

Legal References:

Minn. Stat. § 120A.22, Subd. 9 (Compulsory Instruction)

Minn. Stat. § 123B.02 (General Powers of Independent School Districts)

Minn. Stat. § 123B.09 (School Board Responsibilities)

Minn. Stat. § 124D.901 (Public School Libraries and Media Centers)

Minn. Rules Part 8710.4550 (Library Media Specialists)

Bd. of Educ., Island Trees Union Free Sch. Dist. No. 26 v. Pico, 457 U.S. 853 (1982)

Virginia State Bd. of Educ. v. Barnette, 319 U.S. 624, 642 (1943)

Cross References:

LCWM Policy 524 (Internet Acceptable Use and Safety Policy)

LCWM Policy 606 (Textbooks and Instructional Materials)606.5-5

Parent Request for Reconsideration of a Text

Title _____

Author _____

Paperback _____ Hardcover _____ Online _____

Publisher (if known) _____

Website URL (if applicable) _____

Request initiated by _____

Telephone _____

Address _____

City / State / Zip _____

Complainant represents

(Name of individual) _____

1. Was this assigned to your child or a free read?
____ Assigned ____ Free Read
2. Was this reading attached to a grade or credit in any way?
____ Yes ____ No
3. Have you been able to discuss this work with the teacher or librarian who ordered it or used it?
____ Yes ____ No
4. What do you understand to be the general purpose of using this work?
 - Provide support for a unit in the curriculum?
____ Yes ____ No
 - Provide a learning experience for the reader in one kind of literature?
____ Yes ____ No
 - Provide opportunities for students' self-selected reading experiences?
____ Yes ____ No
- Other _____
5. Did the general purpose for the use of the work, as described by the teacher or librarian, seem a suitable one to you?
____ Yes ____ No

If not, please explain:

6. What do you think is the author's general purpose for this book?

7. In what ways do you think a work of this nature is not suitable for the use the teacher or librarian wishes to carry out?

8. Have you looked at non-school reviews of the reading?

Yes No

9. Do you have negative reviews of the book?

Yes No

10. Where were they published?

11. Would you be willing to provide summaries of the views you have collected?

Yes No

12. How would you like to proceed:

Not assign/lend it to my child.

Ask for it to be reevaluated for usage.

Other—Please explain:

13. Do you see a place where this book should be used in the school?

Signature _____

Date _____



Le Sueur-Henderson Public Schools

Independent School District 2397

115 North Fifth Street, Suite 200

Le Sueur, MN 56058

Phone: (507) 665-4600 □ www.isd2397.org □ Fax: (507) 665-6858

Education Identity and Access Management Board Resolution

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local educational agency that uses the Education Identity and Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local educational agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The IOwA will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties.

Your school board or equivalent governing board must designate an IOwA to authorize user access to State of Minnesota Education secure websites for your organization. This EDIAM board resolution must be completed and submitted to the Minnesota Department of Education annually, as well as any time there is a change in the assignment of the Identified Official with Authority.

It is strongly recommended that only one person at the local educational agency or organization (the superintendent or exec. director) is designated as the IOwA. The IOwA will grant the IOwA Proxy role(s).

Designation of the Identified Official with Authority for Education Identity and Access Management

Organization Name: **Le Sueur-Henderson Public Schools**

6-Digit or 9-Digit Organization Number (e.g. 1234-01 or 1234-01-000): **2397-01**

Superintendent or Exec. Director Name: **Jim Wagner**

Will act as the IOwA? Yes No

Board Member Signature:

Name: _____

Date: _____

Once the EDIAM Board Resolution is completed, scan and email it to: useraccess.mde@state.mn.us

Le Sueur-Henderson Public Schools Commits to a Unified Focus on High Student Achievement



Le Sueur-Henderson Public Schools

Independent School District 2397

115 North Fifth Street, Suite 200
Le Sueur, MN 56058
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Designation of the Identified Official with Authority for Education Identity and Access Management

Organization Name: **Le Sueur-Henderson Public Schools**

6-Digit or 9-Digit Organization Number (e.g. 1234-01 or 1234-01-000): **2397-01**

Superintendent or Exec. Director Name: **Rachel Scheffler**

Will act as the IOwA? Yes No

Board Member Signature:

Name: _____

Date: _____

MEMBERSHIP RENEWAL INVOICE

Invoice Number: 2425-5000-1789-01

Invoice Date: June 7, 2024

Payment Due: July 15, 2024

Amount Due: \$2093.00

Bill to
LeSueur-Henderson School District
Jim Wagner
115 1/2 N 5th St Suite 200
Le Sueur MN 56058

Items	Quantity	Price	Amount
2024-25 ISD 2397 Membership July 1 - June 30			
• Base Fee*	1	\$1100	\$1100.00
• Legislative Fee \$1/APU (maximum of \$1400)	993 APU	\$993	\$993.00
Total			\$2093.00
Amount Due			\$2093.00

*Districts sharing superintendents must each join MREA to receive discounted Base Fee of \$825. Contact MREA if Shared District has changed.

CONTACT INFORMATION (Please review and update)

District Name: LeSueur-Henderson School District

Primary Contact: Jim Wagner

Contact Position Title: Superintendent

Contact Email: jwagner@isd2397.org

District Phone: 507 - 665-4600

***Shared District:** NA

Superintendent Cell Phone: NEEDED

Principal Place of Business: 115 1/2 N 5th St Suite 200

City, State, Zip: Le Sueur, MN 56058

Website Address: www.isd2397.org

County: LeSueur

SIGNATURE _____

Date _____

Signature is consent to membership and to receive member notices at primary contact's email address.

QUESTIONS? Contact Diane Vosen, Operations Director, at (320) 762-6574.

Minnesota Rural Education Association is a nonprofit 501(c)(4) membership association, and dues are not tax deductible as charitable contributions. We estimate 41.8% of FY25 dues will be attributable to non-deductible lobbying activity and are not deductible under Internal Revenue Code Section 162 as an ordinary and necessary business expense. Notify your accountant.

Thank you for your continued membership! Please remit check, payable to MREA, to address below.



MAIL

2233 Roosevelt Rd, Suite 7
St. Cloud, MN 56301

CALL

(320) 762-6574
Toll-Free (833)-MNVOICE

LEARN

MREAvoice.org
MreaSummit.org



2233 Roosevelt Rd, Ste 7
St. Cloud MN 56301

UPDATE YOUR DISTRICT SUBSCRIBER LIST:

Mark **CHANGES** or **DELETIONS** directly on here and email to info@mreavoice.org.

ISD or Memb. #	District/Organization Name	First Name	Last Name	Position/Title	Email Address -- District or Organization Only
2397 Count		4			
2397	LeSueur-Henderson Schools	Gretchen	Rehm	Board Member	grehm@isd2397.org
2397	LeSueur-Henderson Schools	Kelsey	Schwartz	Board Member	kschwartz@isd2397.org
2397	LeSueur-Henderson Schools	Jim	Wagner	Superintendent	jwagner@isd2397.org
2397	LeSueur-Henderson Schools	Matt	Hathaway	Board Member	mhathaway@isd2397.org

LeSueur Henderson Public Schools
 New Elementary
 ATS&R
 April 24, 2024

Exhibit I

New Elementary				
New Elementary		Start Date:	9.9.24	
		Finish Date:	10.18.24	
1.5		6	30	240
Months		Wks	Days	Hours

Reimbursable	Months	Rate	Total
Travel & Misc. Expenses	1.5	\$750	\$1,125
Field office trailer	1.5	\$1,500	\$2,250
Supt. Truck, Computer, Phone	1.5	\$3,000	\$4,500
Const. Reimbursable Expenses			\$3,375

Administrative Labor	hrs/wk	Hours	Rate	Total
Project Director		0	\$189	
Senior Project Manager		0	\$163	
Project Manager	8	48	\$144	\$6,912
Project Engineer		0	\$107	
Safety Director		0	\$149	
Safety Engineer		0	\$127	
Quality Manager		0	\$143	
General Superintendent		0	\$151	
Lead Superintendent	40	240	\$142	\$34,080
Assistant Superintendent		0	\$126	\$0
Clerical - Project Coordinator	8	48	\$71	\$3,408
Accounting		0	\$71	
IT Allocation		0	\$3.25	\$0
Construction Administrative Labor				\$44,400

Lump Sum Total				
Total Reimbursables & Site Services				\$47,775.00

**AMENDMENT NO. 2 TO
CONSTRUCTION MANAGER AGREEMENT**

THIS AMENDMENT TO CONSTRUCTION MANAGER AGREEMENT is made this 24th day of April, 2023 by LeSueur-Henderson Public Schools, ISD#2397 ("Owner") and Kraus-Anderson Construction Company ("Construction Manager").

WITNESSETH THAT WHEREAS:

A. Owner and Construction Manager are parties to that certain C132-2019 Standard Form of Agreement Between Owner and Construction Manager as Adviser dated September 7, 2022 (the "CM Agreement") with respect to the various projects identified in the CM Agreement (the "Projects").

B. Owner and Construction Manager now desire to amend the CM Agreement.

NOW, THEREFORE, in consideration of the foregoing recitals and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby amend the CM Agreement and agree as follows.

1. Exhibit I attached hereto is hereby incorporated into the CM Agreement, which corresponds to the additional compensation for the Construction Manager's Basic Services for the LeSueur-Henderson New Elementary School Project due to the six (6) week extension of the construction schedule caused by the State Plan Review delay. The Owner agrees to pay CM a lump sum amount as indicated on the attached Exhibit I for the LeSueur-Henderson New Elementary School Project.
2. Except as modified herein, the CM Agreement shall remain in full force according to its terms.
3. This Amendment may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original and all of which counterparts, taken together, shall constitute one and the same instrument. Delivery of an executed counterpart of a signature page of this document by facsimile or other generally accepted electronic means shall be effective as delivery of a manually executed counterpart of this document.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment No. 2 to Construction Manager Agreement as of the date first set forth above. The undersigned further acknowledges that he or she is authorized to enter into this Amendment on behalf of the party designated below.

OWNER

Dated: _____, 2024

By: _____

Its: _____

CONSTRUCTION MANAGER

Dated: _____, 2024

By: _____

Its: _____

Quote

Date: June 24, 2024
Expiration date: July 21, 2024
To: Todd Vrklan

Project: Le Sueur High School Football Relight
Le Sueur, MN
Musco Project Number: 218313

Sourcewell

Master Project: 199030, Contract Number: 041123-MSL, Expiration: 06/16/2027
Category: Sports lighting with related supplies and services

All purchase orders should note the following:
Sourcewell Purchase – Contract Number: 041123-MSL

Quotation Price – Materials Delivered to Job Site and Installation

Lighting

Football Field with Track – 360' x 160'\$ 174,000

Sales tax and bonding are not included.

Quote is confidential. Pricing and lead times are effective for 30 days only. Prices are subject to change if the order is not released within 60 days from the date of the purchase.

SportsCluster® system with Total Light Control – TLC for LED™ technology

Guaranteed Lighting Performance

- Guaranteed light level of 40 footcandles and uniformity of 2:1 on the field.
- BallTracker® technology – targeted light, optimizing visibility of the ball in play with no glare in the players typical line-of-sight

System Description

- Factory aimed and assembled luminaires, including BallTracker® luminaires
- Pole length factory assembled wire harnesses
- Factory wired and tested remote electrical component enclosures
- Auxiliary mounting brackets with 2 position crossarm with BallTracker® attachment
- Mounting hardware for poletop luminaire assemblies and electrical components enclosures
- Disconnects
- UL listed assemblies
- Corrosion protection

Environmental Light Control

- Spill light minimized
- Off-site glare light minimized

Control Systems and Services

- Control-Link® control and monitoring system to provide remote on/off and dimming (high/medium/low) control and performance monitoring with 24/7 customer support

Operation and Warranty Services

- Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 10 years
- Support from Musco's Lighting Services Team – over 170 Team members dedicated to operating and maintaining your lighting system – plus a network of 1800+ contractors

Musco Scope

- Provide design and layout for lighting system
- Test and final aim equipment



Quote

Installation Services Provided

See attached scope of work document

Responsibilities of Buyer

- Confirm pole or luminaire locations, supply voltage and phase required for lighting system prior to production
- Provide electrical design and materials for electrical distribution system
- Buyer is responsible for getting electrical power to the site, coordination with the utility, and any power company fees
- The owner of the field is responsible for the structural integrity of the existing poles and/or structures

Payment Terms

Final payment terms are subject to approval by Musco credit department. Final payment shall not be withheld by Buyer on account of delays beyond the control of Musco.

Email or fax a copy of the Purchase Order to Musco Sports Lighting, LLC:

Musco Sports Lighting, LLC
Attn: Musco Contracts
Fax: 800-734-6402
Email: musco.contracts@musco.com

All Purchase orders should note the following:

Sourcewell Purchase – Contract Number: 041123-MSL

Delivery Timing

6 - 8 weeks for delivery of materials to the job site **from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole/luminaire locations.**

Notes

Quote is based on following conditions:

- Shipment of entire project together to one location.
- 480 Volt, 3 phase electrical system requirement.
- Structural code and wind speed = 2018 IBC, 110 mi/h, Exposure C.
- Due to the built-in custom light control per luminaire, pole or luminaire locations need to be confirmed prior to production. Changes to pole or luminaire locations after the product is sent to production could result in additional charges.
- Product assurance and warranty program is contingent upon site review and compatibility with Musco's lighting system.

Thank you for considering Musco for your lighting needs. Please contact me with any questions or if you need additional details.

Jenna Donlan

Regional Sales Associate
Musco Sports Lighting, LLC
100 1st Avenue West – PO Box 808
Oskaloosa, IA 52577, USA
Phone: 641-638-1713
E-mail: jenna.donlan@musco.com



[1] Planning for a 3.5x increase in football field events (est.)
14 instances



Division of School Finance
400 NE Stinson Blvd.
Minneapolis, MN 55413

Fiscal Year (FY) 2026 Application for Long-Term Facilities Maintenance Revenue Statement of Assurances

ED-02477-010
Due: July 31, 2024

General Information: Minnesota school districts, intermediate school districts, cooperative districts, joint powers applying for Long-Term Facilities Maintenance revenue (LTFM) under Minnesota Statutes 2023, section 123B.595 must annually complete the Application for Long-Term Facilities Maintenance Revenue – Statement of Assurances (ED-02477). The application must be submitted to the Minnesota Department of Education (MDE) by July 31, 2024. Submit to [Sarah C. Miller](mailto:Sarah.C.Miller@mde.state.mn.us) (MDE.Facilities@state.mn.us) along with other required LTFM documentation. **Do not mail a hard copy. Please email this form with other required documentation.**

Identification Information

Name of District, Intermediate/Cooperative/Joint Powers	District Number and Type:	Date Submitted:
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Statement of Assurances

1. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety data submission system are for allowed health and safety uses under Minnesota Statutes 2023, section 123B.595, subd. 10, paragraph (a), clause (3), Minnesota Statutes 2023, section 123B.57, subd. 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety System are for uses prohibited under Minnesota Statutes 2023, section 123B.595, subd. 11.
2. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for allowed uses under Minnesota Statutes 2023, section 123B.595, subd. 10, paragraph (a), clauses (1) and (2) and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for uses prohibited under Minnesota Statutes 2023, section 123B.595, subd. 11.
3. All actual expenditures to be reported in Uniform Financial Accounting and Reporting Standards (UFARS) for FY 2026 under Finance Codes 347, 349, 352, 358, 363 and 366 will be for allowed health and safety uses under Minnesota Statutes 2023, section 123B.595, subd. 10, paragraph (a), clause (3), Minnesota Statutes 2023, section 123B.57, subd. 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes 2023, section 123B.595, subd. 11.
4. All actual expenditures to be reported in UFARS for FY 2026 under Finance Codes 367, 368, 369, 370, 379, 380, 381, 382, 383 and 384 for Accessibility and Deferred Maintenance will be for allowed uses under Minnesota Statutes 2023, section 123B.595, subd. 10, paragraph (a), clauses (1), (2) and (4) and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes 2023, section 123B.595, subd. 11. **Effective FY 2025 and if applicable, provisions for a gender-neutral, single-user restroom are included in The LTFM plan (Finance Code 384 must be used with Course Code 684).**
5. The district will maintain a description of each project funded with long-term facilities maintenance revenue that will provide enough detail for an auditor to determine the cost of the project and if the work qualifies for revenue (Minn. Stat. 127A.41, subd. 3[2023]).
6. The district’s plan includes provisions for implementing a health and safety program that complies with health, safety and environmental regulations and best practices, including indoor air quality management and mandatory lead in water testing, remediation and reporting (Minn. Stat. 121A.335 [2023]). **The district’s ten-year plan does not include a request for a second-time project cost for: (1) replacement of an existing mechanical ventilation system to the current Minnesota State Mechanical Code/American Society of Heating, Refrigerating, and Air-Conditioning Engineers (ASHRAE) guidelines; or, (2) to provide a level of approximately 15 Cubic Feet per Minute (CFM) per person.**

Certification of Statement of Assurances

Signature – Must be signed by Superintendent or Cooperative Unit Director:	Name – Superintendent or Cooperative Director (Please print)	Date:
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FY 26 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 5/09/2024										
2397	<= Type in School District Number													
	LE SUEUR-HENDERSON SCHOOL DISTRICT													
			Change only											
			if requiring levy	Payable 2024										
<i>Calculations for Ten Year Projection</i>				Pay 24	LLC Certification	Current Estimate								
	LLC #	FY 2024	FY 2025	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034	
Aid and Levy Shares of Total Revenue														
35	For ANTC & APU, three year prior date			2022	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
36	35	Three year prior Ag Modified ANTC		11,748,262	11,748,262	13,708,754	14,257,104	14,827,388	15,420,483	16,037,303	16,678,795	17,345,947	18,039,785	18,761,376
37	54	Three year prior Adjusted PU (New Weights)		1,017.39	1,017.40	1,002.17	986.00	982.80	959.60	959.60	959.60	959.60	959.60	959.60
38	424	ANTC / APU = (36) / (37)		11,547.45	11,547.36	13,679.05	14,459.49	15,086.86	16,069.69	16,712.47	17,380.97	18,076.21	18,799.26	19,551.23
39	425	State average ANTC / APU with ag value adjustment		12,230.05	12,230.05	13,617.01	14,207.10	14,848.85	15,443.00	16,061.00	16,703.00	17,371.00	18,066.00	18,789.00
40	426	Equalizing Factor = 123% of (39)		15,042.96	15,042.96	16,748.92	17,474.73	18,264.09	18,994.89	19,755.03	20,544.69	21,366.33	22,221.18	23,110.47
41	427	Local (levy) share of Equalized Revenue (lesser of 1 or (38) / (40))		76.76%	76.76%	81.67%	82.75%	82.60%	84.60%	84.60%	84.60%	84.60%	84.60%	84.60%
42	428	State (aid) share of Equalized Revenue (1 - (41))		23.24%	23.24%	18.33%	17.25%	17.40%	15.40%	15.40%	15.40%	15.40%	15.40%	15.40%
43	423	Equalized Revenue (lesser of (34) or (6) * (8))		377,264	373,464	364,648	364,648	364,648	364,648	364,648	364,648	364,648	364,648	364,648
44	429	Initial LTFM State Aid (42) * (43)		87,667	86,784	66,836	62,920	63,434	56,156	56,161	56,153	56,151	56,154	56,159
45	431	Old formula Grandfathered Alternative Facilities Aid		-	-	-	-	-	-	-	-	-	-	-
46	432	Total LTFM State Aid (Greater of (44) or (45))		87,667	86,784	66,836	62,920	63,434	56,156	56,161	56,153	56,151	56,154	56,159
47	435	Total LTFM Levy (34) - (46) (including coop/intermediate)		289,597	286,681	297,813	301,729	301,214	308,493	308,487	308,495	308,497	308,495	308,489
48 Debt Service Portion of Revenue (non-grandfather districts)														
49	763+764+765+766	Subtotal Debt Service Revenue from above = (12) - (13) + (17) + (20a) + (24)		-	-	-	-	-	-	-	-	-	-	-
50	767	Existing LTFM bonds excluding bonds on line 17 (principal + interest)*1.05 from "FM Other Bonds" tab		-	-	-	-	-	-	-	-	-	-	-
50b		New LTFM bonds excluding bonds on line 17 (principal + interest)*1.05		-	-	-	-	-	-	-	-	-	-	-
51	768	Total Debt Service Revenue = (49) + (50) + (50b)		-	-	-	-	-	-	-	-	-	-	-
52	436	Equalized debt Service Revenue (lesser of (43) or (51))		-	-	-	-	-	-	-	-	-	-	-
53	438	Debt Service Aid = (52) * (42)		-	-	-	-	-	-	-	-	-	-	-
54	439	Equalized Debt Service Levy = (52) - (53)		-	-	-	-	-	-	-	-	-	-	-
55	440	Unequalized Debt Service Revenue and Levy = (Greater of zero or (51) - (50))		-	-	-	-	-	-	-	-	-	-	-
56 General Fund Portion of Revenue (non-grandfather districts)														
57	441	Total General Fund Revenue = (34) - (51)		373,464	364,648	364,648	364,648	364,648	364,648	364,648	364,648	364,648	364,648	364,648
58	442	General Fund Equalized Revenue = (43) - (52)		373,464	364,648	364,648	364,648	364,648	364,648	364,648	364,648	364,648	364,648	364,648
59	443	Total General Fund Aid = (46) - (53)		86,784	66,836	62,920	63,434	56,156	56,161	56,153	56,151	56,154	56,159	
60	444	General Fund Equalized Levy = (58) * (41)		286,681	297,813	301,729	301,214	308,493	308,487	308,495	308,497	308,495	308,489	
61	445	General Fund Unequalized levy = (57) - (58)		0	-	-	-	-	-	-	-	-	-	-
62	446	Total General Fund Levy = (60) + (61)		286,681	297,813	301,729	301,214	308,493	308,487	308,495	308,497	308,495	308,489	

EXTRACT OF SCHOOL BOARD MEETING MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 2397
LE SUEUR-HENDERSON PUBLIC SCHOOLS
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a School Board meeting of Independent School District No. 2397, State of Minnesota, was held on _____, 2024 at _____ a.m./p.m., for the purpose in part, of approving the District's Fiscal Year (FY) 26 Long-Term Facility Maintenance Ten-Year Plan as established in Minnesota Statutes 2023, section 123B.595.

School Board Member _____ introduced the following resolution and moved its adoption.

RESOLUTION ADOPTING INDEPENDENT SCHOOL DISTRICT NO. 2397
FY 26 LONG-TERM FACILITIES MAINTENANCE TEN-YEAR PLAN

BE IT RESOLVED that the School Board of Independent School District No. 2397, State of Minnesota, approves the attached FY 26 Long-Term Facilities Maintenance Ten-Year Plan.

The motion for the adoption of the foregoing resolution was duly seconded by School Board Member _____ and, upon vote being thereon, the following voted in favor of the motion: _____

And the following voted against _____.

WHEREUPON the resolution was declared duly passed and adopted the _____ day of _____, 2024.

SCHOOL BOARD CLERK SIGNATURE

**INDEPENDENT SCHOOL DISTRICT 2397
LE SUEUR-HENDERSON PUBLIC SCHOOLS**

SCHEDULED MEETINGS/ACTIVITIES

DATE	DESCRIPTION	TIME	LOCATION
7/1/2024	Policy Committee Meeting	5:30 PM	MS/HS Media Center
7/1/2024	Regular Board Meeting	6:30 PM	MS/HS Media Center
7/2/2024	Finance Committee Meeting	12:00 PM	District Office
7/15/2024	School Board Work Session	6:30 PM	MS/HS Media Center
August 5, 2024	<i>Minnesota School Boards Assoc.</i>	All Day	<i>Marriott Minneapolis Northwest, Brooklyn Park, MN</i>
	<i>2024 Summer Seminar</i>		
	https://docs.google.com/spreadsheets/d/1veOz-5YPT7Eu8-Fp		